

April 1, 2021

Peace River Regional District  
PO Box 810  
Dawson Creek, BC V1G 4H8

**Attention: Chair Brad Sperling**

**Subject: 2021 Grant Writing Support  
Northern Development Project Number 7513 20**

The Northern Development Initiative Trust board appreciates your interest and application to the 2021 Grant Writing Support program. The purpose of this funding is to provide grant writing support for priority community projects and to provide assistance to non-profits and First Nations located in or near your community. We are pleased to advise you that your application has been approved for a rebate grant up to \$8,000 toward a community grant writing position during the 2021 calendar year. Northern Development is flexible as to when you contract or hire these services during 2021.

The Peace River Regional District must submit a completed Grant Writing Support program reporting form which can be found on Northern Development's website at [www.northerndevelopment.bc.ca/funding-programs/capacity-building/grant-writing-support/](http://www.northerndevelopment.bc.ca/funding-programs/capacity-building/grant-writing-support/). This report must verify a minimum of \$10,500 in wages or contract payments, a minimum of 400 hours spent on grant writing services, and a minimum of \$200,000 of grant applications during the approved calendar year. The minimum requirements must be met in order to receive the full \$8,000 rebate. Complete reporting is due by February 28, 2022.

The Northern Development Board would like to see the Peace River Regional District reach its economic potential and we look forward to being a partner in that endeavor.

Sincerely,

Joel McKay  
Chief Executive Officer

c: Shawn Dahlen, Chief Administrative Officer, Peace River Regional District  
Crystal Brown, Electoral Area Manager, Peace River Regional District