



PEACE RIVER REGIONAL HOSPITAL DISTRICT

Regional Hospital District Board Meeting Agenda

March 11, 2021, 10:00 a.m.
1981 Alaska Avenue, Dawson Creek, BC

	Pages
1. Call to Order	
2. Directors' Notice of New Business	
3. Adoption of Agenda	
4. Gallery Comments or Questions	
5. Adoption of Minutes	
5.1. Regional Hospital District Board Draft Meeting Minutes of December 11, 2020	2
6. Business Arising from the Minutes	
7. Delegations	
8. Petitions	
9. Correspondence	
10. Reports	
11. Bylaws	
11.1. Peace River Regional Hospital District Annual Budget Bylaw No. 202, 2021, FN-RHD-009	5
12. Diary	
13. New Business	
14. Consent Calendar	
15. Notice of Motion	
16. Media Questions	
17. Adjournment	



HOSPITAL BOARD MEETING MINUTES

FRIDAY, DECEMBER 11, 2020

LOCATION Peace River Regional District Office, Dawson Creek, BC

ATTENDANCE

Directors	Staff
Chair Sperling, Electoral Area 'C'	Shawn Dahlen, Chief Administrative Officer
Vice-Chair Rose, Electoral Area 'E'	Tyra Henderson, Corporate Officer
Director Ackerman, City of Fort St. John	Teri Vetter, Chief Financial Officer
Director Bumstead, City of Dawson Creek	Tabatha Young, Deputy Corporate Officer
Director Bertrand, District of Tumbler Ridge (via teleconference)	Brenda Deliman, Legislative Services Clerk (via teleconference)
Director Courtoreille, District of Chetwynd	
Director Goodings, Electoral Area 'B' (via teleconference)	
Director Heiberg, District of Hudson's Hope	
Director Hiebert, Electoral Area 'D'	
Director Michetti, Village of Pouce Coupe	
Director Zabinsky, City of Fort St. John	

Alternate Directors
Alternate Director Turnbull, District of Taylor
(via teleconference)

Absent
Director Fraser, District of Taylor

1. CALL TO ORDER The Chair called the meeting to order at 11:11 a.m.

2. DIRECTORS' NOTICE OF NEW BUSINESS

3. ADOPTION OF AGENDA

- 3.1 RHD/20/12/01
MOVED Director Heiberg, SECONDED Director Hiebert,
That the Regional Hospital District Board adopt the December 11, 2020 Peace River Regional
Hospital District Board Meeting Agenda:
- 1. Call to Order**
 - 2. Directors' Notice of New Business**
 - 3. Adoption of Agenda**
 - 4. Gallery Comments or Questions**
 - 5. Adoption of Minutes**
 - 5.1 Regional Hospital District Board Draft Meeting Minutes of November 12, 2020
 - 6. Business Arising from the Minutes**
 - 7. Delegations**

(Continued)



3.1 Adoption of Agenda
(cont'd)

8. Petitions

9. Correspondence

10. Reports

10.1 Notice of Closed Session, ADM-RHD-003

10.2 2021 Regional Hospital District Provisional Budget, FN-RHD-008

11. Bylaws

11.1 PRRHD Capital Expenditure Bylaw No. 201, 2020, FN-RHD-007

12. Diary

13. New Business

14. Consent Calendar

15. Notice of Motion

16. Media Questions

17. Adjournment

CARRIED

Director Goodings left the meeting at 11:12 a.m.

4. GALLERY COMMENTS OR QUESTIONS

5. ADOPTION OF MINUTES

5.1 RHD/20/12/02

Nov 12/20 PRRHD Board Minutes
MOVED Director Ackerman, SECONDED Director Heiberg,
That the Regional Hospital District Board adopt the Board Meeting Minutes of November 12, 2020.

CARRIED

Director Goodings entered the meeting at 11:13 a.m.

Director Bertrand left the meeting at 11:13 a.m.

6. BUSINESS ARISING FROM THE MINUTES

7. DELEGATIONS

8. PETITIONS

9. CORRESPONDENCE

10. REPORTS

10.1 RHD/20/12/03

Notice of Closed Session
MOVED Director Rose, SECONDED Director Hiebert,
That the Regional Hospital District Board recess to a Closed Meeting at 11:20 am for the purpose of discussing the following items:
Agenda Item 3.1– Closed Meeting Minutes (CC Section 97(1)(b))
Agenda Item 5.1 – Negotiations with a Provincial Government (CC Section 90(2)(b))

CARRIED

Reconvene

The Chair reconvened the meeting open to the public at 11:35 a.m. Director Bertrand was present in the meeting.



10.2
2021 Provisional Budget RHD/20/12/04
MOVED Director Heiberg, SECONDED Director Ackerman,
That the Regional Hospital District Board approve the 2021 Provisional Regional Hospital District
Budget as presented.

CARRIED

RHD/20/12/05
MOVED Director Ackerman, SECONDED Director Bumstead,
That the Regional Hospital District Board authorize that a letter be forwarded to the Ministers
of Environment and Climate Change Strategy (MoECCS), Finance, Municipal Affairs,
Transportation and Infrastructure, and State for Infrastructure, to remind the Province of its
commitment made in October 2012 to relieve Metro Vancouver of the responsibility for 40% of
hospital capital costs to allow Metro Vancouver to instead levy property taxes to pay for
Translink; and further, to enquire with the Province regarding the mandate letters for the BC
Government that place responsibility for Translink in provincial jurisdiction (MoECCS), and
whether this will result in Metro Vancouver resuming responsibility for 40% of hospital capital
costs, and if not, to request that the Peace River Regional Hospital District, and other hospital
districts in the Province receive similar assistance from the Province to create tax room for
specific initiatives unique to the area.

CARRIED

11. BYLAWS

11.1
Capital Expenditure RHD/20/12/06
Bylaw No. 201, 2020 MOVED Director Goodings, SECONDED Director Heiberg,
That the Regional Hospital District Board give "Peace River Regional Hospital District Capital
Expenditure Bylaw No. 201, 2020" first, second, and third reading.

CARRIED

RHD/20/12/07
MOVED Director Hiebert, SECONDED Director Bumstead,
That the Regional Hospital District Board adopt "Peace River Regional Hospital District Capital
Expenditure Bylaw No. 201, 2020".

CARRIED

12. DIARY

13. NEW BUSINESS

14. CONSENT CALENDAR

15. NOTICE OF MOTION

16. MEDIA QUESTIONS

17. ADJOURNMENT The Chair adjourned the meeting at 11:46 a.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Hospital District Board of the Peace River Regional District
from a meeting held on December 11, 2020 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer



REPORT

To: Peace River Regional Hospital District Board

Report Number: FN-RHD-009

From: Teri Vetter, Chief Financial Officer

Date: March 11, 2021

Subject: Peace River Regional Hospital District Annual Budget Bylaw No. 202, 2021

RECOMMENDATION #1: [Corporate Weighted]

That the Peace River Regional Hospital District Board give Peace River Regional Hospital District Annual Budget Bylaw No. 202, 2021 first, second and third reading.

RECOMMENDATION #2: [Corporate Weighted]

That the Peace River Regional Hospital District Board adopt Peace River Regional Hospital District Annual Budget Bylaw No. 202, 2021.

BACKGROUND/RATIONALE:

Section 23 of the Hospital District Act states 'on or before March 31st in each year, the Board must adopt, by bylaw, the annual budget of the board'.

ALTERNATIVE OPTIONS:

1. That the Peace River Regional Hospital District Board provide further direction in regards to amendments to the PRRHD Annual budget, and that the amended bylaw be brought forward for consideration of three readings and adoption at the March 25th, 2021 Regional Hospital District Board meeting.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

The 2021 tax rate is budgeted to increase 14.1% from 2020 resulting in an increase of \$7.70 per \$100,000 of residential assessment from \$48.26 to \$55.99 for 2021. This increase is mainly attributed to a 1.66% decrease in assessed value and a reduction in use of Unappropriated and Appropriated surplus (\$5,496,921 was used to offset requisition in 2020). This \$2,238,163 increase in requisition will allow the PRRHD to maintain its transfer of \$13,000,000 to the Future Hospital Reserve and ultimately will lead to borrowing less in future years.

Due to the surplus being used in 2020, \$2,500,512 is being utilized from Unappropriated and Appropriated surplus in 2021. \$10,924,000 is brought in from Future Hospital Reserve to cover Northern Health's expected expenditures for the build of the new hospital in Dawson Creek.

The balance of the Future Hospital Reserve as at December 31, 2020 was \$89,090,520. If all monies are required from Northern Health as budgeted (\$10.9M) and \$13M is transferred to the reserve, the balance will be \$91,166,520.

COMMUNICATIONS CONSIDERATION(S):

The Annual Budget Bylaw will be sent to the Province and posted to the PRRD's website.

OTHER CONSIDERATION(S):

History of Tax rates:

	Requisition	Assessed Value	Tax Rate
2017	\$17,375,703	\$2,939,047,648	\$0.5910
2018	\$17,658,703	\$2,987,939,992	\$0.5910
2019	\$18,261,469	\$3,102,794,033	\$0.5885
2020	\$15,870,707	\$3,288,759,282	\$0.4826
2021	\$18,108,870	\$3,234,086,173	\$0.5599

Attachments:

1. Peace River Regional Hospital District Annual Budget Bylaw No. 202, 2021

PEACE RIVER REGIONAL HOSPITAL DISTRICT
Bylaw No. 202, 2021

A bylaw of the Peace River Regional Hospital District
to adopt an annual budget

WHEREAS pursuant to the provisions of the *Hospital District Act*, RSBC 1996, c. 202, a Hospital District Board must adopt an annual budget;

NOW THEREFORE, the Peace River Regional Hospital District Board of Directors, in open meeting assembled, enacts as follows:

1. Citation

This bylaw may be cited for all purposes as the "Peace River Regional Hospital District 2021 Annual Budget Amendment Bylaw No. 202, 2021."

2. Enactment

Schedule A – Revenues and Expenditures, and Schedule B – Requisition, are attached to and form part of Bylaw No. 202, 2021, and comprise the annual budget of the Peace River Regional Hospital District for the year ending December 31, 2021.

READ A FIRST TIME THIS _____ day of _____, 2021.

READ A SECOND TIME THIS _____ day of _____, 2021.

READ A THIRD TIME THIS _____ day of _____, 2021.

ADOPTED THIS _____ day of _____, 2021

Chair

(Corporate Seal has been affixed to the original
bylaw)

Corporate Officer

I hereby certify this as a true and correct copy of
"Peace River Regional Hospital District 2021 Annual
Budget Amendment Bylaw No. 202, 2021", as adopted
by the Peace River Regional District Hospital Board
on _____, 20____.

Tyra Henderson, Corporate Officer

Peace River Regional HOSPITAL District
2021 ANNUAL BUDGET
Schedule 'A' - Bylaw 202, 2021

2021
ANNUAL

Revenue

Tax Requisition - Electoral Area	\$	12,490,552
Tax Requisition - Municipal	\$	5,618,318
Grants-in-lieu of taxes	\$	8,500
Investment Income and Refunds	\$	150,000
Transfer from Unappropriated Surplus	\$	1,900,512
Transfer from Appropriated Surplus	\$	600,000
Transfer from Reserves (from NH for "Old Hospital Debt)	\$	122,433
Transfer from Future Hospital Reserve	\$	10,924,000
Total Revenue	\$	31,814,315

Expenditures

Administrative Costs	\$	10,000
Debenture - Interest	\$	1,137,234
Debenture - Principal	\$	2,108,830
Annual Equipment and Major Projects Grant	\$	14,033,227
Transfer to Capital Reserve	\$	13,000,000
Carry over Capital Projects	\$	1,525,024
Total Expenditures	\$	31,814,315



Teri Vetter
Chief Financial Officer

PEACE RIVER REGIONAL HOSPITAL DISTRICT
Schedule 'B', Bylaw No. 202, 2021
2021 REQUISITION

Pursuant to the provisions of Sections 25 (1) and 23 (5) of the Hospital District Act RSBC 1996 CHAPTER 202 and the Peace River Hospital District Bylaw No. 202, 2021 the amounts set out below, are hereby requisitioned from the undernoted member areas for use of the Peace River Regional Hospital District during the year 2021.

Basis of Apportionment: Assessment as fixed for taxation for Regional District taxation purposes

Tax Rate or Other Limitations: None

	Requisition Amount	Tax Rate Per 1000	Figures for Apportionment	Percent	Prior Year Adjustment	FINAL TOTAL
District of Tumbler Ridge	\$ 377,736.43	0.5599	\$ 67,460,430	2.09%	\$ -	\$ 377,736
City of Dawson Creek	\$ 1,440,759.25	0.5599	\$ 257,307,031	7.96%	\$ -	\$ 1,440,759
District of Hudson's Hope	\$ 225,982.06	0.5599	\$ 40,358,425	1.25%	\$ -	\$ 225,982
City of Fort St. John	\$ 2,911,950.30	0.5599	\$ 520,048,915	16.08%	\$ -	\$ 2,911,950
District of Taylor	\$ 242,553.92	0.5599	\$ 43,318,014	1.34%	\$ -	\$ 242,554
Village of Pouce Coupe	\$ 66,760.50	0.5599	\$ 11,922,842	0.37%	\$ -	\$ 66,760
District of Chetwynd	\$ 352,575.16	0.5599	\$ 62,966,847	1.95%	\$ -	\$ 352,575
Electoral Area B	\$ 5,539,352.07	0.5599	\$ 989,279,946	30.59%	\$ -	\$ 5,539,352.07
Electoral Area C	\$ 1,311,627.47	0.5599	\$ 234,245,222	7.24%	\$ -	\$ 1,311,627.47
Electoral Area D	\$ 3,304,318.02	0.5599	\$ 590,122,366	18.25%	\$ -	\$ 3,304,318.02
Electoral Area E	\$ 2,335,254.82	0.5599	\$ 417,056,135	12.90%	\$ -	\$ 2,335,254.82
Total	\$ 18,108,870		\$ 3,234,086,173	100.00%	\$ -	\$ 18,108,870

Budget After Prior Year Adjustment		
Municipal Requisition:	\$ 5,618,318	CL 1 Rate 0.5599
Electoral Area Requisition:	\$ 12,490,552.38	
Total Requisition:	\$ 18,108,870	

2020		Change %	Change \$
Requisition	\$ 15,870,707	14.10%	\$ 2,238,163
Assessment	\$ 3,288,759,282	-1.66%	\$ (54,673,109)
Tax Rate	\$ 0.4826	16.03%	\$ 0.077