



<u>Item #</u>	<u>Agenda Item</u>	<u>Minutes</u>
1.0	Roll Call	<b>North Peace Airport Society</b> President Jim McKnight, Electoral Area C Vice-President Brent Taillefer, District of Taylor Director Arlene Boon, Electoral Area B Director Dave Heiberg, District of Hudson's Hope Director Moira Green, City of Fort St. John Director Bob Norton, District of Hudson's Hope Director Brad Sperling, Electoral Area C Director Byron Stewart, City of Fort St. John Miranda V. Flury, Director of Strategy, Capital & Planning (D.SCP) <b>North Peace Airport Services</b> Shea De La Mare, Managing Director Stacy Smith, Manager, Airport Operations & Emergency Services <b>Vantage Airport Group</b> Zachary Berglund, Manager Facilities, Projects, and Capital Planning <b>Absent</b> Director Karen Goodings, Electoral Area B Director Rob Fraser, District of Taylor
1.1	Call to Order	9:30 am
1.2	Amendments to Agenda	Start with section 5.0.
2.0	Meeting Minutes	
2.1	Meeting Minutes February 5, 2020	<ul style="list-style-type: none"><li>• Tabled.</li></ul>
3.0	Consent Agenda	<ul style="list-style-type: none"><li>• Tabled.</li></ul>
4.0	Society's Financial Statements	<ul style="list-style-type: none"><li>• Tabled.</li></ul>
5.0	North Peace Airport Services Reports	
5.1	NPAServices' Operational Report January 2020	<ul style="list-style-type: none"><li>• Received.</li><li>• What impacts are airports expecting from the new CTA regs? – Vantage is in the process of reviewing</li></ul>



		<p>the regulations, and the most capital-intensive change thus far is a pet relief area in the hold room.</p> <ul style="list-style-type: none"><li>• Is the route YEG to YXJ expected, or WJ link simply going into YEG? WJ has seen positive results of feeding link into the Calgary hub and thus Vantage is hopeful they will connect into YXJ.</li><li>• 03/21 Rehabilitation Project: when the tender document is prepared, and prior to distribution- the Society requested to review it to mitigate financial risk.</li></ul>
5.2	NPAServices' Financial Statements	<ul style="list-style-type: none"><li>• Received.</li><li>• Society requested both ARFF financial documents are attached to the Board package.</li></ul>
5.3	Project Status Updates	
5.3.1	Project Update- Runway Rehabilitation 03/21 ACAP	<ul style="list-style-type: none"><li>• Not received, a smaller update was provided on MD report.</li></ul>
5.3.2	Project Update- Grader	<ul style="list-style-type: none"><li>• Not received, a smaller update was provided on MD report.</li></ul>
5.3.3	Project Update- Firehall and Maintenance Upgrades	<ul style="list-style-type: none"><li>• Not received, a smaller update was provided on MD report.</li></ul>
5.3.4	Project Update- Crash Gates	<ul style="list-style-type: none"><li>• Not received, a smaller update was provided on MD report.</li></ul>
5.3.5	Project Update- Professional Services Agreement with WSP (ARFF Firehall)	<ul style="list-style-type: none"><li>• Still waiting for written confirmation from ACAP indicating YXJ still qualifies for a firehall if the original ACAP application is no longer active.</li></ul>
5.3.6	Project Update- Computer Server Upgrade	<ul style="list-style-type: none"><li>• Not received, a smaller update was provided on MD report.</li></ul>



5.3.7	Project Update- North Cariboo Air Apron Rehabilitation	<ul style="list-style-type: none"><li>• Not received, a smaller update was provided on MD report.</li></ul>
6.0	Unfinished Business	
7.0	New Business	
8.0	Adjournment	MAR/4/2020- 1 MOVED: Arlene Boon THAT the meeting is adjourned at 9:51 am.  CARRIED
9.0	Closed Meeting	See closed meeting minutes.