



## PEACE RIVER REGIONAL DISTRICT

### **ELECTORAL AREA DIRECTORS COMMITTEE MEETING** **MINUTES**

DATE: April 16, 2020

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Rose, Meeting Chair  
Director Sperling  
Director Hiebert  
Director Goodings

**Staff**

Shawn Dahlen, Chief Administrative Officer  
Crystal Brown, Electoral Area Manager  
Tyra Henderson, Corporate Officer  
Trish Morgan, General Manager of Community Services  
Kari Bondaroff, Environmental Services Manager  
Teri Vetter, Finance Services Manager  
Trevor Ouellette, Information Technology Manager  
Erin Price, Bylaw Enforcement Officer  
Naomi Donat, Recording Secretary

**Others**

Katrin Saxty, Urban Systems

Call to Order                      The Chair called the meeting to order at 10:06 am

**DIRECTORS NOTICE OF NEW BUSINESS:**

Director Rose                      Farmers Information Service  
   Burning Bans

**ADOPTION OF AGENDA:**

MOVED by Director Sperling, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee agenda for the April 16, 2020 meeting,  
including Director's new business, be adopted as amended:

1. Call to Order
2. Directors' Notice of New Business
3. Adoption of Agenda
4. Adoption of Minutes
  - 4.1. Electoral Area Directors Committee Meeting Minutes of February 20, 2020
5. Business Arising from the Minutes
6. Delegations

- 6.1. (10:15) Marsha Stewart, Executive Director, Dawson Creek Art Gallery/South Peace Art Society - Request for Support for Art Outreach Program
- 6.2. (1:00) Connectivity Project  
Mike Stelck – President, Valo Networks; Mark Blake – President and Chief Operating Officer, Canadian Fiber Optics Group; Mike Colberg – Vice President, Customer Experience, Valo Networks; David Ball – Vice President, Project Management Office, Valo Networks; and Rebecca Lagos, Community Engagement Lead, Valo Networks.
7. Correspondence  
7.1. Ministry of Agriculture - Further Changes to the ALC Act and Regulations
8. Reports  
8.1. March 9, 2020 Charlie Lake Fire Department Road Rescue and First Medical Response Public Engagement  
8.2. Upper Pine/ Upper Halfway/ Clearview arena, ADM-EADC-001  
8.3. Quarterly Bylaw Enforcement Update, DS-EADC-001  
8.4. Cannabis Zoning Regulation Review, DS-EADC-002
9. Discussion Items  
9.1. Stoddart Creek Water Services  
9.2. Hope Air  
9.3. Farmland in Electoral Area 'B'
10. New Business  
10.1. Farmers Information Service  
10.2. Burning Bans  
10.3. Dawson Creek Art Gallery/South Peace Art Society
11. Communications
12. Diary  
12.1. April EADC Diary
13. Adjournment

**CARRIED**

**ADOPTION OF MINUTES:**

4.1 EADC Minutes

MOVED by Director Hiebert, SECONDED by Director Goodings,  
That the Electoral Area Directors Committee Meeting Minutes of February 20, 2020 be adopted.

**CARRIED**

**BUSINESS ARISING FROM THE MINUTES:**

D-2 South Peace  
Health Services  
Society

Staff will contact Shaely Wilbur at the South Peace Health Services Society to ask her to provide a financial breakdown of what is left to fund for Bulterys House, to be presented at the next Electoral Area Directors Committee meeting.

C-1 Montney  
Roundtable meeting

Due to COVID-19, all Electoral Area Directors' Roundtable meetings will be cancelled until further notice.

C-2 Vincent  
Communications Ltd.

Director Goodings has sent a letter of support to Vincent Communications Ltd.

C-3 Posting letter to  
the PRRD Facebook  
page

It was confirmed that the letter from Julia Berardinucci, Ministry of Environment and Climate Change Strategy – Re: Follow-up to UBCM 2019 regarding Water Sustainability Act was posted to the Regional District Facebook Page.

R-3 Kelly Lake Design Study Report	A Request for Proposal is being prepared to investigate the presence of any hazardous materials in the building. A new design for the building will be considered after that investigation is complete.
NB-1 Cleanfarms	Staff will prepare a report for the next Electoral Area Directors Committee meeting.
NB-4 Curbside Recycling	A report will be brought forward to the next Electoral Area Directors Committee meeting regarding any curbside recycling for rural residents.

**DELEGATIONS:**

6.1 Dawson Creek Art Gallery/South Peace Art Society

Marsha Stewart, Executive Director of the Dawson Creek Art Gallery/South Peace Art Society spoke about the packages that they are distributing to residents. So far, they have distributed 300 packages of colouring pages, colouring pencils, and other art activity supplies to residents in the Chetwynd, Tumbler Ridge, and Moberly areas. They have also been delivering online videos for children and are working with the Peace Liard Regional Arts Council on online workshops for adults. Marsha asked the committee if they would be willing to contribute \$10 per package of art supplies for 500 packages to be distributed in the rural areas. The Art Society can supply the staff to prepare the packages and get assistance from organizations within the communities to distribute the packages. Suggestions for groups to help distribute the packages included libraries, friendship centres, and School Parent Advisory Councils.

6.2 Valo Networks

Rebecca Lagos, Mike Stelck, Mike Colberg, David Ball, and David Gust from Valo Networks, along with Mark Blake from Canadian Fiber Optics Group gave the committee a summary of their Connectivity Project including:

- Responses from businesses and residents across the district
- Network accessibility and partnership opportunities
- What is missing
- What is coming
- Proposal and next steps, and
- Pilot project recommendations

MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the Electoral Area Directors Committee refer Valo Networks Proposal and Next Steps to the Rural Budgets Administration Committee.

**CARRIED**

**CORRESPONDENCE:**

7.1 Ministry of Agriculture

MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the Electoral Area Directors Committee receive for discussion, the email from Anna North dated February 25, 2020, titled 'Intention for further changes to the Agricultural Land Commission Act and Regulations affecting the ALR in local government jurisdictions'.

**CARRIED**

Katrin Saxty confirmed that there is a teleconference scheduled for April 21, 2020 between PRRD staff and Ministry of Agriculture for engagement on policy development for small secondary residences.

**REPORTS:**

8.1  
March 9, 2020 -  
Charlie Lake Fire  
Department Road  
Rescue & First Medical  
Response Public  
Engagement

MOVED by Director Sperling, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee defer the March 9, 2020 Charlie Lake  
Fire Department Road Rescue & First Medical Response Public Engagement report to  
the next Electoral Area Directors Committee meeting.

**CARRIED**

8.2 Upper Pine /  
Upper Halfway /  
Clearview Arena

MOVED by Director Goodings, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee receive the Upper Pine / Upper Halfway  
/ Clearview Arena report for discussion

**CARRIED**

MOVED by Director Goodings, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee refer the topic of the Upper Pine  
outdoor rink to the Rural Budgets Administration Committee.

**CARRIED**

8.3 Quarterly Bylaw  
Enforcement Update

MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the Electoral Area Directors Committee receive the report 'Quarterly Bylaw  
Enforcement Update', dated March 31, 2020 for discussion.

**CARRIED**

Files 18-298, 15-265, and 17-079 are to be reactivated.

8.4 Area B Water –  
Rose Prairie Water  
Station

MOVED by Director Goodings, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee receive for discussion, the report titled  
'Area B Water – Rose Prairie Water Station', dated April 1, 2020.

**CARRIED**

MOVED by Director Goodings, SECONDED by Director Sperling,  
That the Electoral Area Directors Committee table the following recommendation:

"That the Electoral Area Directors Committee authorize conducting a four-six  
week Granular Activated Carbon (GAC) pilot study at the current Rose Prairie  
Tankloader location, to determine if the proposed treatment will meet  
Northern Health water quality parameters as required for public  
consumption."

**CARRIED**

MOVED by Director Goodings, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee pursue the following recommendation  
no further:

"That the Electoral Area Directors Committee authorize well testing at the  
North Peace Fall Fair Grounds to determine the feasibility of utilizing the well  
as an alternative water source for the Rose Prairie Tankloader."

**CARRIED**

8.5 Cannabis Zoning  
Regulation Review

MOVED by Director Sperling, SECONDED by Director Hiebert,  
That the Regional Board remove the current definition for “cannabis related business” and the prohibition of all cannabis related businesses from all zoning bylaws, and insert the following definitions:

- 1) **Cannabis** means cannabis as defined in the federal *Cannabis Act*.
- 2) **Cannabis Processing Facility** means cultivating, growing, processing, testing, producing, packaging, storing, distributing, or dispensing of cannabis or any products containing or derived from cannabis as lawfully permitted and authorized under the federal *Cannabis Act*.
- 3) **Cannabis Retail Store** means the retail sale of cannabis, cannabis products, cannabis accessories, or any product containing or derived from cannabis as lawfully permitted and authorized under the Provincial *Cannabis Control and Licensing Act*.

Further, that the Regional Board permit cannabis retail and cannabis processing facilities in the zones noted below:

Zoning Bylaw	Recommended Zones for “cannabis retail store”	Recommended Zones for “cannabis processing facility”
<b>Bylaw 479, 1986</b>	C-1 Local Commercial	M-2 General Industrial M-3 Agricultural Industrial
<b>Bylaw 506, 1986</b>	C-1 Local Commercial	M-2 General Industrial
<b>Bylaw 1000, 1996</b>	NC Neighbourhood Commercial Zone	1-2 General Industrial Zone
<b>Bylaw 1343, 2001</b>	C-1 Local Commercial Zone C-2 General Commercial Zone	I-2 General Industrial Zone I-3 Agricultural Industrial Zone

On properties that are not located within:

- a) 200 m from a parcel containing a school or day care; and
- b) 100 m from any parcel containing a park, place of worship, medical clinic, rehabilitation centre, or other cannabis-related business.

**CARRIED**

**DISCUSSION ITEMS:**

9.1 Stoddart Creek  
Water Services

Staff will respectfully decline the invitation from Edward Stanford on behalf of Thomas Stahl to tour the Stoddart Creek Water Services.

9.2 Hope Air

MOVED by Director Goodings, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee receive the topic of Hope Air for discussion.

**CARRIED**

Staff are to gather more information on Hope Air for the next Electoral Area Directors Committee meeting.

9.3 Farmland in  
Electoral Area 'B'

MOVED by Director Goodings, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee receive the email from Lori Vickers, Ministry of Agriculture, dated March 6, 2020, for information.

**CARRIED**

**NEW BUSINESS:**

10.1 Burning ban

Staff will contact Wildfire BC to see if there could be any exceptions for farmers to burn in the Regional District.

10.2 Farmers  
Information Service

A Request For Proposals has been issued for the Farmers Information Service. The deadline for proposals is April 23, 2020. More information should be available for the next Electoral Area Directors Committee meeting.

10.3 Dawson Creek Art  
Gallery

MOVED by Director Goodings, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee will refer the request from the Dawson Creek Art Gallery/South Peace Art Society to the Rural Budgets Administration Committee.

**CARRIED**

**COMMUNICATIONS:**

None.

**DIARY:**

DIA-1

Item 4B, Synergy Groups, was added to the Diary.

Recess  
Reconvene

The Chair recessed the meeting for luncheon at 12:20 p.m.  
The Chair reconvened the meeting at 1:00 p.m.

**ADJOURNMENT**

The Chair adjourned the meeting at 2:40 p.m.

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Director Rose, Meeting Chair

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Naomi Donat, Secretary/Receptionist