PEACE RIVER REGIONAL DISTRICT

# ELECTORAL AREA DIRECTORS COMMITTEE MEETING
# MINUTES

**THURSDAY, FEBRUARY 18, 2021**

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**LOCATION** Peace River Regional District Office, Dawson Creek, BC

**ATTENDANCE**

**Directors**
Director Goodings, Electoral Area 'B' *(Via Zoom)*
Director Sperling, Electoral Area 'C'
Director Hiebert, Electoral Area 'D'
Director Rose, Electoral Area 'E' – Committee Chair

**Staff**
Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Teri Vetter, Chief Financial Officer
Tab Young, Deputy Corporate Officer
Crystal Brown, Electoral Area Manager
Paulo Eichelberger, GM of Environmental Services
Trish Morgan, GM of Community Services
Jeff McDonald, Communications Manager *(Via Zoom)*
Hunter Rainwater, Recorder

**Delegations**
7.1 Tumbler Ridge UNESCO Global Geopark
Manda Maggs, Executive Director *(Via Zoom)*

**1. CALL TO ORDER** The Chair called the meeting to order at 10:02 a.m.

**2. DIRECTORS' NOTICE OF NEW BUSINESS**

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| Director Hiebert | Rural Post Office Boxes |
| Director Rose | Denied Funding Requests |
| Director Goodings | PRRD Grant Writer |
| Director Goodings | Farmers Information Service |

**3. ADOPTION OF AGENDA**

3.1 Adoption of Agenda

MOVED Director Hiebert, SECONDED Director Sperling,
That the Electoral Area Directors Committee adopt the February 18, 2021 Meeting Agenda, as amended to include Director's new business:

**1. Call to Order**
1.1. Meeting Chair – Director Rose
**2. Directors' Notice of New Business**
**3. Adoption of Agenda**
**4. Gallery Comments or Questions**
**5. Adoption of Minutes**

*(Continued on next page)*

Adoption of Agenda (Continued)

5.1. Electoral Area Directors Committee Draft Meeting Minutes of January 21, 2021
**6. Business Arising from the Minutes**
**7. Delegations**
7.1. Tumbler Ridge UNESCO Global Geopark
**8. Correspondence**
**9. Reports**
9.1. Clearview Arena Dehumidification Project, DR-EADC-004
9.2. Outcome of Provincial Discussions Regarding Charlie Lake, DR-EADC-003
9.3. Legislation and Voting Rules, ADM-EADC-030
**10. Discussion Item(s)**
10.1. Potable Water Feasibility Study in Charlie Lake
**11. New Business**
11.1. Rural Post Office Boxes
11.2. Denied Funding Requests
11.3. PRRD Grant Writer
11.4. Farmers Information Service
**12. Diary**
13.1. Diary Items
**13. Item(s) for Information**
14.1. EADC Terms of Reference
**14. Adjournment**

**CARRIED**

## 4. GALLERY COMMENTS OR QUESTIONS

## 5. ADOPTION OF MINUTES

5.1
Jan 21/21 EADC Minutes

MOVED Director Goodings, SECONDED Director Hiebert,
That the Electoral Area Directors Committee adopt the January 21, 2021 Meeting Minutes.

**CARRIED**

## 6. BUSINESS ARISING FROM THE MINUTES

7.1
TELUS

The Committee discussed their disappointment in regards to trying to connect with TELUS, as they were supposed to come to a previous EADC meeting to present to the Directors. The CAO suggested that the Electoral Area Directors try to reach out on their own.

9.1
Subdivision and Development Servicing Bylaw Project Overview, DS-BRD-101

Director Goodings wanted to know when they draft Subdivision Bylaw was going to be coming forward to EADC. The CAO informed the Committee that the bylaw is still being drafted and will come to a future EADC meeting.

## 7. DELEGATIONS

7.1
Tumbler Ridge UNESCO Global Geopark

The Electoral Area Directors Committee was provided with a presentation on the Tumbler Ridge Global Geopark. Topics included:

- Regional Mobile Exhibit & Programming Trailer - will have at least 4 modules in the trailer on Paleontology, First Nations Culture, Geology and

7.1
Tumbler Ridge UNESCO Global Geopark (Continued)

General Science Programming. Will be used around the area to show to residents around the rural areas. Fully funded and in the process of being built. Hoping to have it up and running by June/July pending COVID restrictions.

- Revalidation in 2022.
- Looking forward to 2021/2022 (amalgamation with the Tumbler Ridge Museum Foundation / publications on the Regional Geology Field Guide and the Regional Botany Field Guide / Launching the Mobile Trailer)
- Had a successful campaign with Dawson Creek this past year called "Find Your Way North."
- Geo-interpretive Centre to hopefully be breaking ground this Spring/Summer. Tumbler Ridge visitor centre did not see a reduction in visitors over the past year with the COVID restrictions.)

A question and answer period ensued.

Director Rose requested that Manda present at a future Electoral Area Directors Committee Meeting and provide additional statistical information on visitors, and information regarding their trail project.

Director Goodings would like Manda to come back to a future Regional District Board meeting to finish her presentation.

**8. CORRESPONDENCE**

**9. REPORTS**

9.1
Clearview Arena Dehumidification Project, DR-EADC-004

MOVED Director Goodings, SECONDED Director Rose,
That the Electoral Area Directors Committee receive the report title "Clearview Arena Dehumidification Project, DR-EADC-004" for discussion; and further, that Bob Gammer, from BC Hydro, be invited to attend a future Electoral Area Directors Committee to discuss three-phase power distribution in the rural areas.

**CARRIED**

9.2
Outcome of Provincial Discussions Regarding Charlie Lake, DR-EADC-003

MOVED Director Sperling, SECONDED Director Rose,
That the Electoral Area Directors Committee receive the report title "Outcome of Provincial Discussions Regarding Charlie Lake DR-EADC-003", which summarizes challenges with increasing lake weeds, and shoreline erosion in Charlie Lake, as well as the possibility of using source water from Charlie Lake for domestic use by residents of Area C, for discussion.

**CARRIED**

OVED Director Sperling, SECONDED Director Rose,
That the Electoral Area Directors Committee recommend that the Regional Board authorize that a report be developed describing the steps required to build a business case for application to the Province, to obtain a license to remove weeds from Charlie Lake, and further, that the report be brought to a future Electoral Area Directors Committee.

**CARRIED**

9.3
Legislation and Voting Rules, ADM-EADC-030

MOVED Director Goodings, SECONDED Director Sperling,
That the Electoral Area Directors Committee receive the report from the Corporate Officer titled "Legislation and Voting Rules ADM-EADC-030", which provides information regarding the applicability of the *Local Government Act* to Regional District service establishment bylaws, for discussion.

**CARRIED**

The Committee would like to see this attached to the orientation package for new directors.

**10. DISCUSSION ITEM(s)**

10.1
Potable Water Feasibility Study in Charlie Lake

This item was discussed in the earlier report titled "Outcome of Provincial Discussions Regarding Charlie Lake, DR-EADC-003".

**11. NEW BUSINESS**

11.1
Rural Post Office Boxes

Director Hiebert received an email from Richard Lavoie regarding Canada Post rural mail boxes being plowed in. Director Hiebert will reach out to Steve Dowling with the Ministry of Transportation, to make him aware of this issue in hope of getting this sorted out.

11.2
Denied Funding Requests

MOVED Director Rose, SECONDED Director Hiebert,
That the Electoral Area Directors Committee authorize Director Hiebert and Director Rose to send a letter to the District of Tumbler Ridge with an explanation as to why Electoral Areas E and D did not participate in funding the Tumbler Ridge Global Geopark Society through the Economic Development Function in 2020; further, that the letter include a request to the District of Tumbler Ridge to consider opting out of the planning function; and further, that the letter once approved by the signatories, Electoral Area D and E Directors, be shared with all Electoral Area Directors before being sent out.

**CARRIED**

11.3
Grant Writer

That the new grant writer be invited to a future Electoral Area Directors Committee meeting.

11.4
Farmers Information Services

That a representative from the Farmer Information Services be invited to a future Electoral Area Directors Committee meeting.

**12. DIARY**

12.1 Diary Items

MOVED Director Goodings, SECONDED Director Hiebert,

That the Electoral Area Directors Committee update number 6 "Section 381 Cost sharing for services under Part 14 [Planning and Land Use Management] of the Local Government Act" to include "that staff contact the Ministry of Municipal Affairs to set up a zoom meeting with the Electoral Area Directors to discuss Section 381 Cost sharing for services under Part 14 [Planning and Land Use Management] of the Local Government Act".

**CARRIED**

**13. ITEMS FOR INFORMATION**

13.1 EADC Terms of Reference

The EADC Terms of Reference was included for the committee's information.

**14. ADJOURNMENT**

The Chair adjourned the Meeting at 12:26 pm.

Director Rose, Meeting Chair

Hunter Rainwater, Recorder