



## REGIONAL PARKS COMMITTEE MEETING MINUTES

THURSDAY, DECEMBER 10, 2020

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<b>LOCATION</b>	Peace River Regional District Office, Dawson Creek, BC	
<b>ATTENDANCE</b>	<b>Directors</b>	<b>Staff</b>
	Chair Sperling, Electoral Area 'C'	Kari Bondaroff, Environmental Services Manager
	Director Rose, Electoral Area 'E'	Bryna Casey, Parks & Rural Recreation Coordinator
	Director Goodings, Electoral Area 'B' (Via Teleconference)	Trish Morgan, GM of Community Services
	Director Michetti, Village of Pouce Coupe	Teri Vetter, Chief Financial Officer
	Director Fraser, District of Taylor (Via Teleconference)	Kyla Traichevich, Recorder
	<b>Alternate Directors</b>	<b>Others</b>
	<b>Absent Directors</b>	<b>Delegations</b>

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**1. CALL TO ORDER** The Chair called the meeting to order at 1:05 PM.

**2. DIRECTORS' NOTICE OF NEW BUSINESS**

**3. ADOPTION OF AGENDA**

MOVED Director Michetti, SECONDED Director Fraser,  
That Regional Parks Committee adopt the December 10, 2020 Meeting Agenda,

**1. Call to Order**

1.1 Director Rose to Chair the meeting

**2. Director's Notice of New Business**

**3. Adoption of Agenda**

**4. Gallery Comments or Questions**

**5. Adoption of Minutes**

5.1. Regional Parks Committee Meeting Minutes of January 20, 2020

**6. Business Arising from the Minutes**

**7. Delegations**

**8. Correspondence**

**9. Reports**

9.1. Blackfoot Boat Launch – BC Hydro Correspondence, CS-RPC-006

9.2. 2020 Overview of Year Two In-House Parks Maintenance, CS-RPC-007

9.3. Blackfoot Regional Park – Caretaker Services, CS-RPC-003

9.4. Blackfoot Regional Park – Development Plan Update, CS-RPC-008

9.5. Montney Park – Transition to Day-Use, CS-RPC-004

9.6. 2021 Recreational Trails Grants-in-Aid – Application, FC-RPC-003

9.7. 2021 Budget Review – Function 200 Regional Parks, CS-RPC-005

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Adoption of Agenda  
(continued)

- 10. New Business**
- 11. Diary**
- 12. Item(s) for Information**
  - 12.1 Terms of Reference
- 13. Adjournment**

**CARRIED**

#### **4. GALLERY COMMENTS OR QUESTIONS**

#### **5. ADOPTION OF MINUTES**

5.1  
Jan 20/20 RPC Minutes      MOVED Director Michetti, SECONDED Director Goodings,  
That the Regional Parks Committee adopt the January 20, 2020 Meeting Minutes.  
**CARRIED**

#### **6. BUSINESS ARISING FROM THE MINUTES**

#### **7. DELEGATIONS**

#### **8. CORRESPONDENCE**

#### **9. REPORTS**

9.1  
Blackfoot Boat Launch – BC  
Hydro Correspondence  
CS-RPC-006      MOVED Director Sperling, SECONDED Director Michetti,  
That the Regional Parks Committee receive the report titled “Blackfoot Boat  
Launch – BC Hydro Correspondence” CS-RPC-006 for discussion  
**CARRIED**

9.2  
2020 Overview of Year Two  
In-House Parks  
Maintenance  
CS-RPC-007      MOVED Director Fraser, SECONDED Director Michetti,  
That the Regional Parks Committee recommend to the Regional Board that park  
maintenance services remain a service that is conducted by Peace River Regional  
District in-house staff.  
**CARRIED**

MOVED Director Fraser, SECONDED Director Michetti,  
The Regional Parks Committee recommend to staff that they try to secure a  
meeting with Prophet River First Nations leadership to discuss the future of  
Minaker Park.  
**CARRIED**

9.3  
Blackfoot Regional Park –  
Caretaker Services  
CS-RPC-003      MOVED Director Goodings, SECONDED Director Michetti,  
That the Regional Parks Committee recommend that the Regional Board extend the  
contract for RFP 11-2020, “Blackfoot Regional Park Caretaker”, to MSTERZ Holdings  
Corp., for the provision of seasonal caretaker services at Blackfoot Regional Park, at  
a maximum cost of \$55,200 (plus GST) per year for the 2021 and 2022 seasons;  
further that the Chair and Chief Administrative Officer be authorized to sign the  
agreement on behalf of the PRRD.  
**CARRIED**



9.4  
Blackfoot Regional Park –  
Development Plan Update  
CS-RPC-008

MOVED Director Sperling, SECONDED Director Goodings,  
That the Regional Parks Committee receive the report titled “Blackfoot Regional  
Park – 2021 Development Plan Update – CS-RPC-008”, which outlines the  
proposed development plan for Blackfoot Regional Park for 2021-2025, for  
discussion.

**CARRIED**

MOVED Director Fraser, SECONDED Director Michetti,  
That the Regional Board authorize that the Peace River Regional District continues  
with the improvements at Blackfoot Regional Park in 2021 at a cost of \$142,500  
(\$52,500 in minor capital and \$90,000 in capital for campsite Area C approved in  
2020), and that it be added to the 2021 budget.

**CARRIED**

9.5  
Montney Park – Transition to  
Day-Use  
CS-RPC-004

MOVED Director Goodings, SECONDED Director Sperling,  
That the Regional Parks Committee recommend that the Regional Board authorize  
that Montney Centennial Park be transitioned from an overnight campground to a  
day-use only park, for a three year pilot project starting in 2021 and ending  
December 31, 2023.

**AMENDED BY THE FOLLOWING**

Motion to Amend

MOVED Director Fraser, SECONDED Director Goodings,  
That the Regional Parks Committee amend the motion by adding the following:  
That Capital Improvements be approved on an annual bases.

**CARRIED**

The Chair called the Question to the Motion as Amended:

That the Regional Parks Committee recommend that the Regional Board authorize  
that Montney Centennial Park be transitioned from an overnight campground to a  
day-use only park, for a three year pilot project starting in 2021 and ending  
December 31, 2023, and that capital improvements be approved on an annual  
basis.

**CARRIED**

MOVED Director Sperling, SECONDED Director Fraser,  
That the Regional Parks Committee recommend that the Regional Board approve  
the Montney Centennial Park Development Plan, dated July 13, 2020, which  
provides recommended updates and improvements for the park over the next five  
years.

**AMENDED BY THE FOLLOWING**

Motion to Amend

MOVED Director Fraser, SECONDED Director Goodings,  
That the Regional Parks Committee amend the motion by adding the following:  
That it be approved, in principal.

**CARRIED**

The Chair called the Question to the Motion as Amended:

That the Regional Parks Committee recommend that the Regional Board approve,  
in principal, the Montney Centennial Park Development Plan, dated July 13, 2020,  
which provides recommended updates and improvements for the park over the  
next five years.



**CARRIED**

9.6  
2021 Recreational Trails  
Grants-in-Aid – Application  
FN-RPC-003

MOVED Director Michetti, SECONDED Director Fraser,  
That the Regional Parks Committee recommended that the Regional Board  
approve a 2021 Recreational Trails Grant, in the amount of \$50,775, to be issued  
to Bear Mountain Nordic Ski Association to assist with trail improvements; and  
further,

That a financial commitment of \$50,775 be included as part of the 2021 annual  
budget amount for General Grants-in-Aid in Function 200 – Regional Parks.

**CARRIED**

MOVED Director Fraser, SECONDED Director Michetti,  
That the Regional Parks Committee recommend that the Regional Board authorize  
a 2021 Recreational Trails Grant, in the amount of \$22,500, to be issued to  
Northland Trailblazers Snowmobile Club to assist with Stewart Lake Trail  
maintenance and bridge repair; and further

That a financial commitment of \$22,500 be included as part of the 2021 annual  
budget amount for General Grants-in-Aid in Function 200 – Regional Parks.

**CARRIED**

9.7  
2021 Budget Review – Function  
200 Regional Parks  
CS-RPC-005

MOVED Director Rose, SECONDED Director Sperling,  
That the 2021 draft budget for Function 200 – Regional Parks be amended by  
decreased by \$35,000 under legal fees, and the amended 2021 draft budget for  
Function 200 be recommended to the Regional Board for inclusion in the 2021  
Financial Plan.

**CARRIED**

MOVED Director Goodings, SECONDED Director Michetti,  
That the Regional Board authorize that \$10,000 for the archaeological desktop  
assessment for Minaker River Regional Park be carried forward to 2021, but not be  
completed until the Peace River Regional District fully determines with the  
Province of BC the future ownership and management of the park.

**CARRIED**

MOVED Director Sperling, SECONDED Director Michetti,  
That the Regional Parks Committee recommend that the Regional Board not  
approve the Supplementary Request to hire a qualified consulting firm to  
complete a Regional Active Transportation Plan to a maximum of \$100,000;  
further, that it not be included in the 2021 Financial Plan.

**CARRIED**

MOVED Director Sperling, SECONDED Director Michetti,  
That the Regional Parks Committee recommend to staff that a report be brought  
to Rural Budgets Administration Committee (RBAC) that outlines other available  
options to fund the facility assessments, and that the options be more Electoral  
Area in nature.

**CARRIED**



9.7  
2021 Budget Review – Function  
200 Regional Parks  
CS-RPC-005  
(continued)

MOVED Director Fraser, SECONDED Director Michetti,  
That the Regional Parks Committee recommend that the Regional Board not  
approve the Supplementary Request to hire a qualified consulting firm to  
complete Facility Condition Assessments for PRRD owned or tenured Community  
Recreation Facilities, to a maximum of \$90,000; further, that it not be included in  
the 2021 Financial Plan.

**CARRIED**

## **10. NEW BUSINESS**

### **11. DIARY**

11.1  
Diary Items

MOVED Director Michetti, SECONDED Director Fraser,  
That the Regional Parks Committee diarize the Blackfoot Boat launch.

**CARRIED**

MOVED Director Fraser, SECONDED Director Goodings  
Motion to diarize the Regional Active Transportation Plan until the 2022 Budget  
Discussion.

**CARRIED**

### **12. ITEMS FOR INFORMATION**

12.1  
Terms of Reference

### **13. ADJOURNMENT**

The Chair adjourned the Meeting at 2:53 PM.

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Director Rose, Meeting Chair

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Kyla Traichevich, Recorder