PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

THURSDAY, MARCH 18, 2021

LOCATION Peace River Regional District Office, Dawson Creek, BC

ATTENDANCE

Directors	**Staff**
Director Goodings, Electoral Area 'B' *(Via Zoom)*	Shawn Dahlen, Chief Administrative Officer
Director Sperling, Electoral Area 'C'	Tyra Henderson, Corporate Officer
Director Hiebert, Electoral Area 'D'	Teri Vetter, Chief Financial Officer
Director Rose, Electoral Area 'E' – Committee Chair	Tab Young, Deputy Corporate Officer
	Crystal Brown, Electoral Area Manager
	Jeff McDonald, Communications Manager *(Via Zoom)*
	Hunter Rainwater, Recorder

1. CALL TO ORDER The Chair called the meeting to order at 1:44 pm.

2. DIRECTORS' NOTICE OF NEW BUSINESS

3. ADOPTION OF AGENDA

3.1 Adoption of Agenda

MOVED Director Sperling, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee adopt the March 18, 2021 Meeting Agenda:

1. Call to Order
1.1. Meeting Chair – Director Rose
2. Directors' Notice of New Business
3. Adoption of Agenda
4. Gallery Comments or Questions
5. Adoption of Minutes
5.1. Rural Budgets Administration Committee Draft Meeting Minutes of February 18, 2021
5.2. Special Rural Budgets Administration Committee Draft Meeting Minutes of March 4, 2021
6. Business Arising from the Minutes
7. Delegations
8. Correspondence
8.1. South Peace Sub Regional Rural Trades Bursary and Academic Scholarship
9. Reports
9.1. Pouce Coupe RCMP Office Set Up, CS-RBAC-021
9.2. Rural Fringe Fund, FN-RBAC-061
9.3. Sub-Regional Recreation Insurance Reserve, FN-RBAC-062
9.4. Insurance Reserve, FN-RBAC-064

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Adoption of Agenda (Continued)

9.5. Rural Loan Fund Scenarios, FN-RBAC-063
9.6. Rural Recreational and Cultural Grants-in-Aid – 2021 Eligibility Review, FN-RBAC-066
9.7. February 2021 Financial Report, FN-RBAC-065
10. Discussion Item(s)
11. New Business
12. Diary
12.1. Diary Items
13. Item(s) for Information
13.1. RBAC Establishing Bylaw
14. Adjournment

CARRIED

4. GALLERY COMMENTS OR QUESTIONS

5. ADOPTION OF MINUTES

5.1
Feb 18/20 RBAC Minutes

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee adopt the February 18, 2021 Meeting Minutes.

CARRIED

ERRORS / OMISSIONS

MOVED Director Goodings, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee return the remaining unclaimed grant from the original $2,500, approved in 2020 from Area B, BC Rail Funds, allocated to the Wonowon Horse Club to fund a legal opinion on ownership of their community hall, back in the Area B, BC Rail Fund upon verification that the Wonowon Horse Club has paid their bill for the legal option.

CARRIED

5.2
Mar 4/20 Special RBAC Minutes

MOVED Director Sperling, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee adopt the March 4, 2021 Special Meeting Minutes.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

6.1
Item #9.3 COVID-19 Re-Start Grant, FN-RBAC-060

The Committee revisited the COVID-19 Re-Start Grant Report from the February 18, 2021 Rural Budgets Administration Committee Meeting.

MOVED Director Rose, SECONDED Director Sperling,
That the Rural Budgets Administration Committee recommend that the Regional Board authorize a policy and application be developed specific to the COVID-19 Safe Re-Start Grant; and further, that the policy be brought back to a future RBAC meeting for consideration.

CARRIED

6.2
Item #9.5 January 2021 Financial Report, FN-RBAC-059

The Committee revisited the January 2021 Financial Report from the February 18, 2021 Rural Budgets Administration Committee Meeting.

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize a Grant-in-Aid cheat sheet be created so Directors know how to respond to the public with grant inquires.

CARRIED

MOVED Director Sperling, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize that a report be brought forward on the Rural Loan Fund that includes options on if the Electoral Area Directors spend 80% of the interest that is earned annually.

CARRIED

7. DELEGATIONS

8. CORRESPONDENCE

8.1
South Peace Sub Regional Rural Trades Bursary and Academic Scholarship

MOVED Director Goodings, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee receive the letter titled "South Peace Sub Regional Rural Trades Bursary and Academic Scholarship" for discussion.

CARRIED

MOVED Director Rose, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee approve the South Peace Sub Regional Rural Trades Bursary and the South Peace Sub Regional Academic Scholarship, valued at $1500 each, to 2021 graduates of Dawson Creek Secondary School.

CARRIED

9. REPORTS

9.1
Pouce Coupe RCMP Office Set Up, CS-RBAC-021

MOVED Director Hiebert, SECONDED Director Goodings,
That the Rural Budgets Administration Committee approve a grant, in the amount of $7,037.09, payable from Electoral Area D Fair Share, to be issued to the Village of Pouce Coupe for the Pouce Coupe RCMP Office setup at the Pouce Coupe Fire Hall.

CARRIED

9.2
Rural Fringe Fund, FN-RBAC-061

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee receive the report titled "Rural Fringe Fund – FN-RBAC-061", which provides background on the intended purpose of the fund, for discussion.

CARRIED

MOVED Director Sperling, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize that the $400,000 expenditure for Dawson Creek and the $500,000 expenditure for the District of Chetwynd be verified; and further, once verified, the funds from the Rural Fringe Fund be transferred over to the Rural Loan Fund.

CARRIED

9.3
Sub-Regional Recreation Insurance Reserve, FN-RBAC-062

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee receive the report titled "Sub-Regional Insurance Reserve – FN-RBAC-062", which provides background on the Sub-Regional Recreation Insurance Reserve, for discussion.

CARRIED

9.4
Insurance Reserve, FN-RBAC-064

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee receive the report titled "Insurance Reserve – FN-RBAC-064", which provides background on the Insurance reserve, for discussion.

CARRIED

9.5
Rural Loan Fund Scenarios, FN-RBAC-063

MOVED Director Sperling, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee receive the report titled "Rural Loan Fund Scenarios – FN-RBAC-063", which provides scenarios utilizing the interest earned on the fund, for discussion.

CARRIED

MOVED Director Sperling, SECONDED Director Hiebert
That the Rural Budgets Administration Committee add the report titled "Rural Loan Fund Scenarios, FN-RBAC-063" to the Diary.

CARRIED

9.6
Rural Recreational and Cultural Grants-in-Aid – 2021 Eligibility Review, FN-RBAC-066

MOVED Director Sperling, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize that the following 2021 Recreational and Cultural Grants-in-Aid applications are eligible to be considered for funding under the Recreational and Cultural GIA policy:

Cecil Lake Recreation Commission
Halfway Graham Community Club
Montney Recreation Commission
North Peace 4 H District Council
North Peace Historical Society
Prespatou Planning Committee Society
Rose Prairie Community Curling Centre
Chetwynd & District Rod & Gun Club
Foothills Team Roping
Moberly Lake Community Association
Pine Valley Exhibition Park
Sagitawa Christian Camping Society
Cutbank Community Club
DC Youth Centre / The ARK
Groundbirch Recreation Commission
McLeod Recreation & Social Services Society
Sunset Prairie Recreation Commission
Tomslake Community Cultural Association
Tomslake & District Recreation Commission
Goodlow Community Club
High School Rodeos of BC
King's Valley Christian Camp
North Peace Fall Fair
Osborn Community Hall
Rock of Ages Bible Camp
Wonowon Horse Club
Lake Point Golf & Country Club
Little Giant Figure Skating
Little Prairie Heritage Society
Pine Valley Seniors
Bessborough Community Club
DC Sportsman's Club
Doe River Recreation Commission
Farmington Community Association
Hats N Chaps Gymkhana Society
Rolla Ratepayers Assiciation
Swan Lake Enhancement Society
Tupper Community Club

CARRIED

9.6 Rural Recreational and Cultural Grants-in-Aid – 2021 Eligibility Review, FN-RBAC-066 (Continued)	MOVED Director Goodings, SECONDED Director Sperling, That the Rural Budgets Administration Committee authorize each Electoral Area Director to determine which Grants-in-Aid applications, if any, will be provided a grant through alternative funding options, further, that the information be provided to staff in the form of a Directors Report by April 1, 2021 for inclusion on the April 22nd Rural Budgets Administration Committee meeting for ratification. **CARRIED** MOVED Director , SECONDED Director Sperling, That the Rural Budgets Administration Committee authorize that in an effort to protect the health and safety of those who attend the meetings, and comply with the restrictions in place, the Rural Recreational & Cultural Grants-in-Aids allocation meetings not be held in 2021 due to COVID-19. **CARRIED** MOVED Director Sperling, SECONDED Director Hiebert, That the Rural Budgets Administration Committee recommend that the Regional Board adopt the amended Rural Loan Fund Policy, which authorizes the Rural Budgets Administration Committee to give grants from the interest earned on the fund. **CARRIED**
9.7 February 2021 Financial Report, FN-RBAC-065	MOVED Director Hiebert, SECONDED Director Goodings, That the Rural Budgets Administration Committee receive the report titled "February 2021 Financial Report – FN-RBAC-065", which provides reserve balances, for discussion. **CARRIED**

10. DISCUSSION ITEM(s)

11. NEW BUSINESS

12. DIARY

12.1 Diary Items	No changes were made to the Diary.

13. ITEMS FOR INFORMATION

13.1 RBAC Establishing Bylaw	The RBAC Establishing Bylaw was included for the Committee's information.

14. ADJOURNMENT The Chair adjourned the Meeting at 3:10 pm.

Original Signed By

Director Rose, Meeting Chair

Original Signed By

Hunter Rainwater, Recorder