

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE: December 1, 2020
TIME: 4:00 pm
PLACE: Rec Centre – Aspen Room

PRESENT: Dan Rose, Area E Director PRRD, Chair
Comm. Allen Courtoreille
Comm. Larry Houley, Alternate Chair
Comm. Janet Wark (via polycom)
Comm. Walter MacFarlane (via polycom)
Comm. Rochelle Galbraith (via polycom)
Carol Newsom, Chief Administrative Officer
Steve McLain, Director of Recreation
Elaine Webb, Recreation Programs Manager
Kristina Phillips, Manager of Leisure Services
Trish Morgan, General Manager of Leisure and Facility Services

ABSENT: Bryna Casey, Parks and Rural Recreation Coordinator, PRRD

GUEST: Sara Hoehn

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:00pm.

2. DIRECTOR'S NOTICE OF BUSINESS: NIL

3. ADOPTION OF THE AGENDA:

MOVED by Comm. Houley, SECONDED by Comm. Courtoreille

THAT the Agenda for December 1, 2020 be accepted.

CARRIED

4. MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Galbraith, SECONDED by Comm. Courtoreille

THAT the minutes from November 3, 2020 be accepted.

CARRIED

5. DELEGATIONS/PRESENTATIONS:

Sara Hoehn presented as a delegation to the commission regarding the showers and layout of the leisure pool change rooms.

Staff noted that the commission can schedule a walk through prior to next meeting in January.

6. CORRESPONDANCE: NIL

7. OLD BUSINESS:

OB-1 MOVED by Comm. Courtoreille, SECONDED by Comm. Houley

THAT the revenue report be received for information.

CARRIED

Trish Morgan, General Manager of Leisure and Facility Services to bring back in January regarding funds.

OB-2 MOVED by Comm. Galbraith, SECONDED by Comm. Courtoreille

THAT the Civic Properties Commission recommends to the Peace River Regional District Board that the Chetwynd and District Rec Centre 2021 capital provisional budgets supplemental forms are approved as presented for Peace River Regional District Board final approval

CARRIED

OB-3 MOVED by Comm. Houley, SECONDED by Comm. Courtoreille

THAT the water spray park update be received for information

CARRIED

MOVED by Comm. Houley, SECONDED by Comm. Wark

THAT the Civic Properties Commission endorse the proposed location of the Water Park as identified on Attachment "A" to this report, and request that the Peace River Regional District Board ratify the Civic Properties Commission's resolution.

CARRIED

8. REPORTS

R-1 – R-4 MOVED by Comm. Houley, SECONDED by Comm. Courtoreille

THAT reports R-1 through R-4 are received for approval

CARRIED

MOVED by Comm. Courtoreille, SECONDED by Comm. Galbraith

THAT the Civic Properties Commission approves the provincial operational budget.

CARRIED

9. NEW BUSINESS: NIL

10. ADJOURNMENT: Comm. Rose adjourned the meeting at 5:30pm

Next Meeting January 26, 2021

Dan Rose,
Chairperson

Elaine Webb
Secretary