



PEACE RIVER REGIONAL DISTRICT

Peace River Regional District Board Meeting Agenda

April 23, 2020, 10:00 a.m.
1981 Alaska Avenue, Dawson Creek, BC

	Pages
1. Call to Order	
2. Adoption of Agenda	
3. Gallery Comments or Questions	
4. Delegations	
4.1 Morrison Hershfield - Solid Waste Services & System Financing Options	2
5. Reports	
5.1 2020 Regional Grant-in-Aid Release of Funds, FN-COW-001	46
5.2 PRRD Scholarship and Bursary Programs – Summary of Information, FN-COW-002	191
5.3 Funding for the Northern Health Northeast Physician Recruitment Position and North Peace Division of Family Practice, FN-COW-003	199
6. New Business	
7. Media Questions	
8. Adjournment	



MORRISON HERSHFIELD

Potential Options for Other Solid Waste Services & System Financing to Consider for the RSWMP



PEACE RIVER
REGIONAL DISTRICT

April 23, 2020

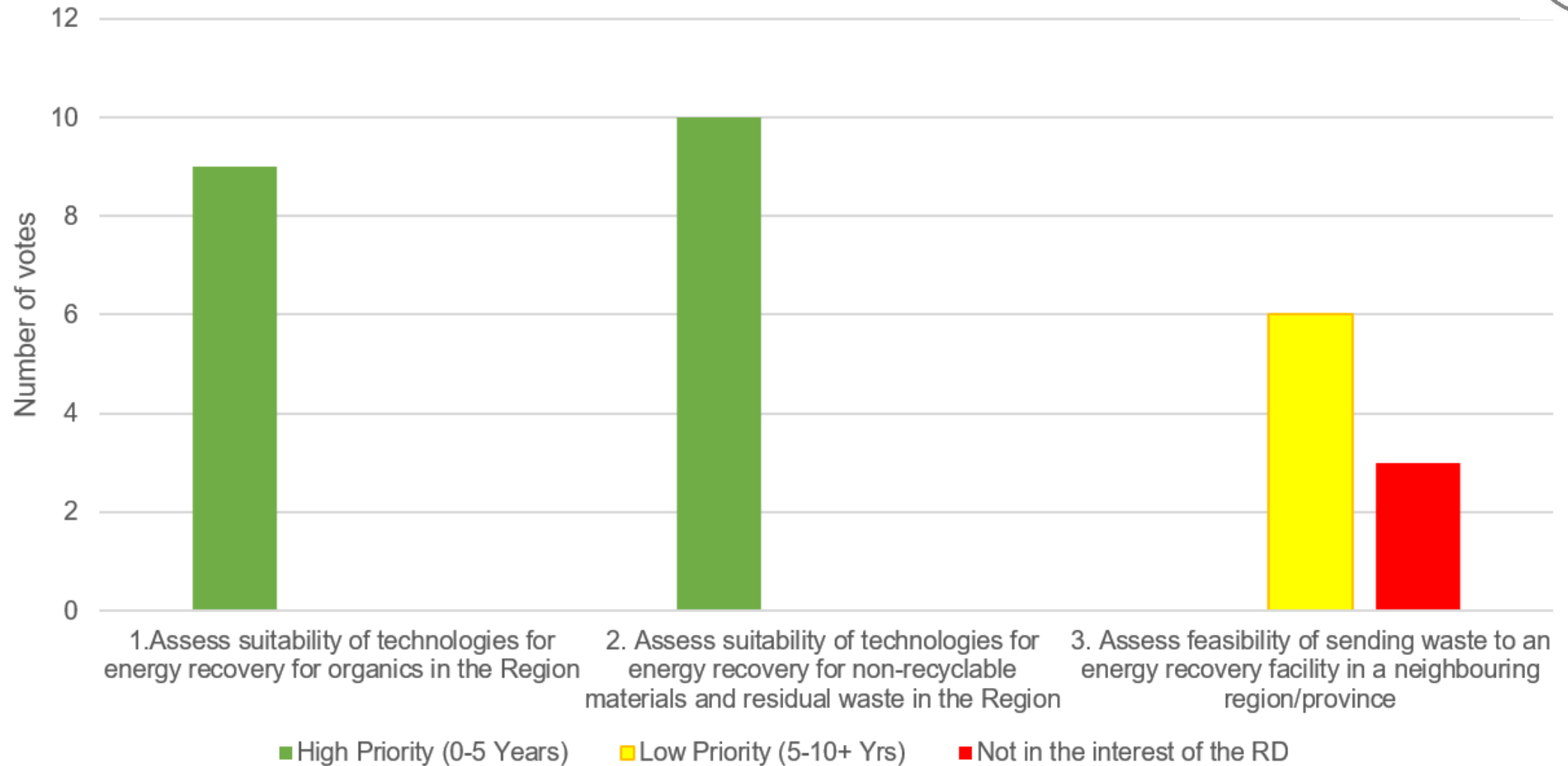
Outline



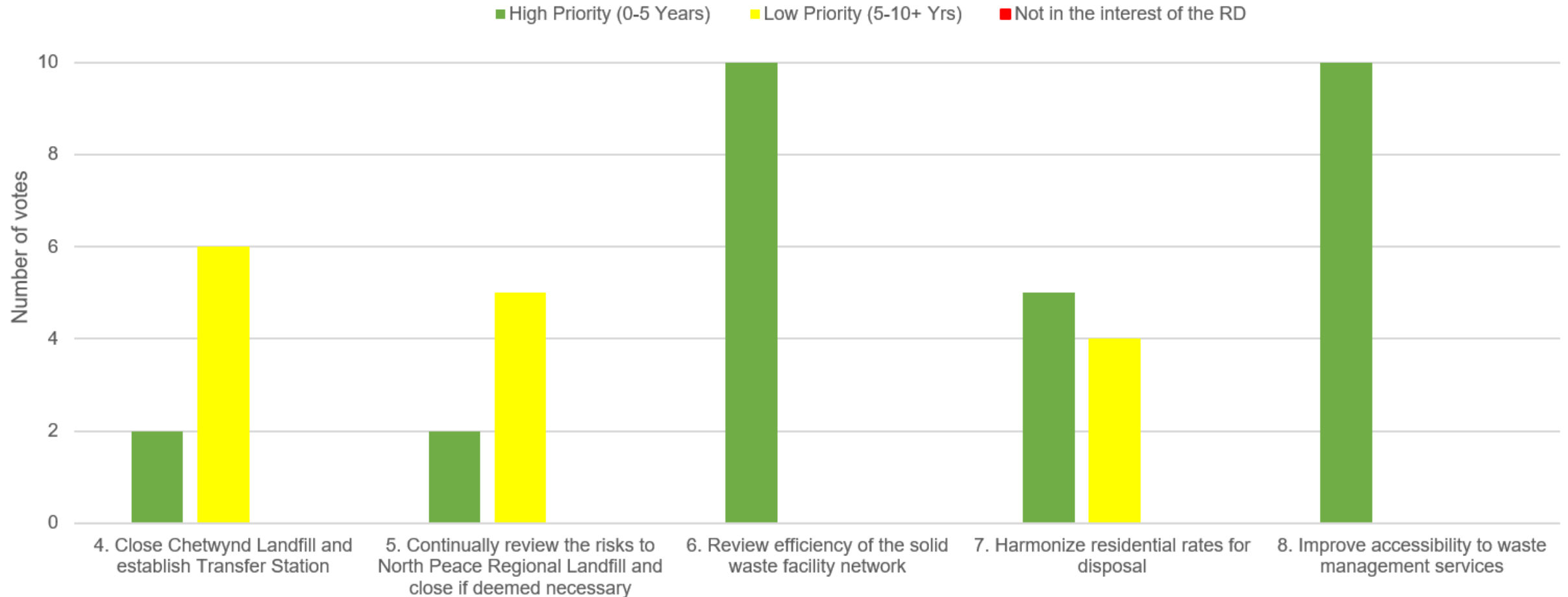
- Prioritized Energy Recovery & Residual Waste Strategies
- Other Solid Waste Issues
- Solid Waste System Financing
- Impacts
- Narrowing down strategies
- Next steps



Priorities – Energy Recovery Strategies



Priorities – Residual Waste Management



Strategies to Consider



Strategies to consider relating to:

- Curbside collection in rural areas
- Illegal dumping
- Cost recovery and system financing
 - Tipping fees and taxation
 - Limiting recycling cost
 - Residential disposal rate harmonization
 - Disposal fees for ICI waste diversion
 - Disposal fees for unsorted residential waste

Other Issues – Rural Curbside Collection



1: Offer curbside collection in rural areas

A. Assess the feasibility of a rural curbside collection service and implement if feasible

Cost considerations:

- Population density and proximity to processor/disposal site
- Need for depots to continue accepting bulky / large-quantity waste from residents
- Estimated costs at \$1.4 million or more



Other Issues – Illegal Dumping



PRRD is currently:

- Education and promotion of current waste management options
- Promoting RAPP (Report all Poachers and Polluters)
- Optimizing operating hours at transfer stations
- Piloting spring and fall clean-up events for residents and businesses to clean up their properties
- Waiving tipping fees for the waste collected via roadside clean-up programs on Crown land.



2: Develop an illegal dumping strategy

- A. Establish an inter-agency working group and develop an illegal dumping strategy aimed to improve tracking and reduce the number of illegal dumping incidents
- B. Prepare and implement strategy, including assessing illegally dumped materials, identifying problem areas, assessing accessibility to Transfer Stations, improving public outreach and enforcement.

Funding Solid Waste Systems



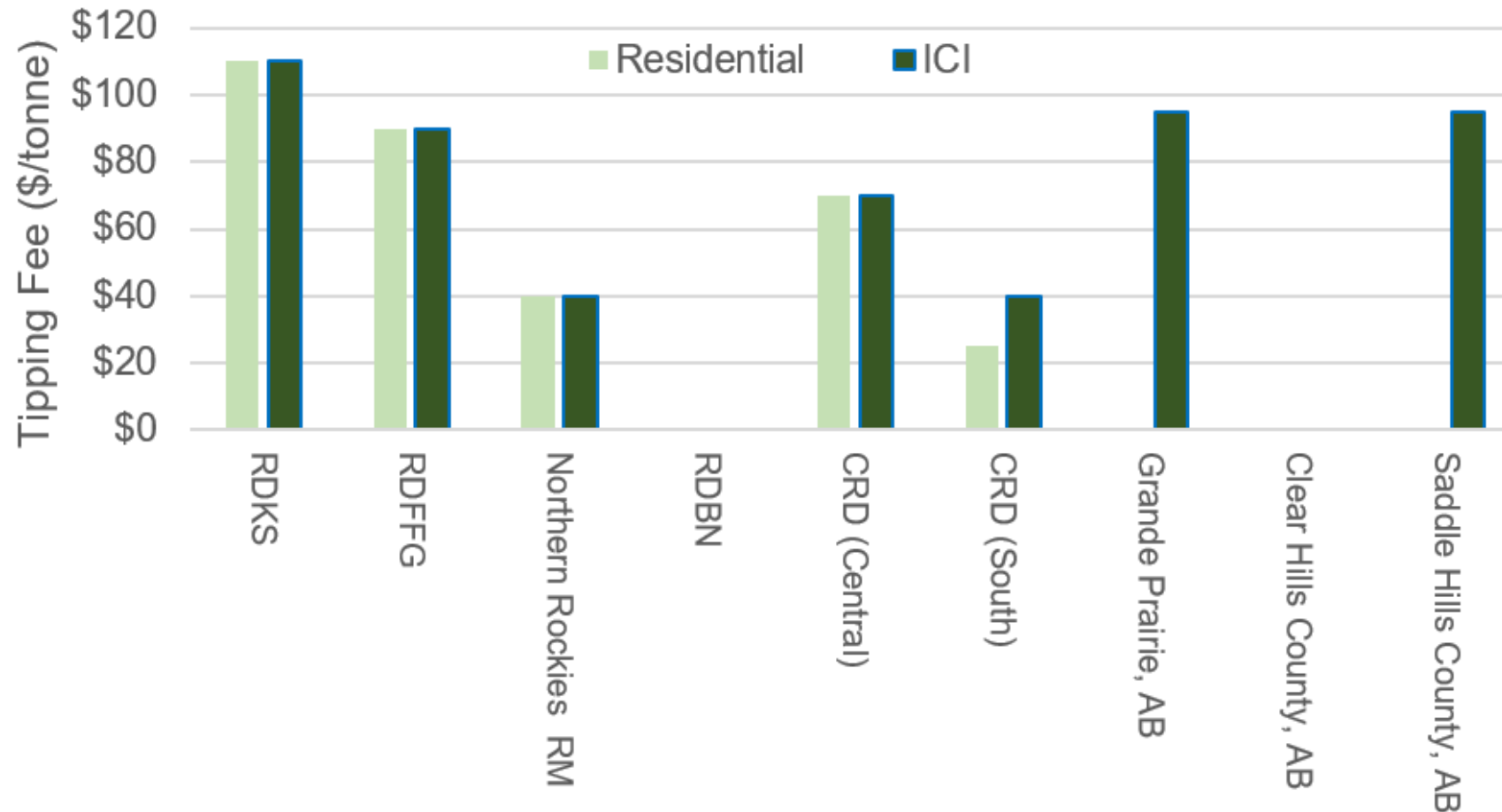
Regional Districts in BC face similar challenges:

- Diversion programs requiring increasing resources
- Revenues from landfill tipping fees decreasing
- Provision of cost effective services across a large network of solid waste facilities
- Resistance by residents and businesses to higher fees and increasing taxes

Funding Solid Waste Systems



MSW tipping fees in neighbouring jurisdictions:



Strategies to Fully Fund Solid Waste System



3: Assess cost recovery through tipping fees and taxation

A. Assess cost recovery model to implement tipping fees and taxation that fully funds the solid waste management system

Consider:

- Challenges associated with adding new programs or facilities
- Importance of forecasting costs and confirm sources of revenue





4: Set limit on acceptable recycling cost when other management methods are considered

- A. Establish cost threshold when alternative lower-cost options (e.g. burning or landfilling) are pursued until recycling is no longer cost prohibitive
- B. Lobby for improved EPR while increasing tipping fees for other materials and/or raising taxes to sufficiently fund recycling and educate residents about the cost of recycling



5: Harmonize residential disposal rates

- A. Remove tipping fees for small volumes of sorted household garbage at Transfer Stations and Landfills and fund disposal via taxation
- B. Review waste disposal fees paid by First Nation communities in lieu of taxes and adjust to align with PRRD's Regional residential disposal rates

Strategies to Fully Fund Solid Waste System



6: Incentivize ICI waste diversion by increasing disposal fees

- A. Gradually increase ICI disposal fees for unsorted waste, controlled, and restricted waste and carry out education and outreach program to implement changes and increase waste diversion





7: Incentivize residential waste diversion by increasing disposal fees for unsorted waste

- A. Update bylaw to increase tipping fees for unsorted household garbage at all manned solid waste facilities
- B. Provide education and enforcement to support bylaw implementation

Summary of Guiding Principles



STRATEGIES FOR OTHER ISSUES

STRATEGY 1

Offer Curbside Collection in Rural Areas

- *Promote the first 3Rs (Reduce, Reuse and Recycle) with targeted efforts*
- *Prevent recyclables from going into the garbage wherever practical*

STRATEGY 2

Develop an Illegal Dumping Strategy

- *Support polluter & user-pay approaches; incentivize to maximize behaviour outcomes*
- *Collaborate with other Regional Districts; seek partnerships with others wherever practical*
- *Ensure waste materials are managed responsibly as technology or local options are developed*

Summary of Guiding Principles



STRATEGIES TO FULLY FUND SOLID WASTE MANAGEMENT

STRATEGY 3

Assess cost recovery through tipping fees and taxation

- *Support polluter & user-pay approaches; incentivize to maximize behaviour outcomes*

STRATEGY 4

Set limit on acceptable recycling cost when other management methods are considered

- *Ensure waste materials are managed responsibly as technology or local options are developed*

STRATEGY 5

Harmonize residential disposal rates

- *Ensure waste materials are managed responsibly as technology or local options are developed*

STRATEGY 6

Incentivize ICI waste diversion by increasing disposal fees

- *Promote the first 3Rs (Reduce, Reuse and Recycle) with targeted efforts*
- *Support polluter & user-pay approaches; incentivize to maximize behaviour outcomes*

STRATEGY 7

Incentivize residential waste diversion by increasing disposal fees for unsorted waste

- *Promote the first 3Rs (Reduce, Reuse and Recycle)*
- *Support polluter & user-pay approaches; incentivize to maximize behaviour outcomes*
- *Prevent recyclables from going into the garbage where practical*

Impacts: Strategies to Address Other Issues

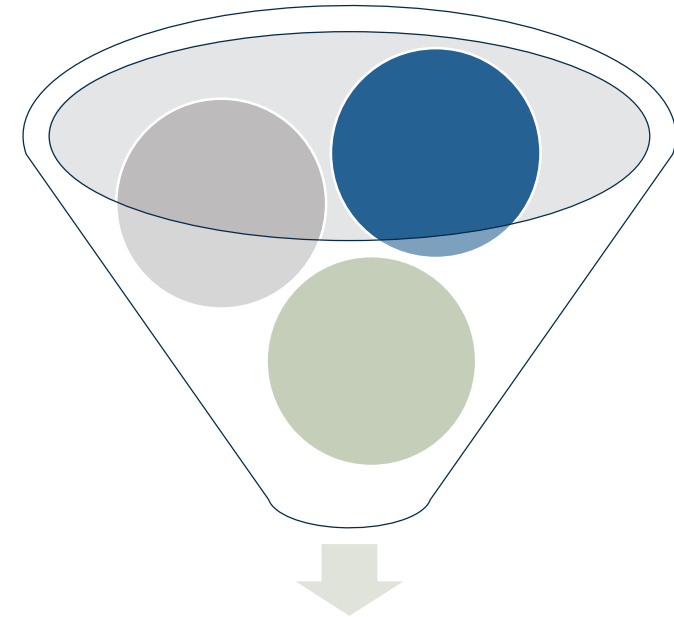
Strategy	Operational Costs	Capital Costs
Strategy 1. Offer curbside collection in rural areas	High	Medium-High
Strategy 2. Develop an Illegal dumping strategy	Low-Medium	Low

Impacts: Strategies to Fully Fund Solid Waste System

Strategy	Operational Costs	Capital Costs
Strategy 3. Assess cost recovery through tipping fees and taxation	Low-Medium	Low
Strategy 4. Set limit on acceptable recycling cost when other management methods are considered	Low-Medium	Low
Strategy 5. Harmonize residential disposal rates	Low	Low-Medium
Strategy 6. Incentivize ICI waste diversion by increasing disposal fees	Low-Medium	Low
Strategy 7. Incentivize residential waste diversion by increasing disposal fees for unsorted waste	Low-Medium	Low

Exercise – Narrowing Down Strategies

- Which ones are the most impactful strategies and actions?
- Are there any that the PRRD should not pursue?



**Preferred Options to be included in the
Draft RSWMP for Public Consultation**

Potential Strategies

Placeholder slide for Committee of the Whole to highlight voting results from the PTAC meeting



Next Steps

- Meet with PTAC and COW to agree on Preferred Options to include in the new RSWMP (June)
- Consultation in early Fall



Questions? Comments?



Thank you!



MORRISON HERSHFIELD

People • Culture • Capabilities

Veronica Bartlett
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MEMORANDUM



TO: Loryn Day, Solid Waste Coordinator
Peace River Regional District

FROM: Veronica Bartlett,
Morrison Hershfield

PROJECT No.: 190397600

RE: **Memo 3:** Potential Options for Other Solid Waste
Services & System Financing to Consider for Inclusion in
the Regional Solid Waste Management Plan

DATE: April 14, 2020

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Under the Environmental Management Act, Regional Districts are required to have a solid waste management plan, which must be developed in accordance with the solid waste management planning guidelines provided by the BC Ministry of Environment and Climate Change Strategy (MOE or the Ministry) for content and process. The Peace River Regional District (PRRD) commissioned Morrison Hershfield (MH) to review the current Plan and support the development of a new Regional Solid Waste Management Plan (RSWMP) to provide the direction for solid waste management for the next 15 years. In November, MH produced a report that presented a comprehensive summary of the current regional solid waste management system and an assessment of the Region's performance against the initiatives and strategies outlined in the last RSWMP (the 2009 RSWMP was last updated in 2016). It identified strengths and challenges with the existing system and emerging issues and opportunities that should be considered in the development of a new RSWMP.

This is the third and final technical memorandum (memo) in a series of three, each presenting potential management options on key solid waste related topics:

1. Waste Diversion (reduce, reuse, recycle and compost)
2. Energy Recovery and Residual Waste Management
- 3. Other Solid Waste Services & System Financing**

Each memo's content will be presented to the Public Technical Advisory Committee (PTAC) and the Committee of the Whole (COW). The feedback on these will be considered as MH develops a fourth memo outlining preferred options to be included in the new draft Regional Solid Waste Management Plan, which will be presented to the public during consultation¹.

This memo provides information on other solid waste management options that have not been covered already by the previous two memos. This memo covers important topics, such as tools for preventing illegal dumping and considerations for financing the Regional solid waste management system. The memo outlines a number of potential strategies and potential actions for improving current practises.

The options in this memo are based on feedback obtained through a public survey conducted during the fall of 2019, discussions with the Public Technical Advisory Committee (PTAC) and the COW, and on communication with PRRD staff and PRRD's solid waste committee.

¹ As part of the Consultation Plan, there will open houses where the public at large can provide feedback.

CONTEXT

This memo addresses aspects of waste diversion and residual waste management that have not been addressed sufficiently by the previous two memos. Some of the topics have been covered briefly already but are further discussed in this memo with potential strategies outlined in more detail.

Solid Waste System Financing

Over the last few years, a typical operational budget for solid waste management services has ranged from \$11 to \$14 million annually.

The annual capital budget for infrastructure projects varies between \$2 million and \$7 million, depending on the nature of capital improvements involved. The estimated average is \$4 million per year.

Sources of revenue to fund the solid waste management are:

- Tipping fees
- Taxation
- Sale of recyclables
- Financial incentives paid by stewardship agencies (e.g. Recycle BC)
- Permits and fees
- Grants for capital expenditures (occasionally)

First Nation communities currently pay a \$50 per household fee in lieu of taxes. These fees are to simulate taxes, as First Nations are not taxed directly by the PRRD. First Nation communities pay all applicable fees at the landfills and transfer stations. Some First Nation communities have charge accounts and are invoiced monthly, whereas others pay at the time of use.

Tipping Fees

The PRRD currently has tipping fees that do not distinguish between residential and ICI waste, though this is currently under review by the Board. The Solid Waste Disposal Fee Amendment Bylaw No. 2342, 2018 outlines the fees and regulations for the acceptance of waste at the Regional District's waste facilities. Waste materials are distinguished between regular, controlled, and restricted waste. Table 1 shows the tipping fee structure of common waste materials of each category.

Table 1 Tipping Fee structure of common regular waste, controlled and restricted waste².

Regular Waste	Controlled	Restricted
Sorted garbage: \$55 per tonne 8 garbage bags or less: \$0.80 per bag	Clean soils, clean concrete rubble (no rebar / smaller size): \$0 per tonne	Waste loads with greater than 10% of Old Corrugated Cardboard: \$250 per tonne
Unsorted garbage: \$110 per tonne	Concrete (rebar / larger size): \$55 per tonne	
Wood waste and scrap metal: \$55 per tonne	Demolition, land clearing, and construction waste (including asphalt shingles): \$110 per tonne	

According to the solid waste fee bylaw (Solid Waste Disposal Fee Amendment Bylaw No. 2342, 2018), ICI customers³ are currently charged the same amount as residential customers. The solid waste fee bylaw contains a hierarchy of fees for regular waste, controlled waste, and restricted waste, and also for separated/diverted or mixed waste. Disposal fees can range from \$55 to \$250 per tonne depending on the classification of waste received. Concrete, wood, scrap metal and asphalt shingles are accepted for recycling at the PRRD's Landfills and fees apply to these materials. The ICI sector is required to bring other recyclables to a private facility, where fees are applied.

The Regional Board has approved an increase by Consumer Price Index + 1% (3.3%) in 2020 across ICI tipping fees for all classifications of waste. The Board will vote on the proposed increase in March/April 2020. The increases come as the PRRD's fees have not seen any increase since 2014 and fees need to better align with increasing system costs, explained further in the section below.

Current Challenges to Finance the Solid Waste Management System

In early 2017, China announced its National Sword program, resulting in import limitations and strict quality standards on specific recyclables entering the country. China previously recycled about half of the globe's plastics and paper products. The new strict requirements placed on recyclables left many collectors without end markets for specific recyclable materials.

Recycling in the PRRD is currently managed through two programs: Recycle BC (a regulated provincial stewardship program) and the Recycling Services Contract (RSC). There are 10 registered Recycle BC depots and 3 satellite Recycle BC depots, which accept residential printed paper and packaging. The RSC manages all remaining recyclable materials (residential and commercial). Thus far, the Recycle BC program appears to be successful in weathering these market changes as many of their end markets are typically in BC or in other parts of North America. In 2019, the PRRD has received approximately \$40,000 in financial incentives from Recycle BC for the collection of residential PPP from 13 transfer stations. However, only two of the seven member municipalities who offer curbside collection for recyclables are eligible for financial support from Recycle BC.

² As per Solid Waste Disposal Fee Amendment Bylaw No. 2342, 2018.

³ Waste generated from the ICI sectors comes from a variety of sources such as commercial haulers, restaurants, hotels, businesses, schools, work camp waste, light industrial facilities, hospitals etc.

The cost to the PRRD of managing the remaining recyclable materials in the Region has increased significantly over the last two years, as the price of recyclable materials has plummeted and transportation costs have increased. The PRRD is currently subsidizing recycling in the Region through the RSC. In 2019, the RSC was worth \$1.7 million. In 2018 the cost of recycling via the RSC was approximately \$375 per tonne (for collection, consolidation, and marketing). This does not include transportation, which adds another \$50 per tonne.

The previous memo (Memo 2: Potential Energy Recovery and Residual Waste Management Options) included a strategy to review efficiency of the solid waste facility network. Maximizing efficiencies is an important strategy that will help with lowering the overall costs of the solid waste management system.

Strategies to Address Other Solid Waste Issues Not Addressed To Date

The two strategies presented in this section address issues that have emerged during the planning process or that have not been addressed adequately to date by previous potential strategies.

STRATEGY 1. OFFER CURBSIDE COLLECTION IN RURAL AREAS

Seven member municipalities provide curbside garbage collection, either paid through taxation or utilities for solid waste services. Residents within the PRRD who do not receive curbside collection must self-haul the material to a nearby transfer station or landfill, where residents pay tipping fees. Fees are applied at all landfills and manned Transfer Stations with the exception of Hudson's Hope Transfer Site and Tumbler Ridge Transfer Site, where residents pay for waste disposal through municipal taxation.

Applicable Guiding Principles

- ♦ *Promote the first 3Rs (Reduce, Reuse and Recycle) with targeted efforts*
- ♦ *Prevent recyclables from going into the garbage wherever practical*

At a COW meeting in February, members asked for the PRRD to review the possibility to offer curbside collection to rural residents. The COW reflected concerns that recycling and garbage disposal is not currently as accessible for rural residents as for residents of the municipalities.

Since the Regional District is currently not providing any curbside collection service and only drop-off services to residents at landfills and Transfer Stations, it is difficult to provide an accurate cost estimate of a curbside collection service.

Under the Recycle BC program, Regional Districts are eligible to join the program as contracted collectors if they implement a curbside collection program for recyclables, provided that the area meets a number of criteria (e.g. minimum population of 5,000 residents, household density of > 0.42 households/hectare, etc.). Additionally, the service area must have had a curbside garbage collection program in place for a minimum of two years⁴. A partnership with Recycle BC's recycling program requires low recycling contamination rates (3% contamination threshold), which can be difficult for some areas to meet without significant education efforts.

The Regional District of Kitimat Stikine (RDKS) offers a three stream curbside collection (recycling, organics and garbage) for the 3,000 households in the Greater Terrace Area, which covers an area of

⁴ Recycle BC, Curbside Eligibility Criteria Consultation Presentation Material, November 13, 2019.

2,500 ha. The RDKS is actively working to develop a partnership with Recycle BC to get financial support for the residential recycling curbside collection in the Greater Terrace Area to lower overall collection costs. Without partnership with Recycle BC it is costing the RDKS approximately \$176 per hectare or \$147 per household per year. In addition to collection costs, the RDKS is also paying processing fees for recyclables.

Table 2 shows potential collection costs in the PRRD's rural areas using RDKS per-household and per-hectare collection costs.

Table 2 Estimated curbside collection costs in PRRD's rural areas using population density and area costs from the Regional District of Kitimat Stikine.

Service Area ⁵	Households (Civic address count)	Area (ha)	Population Density (households/ha)	Estimated Collection Costs based on # households (\$)	Estimated Collection Costs based on area size (\$)
Electoral Area B	2,370	1,675,825	0.001	\$348,426	\$295,646,294
Electoral Area C	2,949	59,731	0.049	\$433,548	\$10,537,642
Electoral Area D	2,959	1,182,622	0.003	\$435,018	\$208,636,213
Electoral Area E	1,553	1,677,842	0.001	\$228,315	\$296,002,278
Estimated Total Costs				\$1,445,308	\$ 810,822,427

When collection costs from the RDKS are applied to the PRRD's rural areas, it is clear that a collection service is likely to be costly. However, the extent of the cost is still unclear. It is likely to cost the PRRD at least \$1.4 million per year in collection costs to provide a curbside collection service to all its rural areas, but the total costs are most likely even higher. The RDKS provides collection to a service area with 0.42 households/hectare and the PRRD has a density of only 0.136 households/hectare in its most densely populated area; Charlie Lake. Charlie Lake Fire Protection Area is part of Electoral Area C which has a population density of only 0.049 households/ hectare. Using costs from RDKS, a three stream curbside collection introduced in only Charlie Lake is likely to cost between \$244,000 and \$2.1 million.

Overall there are many factors that influence collection costs, such as proximity between serviced households, distance to the processor/disposal site, etc. When looking at the extremely high cost (over \$800 million) derived by using PRRD's area size, it is obvious that the RDKS costs cannot easily be translated to the PRRD areas. A cost assessment that takes into account PRRD's unique parameters would be required to better estimate rural curbside collection costs.

⁵ Service areas exclude incorporated communities. These already have curbside collections in place.

If the PRRD were to offer curbside collection, residents would still require access to depots for materials not suited to collect at the curbside, such as bulky waste or larger quantities of garbage. Therefore it is difficult to realize cost savings in other areas if a curbside collection service was provided.

It would be suitable for the PRRD to assess the feasibility of a rural curbside collection service. The cost-effectiveness may change if for example Recycle BC begin to offer financial incentives to rural communities or if there is interest from private service providers to collaborate. The feasibility assessment will need to address how collection costs can be funded.



Strategic Actions

1A Assess the feasibility of a rural curbside collection service and implement if feasible.

STRATEGY 2. DEVELOP AN ILLEGAL DUMPING STRATEGY

Illegal dumping is an ongoing issue for the PRRD. The Region has many rural areas with significant distances between transfer stations and landfills. In addition to illegal dumping of waste materials away from waste management facilities, there is also frequent public abuse of unmanned transfer stations (Figure 1). Some of the main factors influencing illegal dumping include the disposal cost, the perceived inconvenience to access disposal facilities, and a lack of education on local waste disposal and recycling options. Residents may be unaware of convenient disposal options in their area.

In accordance with the last RSWMP, the PRRD is planning to continue with the consolidation and replacement of the remaining unmanned transfer stations in the Region, to provide secure and attended full-service sites as the main strategy to limit abuse. During the Plan update, PTAC and COW will be asked if the PRRD should continue the consolidation.

The PRRD is currently addressing illegal dumping through the following initiatives:

- Providing education and promotion of current options to recycle and dispose of waste safely at a waste management facility.
- Encouraging people to report illegal dumping incidents on Crown Land and supporting community clean-up efforts. Residents can report illegal dumping by calling the RAPP (Report all Poachers and Polluters).
- Optimizing operating hours at transfer stations to discourage illegal dumping.
- Piloting spring and fall clean-up events for residents and businesses to clean up their properties and dispose of material generated from their own property. Tipping fees are waived at all landfills, and Tier 1 and Tier 2 transfer stations during the event. .
- Waiving tipping fees for the waste collected via roadside clean-up programs. The clean-up efforts involve volunteer groups and must be restricted to road right-of-ways that are Crown



Figure 1: Public Abuse at Unmanned Transfer Station

land. A contractor hired by the Province collects the bagged waste and brings it to the landfills, where they are entitled up to \$500 of waived tipping fees.

In 2018, there were incidents reported via RAPP for illegally dumped materials. Incidents of illegal dumping reduced during the spring clean-up campaign in 2019. However, it is too early to establish a correlation between waiving of tipping fees and reduced illegal dumping. During the 2020 Spring and Fall Clean Up events, the Tier 1 and Tier 2 Transfer Stations will be extending the hours of operations to 7 days week of the two week event.

Although the PRRD's previous RSWMP included a commitment to develop an illegal dumping strategy, a strategy was never developed.

It would be beneficial to develop an inter-agency working group aimed to identify solutions and mitigation strategies for illegal dumping. The working group could for example include representatives from the PRRD, member municipalities and electoral areas, the local Conservation Office, First Nation communities, neighbouring Regional Districts and the RCMP.

An illegal dumping strategy can set out the responsibilities of all parties, actions to take and data reporting requirements to improve tracking, outreach, and staffing. The first step in forming a strategy could be to conduct a survey to determine the most common materials illegally discarded and the most frequent problem areas. This will provide a basis for types of materials and "hot spots" on which to build an education campaign and clean-up and enforcement programs.

The strategy can include, but is not limited to, the following potential actions:

- Assess the most common materials illegally discarded and the most frequent problem areas.
- Re-assess level of access to rural Transfer Stations.
- Conduct targeted outreach campaigns if/when specific stakeholder groups are identified.
- Establish a reporting mechanism where residents (e.g. neighborhood watch programs) and outdoor groups can report dumping location, to be targeted for contracted / volunteer cleanup.
- Restricting access and installing cameras at popular dumping sites.
- Post signs at frequent illegal dumping sites to educate about reporting and potential fines for illegal dumping.
- Establish enforcement capacity.

The strategy should have input from stakeholder groups such as First Nations, the agricultural community (e.g. the BC Cattlemen's Association), BC Hydro, and back-country user groups (mountain bikers, fishermen, etc.).

Applicable Guiding Principles

- ♦ *Support polluter and user-pay approaches, and manage incentives to maximize behaviour outcomes where practical*
- ♦ *Collaborate with other Regional Districts and develop collaborative partnerships with interested parties wherever practical*
- ♦ *Ensure all waste materials are managed responsibly as technology or local options are developed*

The working group may want assess the suitability of providing access to disposal of garbage at all rural Transfer Stations during all hours with a drop-off option by gates for residential small garbage volumes when the sites are closed.



Strategic Actions

- | | |
|----|--|
| 2A | <i>Establish an inter-agency working group and develop an illegal dumping strategy aimed to improve tracking and reduce the number of illegal dumping incidents.</i> |
| 2B | <i>Prepare and implement strategy including assess illegally dumped materials, identify problem areas, assess accessibility to Transfer Stations, improve public outreach and enforcement.</i> |

STRATEGIES TO FULLY FUND SOLID WASTE MANAGEMENT

The PRRD is facing similar challenges to many other Regional Districts across BC including:

- Diversion programs (e.g. recycling and education) requiring increasing resources, for example staffing and increased costs (capital and operational).
- Revenues from landfill tipping fees are decreasing due to decreasing disposal tonnages (often thanks to the success of diversion programs).
- Challenges with providing cost effective services across a large network of solid waste facilities.
- Resistance by residents and businesses to higher fees and increasing taxes.

Tipping fees can be used as an effective means to encourage waste diversion. However if solid waste services are mainly funded via tipping fees, increased diversion can result in increased costs and decreased revenues, which results in a long term financial shortfall. Some Regional Districts with close proximity to a neighbouring region with lower tipping fees have seen waste generators hauling waste out of the region to avoid high disposal costs (waste and tipping fee leakage).

Table 3 shows and overview of the tipping fees for MSW set by PRRD's neighbouring jurisdictions.

MEMORANDUM

Table 3 Overview of tipping fees for MSW set by neighbouring jurisdictions.

Region	Residential tipping fees (\$/tonne)	ICI tipping fees (\$/tonne)	Contaminated/un-segregated loads	Comments
Regional District of Kitimat Stikine (RDKS)	\$110	\$110	\$100 / \$500 fine depending on nature of contamination	<p>The RDKS is divided into two service areas with separate funding models; cost sharing is not possible between the service areas as per current bylaws. One service area (rural and smaller communities) is fully funded by taxation and First Nations contributions. The other service area (Terrace and surrounding communities) is funded through taxation and tipping fees. The Terrace service area is currently operated with a surplus; however, the service area for smaller communities is experiencing financial deficits.</p> <p>Residents in the Terrace service area are provided curbside collection and tipping fees are mainly collected from commercial and industrial customers. 25% surcharge is applied to out-of-service-area waste such as waste generated by industry.</p> <p>All RDKS facilities are manned.</p>
Regional District of Fraser Fort George (RDFFG)	\$90	\$90	\$180.00/tonne	<p>Solid waste management services are funded through a combination of tax requisition and tipping fees. RDFFG's tax requisition cover approximately 15% of the solid waste expenditures based on the 2020 budget.</p> <p>The majority of RDFFG's facilities are manned.</p>
Northern Rockies Regional Municipality	\$40 (≥500kg)	\$40 (≥500kg)	N/A	<p>Solid waste management services are funded through a combination of tax requisition and user fees. Based on the 2019 budget, approximately 60% of the solid waste management expenditures were expected to be funded through taxation. The manned regional landfill has a scale and charges tipping fees.</p>

Region	Residential tipping fees (\$/tonne)	ICI tipping fees (\$/tonne)	Contaminated/un-segregated loads	Comments
Regional District of Bulkley-Nechako	No tipping fees charged	N/A	N/A	Mainly funded through taxation. Tipping fees are applied to C&D waste, contaminated soil and white goods with ozone depleting substances. RDBN commits to develop a strategy to increase cost recovery from municipal solid waste and other materials in the RDBN in the near future (RDBN SWMP, October 2018). In developing the strategy the RDBN will reassessing the feasibility of implementing tipping fees at all facilities. We understand that the RDBN only has manned facilities.
Cariboo Regional District	Central Cariboo \$70.00 (≥500kg)	\$70	\$200.00/tonne	Volumetric tipping fee applied at sites without scales. MH's understanding is that the solid waste system is partially funded by taxes. Many facilities appear unmanned.
	South Cariboo \$25.00 (≥350kg)	\$40	\$50.00 (\$80.00 commercial loads)/tonne	
Grande Prairie, AB	No tipping fees charged*	\$95	\$190.00/tonne	*Free to residents. \$95.00 per tonne for non-member residents. Limited information is available on the funding model and staff at facilities.
Clear Hills County, AB	No tipping fees charged	N/A	N/A	No tipping fees stated on website and it appears all services are payed through taxes. Operates their own landfill - Clear Hills County Landfill. All transfer stations that accept waste appear manned.
Saddle Hills County, AB	No tipping fees charged	\$95	\$190.00/tonne	Using the landfill in Grande Prairie County. Residents can use the landfill and Saddle Hills County transfer stations for free. Commercial tipping fees apply. Hence, the solid waste system is largely tax funded. All facilities appear manned.

As illustrated by the table above, the tipping fees vary between different jurisdictions. Many accept residential disposal at no charge often due to solid waste facilities being unmanned or facilities may be lacking scales. Based on MH's experience, taxation is the dominating funding mechanism in northern parts of the Province. The tipping fees of PRRD and of many neighbouring jurisdictions are substantially lower than many southern Regional Districts.

The following section provides a summary of five potential strategies and initiatives that aim to improve the financial effectiveness and funding of solid waste management in the Region.

STRATEGY 3. ASSESS COST RECOVERY THROUGH TIPPING FEES AND TAXATION

The implementation of potential strategies and actions identified during the planning process in the previous two memos will result in increases to operational and capital costs. These additional costs will need to be recovered through increases in taxation or tipping fees. The PRRD may want to assess cost recovery options to diversify revenue sources and review the long term financial performance of the system.

After the Comox Valley Regional District updated its Solid Waste Management Plan in 2012, there were questions about how new initiatives, such as necessary landfill upgrades, on-going landfills closures and a new composting facility would be paid for. A financial model was developed to determine long term costs and assess whether current revenues would be enough to pay for the system over time.

The result of the analysis was to increase tipping fees and establish a new tax for all residents in order to fully fund the system. The tipping fees were raised substantially from \$90 per tonne to CVRD's current fee of \$130/tonne). After raising tipping fees and introducing tax requisition the CVRD has reviewed these rates annually to assess if they are sufficient. The Capital Regional District also faced similar challenges – additional waste reduction and diversion initiatives resulting in higher costs and lower revenue from tipping fees. Long term financial modeling was used to inform the necessary tipping rates sufficient to pay for the solid waste system over time.

Any new programs or facilities, such as a Regional Waste to Energy facility, will result in increased costs to the PRRD. It is important to forecast these costs and confirm sources of revenue (e.g. tipping fees and taxation) and rates that will be required to fund the system.

Applicable Guiding Principles

- ♦ Support polluter and user-pay approaches, and manage incentives to maximize behaviour outcomes where practical



Strategic Actions

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|----|---|
| 3A | Assess cost recovery model to implement tipping fees and taxation that fully funds the solid waste management system. |
|----|---|

STRATEGY 4. SET LIMIT ON ACCEPTABLE RECYCLING COST WHEN OTHER MANAGEMENT METHODS ARE CONSIDERED

The first memo (Memo 1: Potential Waste Diversion Options) identified the need to lobby for better service levels for existing Extended Producer Responsibility (EPR) materials managed in the Region and for the inclusion of new materials, regardless of the source (residential or ICI), under the Recycling Regulation. The PRRD wants to place a priority on encouraging stewardship organizations taking more responsibility for recycling in rural communities.

Applicable Guiding Principles

- ♦ *Ensure all waste materials are managed responsibly as technology or local options are developed*

To limit future cost increases to provide recycling services, the PRRD may also want to look for local alternatives to sending collected materials long distances for recycling while still diverting materials from landfills. The PRRD is piloting the use of cardboard and mixed paper in a vermicomposting process in the summer of 2020.

As a last resort, the PRRD may want to set an upper limit for acceptable recycling costs. If the cost threshold is exceeded, the PRRD would consider landfilling, which is less favourable based on the 5R waste pollution prevention hierarchy. As long as the recycling costs exceed the agreed limit, alternatives to recycling are implemented until recycling costs can be reduced below the agreed threshold. A cost threshold would be revisited every year.

To enable the flexibility to landfill recyclables when recycling is cost prohibitive, the PRRD and its member municipalities will need to consider amendments to the bylaws to allow this alternative practice. The Ministry may not be fully supportive of such changes and early discussions with Ministry representatives are encouraged if this strategy is favoured.

This is a cost-reduction approach that can have negative impacts that need to be carefully considered. For example, if landfilling is deemed as the only feasible option, the entire concept of source segregation would come into question. The public may not understand why anyone should continue to separate recyclables at the household, and this can undo the education and outreach efforts for recycling that have been undertaken by the PRRD and member municipalities over the last decade. There could be push back from the public on this approach - the public may either be philosophically opposed to landfilling recyclables, or the public may question why any recycling should be undertaken at all (e.g. why not landfill everything?).

Alternatively, the PRRD may simply want to continue to lobby for improved EPR programs when producers are taking increased responsibility for the end-of-life collection and recovery of their materials in the Region. In addition the PRRD may want to consider charging higher tipping fees for other materials and/or raising taxes to sufficiently fund recycling, which is the main objective of Strategy 3. As outlined in the memo on Waste Diversion Options, PTAC and COW wanted to see more education for residents about the cost of recycling in the Region and on ways residents can help to reduce costs.



Strategic Actions

- 4A *Establish cost threshold when alternative lower cost options (e.g. burning or landfilling) are pursued until recycling is no longer cost prohibitive.*
- 4B *Lobby for improved EPR whilst increasing tipping fees for other materials and/or raising taxes to sufficiently fund recycling and educate residents about the cost of recycling.*

STRATEGY 5. Harmonize Residential Disposal Rates

Rural residents have expressed a concern that they are subjected to more tipping charges resulting from the current system, compared to residents in areas with garbage collection. Residents within the PRRD who do not receive curbside collection of garbage must self-haul the material to a Transfer Station or Landfill. All landfills and manned Transfer Stations collect tipping fees from residents (with the exception of Hudson's Hope Transtor Site and Tumbler Ridge Transtor Site, where residents pay for waste disposal through municipal taxation). PRRD staff have noted that some residents are avoiding manned sites to access free residential disposal at unmanned sites.

Applicable Guiding Principles

- ♦ *Ensure all waste materials are managed responsibly as technology or local options are developed*

To provide similar levels of service and charges to both residents of unincorporated and incorporated communities, the PRRD can either provide a rural curbside collection service (refer to Strategy 1) or alternatively revise the current fee structure at the Rural Transfer Stations and Landfills. The PRRD could look at the feasibility of offering 24/7 access to free residential disposal at manned Rural Transfer Stations for bagged (small-volume) sorted household waste. This would not be needed at the Landfills as residents have access to curbside collection services here.

Based on 2019 data, residential tipping fees account for approximately \$860,000 in annual revenue and a small portion (approximately \$107,000) came from Rural Transfer Stations (including Dawson Creek TS). The rest came from residents paying weight-based tipping fees at the landfills. The changes to the fee structure would apply to both Rural Transfer Stations and Landfills.

By waiving the tipping fee for residential customers at Transfer Stations and Landfills and making disposal more accessible to all residents, the PRRD could potentially realize cost savings in other areas. The PRRD would be able to cease the spring and fall clean-up events. The 2019 events costed the PRRD \$184,000, not including lost tipping revenue. Based on the 2019 pilot, the quantities of waste collected during the clean-up event equated to \$200,000 of waived (lost) tipping fees. The PRRD may have received waste during these events that would have never been disposed if it was not for the free clean-up initiative. In addition the events may have helped to prevent illegal dumping and reduce associated clean-up costs.

In addition the PRRD would be able to cease the coupon program, which can save approximately \$72,000 per year. This estimate is based on the postage costs for the coupons and the average monthly waste quantities disposed of since May 1, 2018 using coupons.

The PRRD is encouraged to investigate and pilot the waiving of residential tipping fees at transfer stations and landfills prior to a system wide implementation.

The PRRD will need to consider the importance of having a solid waste management system that is based on user-pay incentives in the context of MOE's Provincial guiding principles for regional solid waste plan developments, which support the user-pay approach. The potential move away from user-pay system may require the PRRD to provide further justification to the Ministry.

It will be important that sites still are still open during specified operating hours to accept recyclable materials. Facility staff have an important role in educating residents on waste diversion options available and which materials are prohibited from disposal (e.g. used oil and anti-freeze products, paint, flammable liquids, pesticides, waste gasoline, and electronics).

The PRRD may also want to revisit waste disposal fees paid by First Nation communities in lieu of taxes to reflect the drive to harmonize residential disposal rates across the Region.



Strategic Actions

- | | |
|----|--|
| 5A | <i>Remove tipping fees for small volumes of sorted household garbage at Transfer Stations and Landfills and fund disposal via taxation.</i> |
| 5B | <i>Review waste disposal fees paid by First Nation communities in lieu of taxes and adjust to align with PRRD's Regional residential disposal rates.</i> |

STRATEGY 6. Incentivize ICI Waste Diversion by Increasing Disposal Fees

ICI waste is only received at the Bessborough, Chetwynd, and North Peace Regional Landfills and makes up approximately 75% of the waste that is received at the landfills. An analysis of ICI waste quantities accepted over the last five years at PRRD's Landfills shows that ICI MSW accounts for the majority of the ICI waste materials (48% of the waste accepted), followed by soils (34%) and separated bagged and bulky waste account (30%), and Demolition, land clearing, and construction waste (18%) and diverted wood waste (15%).

Applicable Guiding Principles

- ♦ *Promote the first 3Rs (Reduce, Reuse and Recycle) with targeted efforts*
- ♦ *Support polluter and user-pay approaches, and manage incentives to maximize behaviour outcomes where practical*

A significant portion of that MSW, which is currently being landfilled, is divertible material. A waste characterization study of the residual waste disposed at the PRRD's Landfills was conducted by Tetra Tech in 2018. The report presented the proportion of waste received at all PRRD landfills by sector. The waste composition study showed that the largest components of ICI⁶ waste were compostable organics (32%), paper (19%) and plastic (12%). The study also showed that work camps, which are a large source of ICI waste in the PRRD, have exceptionally high organics diversion potential, with compostable organics representing 52% of the waste stream.

The PRRD may want to encourage greater ICI waste diversion and provide an effective deterrent for the disposal of recyclable materials by increasing disposal fees for commercial solid waste compared to residential sources. The PRRD may want to either increase disposal fees across all waste categories, including those that are also diverted from landfilling, such as soils, wood waste, shingles and scrap

⁶ The ICI sector includes businesses and institutions such as restaurants, grocery stores, light industrial facilities, hospitals, schools and work camps.

metal. Alternatively the PRRD may want to simply increase disposal fees of residual waste (i.e. non-divertible) material, and in particular the disposal fee for unsorted MSW that contain recyclables.

Based on the 5 year average, ICI waste generators contribute approximately \$3,880,000 in tipping fees at the Regional Landfills annually. With option 1, the PRRD would increase fees across all waste categories by the same increment. For example compared to the five year average, a 5% increase in ICI fees would result in increased revenues of \$194,000 whereas a 20% fee increase would result in a revenue increase of \$776,000.

In option 2, the PRRD would keep fees for separated/divertible material unchanged and only increase ICI fees for mixed waste, controlled, and restricted waste. When compared to the five year average, If ICI fees are increased 10% for these waste categories, there could be a potential increase to the budget of approximately \$172,000 whereas if the fees are increased 50%, there could be a potential increase to the budget of approximately \$861,000.

By keeping the fees of divertible/separated waste low compared to disposal fees for mixed waste loads, controlled waste, and restricted waste, the PRRD can more efficiently encourage improved waste diversion of waste and may not cause increased illegal dumping of ICI wastes.

Along with fee increases, the PRRD is encouraged to increase education efforts to affected stakeholder groups about required waste stream waste separation requirements, material restrictions, and upcoming disposal fees. The PRRD may want to obtain feedback from the ICI Waste Working Group, which has been proposed as part of the updated RWMP to develop an overall ICI waste diversion strategy



Strategic Actions

- | | |
|----|---|
| 6A | <i>Gradually increase ICI disposal fees for unsorted waste, controlled, and restricted waste and carry out education and outreach program to implement changes and improve waste diversion.</i> |
|----|---|

STRATEGY 7. INCENTIVIZE RESIDENTIAL WASTE DIVERSION BY INCREASING DISPOSAL FEES FOR UNSORTED WASTE

The PRRD's current solid waste fee bylaw does not distinguish between sorted and unsorted waste. The PRRD may want to revise the bylaw to better incentivize sorting and segregation of recyclable materials and penalize residents for disposing unsorted garbage containing materials with local options for diversion. This strategy aligns with the previous one which targets ICI waste diversion.

The PRRD is encouraged to increase education efforts to residents about the required waste stream waste separation requirements and the implication on tipping fees. The PRRD will also need to consider enforcement measures such as protocols for facility operators to follow when residents bring unsorted waste.

Applicable Guiding Principles

- ♦ *Promote the first 3Rs (Reduce, Reuse and Recycle) with targeted efforts*
- ♦ *Support polluter and user-pay approaches, and manage incentives to maximize behaviour outcomes where practical*
- ♦ *Prevent recyclables from going into the garbage wherever practical*



Strategic Actions

- 7A Update bylaw to increase tipping fees for unsorted household garbage at all manned solid waste facilities.
- 7B Provide education and enforcement to support bylaw implementation.

POTENTIAL IMPACTS ON COSTS

There are many strategies involving investigations into particular aspects of the waste management system. Investigations that show a strong cost/benefit case are likely to lead to implementation. The PRRD is committed to considering environmental, social and economic implications for all assessments.

Table 4. Anticipated financial impact related to the identified strategies.

#	Strategy	Operational Costs	Capital Costs	Comments
Other Solid Waste Services				
1	Offer Curbside Collection in Rural Areas	High	Medium - High	Capital costs depends on if the service is provided using PRRD-owned collection trucks or contracted. Either way, this option poses significant costs to PRRD and tax payers.
2	Develop an Illegal Dumping Strategy	Low-Medium	Low	Costs depends on extend of illegal dumping strategy and associated actions.
Solid Waste System Financing				
3	Assess Cost Recovery Through Tipping Fees and Taxation	Low-Medium	Low	
4	Set Limit on Acceptable Recycling Cost When Other Management Methods are Considered	Low-Medium	Low	
5	Harmonize Residential Disposal Rates	Low	Low-Medium	The extent of infrastructure changes to allow 24/7 access to garbage disposal will determine capital costs.
6	Incentivize ICI Waste Diversion by Increasing Disposal Fees	Low-Medium	Low	A revised tipping fee structure must be supported by an educational and outreach program as well as enforcement measures. The extent of this program determine operational costs during the implementation phase.
7	Incentivize Residential Waste Diversion by Increasing Disposal Fees for Unsorted Waste	Low-Medium	Low	Same as above.

NEXT STEPS

During the PTAC and COW meetings on April 22/23, 2020, committee members will be informed of the potential strategies highlighted in this Memo. There will be an opportunity to provide feedback to ensure that all feasible options have been explored. Committee members will also be asked to identify if there are any options that are not in the interest of the Region to pursue. Through a group exercise during the PTAC meeting, members will be asked to consider the importance of each strategy and corresponding actions in terms of high and low priority for the Region.

The strategies that are short listed at the PTAC and the COW meetings will be part of a final memo of all Preferred Options, which will be considered by the same committees at meetings on June 25/26. Committee members will then have a second chance to review the list of preferred options. This process will inform the content of the updated RSWMP, which will be brought to the Public for consultation later in 2020.

FEEDBACK FORM – Potential Options for Other Solid Waste Services & System Financing

- To be used by:** Members attending the PTAC meeting on April 22, 2020, or the COW meeting on April 23, 2020, via teleconference and those unable to attend the meeting.
- Submission:** E-mail scanned copy of the completed form to Veronica Bartlett, vbartlett@morrisonhershfield.com by Wednesday, April 29.
- Instructions:** Please indicate how you prioritize the different strategies presented in the Report *re: Memo: Potential Options for Other Solid Waste Services & System Financing to Consider for Inclusion in the Regional Solid Waste Management Plan* attached to the meeting agenda package. The purpose of the exercise is to narrow down the strategies and actions to be considered for the Preferred Options.

Strategies to Address Other Solid Waste Issues

For each strategy please select if it is of:

- ***High priority,***
- ***Lower priority, or***
- ***Not in the interest of the region to pursue***

Where applicable and warranted, provide justification, comments, or notes relating to the proposed strategies and actions selected; this will provide some context for your selection. Your feedback is important to us and will be incorporated in Morrison Hershfield's recommendation of strategies to be considered for inclusion as part of the Preferred Options.



#	Strategy & Possible Actions	Priority	Comments
Strategies to Address Other Solid Waste Issues			
1	Offer curbside collection in rural areas A. Assess the feasibility of a rural curbside collection service and implement if feasible.	<input type="checkbox"/> High Priority (0-5yrs) <input type="checkbox"/> Lower Priority (5-10+ yrs) <input type="checkbox"/> Not in the Interest of the Region to Pursue	
2	Develop an illegal dumping strategy A. Establish an inter-agency working group and develop an illegal dumping strategy aimed to improve tracking and reduce the number of illegal dumping incidents. B. Prepare and implement strategy including assess illegally dumped materials, identify problem areas, assess accessibility to Transfer Stations, improve public outreach and enforcement.	<input type="checkbox"/> High Priority (0-5yrs) <input type="checkbox"/> Lower Priority (5-10+ yrs) <input type="checkbox"/> Not in the Interest of the Region to Pursue	

#	Strategy & Possible Options	Priority	Comments
Strategies to Fully Fund Solid Waste Management			
3	Assess cost recovery through tipping fees and taxation A. Assess cost recovery model to implement tipping fees and taxation that fully funds the solid waste management system.	<input type="checkbox"/> High Priority (0-5yrs) <input type="checkbox"/> Lower Priority (5-10+ yrs) <input type="checkbox"/> Not in the Interest of the Region to Pursue	



#	Strategy & Possible Options	Priority	Comments
4	Set limit on acceptable recycling cost when other management methods are considered A. Establish cost threshold when alternative lower cost options (e.g. burning or landfilling) are pursued until recycling is no longer cost prohibitive. B. Lobby for improved EPR whilst increasing tipping fees for other materials and/or raising taxes to sufficiently fund recycling and educate residents about the cost of recycling.	<input type="checkbox"/> High Priority (0-5yrs) <input type="checkbox"/> Lower Priority (5-10+ yrs) <input type="checkbox"/> Not in the Interest of the Region to Pursue	
5	Harmonize residential disposal rates A. Remove tipping fees for small volumes of sorted household garbage at transfer stations and landfills and fund disposal via taxation. B. Review waste disposal fees paid by First Nation communities in lieu of taxes and adjust to align with PRRD's Regional residential disposal rates.	<input type="checkbox"/> High Priority (0-5yrs) <input type="checkbox"/> Lower Priority (5-10+ yrs) <input type="checkbox"/> Not in the Interest of the Region to Pursue	
6	Incentivize ICI waste diversion by increasing disposal fees A. Gradually increase ICI disposal fees for unsorted waste, controlled and restricted waste and carry out education and outreach program to implement changes and improve waste diversion.	<input type="checkbox"/> High Priority (0-5yrs) <input type="checkbox"/> Lower Priority (5-10+ yrs) <input type="checkbox"/> Not in the Interest of the Region to Pursue	



#	Strategy & Possible Options	Priority	Comments
7	Incentivize residential waste diversion by increasing disposal fees for unsorted waste A. Update bylaw to increase tipping fees for unsorted household garbage at all manned solid waste facilities. B. Provide education and enforcement to support bylaw implementation.	<input type="checkbox"/> High Priority (0-5yrs) <input type="checkbox"/> Lower Priority (5-10+ yrs) <input type="checkbox"/> Not in the Interest of the Region to Pursue	





REPORT

To: Committee of the Whole

Report Number: FN-COW-001

From: Lyle Smith, Chief Financial Officer

Date: April 8, 2020

Subject: 2020 Regional Grant-in-Aid Release of Funds

RECOMMENDATION #1: *[Corporate Unweighted]*

That the Committee of the Whole receive the April 8, 2020 report “2020 Regional Grant in Aid Release of Funds” for discussion.

RECOMMENDATION #2: *[Corporate Weighted]*

That the Committee of the Whole recommend that the Regional Board authorize a grant in the amount of \$50,000, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to the Bear Mountain Nordic Ski Association to assist with trail development and upgrades for the Nordic ski trails.

RECOMMENDATION #3: *[Corporate Weighted]*

That the Committee of the Whole recommend that the Regional Board authorize a multi-year grant in the amount of \$4,000 per year for three years beginning in 2020, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to the Dawson Creek Scouts to assist with their annual year end camp.

RECOMMENDATION #4: *[Corporate Weighted]*

That the Committee of the Whole recommend that the Regional Board authorize a multi-year grant in the amount of \$2,000 per year for three years beginning in 2020, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to the Dawson Creek Triathlon Association to assist with the Dawson Creek Triathlon being held annually in July.

RECOMMENDATION #5: *[Corporate Weighted]*

That the Committee of the Whole recommend that the Regional Board authorize a grant in the amount of \$3,000, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to the Fort St. John and District Kennel Club to assist with their Annual Dog Show being held from May 13-18, 2020.

RECOMMENDATION #6: *[Corporate Weighted]*

That the Committee of the Whole recommend that the Regional Board authorize a grant in the amount of \$10,000, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to the Fort St. John Literacy Society to assist with Dolly Parton’s Imagination Library program.

RECOMMENDATION #7: *[Corporate Weighted]*

That the Committee of the Whole recommend that the Regional Board authorize a grant in the amount of \$2,500, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to the High School Rodeo of BC Association to assist with the Provincial Championships being held from June 12-14, 2020.

RECOMMENDATION #8: *[Corporate Weighted]*

That the Committee of the Whole recommend that the Regional Board authorize a grant in the amount of \$20,000, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to the Northern Environmental Action Team to assist with the Climate Conversations Initiative.

RECOMMENDATION #9: *[Corporate Weighted]*

That the Committee of the Whole recommend that the Regional Board authorize a grant in the amount of \$12,394, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to the North Peace Search and Rescue Society to assist with mapping technology improvements.

RECOMMENDATION #10: *[Corporate Weighted]*

That the Committee of the Whole recommend that the Regional Board authorize a grant in the amount of \$10,380, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to the North Peace SuperPark Society to assist with core operational costs.

RECOMMENDATION #11: *[Corporate Weighted]*

That the Committee of the Whole recommend that the Regional Board authorize a grant in the amount of \$5,600, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to the Northern Trails Heritage Society to assist with the Strengthening Pride in the Community Initiative.

RECOMMENDATION #12: *[Corporate Weighted]*

That the Committee of the Whole recommend that the Regional Board authorize a grant in the amount of \$20,000, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to the Peace Community Church Society to assist with the Taylor Food Security Project.

RECOMMENDATION #13: *[Corporate Weighted]*

That the Committee of the Whole recommend that the Regional Board authorize a grant in the amount of \$10,000, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to the South Peace Arts Society to assist with educational and professional workshops for local artists throughout the Peace Region.

RECOMMENDATION #14: [Corporate Weighted]

That the Committee of the Whole recommend that the Regional Board authorize a multi-year grant in the amount of \$20,000 per year for three years beginning in 2020, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to Special Olympics BC - Dawson Creek to assist with core operational costs.

RECOMMENDATION #15: [Corporate Weighted]

That the Committee of the Whole recommend that the Regional Board authorize a multi-year grant in the amount of \$20,000 per year for three years beginning in 2020, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to the Spirit of the West Pow Wow Society to assist with the Spirit of the Peace Pow Wow held annually in June.

RECOMMENDATION #16: [Corporate Weighted]

That the Committee of the Whole recommend that the Regional Board authorize a multi-year grant in the amount of \$170,000 per year for three years beginning in 2020, payable from Function 275 – Grants to Community Organizations, Regional Grant-in-Aid, to be issued to the STARS Foundation to assist with core operational costs.

BACKGROUND/RATIONALE:

This report is being brought forward to the Committee of the Whole as a result the Special Board meeting held on March 19, 2020 where the following resolution was made:

MOVED, SECONDED, CARRIED

That the "PRRD Five Year Financial Plan (2020 – 2024) Bylaw No. 2407, 2020" be adopted; further, that staff be prohibited from releasing the Regional Grants-in-Aid funds until such time as a process has been created to allow the Board to individually consider each of the applications within the 275 Grants-in-Aid budget for 2020.

The Regional Grant-in-Aid policy establishes guidelines for the evaluation and allocation of grants funds as part of the budget process, and has been included for reference. Grant funding may be used to assist eligible organizations to carry out projects, services or events that are regional in scope and benefit residents. Each grant application has been reviewed by staff to ensure applicants meet the eligibility criteria as outlined in the policy. The Committee of the Whole may wish to use the following criteria to determine the merit of each request:

- a. New, Incremental Initiatives;
- b. Community Need;
- c. Geographic Scope;
- d. Community Development; and
- e. Cost Effectiveness.

A summary of the 2020 Regional Grant-in-Aid funding requests and a copy of each application has been included with this report.

ALTERNATIVE OPTIONS:

1. That the Committee of the Whole provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

The 2020 budget commitment for Function 275 – Grants to Community Organizations is \$487,507.00. In the event that some of the Regional Grant-in-Aid funds currently identified are not released, those unspent funds will be carried forward as surplus.

COMMUNICATIONS CONSIDERATION(S):

None.

OTHER CONSIDERATION(S):

None.

Attachments:

1. 2020 Regional Grant-in-Aid Application Package
2. Regional Grant-in-Aid Policy

2020 Regional Grant-in-Aid Summary of Applications

Date Received	Applicant Name	Organization Type	Project Category	Project Description	Areas of Benefit	Year(s) Funding Requested	Total Project Cost	PRRD Contribution Request/year	Total PRRD Contribution Request	Previously PRRD funded (3 Yrs)	Meets Eligibility	Project Notes
31-Dec-19	Bear Mountain Nordic Ski Association	Not for Profit	Sport & Recreation	Trail upgrade and development of Nordic ski trails	PRRD	2020	\$87,500.00	\$50,000.00	\$50,000.00	2017 \$46,142.83 Regional Trails GIA; 2019 \$23414.95 Regional Trails GIA	Meets Eligibility	Note this applicant is usually funded through Regional Trails GIA. Funding to be used for trail building, improvements and upgrades; Applicant is funded typically through Regional Trails GIA (note - applicant missed deadline to apply of Nov 15th) , has previously received Area D & E rural grant funds for capital projects; Other funders include O'Reilly Welding-\$5,500, Brassey Creek Ranches \$7K, North Slope Enterprises \$15K, Fiber Options \$10K-pending.
9-Dec-19	Dawson Creek Scouts	Not for Profit	Social/Sport & Recreation	Operational funding to support annual year end camp in June	City of DC; Area D and Area E	2020, 2021, 2022	\$21,315.00	\$4,000.00	\$12,000.00	NEW Applicant	Organization operates as a not-for-profit under the national organization Scouts Canada; does not have a separate BC Society Number	Applicant did not respond to staff attempts to confirm not-for-profit status; Other sources of funding include \$1,000 Walmart grant, pending; \$1,500 in various annual fundraisers. Scouts Canada is a registered not-for-profit corporation.
18-Dec-19	Dawson Creek Triathlon Association	Not for Profit	Sport & Recreation	Dawson Creek Triathlon - July 12, 2020	PRRD	2020,2021,2022	\$30,000.00	\$2,000.00	\$6,000.00	NEW Applicant	Meets Eligibility	Event offers healthy, fun, family oriented opportunities for adults and children alike; supports tourism & hospitality; Other funders include In-Kind \$3K City DC; \$500 Dawson Coop; \$1K DC Physiotherapy.
31-Dec-19	Fort St. John & District Kennel Club	Not for Profit	Arts & Culture/Social/Sports & Rec	Annual Dog Show, May 13-18, 2020	City of DC, FSJ; District of Chet, HH, Taylor, Tumbler Ridge, Village of Pouce Coupe	2020	\$27,719.84	\$3,000.00	\$3,000.00	NEW Applicant	Meets Eligibility	Grant would be used to support costs to host event such as facility rental and entry fees; Other funding includes support for local sponsors approx. \$2-4K.
3-Dec-19	Fort St. John Literacy Society	Not for Profit	Social	Operational Program funding - Dolly Parton's Imagination Library Jan 1-Dec 31, 2020	Area B & C; FSJ; Hudson's Hope; Taylor	2020	\$67,519.00	\$10,000.00	\$10,000.00	NEW Applicant	Meets Eligibility	Other sources of funding FSJ Co-op \$5K pending; Enbridge \$2,500 confirmed; Shell \$5K pending
22-Dec-19	High School Rodeo of BC	Not for Profit	Social/sport & Recreation/youth	Provincial Championships June 12-14, 2020	PRRD	2020	\$45,600.00	\$2,500.00	\$2,500.00	2017 \$1000 Area B \$500 Area C \$500 for Gala Event; 2019 \$2,500 GTCO Spec Events for Sr Girls HSRBC Provincials	Meets Eligibility	Rodeo Provincial championship; City of FSJ contributes \$5,000 to this event.
31-Dec-19	NEAT- Northern Environmental Action Team	Not for Profit	Environmental	Climate Conversations	PRRD	2020	\$23,801.00	\$20,000.00	\$20,000.00	2018 \$2,000 Area B and C (BCR/PRA); 2019 \$47,251 Ec Dev	Meets Eligibility	Initiative to begin conversations on climate issues, locally; three sessions in total - one in north, one in south, one in east/west areas of region. No other funders disclosed.
30-Dec-19	North Peace Search and Rescue	Not for Profit	Emergency Services	Improvements to Mapping technology	Area B, C, E; City of FSJ, Dist HH, Taylor	2020	\$12,394.00	\$12,394.00	\$12,394.00	SAR grants provided in 2017 \$9,001.63; 2018 \$9,125.80; 2019 \$22,493.43	Meets Eligibility	Note this applicant receives grant funding under the SAR policy; this funding request is for an additional project they wish to complete. Funds would be used to upgrade and enhance mapping technology; no other funders disclosed.
31-Dec-19	North Peace SuperPark Society	Not for Profit	Social	Core Operational funding	Area B, Area C; City FSJ, Dist Chet, HH, Taylor, Tumbler Ridge, Village of PC	2020	\$16,380.00	\$10,380.00	\$10,380.00	2018 \$15,240 Area C BCR/PRA for mats	Meets Eligibility	Funding to support weekly "kidzclub" programs and twice/year "SuperKidz" camp. Other funding source \$6K from registration revenue
31-Dec-19	Northern Trails Heritage Society	Not for Profit	Heritage	Strengthening Pride in the Community, February 1, 2020 to September 30, 2020	PRRD	2020	\$14,400.00	\$5,600.00	\$5,600.00	2018 \$1K from GTCO, Tourism for "Circle Kiosk" project; 2017 and 2018 \$500 each year from Regional Parks to fund advertising in Auto Tour Guide.	Meets Eligibility	Heritage awareness campaign enlisting local museums to collaborate with local business to promote heritage by posting their business history and current events, through use of museum archiving. Other funders include \$800 Northern Rockies Regional Municipality, \$8,000 from partnering businesses.
27-Dec-19	Peace Community Church	Not for Profit	Social	Taylor Food Security Project, May 1, 2020 to Sept 30 2020	District of Taylor	2020	\$115,950.00	\$20,000.00	\$20,000.00	NEW Applicant	Meets Eligibility	Creation of a community area to produce native fruit producing bushes, trees, vines; Other funders include \$10K BC Hydro Go Fund, \$20K BC Hydro Agri Fund, \$65,950 Other grants and donations.
19-Dec-19	South Peace Arts Society	Not for Profit	Arts & Culture	Operational funding for workshops to be held in Chetwynd, Tumbler Ridge, Fort St John, Fort Nelson, Moberly Lake, and Dawson Creek from May 2020 to December 2020	PRRD	2020	\$52,200.00	\$10,000.00	\$10,000.00	2017 \$1,500 Area D PRA; 2018 \$12K Area D PRA \$9K, Area E PRA \$3K; 2019 \$11K Area D PRA, \$1K Area E PRA	Meets Eligibility	Workshop will be offered to support local artists through education, professional development and networking fostering a regional wide artist community. Other funding sources include \$15K BC Arts Council; \$20K Provincial Coop; \$2,500 BC Gaming, \$1K City of Dawson Creek.

2020 Regional Grant-in-Aid Summary of Applications												
Date Received	Applicant Name	Organization Type	Project Category	Project Description	Areas of Benefit	Year(s) Funding Requested	Total Project Cost	PRRD Contribution Request/year	Total PRRD Contribution Request	Previously PRRD funded (3 Yrs)	Meets Eligibility	Project Notes
31-Dec-19	Special Olympics Dawson Creek	Not for Profit	Sport & Recreation	Core Operational funding	Area D, E and City of Dawson Creek	2020,2021,2022	\$75,000.00	\$20,000.00	\$60,000.00	NEW Applicant	Meets Eligibility	Amount requested to support operational expenses including purchase of equipment, training for coaches and travel for athletes to competitions and training camps; Other funders include \$3,000 ViaSport, \$1,000 Shell; \$500 Knights of Columbus; \$7,000 Community Gaming.
31-Dec-19	Spirit of the West Pow Wow Society	Not for Profit	Arts & Culture/Heritage/Social /Sports & Recreation	15th Annual Spirit of the Peace Pow Wow, June 12-15, 2020	PRRD	2020,2021,2022	\$205,251.00	\$20,000.00	\$60,000.00	PRRD provided funds from GTCO Special Events from 2008-2012 and 2014 in amounts of \$750 to \$1000	Meets Eligibility	Core operational funding for promotion/advertising, honorariums for dances, cost of sound system, and insurance. Other funders include Industry funders \$5K, School District \$2K, Prov BC \$5K, applicant states applying to City FSJ for \$5K.
17-Dec-19	STARS - Shock Trauma Air Rescue Service Foundation	Not for Profit	Other - Emergency Protective Services - Critical Care	Core Operational funding	PRRD	2020,2021,2022	\$38,800,000.00	\$170,000.00	\$510,000.00	2017-2019 PRRD Multi-year grant for \$170,000/year for a total of \$510,000	Meets Eligibility	Other funding sources include \$9M Alberta Government; \$11.5M Alberta STARS Lottery; \$3.3M STARS Site Registration Program; \$1.8M AB & BC Municipalities. This is STARS second request for multi-year grant note the Regional GIA Policy Section 4.6 - Grant contributions to support operational funding for more than three consecutive years and in excess or \$50,000 per year will be evaluated by the Board of Directors to determine whether a service function should be established.
Totals							\$39,595,029.84	\$359,874.00	\$791,874.00			

PROJECT CATEGORY DEFINITIONS

Arts/Culture - Projects that enhance the provision and availability of arts and culture services and materials

Economic Development - Projects related to creating or enhancing economic opportunities

Environmental - Projects that enhance, protect or restore environmental values

Heritage - Projects that protect and interpret the region's heritage values

Social - Projects that support the health, well-being and diversity of individuals and communities

Sport/Recreation - Projects related to the provision of sports or recreation activities, tournaments or events

Date: December 17, 2019Society #: S-45828**Organization Information**

1. Organization Name: Bear Mountain Nordic Ski Association

Civic Address: 13562 Radar Lake Road

Mailing Address: PO Box 20133
(if different)

City: Dawson Creek **Postal Code:** V1G4X8

Contact Person: Jillian Squires **Phone Number:** 250-782-8796

Email: bearmountainnordic@gmail.com

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
| <input type="checkbox"/> | Economic Development | Projects related to creating or enhancing economic opportunities |
| <input type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input checked="" type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
| <input type="checkbox"/> | Other (Describe) | <u></u> |

3. Identify which electoral areas and municipalities this project, event or service will provide benefit to?

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Electoral Area B | <input checked="" type="checkbox"/> City of Dawson Creek | <input checked="" type="checkbox"/> District of Taylor |
| <input checked="" type="checkbox"/> Electoral Area C | <input checked="" type="checkbox"/> City of Fort St. John | <input checked="" type="checkbox"/> District of Tumbler Ridge |
| <input checked="" type="checkbox"/> Electoral Area D | <input checked="" type="checkbox"/> District of Chetwynd | <input checked="" type="checkbox"/> Village of Pouce Coupe |
| <input checked="" type="checkbox"/> Electoral Area E | <input checked="" type="checkbox"/> District of Hudson's Hope | |

4. Description of project, event or service:

The Bear Mountain Nordic Ski Association is seeking funding to implement the next phase of a multi-phase trail upgrade and development plan for the Bear Mountain Nordic Ski trails near Dawson Creek. The primary objective of the project is to improve drainage and watershed conditions by side cutting and sloping along existing trail surfaces, removing damaged and dangerous trees, and installing up to 30 new culverts and replacing 15 existing culverts that are deteriorating or are too small for current water volumes. The project will also involve necessary contouring, grading and ditching in order to clear up the trails. In the first phase of the project, the locations causing the largest issues with drainage and water-flow were addressed. This phase of the work will involve conducting the same work as previously undertaken on specified locations to ensure that drainage is improved and the treated trails are upgraded. Increased usability and public safety is our objective.



5. Project Start Date: April 1, 2020 Project End Date: August 15, 2020

6. Is this project, event or service part of your core operations? ☒ Yes ☐ No

7. Is the project, event, or service already provided in the community by another organization? ☐ Yes ☒ No

If yes, provide details:

8. Who will benefit from the project, event or service?

All residents of the regional district benefit from upgrades to the nordic ski facility. The trails are available to everyone for a low-cost, day-use fee or a yearly membership. Although located close to Dawson Creek, the facility attracts visitors from across the region who enjoy well-maintained multi-sport trails in a pristine natural setting. The facility is in use year round for all-season recreational sports.

9. What will those benefits be?

The trail upgrades that are planned will ensure that the trails remain viable and safe for public users for years to come. Providing a high quality trail system for all season use allows residents to enjoy healthy, affordable, family-friendly recreation on par with what they would be able to access in other communities in British Columbia. Recreational facilities contribute to the health and wellbeing of residents, as well as improving overall quality of life and retention of residents in the area. Improvements to the facility help the club expand local interest in trail sports (cross country skiing

Budget Information

10. Total Cost of the Project, Event or Service: \$ 87,500

11. Grant-in-Aid Amount Requested: \$ 50,000

12. For how many years are you requesting funding? ☒ 1 ☐ 2 ☐ 3

13. Will you receive other sources of funding? ☒ Yes ☐ No

14. Have you applied to other sources, including municipalities for funding? ☒ Yes ☐ No

15. Please describe other sources of funding and amounts as anticipated or received:

Amount: \$5,500 Source: O'Reilly Welding (anticipated)

Amount: \$7000 Source: Brassey Creek Ranches

Amount: \$10,000 / \$5,000 Source: North Slope Enterprises

Amount: \$9,000 / \$1,000 Source: Fibre Options Inc. (anticipated) /



Application Authorization

- ☒ I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I understand that if my application is successful, I will be required to provide a summary report that includes annual financial statements, a description of how funds were spent, and the outcomes achieved to the Regional District by **February 28** of the following year the grant funds were received.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I understand that the information provided in this application may be shared with the Board of Directors, Committee(s), Regional District staff and consultants.

Application Submission

Please submit all grant applications and attachments by email to prrd.dc@prrd.bc.ca on or before **December 31**. The following attachments must be included with your application:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Applicant Signature Jillian Squares, President, Bear Mountain Nordic

Continued from Question 9:

The trail upgrades that are planned will ensure that the trails remain viable and safe for public users for years to come. Providing a high quality trail system for all season use allows residents to enjoy healthy, affordable, family-friendly recreation on par with what they would be able to access in other communities in British Columbia. Recreational facilities contribute to the health and wellbeing of residents, as well as improving overall quality of life and retention of residents in the area. Improvements to the facility help the club expand local interest in trail sports (cross country skiing, snowshoeing, hiking, mountain biking, etc), which in turn results in increased revenues for local businesses that carry gear and provide related services. The facility also attracts tourism to the area, which will increase as improvements are made to the facility, providing valuable revenues to the service sector businesses in Dawson Creek and Chetwynd. The eventual goal is to develop a competition-class facility that would be able to host regional and provincial sporting events, bringing greater awareness of, and economic benefits to, the regional district. The facility is also utilized by community groups throughout the regional district such as the local Scouts troop and school groups from throughout School District 59, providing unique opportunities for skiing as well as outdoor education, orienteering, and recreational sports in all seasons.

The Bear Mountain Nordic Ski Association is seeking funding to implement the next phase of a multi- phase trail upgrade and development plan for the Bear Mountain Nordic ski trails near Dawson Creek. The primary objective of the project is to improve drainage and watershed conditions by side cutting and sloping along existing trail surfaces, removing damaged and dangerous trees and installing up to 30 new culverts and to replace 15 existing culverts that are deteriorating or are too small for current water volumes. The project will also involve necessary contouring, grading and ditching in order to clear up the trails. In the first phase of the project, the locations causing the largest issues with drainage and water-flow were addressed. This phase of the work will involve conducting the same work as previously undertaken on specified locations to ensure that drainage is improved and the treated trails are upgraded. Increased usability and public safety is our objective.

Detailed Project Budget:

Track hoe time @ \$150.00 per hour X 95 hrs. \$14,250.00
D-8 cat @ \$230.00 / hr. X 50 hrs. \$11,500.00
Skidsteer and attachments, @ \$85.00 X 110 hrs. \$9,350.00
Vibra Pac roller/packer @ \$85.00/hr. X 50 hrs. \$4,250.00
Pipe trailers \$150 / day at 30 days \$4500.00
Welding /fabricating 150hrs X \$80/hr \$12,000.00
Powersaw bucking/felling 120 hrs X \$80.00 \$9,600.00
Pipe costs \$6500.00
Seeding/fertilizing \$4600.00
Supervision \$250.00/ day 30 days \$7,500.00
Labourers 100 hrs. X \$35.00 \$3500.00

\$87,550.00

Bear Mountain Nordic Ski Association

Income Statement Apr 01, 2019 to Dec 23, 2019

REVENUE

Sales Revenue

Membership - Adult & Family	5,446.31
Youth Membership & Youth Program	0.00
Ski Lessons	0.00
Drop Box	50.52
Fundraising	13,975.00
Megal Lottery Deposits	-350.00
Mega Lottery Fundraising Commission	0.00
Donations - In kind	73,282.44
Donations	10.00
Donations - Shop/Caretaker	0.00
Donations - Adventure Playground	5,600.00
Donations - Solar Project	12,515.00
Grants	0.00
PRRD- Adventure Play ground grant	2,902.62
Northern Development Initiative Trust	47,568.00
Brush Removal Fundraising	0.00
Stump Grinder Rental	0.00
Grant - Coaching	245.00
Rental	0.00
Rental - Caretaker	0.00
Gaming	0.00
Coaching Clinic Fees	0.00
Trail Grooming (other locations)	0.00
Net Sales	161,244.89

Other Revenue

Equipment Rental	0.00
Interest Revenue	107.53
Miscellaneous Revenue	143.36
Total Other Revenue	250.89

TOTAL REVENUE	161,495.78
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EXPENSE

COST OF SALES

COST OF SALES2	0.00
Loss on Disposal of Assets	0.00
TOTAL COST OF SALES	0.00

General & Administrative Expenses

Advertising & Promotions	48.40
Bookkeeping - in kind	0.00
Caretaker facility	651.66
Course fee reimbursement	0.00
CCBC Coaching course expenses	0.00
Club activities	0.00
Coaching - in kind	0.00
Courier & postage	169.00
Contract work	0.00
Contract work - In kind	0.00
Society Fees	40.00
CCBC Registration Processing fees	29.98
CCBC Insurance	-47.00
DCAA Registration	0.00
Interest & Bank Charges	28.50
Insurance	0.00
Office Supplies	398.05
Non-eligible GST paid	693.79
Grant Applications	0.00
Fundraising costs	10.00
Miscellaneous	249.12
Safety Training	0.00
Ski Supplies	136.96
Ski Programs	208.65
Ski equipment	0.00
Ski Equipment - Adult Ski Program	0.00
Adventure Ski Playground	2,764.40
Trail Maintenance	2,206.97
Trail maintenance - In kind	0.00
Bridge repairs	0.00
PRRD Grant- Trails Maintenance	-400.00
Repairs & maintenance - in kind	0.00
Repair & Maintenance - equipment	2,625.91
Snowplowing	450.00
Trail Upgrade & Culvert replacement	0.00
PRRD - Flood grant expenses	0.00
Trail & Culvert - Phase 2	0.00
Rental Expense	0.00
Phase 2 - In-kind donations	0.00
Shop addition	0.00
Building Repairs & Maintenance	167.40
Shop supplies	213.05
Stump grinding expenses	0.00
Small Equipment	45.39
Fuel	1,011.25

Fuel - in kind	0.00
Transporting	0.00
Utilities - Living Quarters	0.00
Utilities - Shop	0.00
Youth Program - Supplies	108.08
Youth Program - Ski Equipment	0.00
Youth Program - Coaching paid	0.00
Youth Program - Trail maintenance	0.00
Youth Group Uniforms	0.00
Youth Group - Adventure Playground	61,738.88
Youth Program - Coaching Clinic Fee	0.00
Youth Program- Grooming	0.00
Youth Group - Donations in kind	71,532.00
Solar Project	12,552.24
Solar Project in kind	1,686.44
Total General & Admin. Expenses	<u>159,319.12</u>
 TOTAL EXPENSE	 <u>159,319.12</u>
 NET INCOME	 <u><u>2,176.66</u></u>

Generated On: Dec 23, 2019

Date: DecemberSociety #: 10776 1694 RR0028**Organization Information**

1. Organization Name: 1st Dawson Creek Scouts

Civic Address: 716 97A Ave

Mailing Address: _____
(if different)

City: Dawson Creek **Postal Code:** V1G1R3

Contact Person: Krystal Reid **Phone Number:** 250-784-4494

Email: dawsoncreekscouts@gmail.com

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
| <input type="checkbox"/> | Economic Development | Projects related to creating or enhancing economic opportunities |
| <input type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input checked="" type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
| <input type="checkbox"/> | Other (Describe) | _____ |

3. Identify which electoral areas and municipalities this project, event or service will provide benefit to?

- | | | |
|--|--|--|
| <input type="checkbox"/> Electoral Area B | <input checked="" type="checkbox"/> City of Dawson Creek | <input type="checkbox"/> District of Taylor |
| <input type="checkbox"/> Electoral Area C | <input type="checkbox"/> City of Fort St. John | <input type="checkbox"/> District of Tumbler Ridge |
| <input checked="" type="checkbox"/> Electoral Area D | <input type="checkbox"/> District of Chetwynd | <input type="checkbox"/> Village of Pouce Coupe |
| <input checked="" type="checkbox"/> Electoral Area E | <input type="checkbox"/> District of Hudson's Hope | |

4. Description of project, event or service:

Each year, the 1st Dawson Creek Scouts offers a year-end camp at Samp Sagitawa located on Moberly Lake. This camp is open to all age categories provides an opportunity for unique recreational opportunities that are not otherwise available (ziplining, paddling, outdoor climbing facilities, archery). We are seeking funding which will be used to directly reduce costs currently endured by participating families to attend this opportunity. Any funding acquired will be used to lessen (and ideally, eliminate entirely) camp fees that we currently charge to participants, reducing barriers to participation in this recreational and outdoor education opportunity.



5. Project Start Date: June 12, 2020 Project End Date: June 14, 2020

6. Is this project, event or service part of your core operations? ☒ Yes ☐ No

7. Is the project, event, or service already provided in the community by another organization? ☐ Yes ☒ No

If yes, provide details:

8. Who will benefit from the project, event or service?

This event benefits our entire group, from our youngest members to our adult volunteers. In 2019, this camp was attended by 45 youth and 18 adult volunteers. Camp Sagitawa also benefits from having a large group booking generating revenue during an under-utilized month, and Chetwynd benefits from additional revenues from families travelling through on the way to camp and purchasing food items and fuel.

9. What will those benefits be?

- Unique recreational opportunities not otherwise available to us (paddling, archery, outdoor climbing facilities)
- An opportunity to attend a facility that many of our members would not otherwise have financial access to
- Opportunities for personal growth and development of youth through programming offered during this camp opportunity

Budget Information

10. Total Cost of the Project, Event or Service: \$ 7105 X 3 = \$21,315

11. Grant-in-Aid Amount Requested: \$ 4000 X 3 = \$12,000

12. For how many years are you requesting funding? ☐ 1 ☐ 2 ☒ 3

13. Will you receive other sources of funding? ☒ Yes ☐ No

14. Have you applied to other sources, including municipalities for funding? ☒ Yes ☐ No

15. Please describe other sources of funding and amounts as anticipated or received:

Amount: \$500 Source: Fundraising (Popcorn sales, apple

Amount: \$500 Source: Future fundraising (bottle drives,

Amount: \$500 Source: Jail 'n Bail Fundraising Event

Amount: \$1000 Source: Walmart Grant (pending)



Application Authorization

- ☒ I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I understand that if my application is successful, I will be required to provide a summary report that includes annual financial statements, a description of how funds were spent, and the outcomes achieved to the Regional District by **February 28** of the following year the grant funds were received.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I understand that the information provided in this application may be shared with the Board of Directors, Committee(s), Regional District staff and consultants.

Application Submission

Please submit all grant applications and attachments by email to prrd.dc@prrd.bc.ca on or before **December 31**. The following attachments must be included with your application:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Applicant Signature Krystal Reid

Continued from Question#9

-Unique recreational opportunities not otherwise available to us (paddling, archery, outdoor climbing facilities)
-An opportunity to attend a facility that many of our members would not otherwise have financial access to
-Opportunities for personal growth and development of youth through programming offered during this camp opportunity
-Provision of important safety lessons offered in a real-life, hands-on setting (i.e. personal safety around cold water; protective equipment for climbing)
-Instilling a lifelong love for outdoor recreation and active lifestyles for local area youth
-A chance to experience some of the outdoor beauty our region has to offer!

BUDGET WORKSHEET - DAWSON CREEK SCOUTS CAMP SAGITAWA YEAR END CAMP 2020

Expense	Cost
Booking fee (accommodations and meals) \$80x65	\$5,200
Snacks (purchased in advance by group)	\$150
Activities (provided by Sagitawa)	\$500
Craft Supplies	\$100
Badges for participants (\$3x65)	\$195
Souvenir shirts for participants (65x\$12)	\$780
Friday night hot dog roast (90 hotdogs @ \$2 ea)	\$180
Total	\$7,105 X 3 = \$21,315

Fundraising Contributions for this Event

Youth-led fundraising - Popcorn sales	\$500
Youth-led fundraising - Apple Days	\$500
Youth-led fundraising - Jail 'n Bail - *anticipated	\$500
Grant application - Walmart - *pending approval	\$1,000
Youth-led fundraising - Bottle drive	\$425
Total	\$2,925 X 3 = \$8,775

Budget: 1st Dawson Creek Scouts**Projected Revenues & Expenses for the year ending August 31, 2020**

	General	Gaming	Total
Revenues			
Fundraising	\$12,000		\$12,000
Community Gaming Grant		\$5,000	\$5,000
Fees Collected	\$2,000		\$2,000
Donations	\$1,500		\$1,500
Totals	\$15,500	\$ 5,000.00	\$20,500.00
Expenses			
Training		\$1,500	
Rent		\$2,400	
Advertising	\$300		
Bank Charges	\$45		
Insurance	\$100		
Office Supplies		\$600	
Site Rentals for Events	\$8,000		
Equipment		\$500	
Section Supplies	\$5,055		
Activities Supplies	\$2,000		
Totals	\$ 15,500.00	\$5,000	\$ 20,500.00
Excess of Revenues Over Expense:	\$0	\$0	\$0

Date: December 18, 2019Society #: S0072216**Organization Information**

1. Organization Name: Dawson Creek Triathlon Association

Civic Address: 1524 108 Ave

Mailing Address: _____
(if different)

City: Dawson Creek **Postal Code:** V1G2T4

Contact Person: James Maxwell **Phone Number:** 250-719-4740

Email: maxwelljames56@gmail.com

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
| <input type="checkbox"/> | Economic Development | Projects related to creating or enhancing economic opportunities |
| <input type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input checked="" type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
| <input type="checkbox"/> | Other (Describe) | _____ |

3. Identify which electoral areas and municipalities this project, event or service will provide benefit to?

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Electoral Area B | <input checked="" type="checkbox"/> City of Dawson Creek | <input checked="" type="checkbox"/> District of Taylor |
| <input checked="" type="checkbox"/> Electoral Area C | <input checked="" type="checkbox"/> City of Fort St. John | <input checked="" type="checkbox"/> District of Tumbler Ridge |
| <input checked="" type="checkbox"/> Electoral Area D | <input checked="" type="checkbox"/> District of Chetwynd | <input checked="" type="checkbox"/> Village of Pouce Coupe |
| <input checked="" type="checkbox"/> Electoral Area E | <input checked="" type="checkbox"/> District of Hudson's Hope | |

4. Description of project, event or service:

The Dawson Creek Triathlon is an annual, one-day event offered to athletes of all abilities. This growing event highlights some of the area's facilities and attractions including the Ken Borek Aquatic Centre and Dawson Trail. The 2019 event had a total of 100 registered participants from across the Northeast region including Cecil Lake, Dawson Creek, Fort St. John, as well as areas as in Southern B.C. and Alberta. The event features several categories to participate in, from the Kids of Steel event starting at age 4-15 to adult individual and team events of various lengths and levels of intensity.



5. Project Start Date: July 12, 2020 Project End Date: July 12, 2020

6. Is this project, event or service part of your core operations? ☒ Yes ☐ No

7. Is the project, event, or service already provided in the community by another organization? ☐ Yes ☒ No

If yes, provide details:

8. Who will benefit from the project, event or service?

This event offers a healthy, fun, family-friendly opportunity for participants. Children as young as four years old can participate, and there are a variety of options for participants to choose their activity type and level of intensity. Participants benefit from training for and participating in a community event that promotes an active lifestyle. Area businesses benefit from increased tourism revenues from out-of-town participants; as well, local vendors are used for event supplies. This includes but is not limited to an increase in revenues for the Dawson Creek and District Regional Airport, local shops, hotels and restaurants, traffic control companies, and grocery stores.

9. What will those benefits be?

Businesses that serve the tourism / hospitality industry: Increased revenues related to hotel stays, food and beverage purchases, increased exposure from promotion of the event.

Ken Borek Aquatic Centre: Revenues from increased use, rental of facility and lockers, increased usership from participants training for the event, increased community interest resulting from the promotion of this event.

Participants: Networking and social capital generated from participating in a community event; health benefits incurred while training for the event

Budget Information

10. Total Cost of the Project, Event or Service: \$ 10,000

11. Grant-in-Aid Amount Requested: \$ 2000.00

12. For how many years are you requesting funding? ☐ 1 ☐ 2 ☒ 3

13. Will you receive other sources of funding? ☒ Yes ☐ No

14. Have you applied to other sources, including municipalities for funding? ☒ Yes ☐ No

15. Please describe other sources of funding and amounts as anticipated or received:

Amount: \$3000 (in kind) Equipment etc Source: City of Dawson Creek

Amount: \$500(yearly sponsor) Source: Dawson Co-Op

Amount: \$1000(yearly sponsor)) Source: Dawson Creek Physiotherapy

Amount: _____ Source: _____



Application Authorization

- ☒ I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I understand that if my application is successful, I will be required to provide a summary report that includes annual financial statements, a description of how funds were spent, and the outcomes achieved to the Regional District by **February 28** of the following year the grant funds were received.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I understand that the information provided in this application may be shared with the Board of Directors, Committee(s), Regional District staff and consultants.

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- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Applicant Signature James A Maxwell

2020 budget forecast

A	B	C	D	E	F	G
1		DC Triathlon 2020 forecasting				
2						
3	Item		Expense			
4	Energetic Traffic Control		\$1,800.00			
5	Pool Rental Invoice		\$1,400.00		September 2020 bank Ba.	\$2,500.00
6	Zone 4 Timing system fees		\$1,302.00			
7	Adult t-shirts \$13.50 x 80		\$1,080.00			
8	TriBC Post Event Form		\$923.50			
9	Directors Insurance		\$500.00			
10	Photographer		\$500.00			
11	Youth t-shirts \$12.50 x 30		\$375.00		Income	
12	Zone 4 processing fees		\$350.00		Total Registration Fees 2019	\$6,170.00
13	120 Race Belts for athletes		\$255.00		Dawson Creek Physio sponsor	\$1,000.00
14	Printing		\$250.00		Coop sponsorship	\$500.00
15	Weebly Website fee/2 years		\$200.00			
16	Free entry two previous winners		\$200.00			
17	Engraving(90% discount)		\$168.00			
18	BC Registry Fees		\$163.00		Total Income	\$7,670.00
19	TriBC Sanction Fee		\$150.00		subtract total expenses	\$10,033.99
20	Northern Spring Water		\$106.00		Deficit	-\$2,363.99
21	Facebook ads		\$100.00			
22	\$5/month bank charges		\$60.00			
23	Health and Wellness Expo		\$52.50		Projected Bank Balance	\$136.01
24	flagging tape marking paint		\$42.97			
25	Domain Name/2 years		\$37.97			
26	Wrights cups		\$18.05			
27						
28						
29						
30						
31	Total Expenses		\$10,033.99			
32						

Date: Mon. Dec 30 2019Society #: 50022423

Organization Information

1. Organization Name: Fort St. John and District Kennel Club
 Civic Address: 9830 110 Ave, Fort St. John, BC V1J 2T1
 Mailing Address: 9624 -111 Avenue, Fort St. John, BC V1J 2T8
 (if different)
 City: Fort St. John, BC Postal Code: V1J 2T8
 Contact Person: Dini Smoler Phone Number: 250-261-8145
 Email: Dini.Smoler@hotmail.com

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input checked="" type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
| <input type="checkbox"/> | Economic Development | Projects related to creating or enhancing economic opportunities |
| <input type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input checked="" type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input checked="" type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
| <input type="checkbox"/> | Other (Describe) | _____ |

3. Identify which electoral areas and municipalities this project, event or service will provide benefit to?

- | | | |
|---|---|---|
| <input type="checkbox"/> Electoral Area B | <input checked="" type="checkbox"/> City of Dawson Creek | <input checked="" type="checkbox"/> District of Taylor |
| <input type="checkbox"/> Electoral Area C | <input checked="" type="checkbox"/> City of Fort St. John | <input checked="" type="checkbox"/> District of Tumbler Ridge |
| <input type="checkbox"/> Electoral Area D | <input checked="" type="checkbox"/> District of Chetwynd | <input type="checkbox"/> Village of Pouce Coupe |
| <input type="checkbox"/> Electoral Area E | <input checked="" type="checkbox"/> District of Hudson's Hope | |

4. Description of project, event or service:

The Fort St. John & District Kennel Club hosts an annual Conformation Dog Show at The Taylor Arena, in Taylor BC. Our club has members from across BC and Alberta. Spectators come from all over Canada and sometimes the states to compete at our Annual Dog Show. The event is always held on May Long weekend of each year and is free for everyone to come watch. Our club members volunteer their time and begin planning the event in February of each year. All funds from the show go towards the following year's event or Seminars the Club may hold throughout the year.



5. Project Start Date: May 13 2020 Project End Date: May 18 2020

6. Is this project, event or service part of your core operations? ☒ Yes ☐ No

7. Is the project, event, or service already provided in the community by another organization? ☐ Yes ☒ No

If yes, provide details:

8. Who will benefit from the project, event or service?

Local dog fanciers are welcome to enter into the dog show, given they meet CKC regulations. Local hotels and restaurants benefit from the travelling exhibitors. Sponsors are given recognition for their contributions. The event is a great place to see and meet different dog breeds for potential dog owners. Kids are mentored in the responsible ownership of dogs and various dog breeds specific needs.

9. What will those benefits be?

Travelling exhibitors camp or spend hotel stays and shop at local stores and restaurants. Sponsors get recognition for their contributions. The city gets exposure from people who would otherwise not visit the area.

Budget Information

10. Total Cost of the Project, Event or Service: \$ 27,719.84 for 2019 Show.

11. Grant-in-Aid Amount Requested: \$ 3000.00 for arena partial entry fee

12. For how many years are you requesting funding? ☒ 1 ☐ 2 ☐ 3

13. Will you receive other sources of funding? ☒ Yes ☐ No

14. Have you applied to other sources, including municipalities for funding? ☐ Yes ☒ No

15. Please describe other sources of funding and amounts as anticipated or received:

Amount: <u>\$2-4000.00</u>	Source: <u>Local Sponsors - we canvas the community annually and have repeat sponsors.</u>
Amount: _____	Source: _____
Amount: _____	Source: _____
Amount: _____	Source: _____



Application Authorization

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Application Submission

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- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Applicant Signature

Dani Smoler
Secretary of FST & District Kennel Club.

Description	Money out	Money in
Entries		
CKC Entry Fees		22452.5
Arena Rental	5331.9	
Junior Prizes and Judges Token	1250	
Ring Stewards (R - 711.63 & C - 362.50	300	
Judges Fees	1074.13	
Hotel Rooms	5787.45	
Consession	1760.86	
Prize Money	18.5	
Eye Clinic Entries	2760	
Western Canada Veterinary		2850
Silent Auction	2614.76	
Junior Entries		986.6
Arctic Dreams Show Services		32
Sponsorships	6101.14	
Gas for Yukon		2620
Vet Meals & Candy (Friday Food)	113.66	
Supplies - Duct Tape	124.6	
50/50	33.5	
Handling Seminar		130
Camping paid at show		60
Show Trailer Insurance	265	80
Bert's Beer (our thank you)	54.34	
Veteran Overpayment Refund	30	
Misc Money's In (catalogue sales - Kathy)		79
Junior Clean Up (sweeping & mopping)	100	
Totals	\$27,719.84	\$29,290.10
Total Profit 2019		<u>\$1,570.26</u>
Over payment to CKC		\$2,241.01
Amended - Total Show Profit 2019		\$3,811.27

January 2019

M/O	Description	Withdrawals	Deposits	Balance
01 01	Balance Forward			16044.00
01 19	2019 memberships (Pini, Denise, Sarah, Teghyn)		135.00	
01 26	chq #462 ^(Czlaw) Transition to new society	357.00		
01 31	credit interest		68	
01 31	maintenance surcharge	2.00		15820.68

February 2019

02 01	Balance Forward			15820.68
02 20	sponsorships + memberships		615.00	
02 20	EYES II (Kim + Sarah) + sponsorship		570.00	
02 27	chq #461 (Zone 12 sponsorship)	100.00		
02 28	credit interest		62	
02 28	maintenance surcharge	2.00		16904.30

March 2019

03 01	Balance Forward			16904.30
03 16	chq #463 ARENA RENTAL	1250.00		
03 31	credit interest		69	
03 31	maintenance surcharge	2.00		15652.99

April 2019

04 01	Balance Forward			15625.99
04 30	chq #465 (club insurance)	325.00		
	credit interest		64	
04 30	maintenance surcharge	2.00		15326.63

MAY 2019

M/O	Description	Withdrawals	Deposits	Balance
05 01	Balance Forward			15326.63
05 08	chq #470 (Float prize money)	3060.00		
08	chq #466 (Junior prizes)	300.00		
09	chq #471 TRAILER INSUR.	265.00		11701.63
22	sponsorships / EYES		1665.00	
22	sponsorship / EYES		4000.00	13766.63
	HOTEL EXPENSES chq #464	1657.28		12109.35
22	chq #474 (H. Glendinning)	791.00		
22	chq #484 (Ringsteward) R.J.	711.63		
22	Entries		22452.50	
23	chq #468 (M. Scott)	1075.84		
23	chq #476 (C. Haller)	908.71		
23	chq #482 (J. Gagne)	1214.24		
24	chq #481 (Arctic Dreams)	6101.14		
24	chq #485 (Ringsteward - Cheryl)	362.50		
24	chq #464 (Hotel Fees)	1657.28		
28	chq #475 (E. Townsend)	890.15		
28	chq #477 (T. Gains)	907.57		
29	chq #473 (Bert's Beer)	54.34		
* 22	EYES		1290.00	
31	chq #467 (vet meals / supplies / laundry)	124.60		
31	Interest		73.	
31	maintenance	200		
				22708.93

January 2019

... smalls deposits Balance 16044.00

June 2019

82708.92

D	Description	W	D	Balance
04	chq # 479 (Event Fees)	5331.90		17377.02
07	chq # 478 (L. Davies)	30.00		
26 33	chq 472 (vet eyes)	2,614.76		14732.26
26 30	interest		70	
26 30	maintenance	200		14730.96

July 2019

07 01	Balance forward			14730.96
04	chq # 486 (Gas Yukon)	113.66		
06	chq # 469 (DUCT TAPE)	33.50		
17	chq # 488 (BFL Insurance)	450.00		
31	interest		61	
31	maintenance	200		14132.41

AUGUST 2019

09 01	Balance forward			14132.41
31	interest		60	
31	maintenance	200		14131.01

September 2019

09 01	Balance forward			14131.01
12	chq # 496 (cz annual maint)	45.25		
17	chq # 487 (H& extra night)	103.58		
17	(silent auction, 9/25/seminar, float, camp, ect)			1662.20
30	interest		61	
30	maintenance	200		15642.99

Oct 2019

N O	Description	N	O	Balance
10 01	Balance Forward.			15642.99
31	Interest			
31	maintenance Service	2.00	66	15641.05

November 2019

11 01	Balance forward			15641.05
01	chq 489 (of of Room)	6.76		
25	over payment exc + memberships		3153.23	15788.12



Date: November 27, 2019

Society #: S34729

Organization Information

1. **Organization Name:** Fort St John Literacy Society

Civic Address:

Mailing Address: Box 6196 Fort St John BC V1J 4H7 250.785-2110
(if different)

City: Fort St John BC **Postal Code:** V1J 4H7

Contact Person: Jessica Kalman **Phone Number:** 2507852110

Email:

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
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| <input type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input checked="" type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
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- | | | |
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4. Description of project, event or service:

Dolly Parton's Imagination Library is a community-based program providing children with free home delivered books from birth until they turn 5. Started by musician and author Dolly Parton in the USA in 1996, more than 80 million books have been distributed in from counties, including 68,000 books across Canada. Dolly Parton's Imagination Library helps Canadian children develop literacy skills allowing them to gain the skills they need to start school ready-to-read. It encourages strengthening family bonds through reading in the home between parents, care givers, grandparents, siblings and the child. Positive behaviour change has been reported since the program began and they have observed that:

? Children are twice as likely to ask to have a book read to them. Increase reported from 40% to 77%

? Parents are twice as likely to talk about shared reading with other parents. Increases reported from 40% to 80%

? Parents report a 16% increase in daily reading with children.



5. Project Start Date: January 1, 2020 Project End Date: December 31, 2020

6. Is this project, event or service part of your core operations? ☐ Yes ☒ No

7. Is the project, event, or service already provided in the community by another organization? ☐ Yes ☒ No

If yes, provide details:

8. Who will benefit from the project, event or service?

We currently have 810 children in the Dolly Parton Imagination program with 86 already graduated out to Kindergarten. We also send each 5 year old a "Welcome to Kindergarten" book. We also have sent out 7471 (2891 of those funded by BC Hydro Go Fund) books for this program. For the Nutritional Literacy program, we are at capacity with 16 people per week for 8 weeks and have started a wait list for the Cooking on a Budget Nutritional Literacy program in the Spring.

9. What will those benefits be?

1. Increased literacy skills for the children before and after they enter school.
2. Increased literacy skills for their parents, grand parents, guardians who read to them
3. Increased literacy skills for new immigrants who learn by reading.

Budget Information

10. Total Cost of the Project, Event or Service: \$ 67519

11. Grant-in-Aid Amount Requested: \$ 10000

12. For how many years are you requesting funding? ☒ 1 ☐ 2 ☐ 3

13. Will you receive other sources of funding? ☒ Yes ☐ No

14. Have you applied to other sources, including municipalities for funding? ☒ Yes ☐ No

15. Please describe other sources of funding and amounts as anticipated or received:

Amount: <u>5000- Applied</u>	Source: <u>FSJ Co-op</u>
Amount: <u>2500- Received</u>	Source: <u>Enbridge</u>
Amount: <u>5000- Applied</u>	Source: <u>Shell</u>
Amount: <u>10000- Applied</u>	Source: <u>BC Hydro Go Fund</u>



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Current financial statements showing expenses, revenues & savings

Applicant Signature

2020 Program Budget

Program:	Dolly Parton		One On One		After School	
	Imagination Library 2 hrs/mth, 12mths/yr	Financial Literacy 3 hrs/class, 8.5mth/yr	Tutoring (Youth) 4hr/wk, 52 wk/yr	Homework Help 2hrs/class, 64 class/yr	Nutritional Program 8 class/session, 2/yr	
Wages	\$ 723.04	\$ 768.23	\$ 6,266.33	\$ 3,856.20	\$	2,080.00
Books & Shipping	\$ 63,581.00					
Materials & Supplies		\$ 170.00	\$ 180.00	\$ 120.00	\$	2,080.00
Tutor Training			\$ 1,160.00	\$ 1,000.00		
Promotion		\$ 80.00			\$	40.00
Admin	\$ 3,215.20	\$ 152.73	\$ 1,140.95	\$ 746.43	\$	630.00
Total Program Cost	\$ 67,519.24	\$ 1,170.96	\$ 8,747.28	\$ 5,722.64	\$	4,830.00

Total 2019/2020 Program Budget: \$ 87,990.12

**All of these program are free to the community
Program Descriptions:**

Dolly Parton Imagination Library

Dolly Parton's Imagination Library is a community-based program providing children with free home delivered books from birth until they turn 5. Started by musician and author Dolly Parton in the USA in 1996, more than 80 million books have been distributed in from counties, including 68,000 books across Canada. Dolly Parton's Imagination Library helps Canadian children develop literacy skills allowing them to gain the skills they need to start school ready-to-read. It encourages strengthening family bonds through reading in the home between parents, care givers, grandparents, siblings and the child.

As a regional affiliate, we are responsible for program awareness and publication, funding all program costs for all of the children enrolled in our area, and administering the enrolment and any non-deliverable/returned books.

Financial Literacy (Included in our Life Skills Literacy Program)

This program provides a set of skill and knowledge that allows an individual to make informed and effective decision with all of their financial resources. These face to face session provide direct education to various demographic groups including: adults, parents, seniors, new Canadians, and students.

One on One Tutoring (Youth)

This program provides face to face tutoring session to individuals 18 and under who need extra help with their subject of choice (mostly English and numeracy). Each learner establishes their own learning objectives, and a learning plan is created with the help of our Program Coordinator and tutors.

After School Home Work Help Program

This program allows school aged students to get help with their assigned home work with the help from a peer tutor and program facilitator. We provide two 1.5 hour sessions per week while school is in session.

Nutritional Literacy (Included in our Life Skills Literacy Program)

Feeding your brain healthy nutrient rich food is the first step to learning. Many people believe it is cheaper to eat fast nutrient deficient foods than to eat healthy meals. Poor nutrition contributes to learning struggles. Groceries are becoming increasingly more expensive for everyone. With improved knowledge and math skills, people can learn to budget in a way that allows health eating at an affordable price. This program is designed for adults and youth to build and strengthen numeracy skills, financial understandings, and real world math problems, while promoting healthy eating habits.

Should we not acquire full program funding, we will have to scale back on the number of sessions offered per year, and cap the number of children enrolled in the book program until additional funding is confirmed.

FORT ST. JOHN LITERACY SOCIETY**Statement of Financial Position****June 30, 2018***(Unaudited - See Notice to Reader)*

	General Fund	CIC Fund	Gaming Fund	2018 Total	2017 Total
ASSETS					
CURRENT					
Cash	\$ 48,976	\$ 26,751	\$ 8,069	\$ 83,796	\$ 86,134
Goods and services tax recoverable	313	127	-	440	835
Prepaid expenses	4,787	1,679	-	6,466	1,203
Due from CIC fund	30,624	-	-	30,624	30,648
	84,700	28,557	8,069	121,326	118,820
EQUIPMENT <i>(Note 1)</i>	11,318	-	-	11,318	11,472
	\$ 96,018	\$ 28,557	\$ 8,069	\$ 132,644	\$ 130,292
LIABILITIES AND NET ASSETS					
CURRENT					
Trade payables	\$ 1,500	\$ -	\$ -	\$ 1,500	\$ 1,500
Wages payable	2,696	800	-	3,496	1,191
Source deductions payable	-	-	-	-	1,434
Due to General fund	-	30,624	-	30,624	30,648
	4,196	31,424	-	35,620	34,773
NET ASSETS					
Invested in equipment	11,318	-	-	11,318	11,472
Externally restricted <i>(Note 2)</i>	29,891	(2,867)	8,069	35,093	10,711
Internally restricted <i>(Note 3)</i>	2,071	-	-	2,071	16,317
Unrestricted	48,542	-	-	48,542	57,019
	91,822	(2,867)	8,069	97,024	95,519
	\$ 96,018	\$ 28,557	\$ 8,069	\$ 132,644	\$ 130,292

Approved by

_____ Director

_____ Director

FORT ST. JOHN LITERACY SOCIETY**Statement of Operations****Year Ended June 30, 2018***(Unaudited - See Notice to Reader)*

	General Fund	CIC Fund	Gaming Fund	2018 Total	2017 Total
REVENUE					
Donations and fundraising	\$ 15,906	\$ -	\$ 90	\$ 15,996	\$ 897
Grants and government funding	77,496	105,567	8,000	191,063	191,085
Miscellaneous	1,064	-	-	1,064	1,475
(Loss) on disposal	(2,204)	-	-	(2,204)	(2,621)
	92,262	105,567	8,090	205,919	190,836
EXPENSES					
Accounting and legal	3,478	1,909	-	5,387	7,089
Advertising and promotion	1,725	120	-	1,845	1,411
Bank charges	118	136	25	279	38
Consultant fees	150	375	-	525	2,325
Dues, licenses and subscriptions	277	-	50	327	124
Insurance	836	986	-	1,822	1,734
Office and sundry	2,580	979	11	3,570	5,588
Rent	11,036	11,483	-	22,519	28,600
Supplies	7,065	-	-	7,065	790
Telephone	738	2,011	-	2,749	2,824
Training	504	-	-	504	358
Travel and conferences	371	-	-	371	248
Wages and benefits	78,271	79,183	-	157,454	131,365
	107,149	97,182	86	204,417	182,494
(DEFICIENCY) EXCESS OF					
REVENUE OVER EXPENSES	\$ (14,887)	\$ 8,385	\$ 8,004	\$ 1,502	\$ 8,342

FORT ST. JOHN LITERACY SOCIETY
Statement of Changes in Net Assets
Year Ended June 30, 2018
(Unaudited - See Notice to Reader)

	General Fund					2017 Total
	Invested in Equipment	Unrestricted	Internally Restricted	Externally Restricted	CIC Fund	
NET ASSETS						
beginning of year	\$ 11,472	\$ 57,019	\$ 16,317	\$ 21,966	\$ (11,252)	\$ 87,180
(Deficiency) excess of revenue over expenses	-	(14,887)	-	-	8,385	8,342
	11,472	42,132	16,317	21,966	(2,867)	95,522
TRANSFERS						
To internally restricted	-	(7,925)	-	7,925	-	-
To externally restricted	-	14,246	(14,246)	-	-	-
Purchase of equipment	2,050	(2,050)	-	-	-	-
Loss on disposal of equipment	(2,204)	2,204	-	-	-	-
Transfer to gaming fund	-	(65)	-	-	65	-
	(154)	6,410	(14,246)	7,925	-	-
NET ASSETS,						
end of year	\$ 11,318	\$ 48,542	\$ 2,071	\$ 29,891	\$ (2,867)	\$ 95,522
					\$ 8,069	\$ 97,024

FORT ST. JOHN LITERACY SOCIETY**Notes to Financial Statements****Year Ended June 30, 2018***(Unaudited - See Notice to Reader)***1. EQUIPMENT**

Equipment is recorded at cost. No provision is made for amortization.

2. EXTERNALLY RESTRICTED NET ASSETS

	2018	2017
General Fund		
BC - CIC	\$ 6,438	\$ 5,418
CALP	22,578	16,023
Canadian Language Benchmark	875	525
	29,891	21,966
CIC Fund	(2,867)	(11,255)
Gaming Fund	8,069	-
	\$ 35,093	10,711

The excess revenue over expense for these projects are externally restricted by the funders and can only be used towards these specific projects. The Society is required to submit reports to the funders on how the monies are spent.

3. INTERNALLY RESTRICTED NET ASSETS - GENERAL FUND

	2018	2017
NPSCU - ESL	\$ (2)	\$ 3
GED/Small group	2,073	16,314
	\$ 2,071	\$ 16,317

The excess revenue over expense for these projects are internally restricted and can only be used towards these specific projects.

Date: DECEMBER 22/2019Society #: 0011453

Organization Information

1. Organization Name: HSRA OF BRITISH COLUMBIA
 Civic Address: 15650 - 277 ROAD
 Mailing Address: BOX 4841
 (if different)
 City: FORT ST. JOHN Postal Code: V1J 4H6
 Contact Person: LYNN PECK Phone Number: 250-262-5955
 Email: treasurerhsraofbc@gmail.com

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
| <input type="checkbox"/> | Economic Development | Projects related to creating or enhancing economic opportunities |
| <input type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input checked="" type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input checked="" type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
| <input checked="" type="checkbox"/> | Other (Describe) | <u>YOUTH</u> |

3. Identify which electoral areas and municipalities this project, event or service will provide benefit to?

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Electoral Area B | <input checked="" type="checkbox"/> City of Dawson Creek | <input checked="" type="checkbox"/> District of Taylor |
| <input checked="" type="checkbox"/> Electoral Area C | <input checked="" type="checkbox"/> City of Fort St. John | <input checked="" type="checkbox"/> District of Tumbler Ridge |
| <input checked="" type="checkbox"/> Electoral Area D | <input checked="" type="checkbox"/> District of Chetwynd | <input checked="" type="checkbox"/> Village of Pouce Coupe |
| <input checked="" type="checkbox"/> Electoral Area E | <input checked="" type="checkbox"/> District of Hudson's Hope | |

4. Description of project, event or service:

- HOSTING THE PROVINCIAL CHAMPIONSHIPS OF HIGH SCHOOL RODEO OF BC FOR THE SECOND TIME IN OUR AREA OF THE PROVINCE.
- THIS EVENT QUALIFIES PARTICIPANTS TO COMPETE AT THE CANADIAN HSR FINALS, THE RISING STARS AT THE CANADIAN FINALS RODEO (CPRA) AT AT THE WORLD LEVEL AT THE NATIONAL HS FINALS IN LINCOLN, NEBRASKA.
- RECOGNIZES & AWARDS YOUTH IN SPORT, CHAMPIONS ARE AWARDED SCHOLARSHIPS TOWARDS CONTINUING EDUCATION AS WELL AS PRIZES.



5. Project Start Date: JUNE 12, 2020 Project End Date: JUNE 14, 2020

6. Is this project, event or service part of your core operations? ☒ Yes ☐ No

7. Is the project, event, or service already provided in the community by another organization? ☐ Yes ☒ No

If yes, provide details:

8. Who will benefit from the project, event or service?
PARTICIPANTS, ENTIRE PRRD

9. What will those benefits be?
BRINGS FINANCIAL IMPACT & AWARENESS TO THE PRRD. PARTICIPANTS' FAMILIES ARE FROM THE ENTIRE PROVINCE OF BC. MANY HAVE NEVER BEEN TO THIS AREA, APPROX 100 PARTICIPANTS TRAVEL TO THE AREA & THE FINANCIAL IMPACT IS FELT BY MANY BUSINESSES INCLUDING LODGING, FUEL SALES, GROCERIES, RESTAURANTS, ETC. PARTICIPANTS COMPETE AT A VERY HIGH LEVEL AMONGST THEIR PEERS.

Budget Information

10. Total Cost of the Project, Event or Service: \$ 45,400

11. Grant-in-Aid Amount Requested: \$ 2500

12. For how many years are you requesting funding? ☒ 1 ☐ 2 ☐ 3

13. Will you receive other sources of funding? ☒ Yes ☐ No

14. Have you applied to other sources, including municipalities for funding? ☒ Yes ☐ No

15. Please describe other sources of funding and amounts as anticipated or received:

Amount: \$5000 Source: CITY OF FORT ST JOHN.

Amount: _____ Source: _____

Amount: _____ Source: _____

Amount: _____ Source: _____



Application Authorization

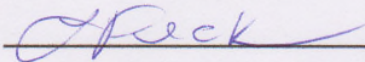
- ☒ I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I understand that if my application is successful, I will be required to provide a summary report that includes annual financial statements, a description of how funds were spent, and the outcomes achieved to the Regional District by **February 28** of the following year the grant funds were received.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I understand that the information provided in this application may be shared with the Board of Directors, Committee(s), Regional District staff and consultants.

Application Submission

Please submit all grant applications and attachments by email to prrd.dc@prrd.bc.ca on or before **December 31**. The following attachments must be included with your application:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Applicant Signature



SENIOR PROVICAL FINALS INCOME/EXPENSE ACTUALS			
Income	Entry Fees	\$19,500.00	
	Camping	\$1,560.00	
	Pens	\$1,900.00	
	Grad Ticket Sales	\$5,850.00	
	Sponsorship		
Total Income		\$28,810.00	Value of In-Kind
Expense	Announcer		In - Kind \$2,000.00
	PA System	\$400.00	
	Arena Rental		In - Kind \$1,000.00
	Indoor Arena		In - Kind \$800.00
	Arena Grooming Equipment		In - Kind \$2,000.00
	Grad Banquet	\$7,000.00	
	Grad Venue		In - Kind \$1,500.00
	Grad Decorations and AV	\$2,000.00	
	Scholarships	\$4,250.00	
	Payout	\$6,000.00	
	First Aid		In - Kind \$1,800.00
	Judges	\$2,400.00	
	Judges Rooms	\$700.00	
	Insurance Costs	\$600.00	
	Panels for Penning		In - Kind \$2,000.00
	Payout	\$6,700.00	
	Programs	\$550.00	
	Garbage pick up	\$600.00	
	Office Venue		In - Kind \$1,000.00
	Secretary	\$2,000.00	
	Entry Expense	\$1,000.00	
	Stock	\$10,500.00	
	Hay and Grain for stock		In-Kind \$600.00
	Cutting Cattle		In-Kind \$3,000.00
	Timers	\$900.00	
	Dumpster		In - Kind \$200.00
	Toilets		In - Kind \$500.00
Total Expense		\$45,600.00	\$16,400.00
Under/over		- \$16,790.00	

High School Rodeo Assoc. of BC

Balance Sheet As at 07/31/2019

ASSET

Current Assets

RBC- FSJ- 400-325-7-US ACCO...	4,426.53
RBC-FSJ-100-439-9	15,619.66
RBC - 103-882-7 Gaming	444.65
RBC-FSJ 104-705-9 CAD Finals ...	47,150.71
Returned Cheques	335.00
Prepaid Expenses	3,016.75
Total Current Assets	70,993.30

TOTAL ASSET	70,993.30
--------------------	------------------

LIABILITY

Current Liabilities

Accrued Liabilities	2,500.00
Total Current Liabilities	2,500.00

TOTAL LIABILITY	2,500.00
------------------------	-----------------

EQUITY

Owners Equity

Retained Earnings	27,051.81
Current Earnings	41,441.49
Total Owners Equity	68,493.30

TOTAL EQUITY	68,493.30
---------------------	------------------

LIABILITIES AND EQUITY	70,993.30
-------------------------------	------------------

High School Rodeo Assoc. of BC

Income Statement 08/01/2018 to 07/31/2019

REVENUE

General Revenue

Income CHSR Finals	40,635.00
BC Gaming Grant	0.00
Fundraising	110.00
Interest - General Bank	0.00
Interest - Scholarship Fund	0.00
Interest - GIC	0.00
National Revenue	3,830.00
Fees - Office	18,480.30
Mega Lotto	25,831.01
Member-Sponsor	25,760.00
Membership Raffle	50.00
Turn Out Fines Collected	0.00
Memberships - Associate	1,885.00
Membership High School - Senior	28,475.00
Membership High School-Junior	8,710.00
Membership Late Fees	0.00
Queen Revenue	0.00
Provincial Finals	6,313.00
Sponsorship - Senior	13,880.00
Sponsorship - Junior	9,250.00
Sanctions	5,800.00
Donations	269.00
N.H.S.R.A. Finals Fees	31,137.00
Other Revenue	0.00
Canadian Finals Fees	45,420.00
CAD Sponsor	15,000.00
Provincial CAD Sponsor	0.00
Entries CAD	5.00
Panels	0.00

GENERAL REVENUE TOTAL

280,840.31

BC FINALS REVENUE

BC Finals - Seniors	31,778.68
BC Finals - Banquet Tickets Se...	0.00
BC Finals - 50/50	0.00
BC Finals - Entry Fees - Seniors	0.00
BC Finals - Camping	0.00
BC finals - Program	0.00
BC finals - Stabling	0.00
BC Finals Scholarship	0.00

SUB TOTAL - BC FINALS SENI... 31,778.68

BC Finals - Juniors	7,650.00
BC Finals - Banquet Tickets	0.00
BC Finals - 50/50	0.00
BC Finals - Entry Fees - Juniors	0.00
BC Finals - Camping	1,770.00
BC Finals - Programs	0.00
BC Finals - Camping	0.00
BC Finals - Scholarships	0.00

SUB-TOTALS BC FINALS JUNI... 9,420.00

TOTAL - BC FINALS

41,198.68

TOTAL REVENUE

322,038.99

EXPENSE

BC FINALS EXPENSES

CHSRA Finals Expense	56,355.97
CAD Prov. Entry	4,500.00
BC Finals - Awards/Gifts/Prizes-...	65,295.52
BC Finals - Queen Seniors Div.	0.00

High School Rodeo Assoc. of BC

Income Statement 08/01/2018 to 07/31/2019

BC Finals - 50/50 Expense Seni...	0.00	
BC Finals Judge, Times & Anno...	5,300.00	
BC Finals - Prize Payout Sr.	0.00	
BC Finals - Rodeo Expense	3,877.37	
BC Finals - Raffle Draw	0.00	
BC Finals - Camping Expenses	0.00	
BC Finals - Stock Contractors Sr	10,650.00	
BC Finals - Banquet	13,663.69	
SUB TOTAL BC FINALS SENIO...		159,642.55
First Aid		0.00
BC Finals - Awards/Gifts/Prizes-...	0.00	
BC Final - First Aid- Jr	1,050.00	
BC Finals - 50/50 Expense Juni...	0.00	
BC Finals Judge, times & Anno...	5,531.60	
BC Finals - Prize Payout Jr.	3,295.00	
BC Finals - Rodeo Expense Jr.	3,863.50	
BC Finals - Programs - Jr	0.00	
BC Finals - Raffle Draw - Juniors	0.00	
BC Finals Camping Expense - JR	0.00	
BC Finals Stock Contractors - JR	4,440.00	
BC Finals - Bullfighters/Pickup - J	0.00	
BC Finals Banquet - JR	427.53	
BC Finals Office Supplies	0.00	
SUB-TOTAL BC FINALS JUNIO...		18,607.63
TOTAL EXPENSE BC FINALS		178,250.18
NHSRA FINALS EXPENSES		
NHSRA - Basket	925.00	
NHSRA Finals - Seniors	20,362.43	
NHSRA - Finals Membership - ...	0.00	
NHSRA - National Director Exp...	0.00	
NHSRA Finals - Assoc Due	0.00	
NHSRA - Queen Expenses	420.00	
NHSRA FINALS EXPENSE - SE...		21,707.43
NHSRA - Animal Welfare Funds	0.00	
NHSRA Finals - Junior	0.00	
NHSRA - Membership - Juniors	12,535.51	
NHSRA - Director Expenses	0.00	
NHSRA Finals - Specialty Insur...	0.00	
NHSRA - Queen Expense	1,500.00	
NHSRA FINALS EXPENSE - JU...		14,035.51
NHSRA FINALS		35,742.94
CAD Expenses		
Awards CAD		1,731.92
TOTAL Expenses CAD		1,731.92
General & Administrative Expe...		
Accounting & Legal	1,627.50	
Advertising & Promotions	1,651.00	
Bad Debts	0.00	
Business Fees & Licenses	0.00	
Entry Clerk Expenses	4,635.00	
Courier & Postage	617.03	
Currency Expense & Rounding	0.00	
Director Insurance	1,406.00	
Duty	125.46	
Amortization Expense	0.00	
Fundraising Expense	1,008.00	
Income Taxes	0.00	
Insurance	12,669.00	
Interest & Bank Charges	439.86	
Office Supplies	2,929.77	
Property Taxes	0.00	

High School Rodeo Assoc. of BC

Income Statement 08/01/2018 to 07/31/2019

Horseman's Bazaar/Country Fairs	0.00
Motor Vehicle Expenses	0.00
Meeting Expense	267.75
Mega Lotto Expense	25,831.01
Miscellaneous Expenses	840.00
Prov. Director Travel	3,841.26
Raffle	0.00
Repair & Maintenance	0.00
Scholarships	0.00
Supplies	0.00
Storage Rental	554.50
Telephone	0.00
Travel & Entertainment	0.00
US Clearing Expense-DO NOT ...	1,054.32
Website & Email Hosting	5,375.00
Depreciation	0.00
Suspense	0.00
Wages Expense	0.00
EI Expense	0.00
CPP Expenses	0.00
Bad Debt Write-Off	0.00
Expense Recovery	0.00
Total General & Admin. Expen...	64,872.46
TOTAL EXPENSE	280,597.50
NET INCOME	41,441.49

Date: Dec 3, 2019Society #: S-28793**Organization Information**

1. **Organization Name:** Northern Environmental Action Team

Civic Address: 10003-95 Ave

Mailing Address: _____
(if different)

City: Fort St John **Postal Code:** V1J 1H9

Contact Person: Karen Mason-Bennett **Phone Number:** 250-785-6328

Email: karen@neat.ca

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
| <input type="checkbox"/> | Economic Development | Projects related to creating or enhancing economic opportunities |
| <input checked="" type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
| <input type="checkbox"/> | Other (Describe) | _____ |

3. Identify which electoral areas and municipalities this project, event or service will provide benefit to?

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Electoral Area B | <input checked="" type="checkbox"/> City of Dawson Creek | <input checked="" type="checkbox"/> District of Taylor |
| <input checked="" type="checkbox"/> Electoral Area C | <input checked="" type="checkbox"/> City of Fort St. John | <input checked="" type="checkbox"/> District of Tumbler Ridge |
| <input checked="" type="checkbox"/> Electoral Area D | <input checked="" type="checkbox"/> District of Chetwynd | <input checked="" type="checkbox"/> Village of Pouce Coupe |
| <input checked="" type="checkbox"/> Electoral Area E | <input checked="" type="checkbox"/> District of Hudson's Hope | |

4. Description of project, event or service:

This project will host basic climate information sessions series to complement a series of public climate conversations on locally relevant topics like energy, agriculture, economic development, and education, in order to gauge local interest and feelings on climate change, as well as, explore the opportunities that a changing climate presents for the region in the long and short term. The series will host three sessions on each topic, one in the north, one in the south, and one in the east/west to ensure that residents have the opportunity to attend. If possible, we will make the sessions available online to increase accessibility.

As a local non-profit organization, NEAT will capitalize on our long history in the Peace Region and our commitment to political neutrality to explore climate issues in an organic way that endeavours to gather multiple perspectives and provide a safe space for education and conversation. We are looking to answer two questions: 1) What do residents of the Peace think of climate change? and 2) What are the local opportunities



5. Project Start Date: March 1, 2020 Project End Date: Sept 30, 2020

6. Is this project, event or service part of your core operations? ☐ Yes ☒ No

7. Is the project, event, or service already provided in the community by another organization? ☐ Yes ☒ No

If yes, provide details:

8. Who will benefit from the project, event or service?

The community as a whole will benefit from this project, specifically the small/local business sector, and the agriculture industry.

9. What will those benefits be?

A less polarized, more informed ability to discuss climate change within the context of the Peace Region will facilitate future planning and the meaningful integration of climate resilience strategies within business plans, community plans, and education. The full impacts of work on climate change will not be felt immediately, however, the impacts of leaving the polarized Yes/No debate behind will positively impact the region for decades to come and potentially lay the groundwork for proactive and collaborative future planning.

Budget Information

10. Total Cost of the Project, Event or Service: \$ 23,801

11. Grant-in-Aid Amount Requested: \$ 20,000

12. For how many years are you requesting funding? ☒ 1 ☐ 2 ☐ 3

13. Will you receive other sources of funding? ☒ Yes ☐ No

14. Have you applied to other sources, including municipalities for funding? ☐ Yes ☒ No
Subsequent grant applications will be started in January.

15. Please describe other sources of funding and amounts as anticipated or received:

Amount: _____ Source: _____

Amount: _____ Source: _____

Amount: _____ Source: _____

Amount: _____ Source: _____



Application Authorization

- ☒ I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I understand that if my application is successful, I will be required to provide a summary report that includes annual financial statements, a description of how funds were spent, and the outcomes achieved to the Regional District by **February 28** of the following year the grant funds were received.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I understand that the information provided in this application may be shared with the Board of Directors, Committee(s), Regional District staff and consultants.

Application Submission

Please submit all grant applications and attachments by email to prrd.dc@prrd.bc.ca on or before **December 31**. The following attachments must be included with your application:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Applicant Signature

Northern Environmental Action Team

Climate Conversations

Revenue		Notes
Donations	\$ 4,000	
Donations - In Kind		
Grants - PRRD	\$ 20,000	
Total Revenue	\$ 24,000	

EXPENSE - Wages		Notes
Executive Director Wages	\$ 6,539	7 hours/wk for 28 weeks
Education Co-ordinator Wages	\$ 2,646	3.5 hours/wk for 28 weeks
MERC Expense	\$ 1,063	
Employee Benefits-NEAT	\$ 459	
Wages Total	\$ 10,707	

Expenses		Notes
Admin/Overhead Charge	\$ 3,000	15 percent of total program expenses
Advertising - Marketing	\$ 1,000	Energetic City banner ads, radio & Facebook/Instagram
Displays and Outreach	\$ 1,800	Stipend - 3 speakers x 12 sessions
Meals/Accommodation	\$ 2,200	\$150 per session + \$100 per committee mtg (4)
Office Rent & Utilities	\$ 1,200	\$200 x 6
Office Exp-Stationary/Printing/Diar	\$ 150	
Resource materials		
Supplies-Materials for Programs		
Vehicle/travel	\$ 3,744	Ave 100kms/session x 12 @ \$0.54/km + \$50 travel stipend per speaker
Sub-Total Expenses	\$ 13,094	
Total Expenses	\$ 23,801	

NET INCOME \$ 199

NORTHERN ENVIRONMENTAL ACTION TEAM

Statement of Financial Position

Year Ended December 31, 2018

	Operating Fund	Capital Asset Fund	2018 Total	2017 Total
ASSETS				
CURRENT				
Cash	\$ -	\$ -	\$ -	\$ 98,249
Term deposits (Note 2)	-	-	-	30,254
Receivables (Note 3)	11,163	-	11,163	-
Inventory (Note 4)	3,581	-	3,581	2,746
Prepaid expenses (Note 5)	7,600	-	7,600	2,000
	22,344	-	22,344	133,249
LONG TERM INVESTMENT	1,200	-	1,200	1,200
TANGIBLE CAPITAL ASSETS (Note 6)	-	178,800	178,800	178,066
	\$ 23,544	\$ 178,800	\$ 202,344	\$ 312,515
LIABILITIES AND FUND BALANCES				
CURRENT				
Cheques issued in excess of bank statement balance	\$ 3,845	\$ -	\$ 3,845	\$ -
Payables (Note 7)	49,207	-	49,207	35,345
Deferred revenue (Note 8)	85,903	-	85,903	87,922
Long term debt due within one year (Note 9)	-	7,080	7,080	7,072
	138,955	7,080	146,035	130,339
LONG TERM DEBT (Note 9)	-	40,558	40,558	47,448
	138,955	47,638	186,593	177,787
FUND BALANCES				
Invested in tangible capital assets	-	131,162	131,162	123,545
Externally restricted (Note 11)	23,070	-	23,070	26,513
Unrestricted	(138,481)	-	(138,481)	(15,330)
	(115,411)	131,162	15,751	134,728
	\$ 23,544	\$ 178,800	\$ 202,344	\$ 312,515

Approved by

Director

Director

See accompanying notes to the financial statements

NORTHERN ENVIRONMENTAL ACTION TEAM
Statement of Operations and Changes in Fund Balances
Year Ended December 31, 2018

	Operating Fund				Capital Asset Fund		2018 Total	2017 Total
	General	NF	Gaming	Waste Reduction PRRD	CAF			
REVENUE (Page 12)	\$ 238,825	\$ 135,877	\$ 6,130	\$ -	\$ -	\$ 1,670	\$ 382,502	\$ 520,457
EXPENSES (Page 13)	326,872	164,099	5,789	3,784	-	-	500,544	511,918
AMORTIZATION	-	-	-	-	-	936	936	602
(DEFICIENCY) EXCESS OF REVENUE OVER EXPENSES	(88,047)	(28,221)	341	(3,784)	-	734	(118,978)	7,937
FUND BALANCES, beginning of year	(10,619)	(4,711)	6,148	19,187	1,178	123,545	134,728	126,791
REPAYMENT OF DEBT	(6,882)	-	-	-	-	6,883	-	-
FUND BALANCES, end of year	\$ (105,548)	\$ (32,932)	\$ 6,489	\$ 15,403	\$ 1,178	\$ 131,162	\$ 15,750	\$ 134,728

NORTHERN ENVIRONMENTAL ACTION TEAM**Statement of Cash Flows****Year Ended December 31, 2018**

	2018	2017
OPERATING ACTIVITIES		
Cash receipts from fees	\$ 33,867	\$ 359,168
Cash receipts from other	335,455	200,853
Cash paid for expenses	(493,118)	(507,696)
Cash flow from operating activities	(123,796)	52,325
FINANCING ACTIVITIES		
Debt principal repayments	(6,882)	(6,921)
Cash flow from financing activities	(6,882)	(6,921)
INVESTING ACTIVITIES		
Capital additions	(1,670)	-
Cash flow from investing activities	(1,670)	(6,921)
(DECREASE) INCREASE IN CASH AND EQUIVALENTS	(132,348)	45,404
CASH AND EQUIVALENTS - BEGINNING OF YEAR	128,503	83,099
CASH AND EQUIVALENTS - END OF YEAR	\$ (3,845)	\$ 128,503
CASH AND EQUIVALENTS CONSIST OF:		
Cash	\$ -	\$ 98,249
Cheques issued in excess of bank statement balance	(3,845)	-
Term deposits	-	30,254
	\$ (3,845)	\$ 128,503

See accompanying notes to the financial statements



Date: December 27, 2019

Society #: S 0030265

Organization Information

1. Organization Name: North Peace Search and Rescue Society

Civic Address:

Mailing Address: P.O. Box 6933
(if different)

City: Fort St John, B.C. Postal Code: V1J 4J3

Contact Person: Brian Lamond Phone Number: 250-793-0761

Email: RedRock2018@shaw.ca

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
| <input type="checkbox"/> | Economic Development | Projects related to creating or enhancing economic opportunities |
| <input type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input checked="" type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
| <input type="checkbox"/> | Other (Describe) | |

3. Identify which electoral areas and municipalities this project, event or service will provide benefit to?

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Electoral Area B | <input type="checkbox"/> City of Dawson Creek | <input checked="" type="checkbox"/> District of Taylor |
| <input checked="" type="checkbox"/> Electoral Area C | <input checked="" type="checkbox"/> City of Fort St. John | <input type="checkbox"/> District of Tumbler Ridge |
| <input type="checkbox"/> Electoral Area D | <input type="checkbox"/> District of Chetwynd | <input type="checkbox"/> Village of Pouce Coupe |
| <input checked="" type="checkbox"/> Electoral Area E | <input checked="" type="checkbox"/> District of Hudson's Hope | |

4. Description of project, event or service:

North Peace Search and Rescue Society is requesting Grant-In-Aid funding from the Peace River Regional District to upgrade and enhance our mapping technology for use during Operational Tasks involving searching for, and providing rescue services to residents and visitors to the Peace River Region.



5. Project Start Date: Project End Date:

6. Is this project, event or service part of your core operations? ☒ Yes ☐ No

7. Is the project, event, or service already provided in the community by another organization? ☐ Yes ☒ No

If yes, provide details:

8. Who will benefit from the project, event or service?

The residents of the Peace River Regional District (PRRD), and member municipalities and visitors and recreationalist who use the backcountry of the PRRD (that are in the North Peace Search and Rescue Society response area - currently 32,369 square kilometers).

9. What will those benefits be?

There are a number of benefits to this project:

A. With advancing technologies our team is seeing an increased number of requests for rescue through electronic requests (SPOT and InReach device activations), from our tasking agencies. With advanced mapping using real time Geographic Information Services (GIS) and mapping it will allow us to develop enhanced Operational Plans. It will also allow for field deployment of hand held device with our responding teams to reduce rescue times (and improve survivability of subjects), and reduce risks to our responders.

Budget Information

10. Total Cost of the Project, Event or Service: \$

11. Grant-in-Aid Amount Requested: \$

12. For how many years are you requesting funding? ☒ 1 ☐ 2 ☐ 3

13. Will you receive other sources of funding? ☐ Yes ☒ No

14. Have you applied to other sources, including municipalities for funding? ☐ Yes ☒ No

15. Please describe other sources of funding and amounts as anticipated or received:

Amount: _____ Source: _____

Amount: _____ Source: _____

Amount: _____ Source: _____

Amount: _____ Source: _____



Application Authorization

- ☒ I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I understand that if my application is successful, I will be required to provide a summary report that includes annual financial statements, a description of how funds were spent, and the outcomes achieved to the Regional District by **February 28** of the following year the grant funds were received.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I understand that the information provided in this application may be shared with the Board of Directors, Committee(s), Regional District staff and consultants.

Application Submission

Please submit all grant applications and attachments by email to prrd.dc@prrd.bc.ca on or before **December 31**. The following attachments must be included with your application:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Applicant Signature

Brian Lamond

North Peace Search and Rescue Society
Grant-In-Aid application Proposal

Hardware		Number	Cost	Total
iPad Pro (12.9" display)		3	\$1,649.00	\$4,947.00
liPad Mini 4		6	\$899.00	\$2,697.00
iPad Pro case		3	\$200.00	\$600.00
iPad Mini case		6	\$100.00	\$600.00
Wifi Hub		1	\$300.00	\$300.00
Pelican case		1	\$500.00	\$500.00
Chargers, cords, etc.	Misc		\$950.00	\$950.00
Software				
Touch GIS		9	\$200.00	\$1,800.00
				\$12,394.00
Total Grant-In-Aid request				\$12,394.00

NPSAR Financial Statement 01 April, 2018 - 13 March, 2019

Income

					Income	Expenditure
Tasks	Sequence#	Task #	Claim	Expenses		
	1	190674	\$	1,432.58		
	2	191276 ops 1 + 2	\$	6,577.31		
	2A	191276 supplemental 1	\$	497.54		
	2B	191276 supplemental 2	\$	1,432.18		
	2C	191276 supplemental 3	\$	1,204.00		
	3	191619	\$	172.50		
	4	191276 ops 3	\$	9,108.16		
	4A	191276 supplemental 4	\$	500.00		
	5	191952	\$	-		
	6	191995	\$	4,409.46		
	7	192630	\$	3,118.23		
	8	193371	\$	125.00		
	9	193516	\$	1,992.15		
	10	193467 ops 1	\$	4,815.19		
	10A	193467 ops 1 supplemental	\$	59.36		
	11	193467 ops 2	\$	7,513.89		
	12	193467 ops 3	\$	1,808.95		
	13	193467 ops 4	\$	1,971.10		
	14	193467 ops 5	\$	1,534.10		
	15	193319	\$	625.20		
	16	194387	\$	2,565.54		
	17	194741	\$	1,762.03		
	18	195873		*		
* Claimed not yet reimbursed						
Task reimbursement to team and members				\$	28,184.95	
Totals			\$	53,224.47	\$	28,184.95

Donations						
	RBC		\$	200.00		
	Wild Sheep Society		\$	5,000.00		
	Convergent volunteers		\$	5,594.50		
	SAR members		\$	35.01		
	CRL Transload		\$	500.00		
	Taylor Hose Lay		\$	1,500.00		
	FSJ Elks		\$	900.00		
	Valerie Oftebroro, in memory of Darren Oftebro		\$	1,500.00		
Total Donations					\$	15,229.51
Grants						
	BC SARA Provincial Government support		\$	84,830.87		
	PRRD 2017		\$	9,001.63		
	PRRD 2018		\$	9,125.80		
Total Grants					\$	102,958.30
Fundraising						
	Mothers Day Run		\$	1,000.00		
	Canada Day Parade		\$	600.00		
	Pride Walk		\$	250.00		
	River Rats jet boat races		\$	3,000.00		

Taylor Hose Lay	\$	702.00	
FSJ Literacy Run	\$	250.00	
Santa Parade	\$	1,000.00	
Total Fundraising	\$	6,802.00	
Sale of used Resacue Boggan	\$	1,000.00	
Credit from team member after purchase of online order on their own credit card	\$	32.09	
Trade Show credit	\$	2.00	
Adventure Smart payment	\$	500.00	
Members contribution to Christmas Dinner	\$	500.00	
Credit of credit card GICs (\$2,500.00 + \$7,500.00)	\$	10,000.00	
Bank interest, GIC interest and closing balance on old account	\$	125.34	

Total income \$ 190,373.71

Expenses

Vehicles			
Vehicle repairs		\$	1,372.67
Vehicle insurance		\$	8,166.00
Vehicle expenses		\$	8,412.34
Vehicle purchase		\$	35,000.00
Total Vehicles		\$	52,951.01
Communications			
One Call Now		\$	331.72
Mail box rental		\$	177.45
Roadpost		\$	475.60
Total Communications		\$	984.77
Registration fees			
FSJ Co-op lifetime membership		\$	5.00
Society registration		\$	80.00
MEC lifetime membership		\$	5.00
Total Registration fees		\$	90.00
Training courses and expenses			
PSLV		\$	44.51
Evacuation training in Prince George		\$	261.38
OFA 1		\$	145.95
Wilderness First Aid patr 2		\$	249.95
Rope rescue		\$	383.77
Avalanche course		\$	51.27
Total Training		\$	1,136.83
Equipment/supplies			
Office supplies		\$	727.37
New/replacement equipment		\$	26,510.73
Team apparel		\$	5,754.30
Trade show		\$	105.23
Training supplies		\$	398.58
Task expense		\$	3,257.91
Equipment repair		\$	819.80
Total Equipment/supplies		\$	37,573.92
Purchase of new GIC to increase credit card balance from \$2,500.00 to \$10,000.00		\$	7,500.00
Purchase of New GIC following credit of old \$2,500.00 and \$7,500.00 GICs that had been credited		\$	10,000.00

Bank and Visa card charges		\$ 194.50
Task 186480, \$1,564.45 claimed in 2017/18 financial year and accounted for, \$1,113.70		
Paid in 2018/19 financial year, difference \$450.75		\$ 450.75
Account realignment, projected to actual, details in executive minutes January 2019		\$ 6,967.86
Social events		
Miscellaneous member support		\$ 68.31
Preparing vehicle for Canada Day parade		\$ 49.10
Team/new members BBQ after summer break		\$ 204.68
Present for David Dickenson for all his support in preparing team vehicles		\$ 86.79
Christmas dinner		\$ 2,634.20
Team gifts presented at Christmas dinner		\$ 1,388.78
Total Social events		\$ 4,431.86
	\$ 190,373.71	\$ 150,466.45

Income

Expense

Net income/expenses \$ 39,907.26

Starting balance \$ 123,707.25

Ending balance \$ 163,614.51

Difference \$ 39,907.26

Actual bank balance \$ 163,614.51

Stuart Gillet, 17:00, 13 March, 2019

Variance \$ (0.00)

Date: December 31, 2019Society #: S0061575

Organization Information

1. **Organization Name:** North Peace Family Park Society

Civic Address: 8162-100 Ave

Mailing Address: _____
(if different)

City: Fort St John **Postal Code:** V1J 1W5

Contact Person: Jaandi Roemer **Phone Number:** 2502622703

Email: npsuperpark@gmail.com

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
| <input type="checkbox"/> | Economic Development | Projects related to creating or enhancing economic opportunities |
| <input type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input checked="" type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
| <input type="checkbox"/> | Other (Describe) | _____ |

3. Identify which electoral areas and municipalities this project, event or service will provide benefit to?

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Electoral Area B | <input type="checkbox"/> City of Dawson Creek | <input checked="" type="checkbox"/> District of Taylor |
| <input type="checkbox"/> Electoral Area C | <input checked="" type="checkbox"/> City of Fort St. John | <input checked="" type="checkbox"/> District of Tumbler Ridge |
| <input type="checkbox"/> Electoral Area D | <input checked="" type="checkbox"/> District of Chetwynd | <input checked="" type="checkbox"/> Village of Pouce Coupe |
| <input type="checkbox"/> Electoral Area E | <input checked="" type="checkbox"/> District of Hudson's Hope | |

4. Description of project, event or service:

The SuperPark's weekly programs and seasonal camps are all inclusive and provide a full day of physical activity within our indoor and outdoor play space, arts and crafts that are geared towards learning about social inclusion amongst their peers, nature, recycling and how to be creative using materials given to them to make their own projects. During our camp season, we travel within our community to learn about what various organizations do to help the region ie: Water station, police/fire/ambulance dept., local greenhouses, museum etc.

Our programs embrace children of all abilities, culture and economic standing. We always provide free spaces within all camps and programs or free play all year for children that are referred to us through the Women's Resource Centre, Child Youth Mental Health and the Child Development Center. We currently sponsor 8 families for free yearly play



5. Project Start Date: April 1, 2020 Project End Date: November 30, 2020

6. Is this project, event or service part of your core operations? ☒ Yes ☐ No

7. Is the project, event, or service already provided in the community by another organization? ☐ Yes ☒ No

If yes, provide details:

8. Who will benefit from the project, event or service?

All of the children and their families who live in our service area (Tumbler Ridge, Taylor, Dawson Creek, Hudson's Hope, Fort St John, Areas B&C).

9. What will those benefits be?

1. Increased social networking skills for the children
2. Increased networking amongst the parents
3. Increased physical conditioning
4. Increased skills in solving problems, interactive skills, etc.
5. Affordable indoor play area for the children of our region.

Budget Information

10. Total Cost of the Project, Event or Service: \$ 16380

11. Grant-in-Aid Amount Requested: \$ 10,380

12. For how many years are you requesting funding? ☒ 1 ☐ 2 ☐ 3

13. Will you receive other sources of funding? ☒ Yes ☐ No

14. Have you applied to other sources, including municipalities for funding? ☐ Yes ☒ No

15. Please describe other sources of funding and amounts as anticipated or received:

Amount: 6000 Source: Registrations

Amount: _____ Source: _____

Amount: _____ Source: _____

Amount: _____ Source: _____



Application Authorization

- ☒ I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I understand that if my application is successful, I will be required to provide a summary report that includes annual financial statements, a description of how funds were spent, and the outcomes achieved to the Regional District by **February 28** of the following year the grant funds were received.
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Application Submission

Please submit all grant applications and attachments by email to prrd.dc@prrd.bc.ca on or before **December 31**. The following attachments must be included with your application:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Applicant Signature

J. Roemer

The North Peace Family SuperPark Society

BALANCE SHEET

As of July 31, 2019

Assets	TOTAL
Current Assets	
Cash and Cash Equivalent	
1001 - Jaandi Visa Fund (Rec Equipment)	
1010 - Cash Float	4,241.43
1040 - Cash/CC Clearing	160.00
1050 - Petty Cash	209.50
1060 - TD Daily Operations	193.97
1080 - TD General Account	10,486.53
Ask Client	2,189.47
1030 - DO NOT USE	0.00
Total Cash and Cash Equivalent	0.00
Accounts Receivable (A/R)	\$17,480.90
1100 - Accounts Receivable	
Total Accounts Receivable (A/R)	1,790.00
1400 - Inventory	\$1,790.00
Total Current Assets	0.00
	\$19,270.90
Non-current Assets	
Property, plant and equipment	
1600 - Equipment - Playground	
1800 - Equipment - Rec Center	66,716.05
Total Property, plant and equipment	6,055.46
Total Non Current Assets	\$72,771.51
Total Assets	\$72,771.51
	\$92,042.41
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2100 - Accounts Payable	
Total Accounts Payable (A/P)	-34.72
2320 - GST Payable	\$ -34.72
2340 - CPP Payable	0.00
2345 - EI Payable	0.00
2350 - Income Tax Payable	0.00
2355 - Payroll Taxes Owed 2018	0.00
2356 - Payroll Owing	0.00
Total Current Liabilities	1,242.63
Total Liabilities	\$1,207.91
Equity	\$1,207.91
3550 - Opening Balance Equity	
Retained Earnings	50,355.52
Profit for the year	-9,084.41
Total Equity	49,563.39
Total Liabilities and Equity	\$90,834.50
	\$92,042.41

The North Peace Family SuperPark Society

A/R AGING SUMMARY

As of July 31, 2019

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Brent Marshall	550.00					\$550.00
Enbridge Inc	500.00					\$500.00
Sheila Scott	75.00					\$75.00
Shelby Waldron	590.00					\$590.00
Tammy Scott	75.00					\$75.00
TOTAL	\$1,790.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,790.00

The North Peace Family SuperPark Society

PROFIT AND LOSS

July 2019

INCOME	TOTAL
4000 - Income From Super Park	
4001 - Customer Sales - SP	
4005 - Customer Parties - SP	2,657.84
4010 - Concession - SP	400.00
4090 - Customer Discounts - SP	9.25
4095 - Subsidies	-63.98
4100 - Fundraising Revenue - SP	1,358.00
Total 4000 - Income From Super Park	731.00
Total Income	5,092.11
COST OF GOODS SOLD	\$5,092.11
4700 - COGS - SuperPark	
4710 - Concession Supplies - SP	
4715 - Fundraiser Expenses - SP	627.48
4720 - Camp Supplies - SP	39.04
Total 4700 - COGS - SuperPark	504.84
Total Cost of Goods Sold	1,171.36
GROSS PROFIT	\$1,171.36
EXPENSES	\$3,920.75
5000 - Employee Expenses	
5001 - Wages	
5003 - Payroll Expense	5,752.69
5005 - Casual Labour	379.24
Total 5000 - Employee Expenses	4,785.00
5100 - Office/General Administrative Expenses	10,916.93
5105 - Accounting & Legal	
5130 - Bank & Interest Charges	73.92
5135 - Insurance	196.15
5145 - Meals and entertainment	1,360.00
5150 - Rent or lease payments	57.64
5270 - Telephone	4,090.58
Total 5100 - Office/General Administrative Expenses	143.10
5200 - SuperPark Expenses	5,921.39
5210 - Landscaping-SP	
5215 - Office expenses - SP	47.25
5220 - Utilities - SP	73.92
5225 - Security Alarm - SP	1,969.51
Total 5200 - SuperPark Expenses	66.14
5400 - Rec Center Expenses	2,156.82
5405 - Utilities - REC	
5410 - Repairs & Main - REC	100.00
5420 - Supplies - REC	425.11
5425 - Security Alarm - REC	15.05
Total 5400 - Rec Center Expenses	66.14
Total Expenses	606.30
	\$19,601.44

5270 - Telephone	TOTAL
Total 5100 - Office/General Administrative Expenses	582.14
5200 - SuperPark Expenses	61,060.94
5205 - Janitorial - SP	
5210 - Landscaping-SP	515.52
5215 - Office expenses - SP	1,723.54
5220 - Utilities - SP	3,948.30
5225 - Security Alarm - SP	10,764.67
5240 - Repair & Main - SP	132.28
5250 - Supplies - SP	2,720.01
5255 - Play equipment- SP	1,563.61
Total 5200 - SuperPark Expenses	7,636.50
	29,004.43
5400 - Rec Center Expenses	
5405 - Utilities - REC	
5410 - Repairs & Main - REC	100.00
5420 - Supplies - REC	425.11
5425 - Security Alarm - REC	15.05
Total 5400 - Rec Center Expenses	132.28
Total Expenses	672.44
	\$142,580.99
PROFIT	\$49,563.39

Income		
PRRD Grand In Aid		10380
Grants and Donations		\$0.00
Registrations		6000
	Total	
Expenses per year		
<u>KidzClub</u>		
Arts and Crafts - Materials		\$4,800
Program Coordinator		\$4,800
Total		\$9,600
<u>SuperKidz Camp (seasonal) twice a year</u>		
- Spring (one week) 20 kids		
Hot lunch program		\$500
Craft Materials		\$500
Transportation		\$60
2 Camp Leaders (wages)		\$1,200
Total	\$	2,260.00
-Summer (two weeks) 20 kids		
Hot lunch program	\$	1,000.00
Craft Materials	\$	1,000.00
Transportation	\$	120.00
2 Camp Leaders (wages)	\$	2,400.00
	Total	\$ 4,520.00
Total Annual program costs		<u>\$16,380</u>

Date: Dec 31, 2019Society #: S-0043686**Organization Information**

1. Organization Name: Northern Trails Heritage Society

Civic Address: 9123 100 Street

Mailing Address: _____
(if different)

City: Fort St. John, BC **Postal Code:** V1J 4N9

Contact Person: Sue Popesku **Phone Number:** 250-785-6214

Email: spopesku@shaw.ca

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
| <input type="checkbox"/> | Economic Development | Projects related to creating or enhancing economic opportunities |
| <input type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input checked="" type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
| <input type="checkbox"/> | Other (Describe) | _____ |

3. Identify which electoral areas and municipalities this project, event or service will provide benefit to?

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Electoral Area B | <input checked="" type="checkbox"/> City of Dawson Creek | <input checked="" type="checkbox"/> District of Taylor |
| <input checked="" type="checkbox"/> Electoral Area C | <input checked="" type="checkbox"/> City of Fort St. John | <input checked="" type="checkbox"/> District of Tumbler Ridge |
| <input checked="" type="checkbox"/> Electoral Area D | <input checked="" type="checkbox"/> District of Chetwynd | <input checked="" type="checkbox"/> Village of Pouce Coupe |
| <input checked="" type="checkbox"/> Electoral Area E | <input checked="" type="checkbox"/> District of Hudson's Hope | |

4. Description of project, event or service:

Strengthening Pride in the Communities is a project that will raise awareness of heritage in each of the communities in the PRRD- FSJ/ DC/Taylor/Chet/TR and HH. FN is also included. The project has each museum collaborating with local businesses to share the history of the community with customers, to increase attendance at each museum aimed at building pride in the community. Each museum will seek out partners in businesses (stores) who will encourage their staff to learn and relate historic information to customers and suggest they visit the museum, post the store history along with current events of the museum in the store, work with the museum to document the store history for the museum archives. Each participating business will pay \$200 toward promotions and printing. The target is 5 businesses per community. The Museum will research and assist in the historic data about the store, facilitate staff learning about the history and about the museum, share the store history with visitors to the museum, post the participating store history on their websites, provide posters of current events, conduct radio interviews and other promotional avenues available throughout the region.



5. Project Start Date: February 1, 2020 Project End Date: September 30, 2020

6. Is this project, event or service part of your core operations? ☐ Yes ☒ No

7. Is the project, event, or service already provided in the community by another organization? ☐ Yes ☒ No

If yes, provide details:

8. Who will benefit from the project, event or service?

The museum will benefit by having more people in the community know about the museum, its services and its value to the community. More attendance at the museum will provide more funds which are desperately needed by all the museums. The stores will benefit by focusing on their history and relating information to the customer plus having additional unique exposure through the museum. The communities (and region) will benefit by having more people learn about the history of the over all community and, therefore, building pride in the community.

9. What will those benefits be?

Increased attendance at museums. Collaboration of heritage and business. More pride in the community. More awareness for local businesses of visitors to the museum and community. More exposure for each business. Additional knowledge about the business and community documented in the museum. Interesting and creative contacts which will lead to more interaction within the community.

Budget Information

10. Total Cost of the Project, Event or Service: \$ 14400

11. Grant-in-Aid Amount Requested: \$ 5600

12. For how many years are you requesting funding? ☒ 1 ☐ 2 ☐ 3

13. Will you receive other sources of funding? ☒ Yes ☐ No

14. Have you applied to other sources, including municipalities for funding? ☐ Yes ☒ No

15. Please describe other sources of funding and amounts as anticipated or received:

Amount: 8000 Source: partnering businesses

Amount: 800 Source: Northern Rockies Regional Mun.

Amount: _____ Source: _____

Amount: _____ Source: _____



Application Authorization

- ☒ I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I understand that if my application is successful, I will be required to provide a summary report that includes annual financial statements, a description of how funds were spent, and the outcomes achieved to the Regional District by **February 28** of the following year the grant funds were received.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I understand that the information provided in this application may be shared with the Board of Directors, Committee(s), Regional District staff and consultants.

Application Submission

Please submit all grant applications and attachments by email to prrd.dc@prrd.bc.ca on or before **December 31**. The following attachments must be included with your application:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Applicant Signature Sue Popesku 250-785-6214 spopesku@shaw.ca

PROJECT BUDGET

Northern Trails Heritage Society “Strengthening Pride in the Community”

Proposed: February 1, 2020 to September 30, 2020

The budget is based on 8 communities participating (7 PRRD 1 NRRM) expecting 5 business partners per community.

EXPENSES

Flyer Invitation to Participate – design	\$ 300
printing 800	1000
Postage- distribution to targeted businesses	850
Venues for 3 regional meetings (\$125 X 3)	375
Documentation of Store History research/prep/doc	
5 stores X 8 communities X \$150	6000
Promotional Materials (posters/events/photos)	
5 stores X 8 communities X \$100	4000
Partner staff orientation: one evening in 8 communities	1600
Contingency	275
Total Expenses:	\$14400

REVENUE:

Business partnerships \$200 X 5 X 8 communities (in Feb)	\$ 8000
NRRM Request (not requested yet)	800
PRRD Request (applic due Dec 31, 2019)	5600
Total Revenue:	\$14400

NORTHERN TRAILS HISTORICAL SOCIETY
9323 100 Street, Fort St. John, BC V1J 4N9 250-785-6214 spopesku@shaw.ca

To PRRD: Both 2019 and previous 2018 Financial Statements have been included here since this organization is currently functioning on project grants only. We have no ongoing operational support. Therefore, the 2018 is more reflective of our ability to carry out a large project than the 2019 bottom line.

Thank you, Sue Popesku 250-785-6214

FINANCIAL STATEMENT

NORTHERN TRAILS HISTORICAL SOCIETY

April 1- 2018 – March 31, 2019

Opening Balance	\$7061.15
REVENUE	
Memberships	315
Donations	---
Circle Tour Museums Online/Kiosks	2100
Workshop	110
Ads sold on Kiosk Sign	7000
<u>Bank Interest</u>	<u>2.69</u>
Total Revenue:	\$ 9525.00
EXPENSES	
Venues for Meeting	165.00
BC Society Reg	40.00
Auto Tour Updated Online/in Alaska Highway Journey	4592.00
Alaska Highway Trencher Project (completed)	4652.80
Postage	9.36
<u>Bank Charges and Cheque order</u>	<u>24.00</u>
Total Expenses:	\$ 9483.16
GAIN (LOSS)	\$ 41.84
Closing Balance	\$ 7102.99

Chairman Sue Popesku

Vice Chairman Robin Holstein

April 1- 2017 – March 31, 2018



Date: December 27, 2019

Society #: S0040862

Organization Information

1. Organization Name:

Peace Community Church

Civic Address:

Mailing Address:

(if different)

Box 326

City:

Taylor

Postal Code:

V0C 2K0

Contact Person:

Ashley Kirschner

Phone Number:

778-256-1900

Email:

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
| <input type="checkbox"/> | Economic Development | Projects related to creating or enhancing economic opportunities |
| <input type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input checked="" type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
| <input type="checkbox"/> | Other (Describe) | |

3. Identify which electoral areas and municipalities this project, event or service will provide benefit to?

- | | | |
|---|--|--|
| <input type="checkbox"/> Electoral Area B | <input type="checkbox"/> City of Dawson Creek | <input checked="" type="checkbox"/> District of Taylor |
| <input type="checkbox"/> Electoral Area C | <input type="checkbox"/> City of Fort St. John | <input type="checkbox"/> District of Tumbler Ridge |
| <input type="checkbox"/> Electoral Area D | <input type="checkbox"/> District of Chetwynd | <input type="checkbox"/> Village of Pouce Coupe |
| <input type="checkbox"/> Electoral Area E | <input type="checkbox"/> District of Hudson's Hope | |

4. Description of project, event or service:

We would like to create a space that encourages food security within Taylor – highlighting the many fruit producing bushes, vines and trees we can grow in the North and we would like to grow excessively so eventually when trees and bushes are mature there is more than enough to share and preserve.

The church already hands out Christmas hampers to struggling members in Taylor and we thought if the fruit was not already picked by community members, members of the church could go pick and then preserve the fruit to add into the Christmas hampers.



5. Project Start Date: May 1, 2020

Project End Date: September 30, 2020

6. Is this project, event or service part of your core operations?

☒ Yes☐ No

7. Is the project, event, or service already provided in the community by another organization?

☐ Yes☒ No

If yes, provide details:

8. Who will benefit from the project, event or service?

The entire community of Taylor and surrounding area and in particular who are in need of fresh fruit and vegetables. It will also provide all of our residents and tourists with a quiet and safe space for themselves and their families. It will also be inclusive so that everyone regardless of mobility challenges can visit. It will also provide a space for people to interact with each other including an area for picnics, events, etc.

9. What will those benefits be?

Creation of food security for all members by having fruits, vegetables and perennial plants available; to education the community on what they can grow in their own yards and to provide education on food preservation; to create a restful family and community oriented place; with the large gazebo, to provide a community place for events scubas concerts, church services and community events.

Budget Information

10. Total Cost of the Project, Event or Service:

\$ 115950

11. Grant-in-Aid Amount Requested:

\$ 20000

12. For how many years are you requesting funding?

☒ 1 ☐ 2 ☐ 3

13. Will you receive other sources of funding?

☒ Yes ☐ No

14. Have you applied to other sources, including municipalities for funding?

☒ Yes ☐ No

15. Please describe other sources of funding and amounts as anticipated or received:

Amount: 10000

Source: BC Hydro Go Fund

Amount: 20000

Source: BC Hydro Agricultural Fund

Amount: 65950

Source: Other Grants and Donations

Amount: _____

Source: _____



Application Authorization

- ☒ I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I understand that if my application is successful, I will be required to provide a summary report that includes annual financial statements, a description of how funds were spent, and the outcomes achieved to the Regional District by **February 28** of the following year the grant funds were received.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I understand that the information provided in this application may be shared with the Board of Directors, Committee(s), Regional District staff and consultants.

Application Submission

Please submit all grant applications and attachments by email to prrd.dc@prrd.bc.ca **on or before December 31**. The following attachments must be included with your application:

Project budget, including all sources of funding

Current financial statements showing expenses, revenues & savings

Applicant Signature

A handwritten signature in black ink is written over a horizontal line. The signature is stylized and appears to be 'Debra' followed by a large, sweeping flourish.

Community Orchard and Demonstration Garden Budget

Income

PRRD Grand In Aid	20000
BCHydro Go Fund	10000
BC Hydro Agricultural fund	20000
Grants and Donations	65950

Total	115950
--------------	---------------

Expenses

Plants and Fertilizer	\$6,200
Soil Ammendments	\$1,200
Seating	\$2,500
Bark Mulch	\$750
Pond and Bridge	\$2,500
Electrical	\$18,500
Chainlink Fencing and Gate	\$10,500
Gazebo with Foundation	\$15,000
Boulders	\$500
Planter Boxes	\$2,500
Rental Machinery	\$400
Concrete Sidewalk	\$33,000
Composters and Garbage Bin	\$1,100
Irrigation	\$7,500
Preserving Equipment	\$1,000
Edging and Landscape Fabric	\$2,800
Labour	\$5,000.00
Signs	\$5,000

Total	115,950
--------------	----------------

Peace Community Church

Balance Sheet As at 11/30/2019

ASSET

Current Assets

GENERAL FUND	8,104.97	
Shares - General Fund	57.83	
Bank Error Account	0.00	
BUILDING FUND	456.32	
Shares - Building Fund	53.89	
Term Deposit - Building Fund	0.00	
RTEFUND	8,027.50	
Shares - RTEFUND	47.69	
Platinum account - RTE Fund	13,943.13	
CONTINGENCY/ YOUTH FUND	36,124.55	
Plan 24 Youth Fund	14.40	
Shares - Youth Fund	60.16	
Bank Totals		66,890.44
Investments		0.00
Accounts Receivable	0.00	
GST Receivable	0.00	
Payroll Advances	0.00	
Total Receivable		0.00
Prepaid Expense & Deposits		1,207.00
Total Current Assets		68,097.44

FIXED ASSETS

Music Equipment		16,046.78
Janitor Equipment		610.46
Office Equipment		29,706.39
Nursery Equipment		100.55
Communications Equipment		697.66
Kitchen Equipment		12,856.03
Sanctuary Equipment		12,278.62
Total Inventory Assets		72,296.49

Capital Assets

Building	86,379.43	
New Addition	146,645.84	
Net - Building		233,025.27
Land		128,673.04
Total Capital Assets		361,698.31

TOTAL ASSET	502,092.24
-------------	------------

LIABILITY

Current Liabilities

Accounts Payable		0.00
YE Accounts Payable		1,045.10
Accruals		1,200.00
EI Payable	199.78	
CPP Payable	321.24	
Federal Income Tax Payable	445.10	
Total Receiver General		966.12
PST Payable		0.00
GSTFed5% - (50%)	-718.19	
HST Prov 7% - (57%)	-2.45	
GST/HST Paid on Purchases 5...	0.00	
GST Owing (Refund)		-720.64
Total Current liabilities		2,490.58

TOTAL LIABILITY	2,490.58
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EQUITY

Owners Equity

Retained Earnings - Previous Year	79,718.65
Invested in Capital Assets	433,994.80
Current Earnings	-14,111.79

Peace Community Church

Balance Sheet As at 11/30/2019

Total Owners Equity	<u>499,601.66</u>
TOTAL EQUITY	<u>499,601.66</u>
LIABILITIES AND EQUITY	<u><u>502,092.24</u></u>

Peace Community Church

Comparative Income Statement

	Actual 01/01/2019 to 11/30/2019	Budget 01/01/2019 to 12/31/2019	Percent
REVENUE			
TCC REVENUE			
General Fund	94,947.88	126,730.00	-25.08
General Fund Interest	8.65	25.00	-65.40
Rental Income	635.00	3,500.00	-81.86
Benevolence (Love Offering)	1,479.35	1,300.00	13.80
Building Fund Interest	0.22	0.00	0.00
RTE Fund Interest	4.18	0.00	0.00
Youth Fund Interest	16.49	0.00	0.00
Special Dispersment Income Ge...	767.48	0.00	0.00
TOTAL TCC REVENUE	97,859.25	131,555.00	-25.61
TOTAL REVENUE	97,859.25	131,555.00	-25.61
EXPENSE			
CHRISTIAN ED (CONGREGATI...			
Children's Church 5-8	297.94	0.00	0.00
Young Adults	154.52	0.00	0.00
Adult Education	202.55	0.00	0.00
TOTAL CHRISTIAN ED. MINIST...	655.01	0.00	0.00
WORSHIP/MUSIC MINISTRY			
Music Expense (Song Select)	492.00	500.00	-1.60
Sound Expense	13.49	50.00	-73.02
Worship Service Expense	10.70	200.00	-94.65
TOTAL WORSHIP MINISTRY	516.19	750.00	-31.17
HOSPITALITY MINISTRY			
Supplies Expenses	748.81	0.00	0.00
TOTAL HOSPITALITY MINISTRY	748.81	0.00	0.00
FACILITIES MINISTRY			
Utilities	4,214.97	6,000.00	-29.75
Taxes & Services	1,080.79	5,670.00	-80.94
Janitorial Contract	2,750.00	3,000.00	-8.33
Janitorial Supplies	180.71	250.00	-27.72
Kitchen Operation Needs	599.74	0.00	0.00
Maintenance (Buildings)	0.00	750.00	-100.00
Winter Maintenance Contract	1,412.50	5,000.00	-71.75
TOTAL FACILITIES MINISTRY	10,238.71	20,670.00	-50.47
BUILDING EXPENSES (Bldg Ac...			
Building Acc: Service Charges	22.00	0.00	0.00
TOTAL BUILDING EXPENSES	22.00	0.00	0.00
MISSIONS MINISTRY			
Love (Alms) Offering Expense	1,950.00	0.00	0.00
Ministrial Contract (Hospital Chap)	1,375.00	1,500.00	-8.33
Colin & Shelbi Gilmore (AIM)	1,200.00	1,200.00	0.00
Local Camps	232.62	0.00	0.00
NP Pregnancy Care	232.62	0.00	0.00
TOTAL MISSIONS MINISTRY	4,990.24	2,700.00	84.82
YOUTH ACCOUNT EXPENSES			
Youth Acc Service Charges	22.00	0.00	0.00
YOUTH ACCOUNT EXPENSE T...	22.00	0.00	0.00
COMMUNITY & FAMILY OUTR...			
Pastoral/Elder Care	363.94	0.00	0.00
TOTAL COMMUNITY & FAMILY...	363.94	0.00	0.00
ADMINISTRATION MINISTRY			
Wages	56,455.62	60,000.00	-18.18

Peace Community Church

Comparative Income Statement

	Actual 01/01/2019 to 11/30/2019	Budget 01/01/2019 to 12/31/2019	Percent
Long Term Developmt Ben - Pa...	0.00	2,610.00	-100.00
Long Term Developmt Ben -Secr...	0.00	550.00	-100.00
Guest Speakers (Sundays)	200.00	900.00	-77.78
Associate Pastor (Contract)	10,486.74	12,000.00	-12.61
EI Expense	1,281.94	1,700.00	-24.59
CPP Expense	1,766.82	1,900.00	-7.01
Sun Life Pension	2,783.00	3,000.00	-7.23
Long Term Disability	0.00	700.00	-100.00
Ext Health & Dental Benefits	2,551.44	2,200.00	15.97
WorkSafeBC	147.25	170.00	-13.38
Subscriptions & Dues & Licences	606.36	500.00	21.27
Pastor Allowance (Books Hosp A...	333.68	2,000.00	-83.32
Pastoral Conference Expense	25.62	0.00	0.00
Office Expense (Simply Acc Ect)	3,246.67	7,000.00	-53.62
Transportation	1,037.50	3,000.00	-65.42
Freight & Postage	180.00	200.00	-10.00
Accounting Fees	1,300.00	1,700.00	-23.53
Service Charges	22.00	50.00	-56.00
Insurance	3,849.00	3,800.00	1.29
Telephone	2,788.11	3,200.00	-12.87
BUWC Budget(Office Only)	3,666.74	4,000.00	-8.33
TOTAL ADMINISTRATION MINI...	92,728.49	120,180.00	-22.84
RTEF MINISTRY			
RTEF Awards	1,500.00	0.00	0.00
RTEF Acc: Service Charges	22.00	0.00	0.00
RTEF Expenses	163.65	0.00	0.00
TOTAL RTEF MINISTRY	1,685.65	0.00	0.00
TOTAL EXPENSE	111,971.04	144,300.00	-22.40
NET INCOME	-14,111.79	-12,745.00	10.72

Peace Community Church

Trial Balance As at 11/30/2019

Ac...	Account Description	Debits	Credits
1010	GENERAL FUND	8,104.97	-
1011	Shares - General Fund	57.83	-
1015	BUILDING FUND	456.32	-
1016	Shares - Building Fund	53.89	-
1020	RTEFUND	8,027.50	-
1021	Shares - RTEFUND	47.69	-
1022	Platinum account - RTE Fund	13,943.13	-
1025	CONTINGENCY/ YOUTH FUND	36,124.55	-
1026	Plan 24 Youth Fund	14.40	-
1027	Shares - Youth Fund	60.16	-
1250	Prepaid Expense & Deposits	1,207.00	-
1410	Music Equipment	16,046.78	-
1420	Janitor Equipment	610.46	-
1430	Office Equipment	29,706.39	-
1435	Nursery Equipment	100.55	-
1440	Communications Equipment	697.66	-
1450	Kitchen Equipment	12,856.03	-
1455	Sanctuary Equipment	12,278.62	-
1610	Building	86,379.43	-
1615	New Addition	146,645.84	-
1630	Land	128,673.04	-
2015	YE Accounts Payable	-	1,045.10
2020	Accruals	-	1,200.00
2180	EI Payable	-	199.78
2185	CPP Payable	-	321.24
2190	Federal Income Tax Payable	-	445.10
2305	GSTFed5% - (50%)	718.19	-
2310	HST Prov 7% - (57%)	2.45	-
3560	Retained Earnings - Previous Year	-	79,718.65
3570	Invested in Capital Assets	-	433,994.80
4010	General Fund	-	94,947.88
4011	General Fund Interest	-	8.65
4012	Rental Income	-	635.00
4013	Benevolence (Love Offering)	-	1,479.35
4026	Building Fund Interest	-	0.22
4041	RTE Fund Interest	-	4.18
4056	Youth Fund Interest	-	16.49
4065	Special Disbursement Income Ge...	-	767.48
5110	Children's Church 5-8	297.94	-
5130	Young Adults	154.52	-
5135	Adult Education	202.55	-
5210	Music Expense (Song Select)	492.00	-
5220	Sound Expense	13.49	-
5225	Worship Service Expense	10.70	-
5310	Supplies Expenses	748.81	-
5420	Utilities	4,214.97	-
5430	Taxes & Services	1,080.79	-
5434	Janitorial Contract	2,750.00	-
5435	Janitorial Supplies	180.71	-
5436	Kitchen Operation Needs	599.74	-
5442	Winter Maintenance Contract	1,412.50	-
5467	Building Acc: Service Charges	22.00	-
5505	Love (Alms) Offering Expense	1,950.00	-
5515	Ministrial Contract (Hospital Chap)	1,375.00	-
5527	Colin & Shelbi Gilmore (AIM)	1,200.00	-
5530	Local Camps	232.62	-
5535	NP Pregnancy Care	232.62	-
5563	Youth Acc Service Charges	22.00	-
5620	Pastoral/Elder Care	363.94	-
5705	Wages	56,455.62	-
5708	Guest Speakers (Sundays)	200.00	-
5709	Associate Pastor (Contract)	10,486.74	-
5710	EI Expense	1,281.94	-
5715	CPP Expense	1,766.82	-
5720	Sun Life Pension	2,783.00	-
5726	Ext Health & Dental Benefits	2,551.44	-
5727	WorkSafeBC	147.25	-
5730	Subscriptions & Dues & Licences	606.36	-
5735	Pastor Allowance (Books Hosp A...	333.68	-
5740	Pastoral Conference Expense	25.62	-

Peace Community Church

Trial Balance As at 11/30/2019

Ac...	Account Description	Debits	Credits
5750	Office Expense (Simply Acc Ect)	3,246.67	-
5752	Transportation	1,037.50	-
5755	Freight & Postage	180.00	-
5760	Accounting Fees	1,300.00	-
5765	Service Charges	22.00	-
5770	Insurance	3,849.00	-
5775	Telephone	2,788.11	-
5780	BUWC Budget(Office Only)	3,666.74	-
5810	RTEF Awards	1,500.00	-
5819	RTEF Acc: Service Charges	22.00	-
5820	RTEF Expenses	163.65	-
		<u>614,783.92</u>	<u>614,783.92</u>

PEACE COMMUNITY CHURCH SOCIETY
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2018
(unaudited - see Notice to Reader)

ASSETS

Current Assets

Cash - General		\$	21,014
Cash - Youth Ministry			36,205
Cash - Building			532
Cash - RT Education			23,708
Prepaid expenses			1,207

Total Current Assets			82,666
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Property and equipment

Land	\$	128,673	
Buildings		233,025	
Equipment		72,296	433,994

TOTAL ASSETS		\$	516,660
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LIABILITIES

Current Liabilities

Accounts payable		\$	2,946
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TOTAL LIABILITIES			2,946
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NET ASSETS

Invested in property and equipment			433,994
------------------------------------	--	--	---------

Balance			
Unrestricted	\$	55,480	
Internally restricted		532	
Externally restricted		23,708	79,720

TOTAL LIABILITIES AND NET ASSETS		\$	516,660
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PEACE COMMUNITY CHURCH SOCIETY
STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2018
(unaudited - see Notice to Reader)

Revenue	
General donations	\$ 114,997
Interest and rental	1,956
	<hr/>
	116,953
	<hr/>
Expenditures	
Accounting and legal	2,800
Donations and gifts	6,186
Insurance and licenses	4,180
Office and miscellaneous	4,522
Property taxes	1,293
Repairs and maintenance	6,112
Seminars and study groups	12,448
Telephone	2,896
Utilities	5,039
Vehicle	2,083
Wages and benefits	89,874
	<hr/>
	137,433
	<hr/>
(Deficiency) of revenue over expenditures	(20,480)
Balance, beginning of year	100,196
	<hr/>
Balance, end of year	\$ 79,716



Peace Community Church
Box 326, Taylor, BC. V0C 2K0
Tel: (250) 789-3045 Fax: (250) 789-3047
office@taylorchurch.ca

To Whom It May Concern:

We are pleased to share with you our partnership with members of our community in the development of a community orchard in Taylor, B.C. In making this a reality we will be contributing a piece of land adjacent to the Peace Community Church building for growth of this orchard. It is our desire to create an opportunity for residents to gain access to fresh fruit provided by trees which are hardy enough for our northern climate and learning about a variety of fruit tree species. Peace Community Church will provide the labour to develop and create this space and the labour to maintain the grounds along with our other property.

It is also not simply a plan to provide an orchard which residents, and travelers, can access but to design it to be a gathering place with the trees providing shade in the heat of spring, summer, and early fall, include a gazebo large enough for small groups to use for music or presentation, and a path making this a pleasant space to spend time. Further, the plan is to include picnic tables and benches in various locations on this property.

The general purpose for this plan is to develop the opportunity for members of our town to gain fresh produce and to develop a space that is restful, open for gatherings and presentations of various styles, and simply be a destination for residents and visitors to walk in and enjoy.

With Regard

Reverend Walter Pohlmann

Peace Community Church

REACHING THE PEACE



DISTRICT OF TAYLOR

www.DistrictofTaylor.com

Box 300, Taylor, BC. V0C 2K0

DISTRICT OFFICE
10007 - 100A Street

Phone: (250) 789-3392
Fax: (250) 789-3543

December 18, 2019

Peace River Regional District
PO Box 810
Dawson Creek, BC V1G 4H8

Dear Board of Directors,

Re: Community Demonstration Garden and Orchard Project

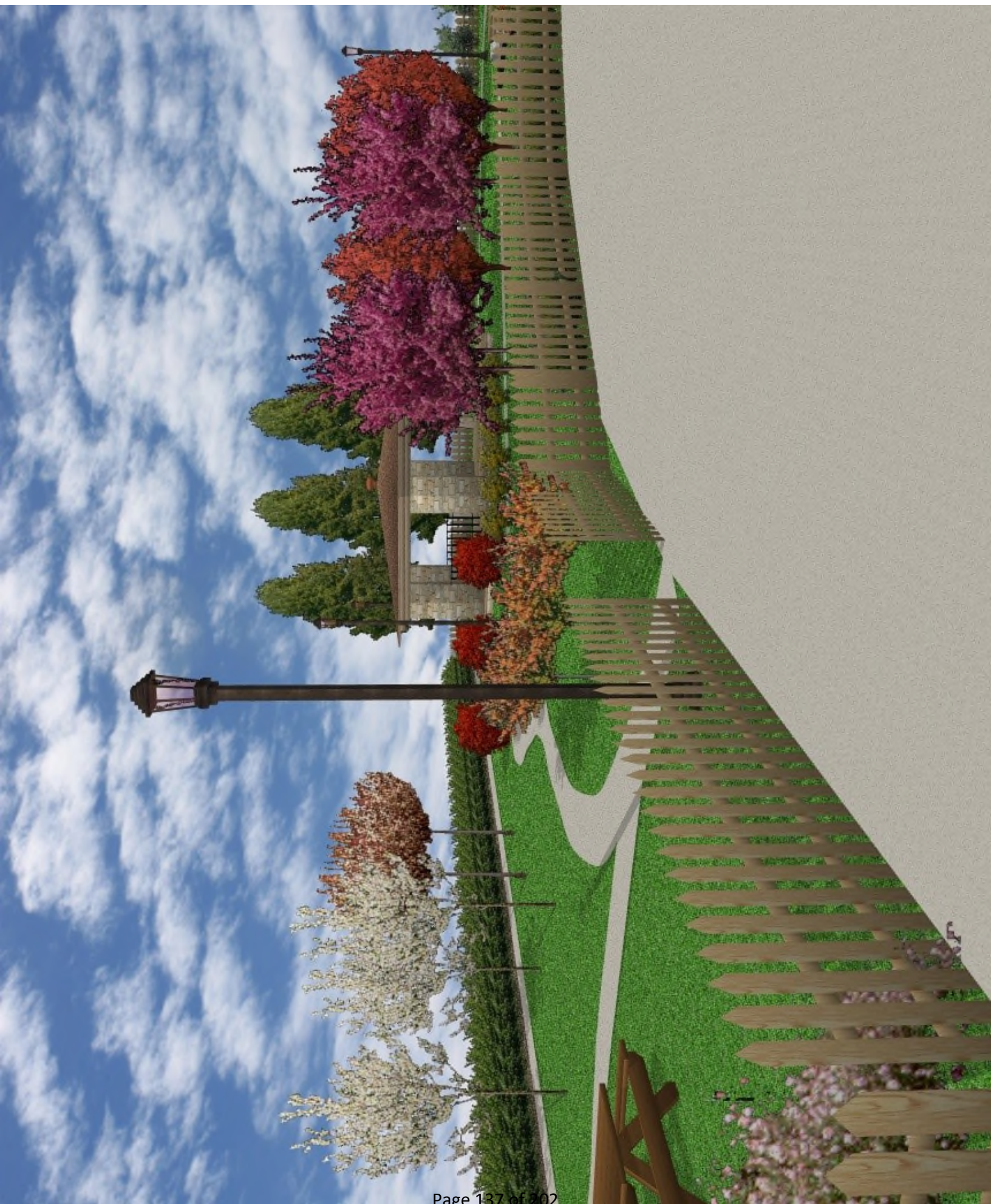
At the Regular Council Meeting held on December 2, 2019, Ms. Morrison and Ms. Kirschner appeared as Guests and Delegates seeking the Mayor and Council's support for a proposed Community Demonstration Garden and Orchard Project in the District of Taylor.

The goals of this project are to promote community physical and mental health, community connection, and food security. The District of Taylor Mayor and Council support this project and agree that a Community Demonstration Garden and Orchard would be a welcome addition to the Taylor community.

Sincerely,

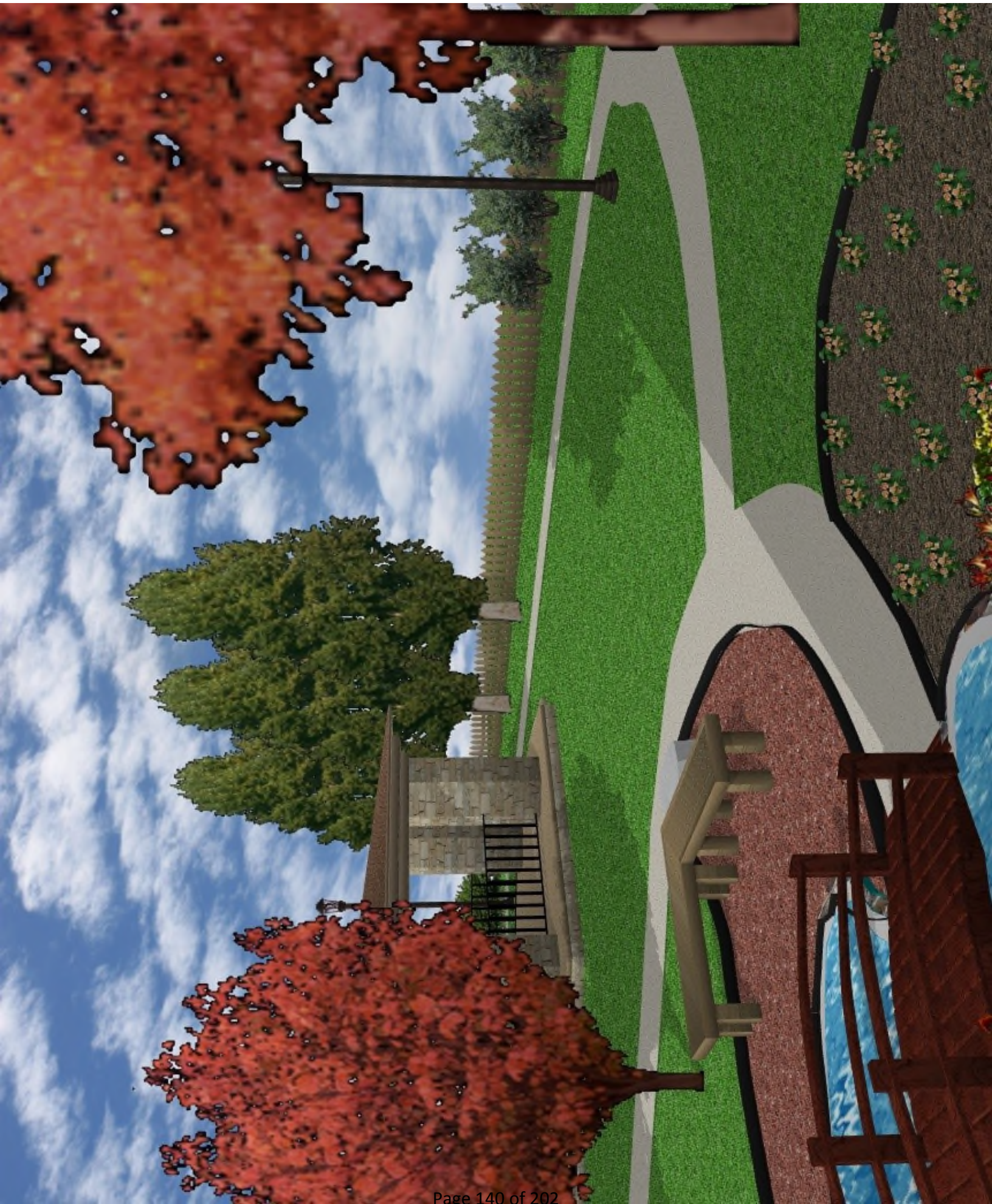
Andrew Young, MCIP, RPP
Chief Administrative Officer

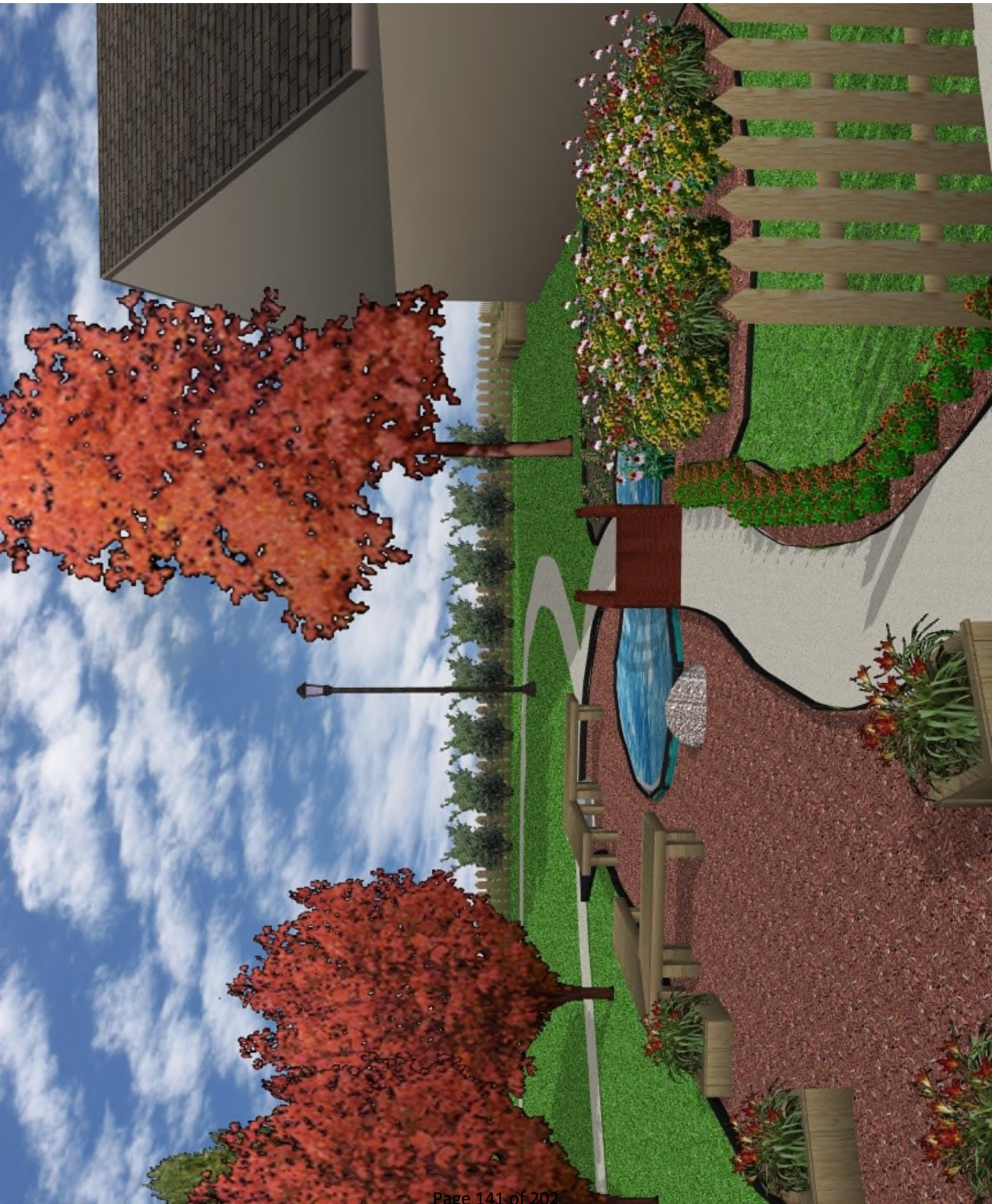
















Date: December 18, 2019

Society #: S0019210

Organization Information

1. Organization Name:	South Peace Art Society		
Civic Address:	816 Alaska Ave		
Mailing Address: (if different)			
City:	Dawson Creek	Postal Code:	V1G 4T6
Contact Person:	Marsha C. Stewart	Phone Number:	250-719-7663
Email:	ed@dcartgallery.ca		

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input checked="" type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
| <input type="checkbox"/> | Economic Development | Projects related to creating or enhancing economic opportunities |
| <input type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
| <input type="checkbox"/> | Other (Describe) | |

3. Identify which electoral areas and municipalities this project, event or service will provide benefit to?

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Electoral Area B | <input checked="" type="checkbox"/> City of Dawson Creek | <input checked="" type="checkbox"/> District of Taylor |
| <input checked="" type="checkbox"/> Electoral Area C | <input checked="" type="checkbox"/> City of Fort St. John | <input checked="" type="checkbox"/> District of Tumbler Ridge |
| <input checked="" type="checkbox"/> Electoral Area D | <input checked="" type="checkbox"/> District of Chetwynd | <input checked="" type="checkbox"/> Village of Pouce Coupe |
| <input checked="" type="checkbox"/> Electoral Area E | <input checked="" type="checkbox"/> District of Hudson's Hope | |

4. Description of project, event or service:

Please see the attached project description.



5. Project Start Date: May 2020

Project End Date: December 2020

6. Is this project, event or service part of your core operations?

☒ Yes☐ No

7. Is the project, event, or service already provided in the community by another organization?

☐ Yes☒ No

If yes, provide details:

8. Who will benefit from the project, event or service?

This program, will offer a needed amenity to northern communities, and connect local artists, laying the foundation for a region-wide artist community. This project will help alleviate previously identified obstacles in northeast BC. Our region is recognized as being underserved due to the isolation of small rural communities, restrictive travel costs, and a lack of professional development opportunities. The effects of these conditions are compounded for emerging artists: Most northern artists lack the awareness of provincial initiatives and career development/project opportunities.

9. What will those benefits be?

NACDP will have a lasting impact on communities in the Northeastern region on BC, as it will provide art education at a level that is not currently available in the region, as well as valuable teaching experience for guest instructors. These workshops will be used to distribute information, and function as an important networking opportunity; creating an artist community that will exist beyond the duration of the program, and lead to a more robust artistic, and cultural identity in the north.

Budget Information

10. Total Cost of the Project, Event or Service:

\$ 52,200

11. Grant-in-Aid Amount Requested:

\$ 10,000

12. For how many years are you requesting funding?

☒ 1 ☐ 2 ☐ 3

13. Will you receive other sources of funding?

☒ Yes ☐ No

14. Have you applied to other sources, including municipalities for funding?

☒ Yes ☐ No

15. Please describe other sources of funding and amounts as anticipated or received:

Amount:	15,000	Source:	BC Arts Council Project Funding (BCAC)
Amount:	20,000	Source:	Provincial Co-Op Funding (BCAC)
Amount:	2,500	Source:	BC Gaming
Amount:	TBD based on above funding decisions	Source:	City of Dawson Creek "Fee for Service"



Application Authorization

- ☒ I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I understand that if my application is successful, I will be required to provide a summary report that includes annual financial statements, a description of how funds were spent, and the outcomes achieved to the Regional District by **February 28** of the following year the grant funds were received.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I understand that the information provided in this application may be shared with the Board of Directors, Committee(s), Regional District staff and consultants.

Application Submission

Please submit all grant applications and attachments by email to prrd.dc@prrd.bc.ca on or before **December 31**. The following attachments must be included with your application:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Applicant Signature

Marsha C. Stewart



Description of project, event or service:

For over 70 years, the Dawson Creek Art Gallery's education programs have engaged students of all ages, backgrounds and abilities in the visual arts. Our educational programming supports the wellbeing of our community and is intended to educate, engage and encourage people of all ages to become lifelong learners, volunteers, contributors and benefactors to our great community. The Gallery has a long history of working cooperatively with local organizations such as the Peace Liard Regional Arts Council, South Peace Art's Council, Nawican Friendship Centre, the Kiwanis Performing Arts Centre and the City of Dawson Creek. These partnerships (and in-kind contributions/support) enable the Gallery to offer programs such as the Northern Arts - Community Development Program (NACDP)

Program Deliverables:

This project will consist of six or more half-day workshops in communities throughout the Peace Region, including (but not limited to) Chetwynd, Tumbler Ridge, Fort St John, Fort Nelson, Moberly Lake, and Dawson Creek. The program will also organize and facilitate critiquing sessions for peers to review each others current work and provide constructive criticism to each other.

Local artists (many of whom are indigenous) will be invited to be guest instructors in the program, and will be paid a CARFAC fee. This will not only provide a valuable learning opportunity to the community, but also teaching experience that the artist can add to their CV.

Each workshop will consist of a three hour guided lesson, followed by a one-hour critique/reading session. Wherein participants will be asked to bring a completed artwork that will be read or critiqued by the rest of the group. Constructive critique is one of the most important ways artists can support one another. In this section of the workshop, participants will learn how their work is perceived, and give constructive feedback to their peers.

The curriculum will vary depending on feedback received from the community prior to the workshop date, ensuring that each lesson will be tailored to the needs of the community. However, each lesson will focus on core artistic skills, such as drawing, painting, photography, print making as well as traditional art forms such as beading. The project will end with a juried show of selected works that were created through the program.

Intended outcome:

This project is a holistic way of supporting local artists through education, and professional development and experience. It will offer a needed amenity to northern communities, and connect local artists, laying the foundation for a region-wide artist community, that artists in the north can rely on for support through the distribution of resources, and the sharing of skills and knowledge.

It will have a lasting impact on communities in northern communities, as it will provide art education at a level that is not currently available in the region, as well as valuable teaching experience for guest instructors. These workshops will be used to distribute information, and function as an important networking opportunity; creating an artist community that will exist beyond the duration of the program, and lead to a more robust artistic, and cultural identity in the north.

Revenues:		Notes:
Applicant cash contribution		
Workshop enrollment fees	\$ 1,600.00	\$40/student/ class, 6-8 students per class, 6 class
Special Events fundraising	\$ 1,000.00	Gallery based fundraisers
BC Arts Council	\$ 15,000.00	Special Project Funding (not confirmed)
Government of BC: Community Gaming Grants	\$ 500.00	Funds from education programming grant
City of Dawson Creek	\$ 1,000.00	City of Dawson Creek (portion of annual fee for service-confirmed)
Employment Grants	\$ 20,000.00	Co-Op placement (32 weeks)(not confirmed)
PRRD "Grant In Aid"	\$ 10,000.00	This Application
In-kind Contributions	\$ 3,100.00	Postage of "mail outs" City of Dawson Creek, use of 6 community venue (and volunteers), 8 months of office space, advertising and promo.
Total Revenues	\$ 52,200.00	
Expenses		
Program Coordinator	\$ 28,000.00	program coordinator: 32 weeks @ 30hrs/week .
Professional Artist Fees	\$ 2,500.00	6 professional Fees for workshop instruction, 4 professional fees for jury
Supervision	\$ 10,000.00	supervision of program coordinator (32 weeks @ 8 hours/week)
Materials and Supplies for classes	\$ 2,400.00	6 workshops at 400/workshop (student supplies and snacks/refreshments)
Office/Admin costs	\$ 1,500.00	Laptop lease, photocopier lease, phone, internet
Advertising and Promotion	\$ 1,500.00	Facebook boosted posts, news paper, signage in communities, mail outs
Travel and Transportation	\$ 2,500.00	travel to neighbouring communities 5 times plus travel and overnight accommodation for 1 out of town professional artist instructor.
Office Supplies	\$ 700.00	
In-Kind	\$ 3,100.00	6 community venues (including space and volunteer time), 8 months of office space, postage/mail services from City of Dawson, advertising and promo.
Total Expenses	\$ 52,200.00	
Balance	\$ -	

SOUTH PEACE ART SOCIETY
Statement of Financial Position
December 31, 2018

	December 31, 2018	December 31, 2017 (unaudited)	January 1, 2017 (unaudited)
ASSETS			
CURRENT			
Cash	\$ 96,168	\$ 52,301	\$ 58,168
Receivables (Note 4)	7,458	6,240	992
Inventory	14,746	20,031	21,644
Goods and services tax receivable	-	-	186
Prepaid expenses	10,689	-	-
	129,061	78,572	80,990
RESTRICTED CASH	73,049	73,049	73,049
TANGIBLE CAPITAL ASSETS (Note 5)	141,733	134,194	131,744
	\$ 343,843	\$ 285,815	\$ 285,783
LIABILITIES AND NET ASSETS			
CURRENT			
Trade payables	\$ 20,861	\$ 5,588	\$ 3,879
Wages payable	2,288	1,173	2,493
Consignment inventory liability	2,883	-	-
Source deductions payable	4,633	1,979	-
Goods and services tax payable	179	693	-
Provincial sales tax payable	1,318	2,256	-
Deferred revenue	11,764	-	2,000
	43,926	11,689	8,372
NET ASSETS			
Invested in tangible capital assets	141,733	134,194	131,744
Internally restricted	73,049	73,049	73,049
Unrestricted	85,135	66,883	72,618
	299,917	274,126	277,411
	\$ 343,843	\$ 285,815	\$ 285,783

Approved by



Director



Director

See accompanying notes to financial statements

SOUTH PEACE ART SOCIETY
Statement of Operations
Year Ended December 31, 2018

	2018	2017 (Unaudited)
REVENUES		
Art Rentals	\$ 670	\$ 3,980
Donations	14,792	5,883
Fundraising - activities	62,726	54,850
- donated goods	19,463	29,640
Gift Shop	130,076	135,199
Grants	71,728	41,709
Interest and sundry	6,394	10,045
Memberships	6,380	6,265
Projects	-	5,250
Rural Dividend Fund	63,236	1,144
Sale of Art	27,355	9,029
Space Rentals	2,337	1,325
Workshop Fees	29,213	37,473
	434,370	341,792
EXPENSES		
Accounting and legal	8,100	2,080
Advertising and promotion	9,470	4,508
Artist fees	19,808	6,503
Bank charges	5,326	7,690
Capital expenditures	7,539	2,450
Conservation	1,161	22
Consulting and professional fees	25,793	-
Curatorial	-	2,344
Education	12,560	13,676
Exhibition	3,798	6,771
Fundraising	34,120	40,065
Gift Shop	82,259	86,075
Goods and services tax included in expenses	2,732	6,223
Infrastructure	6,204	-
Insurance	219	388
Membership fees	552	845
Office and sundry	8,414	6,034
Picture rental	400	994
Provincial sales tax included in expenses	1,821	1,410
Repairs and maintenance	7,174	6,289
Small equipment and supplies	4,283	-
Travel	1,979	117
Wages and benefits	172,406	153,042
	416,118	347,526
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ 18,252	\$ (5,734)

See accompanying notes to financial statements

SOUTH PEACE ART SOCIETY
Statement of Changes in Net Assets
Year Ended December 31, 2018

	Invested in Equipment	Internally Restricted	Unrestricted	2018	2017 (Unaudited)
NET ASSETS -					
BEGINNING OF					
YEAR	\$ 134,194	\$ 73,049	\$ 66,883	\$ 274,126	\$ 277,410
EXCESS (DEFICIENCY)					
OF REVENUES					
OVER EXPENSES	-	-	18,252	18,252	(5,734)
TANGIBLE CAPITAL					
ASSET ADDITIONS	7,539	-	-	7,539	2,450
NET ASSETS - END OF					
YEAR	\$ 141,733	\$ 73,049	\$ 85,135	\$ 299,917	\$ 274,126

See accompanying notes to financial statements

SOUTH PEACE ART SOCIETY
Statement of Cash Flows
Year Ended December 31, 2018

	2018	2017 (Unaudited)
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	\$ 18,252	\$ (5,734)
Changes in non-cash working capital:		
Receivables - (increase)	(1,218)	(5,248)
Inventory - decrease	5,285	1,613
Prepaid expenses - (increase)	(10,689)	-
Payables - increase	20,473	5,502
Deferred revenue - increase (decrease)	11,764	(2,000)
	25,615	(133)
INCREASE (DECREASE) IN CASH FLOW	43,867	(5,867)
Cash - beginning of year	125,350	131,217
CASH - END OF YEAR	\$ 169,217	\$ 125,350
CASH CONSISTS OF:		
Cash	\$ 96,168	\$ 52,301
Restricted cash	73,049	73,049
	\$ 169,217	\$ 125,350

See accompanying notes to financial statements

Date: December 30, 2019Society #: S - 16025**Organization Information**

1. **Organization Name:** Special Olympics BC - Dawson Creek

Civic Address: 416 96A Avenue

Mailing Address: _____
(if different)

City: Dawson Creek **Postal Code:** V1G 1M4

Contact Person: Deanna Larson **Phone Number:** (250) 219-2362

Email: localcoordinator-sobcdc@outlook.com OR larson_deanna@hotmail.com

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
| <input type="checkbox"/> | Economic Development | Projects related to creating or enhancing economic opportunities |
| <input type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input checked="" type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
| <input type="checkbox"/> | Other (Describe) | _____ |

3. Identify which electoral areas and municipalities this project, event or service will provide benefit to?

- | | | |
|--|--|--|
| <input type="checkbox"/> Electoral Area B | <input checked="" type="checkbox"/> City of Dawson Creek | <input type="checkbox"/> District of Taylor |
| <input type="checkbox"/> Electoral Area C | <input type="checkbox"/> City of Fort St. John | <input type="checkbox"/> District of Tumbler Ridge |
| <input checked="" type="checkbox"/> Electoral Area D | <input type="checkbox"/> District of Chetwynd | <input checked="" type="checkbox"/> Village of Pouce Coupe |
| <input checked="" type="checkbox"/> Electoral Area E | <input type="checkbox"/> District of Hudson's Hope | |

4. Description of project, event or service:

The Special Olympics mission is to enrich the lives of individuals with intellectual disabilities by providing quality sport training and competition opportunities. We foster inclusive communities. We honour what is unique with each individual. We empower individuals by creating opportunities to pursue their full potential through the elevation of standards and performance.

Although Dawson Creek is one of the longest running locals in BC, only 5 years ago, we were a dwindling and mismanaged community program that only offered two sports: 5-pin bowling, and speed skating. With a lot of hard work from our volunteers, we now offer 9 sport programs! 5-pin bowling, 10-pin bowling, alpine skiing, bocce, curling, power lifting, snowshoeing, speed skating, and club fit. And we are always looking to expand our programs further. In the near future, we would love to add swimming and track & field to our repertoire to expand our summer program offerings, create a truly year-round sport program, and attract new



5. Project Start Date: September 01, 2020 Project End Date: May 30, 2022

6. Is this project, event or service part of your core operations? ☒ Yes ☐ No

7. Is the project, event, or service already provided in the community by another organization? ☐ Yes ☒ No

If yes, provide details:

8. Who will benefit from the project, event or service?

Athletes, coaches, and administrative volunteers.

9. What will those benefits be?

Athlete benefits include: health benefits, strength & balance improvement, life longevity, foster friendships / meaningful relationships, provides structure, participation in sport fosters healthy competition amongst peers & other athletes, opportunity to travel to other places, sporting experience teaches teamwork, tolerance, raises self-esteem / self-image, and the skills and nutrition learned through sport are carried over into daily life.

Budget Information

10. Total Cost of the Project, Event or Service: \$ 25,000 (annually)

11. Grant-in-Aid Amount Requested: \$ 20,000 (annually)

12. For how many years are you requesting funding? ☐ 1 ☐ 2 ☒ 3

13. Will you receive other sources of funding? ☒ Yes ☐ No

14. Have you applied to other sources, including municipalities for funding? ☒ Yes ☐ No

15. Please describe other sources of funding and amounts as anticipated or received:

Amount: ViaSport Source: \$3,000

Amount: Shell Source: \$1,000

Amount: Knights of Columbus Source: \$500

Amount: Community Gaming Source: \$7,000



Application Authorization

- ☒ I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I understand that if my application is successful, I will be required to provide a summary report that includes annual financial statements, a description of how funds were spent, and the outcomes achieved to the Regional District by **February 28** of the following year the grant funds were received.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I understand that the information provided in this application may be shared with the Board of Directors, Committee(s), Regional District staff and consultants.

Application Submission

Please submit all grant applications and attachments by email to prrd.dc@prrd.bc.ca on or before **December 31**. The following attachments must be included with your application:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Applicant Signature Deanna Larson

4. Description of project, event, or service:

The Special Olympics mission is to enrich the lives of individuals with intellectual disabilities by providing quality sport training and competition opportunities. We foster inclusive communities. We honour what is unique with each individual. We empower individuals by creating opportunities to pursue their full potential through the elevation of standards and performance.

Although Dawson Creek is one of the longest running locals in BC, only 5 years ago, we were a dwindling and mismanaged community program that only offered two sports: 5-pin bowling, and speed skating. With a lot of hard work from our volunteers, we now offer 9 sport programs! 5-pin bowling, 10-pin bowling, alpine skiing, bocce, curling, power lifting, snowshoeing, speed skating, and club fit. And we are always looking to expand our programs further. In the near future, we would love to add swimming and track & field to our repertoire to expand our summer program offerings, create a truly year-round sport program, and attract new athletes to our programs. Each sport practices a minimum of once per week and consists of warm-up, stretching, general skill development, sport specific skill development, fitness, free-play, and warm-down. Each sport has a head coach with a number of assistant coaches and program volunteers. The coach to athlete ratio varies between sports and whether it is a training session or a competition. These ratios help to ensure athlete safety and individualized training.

Our continued success is reliant 100% on community funding and grant applications. Our Dawson Creek local is 100% run by volunteers (coaches and admin) who dedicate countless hours to the preservation and excellence of our programs. We are truly a local non-profit with all funds raised going directly to programs as we have no overhead or administrative costs. That being said, with our commitment to providing competition opportunities in all of the 8 sports we offer, and being that we live in a northern community, the costs for providing those opportunities to our athletes are very high. We charge a nominal fee to our athletes each year (\$35) to assist with the funding of our programs, and all sports are free to the athletes (with the exception of bowling which has a \$5/session fee that is paid directly to the bowling alley). Our local is responsible for the purchasing of all training and safety equipment for our athletes, facility rental costs, all uniforms and competition gear, all travel costs, hotels and meals. Furthermore, we are dedicated to both athlete and coach training. We require that all of our coaches are NCCP certified within their first year of volunteering to ensure that they are mentoring and developing our athletes. Special Olympics BC also offers sport-specific training camps to hone the skills of our coaches. We are certain that this training spills over into their daily lives in our community.

9. What will those benefits be?

Athlete benefits include: health benefits, strength & balance improvement, life longevity, foster friendships / meaningful relationships, provides structure, participation in sport fosters healthy competition amongst peers & other athletes, opportunity to travel to other places, sporting experience teaches teamwork, tolerance, raises self-esteem / self-image, and the skills and nutrition learned through sport are carried over into daily life.

Coach & volunteer benefits include: personal development of coaching skills, community involvement, being a part of the Special Olympics transition from an organization to a movement, coach certification (will enhance athlete development), enriched quality of life, health benefits of participating in sport.

SOBC - Dawson Creek													
Budget for July 1, 2019 to June 30, 2020													
		Total											
		Approved	Actual	General	Bocce	Bowling - 5 Pin	Bowling - 10 Pin	Club Fit	Curling	Powerlifting	Snowshoeing	Skiing - Alpine	Speed Skating
				Approved	Actual	Approved	Actual	Approved	Actual	Approved	Actual	Approved	Actual
Revenue:													
Fundraising Activities:													
Golf Tournament		\$0.00	\$0.00										
Total Fundraising Activities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Program Registration Fees		\$1,580.00	\$0.00	\$1,580.00									
Community Gaming Grant		\$7,000.00	\$0.00	\$7,000.00									
Donations		\$0.00	\$0.00	\$0.00									
Kinsmen Club		\$0.00	\$0.00	\$0.00									
Knights of Columbus		\$500.00	\$0.00	\$500.00									
Grants:													
Shell Grant		\$1,000.00	\$0.00	\$1,000.00									
ViaSport Grant		\$3,000.00	\$0.00	\$3,000.00									
Events Revenue (Sport)		\$0.00	\$0.00										
Events Revenue (Social)		\$0.00	\$0.00										
Interest Income		\$0.00	\$0.00										
Other Revenue		\$0.00	\$0.00										
Total Revenue		\$13,080.00	\$0.00	\$13,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenses:													
Facility Rental / Membership		\$7,400.00	\$0.00			\$3,900.00			\$1,000.00				\$2,500.00
Unions		\$1,450.00	\$0.00					\$300.00	\$400.00				\$750.00
Equipment		\$3,500.00	\$0.00			\$500.00			\$500.00			\$1,000.00	\$1,000.00
Competition		\$7,760.00	\$0.00			\$4,000.00			\$1,500.00				\$2,250.00
Other Program Expenditures		\$0.00	\$0.00										
Volunteer Development		\$0.00	\$0.00										
Storage Unit		\$0.00	\$0.00										
Fundraising Costs		\$0.00	\$0.00										
Advertising & Promotions		\$0.00	\$0.00										
Ceremonies & Awards		\$200.00	\$0.00			\$200.00							
Prizes & Honorariums		\$0.00	\$0.00										
General Administration		\$0.00	\$0.00										
Bank Charges		\$0.00	\$0.00										
Other Expenses		\$0.00	\$0.00										
Total Expenses		\$20,300.00	\$0.00	\$0.00	\$0.00	\$8,600.00	\$0.00	\$300.00	\$2,900.00	\$0.00	\$1,000.00	\$0.00	\$6,500.00
Net Income		-\$7,220.00	\$0.00	\$13,080.00	\$0.00	-\$8,600.00	\$0.00	-\$300.00	-\$2,900.00	\$0.00	-\$1,000.00	\$0.00	-\$6,500.00

SPECIAL OLYMPICS BC**Financial Statements for****Dawson Creek***Prepared by the SOBC Local Treasurer*

Nov 2019

CASH BALANCES	Last Month	This Month	Change
Petty Cash		-	-
GICs, Investments		-	-
General Bank Account	25,379.90	24,783.35	(596.55)
Gaming Bank Account	7,601.07	6,914.18	(686.89)
	32,980.97	31,697.53	(1,283.44)

STATEMENT OF OPERATIONS for the MONTH**Receipts**

Donations	-	
Gaming	-	
SOBC Grants	-	
Govt Grants	-	
Other Grants	-	
F/R Events	-	
Regn & Programs	315.00	
Event Revenue	-	
Goods Sold	-	
Interest	-	
Other Revenue	95.00	410.00

Expenditures

Volunteer Develop	-	
Social Activities	-	
Programs	660.00	
Fundraising	-	
Advert & Promo	-	
Ceremony/Awards	-	
Fees & Honorarium	-	
General Admin	1,000.00	
Facilities	-	
Uniforms	-	
Bank Charges	8.44	
GST 5%	25.00	
GST Rebate	-	1,693.44

Excess Revenue over Expenses**(1,283.44)****SOBC Monthly Treasurer Report:**

Submission of this Financial Report confirms that all financial transactions for the month have been completely and accurately recorded in this and all supporting schedules, and that the bank balances indicated herein have been properly reconciled to bank statements for the month-end date indicated.

Date: December 3, 2019Society #: S-51693**Organization Information**

1. Organization Name: Spirit of the Peace Pow Wow Society

Civic Address: 10233 100 ave

Mailing Address: _____
(if different)

City: Fort St John **Postal Code:** V1J 1Y8

Contact Person: Connie Greyeyes **Phone Number:** 250-793-1468

Email: conngrey@telus.net

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input checked="" type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
| <input type="checkbox"/> | Economic Development | Projects related to creating or enhancing economic opportunities |
| <input type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input checked="" type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input checked="" type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input checked="" type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
| <input type="checkbox"/> | Other (Describe) | _____ |

3. Identify which electoral areas and municipalities this project, event or service will provide benefit to?

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Electoral Area B | <input checked="" type="checkbox"/> City of Dawson Creek | <input checked="" type="checkbox"/> District of Taylor |
| <input checked="" type="checkbox"/> Electoral Area C | <input checked="" type="checkbox"/> City of Fort St. John | <input checked="" type="checkbox"/> District of Tumbler Ridge |
| <input checked="" type="checkbox"/> Electoral Area D | <input checked="" type="checkbox"/> District of Chetwynd | <input checked="" type="checkbox"/> Village of Pouce Coupe |
| <input checked="" type="checkbox"/> Electoral Area E | <input checked="" type="checkbox"/> District of Hudson's Hope | |

4. Description of project, event or service:

The 15th annual Spirit of the Peace Pow Wow will take place on June 12th to 14th, 2020 at the Taylor arena in the District of Taylor, BC. This culturally significant event has now become a very symbolic event for dancers, guests and elders. For example, in June of 2019, the Spirit of the Peace Pow Wow's jingle dancers gathered to dance for the families of the missing and murdered Indigenous women and girls in the region and across Canada. It followed the national inquiry that examined causes of violence against women and girls. The dance in 2019 was a 'healing dance' a moving tribute to many Indigenous families. For the upcoming 2020 event, the Pow Wow's dancers will increase from 400 to 500 dancers plus the continue awareness of healing for women and girls. Therefore this grant application is applicable to - 1) showcasing cultural awareness, 2) supporting heritage and Indigenous values, 3) understanding social aspects that include diversity of individuals and communities as well as 4) encouraging and fostering sport and recreational projects and events that help bring economic growth as well as tourism. The Pow Wow is in need of operational funds for promotion/advertising, honorariums for dancers, sound system, insurance and many event requirements. In 2020, more dance categories will be added that will see an increase in dancers as well as a need for more operational requirements.



5. Project Start Date: June 12, 2020 Project End Date: June 14, 2020

6. Is this project, event or service part of your core operations? ☒ Yes ☐ No

7. Is the project, event, or service already provided in the community by another organization? ☐ Yes ☒ No

If yes, provide details:

N/A

8. Who will benefit from the project, event or service?

With requesting support from the Peace River Regional District, the Spirit of the Peace Pow Wow will provide cultural awareness through the regional districts in the PRRD, the City of Fort St John as well as the host municipality of the District of Taylor. Dancers come from across Canada to showcase their drumming, dancing and join to together as guests, elders, communities and attendees. Showcasing the Pow Wow will also bring together political and industry leaders to build relationships for all included. The Pow Wow is a healthy event that benefits all attendees to better understand and respect each other. In gaining new relationships, it strengthens the existing ones.

9. What will those benefits be?

The Goals and Objectives are- 1) to decrease negative stereotypes of Indigenous people as well as provide an awareness of violence against women and children. 2) To educate and create awareness among Indigenous and non-Indigenous peoples. 3) To share and foster the spiritual teachings of Indigenous culture amongst our youth, dancers and elders. The 15th annual Spirit of the Peace Pow Wow is very important to the region and Canada. We will have over 500 dancers in attendance so the benefits will be tremendous.

Budget Information

10. Total Cost of the Project, Event or Service: \$ 68,417.00 (per Year)

11. Grant-in-Aid Amount Requested: \$ 20,000.00

12. For how many years are you requesting funding? ☐ 1 ☐ 2 ☒ 3

13. Will you receive other sources of funding? ☒ Yes ☐ No

14. Have you applied to other sources, including municipalities for funding? ☒ Yes ☐ No

15. Please describe other sources of funding and amounts as anticipated or received:

Amount: 5000.00 Source: will apply to City of Fort St John

Amount: 5000.00 Source: Various Industry partners

Amount: 2000.00 Source: School District

Amount: 5000.00 Source: Province of British Columbia



Application Authorization

- ☒ I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I understand that if my application is successful, I will be required to provide a summary report that includes annual financial statements, a description of how funds were spent, and the outcomes achieved to the Regional District by **February 28** of the following year the grant funds were received.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I understand that the information provided in this application may be shared with the Board of Directors, Committee(s), Regional District staff and consultants.

Application Submission

Please submit all grant applications and attachments by email to prrd.dc@prrd.bc.ca on or before **December 31**. The following attachments must be included with your application:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Applicant Signature Connie Greyeyes

Spirit Of The Peace Pow Wow 2020 Project Budget

<u>Expenses</u>		<u>Other Revenue</u>	
Dancer Payouts	\$ 37,647.00	City of FSJ	\$ 5,000.00
Veteran/Buckskin Honorarium	\$ 250.00	Various Industry Partners	\$ 5,000.00
Tiny Tots	\$ 250.00	School District	\$ 2,000.00
Drum Payouts	\$ 16,170.00	Province of BC	\$ 5,000.00
DRFN Drummers	\$ 350.00		<u>\$ 17,000.00</u>
Princess Pag Drum Honorarium	\$ 200.00		
Specials Drum Honorariums	\$ 300.00		
Specials Dance Payouts	\$ 2,000.00		
Princess Pag Payouts	\$ 250.00		
Announcer	\$ 1,500.00		
Announcer Mileage	\$ 200.00		
Asst. Announcer	\$ 1,000.00		
Arena Director	\$ 1,500.00		
Asst. Arena Director	\$ 1,500.00		
Cultural Advisor	\$ 2,000.00		
Drum Boss	\$ 1,500.00		
SD60 Initiation Drum Honour	\$ 300.00		
Security	\$ 1,000.00		
Firekeeper	\$ 500.00		
Total	<u>\$ 68,417.00</u>		
 <u>Revenue During Pow Wow</u>			
Vendors	\$ 3,250.00		
50/50	\$ 1,500.00		
	<u>\$ 4,750.00</u>		

"SPIRIT OF THE PEACE" POWWOW SOCIETY

Statement of Financial Position

September 30, 2019

(Unaudited - See Notice To Reader)

	2019	2018
ASSETS		
CURRENT		
Cash	\$ 8,729	\$ 6,983
EQUIPMENT (Note 1)	236	294
	\$ 8,965	\$ 7,277
 NET ASSETS	 \$ 8,965	 \$ 7,277

Approved by

Director

"SPIRIT OF THE PEACE" POWWOW SOCIETY**Statement of Revenues and Expenditures****Year Ended September 30, 2019***(Unaudited - See Notice To Reader)*

	2019	2018
INCOME		
Donations - unrestricted	\$ 65,349	\$ 65,107
Other	3,250	-
Raffle and 50/50 draw	1,500	2,284
Interest	6	8
	70,105	67,399
EXPENSES		
Accounting and legal	1,206	1,170
Advertising and promotion	2,000	2,000
Amortization	59	73
Arena	3,407	4,000
Competition Prizes	37,670	36,002
Elders tent and supplies	1,348	-
Give aways and gifts	750	747
Honorariums	2,750	2,080
Insurance	500	475
Licences and permits	40	-
Raffle	-	1,142
Remuneration - announcer	3,690	3,300
Remuneration - cultural and event coordinator	2,085	5,000
Remuneration - dancers	-	100
Remuneration - drummers	1,954	6,400
Remuneration - other	689	581
Security	1,000	960
Sound System	3,417	4,310
Storage	768	728
Supplies	4,042	4,110
Travel	1,042	1,650
	68,417	74,828
EXCESS (DEFICIENCY) OF INCOME OVER EXPENSES	\$ 1,688	\$ (7,429)

"SPIRIT OF THE PEACE" POWWOW SOCIETY

Statement of Changes in Net Assets

Year Ended September 30, 2019

(Unaudited - See Notice To Reader)

	General Fund	Restricted Fund	Third Fund	2019	2018
NET ASSETS -					
BEGINNING OF					
YEAR	\$ 7,277	\$ -	\$ -	\$ 7,277	\$ 14,706
EXCESS OF INCOME					
OVER EXPENSES	1,688	-	-	1,688	(7,429)
NET ASSETS - END OF					
YEAR	\$ 8,965	\$ -	\$ -	\$ 8,965	\$ 7,277

"SPIRIT OF THE PEACE" POWWOW SOCIETY

Notes to Financial Statements

Year Ended September 30, 2019

(Unaudited - See Notice To Reader)

1. EQUIPMENT

	Cost	Accumulated amortization	2019 Net book value	2018 Net book value
Computer	\$ 590	\$ 590	\$ -	\$ -
Tepee	1,946	1,711	235	294
	<u>\$ 2,536</u>	<u>\$ 2,301</u>	<u>\$ 235</u>	<u>\$ 294</u>

Date: December 16, 2019Society #: 81845-9521RR0001**Organization Information**

1. Organization Name: Shock Trauma Air Rescue Service Foundation (STARS)

Civic Address: 10911 - 123 St. (STARS Grande Prairie Base)

Mailing Address: _____
(if different)

City: Grande Prairie, AB **Postal Code:** T8V 7Z3

Contact Person: Glenda Farnden **Phone Number:** 780-512-6205

Email: gfarnden@stars.ca

Project / Initiative Information

Projects and initiatives submitted for grant-in-aid consideration must have a regional focus and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.

2. Indicate which category is this project, event or service?

- | | | |
|-------------------------------------|----------------------|---|
| <input type="checkbox"/> | Arts/Culture | Projects that enhance the provision and availability of arts and culture services and amenities |
| <input type="checkbox"/> | Economic Development | Projects related to creating or enhancing economic opportunities |
| <input type="checkbox"/> | Environmental | Projects that enhance, protect, or restore environmental values |
| <input type="checkbox"/> | Heritage | Projects that protect and interpret the region's heritage values |
| <input type="checkbox"/> | Social | Projects that support the health, well-being and diversity of individuals and communities |
| <input type="checkbox"/> | Sport/Recreation | Projects related to the provision of sports or recreation activities, tournaments or events |
| <input checked="" type="checkbox"/> | Other (Describe) | <u>Emergency Protective Services - Critical Care</u> |

3. Identify which electoral areas and municipalities this project, event or service will provide benefit to?

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Electoral Area B | <input checked="" type="checkbox"/> City of Dawson Creek | <input checked="" type="checkbox"/> District of Taylor |
| <input checked="" type="checkbox"/> Electoral Area C | <input checked="" type="checkbox"/> City of Fort St. John | <input checked="" type="checkbox"/> District of Tumbler Ridge |
| <input checked="" type="checkbox"/> Electoral Area D | <input checked="" type="checkbox"/> District of Chetwynd | <input checked="" type="checkbox"/> Village of Pouce Coupe |
| <input checked="" type="checkbox"/> Electoral Area E | <input checked="" type="checkbox"/> District of Hudson's Hope | |

4. Description of project, event or service:

STARS is a not-for-profit registered charitable organization dedicated to saving lives. STARS operates 6 bases across 3 Provinces in western Canada (AB/SK/MB), and serves 4 provinces which includes northeastern and southeastern British Columbia. Municipalities recognize STARS as an emergency protective services asset for their residents through the Municipal Initiative Program. This program represents the united municipal effort to provide annual sustainability of STARS life-saving mission for their residents and their municipal neighbors.



5. Project Start Date: December 1st, 2006 Project End Date: N/A

6. Is this project, event or service part of your core operations? ☒ Yes ☐ No

7. Is the project, event, or service already provided in the community by another organization? ☐ Yes ☒ No

If yes, provide details:

8. Who will benefit from the project, event or service?

Rural and urban residents of northeastern and southeastern B.C., as well as, their AB. neighbors. Basically, anyone living within or traveling across western Canada has access to STARS emergency critical care services.

9. What will those benefits be?

Life-saving emergency critical care provided by emergency rapid transport (BK117 helicopter), world-class acclaimed air-medical crew (2 pilots, Critical Care Nurse & ALS Paramedic) and a state-of-the-art airborne intensive care unit environment, along with life-saving universal blood on-board. STARS is the first in Canada to provide this life-saving measure.

Budget Information

10. Total Cost of the Project, Event or Service: \$ \$38.8M Alberta only

11. Grant-in-Aid Amount Requested: \$ 170,000 annual

12. For how many years are you requesting funding? ☐ 1 ☐ 2 ☒ 3

13. Will you receive other sources of funding? ☒ Yes ☐ No

14. Have you applied to other sources, including municipalities for funding? ☒ Yes ☐ No

15. Please describe other sources of funding and amounts as anticipated or received:

Amount: \$9M (one-time only for 2019) Source: Alberta Government (AHS)

Amount: \$11.5 (w/sell-out in 2019) Source: Alberta STARS Lottery

Amount: \$3.3M (only revenue generating) Source: STARS Site Registration Program

Amount: \$1.8M (annual Municipal Initiative) Source: AB and BC Municipalities



Application Authorization

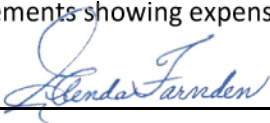
- ☒ I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I understand that if my application is successful, I will be required to provide a summary report that includes annual financial statements, a description of how funds were spent, and the outcomes achieved to the Regional District by **February 28** of the following year the grant funds were received.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I understand that the information provided in this application may be shared with the Board of Directors, Committee(s), Regional District staff and consultants.

Application Submission

Please submit all grant applications and attachments by email to prrd.dc@prrd.bc.ca on or before **December 31**. The following attachments must be included with your application:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Applicant Signature





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WE ARE ALL STARS

January 9, 2020



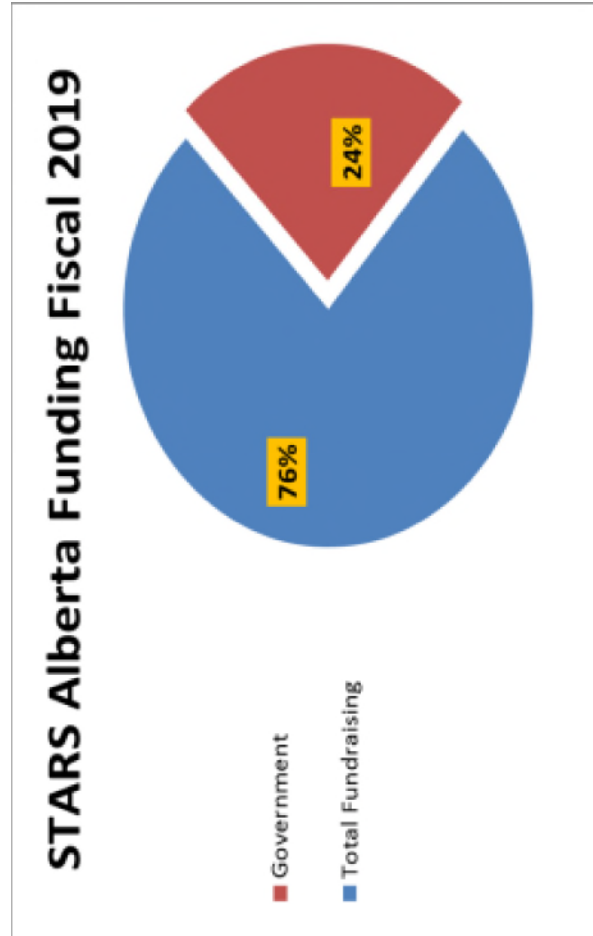
D-2

D-2

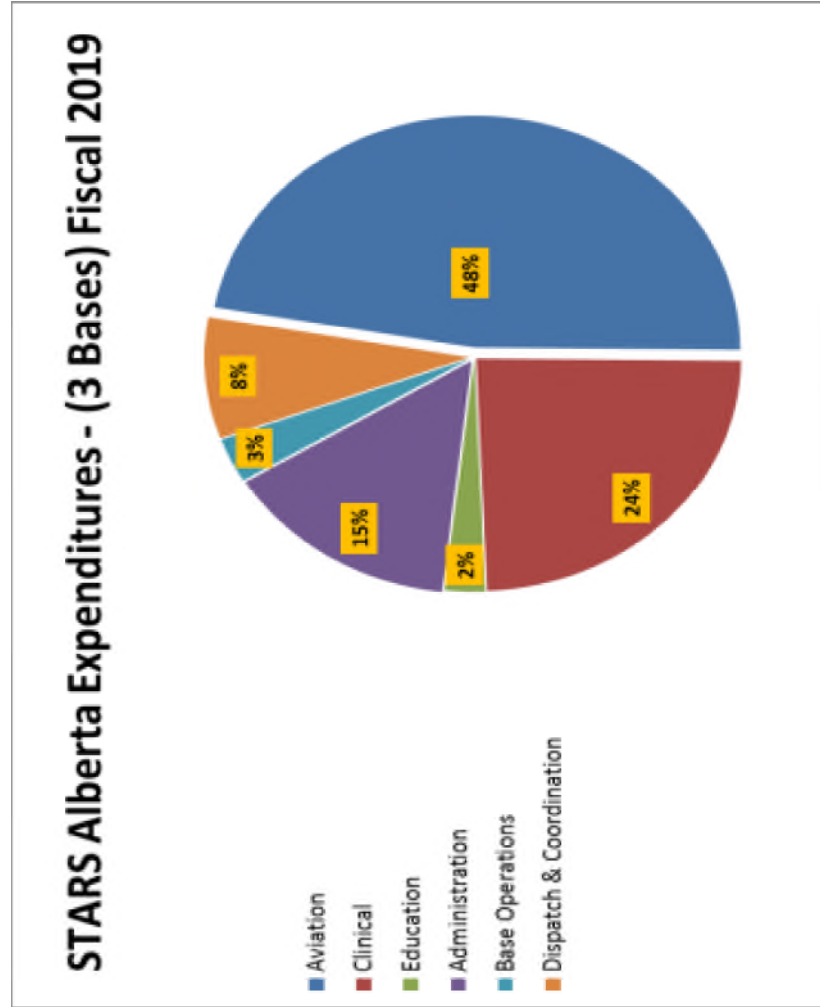
FUELED BY GENEROSITY

Achieving successes together

D-2



Funding in Thousands	
AB Government Funding	\$ 9,174
Total Operating Costs /Capital Expenditures **	\$ 38,856
AB Government Funding as a Percent of Costs	24%
STARS Gross Fundraising	
AB Lottery	\$ 20,254
Calendar	\$ 11,562
Site Registration / Emergency Contact Centre	\$ 794
** Excludes capital expenditures for fleet renewal	\$ 3,317



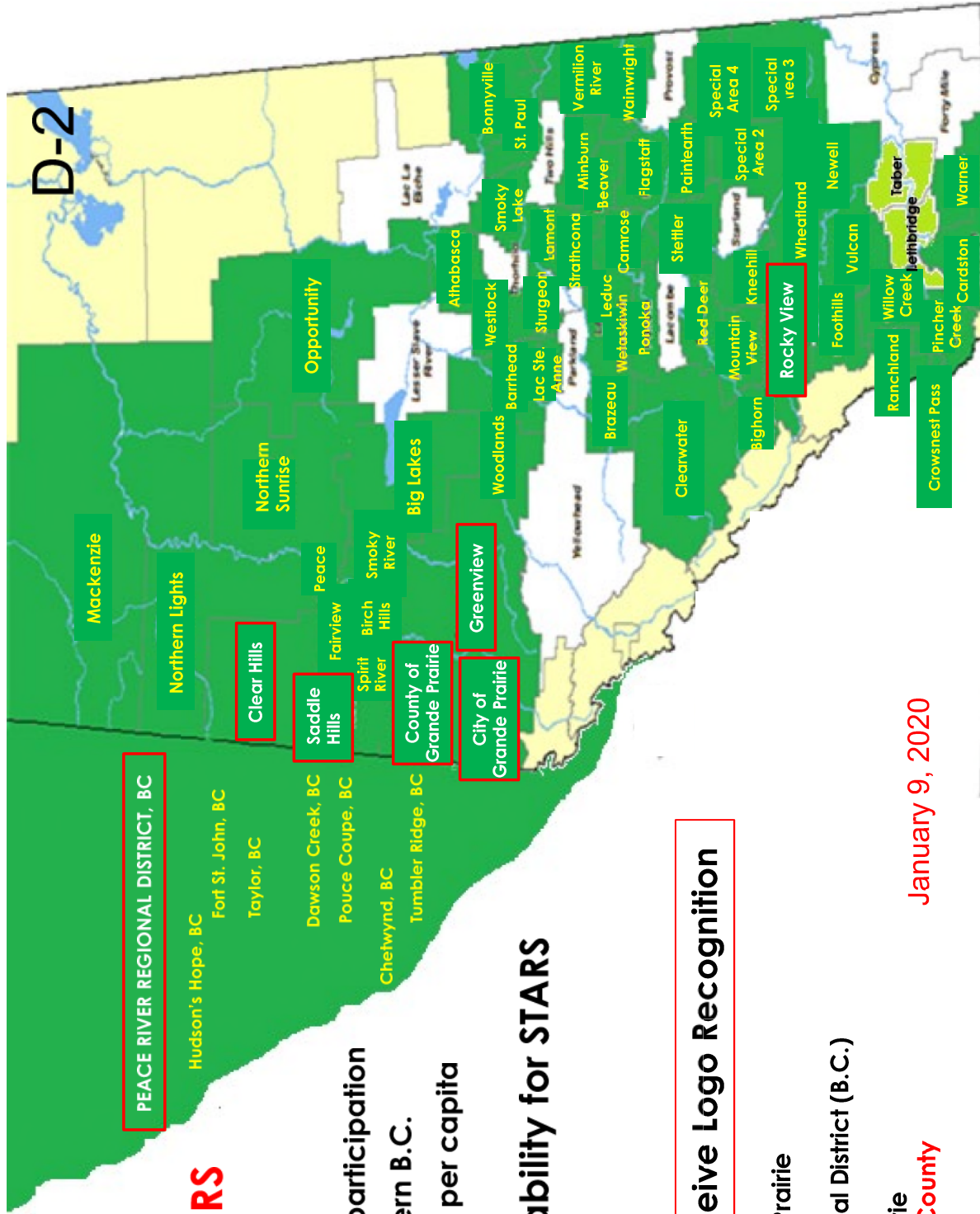
RURAL Municipal LEADERS Support STARS

- Approx. 90% rural AB participation
- 7 Districts of northeastern B.C.
- Commitment: \$2 – \$90 per capita

**Collective Sustainability for STARS
\$1.8M Annual**

7 Municipalities Receive Logo Recognition

- Saddle Hills County
- County of Grande Prairie
- MD of Greenview
- Peace River Regional District (B.C.)
- Clear Hills County
- City of Grande Prairie
- **NEW! Rocky View County**



January 9, 2020

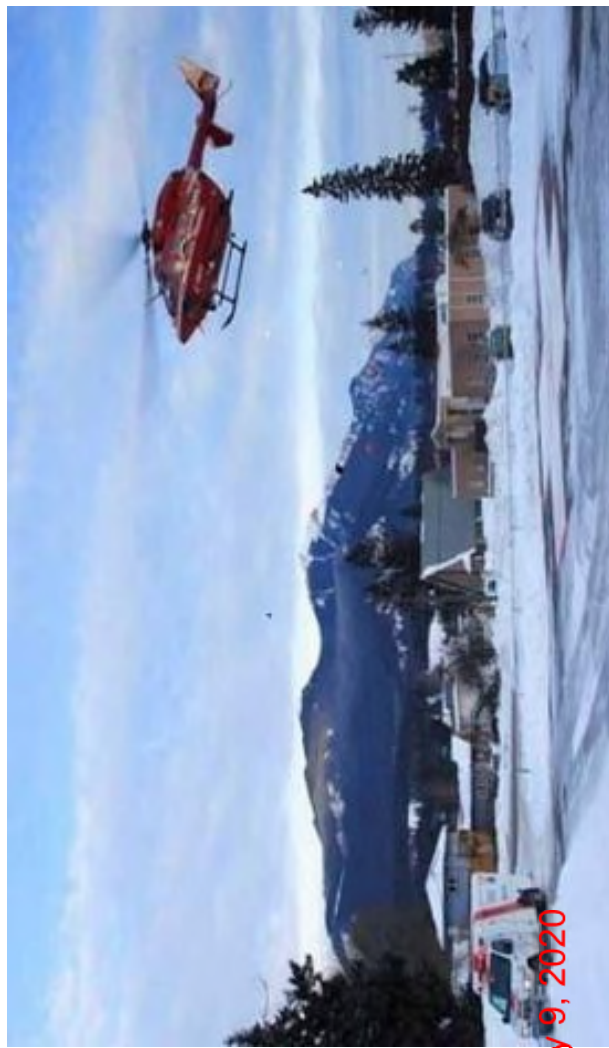
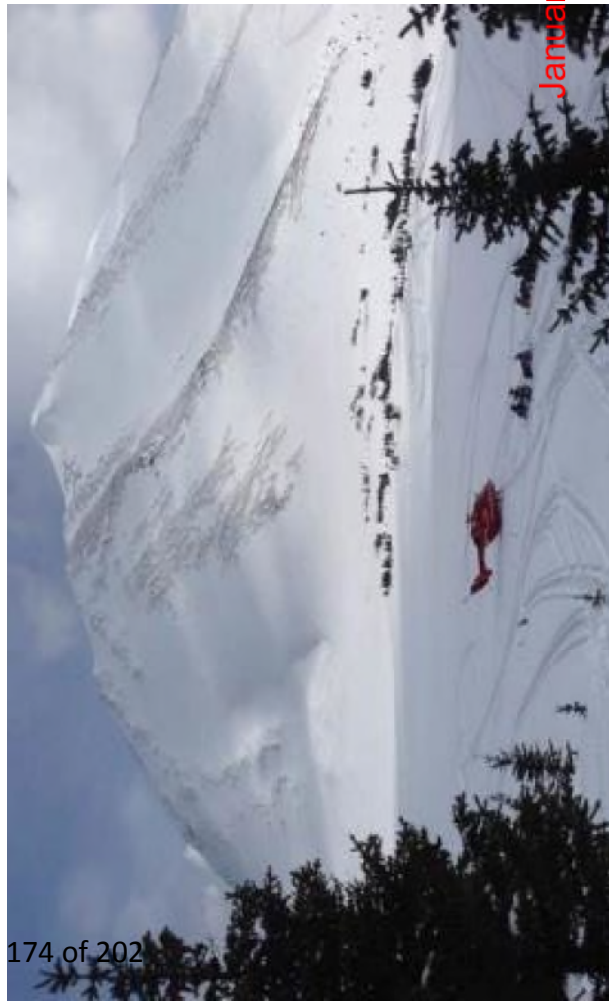
[illegible][illegible][illegible]

- [illegible]

[illegible]

P.R.R.D. @ December 31, 2019	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	TOTAL
Bennett Dam scene											1			1
Chetwynd Inter-facility	2	1	1	2	3	1	1		4	1			1	17
Chetwynd scene					1		2					1	1	5
Dawson Creek Inter-facility			3	3	4	6	3	4	2	2				27
Dawson Creek scene	2	2	2	5	10	4	2	2						29
Fort St. John Inter-facility		1	2	2	8	1	2	4	2					22
Fort St. John scene & SAR				2	2		4	2		1	2		1	14
Hudson's Hope scene						2			1	1	1		1	6
Kadwa Lake Cabin Site										1				1
Kelly Lake scene	1	1				1			5					8
Pink Mountain scene						1	1					1		3
Sikanni Chief scene									2		1			3
Sunset Prairie												1	1	2
Taylor scene													1	1
Tomslake scene			1				1						1	3
Tumbler Ridge Inter-facility			1	1	1	2	1	1	1				1	9
Tumbler Ridge scene	1	2	2			1	2				1		1	10
Willow Valley						1								1
Wonowon				January 9, 2020				1			1		3	7
TOTAL	6	7	12	15	30	21	19	14	17	6	7	3	12	169

Area northern B.C. Missions @ December 31, 2019	Dec. 2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	TOTAL
Demuth scene										1					1
Fort Nelson scene	1							2							3
McBride scene		2			1										3
Mount Robson area													2	1	3
Quesnel scene					1										1
Valemount scene			1	1	2		1		1			1	2	2	11
TOTAL	1	2	1	1	4	0	1	2	1	1	0	1	4	3	22



D-2

Looking to the Future . . .



January 9, 2020




D-2

January 9, 2020

H-145 Fleet Renewal Campaign Continues



\$117M Capital Campaign (helicopters only)

- \$13M Saskatchewan Government 
- \$13M Alberta Government 
- \$65M Federal Government     

\$35M Capital Campaign Remaining

(includes training – Pool Pilot coverage - tools – ground control)

- May 2019 – Delivery of helicopters #1 & #2
- July 2019 – Helicopter #1- operational @ Calgary Base
- July 2019 – Helicopter #2 - training (for other bases)
- Sept. 25, 2019 – Helicopter #3 arrived in Saskatchewan
- 2020-2021 – Expect delivery of helicopters #4, #5 and #6
- 2021-2022 – Expect delivery of helicopters ~~sa#7, #8, and~~ **#8, and** **#9** (upon Capital Campaign completion)



Peace River Regional District

- ✓ Commitment to safety for your residents
- ✓ Commitment to your municipal neighbors
- ✓ Positive results and lives saved
- ✓ QUALITY of LIFE for ALL

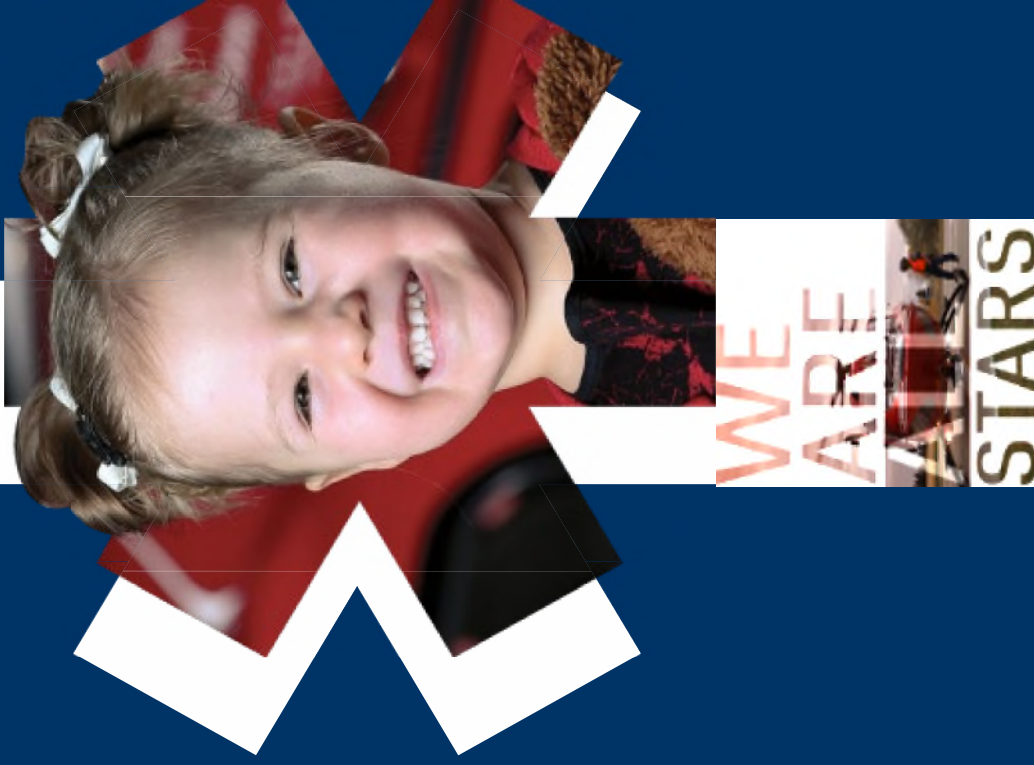
Our Request

A continued life-saving partnership with STARS
\$170,000 per year / 2020, 2021, 2022

Together we will continue to fight for life.

January 9, 2020

D-2





D-2

Partnerships save lives.
Thank you Peace River Regional District!

January 9, 2020

Shock Trauma Air Rescue Service

COMBINED STATEMENT OF FINANCIAL POSITION

Year ended March 31,
Thousands of dollars

	2018 \$	2017 \$
ASSETS		
Current		
Cash [note 19]	32,773	37,677
Accounts receivable [note 3]	1,533	1,624
Deferred expenses [note 13]	5,170	5,133
Prepaid expenses	1,196	1,205
Helicopter parts and store inventory [note 4]	2,226	3,170
Total current assets	42,898	48,809
Long term deposits [note 16]	9,519	—
Investments [note 5]	11,733	11,296
Property and equipment [note 6]	33,969	37,581
	98,119	97,686
LIABILITIES		
Current		
Accounts payable and accrued liabilities [note 7]	5,674	4,792
Deferred revenue [note 13]	9,310	9,241
Current portion of long-term debt [note 8]	409	2,636
Total current liabilities	15,393	16,669
Long-term debt [note 8]	2,184	1,351
Deferred contributions [note 9]	22,085	23,062
Total liabilities	39,662	41,082
Commitments and contingencies [note 16]		
Net assets		
Capital preservation fund	58,200	56,347
Endowment fund - externally restricted [note 12]	257	257
Total net assets [note 19]	58,457	56,604
	98,119	97,686

See accompanying notes to the combined financial statements

On behalf of the Board:


Director - Board Co-Chair
Doug Ramsay


Director - Audit & Finance Chair
Kent Kaufeld

Shock Trauma Air Rescue Service

COMBINED STATEMENT OF FUNDRAISING, OPERATIONS AND CHANGE IN NET ASSETS

Year ended March 31, Thousands of dollars		
	2018 \$	2017 \$
Fundraising activities		
Donations and fundraising		
Gross revenue	30,005	26,792
Direct fundraising expenditures	(3,829)	(3,686)
	26,176	23,106
Lottery [note 13]		
Gross revenue	28,797	31,100
Direct expenditures, including prizes	(16,215)	(16,242)
	12,582	14,858
Calendar		
Gross revenue	2,407	2,298
Direct expenditures	(1,089)	(1,088)
	1,318	1,210
Investment and other income [note 5]	698	1,422
Total net fundraising revenue before other expenditures	40,774	40,596
General fundraising and administrative expenses	(4,587)	(4,415)
Excess of revenue over expenditures from fundraising	36,187	36,181
Operating activities		
Operating revenue		
Government contributions	27,508	27,162
Site registration recoveries	2,173	1,981
Fee for services [note 14]	1,178	1,791
	30,859	30,934
Operating expenditures		
Aviation operations	29,579	29,218
Clinical operations	17,633	17,170
STARS Emergency Link Centre	3,709	3,521
Base operations and administration	8,618	7,784
Amortization	5,654	6,872
	65,193	64,565
Deficiency of revenue over expenditures from operations	(34,334)	(33,631)
Combined excess of revenue over expenditures	1,853	2,550
Net assets, beginning of year	56,604	54,054
Net assets, end of year	58,457	56,604

See accompanying notes to the combined financial statements

Shock Trauma Air Rescue Service

COMBINED STATEMENT OF CASH FLOWS

Year ended March 31		
Thousands of dollars		
	2018	2017
	\$	\$
OPERATING ACTIVITIES		
Combined excess of revenue over expenditures	1,853	2,550
Add (deduct) items not affecting cash:		
Amortization of property and equipment	5,654	6,872
Amortization of deferred contributions <i>[note 9]</i>	(2,808)	(3,532)
Gain on sale of investments <i>[note 5]</i>	(41)	(376)
Unrealized loss (gain) on investments <i>[note 5]</i>	78	(177)
Net foreign exchange difference on cash	(371)	(906)
(Gain) loss on disposal of property and equipment	(26)	46
	4,339	4,477
Net change in non-cash working capital items <i>[note 15]</i>	1,958	2,306
Cash provided by operating activities	6,297	6,783
FINANCING ACTIVITIES		
Repayments of long-term debt <i>[note 8]</i>	(1,394)	(2,418)
Deferred contributions received during the year <i>[note 9]</i>	1,831	1,165
Cash provided by (used in) financing activities	437	(1,253)
INVESTING ACTIVITIES		
Net change in investments <i>[note 5]</i>	(474)	(708)
Long term deposits <i>[note 16]</i>	(9,519)	—
Purchase of property and equipment	(2,042)	(2,782)
Proceeds on sale of property and equipment	26	167
Cash used in investing activities	(12,009)	(3,323)
Net foreign exchange difference on cash	371	906
Net (decrease) increase in cash during the year	(4,904)	3,113
Cash, beginning of year	37,677	34,564
Cash, end of year	32,773	37,677

See accompanying notes to the combined financial statements

Supplementary information

Interest received	263	162
Interest paid	116	174

**REGIONAL GRANT-IN-AID POLICY**

Department	Finance	Policy No.	0340_70_33
Section	Grants	Date Approved by Board	September 5, 2019
Repeals		Board Resolution #	RD/19/09/22

Amended		Board Resolution #	
Amended		Board Resolution #	
Amended		Board Resolution #	

Repealed		Board Resolution #	
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1. Purpose

- 1.1 The Regional Grant-in-aid Policy establishes clear guidelines for the Board of Directors and staff for the evaluation, award and communication of Regional Grants-in-Aid to organizations seeking financial support for community led projects and programs that fall outside the regular service functions that are important for building a diverse, vast and abundant region.

2. Scope

- 2.1 This Statement of Policy applies to the Board of Directors, all staff and all organizations that apply for grant-in-aid from the Peace River Regional District.
- 2.2 This Statement of Policy applies to all regionally funded grant-in-aid (Grants to Community Organizations, Economic Development and Regional Recreation), excluding those grants with stand-alone policies, which are:
- Search and Rescue Grants
 - Recreational Trails Grants
- 2.3 This Statement of Policy does not apply to funding contribution requests received from other local governments (ie: government to government); or Rural Grant-in-Aid under the authority of the Rural Budgets Administration Committee.

3. Definitions

- 3.1 **Program:** An activity designed for a specific purpose which is led by a community organizations and improves the quality of life for residents.
- 3.2 **Service:** An initiative that serves a specific purpose is led by a community organization and provides a benefit to residents in the community.
- 3.3 **Project:** An undertaking that is planned to achieve a particular outcome or result; must have a specific set of goals and objectives; must have a defined start and finish date.
- 3.4 **Event:** An event that is either social, economic or recreational in nature; enhances the region and creates an economic benefit; may occur on a one-time or annual basis; must have a defined start and finish date.



4. Policy

- 4.1 Grants should support projects or initiatives that are regional in scope and serve or benefit residents throughout the regional district or in multiple electoral areas and municipalities.
- 4.2 The issuance of grants should be transparent in terms of awareness of, and access to the program.
- 4.3 Grants should support and encourage innovation in the delivery of services or benefits.
- 4.4 Grants should allow the Board to be flexible and responsive to emerging needs or unique opportunities
- 4.5 Grant funding may be authorized to support multi-year contributions up to a maximum of three consecutive years.
- 4.6 Grant contributions to support operational funding for more than three consecutive years and in excess of \$50,000 per year will be evaluated by the Board of Directors to determine whether a service function should be established.
- 4.7 Applicants should demonstrate their intent to become self-sustainable, in the absence of PRRD grants, in future years.
- 4.8 Recipients of grants must be accountable for the use of funds in accordance with their application.
- 4.10 Eligibility Criteria:
 - All applicants must be a registered, not-for-profit society in good standing as per the *Societies Act*.
 - Project types may include events (one time or recurring), the establishment of new or enhanced programs and services, or capital projects for public-use facilities.
 - Grant funding, if approved, may not be used to support individuals, families or businesses.
 - The organization will not receive taxes or requisition funds from local governments on an annual basis.
- 4.11 Application Criteria:
 - All applications must be submitted on electronic forms.
 - Applications must be received on or before December 31st each year.
 - Late applications will not be considered.
- 4.12 Approval Criteria:
 - The Committee of the Whole (CoW) will review all grant applications for merit using the following criteria:
 - a. New, Incremental Initiatives;
 - b. Community Need;
 - c. Geographic Scope;
 - d. Community Development; and
 - e. Cost Effectiveness.



5. Responsibilities

Boards of Directors shall:

1. At their sole discretion, evaluate and allocate Regional grant in aid funding during the annual budget process.

Finance shall:

1. Review applications to determine eligibility based on the criteria outlined in this policy.
2. Bring eligible applications to the Committee of the Whole for consideration during the annual budget process.
3. Ensure an annual listing of all grant recipients is posted on the PRRD website by August 31 to be available for public review.

Affiliated Procedure	
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Disclaimer: Federal and Provincial Acts, Legislation, and Law supersede this policy

PEACE RIVER REGIONAL DISTRICT
Budget Report by Cost Center



Account Code : - - - To : - - -

Function Type : Selective

		General Operating Fund						
		275 - Grants to Community Organizati						
		2017 APPROVED BUD	2017 actual	2018 APPROVED BUD	2018 actual	2019 APPROVED BUD	2019 actual	2020 PROVISIONAL
REVENUES								
0010 Requisition								
01-1-0010-0010	Electoral	-254,360.00	-254,360.00	-193,596.00	-193,596.00	-573,622.00	-573,622.00	-710,397.00
01-1-0010-0011	Municipal	-122,724.00	-122,723.78	-88,012.00	-88,012.00	-241,560.00	-241,560.00	0.00
	Total Requisition	-377,084.00	-377,083.78	-281,608.00	-281,608.00	-815,182.00	-815,182.00	-710,397.00
0020 Surplus/Deficit								
01-1-0020-0020	Surplus/Deficit	-170,817.00	-170,817.00	-146,276.00	-146,277.58	-70,156.00	-70,155.97	-280,903.00
	Total Surplus/Deficit	-170,817.00	-170,817.00	-146,276.00	-146,277.58	-70,156.00	-70,155.97	-280,903.00
0030 Grants								
01-1-0030-0030	Federal Grants-in-lieu	0.00	0.00	0.00	0.00	0.00	-15.44	0.00
01-1-0030-0031	Provincial Grants-in-lieu	0.00	0.00	0.00	0.00	-30,000.00	-85,110.27	-50,000.00
01-1-0030-0034	Municipal Grants-in-lieu	0.00	0.00	0.00	0.00	0.00	-950.71	0.00
	Total Grants	0.00	0.00	0.00	0.00	-30,000.00	-86,076.42	-50,000.00
0080 Miscellaneous								
01-1-0080-0081	FSJ Boundary Expansion Compe	-850.00	-850.00	-867.00	-867.00	-884.00	-884.38	-902.00
	Total Miscellaneous	-850.00	-850.00	-867.00	-867.00	-884.00	-884.38	-902.00
0140 Transfer from Reserves								
01-1-0140-0142	Fair Share Reserve	0.00	0.00	0.00	0.00	-196,724.00	-62,513.90	-181,725.00
01-1-0140-0144	Gas Tax Reserve	0.00	0.00	0.00	0.00	-35,000.00	-144,401.86	-35,000.00
01-1-0140-0145	Peace River Agreement Reserve	0.00	0.00	0.00	0.00	-95,466.00	-426,705.90	-95,466.00
01-1-0140-0147	BCR/PRA Reserve	0.00	0.00	0.00	0.00	-1,000.00	-13,500.00	-7,000.00
	Total Transfer from Reserves	0.00	0.00	0.00	0.00	-328,190.00	-647,121.66	-319,191.00
1950 Feasibility Studies								
01-1-1950-0120	Grants-in-lieu (GRANTS2ORG)	-22,000.00	-46,168.20	-22,000.00	-33,631.24	0.00	0.00	0.00
	Total Feasibility Studies	-22,000.00	-46,168.20	-22,000.00	-33,631.24	0.00	0.00	0.00
	Total REVENUES	-570,751.00	-594,918.98	-450,751.00	-462,383.82	-1,244,412.00	-1,619,420.43	-1,361,393.00
EXPENDITURES								
1000 General Expenditures								
01-2-1000-1010	Wages - Full Time	0.00	0.00	0.00	0.00	31,591.00	27,912.51	0.00
01-2-1000-1030	Benefits	0.00	0.00	0.00	0.00	9,480.00	8,028.82	0.00
01-2-1000-1040	WCB	0.00	0.00	0.00	0.00	0.00	401.96	0.00
01-2-1000-3010	Travel	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00

PEACE RIVER REGIONAL DISTRICT
Budget Report by Cost Center



Account Code : - - -

To : - - -

Function Type : Selective

		General Operating Fund						
		275 - Grants to Community Organizati						
		2017	2017	2018	2018	2019	2019	2020
		APPROVED BUD	actual	APPROVED BUD	actual	APPROVED BUD	actual	PROVISIONAL
01-2-1000-3030	Training & Development	0.00	0.00	0.00	0.00	500.00	0.00	0.00
01-2-1000-3040	Conferences & Seminars	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01-2-1000-3060	Meetings	0.00	0.00	0.00	0.00	0.00	365.00	0.00
Total General Expenditures		0.00	0.00	0.00	0.00	43,571.00	36,708.29	0.00
1150 Allocations								
01-2-1150-1160	Administration	0.00	0.00	0.00	0.00	11,214.00	11,214.00	9,806.00
Total Allocations		0.00	0.00	0.00	0.00	11,214.00	11,214.00	9,806.00
1950 Feasibility Studies								
01-2-1950-0400	Grant-in-aid - Search & Rescue	25,000.00	25,000.00	25,000.00	24,323.34	0.00	0.00	0.00
01-2-1950-0406	Grants-in-aid - Under 17 World's	100,000.00	100,000.00	0.00	0.00	0.00	0.00	0.00
01-2-1950-0407	Grantsin-aid - Medical Recruitme	150,000.00	75,000.00	150,000.00	150,000.00	0.00	0.00	0.00
01-2-1950-0411	Grants-in-aid - STARS	170,000.00	170,000.00	170,000.00	170,000.00	0.00	0.00	0.00
01-2-1950-0413	Grants-in-aid -Annual Events(GR	9,000.00	0.00	9,000.00	4,000.00	0.00	0.00	0.00
01-2-1950-0414	Grants - Tourism (GRANTS2ORC	30,000.00	30,000.00	30,000.00	1,500.00	0.00	0.00	0.00
01-2-1950-0415	Grants-in-aid-Special Events (GF	31,000.00	18,350.00	11,000.00	11,000.00	0.00	0.00	0.00
Total Feasibility Studies		515,000.00	418,350.00	395,000.00	360,823.34	0.00	0.00	0.00
3100 Rural Grants-in-aid - Area B								
01-2-3100-5800	General Grants - Rural GIA ARE	5,000.00	500.00	5,000.00	0.00	70,000.00	108,457.49	96,500.00
Total Rural Grants-in-aid - Ar		5,000.00	500.00	5,000.00	0.00	70,000.00	108,457.49	96,500.00
3101 Rural Grants-in-aid - Area C								
01-2-3101-5800	General Grants - Rural GIA ARE	10,000.00	4,691.76	10,000.00	6,404.51	24,062.00	59,331.51	24,062.00
Total Rural Grants-in-aid - Ar		10,000.00	4,691.76	10,000.00	6,404.51	24,062.00	59,331.51	24,062.00
3102 Rural Grants-in-aid - Area D								
01-2-3102-5800	General Grants - Rural GIA ARE	23,750.00	18,849.64	23,750.00	18,750.00	164,216.00	250,562.87	164,216.00
Total Rural Grants-in-aid - Ar		23,750.00	18,849.64	23,750.00	18,750.00	164,216.00	250,562.87	164,216.00
3103 Rural Grants-in-aid - Area E								
01-2-3103-5800	General Grants - Rural GIA ARE	17,000.00	6,250.00	17,000.00	6,250.00	184,913.00	270,414.30	184,913.00
Total Rural Grants-in-aid - Ar		17,000.00	6,250.00	17,000.00	6,250.00	184,913.00	270,414.30	184,913.00
3120 Medical Recruitment Grants								
01-2-3120-5820	North Peace	0.00	0.00	0.00	0.00	100,000.00	100,000.00	100,000.00
01-2-3120-5821	South Peace	0.00	0.00	0.00	0.00	150,000.00	150,000.00	75,000.00
01-2-3120-5822	North Health Recruiter	0.00	0.00	0.00	0.00	100,000.00	100,000.00	100,000.00

PEACE RIVER REGIONAL DISTRICT
Budget Report by Cost Center



GL5260 Page : 3
Date : Feb 03, 2020 Time : 3:18pm

Account Code : - - - To : - - -

Function Type : Selective

General Operating Fund							
275 - Grants to Community Organizati							
	2017 APPROVED BUD	2017 actual	2018 APPROVED BUD	2018 actual	2019 APPROVED BUD	2019 actual	2020 PROVISIONAL
Total Medical Recruitment Gran	0.00	0.00	0.00	0.00	350,000.00	350,000.00	275,000.00
3130 Health Care Scholarships							
01-2-3130-5830 High School Health Care Scholar	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00
01-2-3130-5831 Health Care Assistan Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
01-2-3130-5832 Technical Health Care Scholarsh	0.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00
01-2-3130-5833 RN/RPN RET.OF SERV,PART 1	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00
01-2-3130-5834 RN/RPN Rtrn of Service Scholar:	0.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00
01-2-3130-5835 RN/RPN Professional Developm	0.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00
01-2-3130-5837 Health Care Recruitment/Marketi	0.00	0.00	0.00	0.00	5,000.00	0.00	3,389.00
Total Health Care Scholarships	0.00	0.00	0.00	0.00	50,000.00	0.00	89,389.00
3140 Regional Recreation Grants-in-Aid							
01-2-3140-2050 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
01-2-3140-5803 Peace Liard Regional Arts Counc	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
01-2-3140-5804 SD 59 Rural Learn to Swim	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
Total Regional Recreation Gran	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00
3200 Regional Grants-in-Aid							
01-2-3200-5800 General Grants	0.00	0.00	0.00	0.00	346,436.00	251,829.43	487,507.00
Total Regional Grants-in-Aid	0.00	0.00	0.00	0.00	346,436.00	251,829.43	487,507.00
Total EXPENDITURES	570,750.00	448,641.40	450,750.00	392,227.85	1,244,412.00	1,338,517.89	1,361,393.00
Surplus/Deficit	-1.00	-146,277.58	-1.00	-70,155.97	0.00	-280,902.54	0.00

PEACE RIVER REGIONAL DISTRICT
Budget Report by Cost Center



GL5260

Date : Feb 03, 2020

Page : 4

Time : 3:18pm

Account Code : - - -

To : - - -

Function Type : Selective

	2017 APPROVED BUD	2017 actual	2018 APPROVED BUD	2018 actual	2019 APPROVED BUD	2019 actual	2020 PROVISIONAL BUDGET
Summary Total Revenues	-570,751.00	-594,918.98	-450,751.00	-462,383.82	-1,244,412.00	-1,619,420.43	-1,361,393.00
Summary Total Expenses	570,750.00	448,641.40	450,750.00	392,227.85	1,244,412.00	1,338,517.89	1,361,393.00
Summary Surplus/Deficit	-1.00	-146,277.58	-1.00	-70,155.97	0.00	-280,902.54	0.00

2020 Year over Year Comparative Analysis

Function: 275 - Grants to Community Organizations

A) Core Budget

2019 Requisition	Proposed 2020 Requisition	Requisition \$ Increase (Decrease)	Requisition % Increase (Decrease)
\$815,182	\$710,397	-\$104,785	-12.85%

Explanation of increase/decrease:

Increase in Surplus revenue	(210,747)	-25.85%
Increase in Other revenues	(11,019)	-1.35%
Decrease in Wages and Benefits	(41,071)	-5.04%
Decrease in Other expenses	(2,500)	-0.31%
Decrease in Allocations	(1,408)	-0.17%
Increase in Rural GIA	26,500	3.25%
Decrease in South Peace Medical Recruitment Grant	(75,000)	-9.20%
Increase in Health Care Scholarships	39,389	4.83%
Increase due to bringing in Regional Recreation Grants	30,000	3.68%
Increase in Regional GIA	141,071	17.31%
Subtotal section A	-\$104,785	-12.85%

B) Prior Year One-time Items

	Requisition \$ Increase (Decrease)	Requisition % Increase (Decrease)
Subtotal section B	\$0	0.00%

Subtotal sections A + B **-\$104,785** **-12.85%**

C) Supplemental Items

2018	Cost	Requisition	Requisition % Increase
Subtotal section C	\$0	\$0	0.00%

Subtotal sections A + B + C **-\$104,785** **-12.85%**

Notes:

1) The Medical Scholarship Reserve balance for this function as at December 31, 2019 is estimated to be \$102,756.10.



REPORT

To: Committee of the Whole

Report Number: FN-COW-002

From: Lyle Smith, Chief Financial Officer

Date: April 17, 2020

Subject: PRRD Scholarship and Bursary Programs – Summary of Information

RECOMMENDATION: [Corporate Unweighted]

That the Committee of the Whole receive the April 17, 2020 report titled “PRRD Scholarship and Bursary Programs – Summary of Information” for discussion.

BACKGROUND/RATIONALE:

This report is being brought forward to the Committee of the Whole as a result of the Regional Board meeting held on April 9, 2020 where the following resolution was made:

RD/20/04/05

MOVED Director Hiebert, SECONDED Director Heiberg,

That the Regional Board discuss PRRD scholarship/bursary programs, including funding types and sources at the April 23, 2020 Committee of the Whole meeting.

All relative information pertaining to the programs such as, approving authority and policies, budget and cost centre amounts, intent of the program and deadline to apply, and a description of the internal and external processes has been included on the attached summary sheet for the Committee’s review.

ALTERNATIVE OPTIONS:

1. That the Committee of the Whole provide further direction.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

Information on the funding source for each of the scholarship programs is noted on the attached summary. For region wide requisitions, 69% of the funding comes from the Electoral Areas, and the remaining 31% comes from the member municipalities.

COMMUNICATIONS CONSIDERATION(S): None

OTHER CONSIDERATION(S): None

Attachments:

1. PRRD Scholarship and Bursary Programs – Summary Sheet

Staff Initials:

Dept. Head: *Lyle Smith*

CAO: *Shawn Dahlen*

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PRRD Scholarship and Bursary Programs – Summary of Information

A. REGIONAL SCHOLARSHIP PROGRAM						
1. PRRD Health Care High School Non-Degree Scholarship- ACTIVE (Regionally Funded) Description - Funding support for graduating high school students planning to pursue a post-secondary diploma or certificate in a health care program such as Licensed Practical Nursing, X-ray Technicians, Diagnostic Medical Sonography, Medical Laboratory Technicians or Nursing Unit Clerks.						
Scholarship Amount \$15,000	Target Group	Approving Authority	2020 Budget Amount per Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
10 Scholarships at \$1,500 each for a total of \$15,000 Chetwynd = 1 @ \$1,500 North Peace = 3 @ \$4,500 Prespatou = 1 @ \$1,500 South Peace = 3 @ \$4,500 Tumbler = 1 @ \$1,500 Hudson’s Hope = 1 @ \$1,500	Graduating high school students in in SD 59 and SD 60 including those students enrolled by correspondence, distance education or home-schooled	Budget - Regional Board Recipients – Designated to High School Scholarship Selection Committees at each High School	110 – Legislative Regional GL - 01-2-3130-5830 \$9,000 (Regional) 275 Grants to Community Orgs. GL - 01-2-3130-5830 \$6,000 (Regional)	Internal Process - PRRD 1. Staff email Academic Advisors at each high school written confirmation of scholarship funding and application in February of March and assist with questions/guidance when required. 2. Staff liaise with application process when/if Academic Advisor require assistance; before June 30 th staff receive copy of electronic application and consent for Finance payment file. 3. Staff issue payment to student upon receipt of proof of payment for eligible school expense. 4. Staff issue T4A to each scholarship recipient as per CRA. External Process – High Schools 1. Applications are completed by students who meet the eligibility criteria as outlined in the application and submitted them to their Academic Advisor 2. Applications are adjudicated by a school appointed selection committee for residency, academic standing, community involvement, financial need and acceptance at a post-secondary institution; recipients are selected and their info is sent to the PRRD. 3. Recipients are awarded confirmation of their scholarship at their schools ceremony by the PRRD Director if in attendance. 4. Recipients contact PRRD to claim award with proof of payment for eligible expense.	Set by each high school, typically Mid May to beginning of June	No Policy Guidelines for eligibility criteria, approval process and award process are outlined in the scholarship application



PRRD Scholarship and Bursary Programs – Summary of Information

2. Health Care Assistant Scholarship – ACTIVE (Regionally Funded) Description - Funding to support students who have successfully complete the Health Care Assistant program offered through Northern Lights College.						
Scholarship Amount \$20,000	Target Group	Approving Authority	2020 Budget Amount per Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
20 Scholarships at \$1,000 each for a total of \$20,000	Graduates of the Health Care Assistant Program at Northern Lights College	Budget - Regional Board Recipients - NLC Foundation	110 – Legislative Regional GL - 01-2-3130-5831 \$15,000 (Regional) 275 – Grants to Community Orgs. GL – 01-2-3130-5831 \$20,000 (Regional)	<u>Internal Process – PRRD</u> Staff issue scholarship funding as per invoice submitted NLC Foundation. <u>External Process – NLC Foundation</u> 1. Administered entirely by NLC Foundation as outlined in the agreement signed June 2017. 2. Award Process – NLC Foundation selects all recipients, forwards invoice to PRRD for payment, NLC Foundation issues funds to student and T4As.	April 30 th	No Policy Guidelines for eligibility criteria, approval and award process are outlined in the agreement between NLC Foundation and PRRD; Agreement duration 2017 to 2021.



PRRD Scholarship and Bursary Programs – Summary of Information

3. RN/RPN Return of Service Scholarship (Two Parts) – ACTIVE (Regionally Funded) Description - Two Part Scholarship: <ol style="list-style-type: none"> 1. Funding to assist students enrolled in an RN/RPN degree program who are entering into their final 4th year of study; and 2. Return of Service funding provided upon successful graduation and employment with Northern Health Authority 						
Scholarship Amount \$30,000	Target Group	Approving Authority	2020 Budget Amount per Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
6 Scholarships at \$5,000 each for a total of \$30,000 <u>Part 1 - 4th Year Award:</u> 6 Awards of \$2,500 each for a total of \$15,000 <u>Part 2 – Rtn. of Service Award:</u> 6 Awards of \$2,500 each for a total of \$15,000	4 th year Post Secondary Students enrolled in a RN Degree program or the final year of a RPN degree program	Budget and Part 1 Recipients - Regional Board Part 2 Rtn of Service Recipients - Northern Health Authority	275 – Grants to Community Orgs. GL 01-2-3130-5833 Part 1 – 4 th Year \$15,000 (Regional) GL -01-2-3130-5834 Part 2 – Rtn. Of Service \$15,000 (Regional)	<u>Internal Process – PRRD</u> Part 1 – 4th Year Award: <ol style="list-style-type: none"> 1. Students complete application package and submit directly to PRRD. 2. Staff review applications, summarize information and prepare report for Health Care Scholarship Committee. 3. Health Care Scholarship Committee adjudicates applications on basis of residency, academics, community involvement and acceptance or registration in final year of RN/RPN program; and recommends to the Regional Board the recipients for approval. 4. Upon approval, staff notify recipients and initiate payment to be completed by October 31st; and send list of recipient's names, contact information to NHA for potential of Part 2 - Return of Service Award. <u>External Process – NHA</u> Part 2 – Return of Service Award: <ol style="list-style-type: none"> 1. Recipients of the Return of Service Award are selected by NH using the list of Part 1 - 4th Year Recipients provided to NHA by PRRD Staff. 2. Under the current process, NHA has each recipient sign their own ROS agreement and then submits an invoice to the PRRD for payment of Part two funds; NHA issues the T4A for this portion. <i>NOTE – The administration of Part 2 – Return of Service award may be subject to change under the pending MOU.</i>	June 30 th	No Policy Part 1 - Guidelines for eligibility, approval and award outlined in application Part 2 – NHA selects recipients and invoices PRRD Pending MOU w/ NHA to be brought back to Health Care Scholarship Committee for further review at next meeting on June 4, 2020



PRRD Scholarship and Bursary Programs – Summary of Information

4. Licensed Practical Nurse LPN Scholarship- <i>Status – Not Active, pending MOU w/NHA (Regionally Funded)</i> Description - Funding to support students graduating from Northern Lights College LPN program who have lived in the PRRD for at least 2.5 years prior to enrolling in the program.						
Scholarship Amount \$10,000	Target Group	Approving Authority	2020 Budget Amount per Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
10 Scholarships of \$1,000 each for a total of \$10,000	Graduates of the Licensed Practical Nurse Program at Northern Lights College	Budget - Regional Board Recipients - Northern Health Authority	110 – Legislative Regional GL – 01-2-3130-5836 \$10,000 (Regional)	Internal and External processes will be established upon completion of the MOU with Northern Health. Total value of the MOU will be \$55,000.	Pending - TBD	No Policy Pending MOU w/ NHA to be brought back to Health Care Scholarship Committee for further review at next meeting on June 4, 2020



PRRD Scholarship and Bursary Programs – Summary of Information

5. Technical Career Professional Development Scholarship – NOT ACTIVE, pending MOU w/NHA (Regionally Funded) Description - Funding to support Northern Health employees with tuition costs who have lived in the PRRD for 3+ years are upgrading their skills to align with Northern Health needs.						
Scholarship Amount \$15,000	Target Group	Approving Authority	2020 Budget Amount per Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
13 Scholarships for a total of \$15,000 distributed as follows: 1. LPN's bridging to RN 4 Scholarships of \$1,500 each for a total of \$6,000 2. NH employees enrolling in programs 2+ semesters long & >\$5,000 5 Scholarships of \$1,000 each for a total of \$5,000 3. NH employees enrolling in programs of 2+ yrs. & >\$7,000 4 Scholarships of \$1,000 for a total of \$4,000	Employed LPNs bridging to RN program; and Staff in technical positions e.g., Radiology tech, Ultrasound Tech, Unit Clerk who have lived for 3+ years and are upgrading their skills to align with NH needs.	Budget - Regional Board - Recipients - Northern Health Authority	275 – Grants to Community Orgs. GL 01-2-3130-5832 \$15,000 (Regional)	Internal and External processes will be established upon completion of the MOU with Northern Health. Total value of the MOU will be \$55,000.	Pending - TBD	No Policy Pending MOU w/ NHA to be brought back to Health Care Scholarship Committee for further review at next meeting on June 4, 2020



PRRD Scholarship and Bursary Programs – Summary of Information

6. RN/RPN Professional Development Scholarship – NOT ACTIVE, pending MOU w/NHA (Regionally Funded) Description - Funding to support Northern Health employees with 3+ years employment who are upgrading their skills to align with NHA needs and are undertaking career development programs costing \$5,000 or more per year.						
Scholarship Amount \$15,000	Target Group	Approving Authority	2020 Budget Amount per Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
5 Scholarships of \$3,000 each for a total of \$15,000	Employed RNs or RPNs of Northern Health pursuing professional development	Budget - Regional Board Recipients - Northern Health Authority	275 – Grants to Community Orgs. GL 01-2-3130-5837 \$15,000 (Regional)	Internal and External processes will be established upon completion of the MOU with Northern Health. Total value of the MOU will be \$55,000.	Pending - TBD	No Policy Pending MOU w/ NHA to be brought back to Health Care Scholarship Committee for further review at next meeting on June 4, 2020



PRRD Scholarship and Bursary Programs – Summary of Information

B. RURAL SCHOLARSHIP AND BURSARY PROGRAMS						
Description – Funding support to assist graduating high school students who reside in one of three Electoral Areas B, C, and E or in the Sub-Regional Area (<i>defined portion of Electoral D and E referred to as Sub-Regional</i>) and are planning to pursue a post-secondary education. Funding for these programs is solely from the rural areas.						
Scholarship Amount	Target Group	Approving Authority	2020 Budget Amount per Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
<u>Area B</u> 1 Bursary @ \$2,000 <u>Area C</u> 1 Scholarship @ \$1,000 <u>Area E</u> 2 Bursaries @ \$500 each <u>Sub-Regional Area</u> 1 Scholarship @ \$1,500; and 1 Trades Bursary @ \$1,500	Graduating high school students in in SD 59 and SD 60 including those students enrolled by correspondence, distance education or home-schooled	Budget – Rural Budgets Administration Committee Recipients – Designated to High School Scholarship Selection Committees at each High School	280 – Rec & Cultural Facilities Grants. (Electoral Area funded) Area B - GL 01-2-3100-5800 \$2,000 Area C - GL 01-2-3101-5800 \$1,000 Area E - GL 01-2-3103-5800 \$1,000 221 – Sub-Regional Recreation GL 01-2-3170-5800 \$3,000 (Electoral Area funded)	<u>Internal Process - PRRD</u> 1. Staff email Academic Advisors at each high school written confirmation of scholarship funding and application in February of March and assist with questions/guidance when required. 2. Staff liaise with application process when/if Academic Advisor require assistance; confirm residency; before June 30 th staff receive copy of electronic application and consent for Finance payment file. 3. Staff issue payment to student upon receipt of proof of payment for eligible school expense. 4. Staff issue T4A to each scholarship recipient as per CRA. <u>External Process – High Schools</u> 1. Applications are completed by students who meet the eligibility criteria as outlined in the application and submitted them to their Academic Advisor 2. Applications are adjudicated by a school appointed selection committee for residency, academic standing, community involvement, financial need and acceptance at a post-secondary institution; recipients are selected and their info is sent to the PRRD. 3. Recipients are awarded confirmation of their scholarship at their schools ceremony by the PRRD Director if in attendance. 4. Recipients contact PRRD to claim award with proof of payment for eligible expense.	Set by high schools but generally April or May of each year	Rural Recreational & Cultural Grants-in-Aid Policy Guidelines for eligibility criteria, approval process and award process are outlined in the scholarship application as schedules to policy.



REPORT

To: Committee of the Whole

Report Number: FN-COW-003

From: Lyle Smith, Chief Financial Officer

Date: March 26, 2020

Subject: Funding for the Northern Health Northeast Physician Recruitment Position and North Peace Division of Family Practice

RECOMMENDATION #1: *[Corporate Unweighted]*

That the Committee of the Whole recommend that the Regional Board allocate the \$100,000 currently budgeted for the Northeast Physician Recruitment position to another use within the Grant to Community Organizations budget.

RECOMMENDATION #2: *[Corporate Unweighted]*

That the Committee of the Whole recommend that the Regional Board allocate the \$100,000 currently budgeted for the North Peace Division of Family Practice to another use within the Grant to Community Organizations budget.

BACKGROUND/RATIONALE:

The purpose of this report is to advise the Committee of the Whole and Regional Board that staff will no longer be developing a Memorandum of Understanding between the Regional District and Northern Health regarding northeast physician recruitment. This is a result of the letter written by Cathy Ulrich, President and Chief Executive Officer of Northern Health, received at the Regional Board meeting held on March 26, 2020.

In June of 2019, staff began developing a Memorandum of Understanding (MoU) with Northern Health specific to the Northeast Physician Recruitment position. The MoU was meant to identify a scope of work, outline geographical boundaries, and to establish requirements for reporting and a process for the release of funds.

Ms. Ulrich advised that Northern Health no longer needs the PRRD's financial commitment of \$100,000 to support the Northern Health Northeast Physician Recruitment Position, as they are now able to fund the position on a permanent ongoing basis.

The 2020 Annual Budget includes a commitment of \$100,000 in Function 275 Grants to Community Organizations – Medical Recruitment Grants intended to support the Northeast Physician Recruitment position, and \$100,000 for the North Peace Division of Family Practice. These funds are now surplus in the function and available for other uses. If these funds are not used in 2020 they would be available to be used as a funding source for the Grants to Community Organizations budget in 2021 or alternatively could be transferred to an operating reserve at the end of the 2020 fiscal year.

Previously, NP Division of Family Practice, for recruitment and retention initiatives, received \$100,000 in 2015, nothing in 2016, \$75,000 in each of 2017 and 2018, and in 2019 were approved for a recruitment and retention grant through the economic development function in the amount of \$100,000 per year for three years, subject to reporting of their expenses. No report has been received regarding the use of the 2019 funding to date.

ALTERNATIVE OPTIONS:

1. That the Committee of the Whole recommend that the Regional Board not utilize the \$100,000 currently budgeted for the Northern Health Northeast Physician Recruitment position.
2. That the Committee of the Whole recommend that the Regional Board not utilize the \$100,000 currently budgeted for the North Peace Division of Family Practice project.
3. That the Committee of the Whole provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

A commitment of \$275,000 was budgeted for Medical Recruitment Grants as part of Function 275, Grants to Community Organizations in 2020; this includes \$100,000 for the Northern Health recruiter, \$100,000 for the North Peace, and \$75,000 for the South Peace.

COMMUNICATIONS CONSIDERATION(S):

None.

OTHER CONSIDERATION(S):

None.

Attachments:

1. Letter from Northern Health – Funding for Northeast Physician Recruitment Position, dated March 6, 2020

March 6, 2020

Mr. Shawn Dahlen, Chief Administrative Officer
Peace River Regional District
1981 Alaska Avenue
Box 810
Dawson Creek, BC
V1G 4H8

Dear Mr. Dahlen:

Re: Funding for the North East Physician Recruitment position

I am writing to thank the Peace River Regional District for their support of a dedicated North East Physician Recruitment position. This position has made a difference to our capacity to recruit physicians and I believe that Dr. Chapman provided an overview of the contribution this position has made at one of your meetings in 2019.

Northern Health recognizes that this is not the usual focus for funding from the Peace River Regional District and appreciates your willingness to support this endeavour. However, over the last three months we have been finalizing the Northern Health global budget for the next three years and would like to inform you that we will be funding this position on a permanent ongoing basis through internal funding. As a result, we will not be expecting funding from the Peace River Regional District in 2020/21.

We have appreciated the creativity that the Regional District has brought to supporting recruitment endeavours for physicians as well as for other health care providers. Your support through bursaries and scholarships has been valued by students. Your support has also facilitated the approval of a North East based nursing program.

We would encourage you to continue the kinds of bursary and scholarship type supports you have provided for students in the health professions including physicians, nursing, physiotherapy and occupational therapy, ultrasound technology, lab and diagnostic imaging, health care assistants (both for long term care and community home support), and licensed practical nursing. These professions are in high demand and there are increasing recruitment challenges across the province. Support for students as they pursue their academic studies and practicum placements makes a real difference for those students and encourages potential students to choose a health career.

Thank you once again for your very tangible and meaningful support of our efforts to recruit physicians and other health care providers to the North East.

Sincerely,



Cathy Ulrich
President & Chief Executive Officer
Northern Health

cc: Mr. Brad Sperling, Chair, Peace River Regional District
Dr. Ronald Chapman, VP Medicine
Dr. Becky Temple, Medical Director, North East
Angela De Smit, Chief Operating Officer, North East

Previously Received - March 26, 2020