



REPORT

To: Chair and Directors

Report Number: ENV-BRD-053

From: Paulo Eichelberger, GM of Environmental Services

Date: April 15, 2021

Subject: Harper, Chilton, and Friesen Subdivision Wastewater Condition Assessment Contract Award**RECOMMENDATION #1: [Corporate Weighted]**

That the Regional Board award RFP #07-2021, Harper, Chilton, and Friesen Subdivision Wastewater Condition Assessment contract to McElhanney Ltd. to include values (excluding taxes) of \$49,519 for Harper Subdivision, \$37,817 for Chilton Subdivision, and \$29,372 for Friesen Subdivision, a grand total of \$116,708; further, that the Chair and Chief Administrative Officer be authorized to sign on behalf of the PRRD.

BACKGROUND/RATIONALE:

As part of the 2018-2022 Strategic Plan, condition assessments are required for all PRRD owned and operated assets. In order to determine current infrastructure condition; years of remaining life; and estimated replacement costs, the Harper, Chilton, and Friesen Subdivision sewer systems will undergo a non-invasive, non-destructive condition assessment. This assessment will also provide details such repair prioritization that will help guide future budgeting for these three functions.

There were two submissions received for this RFP. Preliminary review of the bids revealed inconsistencies which did not allow for equal comparison of proposals. Through the negotiation process that followed, the companies were asked to reconsider their pricing based on the information provided for the existing infrastructure, which resulted in an equal comparison of the bids. Table 1 outlines the scoring matrix for the two submissions.

Table 1. Scoring Matrix for RFP #07-2021.

	WSP Canada Inc.	McElhanney Ltd.
Mandatory Requirements		
Submission Form (Appendix B)	✓	✓
Pricing (Appendix C)	✓	✓
Experience	✓	✓
Qualifications	✓	✓
Work Plan	✓	✓
Schedule	✓	✓
References	✓	✓
Scoring Matrix Results		
Total Score	78.33	91.00
PROPOSAL COST (Excluding GST)	\$ 161,177.73	\$ 116,708.00

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Organizational Effectiveness
 - ☒ Develop a Corporate Asset Management Program

FINANCIAL CONSIDERATION(S):

The condition assessments are individually budgeted for within the 2021 Financial Plan. Each of the three functions, Harper – 605, Chilton – 602, and Friesen – 604, have budgeted \$50,000. The pricing of the recommended proponent falls within the funding allocation for each of the three functions.

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

None at this time.