



PEACE RIVER REGIONAL DISTRICT

APRIL BOARD MEETING **MINUTES**

DATE: April 23, 2020

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bertrand, District of Tumbler Ridge (*via teleconference*)
Director Bumstead, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Fraser, District of Taylor (*via teleconference*)
Director Goodings, Electoral Area 'B' (*via teleconference*)
Director Heiberg, District of Hudson's Hope
Director Hiebert, Electoral Area 'D'
Director Michetti, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John (*via teleconference*)

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Lyle Smith, Chief Financial Officer (*via teleconference*)
Kelsey Bates, Deputy Corporate Officer (*via teleconference*)
Paulo Eichelberger, General Manager of Environmental Services
Trish Morgan, General Manager of Community Services (*via teleconference*)
Crystal Brown, Electoral Area Manager (*via teleconference*)
Trevor Ouellette, IT Manager
Brenda Deliman, Recording Secretary (*via teleconference*)

Call to Order The Chair called the meeting to order at 1:13 p.m.

DIRECTORS' NOTICE OF NEW BUSINESS:

Director Goodings Federal Funding to Clean Up Abandoned and Orphaned Wells

Director Bumstead Support for Premier of Nova Scotia

Director Hiebert Environmental Assessment Office

Chair Sperling Municipal and Regional Campgrounds

Chair Sperling Assistance for Seniors

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/20/04/01 (23)

MOVED Director Rose, SECONDED Director Michetti,

That the Regional Board adopt the Peace River Regional District Board agenda for the April 23, 2020 meeting, including Director's new business and additional items for the agenda (COVID-19 Update #3), as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
 - 5.1 PRRD Draft Board Meeting Minutes of April 9, 2020
6. **Business Arising from the Minutes**
7. **Delegations**
 - ~~7.1 The Explorers & Producers Association of Canada – Canadian Energy Solutions for Sustainable Prosperity (by invitation of the Board) (rescheduled by the delegation)~~
8. **Petitions**
9. **Correspondence**
 - 9.1 North Peace Airport Services - Request for Letter of Support
 - 9.2 Fort St. John Hospital Foundation - Request for Letter of Support
10. **Reports**
 - 10.1 April 2, 2020 Solid Waste Committee Recommendations, ENV-BRD-005
 - 10.2 PRRD Board Meeting Locations, ADM-BRD-012
 - 10.3 Policy Manual Updates, ADM-BRD-008
 - 10.4 PRRD Designated Officers – Chief Financial Officer, ADM-BRD-011
 - 10.5 Application for Non-Farm Use in the ALR, PRRD File No. 20-003-ALRNFU, ALC ID 60571, DS-BRD-002
 - 10.6 Application for Subdivision within the ALR, PRRD File No. 20-004-ALRSub, ALC ID 60316, DS-BRD-001
 - 10.7 Application for Subdivision within the ALR, PRRD File No. 20-006-ALRSub, ALC ID 60653, DS-BRD-011
 - 10.8 Notice of Closed Session – April 23, 2020, ADM-BRD-010
 - 10.9 COVID-19 Update #3 – CS-BRD-002

RD/20/04/01 (23)
(continued)

Adoption of Agenda: (continued)

11. Bylaws

11.1 11.1 Zoning Amendment Bylaw No. 2406, 2020, PRRD File No. 20-006 ZN, DS-BRD-012

11.2 Zoning Amendment Bylaw No. 2376, 2020, PRRD File No. 19-076, DS-BRD-014

12. Strategic Plan

12.1 2019-2022 Strategic Plan Action Update

13. New Business

13.1 Director Goodings – Federal Funding for Clean-up of Abandoned and Orphaned Wells

13.2 Director Bumstead – Support for Premier of Nova Scotia

13.3 Director Hiebert – Environmental Assessment Office

13.4 Chair Sperling – Municipal and Regional Campgrounds

13.5 Chair Sperling – Assistance for Seniors

14. Appointments

14.1 2020 Board Appointments

15. Consent Calendar (for consideration and receipt)

15.1 COVID-19 Discussion Meeting Notes of April 15, 2020

15.2 COVID-19 Discussion Meeting Notes of April 8, 2020

15.3 Solid Waste Committee Draft Meeting Minutes of April 2, 2020

15.4 Rural Budgets Administration Committee Meeting Minutes Package - August 2019 - January 2020

15.5 Chetwynd Public Library Regular Board Meeting Minutes of February 11, 2020

15.6 Petronas - COVID-19 Preparedness and Relief Efforts

15.7 Young Anderson - Invasive Plant Control on Abandoned Sites

15.8 Building Permit Report for March 2020

15.9 Building Permit Report for February 2020

16. Notice of Motion (for the next meeting):

17. Media Questions (on agenda items and business discussed at the meeting)

18. Adjournment

CARRIED.

GALLERY COMMENTS:

4.1

APPLICATION FOR NON-FARM USE IN THE ALR, PRRD File No. 20-003-ALRNFU, ALC ID 60571, DS-BRD-002

Due to COVID-19 the Regional Board meeting was closed to the public. By permission of the Chair, Michael and Suzanne Haab submitted a comment via email on Item 10.5 (Application for Non-Farm Use in the ALR, PRRD File No. 20-003).

“We, Michael & Suzanne Haab, would like to acknowledge that we would have been present today if it were possible. This decision is personally important to us and to our family. We ask for your consideration of us as active and supporting members of both the agricultural community and the Baldonnel community.”

ADOPTION OF MINUTES:

5.1 **ADOPTION OF MINUTES**

RD/20/04/02 (23)

MOVED Director Ackerman, SECONDED Director Heiberg,

That the Regional Board adopt the Board Meeting Minutes of April 9, 2020.

CARRIED.

CORRESPONDENCE:

9.1 **NORTH PEACE AIRPORT SERVICES – REQUEST FOR LETTER OF SUPPORT**

North Peace Airport
Services

RD/20/04/03 (23)

MOVED Director Goodings, SECONDED Director Heiberg,

That the Regional Board forward a letter to the Honourable Justin Trudeau, Prime Minister of Canada, in support of the airport industry's request for immediate federal government assistance to survive the COVID-19 crisis.

CARRIED.

9.2 **FORT ST. JOHN HOSPITAL FOUNDATION – REQUEST FOR LETTER OF SUPPORT**

Fort St. John
Hospital Foundation

RD/20/04/04 (23)

MOVED Director Goodings, SECONDED Chair Sperling,

That the Regional Board authorize the Electoral Area Manager to contact Chris Maundrell, Adlard Environmental Ltd., to discuss the Fort St. John Hospital Foundation's applications to the Northern Development Initiative Trust – Community Foundation Matching Grants program, and request clarification of its proposal as it relates to support and possible funding from Electoral Areas 'B' and 'C'.

CARRIED.

REPORTS:

RECOMMENDATIONS FROM THE APRIL 2, 2020 SOLID WASTE COMMITTEE MEETING

10.1
April 2, 2020 Solid
Waste Committee
Recommendations,
ENV-BRD-005

CONTRACT AWARD – RFP 01-2020 “OPERATIONS OF PEACE RIVER REGIONAL DISTRICT LANDFILLS” (Recommendation No. 1)

RD/20/04/05 (23)

MOVED Director Rose, SECONDED Director Michetti,
That the Regional Board award RFP 01-2020, “Operations of Peace River Regional District Landfills”, to Whissell Waste Solutions BC Ltd. (Whissell) at a cost of \$16,005,482 (excluding GST) over a 5 year period, beginning August 1, 2020; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.

CARRIED.

CONTRACT AWARD – RFP 04-2020 “PRRD CLOSED LANDFILL CLOSURE REPORTS” (Recommendation No. 2)

RD/20/04/06 (23)

MOVED Director Rose, SECONDED Director Heiberg,
That the Regional Board award RFP 04-2020, “PRRD Closed Landfill Closure Reports”, to GHD Limited at a cost of \$118,289 (excluding GST); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.

CARRIED.

CONTRACT AWARD – RFP 05-2020 “BESSBOROUGH & CHETWYND LANDFILL DESIGN, OPERATIONS AND CLOSURE PLAN UPDATE” (Recommendation No. 3)

RD/20/04/07 (23)

MOVED Director Rose, SECONDED Director Courtoreille,
That the Regional Board award RFP 05-2020, “Bessborough and Chetwynd Landfill Design, Operations and Closure Plan Update”, to Tetra Tech Canada Inc. (Tetra Tech) at a cost of \$99,781.04 (excluding GST); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.

CARRIED.

REPORTS: (continued)

RECOMMENDATIONS FROM THE APRIL 2, 2020 SOLID WASTE COMMITTEE MEETING (continued)

10.1 (continued) **HYBRID RECYCLING COLLECTION SYSTEM (Recommendation No. 4)**

RD/20/04/08 (23)

MOVED Director Rose, SECONDED Director Ackerman,

That the Regional Board forward a letter to the Honourable George Heyman, Minister of Environment and Climate Change Strategy, lobbying for support for a hybrid recycling collection system for low population density regional districts to work within current stewardship programs, as a result of the April 2, 2020 report entitled "Recycle BC and Comingled Curbside" from the PRRD's Solid Waste Committee.

CARRIED.

10.2
PRRD Board Meeting
Locations, ADM-
BRD-012

PRRD BOARD MEETING LOCATIONS

RD/20/04/09 (23)

MOVED Director Bumstead, SECONDED Director Heiberg,

That the Regional Board change the location of the Board meeting scheduled in Fort St. John on May 28, 2020 to the PRRD Boardroom in Dawson Creek, BC.

CARRIED.

RD/20/04/10 (23)

MOVED Director Heiberg, SECONDED Director Hiebert,

That the Regional Board change the location of the Board Outreach meeting scheduled in Hudson's Hope on June 11, 2020 to the PRRD Boardroom in Dawson Creek, BC.

CARRIED.

10.3
Policy Manual
Updates, ADM-BRD-
008

POLICY MANUAL UPDATES

RD/20/04/11 (23)

MOVED Director Heiberg, SECONDED Director Rose,

That the Regional Board repeal the following policies:

- Use of Regional District Office Building for Meetings Policy
- Sale of Maps Policy
- Reporting Incidents and Complaints Policy

CARRIED.

CARRIED.

VARY AGENDA:

VARY AGENDA

The Chair varied the agenda to deal with Item 10.9 (COVID-19 Update #3).

REPORT:

10.9
COVID-19 Update #3
– CS-BRD-002

COVID-19 UPDATE #3

The Regional Board received an update on COVID-19 from the General Manager of Community Services. A discussion ensued regarding fire bans, closure of provincial parks and impacts to municipal and PRRD regional parks.

RD/20/04/16 (23)

MOVED Director Ackerman, SECONDED Director Bumstead,
That the Regional Board expand the Chief Administrative Officer's authority to close any PRRD operated facilities to the public, or completely, should the need arise in order to adhere with Federal and/or Provincial orders, regulations, or directives for Coronavirus safety for the duration of the COVID 19 pandemic, to include authority to re-open PRRD operated facilities to the public, as the situation evolves, in adherence with Federal and/or Provincial orders, and the authority to apply for Federal funding to hire staff to monitor PRRD Regional Parks if necessary.

CARRIED.

10.8
Notice of Closed
Session – April 23,
2020, ADM-BRD-010

NOTICE OF CLOSED SESSION

RD/20/04/17 (23)

MOVED Chair Sperling, SECONDED Director Heiberg,
That the Regional Board recess to a Closed Meeting for the purpose of discussing the following items:

Agenda Item M-1 – Closed Meeting Minutes (CC Section 97(1)(b))

Agenda Items D-1 & R-1 – Solicitor-Client Privilege – Negotiations (CC Section 90(1)(i))

CARRIED.

Recess

The Chair recessed the meeting to a Closed Session at 2:05 p.m.

Reconvene

The Chair reconvened the meeting at 3:06 p.m. Director Rose was not present for the remainder of the meeting.

11.1 ZONING AMENDMENT BYLAW NO. 2406, 2020, PRRD FILE NO. 20-006

RD/20/04/18 (23)
MOVED Director Hiebert, SECONDED Director Heiberg,
That the Regional Board give Zoning Bylaw Amendment No. 2406, 2020, to
rezone the property identified as PID 014-625-950 from RR-4 (Small Holdings)
Zone to RR-1 (Rural Residential 1) Zone, first and second readings; further,
that a Public Hearing be waived pursuant to the *Local Government Act* Section
464(2) and that Public Notification be authorized pursuant to the *Local
Government Act* Section 467.

Motion to Amend

Motion as Amended

The Chair called the Question to the Motion as Amended:

Director Michetti left the meeting at 3:20 p.m.

11.2
Zoning Amendment
Bylaw No. 2376,
2020, PRRD File No.
19-076, DS-BRD-014

RD/20/04/20 (23)

That the Regional Board give Zoning Amendment Bylaw No. 2376, 2020, to rezone a \pm 2.9 hectare portion and a \pm 2.3 hectare portion of the property identified as PID 014-590-689, as well as all of the property identified as PID 013-234-421 from A-2 (Large Agricultural Holdings Zone) to I-1 (Light Industrial Zone), third reading as amended, to correctly refer to the legal description of the properties as the Southeast $\frac{1}{4}$ of Section 35, in all instances in the bylaw.

RD/20/04/21 (23)

That the Regional Board adopt Zoning Amendment Bylaw No. 2376, 2020.

STRATEGIC PLAN:

STRATEGIC PLAN

The Regional Board received an update on Strategic Plan works completed to date from the Chief Administrative Officer.

NEW BUSINESS:

13.1 Director Goodings

FEDERAL FUNDING FOR CLEAN-UP OF ABANDONED AND ORPHANED WELLS

RD/20/04/22 (23)

That the Regional Board forward a letter to the Honourable Seamus O'Regan, Minister of Natural Resources, to acknowledge the federal Economic Response Plan for the clean-up of abandoned and orphaned wells in Western provinces, and to advise that many landowners with surface lease agreements remain unpaid, with a copy to the Union of BC Municipalities.

CARRIED.

OPPOSED: Directors Ackerman and Fraser

NEW BUSINESS: (continued)

13.2 SUPPORT FOR PREMIER OF NOVA SCOTIA

Director Bumstead

RD/20/04/23 (23)

MOVED Director Bumstead, SECONDED Director Heiberg,

That the Regional Board forward a letter of support to the Honourable Stephen McNeil, Premier of Nova Scotia, to express its condolences and support in the wake of the April 2020 shooting tragedy, with a copy to the Nova Scotia Federation of Municipalities.

CARRIED.

13.3 ENVIRONMENTAL ASSESSMENT OFFICE

Director Hiebert

RD/20/04/24 (23)

MOVED Director Ackerman, SECONDED Director Hiebert,

That the Regional Board forward a letter to the BC Environmental Assessment Office to express its disappointment in the lack of consultation with BC regional districts and municipalities in its assessment process.

CARRIED.

RD/20/04/25 (23)

MOVED Director Ackerman, SECONDED Director Heiberg,

That the Regional Board authorize all Directors to participate in the BC Environmental Assessment Office – *Environmental Assessment Act* (2018) Workshop (Webinar) on April 28, 2020.

CARRIED.

13.4 MUNICIPAL AND REGIONAL CAMPGROUNDS

Chair Sperling

RD/20/04/26 (23)

MOVED Chair Sperling, SECONDED Director Fraser,

That the Regional Board forward a letter to the Honourable Justin Trudeau, Prime Minister of Canada, and the Honourable George Heyman, Minister of Environment and Climate Change Strategy, to request that the closure of BC provincial parks be considered on a regional basis, and share concerns that public recreation on Crown land, due to park closures, may potentially incite disregard for current provincial fire bans and restrictions, increasing the risk for wildfires.

CARRIED.

OPPOSED: Director Fraser

NEW BUSINESS: (continued)

13.5

Chair Sperling

ASSISTANCE FOR SENIORS

RD/20/04/27 (23)

MOVED Chair Sperling, SECONDED Director Heiberg,

That the Regional Board forward a letter to the Honourable Justin Trudeau, Prime Minister of Canada, the Honourable John Horgan, Premier of BC, and MP Bob Zimmer, Prince George–Peace River–Northern Rockies, to share concerns regarding the financial inability of low-income seniors to sustain themselves during COVID-19.

CARRIED.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/20/04/28 (23)

MOVED Director Heiberg, SECONDED Director Hiebert,

That the Regional Board receive the April 23, 2020 Consent Calendar.

CARRIED.

ADJOURNMENT:

ADJOURNMENT

The Chair adjourned the meeting at 3:48 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on April 23, 2020 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer