



PEACE RIVER REGIONAL DISTRICT

ELECTORAL AREA DIRECTORS COMMITTEE MEETING MINUTES

THURSDAY, MARCH 18, 2021

LOCATION Peace River Regional District Office, Dawson Creek, BC

ATTENDANCE

Directors

Director Goodings, Electoral Area 'B' (*Via Zoom*)
Director Sperling, Electoral Area 'C'
Director Hiebert, Electoral Area 'D'
Director Rose, Electoral Area 'E' – Committee Chair

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Teri Vetter, Chief Financial Officer
Tab Young, Deputy Corporate Officer
Crystal Brown, Electoral Area Manager
Jeff McDonald, Communications Manager (*Via Zoom*)
Hunter Rainwater, Recorder

Delegations

7.1 Clear Course Consulting Ltd.
Dawn Johnson, Co-Founder & Project Manager (*Via Zoom*)
Clair Fuller, Project Coordinator & Grant Writer (*Via Zoom*)
Monica Sander Burns, Researcher & Grant Writer (*Via Zoom*)
Vanessa Carrington, Strategic Communications Specialist (*Via Zoom*)

7.2 TELUS Communications Inc.
Brian Bettis, General Manager (*Via Zoom*)
Tyler Mooi, Municipal Relations Western Canada (*Via Zoom*)

7.3 Northeast BC Community Foundation
Susie Lefferson, Executive Director (*Via Zoom*)

1. CALL TO ORDER The Chair called the meeting to order at 10:01 a.m.

VARY AGENDA MOVED Director Hiebert, SECONDED Director Sperling,
That the Electoral Area Directors Committee vary the agenda to deal with item 7.1
(Clear Course Consulting Ltd.) at this time.

CARRIED



7. DELEGATIONS

7.1

Clear Course Consulting
Ltd. – 10:00 am

The Electoral Area Directors Committee was provided with a presentation on Clear Course Consulting Ltd.'s Grant Writing Services. Topics included:

- Grant Writing and Project Management Expertise
- Helping Deliver Meaningful Projects
- 2019 – 2020 Successful Funding
- A Clear Grant Writing Process
- Staying Connected

A question and answer period ensued. Topics included: or:

- Director Rose asked if they were making themselves familiar with NDIT Grants. Dawn responded that they are familiar with those grants.
- Director Rose asked how they collect all of the information out there on grants. Dawn responded that they research task and subscribe to various newsletters. They have a grants data base.
- Director Sperling asked if they had a summary with details of the grants they have provided in the past. Dawn responded that some of the project are confidential and they would need permission from clients to share this information.
- Director Rose provided Clear Course with a heads up on a variety of groups and some issues they face with capacity.
- Director Hiebert commented that communication and availability to the groups especially in the evenings would be essential as most of the volunteers work during the day.
- Director Rose would like Clear Course to take a look at the 30-40 applications for Grants-in-Aids to see if there are any other opportunities for those organizations.
- The Electoral Area Manager will work with Clear Course and PRRD staff to discuss possible overlaps in grants.

2. DIRECTORS' NOTICE OF NEW BUSINESS

Director Goodings

Cecil Lake Recreation Commission

Director Goodings

Shooting Firearms in Rural Subdivisions

Director Goodings

Meeting with the Ministry of Municipal Affairs

Director Hiebert

NCLGA Board Meeting

Director Sperling

Signage For Lakes

3. ADOPTION OF AGENDA

3.1

Adoption of Agenda

MOVED Director Hiebert, SECONDED Director Sperling,

That the Electoral Area Directors Committee adopt the March 18, 2021 Meeting Agenda, as amended to include Director's new business:

1. Call to Order

1.1. Meeting Chair – Director Rose

2. Directors' Notice of New Business

3. Adoption of Agenda

(Continued on next page)



Adoption of Agenda
(Continued)

4. Gallery Comments or Questions

5. Adoption of Minutes

- 5.1. Electoral Area Directors Committee Draft Meeting Minutes of February 18, 2021
- 5.2. Special Electoral Area Directors Committee Draft Meeting Minutes of March 4, 2021

6. Business Arising from the Minutes

- 6.1. Tumbler Ridge Geopark and Museum

7. Delegations

- 7.1. Clear Course Consulting Ltd.
- 7.2. TELUS Communications Inc.
- 7.3. Northeast BC Community Foundation

8. Correspondence

9. Reports

- 9.1. Notice of Closed Session – March 18, 2021, ADM-EAD-031

10. Discussion Item(s)

11. New Business

- 11.1. Cecil Lake Recreation Commission
- 11.2. Shooting Firearms near Rural Subdivisions
- 11.3. Meeting with the Ministry of Municipal Affairs
- 11.4. NCLGA Board Meeting
- 11.5. Signage for Lakes

12. Diary

- 12.1. Diary Items

13. Item(s) for Information

- 13.1. EADC Terms of Reference

14. Adjournment

CARRIED

4. GALLERY COMMENTS OR QUESTIONS

5. ADOPTION OF MINUTES

- 5.1
Feb 18/21 EADC Minutes
- MOVED Director Sperling, SECONDED Director Hiebert,
That the Electoral Area Directors Committee adopt the February 18, 2021 Meeting Minutes.

CARRIED

- 5.2
Mar 4/21 Special EADC Minutes
- MOVED Director Goodings, SECONDED Director Hiebert,
That the Electoral Area Directors Committee adopt the March 4, 2021 Special Meeting Minutes.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

- 6.1
Item #11.2 February 18, 2021
- MOVED Director Hiebert, SECONDED Director Sperling
That the Electoral Area Directors Committee invite Director Bertrand to attend a future EADC meeting to discuss and expand on questions that were brought forward at the Special Regional District Budget Meeting regarding the budget for the Tumbler Ridge Geopark and Museum.

CARRIED



VARY AGENDA

MOVED Director Goodings, SECONDED Director

That the Electoral Area Directors Committee vary the agenda to deal with item 11 (New Business) at this time.

CARRIED

11. NEW BUSINESS

11.1

Cecil Lake Recreation
Commission

Director Goodings received a call from the Cecil Lake Recreation Commission regarding how they should dispose of the old ball diamond dugouts, as they are looking to replace them. The Cecil Lake Recreation Commission wanted to know who they should give them to, a community member or the Monteny Recreation Commission. The Committee agreed that they should be given to another not-for-profit organization. The CAO noted that staff would need to gather more information before making a decision on how to go about disposing of these ball diamond dugouts.

11.2

Shooting Firearms near
Rural Subdivisions

Director Goodings received an email from a concerned community member in the Red Creek subdivision regarding shooting firearms inside the subdivision. The CAO noted that Regional Districts do not have the authority to place no shooting zones in areas. Director Goodings will reach out to this community member and let them know that they would need to reach out to their local MLA about this.

7. DELEGATIONS

7.2

TELUS Communications
Inc. – 11:00 am

The Electoral Area Directors Committee was provided with a presentation on Connectivity. Topics included:

- TELUS' approach to supporting all communities; business communities, indigenous communities, rural communities etc.
- TELUS' Friendly Future Foundation
- Connectivity and Inclusivity
- COVID-19 Support
- Advancing Rural Connectivity
- Last Mile Connectivity
- Regional Connectivity Plan

A question and answer period ensued.

- Director Goodings mentioned that some residents are not getting the connectivity that they require.
- TELUS stated that they would like to work with the PRRD to determine areas of concern and priority, and build a plan to address and enhance services.
- Director Goodings noted that she contacted TELUS and Northwest Tel for Mile 72 and 73 (Sheppard's Inn) and neither were willing or able to provide the service for that area. TELUS stated that they are committed to providing service and would like to talk with Director Goodings one on one about the Sheppard's Inn to see what they can do about providing some services.



VARY AGENDA

MOVED Director Sperling, SECONDED Director Hiebert,
That the Electoral Area Directors Committee vary the agenda to deal with item 9.1
(Notice of Closed Session – March 18, 2021, ADM-EADC-031) at this time.

CARRIED

9. REPORTS

9.1

Notice of Closed Session –
March 18, 2021, ADM-
EADC-031

MOVED Director Sperling, SECONDED Director Hiebert,

That the Electoral Area Directors Committee recess to a Closed Meeting for the
purpose of discussing the following items:

Agenda Item 3.1 and 7.1 – Closed Meeting Minutes (CC Section 97(1)(b))

Agenda Item 5.1 – Information Prohibited from Disclosure (CC Section 90 (1)(j))

CARRIED

Recess

The Chair recessed the meeting for luncheon at 12:26 pm.

Reconvene

The Chair reconvened the meeting at 1:04 pm.

7. DELEGATIONS

7.3

Northeast BC Community
Foundation – 1:00 pm.

The Electoral Area Directors Committee was provided with a presentation on the
Northeast BC Community Foundation. Topics included:

- What is a Community Foundation?
- Who we are
- Money disbursed in 2020
- Three Main Areas: Grants, Funds and Community Involvement
- Other activities
- Our Vision
- How can PRRD get involved?

A question and answer period ensued.

- Director Rose asked how the funds are disbursed. Susie responded that funds came through other grants. They also received a lot of grants through Emergency Funds
- Director Rose asked what their admin fee was. Susie responded that 2% is charged to administer the funds.
- Director Rose mentioned that Fort St. John had withdrew from the fund and wanted to know if that was an option for anyone. Susie responded that it is an option for anyone.
- Director Goodings asked why they have never approached the Electoral Area Directors before now. Susie responded that she is now in the position where she wants to reach out to as many people/organizations as possible.

8. CORRESPONDENCE

10. DISCUSSION ITEM(s)



11. NEW BUSINESS

- 11.3 Meeting with the Ministry of Municipal Affairs Director Goodings will send a letter to the Minister of Municipal Affairs stating her concerns about the options to be able to borrow money for the North Peace Leisure Centre to provide to the City of Fort St. John for operational expenses and will copy the other Electoral Area Directors.
- 11.4 NCLGA Board Meeting Director Hiebert requested agenda topics that the Electoral Area Directors would like to see brought forward to the next NCLGA Board Meeting. Director Sperling noted that his biggest concern is Board structure and costs.
- 11.5 Signage for Lakes Director Sperling requested information regarding the process for posting signage around lakes.

12. DIARY

- 12.1 Diary Items No changes were made to the Diary

13. ITEMS FOR INFORMATION

- 13.1 EADC Terms of Reference The EADC Terms of Reference was included for the Committee's information.

14. ADJOURNMENT

The Chair adjourned the Meeting at 1:42 pm.

Director Rose, Meeting Chair

Hunter Rainwater, Recorder