

## MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE March 23, 2021  
TIME: 4:00 pm  
PLACE: Rec Centre – Aspen Room

PRESENT: Dan Rose, Area E Director PRRD, Chair  
Comm. Allen Courtoreille  
Comm. Larry Houley, Alternate Chair  
Comm. Janet Wark (via Zoom)  
Comm. Walter MacFarlane (via Zoom)  
Carol Newsom, Chief Administrative Officer  
Steve McLain, Director of Recreation  
Elaine Webb, Recreation Programs Manager  
Kristina Phillips, Manager of Leisure Services  
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD (via Zoom)

ABSENT: Comm. Clay Bassendowski  
Trish Morgan, General Manager of Leisure and Facility Services

### 1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:00pm.

### 2. DIRECTOR'S NOTICE OF BUSINESS:

MOVED by Comm. Courtoreille, SECONDED by Comm. Houley

THAT that Civic Properties Commission review proposed location change for the splash park.

CARRIED

### 3. ADOPTION OF THE AGENDA:

MOVED by Comm. Houley, SECONDED by Comm. Courtoreille

THAT the Agenda for March 23, 2021 be accepted.

CARRIED

**4. MINUTES FROM THE PREVIOUS MEETING:**

MOVED by Comm. Courtoreille, SECONDED by Comm. Houley

THAT the Minutes from February 23, 2021 be accepted.

CARRIED

**5. DELEGATIONS/PRESENTATIONS: NIL**

**6. CORRESPONDANCE: NIL**

**7. OLD BUSINESS: NIL**

**8. REPORTS**

**R-1 – R-4** MOVED by Comm. Courtoreille, SECONDED by Comm. Houley

THAT reports R-1 through R-4 are received for approval.

CARRIED

**9. NEW BUSINESS:**

MOVED by Comm. Houley, SECONDED by Comm. Courtoreille

THAT staff re-posts the Concession Lease RFP and bring it to the April Civic Properties Commission meeting for approval.

**10. ADJOURNMENT:** Comm. Rose adjourned the meeting at 4:32pm

Next Meeting April 20, 2021

---

Dan Rose,  
Chairperson

Elaine Webb  
Secretary