



PEACE RIVER REGIONAL DISTRICT

SOLID WASTE COMMITTEE MEETING MINUTES

FRIDAY, NOVEMBER 5, 2021

LOCATION Peace River Regional District Office, Dawson Creek, BC

ATTENDANCE

Committee Directors

Director Rose, Electoral Area 'E' – Committee Chair
Director Sperling, Electoral Area 'C' – ex officio
Director Bumstead, City of Dawson Creek
Director Zabinsky, City of Fort St. John
(via Zoom)
Alternate Director Deck, District of Chetwynd
Director Goodings, Electoral Area 'B'
(via Zoom)
Director Fraser, District of Taylor

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Tab Young, Deputy Corporate Officer
Kari Bondaroff, GM Environmental Services
Trish Morgan, GM Community Services
Gerritt Lacey, Solid Waste Manager
Loryn Day, Solid Waste Coordinator
Suzanne Garrett, Recorder

1. CALL TO ORDER The Chair called the meeting to order at 10:02 am

2. DIRECTORS' NOTICE OF NEW BUSINESS

Director Goodings Goodlow Transfer Station
Disposal of carcasses

3. ADOPTION OF AGENDA

- 3.1 Adoption of Agenda MOVED Director Sperling, SECONDED Alternate Director Deck,
That the Solid Waste Committee adopt the November 5, 2021 Meeting Agenda:
1. Call to Order
 2. Directors' Notice of New Business
 3. Adoption of Agenda
 4. Gallery Comments or Questions
 5. Adoption of Minutes
 - 5.1 Solid Waste Committee Meeting Minutes of October 8, 2021
 6. Business Arising from the Minutes
 7. Delegations
 - 7.1 Lindsay Heal, Recycle-It Resource Recover, update on curbside contamination rates
 8. Correspondence
 9. Reports
 - 9.1 Fire Protection Agreement – Bessborough Landfill, ENV-SWC-061
 - 9.2 Fire Protection Agreement – Chetwynd Landfill, ENV-SWC-062
 - 9.3 PRRD Closed Landfill Update, ENV-SWC-064
 - 9.4 Sorted Dimensional Lumber Auction Update, ENV-SWC-065
 - 9.5 2022 Update to Solid Waste Tipping Fees, ENV-SWC-066
 - 9.6 2022 Solid Waste Staffing requests and pre-budget approvals, ENV-SWC-067



3.1 Adoption of Agenda
(continued)

- 10. New Business
 - 10.1 Goodlow Transfer Station
 - 10.2 Disposal of Carcasses
 - 10.3 Rig Matting
 - 10.4 Grain Bag Roller
- 11. Diary
- 12. Item(s) for Information
 - 12.1 Solid Waste Terms of Reference
- 13. Adjournment

CARRIED

4. GALLERY COMMENTS OR QUESTIONS

5. ADOPTION OF MINUTES

- 5.1
October 8, 2021 SWC
Minutes
- MOVED Director Zabinsky, SECONDED Alternate Director Deck,
That the Solid Waste Committee adopt the October 8, 2021 Meeting Minutes.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

The Committee agreed, by consensus, to vary the agenda to Item 9 Reports until the Delegations arrival at 10:30 am.

9. REPORTS

- 9.1 Fire Protection
Agreement – Bessborough
Landfill ENV-SWC-061
- MOVED Director Bumstead, SECONDED Director Fraser,
That the Solid Waste Committee recommend that the Regional Board approve the agreement titled “Bessborough Landfill Fire Protection Agreement” to secure fire protection services from the Dawson Creek Fire Department for the Bessborough Landfill at an annual base cost of \$10,500 per year (excluding taxes), effective January 1, 2022 for a five year term ending December 31, 2026; further that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

CARRIED

- 9.2 Fire Protection
Agreement – Chetwynd
Landfill ENV-SWC-062

MOVED Alternate Director Deck, SECONDED Director Bumstead,
That the Solid Waste Committee recommend that the Regional Board approve the agreement titled “Chetwynd Landfill Fire Protection Agreement” to secure fire protection services from the Chetwynd Fire Department for the Chetwynd Landfill at an annual cost of \$5,000 (excluding taxes), effective January 1, 2022 for a five year term ending on December 31, 2026; further that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

CARRIED

It was noted that the North Peace Regional Landfill is included in the Fort St. John Rural Fire Protection Agreement. For consistency the Bessborough and Chetwynd landfills should be included in their appropriate rural fire protection agreements when the agreements are renewed.



Trish Morgan, GM of Community Services left the meeting at 10:27 am

The Committee agreed, by consensus, to vary the agenda to Item 7.1 to accommodate the scheduled time of the R3 Recycle It-Recovery Delegation.

7. DELEGATION

7.1 Update on curbside contamination rates

Lindsay Heal and Tyrell Heal, Recycle-It Resource Recovery provided the Committee with an update on contamination rates in curbside recycling.
City Fort St. John

- automated camera system installed on waste hauler trucks. First report has provided valuable information, identified top contaminates. Information is forwarded to Bylaw Enforcement office, letter and picture of the specific contaminates is sent to the property owner.
- 4 auditors provided weekly inspections over the summer, contamination levels were reduced.
- Educational component ongoing – mail-outs, bin stickers, warning letters and fines through the Bylaw Enforcement office. Recycle bins are removed from “Repeat offender” locations.

City Dawson Creek

- Auditors provided inspections over the summer. Working with DC Recycling to conduct audits in 2022.
- Working with waste hauler to install camera system on their trucks.
- Continue with educational component – flyers and mail-outs.

District of Chetwynd

- Lowest contamination levels, partly due to blue bag system
- Keep momentum going

In response to a question Ms. Heal noted that the Commercial recycling program commenced operation on October 1st, for the Fort St. John area. It is a segregated system which lowers contamination levels, drivers check each bin. To date there have no issues with contamination.

Delegation left the meeting at 10:50 am

8. CORRESPONDENCE

9. REPORTS (continued)

9.3 Closed Landfill Update ENV-SWC-064

MOVED Director Sperling, SECONDED Director Fraser,
That the Solid Waste Committee receive the report entitled “PRRD Closed Landfill Update” for information; further, that the report be placed on the Consent agenda of the next Board meeting for the Board’s information.

CARRIED



9.4 Sorted Dimensional Lumber Auction Update ENV-SWC-065

MOVED Director Bumstead, SECONDED Director Fraser,
That the Solid Waste Committee recommend that the Regional Board amend the reserve price on the four (4) lifts of sorted dimensional lumber located at the Bessborough Landfill and listed for sale on govdeals.ca, from \$1,000 to \$0 to encourage bids.

CARRIED

9.5 2022 Update to Solid Waste Tipping Fees

MOVED Director Goodings, SECONDED Director Bumstead,
That the Solid Waste Committee recommend that the Regional Board defer updating the "Solid Waste Regulation and Fees Bylaw No. 2065, 2013" until the third party review of the current fee structure is completed in 2022 and a 5-year recommended fee structure is presented at a future Solid Waste Committee meeting for implementation in 2023.

DEFEATED

MOVED Director Sperling, SECONDED Director Fraser,
That the Solid Waste Committee recommend that the Regional Board update the Solid Waste Regulation and Fees Bylaw No. 2065, 2013 to include a tipping fee increase of 5% increase on Industrial, Commercial, and Institutional (ICI) sorted waste streams, and tipping fee increase of 76% increase to unsorted ICI waste streams, to help promote diversion activities in 2022.

CARRIED

If approved a communication plan for how the increase will be presented to the public will be prepared.

9.6 2022 Solid Waste Staffing requests and pre-budget approvals ENV-SWC-067

MOVED Director Sperling, SECONDED Director Fraser,
That the Solid Waste Committee recommend that the Regional Board approve the immediate transition of the two (2) Casual Field Services Labourer positions into two (2) full-time Field Services Labourer positions at wage rates as per the Collective Agreement with CUPE Local 2403.

CARRIED

10. NEW BUSINESS

10.1 Goodlow TS

Concern was expressed that residents who utilize the Goodlow Transfer Station were not advised that the station was closed following the break-in. Staff advised that a system has been established to ensure that in the future residents will be notified of any issues at any of the transfer stations.

10.2 Carcasses

Concern was expressed that residents living on small rural acreages cannot dispose of livestock carcasses. Staff advised that livestock carcasses are accepted at all three regional landfills. With cattle being the exception, in which cattle carcasses must be taken to the Bessborough Landfill for the safe handling of carcasses "Specified Risk Material" to avoid Bovine Spongiform Encephalopathy (BSE).

10.3 Rig Matting

The Committee was advised that the Regional District will no longer be accepting rig matting material at its landfills. The Regional District is not able to process and chip material in the manner currently utilized, therefore the material was being diverted out of the landfills.



10.4 Grain Bag Roller

Staff provided an update on the Cleanfarms Pilot program for the collection of agricultural plastics. As part of the partnership with Cleanfarms, the Regional District purchased a grain bag roller in an effort to help facilitate the collection of grain bags from local producers. This roller was a shared cost between the Regional District and Cleanfarms who contributed \$5,000 to the purchase.

10.4 Grain Bag Roller
(continued)

Currently, there are producers in the Rolla area who would like to use the roller for collecting grain bags on their farms. Staff is working on a procedure document to outline how the roller will be supplied to local producers, identifying potential rental rates, deposits, checklist, and a standard operating procedure booklet. Staff would like to supply the unit to these producers at no cost as a test, to inform the procedure moving forward, and simultaneously secure agricultural plastic bag material for the pilot.

MOVED Director Sperling, SECONDED Director Zabinsky,

That the Solid Waste Committee recommend that the Regional Board approve loaning the Peace River Regional District grain bag roller to local farmers at no cost until the internal financial procedures for the grain bag roller are complete in spring of 2022.

CARRIED

11. DIARY

Item #3

MOVED by Director Bumstead, SECONDED by Alternate Director Deck,

That Item #3 "R3 Recycle It" invite to fall meeting, be deleted from the Diary.

CARRIED

12. ITEMS FOR INFORMATION

12.1 SWC Terms of
Reference

13. ADJOURNMENT

The Chair adjourned the Meeting at 11:55 am

Director Rose, Meeting Chair

S. Garrett, Recorder