



<u>Item #</u>	<u>Agenda Item</u>	<u>Minutes</u>
1.0	Roll Call	<p>North Peace Airport Society</p> <p>President Jim McKnight, Electoral Area C</p> <p>Vice-President Brent Taillefer, District of Taylor</p> <p>Director Lori Ackerman, City of Fort St. John</p> <p>Director Arlene Boon, Electoral Area B</p> <p>Director Rob Fraser, District of Taylor</p> <p>Director Mattias Gibbs, District of Hudson's Hope</p> <p>Director Karen Goodings, Electoral Area B</p> <p>Director Brad Sperling, Electoral Area C</p> <p>Director Byron Stewart, City of Fort St. John</p> <p>Miranda V. Flury, Director of Strategy, Capital & Planning (D.SCP)</p> <p>North Peace Airport Services</p> <p>Mike Karsseboom, Managing Director</p> <p>Stacy Smith, Manager of Operations and Emergency Services</p> <p>Provincial Political Guests (<i>present for section 6.1</i>)</p> <p>MLA Dan Davies</p> <p>Absent</p> <p>Director Dave Heiberg, District of Hudson's Hope</p>
1.1	Call to Order	9:36 am
1.2	Amendments to Agenda	Start with Section 6.1.
2.0	Meeting Minutes	



2.1	Meeting Minutes	APR/7/2021- 1 MOVED: Rob Fraser SECONDED: Karen Goodings THAT the regular meeting minutes from March 3, 2021 are approved as presented. CARRIED
3.0	Consent Agenda	APR/7/2021- 2 MOVED: Arlene Boon SECONDED: Bryon Stewart THAT the consent agenda on April 7, 2021 is approved as presented. CARRIED
4.0	North Peace Airport Services Reports	
4.1	NPAServices' Operational Report	<ul style="list-style-type: none">• Received.
4.2	NPAServices' Financial Statements	<ul style="list-style-type: none">• Received.
4.3	Project Status Updates	
4.3.1	Project Update- Runway	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.



	Rehabilitation 03/21 ACAP	
4.3.2	Project Update- FEC Generator	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
4.3.3	Project Update- ATB Boilers/Heating System	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
4.3.4	IT Infrastructure Project	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.0	Unfinished Business	
5.1	Asset Management	<ul style="list-style-type: none">• Report will be received in Q2 2021.• Next month
5.2	Vantage's Response to NPAServices' Audit	<p><u>Questions:</u></p> <p>Under point 3, is it NPAServices' intent that the Society pay for half of the error that was made with AIFE?</p> <ul style="list-style-type: none">• The payment will come from Vantage Airport Group directly and will not impact NPAServices' income statement, therefore the AIFE discrepancy from 2018-March 31 2021 will be fully covered by Vantage Airport Group.



		<p>Is it NPAServices' intent that from April 1, 2021 to May 31, 2021 (the notification period) there is no payment made to the Society for the AIFE discrepancy?</p> <ul style="list-style-type: none">• Correct. <p>With respect to the Service/Admin Fee, what did the fees cover?</p> <ul style="list-style-type: none">• They covered support required from Vantage Airport Group that would otherwise have to be contracted out. <p>With respect to the Service/Admin Fee, how was the pricing for this fee determined?</p> <ul style="list-style-type: none">• The original amount was a reimbursement by Transport Canada (TC) to cover those specific services, when TC stopped the grant mechanism, that is when Vantage applied those costs to services. <p>With respect to the Service/Admin Fee, how does the professional line item in NPAServices' budget differ?</p> <ul style="list-style-type: none">• This line item is used for expertise required outside of Vantage Airport Group.
6.0	New Business	
6.1	Provincial Political Guests	<ul style="list-style-type: none">• Discussed the need for the BCAAP Program this year to support 03/21 Runway Rehabilitation.



		<ul style="list-style-type: none">• Discussed that the Society was incredibly pleased to see the Airport COVID-19 relief fund from the province.• D.SCP will summarize discussion on BCAAP and send directly to Dan Davies.
7.0	Adjournment	APR/7/2021- 3 MOVED: Byron Stewart THAT the meeting is adjourned at 10:24 am. CARRIED
8.0	Closed Meeting	See closed meeting minutes.