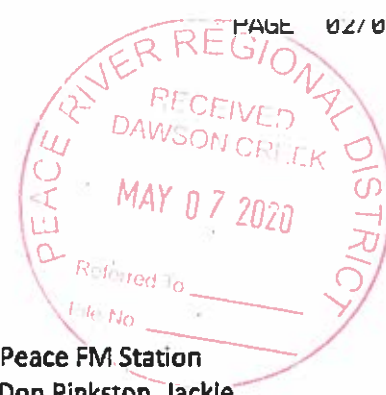


**Chetwynd Communications Society  
Minutes of Meeting  
January 27, 2020**



**Time: 1:50 PM**

**Place: Peace FM Station**

**Present: Charlie Lasser, Lori Mickelson, Ray Semenov, Dan Rose, Larry Houley, Don Pinkston, Jackie Fowler**

**Reviewed Minutes of December 16, 2019. Larry moved to receive, Dan second, carried.**

**Business from minutes:**

**Discussed Clay**

**No fencing at Wabi yet.**

**Discussed bursaries for Bingo, Dan moved we will review policy in April, Larry second, carried.**

**Discussed removal of books in order to rent out office space in the 4 Peaks building. Dan will talk to the Library board to see if they could use them.**

**Ray's Report:**

**Application for CRTC licence for CHET-TV is in.**

**Bingo programs and card sales are running smoothly.**

**Barb & Ray will review bingo account proceeds and decide if another "Big" bingo is required in the next 4-6 weeks.**

**Discussed expanding Bingo sales to Fort St. John and other areas. We will not expand now. Tabled for now.**

**Radio operations progressing. New employees settling in, cross-training staff.**

**Updating of Music tracing/monitoring/scheduling software, Commercial/Ad tracking software and on-air (playback) software.**

**Canadian Broadcast Standards Council (CBSC) a regulatory body that specifies and enforces the content of broadcasts in Canada. They enforce broadcast standards/codes. The cost for both Radio & TV to join would be \$2972 per year. Ray will report on the advantage and disadvantages of joining.**

**Insurance is due on February 5, 2020, Ray and Don will investigate.**

**Proposed Budget for 2020 in the works.**

**Discussed staff. Our new Sales Lady, Lorretta Smiley is going strong, quickly learning the ropes.**

**Ray is working on Policies & Procedures manual.**

**Larry moved to receive Ray's report, Lori second, carried.**

**Financial:**

**Jackie moved to receive the Financial Statements for December, 2019, Larry second, carried.**

**Don has combined Peace FM and CCS from the Trial Balance. He can go back 6 years and adjust carry forward amounts to work more efficiently.**

**Barb alone can do the accounts receivable, Jackie Payroll and Accounts Payable.**

**Dan moved as recommended by the CRA networking of accounting system assignment of duties for posting, Larry second, carried.**

**Adjourned: 3:20 PM**

**Charlie Lasser  
Chair**

**Jackie Fowler  
Secretary/Treasurer**