



REPORT

To: Solid Waste Committee

Report Number: ENV-SWC-001

From: Paulo Eichelberger, GM of Environmental Services

Date: April 30, 2020

Subject: RFP Award 06-2020 South Peace Rural Refuse Collection and Transfer Station Service**RECOMMENDATION:**

That the Solid Waste Committee recommend that the Regional Board that RFP 06-2020 South Peace Rural Refuse Collection and Transfer Station Service be awarded to Green for Life Environmental (GFL) for a 2 year contract for waste hauling services; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.

BACKGROUND/RATIONALE:

The South Peace Rural Refuse Collection and Transfer Station Service Contract provides the hauling of waste and servicing of the unmanned transfers in the south peace, these sites include:

- | | | |
|-----------------------|-----------------|-----------------|
| 1. Lebell Subdivision | 4. Ground Birch | 7. Sukunka |
| 2. Fellers Heights | 5. East Pine | 8. Hasler Flats |
| 3. Progress | 6. Lone Prairie | 9. Mt. Lemoray |

The Peace River Regional District (PRRD) owns the PL-6 Bins¹ on these sites. The contractor hauls the waste in these bins on a set weekly schedule. While on site, they pick up windblown litter, and if needed, clear the bin area of snow. If a bin is found damaged or unusable, the contractor places an "Out of Service" sign on the bin and notifies PRRD staff, the bin can then be swapped out or repairs can be made on site by Field Services staff. The contractor also hauls away any illegally dumped bulky waste from the sites when found within a 72 hour period.

The current contract was awarded to D&T Disposals Ltd.² in 2017, and ends on June 30, 2020. Staff went out to market with a Request for Proposal (RFP) to secure best prices for the next two years. Two proposals were received and are summarized in the table below:

	GFL	HomeTown
Mandatory Requirements		
Submission Form (Appendix B)	✓	✓
Pricing (Appendix C)	✓	✓
Agreement to Bond - \$50,000.00	✓	✓
Scoring Matrix Results		
Total Score	88	70
Weekly Collection Cost	\$ 4,772.62	\$ 6,400.00
Bulky material Cleanup (\$/Hour)	\$ 185.00	\$ 125.00
Pressure Washing Bins (once per year)	\$ 1,600.00	\$ 3,850.00

¹ PL-6 Bins are bear proof, hydraulically lifted garbage bins, and emptied via compactor truck.

² D&T Disposals Ltd. was purchased by Oscars in 2019.

All proponents were evaluated on Qualifications, Methodology, and Pricing. Both submissions met the mandatory requirements and from the evaluation, GFL is the preferred proponent.

ALTERNATIVE OPTIONS:

1. That the Solid Waste Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Responsive Service Delivery

FINANCIAL CONSIDERATION(S):

Previous contracts for the South Peace waste haulage were based on an hourly rate for the work completed. The previous contract costs ranged between \$322,217 and \$340,765 annually. Given the contracted rate, this varied by +/- 55 hours per year (approximately 1 hour per week). While this provided a stable cost year to year, monthly costs varied. This variation made it difficult to establish trends for the hours spent on scheduled pickup versus bulky material clean up and time spent at each site.

The new contract is based on fixed rate tipping fees for the scheduled waste hauls, and an hourly charge rate for any cleanup of illegally dumped materials. This provides a fixed baseline cost for providing the intended service, while the hourly rate costs indicate sites that are being abused beyond their intended use. With the fixed rate tipping fees implemented through the new contract, the fixed baseline for waste hauling and site cleanup will be \$248,176 annually.

Through the 2020 budget process, staff allocated \$359,100 for this contract in the year 2020.

COMMUNICATIONS CONSIDERATION(S):

N/A

OTHER CONSIDERATION(S):

N/A