



## PEACE RIVER REGIONAL DISTRICT

# RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

THURSDAY, OCTOBER 28, 2021

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**LOCATION** Peace River Regional District Office, Dawson Creek, BC

### ATTENDANCE

#### Directors

Director Goodings, Electoral Area 'B' (*Via Zoom*)  
Director Sperling, Electoral Area 'C'  
Director Hiebert, Electoral Area 'D'  
Director Rose, Electoral Area 'E' – Committee Chair

#### Staff

Shawn Dahlen, Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Teri Vetter, Chief Financial Officer  
Tab Young, Deputy Corporate Officer  
Crystal Brown, Electoral Area Manager  
Kari Bondaroff, GM of Environmental Services  
Jeff McDonald, Communications Manager (*Via Zoom*)  
Daris Gillis, Environmental Services Manager  
Gerritt Lacey, Solid Waste Services Manager  
Hunter Rainwater, Recorder

**1. CALL TO ORDER** The Chair called the meeting to order at 11:37 am.

### 2. DIRECTORS' NOTICE OF NEW BUSINESS

Director Hiebert CivX 2021 Virtual Event  
Director Hiebert Next Steps for Building a Business Case to Remove Weeds from Lakes within the PRRD Boundaries, ENV-EADC-018 Report

### 3. ADOPTION OF AGENDA

3.1 Adoption of Agenda **MOVED** Director Sperling, **SECONDED** Director Hiebert,  
That the Rural Budgets Administration Committee adopt the October 28, 2021 Meeting Agenda, as amended to include Director's new business:

**1. Call to Order**

**2. Directors' Notice of New Business**

**3. Adoption of Agenda**

**4. Gallery Comments or Questions**

**5. Adoption of Minutes**

5.1. Rural Budgets Administration Committee Draft Meeting Minutes of September 27, 2021

**6. Business Arising from the Minutes**

**7. Delegations**

**8. Correspondence**

*(Continued on next page)*



Adoption of Agenda  
(Continued)

**9. Reports**

- 9.1. Funding for the Development of a Lake Harvester Environmental Management Plan, ENV-RBAC-030
- 9.2. Grant Request – Tower Lake Community Club, FN-RBAC-110
- 9.3. Pacific Northern Gas Area B PRA Commitment, FN-RBAC-109
- 9.4. Rural Fringe Fund Reserve, FN-RBAC-108
- 9.5. September 2021 Financial Report, FN-RBAC-107

**10. Discussion Item(s)**

**11. New Business**

- 11.1. CivX 2021 Virtual Event
- 11.2. Next Steps for Building a Business Case to Remove Weeds from Lakes within the PRRD Boundaries, ENV-EADC-018 Report

**12. Diary**

- 12.1. Diary Items

**13. Item(s) for Information**

- 13.1. RBAC Establishing Bylaw

**14. Adjournment**

**CARRIED**

**4. GALLERY COMMENTS OR QUESTIONS**

**5. ADOPTION OF MINUTES**

5.1  
 Sept. 27/21 RBAC Minutes      MOVED Director Sperling, SECONDED Director Hiebert,  
 That the Rural Budgets Administration Committee adopt the September 27, 2021 Meeting Minutes.

**CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES**

**7. DELEGATIONS**

**8. CORRESPONDENCE**

**9. REPORTS**

9.1  
 Funding for the Development of a Lake Harvester Environmental Management Plan, ENV-RBAC-030      MOVED Director Sperling, SECONDED Director Hiebert,  
 That the Rural Budgets Administration Committee authorize a funding commitment of \$100,000, payable in the amount of \$25,000 each from Electoral Area B, C, D and E Fair Share, for the development of a Lake Harvester Environmental Management Plan by a qualified professional biologist.

MOVED Director Sperling, SECONDED Director Hiebert,  
 That the Rural Budgets Administration Committee amend the motion by changing "payable in the amount of \$25,000 each from Electoral Area B, C, D and E Fair Share" to "payable in the amount of \$50,000 each from Electoral Area C and D Fair Share."

**CARRIED**



9.1 Funding for the Development of a Lake Harvester Environmental Management Plan, ENV-RBAC-030  
(Continued)

MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee authorize a funding commitment of \$100,000, payable in the amount of \$50,000 each from Electoral Area C and D Fair Share, for the development of a Lake Harvester Environmental Management Plan by a qualified professional biologist.

**CARRIED**

9.2 Grant Request – Tower Lake Community Club, FN-RBAC-110

MOVED Director Hiebert, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee authorize a grant in the amount of \$3,330, payable from the COVID-19 Reserve Fund, to be issued to Tower Lake Community Club to assist with revenue shortfalls incurred due to the inability to rent out the community hall as a result of the COVID-19 restrictions on public events.

**CARRIED**

9.3 Pacific Northern Gas Area B PRA Commitment, FN-RBAC-109

MOVED Director Goodings, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee approve a funding commitment in the amount of \$40,000, payable from Electoral Area B Peace River Agreement, Spending Item #9 – Natural Gas, to be issued to Pacific Northern Gas (PNG), for the extension of natural gas to two residents in the Wonowon subdivision pending formal letter of request from PNG.

**CARRIED**

9.4 Rural Fringe Fund Reserve, FN-RBAC-108

MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee authorize the remaining balance of \$1,208,783.03 from the Rural Fringe Fund Reserve be transferred to the Rural Loan Fund Reserve; and further, that \$1,000,000 be put towards available loans and the remaining \$208,783.03 be put towards interest for non-repayable grants.

**CARRIED**

9.5 September 2021 Financial Report, FN-RBAC-107

MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee receive the report titled “September 2021 Financial Report – FN-RBAC-107”, which details balances and commitments in various reserves, for information.

**CARRIED**

**10. DISCUSSION ITEM(s)**

**11. NEW BUSINESS**

11.1 CivX 2021 Virtual Event

MOVED Director Hiebert, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee authorize the Electoral Area Directors to attend the CivX 2021 Virtual Event, which is being held November 15 – 17, 2021.

**CARRIED**



11.2  
Next Steps for Building a  
Business Case to Remove  
Weeds from Lakes within  
the PRRD Boundaries,  
ENV-EADC-018

The Rural Budgets Administration Committee discussed the report titled “Next Steps for Building a Business Case to Remove Weeds from Lakes within the PRRD Boundaries, ENV-EADC-018”, which was referred from the October 28, 2021 Electoral Area Directors Committee meeting.

MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee recommend that the Regional Board authorize the compilation and issuance of a Request for Proposal for a qualified professional biologist to develop a Lake Harvester Environmental Management Plan for Charlie Lake, Swan Lake, and One Island Lake, for the purpose of obtaining a license to harvest aquatic vegetation in Charlie Lake, Swan Lake and One Island Lake.

**CARRIED**

**12. DIARY**

12.1  
Diary Items

No changes were made to the Diary

**13. ITEMS FOR INFORMATION**

13.1  
RBAC Establishing Bylaw

The RBAC Establishing Bylaw was included for the Committee’s information.

**14. ADJOURNMENT**

The Chair adjourned the Meeting at 12:18 pm.

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Director Rose, Meeting Chair

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Hunter Rainwater, Recorder