



REPORT

To: Chetwynd Public Library Advisory Committee

Report Number: CS-CLIB-002

From: Trish Morgan, General Manager of Community Services

Date: May 26, 2021

Subject: Chetwynd Library Design Build Contract Award**RECOMMENDATION:**

That the Chetwynd Library Advisory Committee receive the report "Chetwynd Library Design Build Contract Award - CS-CLIB-002", for information.

BACKGROUND/RATIONALE:

On April 2, 2021, the Peace River Regional District (PRRD) issued a request for proposals to identify qualified firms for design-build services for the construction of a new 8,000 square foot library facility in Chetwynd. The scope of work has been broken down into two (2) phases:

Phase 1:

- 1) Geotechnical investigation.
- 2) Two (2) concept plans and Class D cost estimates.
- 3) Four (4) meetings with the Advisory Committee to develop and make amendments to the concept plans.
- 4) Assist with community engagement.

Phase 2:

- 1) Completion of detailed design, project approvals and permits.
- 2) Construction services.
- 3) Post construction services (Record Drawings, O&M Manuals, permit submittals).

Upon reviewing the proposals, Field Lievers Architecture was the lead proponent with a sufficient bid, and as such, a contract has been awarded to Field Lievers. They are partnering with Tryon Professional Group and Field Engineering & Associates for engineering services and Celtic Construction as the general contractor.

	WL Construction Ltd.	Kalmar Construction Ltd.	S Young Enterprises Ltd.	Hegge Construction	Holaco Construction Ltd.	JIM Architecture	Field Lievers Architecture Ltd.
Mandatory Requirements							
Submission Form (Appendix B)	✓	✓	✓	✓	✓	✓	✓
Pricing (Appendix C)	✓	✓	✓	✓	✓	✓	✓
Scoring Matrix Results							
Total Score	59.25	50.50	32.00	55.50	67.75	59.13	65.25
PROPOSAL COST (Excluding GST)	\$130,888.00	\$42,329.00	\$59,100.00	\$38,313.00	\$5.00	\$108,797.00	\$37,000.00

ALTERNATIVE OPTIONS:

1. That the Chetwynd Library Advisory Committee receive the report "Chetwynd Library Design Build Contract Award - CS-CLIB-002" for discussion.

STRATEGIC PLAN RELEVANCE:

- ☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

\$5,000,000 has been identified for this project which includes the construction, permits, design and engineering costs, etc. as well as the tasks identified above in Phase 1. This budget does not include the cost of furniture or computer equipment (computers or servers) as it was previously agreed that the Chetwynd Library Board would pay these costs from their reserve funds.

The cost to complete the Phase 1 tasks is \$37,000 which will leave \$4,963,000 for Phase 2.

COMMUNICATIONS CONSIDERATION(S):

In order to keep costs low, the PRRD will lead the public engagement process. Field Lievers will prepare drawings and information to assist PRRD staff with engagement. Some activities may include:

- Virtual town hall
- Displays at the Chetwynd Public Library and Recreation Centre
- Paper and online survey
- Social media campaign
- Project information the PRRD's "Have Your Say" page

OTHER CONSIDERATION(S):**Process:**

- Task 1: Kickoff meeting with PRRD and Committee (mid-June); geotechnical investigation (June/July)
- Task 2 & 3: Concept designs and cost estimates (July & August)
 - o meeting with the Committee and stakeholders
 - o development of two (2) concepts with costs & refinement
- Task 4: Public engagement (late August to beginning of September)
- Task 5: Final revisions of preferred concept and costs (late September)

Attachments:

1. Field Lievers Schedule