



DIRECTOR REPORT

To: Electoral Area Directors Committee

Report Number: DS-EADC-013

From: Kathy Suggitt, General Manager of Development Services

Date: June 17, 2021

Subject: Subdivision and Development Servicing Bylaw Second Draft

RECOMMENDATION:

That the Electoral Area Directors Committee receive the report titled “Subdivision and Development Servicing Bylaw Second Draft – DS-EADC-013” and the Draft Subdivision and Development Servicing Bylaw, for consideration and feedback.

BACKGROUND/RATIONALE:

ISL Engineering and Land Services Ltd. (ISL Engineering) was retained to develop a Subdivision and Development Servicing Bylaw for the PRRD.

At the Electoral Area Directors Committee Meeting on May 20, ISL Engineering presented an overview of the first draft of a Subdivision and Development Servicing Bylaw and provided opportunity for the Committee members to ask questions and give feedback. The Electoral Area Directors Committee asked that the bylaw be brought back to Committee before the bylaw goes to the Regional Board for first reading.

Since the May 20th EADC meeting, staff and ISL Engineering have hosted a number of stakeholder engagement discussions with members of the development community, as well as staff from the Ministry of Transportation and Infrastructure and Northern Health.

Table 1. An outline of the Consultation Dates with Stakeholders

Stakeholder Group	Meeting Dates
Private Sector Professionals	May 21
	May 26
	May 28
	May 31
Northern Health	May 28
Ministry of Transportation and Infrastructure	June 8

**All dates are in the year 2021*

Based on the feedback from the May 20, 2021 Electoral Area Directors Committee and stakeholder meetings, ISL Engineering has provided PRRD Staff a second draft of the Subdivision and Development Servicing Bylaw which is attached to this report for consideration. Based on internal deadlines for the consideration of this report, Ministry of Transportation and Infrastructure feedback will be implemented in the Subdivision and Development Servicing Bylaw that goes to the Regional Board for first readings.

The second draft of the bylaw has attempted to clarify definitions, exemptions and where the bylaw is applicable as well as address other concerns raised through the stakeholder engagement discussions.

All changes to the second draft of the Subdivision and Development Servicing Bylaw are highlighted yellow and typed in green font.

ALTERNATIVE OPTIONS:

1. That the Electoral Area Directors Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

None at this time.

COMMUNICATION CONSIDERATION(S):

Any further feedback from the Committee on draft two of the bylaw will be communicated with the consultants and addressed prior to submitting to the Regional Board for first reading.

Attachments:

1. Subdivision and Development Servicing Bylaw Second Draft

External Links:

1. [Report- Subdivision and Development Servicing Bylaw First Draft](#)