



# REPORT

To: Chair and Directors

Report Number: ADM-BRD-202

From: Crystal Brown, Electoral Area Manager

Date: June 10, 2021

Subject: **2021 UBCM Minister Meeting Requests**

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## **RECOMMENDATION #1 [Corporate Unweighted]**

That the Regional Board identify three meetings, and a maximum of three topics for each meeting, to be requested with either Provincial Ministers, staff and/or other agencies during the 2021 Union of BC Municipalities Convention.

## **RECOMMENDATION #2: [Corporate Unweighted]**

That the Regional Board establish the order of priority for the Minister meetings requested during the 2021 Union of BC Municipalities Convention, as per the Convention's meeting request requirements.

## **RECOMMENDATION #3: [Corporate Unweighted]**

That the Regional Board invite MLA Dan Davies and MLA Mike Bernier to join the PRRD's 2021 Union of BC Municipalities Convention Minister Meetings.

## **BACKGROUND/RATIONALE:**

In 2019, the Regional Board resolved to limit the number of meeting requests for audiences with Provincial Ministers, staff, or other agencies, at the 2020 UBCM convention, to a maximum of three. The Board may choose to do the same in 2021.

UBCM Ministry Meetings will be held via conference call from September 7-13, 2021. The deadline to submit meeting requests to the Honourable John Horgan and Cabinet Ministers is Wednesday, June 30, 2021. The deadline to request meetings with provincial government staff is Friday, August 13, 2021.

Each Minister meeting request is limited to three topics. Each topic submitted must include a one-sentence summation of what the Regional Board would like from the meeting, with a brief backgrounder (maximum 700 characters) about the topic.

Due to the volume of requests and scheduling availability, the Regional Board must rank its priority order for the meeting requests (most important to least important).

A list of meetings and topics requested 2018-2020 is attached for reference.

## **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

**STRATEGIC PLAN RELEVANCE:**

☒ Not Applicable to Strategic Plan.

**FINANCIAL CONSIDERATION(S):**

None at this time.

**COMMUNICATIONS CONSIDERATION(S):**

None at this time.

**OTHER CONSIDERATION(S):**

Please note that briefing notes are not being accepted as part of the booking process this year. In order to properly prepare for the meeting, it is required that the background information submitted with the meeting request provides a complete picture of the topics and requests.

**Attachments:**

1. UBCM Minister Meetings 2018-2020
2. 2021 UBCM Provincial Appointment Book