



# REPORT

To: Chair and Directors

Report Number: CS-BRD-003

From: Trish Morgan, General Manager of Community Services

Date: April 23, 2020

**Subject: Facility Code of Conduct Policy – Society Operated Recreation Facilities**

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## **RECOMMENDATION: [Corporate Unweighted]**

That the Regional Board adopt the “Facility Code of Conduct Policy” which establishes standards of operation, behaviour, and enforcement procedures for recreational facilities that are owned by the Peace River Regional District and operated by a society on its behalf.

## **BACKGROUND/RATIONALE:**

The Peace River Regional District’s recreation facilities exist to provide residents with opportunities to participate in recreational, cultural, and educational activities in a safe and positive atmosphere. If approved, the attached Facility Code of Conduct Policy will be provided to all facility operators. It is the role of the PRRD to ensure that measures are in place to ensure that incidents of unacceptable behaviour do not occur in these facilities, and that an appropriate mechanism is in place should a contravention occur.

Every visitor to a facility that is owned by the PRRD, and is operated by a society, is expected to behave or act in a manner that respects the rights of others so that they may use and enjoy the facility. The Facility Code of Conduct Policy does not apply to facilities owned by the PRRD and operated by municipalities, as these facilities already have their own policies or codes of conduct in place; nor does it apply to the Clearview or Buick Arenas as they are owned by School District No. 60.

Included in the Facility Code of Conduct Policy is the understanding that organizations and groups that utilize PRRD facilities must take primary responsibility for the behaviours of all individuals associated with them. It also gives the operators of the facilities a process to follow should there be a contravention of the Code of Conduct.

### **Expected Behaviours:**

- Treat others with dignity and respect
- Be polite and courteous and use appropriate language
- Follow direction and/or instruction of staff and volunteers
- Use the equipment and facility in a safe and appropriate manner
- Shirts and shoes are required, unless participating in an activity that requires otherwise

For the purpose of this Policy, inappropriate acts and/or violence include but are not limited to, the following behaviours:

- Deliberate destruction, damage, misuse of property, machinery, equipment, tools
- Sexual and verbal harassment

- Sexual activity
- Public nudity
- Immoral conduct or indecency

**ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

**STRATEGIC PLAN RELEVANCE:**

- ☒ Not Applicable to Strategic Plan.

**FINANCIAL CONSIDERATION(S):**

None at this time.

**COMMUNICATIONS CONSIDERATION(S):**

If approved, the Policy will be sent to each facility and staff will contact the operators of each facility by phone to discuss the implementation of it.

**OTHER CONSIDERATION(S):**

The PRRD owns or has license to the following facilities that are operated by societies on behalf of the Board:

**Area B**

- Buick Creek Recreation Grounds (Buick Creek Community Club)
- Cache Creek Community & Recreation Grounds (Cache Creek Community Club)
- Golata Creek Club & Grounds (Golata Creek Recreation Society)
- Goodlow Recreation Grounds (Goodlow Recreation Commission)
- Graham-Halfway Recreation Grounds (Halfway Graham Community Club)
- Graham-Halfway Gymkhana Grounds (Halfway Graham Community Club)
- North Peace Fall Fair Grounds (North Peace Fall Fair Society)
- Osborn Community Hall (Osborn Community Club)

**Area D**

- Kelly Lake Community Centre (Kelly Lake Community Centre Society)

**Area E**

- Jackfish Community Hall (Jackfish Community Association)
- Moberly Lake Community Hall (Moberly Lake Community Association)

**Attachments:**

1. Draft Facility Code of Conduct Policy