



## PEACE RIVER REGIONAL DISTRICT

### SOLID WASTE COMMITTEE MEETING MINUTES

THURSDAY, JANUARY 7, 2021

**LOCATION** Peace River Regional District Office, Dawson Creek, BC

#### ATTENDANCE

##### Committee Directors

Director Rose, Electoral Area 'E' – Committee Chair  
Director Bumstead, City of Dawson Creek  
Director Zabinsky, City of Fort St. John  
Alternate Director Deck, District of Chetwynd  
Director Sperling, Electoral Area 'C' – ex officio  
Director Goodings, Electoral Area 'B' (*via teleconference*)

##### Directors

Director Courtoreille, District of Chetwynd

##### Staff

Shawn Dahlen, Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Tab Young, Deputy Corporate Officer  
Teri Vetter, Chief Financial Officer  
Paulo Eichelberger, GM of Environmental Services  
Gerritt Lacey, Solid Waste Manager  
Loryn Day, Solid Waste Coordinator  
Suzanne Garrett, Recorder

**1. CALL TO ORDER** The Chair called the meeting to order at 10:02 a.m.

#### 2. DIRECTORS' NOTICE OF NEW BUSINESS

#### 3. ADOPTION OF AGENDA

3.1 Adoption of Agenda MOVED Director Bumstead, SECONDED Alternate Director Deck,  
That the Solid Waste Committee adopt the January 7, 2021 Meeting Agenda:

1. Call to Order
2. Directors' Notice of New Business
3. Adoption of Agenda
4. Gallery Comments or Questions
5. Adoption of Minutes
  - 5.1 Solid Waste Committee Draft Meeting Minutes of December 3, 2020
6. Business Arising from the Minutes
7. Delegations
8. Correspondence
9. Reports
  - 9.1 Fall Cleanup 2020 and Program Year End Review, ENV-SWC-027
  - 9.2 2021 Solid Waste Carry Forward Projects, ENV-SWC-029
  - 9.3 Contract Award NPRLF LFG Monitoring, Reporting and Field Operations, ENV-SWC-028
  - 9.4 CleanBC Organics Infrastructure Grant Applications, ENV-SWC-030
  - 9.5 2021 Solid Waste Supplemental Budget Requests, ENV-SWC-031
10. New Business
11. Diary
12. Item(s) for Information
  - 12.1 Solid Waste Terms of Reference
13. Adjournment

**CARRIED**



#### 4. GALLERY COMMENTS OR QUESTIONS

#### 5. ADOPTION OF MINUTES

- 5.1 MOVED Director Zabinsky, SECONDED Director Bumstead,  
Dec 3, 2020 SWC Minutes That the Solid Waste Committee adopt the December 3, 2020 Meeting Minutes.  
**CARRIED**

#### 6. BUSINESS ARISING FROM THE MINUTES

#### 7. DELEGATIONS

#### 8. CORRESPONDENCE

#### 9. REPORTS

- 9.1 Fall Clean-Up 2020  
- Program Year End  
Review ENV-SWC-027  
MOVED Director Goodings, SECONDED Director Zabinsky,  
That the Solid Waste Committee receive the report titled "Fall Clean-Up 2020 and  
Program Year End Review – ENV-SWC-027" which outlines tonnage and customer  
use during the Clean Up 2020 Campaign, for discussion.  
**CARRIED**

Clean-up program costs increased from \$179,000 to \$275,000. Spring clean-up was utilized considerably more than Fall clean-up. Usage increases may be attributable to COVID and extended hours of operation. It is felt that residents are stockpiling bulky waste materials through the year to take advantage of the program. Concern was expressed that increased clean-up program costs impact the solid waste budget and is unsustainable. Is there an opportunity to revise the program i.e. drop bulky waste tipping fees, define what materials will be landfilled and/or diverted, operate program once per year for a 2-3 week period in the spring.

- 9.2 2021 Solid Waste  
Carry Forward Projects  
ENV-SWC-029  
MOVED Director Bumstead, SECONDED Alternate Director Deck,  
That the Solid Waste Committee receive the report titled "2021 Solid Waste Carry  
Forward Projects – ENV-SWC-029" which details outstanding projects from 2020  
whose completion dates will extend to 2021, for discussion.

**CARRIED**

Staff advised that there will be no increase to the 2021 budget as carry over projects were budgeted for in 2020.

- 9.3 Contract Award  
NPRLF LFG Monitoring,  
Reporting and Field  
Operations ENV-SWC-028  
MOVED Director Bumstead, SECONDED Alternate Director Deck,  
That the Solid Waste Committee recommend that the Regional Board award RFP  
41-2020 "North Peace Regional Landfill Landfill Gas Monitoring, Reporting, and  
Field Operations" to GHD Limited for a three year contract at a cost of \$182,717  
(excluding taxes); further, that the Chair and Chief Administrative Officer be  
authorized to sign the contract on behalf of the PRRD.

**CARRIED**

In response to a question it was noted that should the Regional District implement an organics waste diversion program at the landfill, the landfill would still be producing 1,000 tonnes of methane from the already buried waste. It will take many years before any reduction of methane gases would be realized.



9.4 CleanBC Organics  
Infrastructure Grant  
Applications  
ENV-SWC-030

MOVED by Director Bumstead, SECONDED by Alternate Director Deck,  
That the report titled "CleanBC Organics Infrastructure Grant Applications,  
ENV-SWC -30" be received for discussion.

**CARRIED**

The PRRD has worked with a consultant to develop two Grant funding applications under the CleanBC Organic Infrastructure and Collection Program (OICP) for the development of organic waste infrastructure and collection to divert organic waste material from the Bessborough Landfill and Charlie Lake Wastewater site.

Concern was expressed that this would create another level of collection, sorting and costs for communities. Additionally, there were concerns who will be responsible for sorting and transportation of organic materials. Municipalities would need to add a third "cart" to their curbside program. Recycling program continues to experience problems, how will sorting organics be any less problematic.

MOVED Director Goodings, SECONDED Director Bumstead,  
That the Regional Board withdraw its grant application to the CleanBC Organic Infrastructure and Collection Program (OICP) for the development of organic waste infrastructure and collection to divert organic waste material from the Bessborough Landfill as responsibilities and costs related to collection, sorting transportation, and increased costs to participating communities are unknown at this time.

**CARRIED**

MOVED Director Goodings, SECONDED Director Bumstead,  
That the Regional Board withdraw its grant application to the CleanBC Organic Infrastructure and Collection Program (OICP) for the development of organic waste infrastructure and collection to divert organic waste material from the Charlie Lake Wastewater site as responsibilities and costs related to collection, sorting, transportation and increased costs to participating communities are unknown at this time.

**CARRIED**

9.5 2021 Solid Waste  
Supplemental Budget  
Requests ENV-SWC-031

The Solid Waste Committee did not consider 2021 Solid Waste Supplemental requests Recommendation #1 and #2 regarding the CleanBC Organic Infrastructure and Collection Program (OICP) for the development of organic waste infrastructure and collection to divert organic waste material from the Bessborough Landfill and Charlie Lake Wastewater site.

Rec#3: NPRLF Phase 1  
Closure

MOVED Director Zabinsky, SECONDED Director Bumstead,  
That the Solid Waste Committee recommend that the Regional Board approve the Supplemental Item – North Peace Regional Landfill Phase 1 Closure, and that \$70,000 is allocated to the project and included in the 2021 Solid Waste Budget.

**CARRIED**



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|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9.5 2021 Solid Waste Supplemental Budget Requests ENV-SWC-031 | <p>MOVED Alternate Director Deck, SECONDED Director Zabinsky,<br/>That the Solid Waste Committee recommend that the Regional Board approve the Supplemental Item – Chetwynd Landfill Scale Replacement, and that \$279,267 is allocated to the project and included in the 2021 Solid Waste Budget.</p> <p><b>CARRIED</b></p>                                                                                                                                                                                     |
| Rec#4: Chetwynd LF Scale replacement                          | <p>Committee members were advised that the correct amount should be \$447,556, in order to include the requisition.</p> <p>MOVED Director Zabinsky, SECONDED Alternate Director Deck,<br/>That the motion to approve Supplemental Item – Chetwynd Landfill Scale Replacement be corrected to state the budget amount of \$447,556 in place of the \$279,267.</p> <p><b>CARRIED</b></p>                                                                                                                            |
| Rec#5: Prespatou Scale Replacement                            | <p>MOVED Director Goodings, SECONDED Alternate Director Deck,<br/>That the Solid Waste Committee recommend that the Regional Board approve the Supplemental Item – Prespatou Scale Replacement, and that \$60,000 is allocated to the project and included in the 2021 Solid Waste Budget.</p> <p><b>AMENDED BY THE FOLLOWING</b></p>                                                                                                                                                                             |
| Motion to Amend                                               | <p>MOVED by Director Goodings, SECONDED by Alternate Director Deck,<br/>That the motion be amended by adding the word “design” following replacement.</p> <p><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                   |
| Motion as Amended                                             | <p>The Chair called the Question to the Motion as Amended:<br/>That the Solid Waste Committee recommend that the Regional Board approve the Supplementary Item – Prespatou Scale Replacement Design, and that \$60,000 is allocated to the project and included in the 2021 Solid Waste Budget.</p> <p><b>CARRIED</b></p> <p>The work will investigate the foundation to avoid any further shifting of the scale and abutments.</p>                                                                               |
| Rec#6: Bulky Pit                                              | <p>MOVED Director Zabinsky, SECONDED Director Goodings,<br/>That the Solid Waste Committee recommend that the Regional Board approve the Supplemental Item – Bulky Pit, and that \$155,000 is allocated to the project and included in the 2021 Solid Waste Budget.</p> <p><b>CARRIED</b></p>                                                                                                                                                                                                                     |
| Rec#7: Transfer Station builds                                | <p>MOVED Director Bumstead, SECONDED Director Zabinsky,<br/>That the Solid Waste Committee recommend that the Regional Board approve the Supplemental Item – Manned Transfer Station Buildings – Lebel, Lone Prairie, Hasler, and that \$110,000 is allocated to the project and included in the 2021 Solid Waste Budget.</p> <p><b>DEFEATED</b></p> <p>It was felt that this project should be delayed until the Regional District has determined appropriate services to meet the needs of rural residents.</p> |



9.5 2021 Solid Waste Supplemental Budget Requests ENV-SWC-031 Rec#8: BBLF Diversion Pad

MOVED Director Bumstead, SECONDED Director Zabinsky,  
That the Solid Waste Committee recommend that the Regional Board approve the Supplemental Item – Bessborough Landfill Diversion Pad Development, and that \$140,000 is allocated to the project and included in the 2021 Solid Waste Budget.

**CARRIED**

Rec#9: Reserve Transfer

MOVED Alternate Director Deck, SECONDED Director Zabinsky,  
That the Solid Waste Committee defer the allocation of \$185,733 to be transferred into the Solid Waste Capital Reserve as part of the 2021 Solid Waste Budget to the January 15, 2021 meeting when correct numbers will be available.

**CARRIED**

## 10. NEW BUSINESS

Committee members were advised that the January 15, 2021 meeting to review the 2021 Solid Waste Budget will take place at 1:00 pm.

## 11. DIARY

## 12. ITEMS FOR INFORMATION

12.1 SWC Terms of Reference

## 13. ADJOURNMENT

13.1 The Chair adjourned the Meeting at 11:30 a.m.

**CARRIED**

*Original signed by*

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Director Rose, Meeting Chair

*Original signed by*

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S. Garrett, Recorder