

## MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE April 20, 2021  
TIME: 4:00 pm  
PLACE: Rec Centre – Aspen Room

PRESENT: Dan Rose, Area E Director PRRD, Chair  
Comm. Allen Courtoreille  
Comm. Larry Houley, Alternate Chair  
Comm. Janet Wark (via Zoom)  
Comm. Clay Bassendowski  
Carol Newsom, Chief Administrative Officer  
Steve McLain, Director of Recreation  
Kristina Phillips, Manager of Leisure Services  
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD (via Zoom)

ABSENT: Trish Morgan, General Manager of Leisure and Facility Services  
Comm. Walter MacFarlane  
Elaine Webb, Recreation Programs Manager

### 1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:00pm.

### 2. DIRECTOR'S NOTICE OF BUSINESS: NIL

### 3. ADOPTION OF THE AGENDA:

MOVED by Comm. Houley, SECONDED by Comm. Wark

THAT the Agenda for April 20, 2021 be accepted.

CARRIED

### 4. MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Bassendowski, SECONDED by Comm. Courtoreille

THAT the Minutes from March 23, 2021 be accepted.

CARRIED

**5. DELEGATIONS/PRESENTATIONS: NIL**

**6. CORRESPONDANCE: NIL**

**7. OLD BUSINESS:**

**OB-1**            MOVED by Comm. Wark, SECONDED by Comm. Courtoreille

                 THAT the Civic Properties Commission tables the concession lease until the  
                 COVID restrictions ease.

                 CARRIED

**8. REPORTS**

**R-1 – R-4**            MOVED by Comm. Courtoreille, SECONDED by Comm. Wark

                 THAT reports R-1 through R-4 are received for approval.

                 CARRIED

**9. NEW BUSINESS: NIL**

**10. ADJOURNMENT:** Comm. Rose adjourned the meeting at 4:16pm

                 Next Meeting May 25, 2021

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Dan Rose,  
Chairperson

Elaine Webb  
Secretary