



PEACE RIVER REGIONAL DISTRICT

Rural Budgets Administration Committee

Revised Agenda

April 16, 2020, Immediately Following the EADC Meeting

1981 Alaska Avenue, Dawson Creek, BC

| | Pages |
|---|--------------|
| 1. Call to Order | |
| 1.1 Meeting Chair - Director Rose | |
| 2. Directors' Notice of New Business | |
| 3. Adoption of Agenda | |
| 4. Adoption of Minutes | |
| 4.1 Rural Budgets Administration Committee Draft Meeting Minutes of February 20, 2020 | 3 |
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| 7. Correspondence | |
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| 8. Reports | |
| 8.1 2020 Rural Recreational and Cultural Grants-in-Aid - Eligibility Review | 21 |
| 8.2 Grant Request – Mile 22 Community Park Association, FN-RBAC-002 | 27 |
| 8.3 Grant Request – Tomslake and District Volunteer Fire Department, FN-RBAC-003 | 33 |
| 8.4 Grant Request – Fort St. John Senior Citizens Association Branch 58, FN-RBAC-001 | 38 |
| 8.5 March 2020 Financial Report, FN-RBAC-004 | 47 |

9. Discussion Items

9.1 Clearview Arena Renovations

9.2 Rural Seniors Initiative

10. New Business

*10.1 South Peace Arts Society

*10.2 Upper Pine Skating Rink

*10.3 Connectivity

11. Communications

12. Diary

12.1 Diary Items

57

13. Adjournment



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING **MINUTES**

DATE: Thursday, February 20, 2020

PLACE: PRRD Fort St. John Office Meeting Room, Fort St. John, BC

PRESENT: **Directors**

Director Hiebert, Meeting Chair
Director Goodings
Director Rose
Director Sperling

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Lyle Smith, Chief Financial Officer (via teleconference)
Trish Morgan, General Manager of Community Services (via teleconference)
Crystal Brown, Electoral Area Manager
Naomi Donat, Recording Secretary

Call to Order The Chair called the meeting to order at 1:26 pm.

DIRECTORS' NOTICE OF NEW BUSINESS:

Director Goodings Provincial Cattlemen's Association

Director Sperling Bulterys House

ADOPTION OF AGENDA:

MOVED by Director Goodings, SECONDED by Director Rose,
That the Rural Budgets Administration Committee agenda for the February 20, 2020 meeting be adopted as amended to include Directors' new business:

1. **CALL TO ORDER** - Director Hiebert to Chair the Meeting
2. **DIRECTORS' NOTICE OF NEW BUSINESS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
M-1 Rural Budgets Administration Committee Meeting Minutes of January 16, 2020
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **DELEGATIONS:** None
7. **CORRESPONDENCE:**
C-1 January 18, 2020 – Benjamin and Joanna Haab – Natural Gas Extension Grant Application
C-2 January 21, 2020 – Letter from Bruce Baxter – Columbarium for Montney Cemetery
C-3 February 3, 2020 – Thank you from Buick Creek Community Club
8. **REPORTS:**
R-1 February 5, 2020 – Report from Lyle Smith, Chief Financial Officer – Youth

- Travel Request – Fort St. John Midget A Flyers Hockey Team
- R-2 February 6, 2020 – Report from Lyle Smith, Chief Financial Officer – Grant Request – Flatrock Community Cemetery Society
- R-3 February 7, 2020 – Report from Lyle Smith, Chief Financial Officer – Recreational & Cultural Grants-in-Aid Policy – Options to Streamline
- R-4 February 6, 2020 – Report from Lyle Smith, Chief Financial Officer – 2020 Rural Recreational and Cultural Grants-in-Aid – Annual Grant Allocations
- R-5 February 10, 2020 – Report from Trish Morgan, General Manager of Community Services – 2020 Budget Commitments
- R-6 February 6, 2020 – Report from Lyle Smith, Chief Financial Officer – December 2019 Financial Report
9. **DISCUSSION ITEMS:** None
10. **NEW BUSINESS:**
NB-1 Director Goodings - Provincial Cattlemen's Association
NB-2 Director Sperling - Bulterys House
11. **COMMUNICATIONS:**
12. **DIARY:**
DIA-1 Diary Items
13. **ADJOURNMENT:**

CARRIED

ADOPTION OF MINUTES:

M-1 January 16, 2020 RBAC Minutes
MOVED by Director Sperling
SECONDDED by Director Goodings,
That the Rural Budgets Administration Committee Meeting Minutes of January 16, 2020 be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES:

The Committee directed staff to provide a report at the next Rural Budgets Administration Committee (RBAC) meeting for the Peace River Regional Cattleman Association's \$240,000 grant application, which was received after the following resolution was made at January 16, 2020 RBAC meeting:

MOVED, SECONDED, CARRIED

That the Rural Budgets Administration Committee approve a grant for the Peace River Regional Cattleman's Association in the amount of \$200,000 to support the Peace River Livestock Protection Program, with: \$58,333.33 payable from Area D PRA; \$58,333.33 payable from Area E PRA; \$58,333.33 payable from Area B PRA; and \$25,000 payable from Area C PRA.

DELEGATIONS:

None.

CORRESPONDENCE:

C-1 January 18, 2020 – Natural Gas Extension Grant Application
MOVED by Director Sperling, SECONDED by Director Rose,
That the Rural Budgets Administration Committee authorize a Natural Gas Extension Grant to Benjamin and Johanna Haab in the amount of \$5,000, payable from Electoral Area C Fair Share.

CARRIED

C-2
January 21, 2020 –
Columbarium for
Montney Cemetery

MOVED by Director Goodings, SECONDED by Director Rose,
That the Rural Budgets Administration Committee receive the January 14, 2020 letter
from Baxter Farms, re: Columbarium for Montney Cemetery, for discussion.

CARRIED

C-3
February 3, 2020 –
Thank you from Buick
Creek Community Club

MOVED by Director Goodings, SECONDED by Director Rose,
That the Rural Budgets Administration Committee receive the thank you card from
the Buick Creek Community Club for information.

CARRIED

REPORTS:

R-1
February 5, 2020 -
Youth Travel Request
– Fort St. John Midget
A Flyers Hockey Team

MOVED by Director Sperling, SECONDED by Director Rose,
That the Rural Budgets Administration Committee authorize a youth travel grant in the
amount of \$375 for the Fort St. John Midget 'A' Flyers Hockey Team, payable from Rural
Recreational and Cultural Grants-in-Aid, with \$250 from Electoral Area B and \$125 from
Electoral Area C, to assist with travel expenses to attend the BC Hockey Tier 2 Provincial
Championships from March 15-19, 2020, in North Saanich, BC.

CARRIED

R-2
February 6, 2020 –
Grant Request –
Flatrock Community
Cemetery Society

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee authorize a grant in the amount of
\$736.00 for the Flatrock Community Cemetery Society to assist with the cost of their
liability insurance for the Flatrock Cemetery grounds; further,

That the grant be included as part of Function 285, Cemeteries – B, C, D, E, and payment to
be issued from Cemetery Grants-in-Aid, Area B expense; upon approval of the 2020
Annual Budget.

CARRIED

R-3
February 7, 2020 –
Recreational &
Cultural Grants-in-Aid
Policy – Options to
Streamline

MOVED by Director Goodings, SECONDED by Director Rose,
That the Rural Budgets Administration Committee amend Section 11 of the Rural
Recreational and Cultural Grants-in-Aid policy, titled "Claim Reimbursement" to read:

11) Payment of Funds

a) Grant funds will be payable to the recipients upon ratification by the Rural
Budgets Administration Committee.

CARRIED

MOVED by Director Rose, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee amend Section 13 of the Rural
Recreational and Cultural Grants-in-Aid policy, titled "Annual Reports" to read:

13) Reporting Requirements

a) All organizations that receive Recreational and Cultural Grants-in-Aid
must complete an Annual Report as attached hereto as Schedule C by
the last calendar day in January 31.

b) Photos must be provided showing capital projects completed with
Recreational and Cultural Grants-in-Aid funds.

c) That failure to abide by the conditions of the grant and/or reporting
requirements may result in one or more of the following:

- grants not being paid out;
- organizations being required to repay grant funds;
- not being considered for future grant funding.

CARRIED

MOVED by Director Sperling, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee delete Section 10 of the Rural Recreational and Cultural Grants-in-Aid policy, titled "Unspent Funds" as it would no longer be required or relevant.

CARRIED

R-4
February 6, 2020 –
2020 Rural
Recreational and
Cultural Grants-in-Aid
– Annual Grant
Allocations

MOVED by Director Sperling, SECONDED by Director Rose,
That the Rural Budgets Administration Committee authorize the following 2020 grant allocations in the amounts as listed below, payable from Function 280, Recreational and Cultural Facilities Grant, Rural Grants-in-Aid - Area B, C, E and Function 221, Sub-Regional Recreation, General Grants, Sub-Regional Grants-in-Aid for the purposes of providing funding to support post-secondary education, youth travel, and safe grad events in the North Peace:

| | |
|---|---------|
| a) Electoral Area B Bursary | \$1,000 |
| Electoral Area B Youth Travel | \$1,500 |
| b) Electoral Area C Scholarship | \$1,000 |
| Electoral Area C Youth Travel | \$1,000 |
| c) Electoral Area E Bursary (2 at \$500 each) | \$1,000 |
| Electoral Area E Youth Travel | \$2,000 |
| d) South Peace Sub Regional Scholarship | \$1,500 |
| South Peace Sub Regional Trades Bursary | \$1,500 |
| Sub-Regional Youth Travel | \$1,500 |

CARRIED

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee authorize a grant allocation in the amount of \$1,000, payable from Function 280, Recreational and Cultural Facilities Grant, Rural Grants-in-Aid – Area B, for the North Peace 4H District Council to conduct 4H activities.

CARRIED

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee increase the Electoral Area B Bursary amount in the Rural Budgets Administration Committee Recreation and Cultural Grant-in-Aid Policy - Schedule H, by \$1,000.

CARRIED

The Committee directed staff to investigate options for changing the Recreation and Cultural Grant-in-Aid policy.

R-5
February 10, 2020 –
2020 Budget
Commitments

MOVED by Director Goodings, SECONDED by Director Rose
That the Rural Budgets Administration Committee allocate \$150,000 from Gas Tax to the Clearview Arena draft 2020 budget (Function 260), for the Clearview Arena Society to purchase and install a dehumidification system and amend the 2020 Draft Budget for Function 260 – Clearview Arena to:

1. Increase Transfer from Gas Tax Reserve - \$150,000
2. Increase Grant to Organization - \$150,000

CARRIED

MOVED by Director Goodings, SECONDED by Director Rose
That the Rural Budgets Administration Committee reallocate the remaining \$13,828, from the original commitment of \$25,000, from Electoral Area B Peace River Agreement Funds for the Osborn Community Hall Facility Assessment, to be used to conduct a feasibility study to identify options and costs to construct a new hall.

CARRIED

MOVED by Director Sperling, SECONDED by Director Rose,
That the Rural Budgets Administration Committee allocate \$60,000 from Electoral Area C Peace River Agreement Funds (spending item #6 Fire Protection) to the Charlie Lake Fire Department capital budget (function 315), for the purpose of purchasing a brush truck and amend the 2020 Draft Budget for Function 315 – Charlie Lake Fire to:

1. Increase Transfer from Peace River Agreement Reserve - \$60,000
2. Increase Vehicles and Machinery - \$60,000.

CARRIED

MOVED by Director Rose, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee allocate \$25,502, in addition to the existing commitment of \$50,000 for the Fire Department Needs Assessment and Review, from Electoral Area E Peace River Agreement Funds (spending item #6 Fire Protection) to the Moberly Lake Fire operating budget (function 335) to assist with general operations in 2020 and amend the 2020 Draft Budget for Function 335 – Moberly Lake Fire to:

1. Increase Transfer from Peace River Agreement Reserve - \$60,000
2. Increase Contract for Services - \$60,000.

CARRIED

MOVED by Director Rose, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee allocate \$15,000 from Electoral Area E Peace River Agreement Funds (spending item #6 Fire Protection) to the Chetwynd Fire operating budget (function 320) to assist with general operations in 2020 and amend the 2020 Draft Budget for Function 320 – Chetwynd Fire to:

1. Increase Transfer from Peace River Agreement Reserve - \$15,000
2. Increase Contract for Services - \$15,000.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee allocate \$250,000 from Electoral Area D Peace River Agreement Funds (spending item #6 Fire Protection) for the purchase of a new tender - for use by the Pouce Coupe Fire Department between 2020 and 2021 and amend the 2020 Draft Budget for Function 325 – Pouce Coupe/Dawson Creek Fire to:

1. Increase Transfer from Peace River Agreement Reserve - \$66,075
2. Increase Vehicles and Machinery - \$66,075; and further

That the remaining \$183,925 be included in the 2021 capital budget.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee allocate \$15,000 from Gas Tax to the Kelly Lake Community Centre 2020 budget (Function 225) for the purpose of conducting a hazardous materials study, in preparation for conducting future renovations of the facility and amend the 2020 Draft Budget for Function 225 – Kelly Lake Community Centre to:

1. Increase Transfer from Gas Tax Reserve - \$15,000
2. Increase Contract for Services - \$15,000.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Rural Budgets Administration Committee allocate \$9,570 from Electoral Area D Peace River Agreement Funds (spending item #6 Fire Protection) to the Tomslake Fire operating budget (Function 345), for the purchase and installation of two mobile computer aided dispatch units for the Department and amend the 2020 Draft Budget for Function 345 – Tomslake Fire to:

1. Increase Transfer from Peace River Agreement Reserve - \$9,570
2. Increase Minor Capital - \$9,570.

CARRIED

R-6
February 6, 2020 –
December 2019
Financial Report

MOVED by Director Rose, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee receive the December 2019 Financial Report for discussion.

CARRIED

DISCUSSION ITEMS:

None.

NEW BUSINESS:

NB-1
Provincial Cattlemen's
Association

The Committee discussed funding for the Provincial Cattlemen Association's Annual General Meeting in May. Director Goodings noted that she will ask the Association to send the Committee a sponsorship package outlining funding opportunities.

NB-2
Bulterys House

The Committee discussed funding the Bulterys House through the Rural Loan Fund.

COMMUNICATIONS:

None.

DIARY:

DIA-1 No changes were made to the Diary.

ADJOURNMENT

The Chair adjourned the meeting at 2:46 p.m.

Director Goodings, Meeting Chair

Naomi Donat, Recording Secretary



FORT ST JOHN
PUBLIC
LIBRARY

10015—100th Avenue • Fort St John BC • V1J 1Y7
250-785-3731 • www.fsjpl.ca

Karen Goodings
Area B Director
Peace River Regional District



January 9, 2020.

Dear Director Goodings:

As you know, the cost of doing business continues to grow year after year and this is the same for the Fort St John and Area Public Library. I asked staff to review the share of users and active cardholders for the library and have attached them to this letter. As you can see, Area B cardholders represent 19.4% of the total cardholders in our service area and yet Area B contributes 4.5% towards the total funding for the library. Area C, by comparison contributes 9% towards the operation of the library.

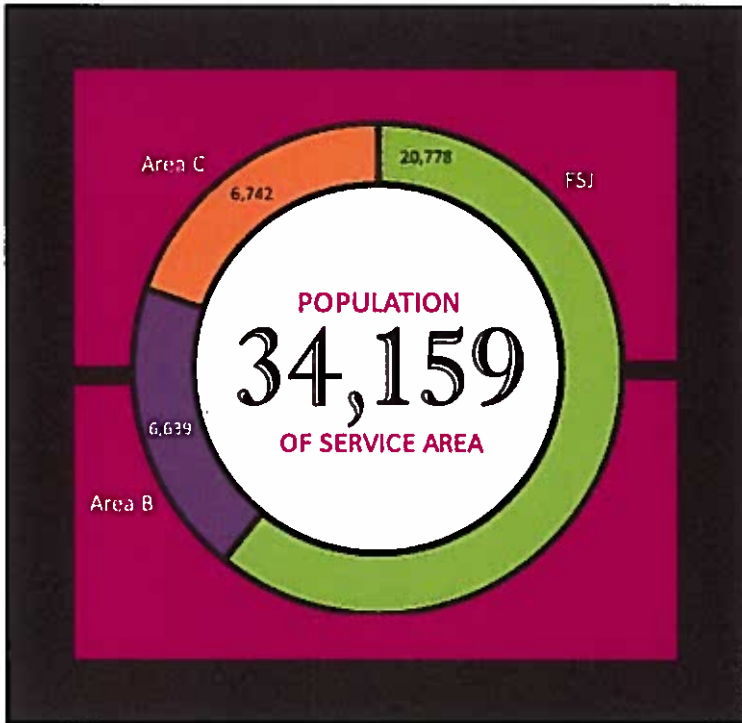
The library continues to serve a large population and is constantly expanding its programs to meet current needs. We have a very active children's program and also provide outreach services to seniors in our area along with provision of such services as free internet and computer services, assistance to users who need to access government services, and of course, we house a large library collection- both in print and digital.

It is with all of this in mind that I am requesting an increase in Area B's annual allocation to the library to match Area C's- \$65,000. I am happy to discuss with you at any time.

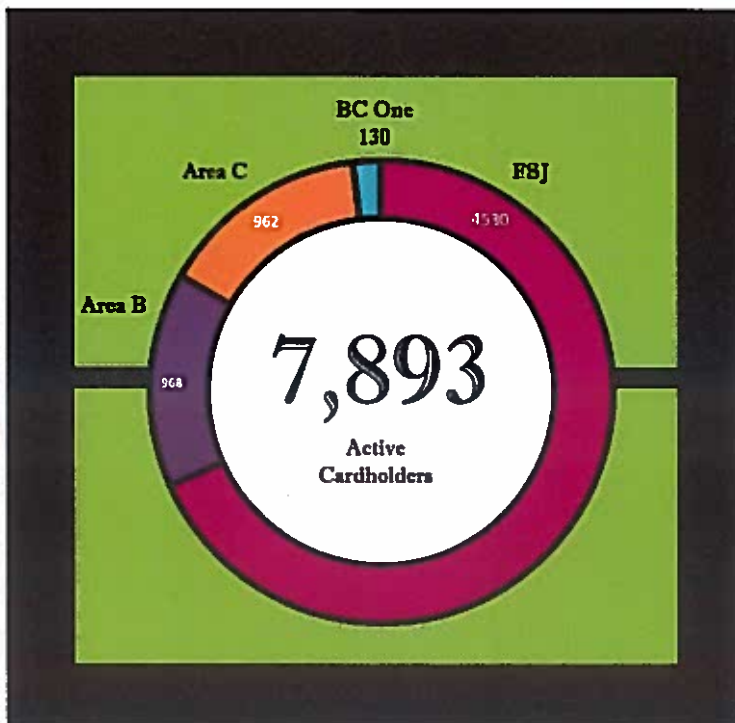
Thank you for your consideration.

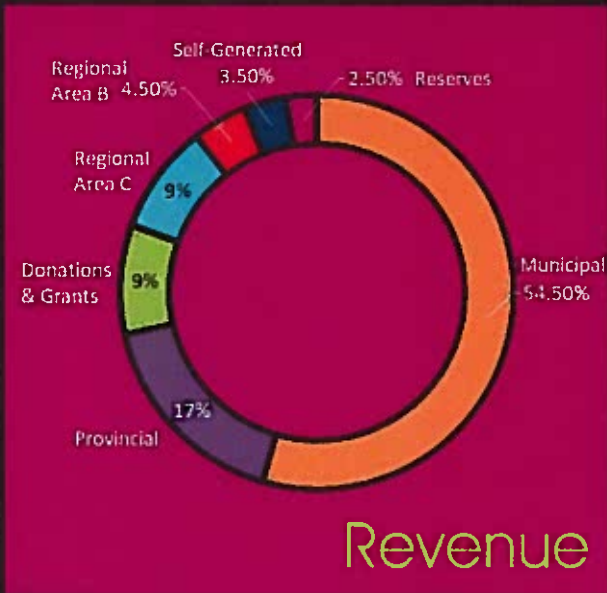
Andy Ackerman
Chair
Fort St. John Public Library Board

cc. Lenita Choi, Area B Library Representative



Statistics





From: Gary Pryzner, [REDACTED]
Sent: Friday, January 31, 2020 4:34 PM
To: Jill Rickert
Subject: Thank you
Attachments: Band Shell completion photo.pdf

CAUTION: This email originated from outside of the organization.

Dear Jill Rickert and PRRD Administrators;

Last summer, and largely through your help we were able to complete our Band Shell Project. We leveraged a Community Halls and Recreation Facilities grant from Northern Development Initiative Trust. While the NDIT gave a large portion of the capital required to make this happen, we wanted to take the time to recognize the many ways that PRRD's influence helped as well.

- PRRD provided us with the resource and help of the PRRD Grant Writer, Chris Hawkins – Thank-you, Chris.
- PRRD provided us with a resolution of support.
- PRRD provided us with a grant to fund the other 30% of the project = \$8300

The Band Shell Project was completed during the month of October, 2019.

We have secured the funding from NDIT and PRRD, and we are very satisfied with the work done.

We will place a small sign on the pillar to the right of the steps giving recognition to Northern Development Initiative Trust and Peace River Regional District for your parts in this project.

I have attached a picture as well.

Thanks again for all that you do to help the community.

Respectfully,

Gary Pryzner
Camp Director, Camp Sagitawa

[Report as Spam](#)
[Report as Phish/Fraud](#)
[Report as Not Spam](#)
[Forget previous vote](#)





Dawson Creek Secondary School

South Peace Campus
10808 - 15th Street, Dawson Creek, BC, V1G 3Z3
Phone: 250-782-5585 • Fax: 250-782-7221



Supporting a passion for learning in school, community and beyond

March 31, 2020

Received by email on March 31, 2020

Scholarship/bursary donor,

RE: Scholarships/Bursaries for Dawson Creek Secondary Grads of 2020

On March 17th, the Minister of Education announced the suspension of in class learning and stated that students would be transitioning to an at home model after spring break. All of our students at the South Peace Campus are continuing their education and working towards completing their courses, graduation, and their post-secondary goals.

This is the time of year we start to organize our local scholarships and bursaries available to our graduating students. Due to the COVID-19 pandemic, we are converting our application and presentation process to a digital format instead of our regular Scholarship and Bursary night we normally hold in June. We still want to recognize our students with financial awards towards their post-secondary studies through your support.

Due to our current economic uncertainty we understand that organizations who have donated in the past may not be able to contribute this year. We understand and respect the decisions that are being made during these difficult times we are all navigating. We want to thank our community partners for their past contributions, and we look forward to continuing our relationship with you.

To aid in our planning moving forward please take a few moments to answer the questions below.

- Are you still planning to proceed with a scholarship/bursary this year?
- As we are converting our applications to a digital format, please provide the best phone number, email address and person to contact about the scholarship or bursary. Please complete this section even if you aren't participating this year so we can update our database.

Please respond to this email using the name of your group in the subject line.

Thank you and take care,

Karen Smith
Counsellor/Scholarship Coordinator

Josh Kurjata
Principal

OUR MISSION

Empowering our community to be inquisitive, critical and resilient learners and empathetic citizens

Diverse Community Striving for Success

www.dcss.sd59.bc.ca/spc



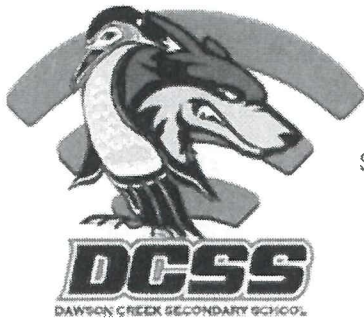
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[dcsss_news](https://www.instagram.com/dcsss_news)



Dawson Creek Secondary School

South Peace Campus: 10808 - 15th St. — Dawson Creek, BC — V1G 3Z3

Phone: (250) 782 5585

Fax: (250) 782 7221

February 12, 2020

Peace River Regional District
1981 Alaska Highway
Dawson Creek, BC V1G 4H4

Dear Trish Morgan,

Last year, your organization generously made the following award(s) available to graduating students at Dawson Creek Secondary School, South Peace Campus.

Award: South Peace Sub Regional Rural Academic Scholarship

1 award(s) for \$1500. A total value of \$1500

Eligibility: Planning to pursue academic post-secondary education and has been a resident for one year, in Area "D" or "E" within the South Peace Sub Region. Proof of registration required.

MUST provide SIN

Last year the selection of a recipient for this award was made by the school committee.

If you wish to change that for this year please indicate here. _____

Presenter's Name: _____

Presenter's Telephone Number: _____

Would you kindly confirm your intention once again either to provide an identical award under the conditions noted above or an award with changes.

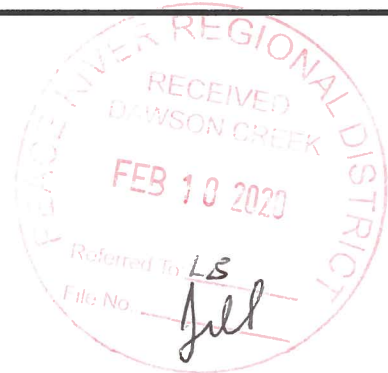
Please send your reply by **April 1, 2020** so that I can update the list of available awards for our graduating students. Address and Fax are noted above or if you prefer you can e-mail to ksmith@sd59.bc.ca.

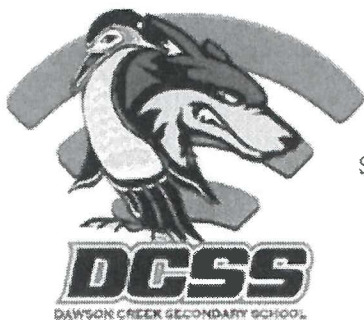
The date and time of this year's **Awards Ceremony and Tea is Tuesday June 16, 2020 at 7:00 PM** in Unchagah Hall. We look forward to your participation.

Thank you again for the valuable assistance you provide to our students each year. If you have any questions please call me at 250.782.5585.

Sincerely,

Mrs. Karen Smith
DCSS Counsellor- South Peace Campus
ksmith@sd59.bc.ca





Dawson Creek Secondary School

South Peace Campus: 10808 - 15th St. — Dawson Creek, BC — V1G 3Z3

Phone: (250) 782 5585
Fax: (250) 782 7221

February 12, 2020

Peace River Regional District
1981 Alaska Highway
Dawson Creek, BC V1G 4H4

Dear Trish Morgan,

Last year, your organization generously made the following award(s) available to graduating students at Dawson Creek Secondary School, South Peace Campus.

Award: South Peace Sub Regional Rural Trades Bursary

1 award(s) for \$1500. A total value of \$1500

Eligibility: Planning to pursue post-secondary education in the trades and has been resident for one year, in Area "D" or "E" within the South Peace Sub Region. Proof of registration required.

MUST provide SIN

Last year the selection of a recipient for this award was made by the school committee.
If you wish to change that for this year please indicate here. _____

Presenter's Name: _____

Presenter's Telephone Number: _____

Would you kindly confirm your intention once again either to provide an identical award under the conditions noted above or an award with changes.

Please send your reply by **April 1, 2020** so that I can update the list of available awards for our graduating students. Address and Fax are noted above or if you prefer you can e-mail to ksmith@sd59.bc.ca.

The date and time of this year's **Awards Ceremony and Tea is Tuesday June 16, 2020 at 7:00 PM** in Unchagah Hall. We look forward to your participation.

Thank you again for the valuable assistance you provide to our students each year. If you have any questions please call me at 250.782.5585.

Sincerely,

Mrs. Karen Smith
DCSS Counsellor- South Peace Campus
ksmith@sd59.bc.ca



NORTH PEACE SECONDARY SCHOOL

9304 - 86TH Street
Fort St. John, BC
V1J 6L9
Phone: 250-785-4429
Fax: 250-785-4687
Website: www.npss.prn.bc.ca



April 2, 2020

Dear Sponsor,

First off, I would like to thank you for your ongoing support to our scholarship program at NPSS over the years. Your assistance to our graduating students is invaluable. I am happy to report that we are still going ahead with our scholarship program.

That being said, the COVID-19 Virus has caused a lot of financial uncertainty for businesses and individuals. If you feel that your organization is no longer in a position to donate to our scholarship program, I kindly ask that you let me know by April 17, 2020. Otherwise, I will assume that you are still on board.

Some of you have specific forms that you require the students to complete. In the past, those forms were available for pick up at the school. Now that the schools have moved to online classrooms, students may not be able to get the proper forms. Would it be ok to submit this information in another manner?

At this point, we have not cancelled our graduation ceremony. The decision to do so will be held off as long as possible. In the event that it is cancelled, we still plan to proceed with the scholarship program.

Once again, I thank you for your past and present contributions to our graduating students.

Please contact me if you have any questions.

Sincerely,

Miranda Gibb

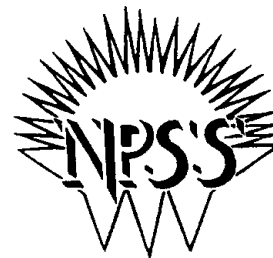
Secretary, Student Services

mgibb@prn.bc.ca

(250) 785-4429 ext 251

NORTH PEACE SECONDARY SCHOOL

9304 - 86TH Street
Fort St. John, BC
V1J 6L9
Phone: 250-785-4429
Fax: 250-785-4687
Website: www.npss.prn.bc.ca



Brad Sperling
Peace River Regional District Electoral Area "C"
Fort St. John, BC V1J 4N4

October 16, 2019

Dear Brad,

I wanted to introduce myself and thank you for your generous contributions over the years to our Scholarship & Bursary Program at North Peace Senior Secondary School in Fort St. John, BC. My name is Miranda Gibb and I took over for Ray Lynn Edgington in Student Services at the school. Last year your organization made the following awards available to our students at NPSS. I am reaching out to see if you are able to make the award(s) available again to our graduating class of 2020.

Award: Peace River Regional District Electoral Area "C" Scholarship

Value: \$1000

Number of Awards: 1

Eligibility: Resident of electoral area "C" for a minimum of 12 consecutive months prior to scholarship application. A copy of the application to post secondary or proof of acceptance must be included in the scholarship application. Awarded on the basis of residency, academic standing, community involvement and acceptance at a post-secondary institution.

Selection of Award to be done by: NPSS

Email applications to: jill.rickert@prrd.bc.ca

Would you kindly confirm your intention once again either to provide an identical award as per the conditions noted above or an award with changes. If you provide written information to be given to student applicants, please check for accuracy and include an updated version with your return information. Please send your reply by December 13, 2019 so that we can publish the list of awards for our graduating students by the beginning of February 2020. Also note that we have converted to a digital format. We will send applications to sponsors via email. If your committee would prefer a paper copy instead please let me know and I will mail those out. We intend to make applications available to your selection committee by May 8, 2020 and ask that recipient names be returned to us by May 22, 2020. If your logo has changed, please send us an updated version by May 8, 2020. This year's ceremony will be held on Friday June 19, 2020 at 1:30pm at the North Peace Rec Centre. Please consider this a formal invitation to attend.

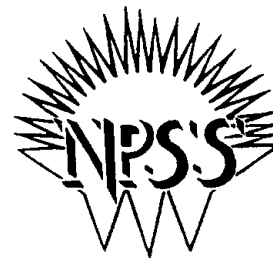
Thank you for the valuable assistance you provide to our students each year.

Sincerely,

Miranda Gibb

NORTH PEACE SECONDARY SCHOOL

9304 - 86TH Street
Fort St. John, BC
V1J 6L9
Phone: 250-785-4429
Fax: 250-785-4687
Website: www.npss.prn.bc.ca



Karen Goodings
Peace River Regional District Electoral Area "B"
Fort St. John, BC V1J 4N4

October 16, 2019

Dear Karen,

I wanted to introduce myself and thank you for your generous contributions over the years to our Scholarship & Bursary Program at North Peace Senior Secondary School in Fort St. John, BC. My name is Miranda Gibb and I took over for Ray Lynn Edgington in Student Services at the school. Last year your organization made the following awards available to our students at NPSS. I am reaching out to see if you are able to make the award(s) available again to our graduating class of 2020.

Award: Peace River Regional District Electoral Area "B" Bursary

Value: \$1000

Number of Awards: 1

Eligibility: Resident of electoral area "B" for a minimum of 12 consecutive months prior to bursary application. A copy of the application to post secondary or proof of acceptance must be included in the bursary application. Awarded on the basis of residency, academic standing, community involvement, financial need and acceptance at a post-secondary institution.

Selection of Award to be done by: NPSS

Email applications to: jill.rickert@prrd.bc.ca

Would you kindly confirm your intention once again either to provide an identical award as per the conditions noted above or an award with changes. If you provide written information to be given to student applicants, please check for accuracy and include an updated version with your return information. Please send your reply by December 13, 2019 so that we can publish the list of awards for our graduating students by the beginning of February 2020. Also note that we have converted to a digital format. We will send applications to sponsors via email. If your committee would prefer a paper copy instead please let me know and I will mail those out. We intend to make applications available to your selection committee by May 8, 2020 and ask that recipient names be returned to us by May 22, 2020. If your logo has changed, please send us an updated version by May 8, 2020. This year's ceremony will be held on Friday June 19, 2020 at 1:30pm at the North Peace Rec Centre. Please consider this a formal invitation to attend.

Thank you for the valuable assistance you provide to our students each year.

Sincerely,

Miranda Gibb



REPORT

To: Rural Budgets Administration Committee

Date: March 6, 2020

From: Lyle Smith, Chief Financial Officer

Subject: **2020 Rural Recreational and Cultural Grants-in-Aid - Eligibility Review**

RECOMMENDATION #1:

That the Rural Budgets Administration Committee determine which 2020 Recreational and Cultural Grants-in-Aid applications are eligible to be considered for funding under the Recreational and Cultural GIA policy; further,

That the Committee invite those eligible applicants to attend the Spring Allocation meetings as scheduled below:

| | | |
|----------------------------|----------------|---------------------------------------|
| Electoral Area 'B' and 'C' | April 20, 2020 | Cecil Lake Community Hall |
| Electoral Area 'E' West | April 21, 2020 | Chetwynd & District Recreation Centre |
| South Peace Sub-Regional | April 22, 2020 | Cutbank Community Hall |

RECOMMENDATION #2:

That the Rural Budgets Administration Committee determine which grant applications, if any, will be provided with a grant through alternative funding options; further, that should the Committee authorize any such grants that the appropriate funding source be identified.

BACKGROUND/RATIONALE:

The purpose of this report is to provide the Rural Budgets Administration Committee with the necessary information to determine the merit and eligibility for funding of each Recreational and Cultural Grants-in-Aid (GIA) application. Staff have reviewed each applicant's not-for-profit status, financial request, project details, and provided all supporting documentation. This information, along with potential alternate funding options and staff assessment notes, has been compiled for the Committee in the attached Summary of Applications sheets.

In prior years, the Electoral Area Directors for Area E and Sub-Regional pre-allocated a percentage of requested grant amounts to each eligible applicant before the spring allocation meetings, leaving only a portion of the total allocation budget to be distributed collectively. The attached summary sheets for Area E and Sub-Regional include an additional column for pre-allocated amounts, calculated at 75% for requests equal to or less than \$10,000, or 50% for requests greater than \$10,000. Electoral Area Directors for Area B and Area C have chosen to allocate 100% of the total budget allocation collectively at the spring allocation meetings.

This year, the Regional District received a total of 41 GIA applications and a total request for funding of \$794,121.43. The total amount requested in Electoral Area B is \$283,357.03, Electoral Area C is \$81,915.30, Electoral Area E is \$191,647.73 and South Peace Sub-Regional is \$237,201.37.

Staff Initials:

Dept. Head:

CAO:

Page 1 of 2

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

Each year, the Electoral Area Directors determine a budget amount to be allocated for Recreational and Cultural GIA as part of the budget process. The 2020 amounts listed below will be included as a commitment in Recreation and Cultural Facilities Grant, Function 280(F280) and Sub-Regional Recreation, Function 221 (F221), as part of the 2020 Draft Budget scheduled to be ratified by the Regional Board on March 26th, 2020.

- \$130,000 Electoral Area B (F280)
- \$ 50,000 Electoral Area C (F280)
- \$103,000 Electoral Area E (F280)
- \$200,000 South Peace Sub-Regional (F221)

COMMUNICATIONS CONSIDERATION(S):

1. Staff will send written correspondence to applicants whose applications are eligible to be considered for GIA funding, inviting them to attend the spring allocation meeting in their area.
2. Staff will send written correspondence to applicants whose applications are not eligible to be considered for GIA funding.
3. Staff will send written correspondence to applicants whose applications have been referred for consideration of grant funding from other grant programs.

OTHER CONSIDERATION(S):

Each Electoral Area Director received a copy of all GIA applications and summary sheets pertaining to their areas for review before the Rural Budget Administration Committee on March 19, 2020.

Attachments:

1. GIA Summary of Applications Sheets – Area B, Area C, Area E and Sub-Regional

2020 Area B Rural Recreational & Cultural GIA - Summary of Applications

| 2020 Area B Rural Recreational & Cultural GIA - Summary of Applications | | | | | | | | | | | | | FUNDING OPTIONS | | | |
|---|--|-------------------------|----------------|---------------|--------------------|-------------------------------------|--------------------------|---|--|-------------------|--|-----|-----------------|---------|-------|--|
| Organization name | Projects | Capital Costs Requested | Insurance Cost | Total Request | Total Project Cost | Recommendation from the GIA Meeting | Directors Recommendation | Financials/Project Budget/Quotes - Received | Annual Report | Meets Eligibility | Assessment Notes | GIA | PRA | GAS TAX | OTHER | |
| Buick Creek Community Club | Insurance, gravel improvements to hall yard, new roof over entrance to hall | \$ 5,357.39 | \$ 3,034.00 | \$ 9,871.89 | \$ 9,871.89 | | | ✓ | ✓ | ✓ | Meets Eligibility; all GIA funds claimed | ✓ | | | | |
| Cache Creek Community Club | Build all accessible outhouse | \$ 6,000.00 | \$ 1,000.00 | \$ 7,000.00 | \$ 6,400.00 | | | ✓ | Not applicable has not applied since 2014 | ✓ | Meets Eligibility; no unclaimed GIA has not applied since 2014. Option to fund from Gas Tax Recreational Infrastructure | ✓ | ✓ | | | |
| Cecil Lake Recreation Commission | Insurance, improvements to playground, bleachers, ball diamonds & dugouts, waste bins, Ongoing exterior & interior improvements - siding and kitchen | \$112,297.00 | \$ 5,000.00 | \$ 117,297.00 | \$ 117,297.00 | | | ✓ | ✓ | ✓ | Meets Eligibility; all GIA funds claimed; Option to fund Playground fencing, bleachers, ball diamond & dugouts (\$86,896) Gas tax - Recreation Infrastructure; Option to fund Bins & siding (\$25,401) with PRA #3 (Halls, trails, walking paths); | ✓ | ✓ | ✓ | | |
| Golata Creek Recreation | Minor improvements to washrooms, doors, and furnace | | \$ 850.00 | \$ 2,850.00 | \$ 2,850.00 | | | ✓ | ✓ | ✓ | Meets eligibility; unclaimed GIA 2016 \$1894.09; Society has not applied for GIA since 2016 | ✓ | | | | |
| Goodlow Community Club | Cement floor for Gazebo; improvements to concession | \$ 13,700.00 | \$ 710.00 | \$ 19,810.00 | \$ 19,810.00 | | | ✓ | ✓ | ✓ | Meets Eligibility; Unclaimed 2016 GIA \$8023.16 to be used for groundwork necessary for ball diamonds in 2020; Options to fund concrete portion of the Gazebo from Gas Tax Recreation Infrastructure. | ✓ | | ✓ | | |
| King's Valley Christian Camp | Insurance; improvements to cabins, siding, fire pit, wash house and sound equipment | \$ 7,401.44 | \$ 10,929.60 | \$ 29,031.04 | \$ 29,031.04 | | | ✓ | ✓ | ✓ | Meets Eligibility; Unclaimed 2019 GIA \$7621.50 claim pending; | ✓ | | | | |
| Montney Recreation Commission | Insurance, sewer and lagoon improvements, park benches, restoration of Montney Heritage Church; large outdoor ashtray for hall, commercial cleaning equipment. | \$ 12,000.00 | \$ 3,162.00 | \$ 16,662.00 | \$ 16,662.00 | | | ✓ | ✓ | ✓ | Meets eligibility ; Unspent GIA \$22,809.70 2019 GIA \$17,500, 2018 GIA \$4,623.28, 2017 GIA \$686.42; Society anticipates using all funds by Dec. 31, 2020 | ✓ | | | | |
| North Peace 4 H District Council | Insurance; Purchase livestock panels and gates to upgrade cattle show ring at NPFF grounds | \$ 2,238.00 | \$ 662.00 | \$ 2,900.00 | \$ 2,900.00 | | | ✓ | ✓ | ✓ | Meets Eligibility; all GIA funds claimed; portion of request (\$2,238) is to install structures in Cattle Ring at NPFF grounds - Staff have confirmed that these will belong to NP4H as they are removable, the society is seeking support for panels due to safety issues | ✓ | | | | |
| North Peace Fall Fair | Build shell of new addition for Adeline Kelly Building, improvements to bathrooms | \$ 40,400.00 | \$ 2,600.00 | \$ 21,500.00 | \$ 71,215.50 | | | Financials and quotes provided, no budget, total project cost based on quotes submitted | ✓ | ✓ | Total request \$43,000 cost shared between Area B & C 50/50 split; Meets eligibility; unclaimed GIA 2019 (Area C) \$1,599.25 will be used for upgrades. Option to fund capital projects with Gas Tax Recreational facilities networks. | ✓ | | ✓ | | |
| North Peace Historical Society | Large Scale High Definition scanner and oil field mats | \$ 24,438.40 | | \$ 12,219.20 | \$ 24,438.40 | | | ✓ | ✓ | ✓ | Total request \$24,438.40 cost shared between Area B & C 50/50 split; Meets Eligibility; all GIA funds claimed, printer to be used to preserve and digitize historic newspapers articles and archives, oil field mats are to be used for historic outdoor equipment | ✓ | | | | |
| Osborn Community Hall | Insurance only | | \$ 930.00 | \$ 930.00 | \$ 930.00 | | | ✓ | None - no projects went ahead; only claimed insurance. | No | Meets Eligibility; Unclaimed GIA \$22,234.47 - 2015 \$2830.05 reallocated to roofing project in 2019; 2016 \$1656.42, 2018 \$1678, 2019 \$16070. Society only applying for Insurance in 2020 pending results of assessment studies and future of facility; Organization has trouble completing projects due to lack of contractors and volunteers. | ✓ | | | | |
| Rock of Ages Bible Camp | Insurance, gravel improvements to RV sites and camp road, side two existing buildings, purchase cooler and Kitchen range, water pump | \$ 5,000.00 | \$ 3,800.00 | \$ 21,300.00 | \$ 21,300.00 | | | ✓ | ✓ | ✓ | Meets Eligibility; Unclaimed 2019 GIA is \$3,386.23 will be used in 2020 to purchase more underground electrical cable; Option to fund purchase of commercial range (\$5,000) through Gas Tax | ✓ | | ✓ | | |
| Rose Prairie Community Curling Centre | Improvements to walls and ceiling in ice rink for better acoustics | \$18,160 | \$ 3,826.00 | \$ 21,986.00 | \$ 47,738.55 | | | ✓ | ✓ | ✓ | Meets Eligibility; unclaimed 2019 GIA is \$1,729.75 to be used to complete drainage of lines and shed by Spring 2020; Option to fund improvements to wall with gas tax \$18,160 | ✓ | | ✓ | | |
| Subtotals | | \$246,992.23 | \$ 36,503.60 | \$ 283,357.13 | \$ 370,444.38 | \$ - | \$ - | | | | | | | | | |

Note: North Peace Fall Fair, North Peace Historical share with Area B & C

| Director's Annual Commitments | Total Requested Amount | Meeting Recommendation | Directors Recommendation |
|--|------------------------|------------------------|--------------------------|
| North Peace 4-H District Council \$ 1,000.00 | | | |
| Area B Rural Bursary \$ 2,000.00 | | | |
| Youth Travel \$ 1,500.00 | | | |
| Totals | \$ 4,500.00 | \$ 283,357.13 | \$ - |

| REQUESTED Amounts March 19, 2020 | |
|----------------------------------|-----------------------|
| Total Fund | \$ 130,000.00 |
| Total COMMITTED | \$ 4,500.00 |
| Total Available | \$ 125,500.00 |
| Minus Requests | \$ 283,357.13 |
| Total | -\$ 157,857.13 |

| 2020 Area C Rural Recreational & Cultural GIA - Summary of Applications | | | | | | | | | | | | | FUNDING OPTIONS | | | |
|---|---|-------------------------|----------------|---------------|--------------------|-------------------------------------|---------------------------|---|---------------|-------------------|---|-----|-----------------|---------|-------|--|
| Organization Name | Projects | Capital Costs Requested | Insurance Cost | Total Request | Total Project Cost | Recommendation from the GIA Meeting | Director's Recommendation | Financial Statements/Project Budget/Quotes | Annual Report | Meets Eligibility | Assessment Notes | GIA | PRA | GAS TAX | OTHER | |
| Charlie Lake Community Club | Insurance, new gate at entrance | \$ 6,300.00 | \$ 4,500.00 | \$ 10,800.00 | \$ 10,800.00 | | | ✓ | ✓ | ✓ | Meets eligibility, unclaimed GIA \$12,419.32 - 2018GIA \$82.56, 2019 GIA \$12,336.76; 2019 project not completed due to issues with time and weather, will be completed in 2020. | ✓ | | | | |
| Lake point Golf & Country Club | Insurance premiums and air conditioning unit in Kitchen. | \$ 16,891.50 | \$ 20,504.60 | \$ 37,396.10 | \$ 38,685.50 | | | ✓ | ✓ | ✓ | Meets eligibility, 2019 GIA unclaimed \$26,753.24 - project not completed due to insufficient time in 2019, funds should be used by end of February 2020. Options to fund air condition unit from Gas Tax in amount of \$13,141.50 | ✓ | | ✓ | | |
| North Peace Fall Fair | Build shell of new addition for Adeline Kelly Building, improvements to bathrooms | \$ 40,400.00 | \$ 2,600.00 | \$ 21,500.00 | \$ 71,215.50 | | | Financials and quotes provided, no budget, total project cost based on quotes submitted | ✓ | ✓ | Total request \$43,000 cost shared between Area B & C 50/50 split; Meets eligibility; unclaimed GIA 2019 (Area C) \$1,599.25 will be used for upgrades. Option to fund capital projects with Gas Tax Recreational facilities networks. | ✓ | | ✓ | | |
| North Peace Historical Society | Large Scale High Definition scanner and oil field mats | \$ 24,438.40 | | \$ 12,219.20 | \$ 24,438.40 | | | ✓ | ✓ | ✓ | Total request \$24,438.40 cost shared between Area B & C 50/50 split; Meets Eligibility; all GIA funds claimed, printer to be used to preserve and digitize historic newspapers articles and archives, oil field mats are to be used for historic outdoor equipment | ✓ | | | | |
| Subtotals | | \$ 88,029.90 | \$ 27,604.60 | \$ 81,915.30 | \$ 145,139.40 | \$ - | \$ - | | | | | | | | | |

Note: North Peace Fall Fair, North Peace Historical with Area B & C

| Director's Annual Commitments | | Requested Amount | | Meeting Recommendation | | Directors Recommendation | |
|-------------------------------|--------------------|---------------------|-------------|------------------------|-------------|--------------------------|-------------|
| Area C Rural Scholarship | \$ 1,000.00 | | | | | | |
| Youth Travel | \$ 1,000.00 | | | | | | |
| Totals | \$ 2,000.00 | \$ 81,915.30 | \$ - | \$ - | \$ - | \$ - | \$ - |

| REQUESTED Amounts March 19, 2020 | |
|----------------------------------|----------------------|
| Total Fund | \$ 50,000.00 |
| Total COMMITTED | \$ 2,000.00 |
| Total Available | \$ 48,000.00 |
| Minus Requests | \$ 81,915.30 |
| Total | -\$ 33,915.30 |

2020 Area E Rural Recreational & Cultural GIA - Summary of Applications

| Director's Recommended (75% for \$10k and under, 50% for over \$10k) | | | | | | | Final Recommendation | Financial Statements/Project | | | | Assessment Notes | GIA | PRA | GAS TAX | OTHER |
|--|---|-------------------------|----------------|---------------|--------------------|---------------|----------------------|------------------------------|---------------|-------------------|--|------------------|-----|-----|---------|-------|
| Organization name | Projects | Capital Costs Requested | Insurance Cost | Total Request | Total Project Cost | | | Budget/Quotes | Annual Report | Meets Eligibility | | | | | | |
| Camp Emile | Operational costs - utilities, snow plowing, improvement to camp road | | | \$ 23,028.00 | \$ 26,128.25 | \$ 11,514.00 | | | | | Meets eligibility, 2019 project not completed more funding is necessary, applying to NDIT for shower house and cistern, 2020 GIA if approved will help with operating costs. | ✓ | | | | |
| Chetwynd & District Rod & Gun Club | Painting ceiling, New Workshop Bldg, New 5 Stand Controller System for Machine House, New Light Warning System Rifle Range, New Grounds Care Equip., New Remotes for Clay Shoots, New Battue Machine, New Interior Lights | \$ 42,697.90 | \$ 1,830.00 | \$ 47,257.89 | \$ 47,257.89 | \$ 23,628.95 | | ✓ | ✓ | ✓ | Meets Eligibility; all GIA funds claimed; last capital items in budget proposed - Options to fund improvements to facility (shop, interior lights project and portion of grounds equipment) from Gas tax, Recreational Infrastructure | ✓ | | | ✓ | |
| Chetwynd Electric Eels | Operational Cost - pool rent, replace aging equipment - fins, snorkles & blocks | | \$ 156.00 | \$ 15,000.00 | \$ 28,000.00 | \$ 7,500.00 | | ✓ | ✓ | ✓ | Meets Eligibility; Unclaimed 2019 GIA \$10,000 | ✓ | | | | |
| Chetwynd Gymkhana Club | Operational costs | | \$ 510.00 | \$ 3,659.84 | \$ 8,950.00 | \$ 2,744.88 | | ✓ | ✓ | ✓ | Meets Eligibility; Unclaimed GIA \$3,836.84 - 2016 GIA \$63.08, 2019 GIA \$3773.76. All unused funds will be claimed in 2020. | ✓ | | | | |
| Chetwynd Social Planning Society | Host Circus North Camp | | \$ 250.00 | \$ 8,000.00 | \$ 17,500.00 | \$ 6,000.00 | | ✓ | ✓ | ✓ | Meets Eligibility; All GIA funds claimed | ✓ | | | | |
| Foothills Team Roping | Purchase cattle squeeze chute and panels; purchase fencing panels | | \$ 500.00 | \$ 12,500.00 | \$ 12,500.00 | \$ 6,250.00 | | ✓ | ✓ | ✓ | Meets Eligibility; 2019 GIA unclaimed \$35.00; Note this project is for improvements to the pens at PV Exhibition which are rented by Foothills. | ✓ | | | | |
| Little Giant Figure Skating | Operational costs - arena fees, coaching certification and training, program supplies and incentives | | \$ 2,245.00 | \$ 15,000.00 | \$ 54,541.18 | \$ 7,500.00 | | ✓ | ✓ | ✓ | Meets Eligibility; all GIA funds claimed | ✓ | | | | |
| Little Prairie Heritage Society | Operational costs and purchase of lawn mower. | \$ 4,000.00 | \$ 2,000.00 | \$ 10,125.00 | \$ 12,425.00 | \$ 5,062.50 | | ✓ | ✓ | ✓ | Meets Eligibility; Total unclaimed GIA is \$9,541.52, 2019 GIA \$5,776.73, 2018 GIA \$3,452.91; 2017 GIA \$311.98. Society has been applying for operational costs since 2017; however given the amount of unclaimed GIA it would seem they are over estimating their annual costs. No quote provided for lawnmower email sent Mar 2, 2020 | ✓ | | | | |
| Moberly Lake Community Association | Operational costs - insurance, community outreach posters and historical acknowledgements, maintenance of postal box services to ensure public access, general facility maintenance where needed. | \$ 1,500.00 | \$ 3,900.00 | \$ 3,900.00 | \$ 12,441.00 | \$ 2,925.00 | | ✓ | ✓ | ✓ | Meets Eligibility; Unclaimed GIA \$3762.84 - 2019 \$2788.95; 2017 GIA \$973.89. Society indicates unclaimed funds will be used by end of February. | ✓ | | | | |
| Pine Valley Exhibition Park | Purchase skid steer | \$ 70,765.00 | \$ 2,760.00 | \$ 73,525.00 | \$ 73,525.00 | \$ 36,762.50 | | ✓ | ✓ | ✓ | Meets Eligibility; unclaimed GIA \$6021.29 - 2019 GIA \$3785.80, 2018 GIA 2235.49 funding to be used in 2020; Options to fund major capital item (skid steer) using PRA | ✓ | ✓ | | | |
| Pine Valley Seniors | Insurance | | \$ 2,680.00 | \$ 2,680.00 | \$ 2,680.00 | \$ 2,010.00 | | ✓ | ✓ | ✓ | Meets eligibility, unclaimed 2019 GIA \$120 will be utilized in 2020 | ✓ | | | | |
| Sagittawa Christian Camping Society | Purchase commercial lawn mower | | \$ 25,000.00 | \$ 10,000.00 | \$ 10,096.80 | \$ 7,500.00 | | ✓ | ✓ | ✓ | Meets Eligibility, all GIA funds claimed | ✓ | | | | |
| Subtotals | | \$118,962.90 | \$ 41,831.00 | \$ 191,647.73 | \$ 269,820.07 | \$ 119,397.83 | \$ - | | | | | | | | | |

| Director's Annual Commitments | | Requested Amount | Director's Pre-Allocation | Final Recommendation |
|-------------------------------|-------------|------------------|---------------------------|----------------------|
| Electoral Area E Bursaries | \$ 1,000.00 | | | |
| Youth Travel | \$ 2,000.00 | | | |
| Totals | \$ 3,000.00 | \$ 191,647.73 | \$ 119,397.83 | \$ - |

| REQUESTED Amounts March 19, 2020 | |
|----------------------------------|---------------|
| Total Fund | \$ 103,000.00 |
| Total COMMITTED | \$ 3,000.00 |
| Total Available | \$ 100,000.00 |
| minus Recommended Amount | \$ 119,397.83 |
| Total | \$ -19,397.83 |

2020 Sub-Regional Rural Recreational & Cultural GIA - Summary of Applications
FUNDING OPTIONS

| Organization Name | Projects | Capital Costs Requested | Insurance Cost | Total Request | Total Project Cost | Director's Recommended (75% for \$10k and under, 50% for over \$10k) | Final Recommendation | Financial Statements/Project Budget/Quotes | Annual Report | Meets Eligibility | Assessment Notes | GIA | PRA | Gas Tax | Other |
|---|--|-------------------------|----------------|---------------|--------------------|--|----------------------|--|---------------|-------------------|--|-----|-----|---------|-------|
| Bessborough Community Club | Operational costs - utilities & insurance; replace doors to hall | | \$ 4,431.00 | \$ 8,000.00 | \$ 8,000.00 | \$ 6,000.00 | | ✓ | ✓ | ✓ | Meets Eligibility; all GIA funds claimed | ✓ | | | |
| Cutbank Community Club | Operating costs - insurance, propane, hydro, janitorial, general maintenance | | \$ 7,755.00 | \$ 19,881.00 | \$ 60,631.97 | \$ 9,940.50 | | ✓ | ✓ | ✓ | Meets eligibility, all GIA funds claimed | ✓ | | | |
| DC Sportsman's Club | Insurance, promotional, jr. shooting and archery programs and supplies, computer supplies, | | \$ 12,500.00 | \$ 52,000.00 | \$ 52,000.00 | \$ 26,000.00 | | Requested | ✓ | ✓ | Meets Eligibility; unclaimed GIA \$39,673 no claims made against 2018 or 2019 GIA allocations, Annual Report indicates ground has been too wet in past couple of years to start on indoor range (2018 GIA) but hopes to have it completed in the next 5 yrs. | ✓ | | | |
| DC Youth Centre/The ARK | General operating costs - insurance, utilities, general maintenance | | \$ 9,483.00 | \$ 15,000.00 | \$ 151,700.00 | \$ 7,500.00 | | ✓ | ✓ | ✓ | Meets Eligibility; all GIA funds claimed | ✓ | | | |
| Doe River Recreation Commission | General Operations & maintenance; purchase DVD player, cell phone booster for hall; tables; replace sinks and taps in ladies washroom; exterior storage container; rodeo grounds & fencing | | \$ 5,975.00 | \$ 9,214.67 | \$ 11,400.00 | \$ 6,911.00 | | ✓ | ✓ | ✓ | Meets Eligibility; all GIA funds claimed; reapplying for rodeo grounds & fencing, playroom DVD and storage container again since did not complete in 2019 due to lack of funding. | ✓ | | | |
| Farmington Community Association | Operational costs for maintenance and insurance of facilities. | | \$ 3,500.00 | \$ 15,000.00 | \$ 22,850.00 | \$ 7,500.00 | | ✓ | ✓ | ✓ | Meets eligibility, 2019 GIA \$11,173.19 has not been claimed | ✓ | | | |
| Groundbirch Recreation Commission | Operating Costs - Insurance | | \$ 2,110.00 | \$ 2,110.00 | \$ 2,110.00 | \$ 1,582.50 | | ✓ | ✓ | ✓ | Meets Eligibility; 2019 GIA \$90 unclaimed, will be used to purchase paint. Note given amount requested Directors may wish to preallocate full \$2110 | ✓ | | | |
| McLeod Recreation & Social Services Society | Repairs to existing skating and curling rinks, build storage building for Zamboni, general operating for upkeep and maintenance | | \$ 4,285.00 | \$ 20,795.70 | \$ 23,375.00 | \$ 10,397.85 | | ✓ | ✓ | ✓ | Meets Eligibility; all Gina funds claimed | ✓ | | | |
| Rolla Ratepayers Association | Operational costs - insurance, utilities, maintenance and upkeep | | \$ 10,612.00 | \$ 20,500.00 | \$ 20,500.00 | \$ 10,250.00 | | ✓ | ✓ | ✓ | Meets Eligibility; all Gina funds claimed; | ✓ | | | |
| Sunset Prairie Recreation Commission | Bleachers for sheep & goat ring, KFF event and operational cost | \$ 5,489.56 | \$ 7,600.00 | \$ 28,900.00 | \$ 35,681.39 | \$ 14,450.00 | | ✓ | ✓ | ✓ | Meets eligibility; Unclaimed GIA \$7,5143.72 (2017 GIA \$2,126.23; 2018 GIA \$42.83; 2019 GIA \$5,345.66); Option to fund capital bleacher project \$5489.56 from PRA | ✓ | ✓ | | |
| Swan Lake Enhancement Society | Operational - host AGM, tree program and BBQ, signs for walking trail in area. | | | \$ 800.00 | \$ 1,295.40 | \$ 600.00 | | ✓ | ✓ | ✓ | Meets eligibility; all GIA funds claimed. Note given amount requested Directors may wish to preallocate full \$800 | ✓ | | | |
| Tomslake Community Cultural Association | Insurance and general upkeep | | \$ 3,002.00 | \$ 6,000.00 | \$ 18,093.87 | \$ 4,500.00 | | ✓ | ✓ | ✓ | Meets eligibility; all GIA funds claimed | ✓ | | | |
| Tomslake & District Recreation Commission | General Operations and new lawn mower | \$ 6,798.40 | \$ 1,979.00 | \$ 21,000.00 | \$ 105,853.00 | \$ 10,500.00 | | ✓ | ✓ | ✓ | Meets eligibility; all GIA funds claimed, option to fund capital item from PRA for Lawn mower (quote provided) ; Note \$90K in budget revenue/expenses comes from PRRD and is paid to subcommittee of TLRC set up to operate the Tate Creek Community Centre. | ✓ | ✓ | | |
| Tupper Community Club | General operating costs - insurance, utilities, repairs and maintenance at the hall | | \$ 5,500.00 | \$ 18,000.00 | \$ 18,000.00 | \$ 9,000.00 | | ✓ | ✓ | ✓ | Meets Eligibility; 2018 GIA \$2207.84 unclaimed, project was put on hold due to weather; should be completed in 2020 | ✓ | | | |
| Subtotals | | \$ 12,287.96 | \$ 78,732.00 | \$ 237,201.37 | \$ 531,490.63 | \$ 125,131.85 | \$ - | | | | | | | | |

| Director's Annual Commitment | Requested Amount | Director's Pre-Allocation | Final Recommendation |
|--------------------------------|--------------------|---------------------------|----------------------|
| Sub-Reg. Scholarship & Bursary | \$ 3,000.00 | | |
| Youth Travel | \$ 1,500.00 | | |
| Totals | \$ 4,500.00 | \$ 237,201.37 | \$ 125,131.85 |

| REQUESTED Amounts March 19, 2020 | |
|----------------------------------|---------------|
| Total Fund | \$ 200,000.00 |
| Total COMMITTED | \$ 4,500.00 |
| Total Available | \$ 195,500.00 |
| minus Recommended Amount | \$ 125,131.85 |
| Total | \$ 70,368.15 |



REPORT

To: Rural Budgets Administration Committee

Report Number: FN-RBAC-002

From: Lyle Smith, Chief Financial Officer

Date: April 2, 2020

Subject: Grant Request – Mile 22 Community Park Association

RECOMMENDATION:

That the Rural Budgets Administration Committee authorize a multi-year grant in the amount of \$2,000 per year for three years beginning in 2020, payable from Electoral Area D Peace River Agreements Spending Item #4 - Assistance to Other Organizations, to be issued to the Mile 22 Community Park Association to assist with general operating costs.

BACKGROUND/RATIONALE:

Mile 22 Community Park Association consists of a group of volunteers who reside in the rural community of Tower Lake and work together to maintain the upkeep of the local community park. Their efforts, in turn, help to provide the community with access to outdoor recreation, both in the winter and summer months. The Association is requesting grant funding, in the amount of \$2,000 each year for three years, beginning in 2020, to assist with the cost of insurance, gas and hydro; for a total Regional District contribution of \$6,000.

The Association has indicated in their application that up until 2017, Tower Lake Community Club had provided them annual financial support, and that this funding was part of a grant Tower Lake Community Club received from the Regional District.

In 2019, Mile 22 Community Park Association received grant funding in the amount of \$3,000 to assist with the purchase of a mower/tractor to maintain the lawns at the park, provided with funds through Electoral Area D, Peace River Agreement. The Association is a not-for-profit organization and is in good standing with the *Societies Act of BC*.

For further details, please see the attached grant application.

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee respectfully deny the grant request, for \$2,000 per year for three years beginning in 2020, from the Mile 22 Community Park Association, and provide no grant funding to assist with their operating costs of the park and its facilities.
2. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

As of March 31, 2020, the remaining balance for Electoral Area D, Peace River Agreements was \$1,132,689.45.

COMMUNICATIONS CONSIDERATION(S):

The applicant will be advised of the Committee's decision in writing and, if approved, will be asked to ensure the PRRD is recognized for their contribution as per the PRRD Recognition Guidelines.

OTHER CONSIDERATION(S):

None.

Attachments:

1. Grant Application



PEACE RIVER REGIONAL DISTRICT

GRANT APPLICATION FORM

Society #: S0027880
 Name: Mlle 22 Community Park Association
 Civic Address: 4152 LeBell Crescent
 Mailing Address: 4152 LeBell Crescent
 City: Peace River Regional District Postal Code: V1G 0J4
 Contact Person: Richard Kabzems Alternate Person:
 Tel: 250 789 3450 Tel:
 Email: burton_kabzems@hotmail.com Email:

SOCIETY EXECUTIVES

President: Richard Kabzems
 Vice President: Brenda Friesen
 Treasurer: Susan Finke

PROJECT COSTS

Total Cost of Project: \$6,000
 Amount Requested per \$2,000 per year
 For how many years? 1 yr ☐ 2 yrs ☐ 3 yrs ☒

Have you applied to a municipality for funding? Yes ☐ No ☒ If so, how much did you apply for?

Was your application successful? Yes ☐ No ☒ If so, how much did you receive?

Describe the project for which your organization is requesting a grant and the reason for your request.
 If more space is needed, please add it as an attachment to your application.

We are applying for funds to cover our annual operating expenses which have averaged \$1,853 from 2017 to 2019. As a group of community volunteers we have provided an outdoor skating rink and baseball diamond for our larger community. This was accomplished by volunteer labor and fund raising. Our facilities are open to any resident of the area at no cost. Our hope is that the Peace River Regional District will support our group to continue providing recreational services in our area.

ATTACHMENTS REQUIRED:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Signature of Applicant:

Date: March 2, 2020

For Office Use Only

Fair Share: B C D E
 PRA: B C D E
 BCR/PRA: B C D E

Gas Tax:
 Other:

March 2, 2020

Ms. Jill Rickert

Community Services Co-ordinator

Peace River Regional District

Dear Ms. Rickert. Attached please find our grant application for annual operating expenses for a 3-year period beginning in 2020.

We are applying for funds to cover our annual operating expenses which have averaged \$1,853 per year, for 2017 to 2019. The largest items have been Insurance (average \$1145 annually), natural gas (\$256 annually), and Hydro (\$159 annually). Natural gas heating cost has fluctuated from \$430 in 2017 to \$89 in 2018.

From the 1980's until 2017 the Mile 22 Community Park Association received funding from the Peace River Regional District through the Tower Lake community Club on an annual basis. This annual funding covered our basic operating costs (Insurance, heating and hydro were the largest expenses). Our unique historical location within Regional District Area D has meant that the majority of residents in this area have not supported taxation to support recreational programs and facilities. As a group of community volunteers, we have provided an outdoor skating rink and baseball diamond to our larger community. This was accomplished by volunteer labor and fund raising. Our facilities are open to any resident and community members at no cost.

Our hope is that the Peace River Regional District will support our group to continue providing recreational opportunities in the Mile 22 Community Park area.

Please let me know if I can provide any additional information.

Richard Kabzems

**Mile 22 Park Association Annual General Meeting
November 13, 2019**

Present: Richard & Sandy Kabzems, Brenda Friesen, Dave Kliewer, Allan & Sheena Pratt, Susan Finke, & Phil Tubb

Called to order at 7:30pm & Adoption of agenda: *Motion by Sheena Pratt 2nd Phil Tubb Carried*

Minutes of the last AGM read. *Motion to adopt the minutes by Allan Pratt 2nd Brenda Friesen Carried*

Treasurer's Report – P24 \$906.00 Chq \$985.00 Petty Cash \$75.50 Equity Shares \$135.04

- Society fee \$40.00
- BC Hydro \$169.95
- PNG \$248.60
- Insurance \$1116.00
- Service Charges \$60.00
- Maintenance supplies \$184.28
- Fireworks *200.00
- Food (New Year's party) \$43.88
- Received Shell Energy \$1000.00
- Peace River Regional District lawn tractor grant \$3,000.00
- Lawn tractor purchase \$3,000.00
- Interest \$2.98

Motion to adopt Treasurer's Report by Dave Kliewer 2nd Phil Tubb Carried

Directors:

2 yr. – Richard Kabzems, Phil Tubb

1 yr. – Brenda Friesen, Susan Finke

1 yr. remaining– Sheena Pratt, Dave Kliewer

Election of Officers:

President – Richard Kabzems

Vice-president – Brenda Friesen

Treasurer – Susan Finke

Secretary – Cathy Tubb

All volunteered to continue in their respective positions. Closed nominations. Carried.

Old Business

1. Lawn tractor purchase – Regional District funding request. We were successful with our funding request to the Regional District for a lawn tractor purchase. Phil Tubb is storing the tractor in his locked shed until we can repair the storage shed at the park.

New Business

1. Flooding of rink by Christmas – Rick Kabzems and Dave Kliewer will organize with help of Skin brothers. Phil Tubb will either clear or pack snow that is in rink.
2. New Year's Event – Saturday, January 11, 2020 Allen moved, Phil seconded to spend \$200 on fireworks and up to \$85 for food.
 - a. Fireworks – Pratts will arrange

- b. Food – Brenda will take care of getting the food. We will stay with the same budget for fireworks and food.
- 3. Dave Kliewer will apply to use volunteer hours for up to \$1000 matching funds from Shell. Phil will talk with new employer 'North River' about a similar concept
- 4. Possible funding requests. Look into grant writer services. Wish list of electrical upgrade for outdoor rink lights, replace skate shack and storage shed doors (look into metal door), board repairs, snow clearing – snowblower. Phil Tubb will look into electrical upgrade and door costs.
- 5. Issue – we are not part of the Regional District recreation funding. Allen Pratt remembered Paul Sones in 1985 with Bylaw 262 as ways to search past records.

Meeting adjourned 8:06pm



REPORT

To: Rural Budgets Administration Committee

Report Number: FN-RBAC-003

From: Lyle Smith, Chief Financial Officer

Date: April 3, 2020

Subject: Grant Request – Tomslake and District Volunteer Fire Department

RECOMMENDATION:

That the Rural Budgets Administration Committee authorize a grant in the amount of \$15,000, payable from Electoral Area D Peace River Agreements, Spending Item #6 – Fire Protection, to be issued to the Tomslake and District Volunteer Fire Department for the purchase of an enclosed trailer; further, that the 2020 Tomslake Fire budget be amended to:

1. Increase Transfer from Reserves – Peace River Agreement Reserve by \$15,000
2. Increase Grant to Organization by \$15,000

BACKGROUND/RATIONALE:

The Tomslake and District Volunteer Fire Department (TLVFD) is requesting grant funding to purchase an enclosed trailer to use as a wildland fire suppression unit. TLVFD recently acquired a Utility Task Vehicle (UTV), and is in need of a trailer to transport this equipment to various locations in their fire protection area. TLVFD has chosen to go with an enclosed model as it can be enhanced with shelving to allow for additional storage.

TLVFD is a not-for-profit organization in good standing with the *Society Act of BC*, and has been supported with grants from the PRRD in recent years. In 2018, Electoral Area Peace River Agreement funds were provided to TLVFD to support the purchase of a Fire Pack Bush Unit.

For further information, please see the attached grant application.

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee deny the grant request from Tomslake and District Volunteer Fire Department and provide no grant funding to assist with the purchase of an enclosed trailer.
2. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

As of March 31, 2020, the balance remaining for Electoral Area D, Peace River Agreements was \$1,132,689.45.

COMMUNICATIONS CONSIDERATION(S):

The applicant will be advised of the Committee's decision in writing and, if approved, will be asked to ensure the PRRD is recognized for their contribution as per the PRRD Recognition Guidelines.

OTHER CONSIDERATION(S):

None.

Attachments:

1. Grant Application



Society #: S0019210

Name: Tomslake and District Volunteer Fire Department

Civic Address: 15407 Tomslake Drive

Mailing Address: PO Box 49

City: Tomslake

Postal Code: V0C2L0

Contact Person: Iva Tuttle

Alternate Person: Darryl Kroeker

Tel: 250 219-4413 (c)

Tel: 250 219-0798 (c)

Email: tuttleiva@gmail.com

Email: dkroeker@pris.ca

SOCIETY EXECUTIVES

President: Ernie Heller

Vice President:

Treasurer: Iva Tuttle

PROJECT COSTS

Total Cost of Project: \$15,000.00

Amount Requested per

For how many years? 1 yr ☒ 2 yrs ☐ 3 yrs ☐Have you applied to a municipality for funding? Yes ☐ No ☒ If so, how much did you apply for?Was your application successful? Yes ☐ No ☒ If so, how much did you receive?

Describe the project for which your organization is requesting a grant and the reason for your request.
If more space is needed, please add it as an attachment to your application.


Purchase, licensing and shelving for an enclosed trailer to use as a wildland fire suppression unit. To house equipment and UTV and transport to various locations in our fire protection area.

We have received grants covering the UTV, skid unit and all other pertinent gear and equipment totally over \$45,000. We chose to not get the trailer that comes with the UTV, but to have a trailer that all the equipment could be in when it is required.

Some of the funding that we were counting on has not materialized and is leaving our back-up funds short.

ATTACHMENTS REQUIRED:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Signature of Applicant: 

Date: March 9, 2020

For Office Use Only

Fair Share: B C D E
PRA: B C D E
BCR/PRA: B C D E

Gas Tax:

Other: _____

Tomslake & District Volunteer Fire Department
Wildfire Suppression unit and equipment

Skid Unit for Wildfire Attack unit \$ 9,000.00 Includes taxes, freight, installation

4 Motorola/Vertek Portable radios
w/charges, mics, extra battery \$ 4,500.00 Does not include programming

12 sets Wildland Cost & Pants
meets standards for exterior
structure fire also \$ 8,500.00 includes taxes and freight

2 sets DSPA.5 Aerosol cloud bomb \$ 2,500.00 includes taxes and freight

4 Honda 1 1/2" portable pumps
Used with eave sprinklers
wildfire/urban interface \$ 4,000.00 includes taxes and freight

Total amount \$ 28,500.00

UTV Trailer (see attached quote) \$ 13,132.00

Licensing and shelving \$ 1,868.00

UTV - 6X6 \$ 25,694.00

Total apparatus costs: \$ 40,694.00

Total Project Cost: \$ 69,194.00

Grants:

LVCU \$ 2,500.00

BC Hydro \$ 1,500.00

TC Energy \$ 10,000.00

UBCM \$ 25,000.00

Total Grants \$ 39,000.00

Other funding:

Sale of FD used equipment \$ 4,500.00

fund raising \$ 11,000.00

Total other funding \$ 15,500.00

Shortfall: \$15,000

C&V TRAILER SALES & RENTALS

Cargo Trailers • Flat Deck Trailers • Structure Protection Units

Sold To: TomsLake Fire Department

George Giersch
PO Box 49
TomsLake, BC V0C 2L0
Canada

(250) 784-3890

Ship To: TomsLake Fire Department

George Giersch
PO Box 49
TomsLake, BC V0C 2L0
Canada

QUOTE

Quote No.: 131551

Date: Mar 05, 2020

Sales Person: Clarkson, Lorne

GST Number: 86000 9364 RT0001

VSA Number: 30740

Page: 1

| Quantity | Description | Unit Price | Tax | Amount |
|--|---|------------|---------------------|-----------|
| 1 | New 2020 White Royal, 8'6" x 18' (includes 2' "V" Nose) Tandem spring axle TA3 (9800 LB GVW) enclosed trailer with 82" rear ramp door opening, 86" interior height, side door, screwless exterior and loose spare tire. #047196 | 11,700.00 | GP | 11,700.00 |
| 5 | Tire Levy | 5.00 | GP | 25.00 |
| | Subtotal: | | | 11,725.00 |
| | GP - GST 5%, PST 7% | | | |
| | GST | | | 586.25 |
| | PST | | | 820.75 |
| Comments | | | Total Amount | 13,132.00 |
| We cannot guarantee the availability of this trailer without a minimum 25% down payment. | | | | |

C & V Sales Ltd dba C & V Trailer Sales

10109 Alaska Road, Fort St John, BC V1J 1A9

Phone (250) 785-6780

E-mail cvtrailersales@telus.net

Web www.cvtrailersales.com

Toll Free Phone (877) 785-6780

Facebook www.facebook.com/cvtrailersalesandrentals



REPORT

To: Rural Budgets Administration Committee

Report Number: FN-RBAC-001

From: Lyle Smith, Chief Financial Officer

Date: March 31, 2020

Subject: Grant Request – Fort St. John Senior Citizens Association Branch 58

RECOMMENDATION:

That the Rural Budgets Administration Committee authorize a grant in the amount of \$9,000, payable from Electoral Area B Peace River Agreements, Spending Item #3 - Halls, Trails and Walking Paths; to be issued to the Fort St. John Senior Citizens Association Branch #58 to assist with the installation of a new fire alarm system at the seniors hall.

BACKGROUND/RATIONALE:

The Fort St. John Senior Citizens Association Branch #58 provides social and recreational activities for the benefit of all senior citizens in the North Peace region of the Peace River Regional District. Many of the activities and programs take place at the local senior's hall located in Fort St. John, which the Association maintains. Most recently, the Association has discovered the hall is in need a new fire alarm system to help ensure it is safe for all its users. The Association is requesting a grant in the amount of \$9,000 to assist with this. Two quotes and have provided to support their request.

The Association is a not-for-profit organization registered and in good standing with the *Societies Act of BC*.

For further detail, please see the attached grant application.

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee deny the \$9,000 grant request from the Fort St. John Senior Citizens Association Branch #58, and provide no grant funding to assist with the installation of a new fire alarm system at the seniors hall.
2. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

As of March 31, 2020 the balance available for Electoral Area B Peace River Agreements was \$2,012,338.52

COMMUNICATIONS CONSIDERATION(S):

The applicant will be advised of the Committee's decision in writing and, if approved, will be asked to ensure the PRRD is recognized for their contribution as per the PRRD Recognition Guidelines.

OTHER CONSIDERATION(S):

None.

Attachments:

1. Grant Application



PEACE RIVER REGIONAL DISTRICT

GRANT APPLICATION FORM

Society #: ~~S001902~~ S0019702

Name: Fort St John Senior Citizens Association Branch 58

Civic Address: 10908 100 Street

Mailing Address:

City: Fot St John B.C.

Postal Code: V1J3Z6

Contact Person: Chris Lamoureux

Alternate Person: Muriel Reese

Tel: 250 785 1021

Tel: 250 262 7231

Email: heartbreakacresfsj@gmail .com

Email: mireese@shaw.ca

SOCIETY EXECUTIVES

President: Chris Lamoureux

Vice President: Jim Vandewark

Treasurer: Muriel Reese

PROJECT COSTS

Total Cost of Project: 9000.00 \$

Amount Requested per \$9000.00

For how many years? 1 yr ☒ 2 yrs ☐ 3 yrs ☐Have you applied to a municipality for funding? Yes ☐ No ☒ If so, how much did you apply for?Was your application successful? Yes ☐ No ☐ If so, how much did you receive?

Describe the project for which your organization is requesting a grant and the reason for your request.

If more space is needed, please add it as an attachment to your application.

We are applying for funds to supply and install a new fire alarm system in our Seniors hall at 10908 100street Fort St John.I am enclosing two quotes for this project..

We are a seniors association which provides a social and exerise for our seniors on Monday and thursday and also provides lunch for a minimal charge, we also rent our hall for events.

We have updated our hall for safety and health for all using our facility and would appreciate any help you can by way of funding for our most recent one. We have sufficient funds to complete but with the economic situation we appreciate your assistance.

ATTACHMENTS REQUIRED:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Signature of Applicant:

Date: march 26/20

For Office Use Only

Fair Share: B C D E

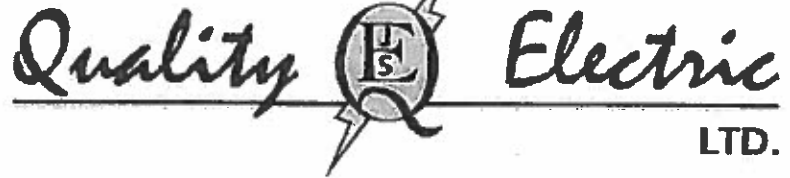
PRA: B C D E

BCR/PRA: B C D E

Gas Tax:

Other: _____

FSJ



DRAFT QUOTE

SENIOR'S ASSOCIATION

Job No
1835

Job Address
10908 100 Street, Fort
St. John, British
Columbia, V1J 3Z6,
Canada

Reference
Fire Alarm

Date
28 November
2019

Expiry Date
28 December
2019

Quote Number
QT00069

| Description | Quantity | Unit Price | Amount |
|-----------------------------|----------|------------|-----------------|
| FIRE ALARM SYSTEM INSTALL | 1 | 7,000.00 | 7,000.00 |
| SYSTEM MONITORING PER MONTH | 1 | 70.00 | 70.00 |
| ELECTRICAL PERMIT | 1 | 600.00 | 600.00 |
| Subtotal | | | 7,670.00 |
| 5% GST | | | 0.00 |
| Total CAD | | | 7,670.00 |

** Taxes are not included in Quote**

** May need deposit once materials come in.**



Saundersons Electric LTD

250-785-6200 Fax 250-785-6220
9015 - 100th Ave

Estimate

| Date | Estimate # |
|---------|------------|
| 3/23/20 | 1691 |

| Name / Address |
|--|
| Senior Citizens Assn Branch 58 10908 - 100 Street Fort St John, BC V1J 3Z6 |

| Project |
|---------|
| 14273 |

| Description | U/M | Rate |
|---|--------------|------------|
| <p>***THANK YOU FOR INVITING SAUNDERSONS ELECTRIC TO PROVIDE YOU WITH A QUOTE TO SUPPLY AND INSTALL A NEW FIRE ALARM SYSTEM IN SENIOR CITIZENS ASSOCIATION BUILDING AT 10908 - 100 STREET IN FORT ST JOHN**</p> <p>QUOTES INCLUDES:</p> <ul style="list-style-type: none"> ~ (1) NEW 5 ZONE FIRE ALARM PANEL ~ (1) NEW REMOTE ZONE INDICATOR AND ANNUNCIATOR ~ (5) NEW HEAT DETECTORS ~ (8) NEW SMOKE DETECTORS ~ (3) NEW PULL STATIONS ~ (4) NEW BELLS <p>QUOTES EXCLUDES:</p> <ul style="list-style-type: none"> ~ GST ~ PERMIT FEE ~ VERIFICATION <p>Our Price</p> <p>OPTIONAL: DIALLER AND GSM - TO CALL OUT TO MONITORING COMPANY \$ 3,136.00</p> <p>NOTE: MONITORING FEE FOR 1 YEAR IS \$ 444.00</p> <p>***THANK YOU FOR THE OPPORTUNITY TO SERVE YOU***</p> <p>***QUOTE IS GOOD FOR 30 DAYS ONLY***</p> | | 8,879.00 |
| Thank you for your business. | Total | \$8,879.00 |

FORT ST. JOHN SENIOR CITIZENS ASSOCIATION BRANCH #58

NOTES TO FINANCIAL STATEMENTS

Year Ended December 31 2019

(unaudited - see Notice to Reader)

1. CAPITAL ASSETS

| | | |
|-------------------|----|---------|
| Land and Building | \$ | 311,453 |
|-------------------|----|---------|

| | | |
|-------------------------|--|---------|
| Furniture and Equipment | | 147,219 |
|-------------------------|--|---------|

| | | |
|--|----|---------|
| | \$ | 458,672 |
|--|----|---------|

FORT ST. JOHN SENIOR CITIZENS ASSOCIATION BRANCH #58

STATEMENT OF FINANCIAL POSITION

December 31, 2019

(unaudited - see Notice to Reader)

| | ASSETS | | | |
|-------------------------|---------|--------|---------------|---------|
| | General | Gaming | Capital Asset | |
| | Fund | Fund | Fund | Total |
| CURRENT | | | | |
| Cash | 11,777 | 8,735 | | 20,512 |
| INVESTMENTS | 83,021 | | | 83,021 |
| CAPITAL ASSETS (Note 1) | | 13,772 | 444,900 | 458,672 |
| | 94,798 | 22,507 | 444,900 | 562,205 |

| | FUND BALANCES | | | |
|------------------------------|---------------|--------|---------|---------|
| UNRESTRICTED | 94,798 | | | 94,798 |
| EXTERNALLY RESTRICTED | | 8,735 | | 8,735 |
| INVESTMENT IN CAPITAL ASSETS | | 13,772 | 444,900 | 458,672 |
| | 94,798 | 22,507 | 444,900 | 562,205 |

Approved by

Director

FORT ST. JOHN SENIOR CITIZENS ASSOCIATION BRANCH #58
 STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES
 Year Ended December 31 2019
 (unaudited - see Notice to Reader)

| | General Fund | Gaming Fund | Capital Asset Fund | Total |
|---|-----------------|----------------|-----------------------|---------|
| INCOME | | | | |
| Bingo | | 24,160 | | 24,160 |
| Donations | 525 | | | 525 |
| Hall Rent | 48,636 | | | 48,636 |
| Interest | 2,002 | 6 | | 2,008 |
| Membership Dues | 690 | | | 690 |
| Parking Lot Rent | 5,800 | | | 5,800 |
| Raffle | | | | - |
| Socials and sundry | 12,827 | | | 12,827 |
| | 70,480 | 24,166 | - | 94,646 |
| EXPENSES | 62,533 | 29,425 | | 91,958 |
| EXCESS OF REVENUE OVER EXPENSES | 7,948 | (5,259) | | 2,689 |
| FUND BALANCES, beginning of year | 119,632 | 12,766 | 414,410 | 546,808 |
| Prior Period Adjustment | | 1,228 | | 1,228 |
| Account Payable | 11,730 | | | 11,730 |
| Membership Dues PrePaid | 250 | | - | 250 |
| Capital Asset Purchase | 44,262 | | 44,262 | |
| FUND BALANCES, end of year | 183,322 | 8,735 | 458,672 | 562,205 |

Approved by

 Director

Reception DC

From: MURIEL REESE <mireese@shaw.ca>
Sent: March 26, 2020 10:22 AM
To: prrd dc
Subject: Grant application for Fort st John Senior Citizen Association Branch 58
Attachments: prrd 003.jpg; prrd 006.jpg; prrd 005.jpg; prrd 004.jpg; prrd 002.jpg; prrd 001.jpg

CAUTION: This email originated from outside of the organization.

Attention Jill Rickert

Attached is our application for our grant application
If I require more info Please email me and I will get back to you as soon as possible

Thankyou for your consideration of our request

Muriel Reese
Treasurer

[Report as Spam](#)
[Report as Phish/Fraud](#)
[Report as Not Spam](#)
[Forget previous vote](#)





REPORT

To: Rural Budgets Administration Committee

Report Number: FN-RBAC-004

From: Lyle Smith, Chief Financial Officer

Date: April 3, 2020

Subject: **March 2020 Financial Report**

RECOMMENDATION:

That the Rural Budgets Administration Committee receive the March 2020 Financial Report for discussion.

BACKGROUND/RATIONALE:

Not Applicable.

ALTERNATIVE OPTIONS:

Not Applicable.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

None.

COMMUNICATIONS CONSIDERATION(S):

None.

OTHER CONSIDERATION(S):

None.

Attachments:

1. Grants in Aid: Summary of Payables, Youth Travel and Scholarship Information
2. Fair Share Commitments
3. Peace River Agreement Commitments
4. BCR/PRA Commitments
5. Reserve Balances
6. Loans Fund and Gas Tax Commitments

Staff Initials: 

Dept. Head: *Lyle Smith*

CAO: *Shawn Dahlen*

Page 1 of 1



**Peace River Regional District Grants-In-Aid
Summary of Payables**

31-Mar-2020

| Current Year Allocation | | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | GIA Remaining |
|-------------------------|----------------------------------|-----------------|------------------|---------------|-----------------|------------------|------------|------------------|
| | | Budget | Budget | Budget | Budget | Budget | Budget | |
| | | 200,000.00 | 103,000.00 | 103,000.00 | 103,000.00 | 130,000.00 | 130,000.00 | |
| AREA B | | Allocated | Allocated | Allocated | Allocated | Allocated | Allocated | |
| | | 189,845.00 | 103,000.00 | 103,000.00 | 103,000.00 | 130,000.00 | 3,500.00 | |
| | Big Bam Ski Hill | | | | - | | | - |
| | Buick Creek Community Club | - | | - | - | - | | - |
| | Cache Creek Community Club | | | | - | | | - |
| | Cecil Lake Rec. Commission | | | | - | (0.00) | | (0.00) |
| | Fort St. John Gradfest | - | - | - | - | 1,000.00 | | 1,000.00 |
| | Golata Creek Recreation Society | | 1,894.09 | | -- | | | 1,894.09 |
| | Goodlow Community Club | | 8,023.16 | | -- | - | | 8,023.16 |
| | Halfway Graham Community Club | (0.00) | | | - | | | (0.00) |
| | King's Valley Christian Camp | - | | - | | 7,621.50 | | 7,621.50 |
| | Montney Rec. Commission | - | - | 686.42 | 4,623.28 | 17,500.00 | | 22,809.70 |
| 1,000.00 | North Peace 4-H District Council | - | - | - | - | - | - | - |
| | North Peace Fall Fair Society | - | - | - | | - | | - |
| | North Peace Historical Society | - | - | - | 0.00 | - | | 0.00 |
| | North Peace Light Horse Assn. | - | | | - | | | - |
| | North Peace Ride for Disabled | - | | | | | | - |
| | Osborn Community Club | 2,830.05 | 1,656.42 | | 1,678.00 | 16,070.00 | | 22,234.47 |
| | Rock of Ages Bible Camp | | | | | 3,386.23 | | 3,386.23 |
| | Rose Prairie Curling Society | - | (0.00) | 0.00 | - | 1,729.75 | | 1,729.75 |
| | Wonowon Horse Club | - | | - | | | | - |
| 2,000.00 | Area B Rural Bursary | - | - | - | - | - | - | - |
| 1,500.00 | Youth Travel | - | - | - | - | 1,300.00 | - | 1,300.00 |
| 4,500.00 | Total Area B | 2,830.05 | 11,573.67 | 686.42 | 6,301.28 | 48,607.48 | - | 69,998.90 |
| | | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | GIA Remaining |
| | | Budget | Budget | Budget | Budget | Budget | Budget | |
| | | 100,000.00 | 80,000.00 | 80,000.00 | 50,000.00 | 60,000.00 | 50,000.00 | |
| AREA C | | Allocated | Allocated | Allocated | Allocated | Allocated | Allocated | |
| | | 81,250.00 | 72,900.86 | 53,319.11 | 42,150.00 | 60,000.00 | 2,000.00 | |
| | Big Bam Ski Hill | | | | | | | - |
| | Charlie Lake Community Club | - | 0.00 | | 82.56 | 12,336.76 | | 12,419.32 |
| | Fort St. John Gradfest | - | - | - | - | 1,000.00 | | 1,000.00 |
| | Lake Point Golf Club | | | - | | 26,753.24 | | 26,753.24 |
| | North Peace 4H District Council | | | | | | | - |
| | North Peace Fall Fair Society | - | - | - | - | 1,599.25 | | 1,599.25 |
| | North Peace Historical Society | - | - | - | 1,509.86 | - | | 1,509.86 |
| | North Peace Light Horse Assn. | - | | | - | | | - |
| 1,000.00 | Area C Scholarship | - | - | - | - | - | - | - |
| 1,000.00 | Youth Travel | - | - | - | - | 800.00 | - | 800.00 |
| 2,000.00 | Total Area C | - | 0.00 | - | 1,592.42 | 42,489.25 | - | 44,081.67 |

| | | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | GIA Remaining |
|--------------|---|------------|------------|------------|------------|------------|------------|---------------|
| AREA E | | Budget | Budget | Budget | Budget | Budget | Budget | |
| | | 102,000.00 | 102,000.00 | 102,000.00 | 102,000.00 | 103,000.00 | 103,000.00 | |
| | | Allocated | Allocated | Allocated | Allocated | Allocated | Allocated | |
| | | 102,000.00 | 102,000.00 | 102,000.00 | 102,000.00 | 103,000.00 | 3,000.00 | |
| | Camp Emile | | | | | 8,307.24 | | 8,307.24 |
| | Chetwynd & Dist Rec. Centre | - | - | - | - | | | - |
| | Chetwynd Electric Eels Swim Assn. | - | - | - | - | 10,000.00 | | 10,000.00 |
| | Chetwynd Gymkhana | - | 63.08 | - | - | 3,773.76 | | 3,836.84 |
| | Chetwynd Rod & Gun Club | - | - | - | - | - | | - |
| | Chetwynd Social Planning Society | - | - | - | - | - | | - |
| | Chetwynd Horse Club Society | | | - | 1,373.75 | 4,340.00 | | 5,713.75 |
| | Foothills Team Roping Club | - | - | - | - | 35.00 | | 35.00 |
| | Jackfish Community Association | - | 2,080.56 | 15,500.00 | - | | | 17,580.56 |
| | Little Giants Figure Skating Club | - | - | - | - | - | | - |
| | Little Prairie Heritage Society | - | | 311.98 | 3,452.91 | 5,551.76 | | 9,316.65 |
| | Moberly Lake Community Assn. | - | | 973.89 | - | 2,788.95 | | 3,762.84 |
| | Pine Valley Exhibition Park Soc. | - | - | 2,235.49 | 3,785.80 | | | 6,021.29 |
| | Pine Valley Motor Sports | - | | | - | | | - |
| | Pine Valley Seniors Assn. | - | - | - | - | 120.00 | | 120.00 |
| | Sagitawa Christian Camping Society | | | | - | | | - |
| 1,000.00 | Area E West Bursary | - | - | - | - | - | - | - |
| 2,000.00 | Youth Travel | - | - | - | | 2,000.00 | - | 2,000.00 |
| 3,000.00 | Total Area E | - | 2,143.64 | 19,021.36 | 8,612.46 | 36,916.71 | - | 66,694.17 |
| | | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | GIA Remaining |
| SUB-REGIONAL | | Budget | Budget | Budget | Budget | Budget | Budget | |
| | | 150,000.00 | 150,000.00 | 150,000.00 | 150,000.00 | 150,000.00 | 200,000.00 | |
| | | Allocated | Allocated | Allocated | Allocated | Allocated | Allocated | |
| | | 150,000.00 | 150,049.93 | 150,000.00 | 150,000.00 | 150,000.00 | 4,500.00 | |
| | ARK - Dawson Creek Youth Centre Society | - | - | - | - | - | | - |
| | Bessborough Community Club | - | - | - | - | - | | - |
| | Cutbank Community Club | | - | - | - | - | | - |
| | Dawson Creek Sportsman's Club | - | - | - | 16,000.00 | 23,673.19 | | 39,673.19 |
| | Doe River Gymkhana Club | | 4,047.05 | | | | | 4,047.05 |
| | Doe River Recreation Commission | - | - | - | - | (0.00) | | (0.00) |
| | Farmington Community Association | - | - | - | - | 11,173.19 | | 11,173.19 |
| | Groundbirch Rec. Commission | - | - | - | - | 90.00 | | 90.00 |
| | Hats n' Chaps Gymkhana | | 6,558.72 | | - | | | 6,558.72 |
| | Kilkerran Recreation Commission | - | | 2,000.00 | 1,125.00 | 2,000.00 | | 5,125.00 |
| | Kiskatinaw Fall Fair | - | - | 32.36 | 0.00 | | | 32.36 |
| | McLeod Rec. & Social Services Society | - | - | - | - | (0.00) | | (0.00) |
| | Rolla Ratepayers | - | - | - | - | 0.00 | | 0.00 |
| | Sunset Prairie Recreation Commission | - | (0.00) | 2,126.23 | 42.83 | 5,345.66 | | 7,514.72 |
| | Swan Lake Enhancement Society | - | - | - | - | - | | - |
| | Sweetwater 905 Society | | | 225.00 | | | | 225.00 |
| | Tomslake Community Cultural Assn. | - | - | - | - | 0.00 | | 0.00 |
| | Tomslake & District Rec Commission | - | | - | - | - | | - |
| | Tupper Community Club | - | - | - | 2,207.84 | 0.00 | | 2,207.84 |
| 3,000.00 | Post SecondaryTrade Bursary & Scholarship | - | - | - | - | 3,000.00 | - | 3,000.00 |
| 1,500.00 | Youth Travel | - | - | - | - | 1,200.00 | - | 1,200.00 |
| 4,500.00 | Total Sub-Regional | - | 10,605.77 | 4,383.59 | 19,375.67 | 46,482.04 | - | 80,847.07 |
| 14,000.00 | COMBINED GRAND TOTALS | 2,830.05 | 24,323.08 | 24,091.37 | 35,881.83 | 174,495.48 | - | 261,621.81 |

Youth Travel Recipient Information ***

| Date | Recipient | Total To-Date | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 |
|-----------|---|---------------|-------|-------|-------|-------|---------|------|------|------|------|------|------|
| Approved | Area B | | | | | | | | | | | | |
| | Midget A flyers - FSJ | | | | | | | | | | | 150 | |
| | Peewee A Flyers - FSJ | | | | | | | | | | | 50 | |
| | Midget Predators Provincials Hockey | | | | | | | | | | 150 | | |
| | NPSS Provincial Curling | | | | | | | | | | 50 | | |
| | High School Rodeo of BC Northern Region | 1,000 | 500 | | | 500 | | | | 500 | | | |
| | High School Rodeo of BC Northern Region - Megan Smith | 500 | | | | | 500 | | | | | | |
| | U18 Team Tremblay | | | | | | | | | 250 | | | |
| | U18 Team Boorse | | | | | | | | | 500 | | | |
| | Mixed Doubles Team Lawrence/Smith | | | | | | | | | 250 | | | |
| | Team Tremblay Juvenile boys curling (PRA league) | 500 | | | | | | | 500 | | | | |
| | TOTAL granted for year | | 500 | 1,500 | 0 | 1,500 | 1500 | 1500 | 1500 | 1500 | 1500 | 1500 | |
| | TOTAL used | | 500 | 0 | 0 | 500 | 500 | 0 | 500 | 1500 | 200 | 200 | 0 |
| | BALANCE Remaining | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1300 | 0 |
| Approved | Area C | | | | | | | | | | | | |
| | Midget A flyers - FSJ | | | | | | | | | | | 100 | |
| | Peewee A Flyers - FSJ | | | | | | | | | | | 100 | |
| | Midget Predators Provincials Hockey | | | | | | | | | | 50 | | |
| | NPSS Provincial Curling | | | | | | | | | | 50 | | |
| | Inconnu Swim Club | 300 | | 300 | | | | | | | | | |
| | High School Rodeo of BC Northern Region | 2,000 | 500 | | 500 | 500 | | 500 | | 500 | | | |
| | U18 Predators Girls Hockey Team - Provincials | | | | | | | | | 500 | | | |
| | TOTAL granted for year | | 1,000 | 1,000 | 1,000 | 1,000 | 1000 | 1000 | 1000 | 1000 | 1000 | 1000 | |
| | TOTAL used | | 500 | 300 | 500 | 500 | 0 | 500 | 0 | 1000 | 100 | 200 | 0 |
| | BALANCE Remaining | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 800 | 0 |
| Approved | Area E | | | | | | | | | | | | |
| | 3 Nations Midget Hockey | 650 | | 350 | | | 300 | | | | | | |
| | Auroras Speed Skating Club | 250 | | 250 | | | | | | | | | |
| | Chetwynd District Minor Hockey - Lonestar Tier 3 PeeWee Provincials | | | | | | | | | 500 | | | |
| | Chet Girls Club Volleyball | 1,050 | 250 | | 500 | | 300 | | | | | | |
| | Chet Scotiabank Bantam Giants Hockey | 850 | 350 | | 500 | | | | | | | | |
| | Chet Secondary Boys Wrestling | 350 | 350 | | | | | | | | | | |
| | Chet Secondary Girls Volleyball | 3,250 | 250 | | 200 | 800 | | 1000 | 1000 | | | | |
| | Chet Talisman Energy Pee Wee Giants Hockey | 500 | | | 500 | | | | | | | | |
| | Electric Eels Swim Club | 600 | | 300 | 300 | | | | | | | | |
| | Chetwynd Secondary Highschool Golf Team | 300 | | | | 300 | | | | | | | |
| | Dawson Creek Juvenile Girls Curling | 500 | | | | | 500 | | | | | | |
| | Taylor Dutka - DC Curling U18 PRA Curling | | | | | | | | | 250 | | | |
| | Chetwynd Midget Giants | 500 | | | | | | 500 | | | | | |
| | High School Rodeo of BC Northern Region | | | | | | | | | 250 | | | |
| | Chetwynd U16 Club Volleyball - Chargers | 500 | | | | | | 500 | | | | | |
| | U16 Girls Club VB Chetwynd Raiders | 500 | | | | | | | 500 | | | | |
| | U14 CW Raiders Girls VB | | | | | | | | | 500 | | | |
| | U17 CW Raiders Girl Club VB | | | | | | | | | 500 | | | |
| 20-Dec-18 | Chet Sr. Boys Volley Provincials | | | | | | | | | | 150 | | |
| | TOTAL granted for year | | 2,000 | 2,000 | 2,000 | 2,000 | 3005.26 | 2000 | 2000 | 2000 | 2000 | 2000 | |
| | TOTAL used for year | | 1,200 | 900 | 2,000 | 1,400 | 800 | 2000 | 1500 | 2000 | 150 | 0 | 0 |
| | BALANCE Remaining | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2000 | 0 |
| Approved | Sub-Regional | | | | | | | | | | | | |
| | A. Sorken - Rugby Western Canadians | | | | | | | | | | | 50 | |
| | DCSS - South Peace Campus Peace Rugby Girls | | | | | | | | | | 250 | | |
| | DCSS - South Peace Campus Track & Fld Provincials | | | | | | | | | | 150 | | |
| | Midget Predators Provincials Hockey | | | | | | | | | | 50 | | |
| | Northern BC High School Rodeo | 2,000 | | | 1,000 | 1,000 | | | | | | | |
| | DC U14 Volleyball Team Dynamite | 500 | | | | | | | 500 | | | | |
| | DCVC U17_18 Girls Volleyball | 500 | | | | | | | 500 | | | | |
| | Juvenile Boys Curling Team (alberta league) | 500 | | | | | | | 500 | | | | |
| | Ron Pettigrew Sr. Boy Basketball | | | | | | | | | 500 | | | |
| | DC Volleyball Club u15, u16, u17_18 | | | | | | | | | 1000 | | | |
| 20-Dec-18 | DCSS Grade 9 Girls Volleyball | | | | | | | | | | 250 | | |
| 20-Dec-19 | DCSS Grade 10 Girls Volleyball | | | | | | | | | | | 250 | |
| | TOTAL granted for year | | 1,500 | 1,500 | 1,500 | 1,500 | 1500 | 1500 | 1500 | 1500 | 1500 | 1500 | |
| | TOTAL used for year | | 0 | 0 | 1,000 | 1,000 | 0 | 0 | 1500 | 1500 | 700 | 300 | 0 |
| | BALANCE Remaining | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1200 | 0 |

* Unused amounts returned to reduce next tax year

Scholarship/Bursary Recipient Information 2010 to Current

Area B Bursary

| Year | Name | Amount | | Date Claimed |
|------|------------------|--------|-----------|--------------|
| | | Amount | Remaining | |
| 2020 | | 2,000 | | |
| 2019 | Iris Wenger | 1,000 | 0 | 13-Sep-19 |
| 2018 | Grace Giesbrecht | 1,000 | 0 | 31-Dec-18 |
| 2017 | Brittney Hein | 1,000 | 0 | 14-Aug-17 |
| 2016 | Kelsey Young | 1,000 | 0 | 11-Aug-16 |
| 2015 | Robyn Bickford | 1,000 | 0 | 25-Aug-15 |
| 2014 | Rebecca Hedges | 1,000 | 0 | 3-Sep-14 |
| 2013 | Makayla MacLeod | 1,000 | 0 | 13-Aug-13 |
| 2012 | Eliza Li | 1,000 | 0 | 2012 |
| 2011 | Talia Miller | 500 | 0 | 2011 |
| 2010 | Kendra Young | 500 | 0 | 2010 |
| | TOTAL | 5,000 | 0 | |

Area C Scholarship

| Year | Name | Amount | | Date Claimed |
|------|------------------------|--------|-----------|--------------|
| | | Amount | Remaining | |
| 2020 | | 1,000 | | |
| 2019 | Celine Quigley | 1,000 | 0 | 27-Sep-19 |
| 2018 | Allison Ostle | 1,000 | 0 | 21-Sep-18 |
| 2017 | Justin Fehr | 1,000 | 0 | 27-Jul-18 |
| 2016 | Rachel Kalkman | 1,000 | 0 | 25-Aug-16 |
| 2015 | Kevala Van Voilkenburg | 1,000 | 0 | 6-Aug-15 |
| 2014 | Dylan Kassian | 1,000 | 0 | 23-Aug-14 |
| 2013 | Daisy Petrucci | 1,000 | 0 | 15-Aug-13 |
| 2012 | Stephanie Sutherland | 1,000 | 0 | 2012 |
| 2011 | Hannah Leber | 500 | 0 | 2011 |
| 2010 | Tawny Hosker | 500 | 0 | 2010 |
| | TOTAL | 5,000 | 0 | |

Area E Bursary

| Year | Name | Amount | | Date Claimed |
|------|--|--------|-----------|--------------------|
| | | Amount | Remaining | |
| 2020 | | 500 | | |
| 2020 | | 500 | | |
| 2019 | Ethan Cameron | 500 | 0 | 20-Jan-20 |
| 2019 | Blaine Dixie | 500 | 0 | 21-Nov-19 |
| 2018 | Sierra Neuls | 500 | 0 | 5-Dec-18 |
| 2018 | Treydon Nichols | 500 | 0 | 2-Jan-19 |
| 2017 | Kaitlyn Dufresne | 500 | 0 | Nov-17 |
| 2017 | Trevor Andres - declined rtn to funding area RBAC Feb 21, 2019 | 500 | 0 | 22-Feb-19 |
| | | | | not claimed rtn to |
| 2016 | Courtney Auger | 500 | 0 | funding area |
| 2016 | Regan Neuls | 500 | 0 | 5-Dec-16 |
| 2015 | Kayla Sanford | 500 | 0 | 13-Nov-15 |
| 2015 | Dayton Waldie | 500 | 0 | 7-Nov-15 |
| 2014 | Sara Norris | 500 | 0 | 27-Nov-14 |
| 2014 | Brittany Andres | 500 | 0 | 15-Jan-15 |
| | TOTAL | 1,500 | 0 | |

Sub-Regional Bursary & Scholarship

| Year | Name | Amount | | Date Claimed |
|------|--------------------------------------|--------|-----------|--------------|
| | | Amount | Remaining | |
| 2020 | | 1,500 | | |
| 2020 | | 1,500 | | |
| 2019 | Ashton Jobson | 1,500 | 1500 | |
| 2019 | Rory Todd | 1,500 | 1500 | |
| 2018 | Prestin Sorken | 1,500 | 0 | 28-Sep-18 |
| 2018 | Connor Riley | 1,500 | 0 | 5-Dec-18 |
| 2017 | Taylor Schweitzer | 1,500 | 0 | 13-Jul-18 |
| 2017 | Nadia Richer | 1,500 | 0 | 16-Aug-18 |
| 2016 | Ashley Schweitzer | 1,500 | 0 | Jan-17 |
| 2016 | Kalen Dorer | 1,500 | 0 | Sep-16 |
| 2015 | Paula Chudley | 1,500 | 0 | 31-Aug-15 |
| 2015 | Ben Van Spronsen | 1,500 | 0 | 14-Sep-15 |
| 2014 | Theran Basset | 1,500 | 0 | 15-Jan-15 |
| 2014 | Landon Farrow Trades | 1,500 | 0 | 16-Sep-14 |
| 2013 | Brenna McCullough - Academic | 1,500 | 0 | 25-Sep-13 |
| 2013 | Brad Skytte - Trades | 1,500 | 0 | 2-Jul-13 |
| 2012 | Kole Pierce | 1,500 | 0 | 2012 |
| 2012 | Michaela Wandling (Deferred to 2013) | 1,500 | 0 | 2013 |
| 2011 | Anders Carlstad | 1,500 | 0 | 2011 |
| 2011 | Gary Gordon | 1,500 | 0 | 2011 |
| 2010 | Erica Woolf | 1,500 | 0 | 2010 |
| 2010 | Dusty Bruhs (Deferred to 2011) | 1,500 | 0 | 2010 |
| | TOTAL | 16,500 | 3,000 | |

| Fair Share Commitments | | | | March 2020 | | K. Goodings Area B | B. Sperling Area C | L. Hiebert Area D | D. Rose Area E | Total Fair Share |
|---|--|----------------------------|----------------------|---------------------------|-------------------------------|-----------------------|-----------------------|----------------------|-------------------------|---------------------|
| January 1, 2020 opening balance | | | | | | 1,794,921.40 | 1,460,302.65 | 3,226,063.82 | 2,864,568.73 | 9,345,856.60 |
| Total interest earned | | | | | | 9,446.42 | 7,745.27 | 17,195.71 | 15,268.86 | 49,656.26 |
| | | | | | | | | | | - |
| | | Date Committed | Commitment Amount | Previous Yrs. Payments | Fair Share Payments This Year | | | | Remaining Commitment | |
| COMMITMENTS | | | | | | | | | | |
| Area B | | | | | | | | | | |
| Clearview Arena; Service Operational Costs | | Feb 20, 2019 | 5,985.00 | | | | | | 5,985.00 | |
| Electrical Extension Grants | | Ongoing | 4,000.00 | | 4,000.00 | | | | - | |
| FSJ Library (45,500 in 2018, 2019, 2020) | | Nov 16, 2017 | 167,800.00 | 122,300.00 | 11,375.00 | | | | 34,125.00 | |
| NP Cultural Centre (30,000 in 2018, 2019, 2020) | | Nov 16, 2017 | 118,125.00 | 88,125.00 | 7,500.00 | | | | 22,500.00 | |
| NP Light Horse Assoc; Indoor Arena Improvements | | Mar 15, 2018 | 15,000.00 | | | | | | 15,000.00 | |
| Rural Fire Protection Expansion Feasibility (CL) | | Feb 16, 2017 | 10,000.00 | 8,794.54 | | | | | 1,205.46 | |
| Rural Gasification (Includes possible 5k for Blueberry Commune per Apr 16/15) | | Oct 20, 2001; Apr 16, 2015 | 680,000.00 | 32,367.25 | | | | | 647,632.75 | |
| Waste Water Receiving Facility (Operating Deficit 75%) | | Nov 27, 2014 | - | | | | | | - | |
| Whiskey Jack Nordic Ski Club; Day Lodge & Ski Trails | | Jan 16, 2020 | 20,000.00 | | | | | | 20,000.00 | |
| | | | 1,020,910.00 | 251,586.79 | 22,875.00 | - | - | - | 746,448.21 | |
| Area C | | | | | | | | | | |
| | | | | | | | | | | |
| Dave Mitchell & Assoc; Fire Protection Feas. | | Mar 15, 2018 | 38,350.00 | 38,300.00 | | | | | 50.00 | |
| CLFD; 2 Apparatus | | Feb 21, 2019 | 300,000.00 | 116,528.53 | | | | | 183,471.47 | |
| Electrical Extension Grants | | Ongoing | | | | | | | - | |
| FSJ Airport Sub Water Metering Initiative | | Feb 18, 2016 | 25,000.00 | 10,177.93 | | | | | 14,822.07 | |
| FSJ Library (15,000 in 2018, 2019, 2020) | | Nov 16, 2017 | 60,000.00 | 45,000.00 | | 3,750.00 | | | 11,250.00 | |
| Natural Gas Extension Grants | | Jan 16, 2020 | 5,000.00 | | | | | | 5,000.00 | |
| NPAS; Airport Swr Pumps & Maintenance | | Dec 7, 2015 | 26,289.38 | 4,157.98 | | | | | 22,131.40 | |
| NP Cultural Centre (14,062 in 2018,2019,2020) | | Nov 16, 2017 | 56,248.00 | 42,186.00 | | 3,515.50 | | | 10,546.50 | |
| Old Fort Slide Residents; Emergency Support | | Oct 16, 2018 | 250,000.00 | 150,098.60 | | | | | 99,901.40 | |
| Rural Fire Protection Feasibility (CL) | | Feb 16, 2017 | 10,000.00 | 8,750.00 | | | | | 1,250.00 | |
| Waste Water Truck Receiving Facility (Operating Deficit 75%) | | Nov 27, 2014 | - | | | | | | - | |
| Whiskey Jack Nordic Ski Club; Day Lodge & Ski Trails | | Jan 16, 2020 | 20,000.00 | | | | | | 20,000.00 | |
| | | | 770,887.38 | 256,350.44 | - | 7,265.50 | - | - | 368,422.84 | |
| Area D | | | | | | | | | | |
| | | | | | | | | | | |
| Dave Mitchell & Assoc; Fire Protection Feas. | | Mar 15, 2018 | 6,750.00 | 6,700.00 | | | | | 50.00 | |
| Dawson Creek Sportsman's Club; Indoor Range Expansion | | Jun 18, 2015 | 80,000.00 | | | | | | 80,000.00 | |
| Electrical Extension Grants | | Ongoing | | | | | | | - | |
| Rural Fire Protection Expansion Feasibility (DC) | | Feb 16, 2017 | 35,000.00 | 25,000.00 | | | | | 10,000.00 | |
| Rural Gasification | | Oct 20, 2011 | 1,000,000.00 | 67,390.26 | | | | | 932,609.74 | |
| | | | 1,121,750.00 | 99,090.26 | - | - | - | - | 1,022,659.74 | |
| Area E | | | | | | | | | | |
| | | | | | | | | | | |
| Camp Sagitawa; Phase 1 Climbing Wall | | Feb 20, 2014 | 20,000.00 | 5,869.50 | | | | | 14,130.50 | |
| Dawson Creek Sportsman's Club; Indoor Range Expansion | | Jun 18, 2015 | 20,000.00 | | | | | | 20,000.00 | |
| Electrical Extension Grants | | Ongoing | 4,000.00 | | | | | | 4,000.00 | |
| Little Prairie Heritage Soc; Engineering/Capital Projects | | May 16, 2013; Jul 20, 2017 | 25,000.00 | 10,132.50 | | | | | 14,867.50 | |
| Rural Gasification | | Oct 20, 2011 | 700,000.00 | 5,187.15 | | | | | 694,812.85 | |
| Sunset Pr Rec Comm; Fair Kitchen | | May 16, 2013 | 58,000.00 | 49,336.14 | | | | | 8,663.86 | |
| | | | 827,000.00 | 70,525.29 | - | - | - | - | 756,474.71 | |
| Total Fair Share Bank Balance at Month End | | | | | | 1,781,492.82 | 1,460,782.42 | 3,243,259.53 | 2,879,837.59 | 9,365,372.36 |
| Total Remaining Commitment | | | | | | 746,448.21 | 368,422.84 | 1,022,659.74 | 756,474.71 | 2,894,005.50 |
| Balance After Remaining Commitments | | | | | | 1,035,044.61 | 1,092,359.58 | 2,220,599.79 | 2,123,362.88 | 6,471,366.86 |
| | | | | | | Area B | Area C | Area D | Area E | |

| Peace River Agreement Commitments | | | | | March 2020 | | K. Goodings Area B | B. Sperling Area C | L. Hiebert Area D | D. Rose Area E | Total |
|---|--|--|--------------|---------------------------|------------------|------------------------------------|-----------------------|-----------------------|----------------------|-------------------------|--------------|
| January 1, 2020 Opening Balance | | | | | | | 1,873,663.04 | 2,889,645.58 | 1,729,261.68 | 2,090,906.16 | 8,583,476.46 |
| Total interest | | | | | | | 12,271.12 | 17,795.25 | 11,452.13 | 13,485.11 | 55,003.61 |
| Subscription PRA \$ | | | | | | | 765,000.00 | 765,000.00 | 765,000.00 | 765,000.00 | 3,060,000.00 |
| COMMITMENTS | | Date Committed | Commitment | Previous Yrs. Payments | Category Code | Peace Agreement Payments This Year | | | | Remaining Commitment | |
| Area B | | | | | | | | | | | |
| | | | | | | | | | | - | |
| Boundary Lake WS; Increase Water Storage Construction | | Oct 17, 2019 | 420,549.50 | 2,197.50 | 1 | 20,842.63 | | | | 397,509.37 | |
| Cecil Lake Rec Comm; Hall Exterior Steps | | May 27, 2019 | 1,500.00 | 1,470.00 | 8 | | | | | 30.00 | |
| CDC; Fire Training Centre (4,375/year 2018-2022) | | Apr 16, 2018 | 21,875.00 | 4,375.00 | 5 | | | | | 17,500.00 | |
| Clearview Arena Society; Upgrade Project | | Apr 16, 2018 | 300,000.00 | 202,360.60 | 2 | 536.00 | | | | 97,103.40 | |
| Clearview Rec Facility; Property Assessment | | Jan 19, 2017 | 50,000.00 | 25,286.48 | 2 | | | | | 24,713.52 | |
| Osborn Comm Hall; Facility Assessment & Asset Mgmt Plan | | Feb 21, 2019, Feb 20, 2020 | 11,171.56 | 11,171.56 | 8 | | | | | - | |
| Osborn Comm Hall; New Hall Construction Feasibility | | Feb 20, 2020 | 13,828.44 | | 8 | | | | | 13,828.44 | |
| PR Regional Cattleman's Assn; Livestock Protection Program | | Jan 16, 2020 | 58,333.33 | | 4 | | | | | 58,333.33 | |
| Wonowon Function Feasibility Study *amt to be confirmed | | Dec 19, 2019 | | | | | | | | - | |
| | | | | | | | | | | - | |
| | | | 877,257.83 | | | 21,378.63 | - | - | - | 609,018.06 | |
| Area C | | | | | | | | | | | |
| | | | | | | | | | | - | |
| CDC; Fire Training Centre (6,562.50/year 2018-2022) | | Apr 16, 2018 | 32,812.50 | 6,562.50 | 5 | | | | | 26,250.00 | |
| CLFD; New Brush Truck | | Feb 20, 2020 | 60,000.00 | | 6 | | | | | 60,000.00 | |
| CL Waste H2O Truck Facility; Bio-solids Mgmt Fees Study | | Aug 17, 2017 | 50,000.00 | 49,300.00 | 9 | | | | | 700.00 | |
| CL Waste H2O Truck Facility; Reclaimed H2O Fees/"Purple Pipe" | | Aug 17, 2017 | 75,000.00 | 48,100.00 | 9 | | | | | 26,900.00 | |
| CL Waste H2O Truck Facility; Reclaimed Water Project | | Jul 19, 2018 | 533,400.00 | | 9 | | | | | 533,400.00 | |
| NP Airport Sub Sewer; Upgrades | | Jan 16, 2020 | 50,000.00 | | 9 | | | | | 50,000.00 | |
| NP Airport Sub Water; Upgrades | | Jan 16, 2020 | 50,000.00 | | 1 | | | | | 50,000.00 | |
| NP Airport Sub; Water Distribution Maintenance Initiative | | Dec 1, 2016 | 15,000.00 | 12,000.00 | 1 | | | | | 3,000.00 | |
| PR Regional Cattleman's Assn; Livestock Protection Program | | Jan 16, 2020 | 25,000.00 | | 4 | | | | | 25,000.00 | |
| | | | | | | | | | | - | |
| | | | 866,212.50 | | | - | - | - | - | 775,250.00 | |
| Area D | | | | | | | | | | | |
| | | | | | | | | | | - | |
| CDC; Kiskatinaw Watershed Stewardship (30K/yr 2016-2020) | | Dec 17, 2015 | 150,000.00 | 120,000.00 | 4 | | | 30,000.00 | | - | |
| CDC; New Fire Hall | | Apr 16, 2018 | 600,000.00 | | 6 | | | | | 600,000.00 | |
| CDC; Fire Training Centre (15,312.50/year 2018-2022) | | Apr 16, 2018 | 76,562.50 | 15,312.50 | 5 | | | | | 61,250.00 | |
| Chilton Sewer; Upgrades | | Jan 16, 2020 | 50,000.00 | | 9 | | | | | 50,000.00 | |
| Cutbank Comm Club; Hall Improvements | | Jan 16, 2020 | 11,358.35 | | 3 | | | | | 11,358.35 | |
| Harper/Imperial Sub Sewer; Upgrades | | Jan 16, 2020 | 50,000.00 | | 9 | | | | | 50,000.00 | |
| KL Comm Centre; Facility Audit, Asset Mgmt & Design Feasibility | | Feb 21, 2019 | 65,000.00 | 63,591.89 | 8 | | | | | 1,408.11 | |
| KL Sewer Lagoon; Upgrades and Repairs | | Feb 21, 2019; Mar 14, 2019; Jan 6, 2020 | 145,342.51 | 45,010.00 | 9 | | | | | 100,332.51 | |
| KL Sewer; Pump & Alarm System Install; Spare Pump | | Feb 18, 2016 | 22,000.00 | 12,601.51 | 9 | | | | | 9,398.49 | |
| PC/DC Fire; Pouce Coupe Fire New Tender | | Feb 20, 2020 | 250,000.00 | | 6 | | | | | 250,000.00 | |
| PR Regional Cattleman's Assn; Livestock Protection Program | | Jan 16, 2020 | 58,333.33 | | 4 | | | | | 58,333.33 | |
| Rolla Dike; Legal Risk Assessment | | Jan 16, 2020 | 50,000.00 | | 1 | | | | | 50,000.00 | |
| Rolla Dike; Operations | | Jan 16, 2020 | 11,960.00 | | 1 | | | | | 11,960.00 | |
| Rolla Sewer; Upgrades | | Jan 16, 2020 | 50,000.00 | | 9 | | | | | 50,000.00 | |
| South Peace Dist Crime Prevention Assn; Signs | | Dec 17, 2015 | 4,375.00 | 4,309.15 | 4 | | | | | 65.85 | |
| SP Dist Crime Prevention Assn; 1400/year 2018-2020 One Call Now | | Dec 20, 2018 | 5,600.00 | 2,800.00 | 4 | | | | | 2,800.00 | |
| Tate Creek Comm Centre; Facility Audit & Asset Mgmt Plan | | Feb 21, 2019 | 25,000.00 | 11,171.55 | 8 | | | | | 13,828.45 | |
| Tomslake Cultural Comm Assn; Main H2O Cistern Repair/Replace | | Jan 19, 2017 | 5,000.00 | | 4 | | | | | 5,000.00 | |
| Tomslake FD; Computer aided dispatch units | | Feb 20, 2020 | 9,570.00 | | 6 | | | | | 9,570.00 | |
| | | | | | | | | | | - | |
| | | | 1,640,101.69 | | | | 30,000.00 | | | 1,335,305.09 | |
| Area E | | | | | | | | | | | |
| | | | | | | | | | | - | |
| Boreal Centre for Sustainability; Rural Food Security Awareness | | Jun 18, 2019 | 5,150.00 | | 4 | | | | | 5,150.00 | |
| Chetwynd Fire; Operations | | Feb 20, 2020 | 15,000.00 | | 6 | | | | | 15,000.00 | |
| Chetwynd Public Library; Design | | Jan 24, 2018; May 17, 2018; Jun 21, 2018 | 248,000.00 | 45,364.64 | 7 | | | | | 202,635.36 | |
| Chetwynd Public Library; New Library Construction | | Jan 17, 2019; Jan 31, 2019 | 545,000.00 | | 7 | | | | | 545,000.00 | |
| CDC; Kiskatinaw Watershed Stewardship (10K/yr 2016-2020) | | Dec 7, 2015 | 50,000.00 | 40,000.00 | 4 | | | | 10,000.00 | - | |
| CDC; Fire Training Centre (8,750/year 2018-2022) | | Apr 16, 2018 | 43,750.00 | 8,750.00 | 5 | | | | | 35,000.00 | |
| Iver Johnson Park; Recreation Facility Upgrades | | Feb 21, 2019 | 12,888.00 | | 8 | | | | | 12,888.00 | |
| MLFD; Budget Requirements & operations | | Mar 5, 2019; Feb 20, 2020 | 8,700.00 | 1,848.10 | 6 | | | | | 6,851.90 | |
| MLFD; Operations/Needs Assessment | | Oct 17, 2019; Feb 20, 2020 | 75,502.00 | | 6 | | | | | 75,502.00 | |
| PR Regional Cattleman's Assn; Livestock Protection Program | | Jan 16, 2020 | 58,333.33 | | 4 | | | | | 58,333.33 | |
| | | | | | | | | | | - | |
| | | | 1,062,323.33 | | | | | | 10,000.00 | 956,360.59 | |
| Total Peace River Agreement GL Balance at Month End | | | | | | 2,629,555.53 | 3,672,440.83 | 2,475,713.81 | 2,859,391.27 | 11,637,101.44 | |
| Total Remaining Commitment | | | | | | 609,018.06 | 775,250.00 | 1,335,305.09 | 956,360.59 | 3,675,933.74 | |
| Balance available after remaining commitments | | | | | | 2,020,537.47 | 2,897,190.83 | 1,140,408.72 | 1,903,030.68 | 7,961,167.70 | |
| | | | | | | Area B | Area C | Area D | Area E | | |
| Spending Item Numbers: | | | | | | | | | | | |
| 1 Potable Water and Water Security/Studies | | | | | | | | | | | |
| 2 Arenas | | | | | | | | | | | |
| 3 Halls, Trails and Walking Paths | | | | | | | | | | | |
| 4 Assistance to Other Organizations | | | | | | | | | | | |
| 5 Dawson Creek Fire Training Centre | | | | | | | | | | | |
| 6 Fire Protection | | | | | | | | | | | |
| 7 Libraries, Museums and Art Galleries | | | | | | | | | | | |
| 8 Year-Round Recreation Facility Upgrades | | | | | | | | | | | |
| 9 PRRD Sewer Services Assistance | | | | | | | | | | | |
| 10 Natural Gas | | | | | | | | | | | |

| BCR/PRA Commitments | March 2020 | Area B | Area C | Area D | Area E | Total BCR/PRA |
|--|------------|----------------------------|----------------------------|----------------------------|----------------------------|-------------------|
| 2020 Opening Balance | | 49,688.07 | 41,512.06 | 19,204.45 | 42,921.11 | 153,325.69 |
| Interest | | 264.85 | 221.27 | 102.36 | 213.44 | 801.92 |
| Commitments Remaining | | | | | | |
| Arras Fire Brigade; Prespatou Mtg Appreciation CLFD; Hose Lay Competition Banquet Hasler Flats Comm Group; Society Status Consulting | | 500.00 | 65.87 | | 1,000.00 | |
| Total Commitments | | 500.00 | 65.87 | - | 1,000.00 | 1,565.87 |
| TLC Thrift Shop; Shed Construction Assistance Bateman Contracting; Jackfish Lake Hall Furnace Repair | | | | | 3,000.00 1,904.70 | |
| Total Expenditures | | - | - | - | 4,904.70 | 4,904.70 |
| Month End GL Balance | | 49,952.92 | 41,733.33 | 19,306.81 | 38,229.85 | 149,222.91 |
| Balance available | | 49,452.92 Area B | 41,667.46 Area C | 19,306.81 Area D | 37,229.85 Area E | 147,657.04 |

All Regional District Reserve Balances as of March 31, 2020

| | | | | |
|----------|---|-----------------|---|-------------------------|
| RESERVES | 911 Emergency Capital Reserve | \$ 263,093.51 | Harp/Imp Sewer Capital Reserve | \$ 13,903.36 |
| | *BCR/PRA | \$ 149,222.91 | Harp/Imp Sewer Operating Reserve | \$ 13,902.63 |
| | Buick Creek Arena Capital Reserve | \$ 207,900.21 | Information System Plan Reserve | \$ 286,372.41 |
| | Buick Creek Arena Operating Res | \$ 82,254.08 | Insurance Reserve | \$ 497,428.80 |
| | Building Reserve | \$ 1,158,252.08 | Kelly Lake Comm Ctr. Operating Reserve | \$ 27,312.81 |
| | Charlie Lake Fire Capital Reserve | \$ 899,689.68 | Kelly Lake Comm Ctr. Capital Reserve | \$ 27,643.22 |
| | Charlie Lake Sewer Capital Reserve | \$ 514,214.19 | Kelly Lake Sewer Capital Reserve | \$ 11,999.90 |
| | Charlie Lake Sewer Operating Reserve | \$ 102,899.87 | Kelly Lake Sewer Operating Reserve | \$ 31,580.91 |
| | Charlie Lake Sewer Treatment/Disposal | \$ 364,281.66 | Landfill Closure Reserve | \$ 1,217,006.76 |
| | Charlie Lk Waste Water Truck Facility Res | \$ 441,716.86 | Medical Health Care Scholarship Reserve | \$ 105,143.69 |
| | Chetwynd Arena Capital Reserve | \$ 1,824,696.96 | Moberly Lake Fire Capital Reserve | \$ 21,304.32 |
| | Chetwynd Leis Ctr Capital Reserve | \$ 2,117,553.76 | North Pine TV Reserve | \$ 32,638.24 |
| | Chilton Sewer Capital Reserve | \$ 34,583.67 | NP Economic Development Commission | \$ - |
| | Chilton Sewer Operating Reserve | \$ 29,980.81 | NPEDC Spark Conference Res | \$ - |
| | Chilton Sewer Debenture Reserve | \$ - | NP Leisure Pool Building Repl Res | \$ 3,701,006.52 |
| | Clearview Arena Operating Reserve | \$ 90,987.39 | NP Leisure Pool Capital Reserve | \$ 2,089,880.27 |
| | CL DCC Reserve | \$ 278,642.44 | *Peace River Agreement | \$ 11,637,101.44 |
| | CLFD Fundraising | \$ - | Peace River Agreement Committee Reserve | \$ 1,058,680.65 |
| | CLFD Operating Reserve | \$ 31,885.38 | Regional Parks Capital Reserve | \$ 99,469.64 |
| | Comm Parks Water Operating Res | \$ - | Regional Parks Operating Reserve | \$ 48,349.41 |
| | *Community Works (Gas Tax) | \$ 5,852,191.63 | Rolla Creek Dike Operating Reserve | \$ 161.25 |
| | DC/PC Fire Capital Reserve | \$ 149,148.66 | Rolla Sewer Capital Reserve | \$ 10,473.24 |
| | Election Reserve | \$ 82,735.00 | Rolla Sewer Operating Reserve | \$ 7,567.73 |
| | Emergency Plan Reserve | \$ 289,878.95 | *Rural (Loan Fund) | \$ 4,097,467.03 |
| | *Fair Share | \$ 9,365,372.38 | Rural Fringe | \$ 1,190,206.25 |
| | Feasibility Reserve | \$ 314,853.23 | Solid Waste Capital Reserve | \$ 6,292,525.89 |
| | Friesen Sewer Capital Reserve | \$ 10,395.25 | Solid Waste Operating Reserve | \$ 1,085,773.44 |
| | Friesen Sewer Operating Reserve | \$ 19,031.47 | Sub-Reg Recreation Insurance Reserve | \$ 144,464.54 |
| | FSJ Airport Sewer Capital Reserve | \$ 58,699.55 | Tomslake Fire Reserve | \$ 22,418.62 |
| | FSJ Airport Sewer Operating Reserve | \$ 51,818.91 | Vehicle (Admin) Reserve | \$ 171,635.23 |
| | FSJ Airport Water Capital Reserve | \$ 20,059.40 | Vehicle (BI) Reserve | \$ 28,160.89 |
| | FSJ Airport Water Operating Reserve | \$ 30,019.11 | Vehicle (SW) Reserve | \$ 103,576.57 |
| | Green "Carbon" Project Reserve | \$ 58,985.97 | TOTAL | \$ 58,970,200.63 |

*Colour highlighted items are RBAC delegated and have corresponding worksheets attached.

| Uncommitted Rural Loan Funds Available: 3,244,000.00 | | | |
|--|-------------------|-------------------|---------------------|
| Unissued Loans Approved: 181,000.00 | | | |
| Rural Loan Fund Balance: 3,425,000.00 | | | |
| Loans in Loan Fund | Loans Approved | Loans Issued | Outstanding Balance |
| NP Farmers Institute; Grain Elevator Upgrades (2021) | 300,000.00 | 300,000.00 | 75,000.00 |
| Whiskey Jack Nordic Ski Club; Beatton Park Day Lodge | 181,000.00 | | |
| Total | 481,000.00 | 300,000.00 | 75,000.00 |

| "Grants" from Loan Fund Interest | Approved | Issued | Outstanding |
|-------------------------------------|----------|--------|-------------|
| | | | |
| | | | |
| Total | - | - | - |
| Grants Available From RLF Interest: | | | 672,467.03 |

| | |
|----------------------------------|--------------|
| Rural Loan Fund Reserve Balance: | 4,097,467.03 |
|----------------------------------|--------------|

| | |
|---|----------------|
| Uncommitted Community Works (Gas Tax) Funds Available : | \$5,576,746.35 |
|---|----------------|

| Community Works (Gas Tax) Commitments | Project No. (If applicable) | Committed | Previous Years Paid | Current Year Paid | Remaining Commitment |
|---|--------------------------------|-----------------------|-----------------------|-------------------|----------------------|
| Buick Creek Community Club; Hall Furnace | | 7,832.00 | | | 7,832.00 |
| Clearview Arena Soc.; Arena Dehumidification System | | 150,000.00 | | | 150,000.00 |
| Cutbank Comm. Club; Dishwasher, Water Improvements | | 19,273.43 | | | 19,273.43 |
| Kelly Lake Comm. Centre; Hazardous Materials Study | | 15,000.00 | | | 15,000.00 |
| Pine Valley Exhibition Park; Washroom Renos | | 55,000.00 | 50,647.81 | | 4,352.19 |
| Peace Region Internet Soc; Rolla Fiber Project | | 15,000.00 | | | 15,000.00 |
| Waste Water Receiving Facility at Charlie Lk | 14-512 | 3,500,000.00 | 3,436,012.34 | | 63,987.66 |
| Total | | \$3,762,105.43 | \$3,486,660.15 | \$0.00 | \$275,445.28 |

| | |
|--------------------------|--------------|
| Gas Tax Reserve Balance: | 5,852,191.63 |
|--------------------------|--------------|



RURAL BUDGET ADMINISTRATION COMMITTEE

DIARY ITEMS

| <u>Item</u> | | <u>Status</u> | <u>Notes</u> | <u>Diarized</u> |
|-------------|----------------------------------|---------------|--|-------------------|
| 1. | Potable Water | On-going | Area C potable water service | March 21, 2019 |
| 2. | Potable Water | On-going | Area D potable water | December 19, 2019 |
| 3. | Skate Shack at Upper Pine School | On-going | The Committee discussed the Skate Shack at Upper Pine School that burnt down. Director Goodings advised that she would bring replacement costs back to the Committee for consideration of support. | January 16, 2020 |
| 4. | Buick School Closure | On-going | The Committee discussed the closure at Buick School, which resulted from a lack of teachers. Options were discussed for supporting the community, who is providing education to the students at the arena. Director Goodings advised that she would investigate the matter further and bring the topic back to a future meeting. | January 16, 2020 |
| 5. | Railway Crossings | Ongoing | The Committee discussed four railway crossings between Fort St. John and Prespatou that have very poor lines of sight. Director Goodings advised that she would bring up the issue at a Rural Roads Taskforce meeting. | January 16, 2020 |