



PEACE RIVER REGIONAL DISTRICT

REGIONAL BOARD MEETING MINUTES

THURSDAY, JUNE 10, 2021

LOCATION Peace River Regional District Office, Dawson Creek, BC

ATTENDANCE

Directors

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bertrand, District of Tumbler Ridge
Director Bumstead, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
(via teleconference)
Director Heiberg, District of Hudson's Hope
Director Hiebert, Electoral Area 'D'
Director Smith, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Teri Vetter, Chief Financial Officer
Tab Young, Deputy Corporate Officer
Trish Morgan, GM of Community Services
Kathy Suggitt, GM of Development Services
Crystal Brown, Electoral Area Manager
Gerritt Lacey, Solid Waste Services Manager
Jeff McDonald, Communications Manager
(via teleconference)
Trevor Ouellette, IT Manager
Brenda Deliman, Recorder
(via teleconference)

1. CALL TO ORDER The Chair called the meeting to order at 11:43 a.m.

2. DIRECTORS' NOTICE OF NEW BUSINESS

Director Goodings	Oak Area Development Project
Director Fraser	Gotta Go Roadside Facilities Service Establishment Bylaw No. 2440, 2021
Chair Sperling	Northern Medical Programs Trust
Director Hiebert	Boardroom Chairs
Director Courtoreille	Kamloops Residential School

3. ADOPTION OF AGENDA

3.1 Adoption of Agenda RD/21/06/01
MOVED Director Rose, SECONDED Director Fraser,
That the Regional Board adopt the June 10, 2021 Board Meeting Agenda, as
amended to include Director's new business (Oak Area Project, Bylaw No. 2440,
(continued on next page)



3.1 Adoption of Agenda
(Cont'd)

2021, Northern Medical Programs Trust, Kamloops Residential School, Boardroom chairs):

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
 - 5.1 Regional Board Draft Meeting Minutes of June 10, 2021
6. **Business Arising from the Minutes**
7. **Delegations**
8. **Petitions**
9. **Correspondence**
 - 9.1 Regional District of Nanaimo – Meeting of Regional District Chairs to Discuss Legislative Reform
10. **Reports**
 - 10.1 Electoral Area Directors Committee Recommendation – Community Park in Lone Prairie, ADM-BRD-200
 - 10.2 May 20, 2021 Rural Budgets Administration Committee Recommendations, ADM-BRD-199
 - 10.3 Draft Health Related Services Grant-in-Aid Policy 0340-64, ADM-BRD-186
 - 10.4 Assent Voting Ministerial Order – Seniors Aging in Place and Health Related Services, ADM-BRD-197
 - 10.5 RFP Award 04-2021 'Cellular Phone Services', ADM-BRD-201
 - 10.6 2021 UBCM Minister Meeting Requests, ADM-BRD-202
 - 10.7 Rose Prairie Water Station 2021 Feasibility Study Contract Award, ENV-BRD-061
 - 10.8 Development Variance Permit No. 17-057, DS-BRD-161
11. **Bylaws**
 - 11.1 Zoning Amendment Bylaw No. 2434, 2021; PRRD File No. 21-002-ZN, DS-BRD-159 – Consideration of Third Reading and Adoption
 - 11.2 Zoning Amendment Bylaw No. 2368, 2021; PRRD File No. 20-016 ZN, DS-BRD-160 – Consideration of Adoption
 - 11.3 Zoning Amendment Bylaw No. 2451, 2021; PRRD File No. 21-007 ZN, DS-BRD-162 – Consideration of First and Second Readings
12. **Strategic Plan**
 - 12.1 2019-2022 Strategic Plan
13. **New Business**
 - 13.1 Director Goodings – Oak Area Development Project
 - 13.2 Director Fraser - Gotta Go Roadside Facilities Service Establishment Bylaw No. 2440, 2021
 - 13.3 Chair Sperling – Northern Medical Programs Trust
 - 13.4 Director Hiebert – Boardroom Chairs
 - 13.5 Director Courtoreille - Kamloops Residential School
14. **Appointments**
 - 14.1 North Peace Regional Airport Society Alternate Member Representative, DR-BRD-019
 - 14.2 City of Fort St. John – Appointment of City Representative to the North Peace Leisure Pool Civic Properties Commission
 - 14.3 2021 Board Appointments List
15. **Consent Calendar**
 - 15.1 Electoral Area Directors Committee Draft Meeting Minutes of May 20, 2021
 - 15.2 Rural Budgets Administration Committee Draft Meeting Minutes of May 20, 2021

(Continued on next page)



3.1 Adoption of Agenda
(Cont'd)

- 15.3 North Peace Airport Society Regular Meeting Minutes of April 7, 2021
- 15.4 Civic Properties Commission Meeting Minutes of April 20, 2021
- 15.5 Chetwynd Public Library Regular Board Meeting Minutes of April 20, 2021
- 15.6 Office of the Premier – Winter Motorized Recreation Management Plan in the South Peace
- 15.7 Minister of Forests, Lands, Natural Resource Operations and Rural Development – Modernizing Forest Policy
- 15.8 Union of BC Municipalities – Gas Tax Agreement Community Works Fund Payment
- 15.9 Union of BC Municipalities – Local Government RCMP Contract Management Committee Appointments
- 15.10 STARS – Letter of Appreciation
- 15.11 Calendar of Events

16. Notice of Motion

17. Media Questions

18. Adjournment

CARRIED

4. GALLERY COMMENTS OR QUESTIONS

5. ADOPTION OF MINUTES

- 5.1 RD/21/06/02
May 27/21 Regional Board Minutes
MOVED Director Heiberg, SECONDED Director Bumstead,
That the Regional Board adopt the Board Meeting Minutes of May 27, 2021.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

- 6.1 RD/21/06/03
Item #11.2 - Meeting Minutes of May 27, 2021
MOVED Director Goodings, SECONDED Director Heiberg,
That the Regional Board amend the New and Emerging Issues section of the 2019-2022 Strategic Plan by adding 'regional' between 'new' and 'services' in the fourth emerging opportunity; to read as:
4. New Financial Contribution Services – establish new **regional** services that will provide dedicated funding for programs that have been impacted by elimination of grant in aid. Includes drafting and consideration of service establishment bylaws and determining elector approval processes.

CARRIED

- RD/21/06/04
Strat Plan Amendment #2
MOVED Director Goodings, SECONDED Director Ackerman,
That the Regional Board amend the New and Emerging issues section of the 2019-2022 Strategic Plan by replacing 'a sub-regional governance structure' with 'sub-regional governance structures' in the fifth emerging opportunity; to read as:
5. Sub-regional governance – investigate options for a sub-regional governance **structures** to enhance the effectiveness of sub-regional services and governance.

CARRIED

7. DELEGATIONS



8. PETITIONS

9. CORRESPONDENCE

9.1
Legislative Reform Meeting
RD/21/06/05
MOVED Director Heiberg, SECONDED Director Bertrand,
That the Regional Board authorize Chair Sperling to accept the invitation from the Regional District of Nanaimo to attend a meeting of Regional District Chairs to discuss legislative reform virtually on June 25, 2021.

CARRIED

Recess
The Chair recessed the meeting to luncheon at 12:02 p.m.

Reconvene
The Chair reconvened the meeting at 12:57 p.m. and varied the agenda to deal with Item 13.5 (Kamloops Residential School).

13. NEW BUSINESS

13.5
Kamloops Residential School
Director Courtoreille offered his condolences to the families whose children were forced to attend residential schools, the survivors of the residential schools, and the families of those survivors of residential schools. The Regional Board observed 2 minutes and 15 seconds of silence to reflect on the loss of the 215 unnamed children discovered on the grounds of the Kamloops Residential School.

Recess
The Chair recessed the meeting to a Committee of the Whole meeting at 1:00 p.m.

Reconvene
The Chair reconvened the meeting at 1:33 p.m.

10. REPORTS

10.1
EADC Rec: Lone Prairie Park
RD/21/06/06
MOVED Director Rose, SECONDED Director Courtoreille,
That the Regional Board authorize the investigation into options for the establishment of a community park in Lone Prairie.

CARRIED

10.2
RBAC Rec #1: CL Fire Budget
RD/21/06/07
MOVED Chair Sperling, SECONDED Director Hiebert,
That the Regional Board amend the 2021 budget for Function 315 – Charlie Lake Fire to:

- Increase Transfer from Peace River Agreement Reserve - \$150,000
- Increase Buildings - \$150,000

CARRIED

RD/21/06/08
RBAC Rec #2: Chet Library Budget
MOVED Director Rose, SECONDED Director Courtoreille,
That the Regional Board amend the 2021 budget for Function 290 – Chetwynd Library to:

- Increase Transfer from Peace River Agreement Reserve - \$21,695
- Increase Studies, Plans & Assessments - \$21,695

CARRIED



10.3

Health Related Services
GIA Policy

RD/21/06/09

MOVED Director Bumstead, SECONDED Director Heiberg,

That the Regional Board approve in principle 'Health Related Services Grant-In-Aid Policy 0340-64', which is intended to establish clear guidelines for the Regional Board and staff for the evaluation, award, and communication of Grant-in-Aid to not-for-profit organizations seeking financial support for the provision of various health-related services in the Region, if approval of the electors is obtained at the July 17, 2021 Assent Voting for the proposed Health Related Services Grant In Aid Service.

CARRIED

OPPOSED: Director Ackerman

10.4

Assent Voting Ministerial
Order

RD/21/06/10

MOVED Director Bertrand, SECONDED Director Courtoreille,

That the Regional Board endorse Ministerial Order No. M223 for assent voting proceedings as applicable to Health Related Services Grant-in-Aid Service Establishment Bylaw No. 2445, 2021, and Ministerial Order No. M224 as applicable for assent voting proceedings for Seniors Aging in Place Support Services Establishment Bylaw No. 2444, 2021, which will allow all eligible electors to vote by mail ballot, and in relation to this, permit elector registration to be done in conjunction with mail ballot voting, and permit the Chief Election Officer to establish all necessary procedures for mail ballot voting, including voting, receiving, processing, and securing mail ballot votes in their sole discretion; further, which will allow electors, as directed by the election official responsible, to make an oral declaration that the elector is entitled to vote in the assent voting when obtaining a ballot for voting, in which case the election official responsible must make a record that the elector made an oral declaration; and finally, which will permit the Chief Election Officer to establish or remove one or more special voting opportunities, in their sole discretion, all of which are variations in procedure from those stated in Peace River Regional District Election and Voting Procedures Bylaw No. 1825, 2008, or the *Local Government Act* which would otherwise apply, and are all measures to enhance the safety of conducting assent voting during the COVID-19 Pandemic.

CARRIED

OPPOSED: Director Ackerman

RD/21/06/11

MOVED Director Rose, SECONDED Director Hiebert,

That the Regional Board rescind its resolution of March 25, 2021 to approve the assent voting question for Bylaw 2444 and approve the amended Assent Voting Question for the Seniors Aging in Place Support Services Establishment Bylaw No. 2444, 2021, as follows: "Are you in favour of the Peace River Regional District adopting "Seniors Aging In Place Support Services Establishment Bylaw No. 2444, 2021", to establish a new service to provide support services, to seniors in Area D and defined portions of Area E, to allow them to remain healthy and safely in their homes, such as provision of healthy meals, housekeeping, and yard maintenance,

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10.4 Assent Voting Ministerial Order (Cont'd) at a maximum annual tax requisition limit that is the greater of \$1,900,000 or \$.66/\$1,000 on the net taxable value of land and improvements, and assessed on improvements only?"

CARRIED

RD/21/06/12

MOVED Director Zabinsky, SECONDED Director Bertrand,

That the Regional Board rescind its resolution of March 25, 2021 to approve the assent voting question for Bylaw 2445 and approve the amended Assent Voting Question for the Health Related Services Grant-in-Aid Service Establishment Bylaw No. 2445, 2021 as follows: "Are you in favour of the Peace River Regional District adopting "Health Related Services Grant-in-Aid Service Establishment Bylaw No. 2445, 2021", to establish a new service to provide grants in aid to not for profit societies to enhance the quality and availability of health related services, and to provide scholarships to students seeking post secondary education in a health care or medical field, at a maximum annual tax requisition limit that is the greater of \$750,000 or \$0.05/\$1,000 on the net taxable value of land and improvements, and assessed on improvements only?"

CARRIED

10.5

RFP 04-2021

RD/21/06/13

MOVED Director Rose, SECONDED Director Hiebert,

That the Regional Board award RFP 04-2021, 'Cellular Phone Services', to TELUS Communications Inc., at a cost of \$117,720 (excluding taxes) over a 3 year period starting July 1, 2021; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement.

CARRIED

10.6

2021 UBCM Convention

The Regional Board proposed the following meetings and topics, to be requested with either Provincial Ministers, staff and/or other agencies during the 2021 Union of BC Municipalities Convention:

1. Ministry of Citizens' Services
 - a. Connectivity
2. Ministry of Environment and Climate Change Strategy
 - a. Draft Solid Waste Management Plan
 - b. Recycling and access to markets
3. Ministry of Forests, Lands, Natural Resource Operations and Rural Development
 - a. Worker camps
 - b. Draft Winter Motorized Recreation Management Plan in the South Peace
4. Ministry of Health
 - a. COVID-19 communications debrief
5. Ministry of Public Safety and Solicitor General
 - a. COVID-19 communications debrief
6. Ministry of Transportation and Infrastructure
 - a. Gotta Go Roadside Facilities
 - b. North Peace Rural Roads
 - c. Bridges and culverts in the PRRD (Taylor Bridge)



10.6 2021 UBCM
Convention (Cont'd)

The Regional Board was advised that a report would be brought forward to the June 24, 2021 Board meeting to establish the order of priority for the Minister meetings requested during the 2021 Union of BC Municipalities Convention, as per the Convention's meeting request requirements.

RD/21/06/14

MOVED Director Bertrand, SECONDED Director Hiebert,

That the Regional Board increase the number of virtual meeting requests for audiences with Provincial Ministers, staff, or other agencies, at the 2021 Union of BC Municipalities Convention from the maximum of three, which had been deemed as the appropriate number for the 2020 Convention in-person meetings.

CARRIED

Director Ackerman

Director Ackerman left the meeting at 2:21 p.m.

RD/21/06/15

MOVED Director Bumstead, SECONDED Director Ackerman,

That the Regional Board invite South Peace MLA Dan Davies and North Peace MLA Mike Bernier to support the PRRD's presentations at the 2021 Union of BC Municipalities Convention Minister Meetings.

CARRIED

10.7
RFP 28-2021

RD/21/06/16

MOVED Director Goodings, SECONDED Director Rose,

That the Regional Board award Request for Proposal #28-2021, "Feasibility Study – Water Source Area B" to "Tetra Tech" to complete a two-fold feasibility study in Rose Prairie to identify viable new water sources and analyse the suitability of any newly identified sources for treatment using existing PRRD owned treatment equipment, and to examine potential treatment options for the existing deactivated source for a total cost of \$97,668.70 (excluding taxes); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

CARRIED

Director Ackerman

Director Ackerman returned to the meeting at 2:23 p.m.

Director Bertrand

Director Bertrand left the meeting at 2:24 p.m.

10.8
DVP 17-057

RD/21/06/17

MOVED Director Hiebert, SECONDED Director Heiberg,

That the Regional Board authorize Development Variance Permit No. 17-057, to allow a front parcel line setback reduction from the required 7 metres to 5.66 metres for the two existing residential dwellings for the lifetime of the two structures in their existing state and size, on the property identified as PID 028-642-627.

CARRIED

Director Bertrand

Director Bertrand returned to the meeting at 2:27 p.m.



11. BYLAWS

11.1 RD/21/06/18
Bylaw 2434, 2021 MOVED Director Hiebert, SECONDED Director Rose,
That the Regional Board give Zoning Amendment Bylaw No. 2434, 2021 third reading, to rezone a ±0.06 hectare portion of the property identified as PID 004-384-105 from R-1 (Residential 1 Zone) to M-1 (Service Industrial Zone).

CARRIED

Director Smith Director Smith left the meeting at 2:28 p.m.

RD/21/06/19
MOVED Director Hiebert, SECONDED Director Bumstead,
That the Regional Board adopt Zoning Amendment Bylaw No. 2434, 2021.

CARRIED

11.2 RD/21/06/20
Bylaw 2368, 2021 MOVED Director Hiebert, SECONDED Director Ackerman,
That the Regional Board adopt Zoning Amendment Bylaw No. 2368, 2021, to rezone the property identified as PID 027-088-821 from R-5 (Residential 5 Zone) to R-4 (Residential 4 Zone).

CARRIED

Director Bertrand Director Bertrand left the meeting at 2:31 p.m.

Director Smith Director Smith returned to the meeting at 2:32 p.m.

11.3 RD/21/06/21
Bylaw 2451, 2021 MOVED Director Goodings, SECONDED Director Hiebert,
That the Regional Board give Zoning Amendment Bylaw No. 2451, 2021, to provide a site-specific text amendment in the A-2 zone of Zoning Bylaw No. 1000, 1996, that would allow a work camp and a convenience store on the subject property identified as PID 029-261-571, first and second readings; further, that a public hearing be held pursuant to *Local Government Act* Section 464 (1) delegated to the Director of Electoral Area B and public notification be authorized pursuant to *Local Government Act* Section 466.

CARRIED

Director Bertrand Director Bertrand returned to the meeting at 2:33 p.m.

12. STRATEGIC PLAN

12.1 The Strategic Plan was included for the Regional Board's information.
Strat Plan



13. NEW BUSINESS

- 13.1
Oak Area Dev Project
- RD/21/06/22
MOVED Director Goodings, SECONDED Director Bumstead,
That the Regional Board authorize Chair Sperling to attend the Kelt Exploration – Open House and the Rose Prairie community meeting on June 16, 2021, in Rose Prairie, BC, and other meetings as required regarding the 2021 Oak Area Development project, on behalf of Director Goodings.
- CARRIED**
- Directors Ackerman and Bertrand
- Directors Ackerman and Bertrand left the meeting at 2:34 p.m.
- 13.2
Bylaw No. 2440, 2021
- RD/21/06/23
MOVED Director Fraser, SECONDED Director Goodings,
That the Regional Board rescind third reading given to 'Gotta Go Roadside Facilities Service Establishment Bylaw No. 2440, 2021' given on March 11, 2021; further, that 'Gotta Go Roadside Facilities Service Establishment Bylaw No. 2440, 2021' be given third reading as amended to correct the maximum requisition amount stated in Section 8, Maximum Requisition, from \$.0249/\$1,000, to instead include the rate of \$.068/\$1,000; and finally, that the amended bylaw be submitted to the Ministry of Municipal Affairs for approval.
- CARRIED**
- Director Bertrand
- Director Bertrand returned to the meeting at 2:37 p.m.
- RD/21/06/24
MOVED Director Fraser, SECONDED Director Courtoreille,
That the Regional Board extend the deadline for responses to the Alternate Approval Process underway for 'Gotta Go Roadside Facilities Service Establishment Bylaw No. 2440, 2021' from July 5, 2021 to July 30, 2021 to facilitate publication notification of the extended deadline and allow residents thirty days after the bylaw is amended and the second public notification is published, to submit an elector response form.
- CARRIED**
- RD/21/06/25
MOVED Director Fraser, SECONDED Director Smith,
That the Regional Board approve the amended elector response form for the Alternate Approval Process to obtain elector approval for 'Gotta Go Roadside Facilities Service Establishment Bylaw No. 2440, 2021', which must be used if a resident wishes to object to the Gotta Go Service; that includes the new deadline of July 30, 2021 for elector responses.
- CARRIED**
- 13.3
Northern Medical Prog Trust
- The Regional Board received a brief update on the Northern Medical Programs Trust from Chair Sperling. The Chair thanked members for their support.
- Director Ackerman
- Director Ackerman returned to the meeting at 2:46 p.m.



- 13.4
Boardroom Chairs
- Director Hiebert expressed his concern to the Regional Board about the current boardroom chairs' uncomfortableness and wondered if they could be replaced. Staff advised that new chairs for the Boardroom would be ordered for the Board and staff.

14. APPOINTMENTS

- 14.1
NPAS Alt Member Rep
- RD/21/06/26
MOVED Director Goodings, SECONDED Director Heiberg,
That the Regional Board appoint Chair Brad Sperling as the Alternate PRRD Member Representative for the North Peace Regional Airport Society until December 15, 2022.

CARRIED

- 14.2
NPLP CPC
- RD/21/06/27
MOVED Director Fraser, SECONDED Director Bertrand,
That the Regional Board receive the correspondence dated June 1, 2021 from the City of Fort St. John regarding its representative appointment to the North Peace Leisure Pool Civic Properties Commission, for information.

CARRIED

15. CONSENT CALENDAR

- 15.1
Consent
- RD/21/06/28
MOVED Director Ackerman, SECONDED Director Hiebert,
That the Regional Board receive the June 10, 2021 consent calendar.

CARRIED

16. NOTICE OF MOTION

17. MEDIA QUESTIONS

18. ADJOURNMENT
- The Chair adjourned the meeting at 2:52 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on June 10, 2021 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer