

**PARK RESERVATION**

Department	Community Services	Policy No.	0340-65
Section	Parks and Rural Recreation	Date Approved by Board	
Repeals		Board Resolution #	

Amended		Board Resolution #	
Amended		Board Resolution #	
Amended		Board Resolution #	

Repealed		Board Resolution #	
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**1. Purpose**

- 1.1 The purpose of this policy is to outline the conditions under which a person may:
- Reserve a campsite in a Peace River Regional District Park.

**2. Scope**

- 2.1 This policy applies to:
- Camping permit applicants.

**3. Definitions**

- 3.1 **Camping Fee** means the fees established under Schedule B of Bylaw No. 2450, 2021.
- 3.2 **Camping Permit** means a permit issued to authorize occupancy of a space in a PRRD Regional Park issued by authorized personnel under Bylaw No. 2450, 2021.
- 3.3 **Campsite** means a site in a Peace River Regional District Park designated for overnight camping.

**4. Policy**

- 4.1 50% of campsites in each park will be available to be reserved by the public in advance.
- 4.2 A dedicated number of campsites in each park will remain first-come-first-serve.
- 4.3 Camping reservation requests will be subject to the following mandatory requirements:
- A campsite may be booked for no more than 14 consecutive nights.
  - The camping permit applicant must be nineteen (19) years of age or older.
  - Reservations are non-transferrable and cannot be sold.
  - No more than 8 people are permitted to camp at a designated campsite.



4.4 Advance Reservations

- a) Starting on April 1 of each season, reservations for campsites can be made up to 30 days in advance of arrival date.
- b) Reservations must be made at least 24 hours in advance.

4.5 Reservation Changes/Cancellation/Refunds

- a) All reservations are held until 10:00pm on the day that the reservation holder is scheduled to check-in. At that time, the site becomes 'first-come-first serve' and the site reservation is forfeited.

Affiliated Procedure	
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