



ELECTORAL AREA DIRECTORS COMMITTEE MEETING MINUTES

THURSDAY, DECEMBER 17, 2020

LOCATION Peace River Regional District Office, Dawson Creek, BC

ATTENDANCE

Directors

Director Goodings, Electoral Area 'B' (*Zoom*)
Director Sperling, Electoral Area 'C' (*Zoom*)
Director Hiebert, Electoral Area 'D'
Director Rose, Electoral Area 'E' – Committee Chair

Staff

Shawn Dahlen, Chief Administrative Officer
Teri Vetter, Chief Financial Officer
Tyra Henderson, Corporate Officer
Tabatha Young, Deputy Corporate Officer
Crystal Brown, Electoral Area Manager
Paulo Eichelberger, GM of Environmental Services
Jeff McDonald, Communications Manager (*Zoom*)
Kari Bondaroff, Environmental Services Manager
Brenda Deliman, Recorder

Others

Katrin Saxty, Urban Systems Ltd. (*Zoom*)

1. CALL TO ORDER The Chair called the meeting to order at 10:06 a.m.

2. DIRECTORS' NOTICE OF NEW BUSINESS

3. ADOPTION OF AGENDA

3.1 Adoption of Agenda

MOVED Director Hiebert, SECONDED Director Sperling,
That the Electoral Area Directors Committee adopt the December 17, 2020 Meeting Agenda:

1. Call to Order

1.1 Meeting Chair - Director Rose

2. Directors' Notice of New Business

3. Adoption of Agenda

4. Gallery Comments or Questions

5. Adoption of Minutes

5.1 Electoral Area Directors Committee Draft Meeting Minutes of November 19, 2020

6. Business Arising from the Minutes

7. Delegations

8. Correspondence

9. Reports

9.1 North Peace Airport Subdivision Water and Sewer Condition Assessment, ENV-EADC-007

9.2 Area B Water – Boundary Whitecap 2019 Amending Agreement, ENV-EADC-008

9.3 Contaminated Sites Identification Process, DS-EADC-008

9.4 Notice of Closed Session – December 17, 2020, ADM-EADC-025

10. Discussion Item(s)

10.1 Lighting at the Baldonnel Overpass

11. New Business

12. Diary

12.1 Diary Items

13. Item(s) for Information

13.1 EADC Terms of Reference.

14. Adjournment

CARRIED



4. GALLERY COMMENTS OR QUESTIONS

5. ADOPTION OF MINUTES

- 5.1
Nov. 19/20 EADC Minutes
- MOVED Director Hiebert, SECONDED Director Goodings,
That the Electoral Area Directors Committee adopt the November 19, 2020 Meeting Minutes.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

7. DELEGATIONS

8. CORRESPONDENCE

9. REPORTS

- 9.1
North Peace Airport
Subdivision Water and Sewer
Condition Assessment, ENV-
EADC-007
- MOVED Director Sperling, SECONDED Director Goodings,
That the Electoral Area Directors Committee receive the report titled “North Peace Airport Subdivision Water and Sewer Condition Assessment – ENV-EADC-007”, which includes the PRRD XYJ Water-Sewer Network Assessment Report, as submitted by Pure Technologies, a Xylem Brand, for discussion.

CARRIED

Director Sperling voiced his wish to commit funding to the North Peace Airport Subdivision sewer and water functions, for capital repairs to be conducted in 2021, and for emergency 2020 infrastructure repairs and maintenance, respectively. The Director was advised that the Rural Budgets Administration Committee would consider funding of these projects at its meeting to be held later in the day.

- 9.2
Area B Water – Boundary
Whitecap 2019 Amending
Agreement, ENV-EADC-008
- MOVED Director Goodings, SECONDED Director Hiebert,
That the Electoral Area Directors Committee recommend that the Regional Board approve the “2019 Amended Agreement: Water Supply License Agreement” with Whitecap Resources Inc. for the Boundary Lake Tankloader Facility which amends the “2005 Water Supply License Agreement” to reflect updated stakeholder names, related payment terms, termination notice, and clauses regarding discontinuance of site operations; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement.

CARRIED

- 9.3
Contaminated Sites
Identification Process, DS-
EADC-008
- MOVED Director Hiebert, SECONDED Director Goodings,
That the Electoral Area Directors Committee receive the report titled “Contaminated Sites Identification Process - DS-EADC-008”, which highlights the Ministry of Environment and Climate Change Strategy’s amendments to the site identification process under the *Environmental Management Act* and the Contaminated Sites Regulation, for discussion.

CARRIED

Katrin Saxty, Urban Systems, provided the Committee with an overview of the Contaminated Sites Identification process that the PRRD is no longer able to opt out of, as has they have done to date.



9.4
Notice of Closed Session –
December 17, 2020, ADM-
EADC-025

MOVED Director Sperling, SECONDED Director Hiebert,
That the Electoral Area Directors Committee recess to a Closed Meeting for the purpose of
discussing the following items:
Agenda Items 3.1 - Closed Meeting Minutes, CC Section 97(1)(b)
Agenda Item 7.1 – Negotiations, CC Section 90(1)(k)

CARRIED

Recess
The Chair recessed the meeting to a Closed Session at 10:22 a.m.

Reconvene
The Chair reconvened the meeting at 10:42 a.m.

10. DISCUSSION ITEM(s)

10.1
Lighting at the Baldonnel
Overpass

MOVED Director Goodings, SECONDED Director Hiebert,
That the Electoral Area Directors Committee accept the topic 'Lighting at the Baldonnel
Overpass' for discussion.

CARRIED

MOVED Director Goodings, SECONDED Director Sperling,
That the Electoral Area Directors Committee recommend that the Regional Board
authorize that a letter be forwarded to the Ministry of Transportation and Infrastructure
and CN Rail to request information on the process required to install corridor illumination
at the Baldonnel Railway Overpass, located on Highway 97 North.

CARRIED

11. NEW BUSINESS

12. DIARY

12.1
Diary Items

No changes were made to the Diary.

13. ITEMS FOR INFORMATION

13.1
EADC ToR

The EADC Terms of Reference were included for the Committee's information.

14. ADJOURNMENT

The Chair adjourned the Meeting at 10:50 a.m.

Original Signed By

Director Rose, Meeting Chair

Original Signed By

Brenda Deliman, Recorder