



REPORT

To: Rural Budgets Administration Committee

Report Number: CS-RBAC-024

From: Trish Morgan, General Manager of Community Services

Date: May 20, 2021

Subject: Chetwynd Library Design Build Funding Phase 1

RECOMMENDATION #1:

That the Rural Budgets Administration Committee approve a funding commitment in the amount of \$21,695, payable from the Electoral Area E Peace River Agreement Funds – Spending Item # 7– Libraries, Museums and Art Galleries, to be issued to Function 290 – Chetwynd Library, for the development of concept designs and cost estimates for a new public library.

RECOMMENDATION #2:

That the Rural Budgets Administration Committee recommend that the Regional Board amend the 2021 budget for Function 290 – Chetwynd Library to:

- Increase Transfer from Peace River Agreement Reserve - \$21,695
- Increase Studies, Plans & Assessments - \$21,695

BACKGROUND/RATIONALE:

On April 2, 2021 the Peace River Regional District issued a request for proposals to identify qualified firms for design-build services for the construction of a new 8,000 square foot library facility in Chetwynd. The scope of work has been broken down into two phases:

Phase 1:

- 1) Geotechnical investigation
- 2) 2 concept plans and Class D cost estimates
- 3) 4 meetings with the Advisory Committee to develop and make amendments to the concept plans
- 4) Assist with community engagement

Phase 2:

- 1) Completion of detailed design, project approvals and permits
- 2) Construction services, and
- 3) Post construction services (Record Drawings, O&M Manuals, permit submittals)

Upon review of the proposals Field Lievers Architecture was the lead proponent with a sufficient bid to conduct the work and as such a contract will be awarded to Field Lievers. They are partnering with Tryon Professional Group and Field Engineering & Associates for engineering services and Celtic Construction as the general contractor.

	WL Construction Ltd.	Kalmar Construction Ltd.	S Young Enterprises Ltd.	Hegge Construction	Holaco Construction Ltd.	JIM Architecture	Field Lievers Architecture Ltd.
Mandatory Requirements							
Submission Form (Appendix B)	✓	✓	✓	✓	✓	✓	✓
Pricing (Appendix C)	✓	✓	✓	✓	✓	✓	✓
Scoring Matrix Results							
Total Score	59.25	50.50	32.00	55.50	67.75	59.13	65.25
PROPOSAL COST (Excluding GST)	\$130,888.00	\$42,329.00	\$59,100.00	\$38,313.00	\$5.00	\$108,797.00	\$37,000.00

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

\$25,000 was budgeted in the Chetwynd Library budget function 290 to complete Phase 1 of this project in 2021. After professional fees paid to develop the RFP document, \$15,305 currently remains in this line item. The contract with Field Lievers is \$37,000 plus GST and as such an additional \$21,695 is required from Area E Peace River Agreement Funds for Phase 1.

As of April 30, 2021 there is \$2,511,099 in unallocated Area E Peace River Agreement funds.

COMMUNICATIONS CONSIDERATION(S):

None

OTHER CONSIDERATION(S):

The total project is budgeted at \$5,000,000.

Electoral Area E**	\$1,000,000
District of Chetwynd	\$300,000
Chetwynd Library Board	<u>\$500,000</u>
TOTAL	\$1,800,000

The remainder of funds will come from sponsorships, partnerships and short-term borrowing.