



# PEACE RIVER REGIONAL HOSPITAL DISTRICT

## Regional Hospital District Board Meeting Agenda

March 25, 2021, 10:00 a.m.  
1981 Alaska Avenue, Dawson Creek, BC

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	Pages
1. Call to Order	
2. Directors' Notice of New Business	
3. Adoption of Agenda	
4. Gallery Comments or Questions	
5. Adoption of Minutes	
5.1. Regional Hospital District Draft Meeting Minutes of March 11, 2021	2
6. Business Arising from the Minutes	
7. Delegations	
8. Petitions	
9. Correspondence	
10. Reports	
11. Bylaws	
11.1. Peace River Regional Hospital District Annual Budget Amendment Bylaw No. 203, 2021, FN-RHD-010	5
12. Diary	
13. New Business	
14. Consent Calendar	
15. Notice of Motion	
16. Media Questions	
17. Adjournment	



## HOSPITAL BOARD MEETING MINUTES

THURSDAY, MARCH 11, 2021

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**LOCATION** Peace River Regional District Office, Dawson Creek, BC

### ATTENDANCE

#### Directors

Chair Sperling, Electoral Area 'C'  
Vice-Chair Rose, Electoral Area 'E'  
Director Ackerman, City of Fort St. John  
Director Bertrand, District of Tumbler Ridge  
Director Bumstead, City of Dawson Creek  
Director Courtoreille, District of Chetwynd  
Director Goodings, Electoral Area 'B'  
(via teleconference)  
Director Heiberg, District of Hudson's Hope  
Director Hiebert, Electoral Area 'D'  
Director Zabinsky, City of Fort St. John

#### Alternate Directors

Alternate Director White, Village of Pouce Coupe  
Alternate Director Turnbull, District of Taylor

#### Absent Directors

Director Fraser, District of Taylor  
Director Michetti, Village of Pouce Coupe

#### Staff

Shawn Dahlen, Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Teri Vetter, Chief Financial Officer  
Tab Young, Deputy Corporate Officer  
Paulo Eichelberger, GM of Environmental Services  
Trish Morgan, GM of Community Services  
Kathy Suggitt, GM of Development Services  
Kari Bondaroff, Environmental Services Manager  
Crystal Brown, Electoral Area Manager  
Jeff McDonald, Communications Manager  
(via teleconference)  
Trevor Ouellette, IT Manager  
Brenda Deliman, Legislative Services Clerk  
(via teleconference)

#### Others

Katrin Saxty, Urban Systems Ltd. (via teleconference)

**1. CALL TO ORDER** The Chair called the meeting to order at 10:00 a.m.

### 2. DIRECTORS' NOTICE OF NEW BUSINESS

### 3. ADOPTION OF AGENDA

- 3.1 Adoption of Agenda RHD/21/03/01  
MOVED Director Zabinsky, SECONDED Director Ackerman,  
That the Regional Hospital adopt the March 11, 2021 Board Meeting Agenda:  
**Call to Order**  
**1. Directors' Notice of New Business**  
**2. Adoption of Agenda**  
**3. Gallery Comments or Questions**

(continued on next page)



3.1 Adoption of Agenda  
(Cont'd)

4. **Adoption of Minutes**

4.1 Regional Hospital District Board Meeting Minutes of December 11, 2020

5. **Business Arising from the Minutes**

6. **Delegations**

7. **Petitions**

8. **Correspondence**

9. **Reports**

10. **Bylaws**

10.1 Peace River Regional Hospital District Annual Budget Bylaw No. 202, 2021

11. **Diary**

12. **New Business**

13. **Consent Calendar**

14. **Notice of Motion**

15. **Media Questions**

16. **Adjournment**

**CARRIED**

**4. GALLERY COMMENTS OR QUESTIONS**

**5. ADOPTION OF MINUTES**

5.1

RHD/21/03/02

Dec 11/20 RH Board  
Minutes

MOVED Director Heiberg, SECONDED Director Rose,

That the Regional Hospital District Board adopt the Board Meeting Minutes of December 11, 2020.

**CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES**

6.1

RHD/21/03/03

Item #10.2 - Dec 11, 2020  
PRRHD Board Minutes

MOVED Director Goodings, SECONDED Director Bertrand,

That the Regional Hospital District Board authorize that a follow-up letter be forwarded to the Ministers of Environment and Climate Change Strategy (MoECCS), Finance, Municipal Affairs, Transportation and Infrastructure, and State for Infrastructure, to request a response to its letter dated February 9, 2021 regarding an inquiry into the responsibility for Translink costs as it relates to Metro Vancouver's responsibility for 40% of hospital capital costs, with copies to BC Regional Hospital Districts, the North Central Local Government Association and its provincial counterparts, and the North and South Peace MLA's.

**CARRIED**

RHD/21/03/04

MOVED Director Bumstead, SECONDED, Director Heiberg,

That the Regional Hospital District Board authorize that all correspondence received in response to the letters forwarded to the Ministers of Environment and Climate Change Strategy (MoECCS), Finance, Municipal Affairs, Transportation and Infrastructure, and State for Infrastructure regarding an inquiry into the responsibility for Translink costs as it relates to Metro Vancouver's responsibility for 40% of hospital capital costs, be placed under the Consent Calendar on the Regional Board meeting agenda.

**CARRIED**



**7. DELEGATIONS**

**8. PETITIONS**

**9. CORRESPONDENCE**

**10. REPORTS**

**11. BYLAWS**

11.1

Bylaw No. 202, 2021

RHD/21/03/05

MOVED Director Heiberg, SECONDED Director Hiebert,

That the Peace River Regional Hospital District Board give Peace River Regional Hospital District Annual Budget Bylaw No. 202, 2021 first, second and third reading.

**CARRIED**

RHD/21/03/06

MOVED Director Hiebert, SECONDED Director Heiberg,

That the Peace River Regional Hospital District Board adopt Peace River Regional Hospital District Annual Budget Bylaw No. 202, 2021.

**CARRIED**

**12. DIARY**

**13. NEW BUSINESS**

**14. CONSENT CALENDAR**

**15. NOTICE OF MOTION**

**16. MEDIA QUESTIONS**

**17. ADJOURNMENT**

The Chair adjourned the meeting at 10:11 a.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Hospital District Board of the Peace River Regional District from a meeting held on March 11, 2021 in the Regional District Office Board Room, Dawson Creek, BC.

\_\_\_\_\_  
Brad Sperling, Chair

\_\_\_\_\_  
Tyra Henderson, Corporate Officer



# REPORT

To: Peace River Regional Hospital District Board

Report Number: FN-RHD-010

From: Teri Vetter, Chief Financial Officer

Date: March 25, 2021

**Subject: Peace River Regional Hospital District Annual Budget Amendment Bylaw No. 203, 2021**

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## **RECOMMENDATION #1: [Corporate Weighted]**

That the Regional Hospital Board give "2021 Annual Budget Amendment Bylaw No. 203, 2021" first three readings.

## **RECOMMENDATION #1: [Corporate Weighted]**

That the Regional Hospital Board adopt "2021 Annual Budget Amendment Bylaw No. 203, 2021".

## **BACKGROUND/RATIONALE:**

The Regional Hospital Board adopted PRRHD '2021 Annual Budget Bylaw No. 202, 2021' on March 11, 2021. The Bylaw presented at this meeting included Schedule 'B' which provided an allocation of requisition by participating members. The version of Schedule 'B' that was attached to Bylaw 202 did not include prior period adjustments as the Final Roll was not yet available and has now been amended.

Schedule B – Requisition forms an integral part of the bylaw and is provided to member municipalities and the Surveyor of Taxes for requisition purposes. There are no adjustments necessary beyond replacing Schedule B as a housekeeping item.

## **ALTERNATIVE OPTIONS:**

1. That the Peace River Regional Hospital District Board provide further direction.

## **STRATEGIC PLAN RELEVANCE:**

- ☒ Not applicable to Strategic Plan.

## **FINANCIAL CONSIDERATION(S):**

No financial impacts with the amendment.

## **COMMUNICATIONS CONSIDERATION(S):**

The amended bylaw will be sent to the Province of BC and the requisition amounts provided to member municipalities.

## **OTHER CONSIDERATION(S):**

None.

Attachments: Annual Budget Amendment Bylaw No. 203, 2021.

**PEACE RIVER REGIONAL HOSPITAL DISTRICT**  
**Bylaw No. 203, 2021**

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A bylaw to amend "2021 Annual Budget Bylaw No. 202, 2021"

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WHEREAS, the Regional Hospital District Board did, pursuant to the provisions of the *Hospital District Act*, RSBC 1996, c. 202, adopt "Peace River Regional Hospital District 2021 Annual Budget Bylaw No. 202, 2021;

NOW THEREFORE, the Peace River Regional Hospital District Board of Directors, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as the "Peace River Regional Hospital District 2021 Annual Budget Amendment Bylaw No. 203, 2021."
2. "Peace River Regional Hospital District 2021 Annual Budget Bylaw No. 202, 2021" is hereby amended as follows:
  - i) Schedule B – 2021 Requisition is deleted in its entirety and replaced with the attached Schedule B – Requisition.

READ A FIRST TIME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2021.

READ A SECOND TIME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2021.

READ A THIRD TIME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2021.

ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2021.

(Corporate Seal has been affixed to the original bylaw)

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Brad Sperling, Chair

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Tyra Henderson, Corporate Officer

I hereby certify this as a true and correct copy of "Peace River Regional Hospital District 2021 Annual Budget Amendment Bylaw No. 203, 2021", as adopted by the Peace River Regional District Hospital Board on \_\_\_\_\_, 20\_\_\_\_.

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Tyra Henderson, Corporate Officer

**PEACE RIVER REGIONAL HOSPITAL DISTRICT**  
**Schedule 'B', Bylaw No. 203, 2021**  
**2021 REQUISITION**

Pursuant to the provisions of Sections 25 (1) and 23 (5) of the Hospital District Act RSBC 1996 CHAPTER 202 and the Peace River Hospital District Bylaw No. 203, 2021 the amounts set out below, are hereby requisitioned from the undernoted member areas for use of the Peace River Regional Hospital District during the year 2021.

**Basis of Apportionment:** Assessment as fixed for taxation for Regional District taxation purposes

**Tax Rate or Other Limitations:** None

	Requisition Amount	Tax Rate Per 1000	Figures for Apportionment	Percent	Prior Year Adjustment	FINAL TOTAL
District of Tumbler Ridge	\$ 377,736.43	0.5599	\$ 67,460,430	2.09%	\$ 4,747	\$ 382,483
City of Dawson Creek	\$ 1,440,759.25	0.5599	\$ 257,307,031	7.96%	\$ 21,096	\$ 1,461,855
District of Hudson's Hope	\$ 225,982.06	0.5599	\$ 40,358,425	1.25%	\$ 5,211	\$ 231,193
City of Fort St. John	\$ 2,911,950.30	0.5599	\$ 520,048,915	16.08%	\$ 45,607	\$ 2,957,558
District of Taylor	\$ 242,553.92	0.5599	\$ 43,318,014	1.34%	\$ 4,284	\$ 246,838
Village of Pouce Coupe	\$ 66,760.50	0.5599	\$ 11,922,842	0.37%	\$ 1,168	\$ 67,928
District of Chetwynd	\$ 352,575.16	0.5599	\$ 62,966,847	1.95%	\$ 5,576	\$ 358,152
Electoral Area B	\$ 5,539,352.07	0.5599	\$ 989,279,946	30.59%	\$ (68,551)	\$ 5,470,801.01
Electoral Area C	\$ 1,311,627.47	0.5599	\$ 234,245,222	7.24%	\$ 16,101	\$ 1,327,727.99
Electoral Area D	\$ 3,304,318.02	0.5599	\$ 590,122,366	18.25%	\$ 41,020	\$ 3,345,338.29
Electoral Area E	\$ 2,335,254.82	0.5599	\$ 417,056,135	12.90%	\$ (76,258)	\$ 2,258,996.64
<b>Total</b>	<b>\$ 18,108,870</b>		<b>\$ 3,234,086,173</b>	<b>100.00%</b>	<b>\$ 0</b>	<b>\$ 18,108,870</b>

<b>Budget After Prior Year Adjustment</b>		
Municipal Requisition:	\$ 5,706,006	CL 1 Rate 0.5599
Electoral Area Requisition:	\$ 12,402,863.92	
Total Requisition:	\$ 18,108,870	

<b>2020</b>		<b>Change %</b>	<b>Change \$</b>
Requisition	\$ 15,870,707	14.10%	\$ 2,238,163
Assessment	\$ 3,288,759,282	-1.66%	\$ (54,673,109)
Tax Rate	\$ 0.4826	16.03%	\$ 0.077