



# PEACE RIVER REGIONAL DISTRICT

## **MAY BOARD MEETING**

### **MINUTES**

DATE: May 7, 2020

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Chair Sperling, Electoral Area 'C'  
Vice-Chair Rose, Electoral Area 'E'  
Director Ackerman, City of Fort St. John  
Director Bertrand, District of Tumbler Ridge (*via teleconference*)  
Director Bumstead, City of Dawson Creek (*via teleconference*)  
Director Courtoreille, District of Chetwynd  
Director Fraser, District of Taylor (*via teleconference*)  
Director Goodings, Electoral Area 'B' (*via teleconference*)  
Director Heiberg, District of Hudson's Hope  
Director Hiebert, Electoral Area 'D'  
Director Michetti, Village of Pouce Coupe  
Director Zabinsky, City of Fort St. John

**Staff**

Shawn Dahlen, Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Teri Vetter, Acting Chief Financial Officer  
Kelsey Bates, Deputy Corporate Officer (*via teleconference*)  
Paulo Eichelberger, General Manager of Environmental Services (*via teleconference*)  
Trish Morgan, General Manager of Community Services (*via teleconference*)  
Trevor Ouellette, IT Manager  
Brenda Deliman, Recording Secretary (*via teleconference*)

**Others**

Urban Systems – Katrin Saxty (*via teleconference*)

**Delegations**

Explorers & Producers Association of Canada – Tristan Goodman (*via teleconference*)

- |               |  |
|---------------|--|
| Call to Order | The Chair called the meeting to order at 10:00 a.m.  |
| Recess        | The Chair recessed the meeting to a conference call with the Province re: COVID-19 at 10:00 a.m. |
| Reconvene     | The Chair reconvened the meeting at 11:03 a.m.   |

**DELEGATION:**

- |   |  |
|---|--|
| 7.1<br>The Explorers &<br>Producers<br>Association of<br>Canada – Tristan<br>Goodman, President | <p><b><u>EXPLORERS &amp; PRODUCERS ASSOCIATION OF CANADA – CANADIAN ENERGY SOLUTIONS FOR SUSTAINABLE PROSPERITY</u></b></p> <hr/> <p>The Regional Board received a presentation on Canadian energy solutions for sustainable prosperity from the Explorers and Producers Association of Canada (EPAC). Topics included:</p> <ul style="list-style-type: none"><li>• EPAC Mandate</li><li>• Profile in Canada (membership, number of wells, production)</li><li>• Energy demand (oil, natural gas, coal, bioenergy, other renewables, nuclear, hydro)</li><li>• Need for Canadian LNG</li><li>• Oil and gas importance in Canadian economy</li><li>• Canada's current trade deficit</li><li>• Combustion accounts for bulk of oil CO<sub>2</sub> emissions</li><li>• Abandoned well clean-up</li><li>• Environmental, social and governance standards</li><li>• Approach and federal/provincial priorities</li></ul> <p>A question and answer period ensued. Topics included:</p> <ul style="list-style-type: none"><li>• Natural gas for rural residents</li><li>• UNDRIP legislation</li><li>• Alberta companies and PST requirements in BC</li><li>• Abandoned well sites and defaulted surface lease payments</li><li>• Company insolvency</li><li>• Synergy groups</li></ul> |
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**DIRECTORS' NOTICE OF NEW BUSINESS:**

- |                   |   |
|-------------------|---|
| Director Goodings | Select Standing Committee on Finance and Government Services - Budget 2021 Consultation |
| Director Goodings | Site C Project - Environmental Assessment Working Group                                 |
| Director Bumstead | Wishbone Day  |

**ADOPTION OF AGENDA:**

**ADOPTION OF AGENDA**

RD/20/05/01

MOVED Director Rose, SECONDED Director Zabinsky,

That the Regional Board adopt the Peace River Regional District Board agenda for the May 7, 2020 meeting, including Director's new business and additional items for the agenda (COVID-19, Peace Liard Regional Arts Council), as amended:

- 1. Call to Order**
- 2. Directors' Notice of New Business**
- 3. Adoption of Agenda**
- 4. Gallery Comments or Questions**
- 5. Adoption of Minutes**
  - 5.1 Regional Board Meeting Minutes of April 23, 2020
  - 5.2 Committee of the Whole Meeting Minutes of April 23, 2020
- 6. Business Arising from the Minutes**
- 7. Delegations**
  - 7.1 Explorers & Producers Association of Canada – Canadian Energy Solutions for Sustainable Prosperity (*by invitation of the Board*)
- 8. Petitions**
- 9. Correspondence**
  - 9.1 Northwest Species at Risk Committee - Associate Membership
  - 9.2 Municipal Finance Authority of BC - Authorizing Resolution of Members
  - 9.3 Peace Liard Regional Arts Council – Request for Letter of Support
- 10. Reports**
  - 10.1 Socio Economic & Caribou Recovery Related Land Use Objective Stakeholder Committee DR-BRD-001
  - 10.2 April 23, 2020 – Committee of the Whole Recommendations ADM-BRD-016
  - 10.3 April 16, 2020 Electoral Area Directors' Committee Recommendation ADM-BRD-014
  - 10.4 Rescind Designation of Building Inspector ADM-BRD-013
  - 10.5 Exempt Staff WorkSafeBC and WI/LTD Benefits Policy ADM-BRD-015
  - 10.6 Rural Roads Committee Establishment ADM-BRD-017
  - 10.7 Sukunka Landslide Evacuation Order Rescind CS-BRD-004
  - 10.8 Facility Code of Conduct Policy – Society Operated Recreation Facilities CS-BRD-003
  - 10.9 North Peace Division of Family Practice FN-BRD-004
  - 10.10 Budget Software – RFP 14-2020, FN-BRD-003
  - 10.11 Application for Subdivision within the ALR, PRRD File No. 20-007-ALRSUB, ALC ID 60626, DS-BRD-018
  - 10.12 Notice of Closed Session, May 7, 2020, ADM-BRD-020
  - 10.13 COVID-19 Update #4, CS-BRD-006
- 11. Bylaws**
- 12. Strategic Plan**
  - 12.1 2019-2022 Strategic Plan
- 13. New Business**
  - 13.1 Director Goodings - Select Standing Committee on Finance and Government Services - Budget 2021 Consultation
  - 13.2 Director Goodings - Site C Project - Environmental Assessment Working Group
  - 13.3 Director Bumstead – Wishbone Day
- 14. Appointments**
  - 14.1 2020 Board Appointments

RD/20/05/01  
(continued)

**Adoption of Agenda: (continued)**

**15. Consent Calendar** (for consideration and receipt)

- 15.1 Electoral Area Directors' Committee Draft Meeting Minutes of April 16, 2020
- 15.2 Rural Budgets Administration Committee Meeting Minutes of February 20, 2020
- 15.3 Chetwynd Public Library Regular Board Meeting Minutes of March 31, 2020
- 15.4 Civic Properties Commission Meeting Minutes of March 24, 2020
- 15.5 Northern Development Initiative Trust - 2019 Grant Writing Support Program
- 15.6 Municipal Finance Authority of BC - Letter from the CEO
- 15.7 North Central Local Government Association - 2020 Community Leadership Awards

**16. Notice of Motion** (for the next meeting):

**17. Media Questions** (on agenda items and business discussed at the meeting)

**18. Adjournment**

**CARRIED.**

**ADOPTION OF MINUTES:**

5.1

**ADOPTION OF MINUTES**

RD/20/05/02

MOVED Director Heiberg, SECONDED Director Rose,

That the Regional Board adopt the Board Meeting Minutes of April 23, 2020.

**CARRIED.**

5.2

RD/20/05/03

MOVED Director Zabinsky, SECONDED Director Hiebert,

That the Regional Board adopt the Committee of the Whole Meeting Minutes of April 23, 2020.

**CARRIED.**

**CORRESPONDENCE:**

9.1

Northwest Species  
at Risk Committee -  
Associate  
Membership

**NORTHWEST SPECIES AT RISK COMMITTEE – ASSOCIATE MEMBERSHIP**

RD/20/05/04

MOVED Director Rose, SECONDED Director Ackerman,

That the Regional Board pay its 2020 Northwest Species At Risk Associate Member fee in the amount of \$1,000.

**CARRIED.**

9.2

Municipal Finance  
Authority of BC -  
Authorizing  
Resolution of  
Members

**MUNICIPAL FINANCE AUTHORITY OF BC**

RD/20/05/05

MOVED Director Rose, SECONDED Director Heiberg,

That the Regional Board advise the Municipal Finance Authority of BC (MFA BC) that it is in favour of MFA BC - Authority Borrowing Resolution No. 157, 2020, which authorizes the issue and sale of debentures.

**CARRIED.**

**REPORT:**

10.1 Socio Economic & Caribou Recovery Related Land Use Objective Stakeholder Committee, DR-BRD- 001	SOCIO ECONOMIC & CARIBOU RECOVERY RELATED LAND USE OBJECTIVE <u>STAKEHOLDER COMMITTEE</u>  RD/20/05/06 MOVED Chair Sperling, SECONDED Director Zabinsky, That the Regional Board appoint the Chair and Vice-Chair to the Socio Economic and Caribou Recovery Related Land Use Objective Stakeholder Committees.
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**AMENDED BY THE FOLLOWING**

Motion to Amend	RD/20/05/07 MOVED Director Ackerman, SECONDED Director Bertrand, That the Regional Board amend the motion by adding 'as well as the Snowmobile Advisory Committee' to the end of the resolution.
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**CARRIED.**

**OPPOSED: Director Goodings**

Motion as Amended	The Chair called the Question to the Motion as Amended:  That the Regional Board appoint the Chair and Vice-Chair to the Socio Economic and Caribou Recovery Related Land Use Objective Stakeholder Committees, as well as the Snowmobile Advisory Committee.
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**CARRIED.**

Recess	The Chair recessed the meeting to luncheon at 12:07 p.m.
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Reconvene	The Chair reconvened the meeting at 12:44 p.m.
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**CORRESPONDENCE:**

9.3 Peace Liard Regional Arts Council	<u>PEACE LIARD REGIONAL ARTS COUNCIL – REQUEST FOR LETTER OF SUPPORT</u>  RD/20/05/08 MOVED Director Zabinsky, SECONDED Director Hiebert, That the Regional Board forward a letter in support of the Peace Liard Regional Arts Council and the Fort St. John Community Arts Council joint application to the BC Arts Council for funding to create an online archive, in Sue Popesku's name, of her substantial collection of arts and culture documents.
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**CARRIED.**

**REPORTS:**

**RECOMMENDATIONS FROM THE APRIL 23, 2020 COMMITTEE OF THE WHOLE MEETING**

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10.2  
April 23, 2020 –  
Committee of the  
Whole  
Recommendations,  
ADM-BRD-016

**2020 REGIONAL GRANT-IN-AID (Recommendation No. 1)**

RD/20/05/09

MOVED Director Ackerman, SECONDED Director Zabinsky,  
That the Regional Board refer the Regional Grant-in-Aid application received from the North Peace Search & Rescue Society, for a grant in the amount of \$12,394 to assist with mapping technology improvements, to the Emergency Executive Committee.

**CARRIED.**

RD/20/05/10

MOVED Director Heiberg, SECONDED Director Goodings,  
That the Regional Board review the Regional Grant-in-Aid application received from the STARS Foundation as an individual item under Section 263 of the *Local Government Act*.

**CARRIED.**

RD/20/05/11

MOVED Director Zabinsky, SECONDED Director Heiberg,  
That the Regional Board respectfully decline funding for the following 2020 Regional Grant-in-Aid applications as a result of the financial impacts to residents and businesses due to COVID-19:

- Bear Mountain Nordic Ski Association
- Dawson Creek Scouts
- Dawson Creek Triathlon Association
- Fort St. John and District Kennel Club
- Fort St. John Literacy Society
- High School Rodeo of BC Association
- Northern Environmental Action Team
- North Peace SuperPark Society
- Northern Trails Heritage Society
- Peace Community Church Society
- South Peace Arts Society
- Special Olympics BC – Dawson Creek
- Spirit of the West Pow Wow Society

**CARRIED.**

**REPORTS: (continued)**

**RECOMMENDATIONS FROM THE APRIL 23, 2020 COMMITTEE OF THE WHOLE MEETING (continued)**

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10.2 (continued)

**ADMINISTRATION OF REGIONAL GRANT-IN-AID (Recommendation No. 2)**

RD/20/05/12

MOVED Director Heiberg, SECONDED Director Goodings,  
That the Regional Board be provided with a report on options for administering Regional Grant-in-Aid at a future Committee of the Whole meeting that can accommodate the physical presence of all Directors, including options for the Regional Grant-in-Aid Policy, possible updates to Peace River Regional District letters patent, and/or bylaw options.

**CARRIED.**

**STARS FOUNDATION (Recommendation No. 3)**

RD/20/05/13

MOVED Director Goodings, SECONDED Director Courtoreille,  
That the Regional Board authorize a multi-year grant in the amount of \$170,000 per year for three years beginning in 2020, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, be issued to the STARS Foundation to assist with core operational costs.

**CARRIED.**

**NORTHEAST PHYSICIAN RECRUITMENT POSITION (Recommendation No. 4)**

RD/20/05/14

MOVED Director Rose, SECONDED Director Heiberg,  
That the Regional Board allocate the \$100,000 currently budgeted for the Northeast Physician Recruitment position to another use within the Grant to Community Organizations budget.

**CARRIED.**

**REPORTS: (continued)**

**RECOMMENDATION FROM THE APRIL 16, 2020 ELECTORAL AREA DIRECTORS' COMMITTEE MEETING**

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10.3  
April 16, 2020  
Electoral Area  
Directors Committee  
Recommendation,  
ADM-BRD-014

**CANNABIS RELATED BUSINESS (Recommendation No. 1)**

RD/20/05/15

MOVED Chair Sperling, SECONDED Director Rose,  
That the Regional Board remove the current definition for "cannabis related business" and the prohibition of all cannabis related businesses from all zoning bylaws, and insert the following definitions:

1. **Cannabis** means cannabis as defined in the federal *Cannabis Act*.
2. **Cannabis Processing Facility** means cultivating, growing, processing, testing, producing, packaging, storing, distributing, or dispensing of cannabis or any products containing or derived from cannabis as lawfully permitted and authorized under the federal *Cannabis Act*.
3. **Cannabis Retail Store** means the retail sale of cannabis, cannabis products, cannabis accessories, or any product containing or derived from cannabis as lawfully permitted and authorized under the Provincial *Cannabis Control and Licensing Act*.

Further, that the Regional Board permit cannabis retail and cannabis processing facilities in the zones noted below:

Zoning Bylaw	Recommended Zones for "Cannabis Retail Store"	Recommended Zones for "Cannabis Processing Facility"
Bylaw 479, 1986	C-1 Local Commercial	M-2 General Industrial M-3 Agricultural Industrial
Bylaw 506, 1986	C-1 Local Commercial	M-2 General Industrial
Bylaw 1000, 1996	NC Neighbourhood Commercial Zone	I-2 General Industrial Zone
Bylaw 1343, 2001	C-1 Local Commercial Zone C-2 General Commercial Zone	I-2 General Industrial Zone I-3 Agricultural Industrial Zone

On properties that are not located within:

- a) 200 m from a parcel containing a school or day care; and
- b) 100 m from any parcel containing a park, place of worship, medical clinic, rehabilitation centre, or other cannabis-related business.

**DEALT WITH BY THE FOLLOWING**



**REPORTS: (continued)**

10.3 (continued)      **CANNABIS RELATED BUSINESS (continued)**

RD/20/05/16

MOVED Chair Sperling, SECONDED Director Hiebert,

That the Regional Board defer consideration of Resolution No. RD/20/05/15 (Cannabis Related Business) from its May 7, 2020 meeting until it has received clarification on Liquor and Cannabis Regulation Branch (LCRB) regulations as they pertain to carte blanche approval of Cannabis Processing Facilities in PRRD permitted zones, and requirements for public consultation.

**CARRIED.**

10.4      **RESCIND DESIGNATION OF BUILDING INSPECTOR**

Rescind Designation  
of Building  
Inspector, ADM-  
BRD-013

RD/20/05/17

MOVED Director Zabinsky, SECONDED Director Heiberg,

That the Regional Board, for the purposes of s.2 (Schedule – Definitions and Other Interpretation Matters) of the *Local Government Act* [RSBC 2015], rescind Frederick (Ted) Pringle's designation as a building inspector for the Peace River Regional District.

**CARRIED.**

10.5      **EXEMPT STAFF WORKSAFEBC AND WI/LTD BENEFITS POLICY**

Exempt Staff  
WorkSafeBC and  
WI/LTD Benefits  
Policy, ADM-BRD-  
015

RD/20/05/18

MOVED Director Ackerman, SECONDED Director Heiberg,

That the Regional Board adopt the Exempt Staff WorkSafeBC and WI/LTD Benefits Policy, which authorizes termination of exempt staff benefits in the event of a WorkSafeBC or Weekly Indemnity/Long Term Disability claim in excess of two years away from work.

**CARRIED.**

10.6      **RURAL ROADS COMMITTEE**

Rural Roads  
Committee  
Establishment,  
ADM-BRD-017

RD/20/05/19

MOVED Director Heiberg, SECONDED Director Goodings,

That the Regional Board create a select Rural Roads Committee, and appoint Director Goodings, Director Heiberg, Director Fraser and Director Bumstead to the Rural Roads Committee.

**AMENDED BY THE FOLLOWING**

**REPORTS: (continued)**

10.6 (continued)      **RURAL ROADS COMMITTEE (continued)**

Motion to Amend      RD/20/05/20  
MOVED Director Rose, SECONDED Director Heiberg,  
That the Regional Board amend the motion by adding 'North Peace' before  
'Rural Roads Committee'.

**CARRIED.**

Motion as Amended      The Chair called the Question to the Motion as Amended:

That the Regional Board create a select North Peace Rural Roads Committee,  
and appoint Director Goodings, Director Heiberg, Director Fraser and Director  
Bumstead to the North Peace Rural Roads Committee.

**CARRIED.**

RD/20/05/21  
MOVED Director Goodings, SECONDED Director Bumstead,  
That the Regional Board approve the select North Peace Rural Roads  
Committee Terms of Reference, which establishes the term, purpose, goals  
and required proceedings of the Committee.

**CARRIED.**

10.7      **SUKUNKA LANDSLIDE EVACUATION ORDER RESCIND**

Sukunka Landslide  
Evacuation Order  
Rescind, CS-BRD-004

RD/20/05/22  
MOVED Director Rose, SECONDED Director Heiberg,  
That whereas, the property owner has provided the PRRD with a third party  
assessment of the property located at 8657 Highway 97S, which states that  
there is no imminent risk for the next five years to life safety resulting from  
the landslide that took place on March 23, 2019 on the property, as the  
secondary residence at risk has been relocated 50 metres away from the  
riverbank; that the Regional Board rescind the evacuation order for 8657  
Highway 97S on the Sukunka River, upon receipt of a signed Section 219 land  
use covenant between the PRRD and the property owner, that requires the  
property owner to adhere to all recommendations and directions contained in  
the March 3, 2020 Sanctuary Ranch Farms Assessment Report on 8657  
Highway 97S, by SNC Lavalin.

**CARRIED.**

**REPORTS: (continued)**

10.8 FACILITY CODE OF CONDUCT POLICY – SOCIETY OPERATED RECREATION  
Facility Code of FACILITIES

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Conduct Policy – RD/20/05/23  
Society Operated MOVED Director Goodings, SECONDED Director Rose,  
Recreation Facilities, That the Regional Board receive the report 'Facility Code of Conduct Policy –  
CS-BRD-003 Society Operated Recreation Facilities' for discussion.

**CARRIED.**

RD/20/05/24  
MOVED Director Ackerman, SECONDED Director Bumstead,  
That the Regional Board adopt the "Facility Code of Conduct Policy" which  
establishes standards of operation, behaviour, and enforcement procedures  
for recreational facilities that are owned by the Peace River Regional District;  
further, as rental, lease, or other user agreements are established or  
renewed, that this policy be embedded in those contracts.

**CARRIED.**

RD/20/05/25  
MOVED Director Rose, SECONDED Director Hiebert,  
That the Regional Board be provided with a report on options for transferring  
ownership of society run Peace River Regional District recreational facilities to  
the societies that operate/lease them at a future Committee of the Whole  
meeting.

**CARRIED.**

10.9 NORTH PEACE DIVISION OF FAMILY PRACTICE

North Peace Division  
of Family Practice,  
FN-BRD-004

RD/20/05/26  
MOVED Director Fraser, SECONDED Director Goodings,  
That the Regional Board authorize a grant in the amount of \$100,000, payable  
from Grants to Community Organizations, Medical Recruitment, to the North  
Peace Division of Family Practice in support of their UBC Rural Fort St. John  
Residency Program.

**DEALT WITH BY THE FOLLWING**

RD/20/05/27  
MOVED Director Ackerman, SECONDED Director Goodings,  
That the Regional Board defer consideration of Resolution No. RD/20/05/26  
(North Peace Division of Family Practice) from its May 7, 2020 meeting until  
the North Peace Division of Family Practice attends a future Regional Board  
meeting to present the past, present and future annual funding needs of the  
UBC Rural Fort St. John Residency Program, and physician retention rates.

**CARRIED.**

The Regional Board received an update on COVID-19 from the General Manager of Community Services. A discussion ensued regarding the PRRD Emergency Operations Centre and the opening of community libraries.

**NEW BUSINESS:**

13.1  
Director Goodings      SELECT STANDING COMMITTEE ON FINANCE AND GOVERNMENT SERVICES -  
BUDGET 2021 CONSULTATION

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RD/20/05/31

MOVED Director Goodings, SECONDED Director Heiberg,  
That the Regional Board authorize Director Goodings to participate in the  
Select Standing Committee on Finance and Government Services – Budget  
2021 Consultation Public Hearings to be held in June, 2020, on behalf of the  
North Peace Rural Roads Committee.

**CARRIED.**

13.2  
Director Goodings      SITE C PROJECT - ENVIRONMENTAL ASSESSMENT WORKING GROUP

Director Goodings requested authorization to attend an Environmental  
Assessment Office meeting, and it was noted that her participation, along  
with Director Fraser, is authorized by the Board Appointment to the Site C  
Project Working Group.

13.3  
Director Bumstead      WISHBONE DAY

The Regional Board received information from Director Bumstead on  
Wishbone Day, an international awareness day for Osteogenesis Imperfecta  
(OI) also known brittle bones.

**CONSENT CALENDAR:**

CONSENT CALENDAR

RD/20/05/32

MOVED Director Ackerman, SECONDED Director Hiebert,  
That the Regional Board receive the May 7, 2020 Consent Calendar.

**CARRIED.**

**REPORT:**

10.12

Notice of Closed

Session – May 7,

2020, ADM-BRD-020

**NOTICE OF CLOSED SESSION**

RD/20/05/33

MOVED Chair Sperling, SECONDED Director Heiberg,

That the Regional Board recess to a Closed Meeting for the purpose of discussing the following items:

Agenda Items M-1 & R-2 – Closed Meeting Minutes and Items for Release (CC Section 97(1)(b))

Agenda Item R-1 – Acquisition/Disposition of Land (CC Section 90(1)(e))

**CARRIED.**

Recess

The Chair recessed the meeting to a Closed Session at 1:54 p.m.

Reconvene

The Chair reconvened the meeting at 2:36 p.m.

**ADJOURNMENT:**

**ADJOURNMENT**

The Chair adjourned the meeting at 2:36 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on May 7, 2020 in the Regional District Office Board Room, Dawson Creek, BC.

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Brad Sperling, Chair

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Tyra Henderson, Corporate Officer