



PEACE RIVER REGIONAL DISTRICT

CHETWYND PUBLIC LIBRARY ADVISORY COMMITTEE MEETING MINUTES

WEDNESDAY, FEBRUARY 3, 2021

LOCATION ZOOM Webinar

ATTENDANCE

Directors

Director Rose, Electoral Area 'E'

Committee Members

Sara Hoehn, Chetwynd Public Library Board - Chair
Melissa Millsap, Manager of the Chetwynd Public Library
Janet Wark, Councillor - District of Chetwynd

Staff

Bryna Casey, Parks & Rural Recreation Coordinator
Trish Morgan, GM of Community Services
Carol Newsom, CAO – District of Chetwynd
Kyla Traichevich, Recorder

1. CALL TO ORDER The Chair called the meeting to order at 10:01 am.

2. DIRECTORS' NOTICE OF NEW BUSINESS

3. ADOPTION OF AGENDA

3.1 Adoption of Agenda MOVED Director Rose, SECONDED Committee Member Millsap,
That the Electoral Area Directors Committee adopt the February 3, 2021 Meeting Agenda:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Adoption of Minutes**
 - 4.1 Chetwynd Public Library Advisory Committee Meeting Minutes of December 15, 2020
5. **Business Arising from the Minutes**
6. **Correspondence**
7. **Reports**
 - 7.1 Chetwynd Library Next Step Options, CS-CLIB-001
8. **New Business**
9. **Diary**
10. **Item(s) for Information**
 - 10.1 Terms of Reference
11. **Adjournment**

CARRIED



4. ADOPTION OF MINUTES

4.1

Dec 15/20 CLIB Minutes MOVED Director Rose, SECONDED Committee Member Millsap,
That the Chetwynd Public Library Advisory Committee adopt the December 15,
2020 Meeting Minutes.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

5.1

Item #7.1 CLIB Trish Morgan explained that no contact was made with TANSI after numerous
Dec 15/20 attempts made by staff.

6. CORRESPONDENCE

7. REPORTS

7.1

Chetwynd Library Next MOVED by Director Rose, SECONDED by Committee Member Millsap
Step Options That the Chetwynd Public Library Advisory Committee recommend that the
CS-CLIB-001 Regional Board issue a Design Build RFP, up to a maximum construction and design
cost of \$5 million, for a new Chetwynd Public Library.

CARRIED

8. NEW BUSINESS

9. DIARY

10. ITEMS FOR INFORMATION

10.1

Terms of Reference

11. ADJOURNMENT

11.1

The Chair adjourned the Meeting at 10:39 am.

CARRIED

Director Rose, Electoral Area 'E' Director

Kyla Traichevich, Recorder