

<p style="text-align: center;">CIVIC PROPERTIES COMMISSION MEETING AGENDA</p>
--

DATE: January 26, 2021
LOCATION: Aspen Room
TIME: 4:00 pm

1. Call the meeting to order
2. Director's notice of new business
3. Adoption of Agenda
4. Minutes from the previous meeting – December 1, 2020
5. Delegations/Presentations – NIL
6. Correspondence - NIL
7. Old Business

OB-1 Commissioner Binders and Tours

8. Reports

R-1
R-2
R-3
R-4

9. New Business - NIL

10. Adjournment:

Next scheduled meeting:

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE: December 1, 2020
TIME: 4:00 pm
PLACE: Rec Centre – Aspen Room

PRESENT: Dan Rose, Area E Director PRRD, Chair
Comm. Allen Courtoreille
Comm. Larry Houley, Alternate Chair
Comm. Janet Wark (via polycom)
Comm. Walter MacFarlane (via polycom)
Comm. Rochelle Galbraith (via polycom)
Carol Newsom, Chief Administrative Officer
Steve McLain, Director of Recreation
Elaine Webb, Recreation Programs Manager
Kristina Phillips, Manager of Leisure Services
Trish Morgan, General Manager of Leisure and Facility Services

ABSENT: Bryna Casey, Parks and Rural Recreation Coordinator, PRRD

GUEST: Sara Hoehn

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:00pm.

2. DIRECTOR'S NOTICE OF BUSINESS: NIL

3. ADOPTION OF THE AGENDA:

MOVED by Comm. Houley, SECONDED by Comm. Courtoreille

THAT the Agenda for December 1, 2020 be accepted.

CARRIED

4. MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Galbraith, SECONDED by Comm. Courtoreille

THAT the minutes from November 3, 2020 be accepted.

CARRIED

5. DELEGATIONS/PRESENTATIONS:

Sara Hoehn presented as a delegation to the commission regarding the showers and layout of the leisure pool change rooms.

Staff noted that the commission can schedule a walk through prior to next meeting in January.

6. CORRESPONDANCE: NIL

7. OLD BUSINESS:

OB-1 MOVED by Comm. Courtoreille, SECONDED by Comm. Houley

THAT the revenue report be received for information.

CARRIED

Trish Morgan, General Manager of Leisure and Facility Services to bring back in January regarding funds.

OB-2 MOVED by Comm. Galbraith, SECONDED by Comm. Courtoreille

THAT the Civic Properties Commission recommends to the Peace River Regional District Board that the Chetwynd and District Rec Centre 2021 capital provisional budgets supplemental forms are approved as presented for Peace River Regional District Board final approval

CARRIED

OB-3 MOVED by Comm. Houley, SECONDED by Comm. Courtoreille

THAT the water spray park update be received for information

CARRIED

MOVED by Comm. Houley, SECONDED by Comm. Wark

THAT the Civic Properties Commission endorse the proposed location of the Water Park as identified on Attachment "A" to this report, and request that the Peace River Regional District Board ratify the Civic Properties Commission's resolution.

CARRIED

8. REPORTS

R-1 – R-4 MOVED by Comm. Houley, SECONDED by Comm. Courtoreille

THAT reports R-1 through R-4 are received for approval

CARRIED

MOVED by Comm. Courtoreille, SECONDED by Comm. Galbraith

THAT the Civic Properties Commission approves the provincial operational budget.

CARRIED

9. NEW BUSINESS: NIL

10. ADJOURNMENT: Comm. Rose adjourned the meeting at 5:30pm

Next Meeting January 26, 2021

Dan Rose,
Chairperson

Elaine Webb
Secretary

CIVIC PROPERTIES COMMISSION

To: Civic Properties Commission
 From: Steve McLain, Director of Recreation
 Date: January 26, 2021

- The facility operation continues under the approved and amended COVID safety plan, restrictions, and rules. Operational hours, staggered start and stop times, foot traffic flow, number of attendees, social distancing, attendants, and enhanced cleaning protocols remain in place to ensure patron and employee safety.
- The safety plan continues to be modified as new Orders are received. Staff have received training on the new Orders and all the changes have been posted and displayed for our patrons.
- There have been very few incidents reported regarding the new restrictions and protocols; primarily relating to patrons not wearing masks or neglecting to maintain the required physical distancing requirements. Staff have received direction to ensure that these requirements are met at all times. Patrons have generally been receptive to reminders of the new rules and compliance is very good and continuing to improve. Most patrons continue to be supportive and understanding and there have been few conflict incidents reported.
- The Curling Club is operating at a reduced capacity under their new restrictions. Games are reduced to two participants and junior curlers are recreating as normal. The lounge is operating for adults under the approved Safety Plans and current restrictions.
- The sound system installation is complete and is a dramatic improvement. This project was later than anticipated due to COVID supply chain disruption but finished under budget.
- The High School has resumed some PE class use of the facility while following all current guidelines and restrictions. SD 59 is conforming to the Rec Centre Safety Plan and we are very pleased to be able to once again accommodate our local schools.
- Concern remains regarding further restrictions, although cases are showing a small downwards trend in BC. The current PHO remains in effect until February 5. Staff will continue to maintain close contact with, and close monitoring of, relevant Government departments and recreation professional organizations. Protocols and procedures for operating safely continue to be developed and amended in cooperation with all relevant regulatory bodies.

Room & Hall usage for October		
ROOM	2020	2019
Spruce	0	19
Pine	2	14
Aspen	11	23
Birch	0	27
Tamarack	33	48
Cottonwood	2	2
Kitchen	0	0
Curling Rink	0	0
Curling Lobby	0	0
Rec Lobby	0	1
TOTAL ROOM RENTALS	46	134

Room & Hall usage for November/December		
ROOM	2020	2019
Spruce	0	5
Pine	0	12
Aspen	7	36
Birch	0	0
Tamarack	35	30
Cottonwood	2	12
Kitchen	0	1
Arena	0	1
Curling Rink	0	0
Lobby	0	1
TOTAL ROOM RENTALS	44	98

CIVIC PROPERTIES COMMISSION

To: Civic Properties Commission
 From: Kristina Phillips, Manager of Leisure Services
 Date: January 26, 2021

- Holiday 2020 Activities
 - Elf Movie Swim on December 20th
 - Frozen 2 Movie Swim on December 31st
 - Toonie Swims on Mondays and Wednesdays from 10:00-11:00 AM
- Operating with the COVID-19 restrictions/guidelines set out in the PHOs
 - Mandatory face masks for everyone in all public indoor settings and in all workplaces for shared work areas and areas where physical distancing cannot be maintained
 - Regular individual gym use is still operating as we are strictly following our established COVID-19 Safety Plan
 - As low-intensity group fitness does not cause a sustained and accelerated rate of breathing and does not involve close contact with other people, we were able to resume water fit with increased physical distancing of 2.5 m per person.
- January and February swim lessons sets running with COVID-19 restrictions in effect
 - Instructors teaching from the deck, wearing a mask at all times
 - Reduced class sizes to accommodate physical distancing
 - Parent/guardian in the water for the levels under Swim Kids 4
- Aquatic Certification Course running at the end of February 2021
- New Waterfit equipment has arrived!
 - One Hydroider Pro
 - Two Aquatic Trampolines
 - Two Aquatic Poles
 - Six Aqua Steps





NOVEMBER & DECEMBER 2020 STATS

NOVEMBER	Swim	Waterslide	Swim Lessons	Swim Club	Gym	After Hours Gym Access
November 2018	2183	499	162	247	2588	395
November 2019	1916	841	179	256	2932	525
November 2020	952	0	123	0	2014	0

DECEMBER	Swim	Waterslide	Swim Lessons	Swim Club	Gym	After Hours Gym Access
December 2018	1786	1208	0	143	2187	381
December 2019	2358	767	32	197	2458	417
December 2020	929	0	79	0	1913	0

CIVIC PROPERTIES REPORT

To: Civic Properties Commission
From: Elaine Webb, Recreation Programs Manager
Re: Civic Properties Report for **November - December 2020**

November 2020

Program	2020	2019
Adult Programs	0	0
Adult Sport	0	42
Arena Rentals (User Groups)	153	233
Children's Programs	0	0
Court Punches	0	7
Court Rentals	0	33
Drop-In-Hockey	0	52
Fitness Drop-In	0	20
Fitness Punches	0	10
Fitness registration	8	0
Fitness Session(s) with Elaine	6	3
Free Fitness Class	0	55
Free Skate	0	41
Helmet Rentals	6	54
Leadership Course (National Lifeguard)	1	44
Mini Athletes	8	0
Parent & Tot Skate	12	0
Piano Rental	3	0
Pickle Ball	0	42
Pre-Teen Dance	0	84
Public Climb	0	149
Public Skate	74	0
Skate Rentals	24	10
Skating Punch Card	0	22
Special Events	0	15
Student Sports	0	157
Toonie Climb	0	7
Toonie Skate	0	0
Walking Track	392	505
Wall Belay Test	0	0
Wall Rental	0	19
Youth Program	0	22
	687	1626

December 2020

Program	2020	2019
Adult Programs	0	0
Adult Sport	0	23
Arena Rentals (User Groups)	99	206
Children's Programs	0	0
Court Punches	0	8
Court Rentals	0	48
Drop-In-Hockey	0	17
Fitness Drop-In	0	20
Fitness Punches	0	9
Fitness registration	8	0
Fitness Session(s) with Elaine	3	4
Free Fitness Class	0	1
Free Skate	0	156
Helmet Rentals	9	76
Leadership Course (National Lifeguard)	9	0
Mini Athletes	10	26
Parent & Tot Skate	6	21
Piano Rental	6	0
Pickle Ball	0	0
Pre-Teen Dance	0	71
Public Climb	0	33
Public Skate	93	261
Skate Rentals	12	213
Skating Punch Card	0	51
Special Events	0	0
Student Sports	0	8
Toonie Climb	0	7
Toonie Skate	0	116
Walking Track	342	555
Wall Belay Test	0	0
Wall Rental	0	0
Youth Program	0	22
	597	1921

- **Project North Pole** - During the Christmas Break we had many fun activities for families to participate in see attached poster.
- **Mini Athletes** – We started up Mini Athletes January 14, 2021 on Thursdays from 5:30 – 7:30pm. COVID-19 restriction in effect.
- **Total Body Fit** - We are able to continue with 'Total Body Fit' class due to the PHO order as this class is low intensity. COVID-19 restriction in effect.
- **Just for Girls** – January 22 to March 12, 2021 we are happy to provide 'Just for Girls' program. This program filled up within an hour.
- **After School Sports & Arts Initiative Program** – We are so pleased to continue the partnership with SD59 and continue with the After School Program for 2021. The program is well attended.

LIGHT UP YOUR HOME CONTEST

\$580.00 of SHOP LOCAL DOLLARS to be WON!

Light up your home in the spirit of the season between
December 1, 2020 – January 1, 2021
Register or nominate someone for the contest by:
Email – d-chet@gochetwynd.com
Call – 250-401-4100 or 250-788-1943
Draw date January 4, 2021



5th ANNUAL GINGERBREAD CONTEST

November 30 – December 12, 2020
Crazy Beans Bistro & the Chetwynd Public Library are hosting a
gingerbread contest with judging and prizes to take place on
December 14, 2020

Five CATEGORIES:

- 6 & Under
- Ages 7-12
- Teens
- Adult
- Family



Houses must be brought to the library by December 12th
Prizes sponsored by Crazy Beans Bistro, Chetwynd Public Library and
Decoda Solutions.
250-788-6543 or 250-788-2559

CHETWYND REC CENTRE HOSTS

HOMEMADE WREATH COMPETITION

December 1-20, 2020
Bring in your decorated wreath for
display and judging
1st, 2nd & 3rd prizes

HOLIDAY SKATE & MOVIE

December 20, 2020
Skate – 11am-1pm – call to register 250-788-2214
Movie – 1-3pm – call to register 250-788-2214

NEW YEAR'S EVE SKATE & SWIM

December 31, 2020
December 20, 2020
Skate – 11am-1pm – call to register 250-788-2214
Movie – 1-3pm – call to register 250-788-2214

UGLY SWEATER CONTEST

Email your photos of your and/or your immediate
family's ugly sweaters to elaine webb@gochetwynd.com
Or text 250-401-8246

Pictures will be displayed
1st, 2nd & 3rd place prizes

SNOWMAN CONTEST

Send pictures of your SNOWPEOPLE between
Dec 1, 2020 and February 28, 2021 to the email address
or # above and be entered to win prizes.
Chetwynd Rec Centre 250-788-2214

FIND THE CHETWYND ELF & BE ENTERED TO WIN AWESOME PRIZES!

December 1 – 22, 2020 the Chetwynd Elf
will be hiding in a different location
around town every second day starting
on the Dec 1. Send us the Elf's locations
and dates daily or send all by
December 22, 2020

Email: d-chet@gochetwynd.com
Facebook: Chetwynd Visitor Centre
Drop Off: District of Chetwynd Office
Call: 250-788-1943 leave a msg.
Draw Date: December 23, 2020



CONTACT & REGISTRATION INFO:

Chetwynd Visitor Centre – 250-788-1943
Chetwynd Chamber of Commerce
250-788-3345 manager@chetwyndchamber.ca
Chetwynd Rec Centre – 250-788-2214
Chetwynd Public Library – 250-788-2559

21 DAYS OF CHRISTMAS SAVINGS

December 1 – December 21, 2020

Shop LOCAL & WIN!! Drop your shopping receipts with name
and phone # in the main entry at the
Chetwynd Chamber of Commerce in the
Mohrsen Professional Building
Monday-Thursday 9am-5pm (closed 12-1pm)
Draw – December 22, 2020
250-788-3345



TURKEY ROUND-UP

Thursday – December 10, 2020
10:00am-3:00pm Chetwynd Chamber of Commerce
5121 47th Ave Mohrsen Professional Building
Turkey vouchers \$35 Payment can be made by MasterCard, Visa,
E-transfer or cheque. Phone your donations to 250-788-3345
All proceeds go to the Christmas Bureau Society

SUNDAY MORNING CHRISTMAS CRAFTS WITH SHANIA!

Ages 3-12yrs

Check the Chetwynd Public Library Facebook page for
Miss Shania's crafty video every Sunday from
November 22 – December 20, 2020
250-788-2559

CHRISTMAS PEN PAL

Surprise an Elder or Senior & sign them up
for a CHRISTMAS PEN PAL
They will receive a little gift and a special
message from a local student this
Christmas!

Registration required by
November 30, 2020
Register by calling the
Chetwynd Public Library
250-788-2559



MISS ANGEL'S CHRISTMAS ZOOM ROOM

Ages 5 – 8yrs
December 10, 2020 @ 3:30pm
Ages 9 – 12yrs
December 12, 2020 @ 10:00am
Register with the Chetwynd Public Library
250-788-2559

CHRISTMAS SENSORY PACKAGES FOR TODDLERS & CHRISTMAS FAMILY FUN KITS

Pick up packages at the
Chetwynd Public Library 250-788-2559

DECORATIVE DOORS / WINDOW CONTEST FOR SCHOOLS BY PHOTO

Schools can register by sending in a photo of their decorative doors and/or
windows by December 18, 2020
Prizes will be presented to the schools for food supportive initiatives and
programs. Send your photos to tourist@gochetwynd.com or
Contact the Visitor Centre to register 250-788-1943

ICE RINK @ SPIRIT PARK

Enjoy the ice rink at Spirit Park!
Skating ice, fire pit, firewood and
washrooms available.
Remember to utilize physical distancing.
Call the District office 250-401-4100
for more info.

PROJECT NORTH POLE 2020



CHETWYND & DISTRICT REC CENTRE

congratulations

TO OUR 2020 WREATH
DECORATING COMPETITION
WINNERS!





Mini Athletes

For children ages 3 to 7

An un-parented movement based program that encourages children to be physically active through play. Although the program is designed around movement, there will always be other age appropriate activities in a more relaxed atmosphere.

Let them explore activities such as wall climbing, games, gymnastics and more!

Starting January 14, 2021

THURSDAYS from 5:30 – 7:30pm

Cost \$4 please pay at front counter

Call the rec centre for reservations @ 250-788-2214

'please note there are limited spots available please call ahead'

'COVID RESTRICTIONS WILL BE IN EFFECT'

COVID-19
RESTRICTIONS
IN EFFECT

CHETWYND & DISTRICT REC CENTRE

TOTAL BODY FIT

LOW-INTENSITY | CARDIO | CORE | STRENGTH | FLEXIBILITY

5:15 - 6:15 PM

WEDNESDAYS IN THE TAMARACK HALL

JANUARY 27 TO FEBRUARY 24, 2021

5 Week Registration Fee

\$38.25

NO DROP-INS



Chetwynd & District Rec Centre

Just for **Girls!**

Friday afternoons 3:15-5:15 pm

**January 22 to
March 12th
6-12 years old
\$75.00
Pre-Registration Required**

We're inviting girls to hang out with their friends and our program leader on Friday afternoons for snacks and fun filled activities, such as crafts, movies, games, swimming, and so much more!

*COVID-19
restrictions in
effect*

AFTER SCHOOL SPORTS & ARTS INITIATIVE PROGRAM

JANUARY 2021

MONDAY

4



TUESDAY

5

3:00- 3:15
SNACK
3:15-4:00
COURT SPORTS

WEDNESDAY

6



THURSDAY

7

3:00- 3:15
SNACK
3:15-4:00
SNOWFLAKE CRAFT

FRIDAY

8



11



12

3:00- 3:15
SNACK
3:15-4:00
COURT SPORTS

13



14

3:00- 3:15
SNACK
3:15-4:00
SNOW SLIME

15



18



19

3:00- 3:15
SNACK
3:15-4:00
COURT SPORTS

20



21

3:00- 3:15
SNACK
3:15-4:00
PENGUIN PUPPETS

22



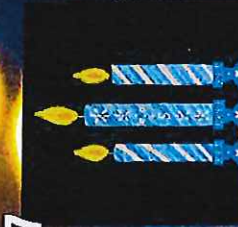
25



26

3:00- 3:15
SNACK
3:15-4:00
COURT SPORTS

27



28

3:00- 3:15
SNACK
3:15-4:00
TERRA COTTA POT
SNOWMEN

29



CHETWYND & DISTRICT REC CENTRE

SNOWMAN CONTEST

SEND PICTURES OF YOUR
SNOWPEOPLE UNTIL
FEBRUARY 28, 2021 TO
ELAINEWEBB@GOCHETWYND.COM
OR TEXT 250.401.8246 AND BE
ENTERED INTO A DRAW TO WIN
PRIZES!

CALL THE CHETWYND &
DISTRICT REC CENTRE AT
250.788.2214 FOR MORE
INFORMATION!



To: Civic Properties Commission
From: Steve McLain, Director of Recreation
Date: January 26, 2021

- Attached are the preliminary year-end budget summaries from 2020. These numbers will change as part of the normal year-end financial process as funds are transferred, grants are received, and outstanding invoices are paid.
- As anticipated, the COVID-19 pandemic created a significant impact to the projected revenue. The Pool Revenues are at 48.26% while the Rec Centre ended at 75.58%. Expenses were at 66.22% for the Pool and 105.86% for the Rec Centre. Please note that the Rec Centre expenses will come down as part of the year-end accounting process. Line "823 – Building Improvements" which reflects capital projects skews the overall expenses at 717% over budget, or just over \$538,000.00. This represents \$125,000.00 carried over from 2019 for the purchase of the Zamboni Ice resurfacers, with the remaining overrun caused by the 2020 Indoor Playground project. This project was paid for through grants and community donations and this budget line will be reduced accordingly as funds are received.
- The two prepared options for the provisional 2021 operating budget each offer a significant reduction from 2020. This is despite an increase in costs for operating, goods and services, contracts, inflation, and negotiated wages. Additionally, \$100,000.00 was reallocated to the operating budget from what had been capital budget costs in past years.
- The latest provisional budget reflects a decrease in tax revenue required to operate the Rec Centre of \$51,063 for the pool and \$54,662 for the arena, while still reflecting an overall increase in wages of \$27,275 for both facilities. For reference, a 2% increase on 2020 wages would amount to \$43,941, so we have reduced staffing below previous levels. During the December 1 Civic Properties Commission meeting, staff were directed to provide additional cost savings options for wages and this provisional budget provides the directed reductions.

Option 1 is similar to what was presented on December 1 and includes a modest increase that reflects negotiated wage increases, succession planning, and actual hours worked by facilities staff. The adoption of option 1 results in a zero increase in tax payer dollars between the 2020 and 2021 overall operational budgets. This preliminary budget was approved by the Civic Properties Commission during the December 1, 2020 meeting with the understanding that changes might be needed depending on surplus levels and tax base calculations. At the time this report was written, the Rec Centre 2020 surplus levels stand at approximately \$515,000.00.

Option 2 would result in approximately an additional \$100,000.00 reduction in the 2021 operational budget through cuts in wages and budgeted positions. Please note that further cuts may require a staffing freeze, some reduction in existing staffing hours, and/or the potential for a reduction in services offered to the facility patrons.

Submitted By: Steve McLain
Director of Recreation

DISTRICT OF CHETWYND
GL Department Report



GL5330

Page : 1

Date : Jan 20, 2021

Time : 7:36 am

Year : 2020

Period : 12

Budget : Budget Values

Group by: Default

Description	Open Bal	Current	Year to Date	Committed	Budget	Variance	% Used
LEISURE POOL							
Leisure Pool							
REVENUES							
Leisure Pool							
470 Swim Revenue	-38,410.00	-4,199.41	-42,609.41	0.00	-101,000.00	-58,390.59	42.19
471 Fitness Revenue	-1,121.79	-73.81	-1,195.60	0.00	-6,000.00	-4,804.40	19.93
473 Rental Revenue	-6,140.13	0.00	-6,140.13	0.00	-22,500.00	-16,359.87	27.29
474 Weight Room Revenue	-122,899.64	-16,306.89	-139,206.53	0.00	-170,000.00	-30,793.47	81.89
475 Other Revenue from own Sources	-1,909.72	-82.82	-1,992.54	0.00	-6,600.00	-4,607.46	30.19
478 Sale of Pool Accessories	-730.52	-254.35	-984.87	0.00	-5,000.00	-4,015.13	19.70
479 Miscellaneous Revenue	-9,968.10	0.00	-9,968.10	0.00	-10,000.00	-31.90	99.68
811 Pool Revenue	-610,382.21	0.00	-610,382.21	0.00	-1,362,551.00	-752,168.79	44.80
LEISURE POOL	-791,562.11	-20,917.28	-812,479.39	0.00	-1,683,651.00	-871,171.61	48.26
REVENUES	-791,562.11	-20,917.28	-812,479.39	0.00	-1,683,651.00	-871,171.61	48.26
EXPENSES							
Leisure Pool							
730 Pool Administration	58,724.14	2,597.58	61,321.72	0.00	179,736.00	118,414.28	34.12
731 Pool Office	260,220.09	32,496.77	292,716.86	0.00	233,353.00	-59,363.86	125.44
732 Pool Operations	417,640.52	71,032.04	488,672.56	0.00	824,553.00	335,880.44	59.27
733 Pool Maintenance	202,029.74	25,836.27	227,866.01	0.00	323,999.00	96,132.99	70.33
734 Exterior Grounds	1,993.49	0.00	1,993.49	0.00	5,010.00	3,016.51	39.79
823 Building Improvements	42,387.54	0.00	42,387.54	0.00	50,000.00	7,612.46	84.78
825 Machinery & Equipment	0.00	0.00	0.00	0.00	67,000.00	67,000.00	0.00
LEISURE POOL	982,995.52	131,962.66	1,114,958.18	0.00	1,683,651.00	568,692.82	66.22
EXPENSES	982,995.52	131,962.66	1,114,958.18	0.00	1,683,651.00	568,692.82	66.22

R-4

DISTRICT OF CHETWYND
GL Department Report



GL5330

Page : 2

Date : Jan 20, 2021

Time : 7:37 am

Year : 2020
 Period : 12

Budget : Budget Values

Description	Open Bal	Current	Year To Date	Committed	Budget	Variance	% Used
LEISURE POOL							
Leisure Pool	191,433.41	111,045.38	302,478.79	0.00	0.00	-302,478.79	
LEISURE POOL Total	191,433.41	111,045.38	302,478.79	0.00	0.00	-302,478.79	

R-4

DISTRICT OF CHETWYND
GL Department Report



GL5330

Page : 1

Date : Jan 20, 2021

Time : 7:37 am

Year : 2020

Period : 12

Budget : Budget Values

Group by: Default

Description	Open Bal	Current	Year to Date	Committed	Budget	Variance	% Used
RECREATION CENTRE							
Recreation Centre							
REVENUES							
Recreation Centre							
470 Ice Time	-75,143.05	-17,252.92	-92,395.97	0.00	-102,266.00	-9,870.03	90.35
471 Other Operations	-59,745.79	-1,967.61	-61,713.40	0.00	-95,787.00	-34,073.60	64.43
472 Recreation Programmes	-8,055.40	-34.21	-8,089.61	0.00	-60,000.00	-51,910.39	13.48
599 Miscellaneous Revenue	-2,201.10	-35.00	-2,236.10	0.00	-5,000.00	-2,763.90	44.72
811 Grants - Regional	-1,237,140.66	0.00	-1,237,140.66	0.00	-1,591,311.00	-354,170.34	77.74
RECREATION CENTRE	-1,382,286.00	-19,289.74	-1,401,575.74	0.00	-1,854,364.00	-452,788.26	75.58
REVENUES	-1,382,286.00	-19,289.74	-1,401,575.74	0.00	-1,854,364.00	-452,788.26	75.58
EXPENSES							
Recreation Centre							
750 Facilities Administration	327,901.82	35,995.62	363,897.44	0.00	396,213.00	32,315.56	91.84
751 Facilities Operations	744,355.57	101,464.89	845,820.46	0.00	925,890.00	80,069.54	91.35
753 Ice Plant Operations	14,808.13	588.26	15,396.39	5,709.22	27,000.00	5,894.39	78.17
754 Exterior Grounds	13,074.99	0.00	13,074.99	0.00	33,600.00	20,525.01	38.91
755 Concession & Lounge	5,523.90	322.17	5,846.07	0.00	19,500.00	13,653.93	29.98
756 Programmes - Administration	101,437.40	12,007.10	113,444.50	0.00	97,127.00	-16,317.50	116.80
757 Programmes	33,903.27	8,208.74	42,112.01	0.00	92,034.00	49,921.99	45.76
821 Land Improvements	0.00	0.00	0.00	0.00	95,000.00	95,000.00	0.00
822 Buildings	3,931.12	0.00	3,931.12	0.00	0.00	-3,931.12	0.00
823 Building Improvements	538,287.91	0.00	538,287.91	0.00	75,000.00	-463,287.91	717.72
825 Machinery and Equipment	15,520.81	0.00	15,520.81	0.00	93,000.00	77,479.19	16.69
RECREATION CENTRE	1,798,744.92	158,586.78	1,957,331.70	5,709.22	1,854,364.00	-108,676.92	105.86

R-4

DISTRICT OF CHETWYND
GL Department Report



GL5330

Page : 2

Date : Jan 20, 2021

Time : 7:37 am

Year : 2020

Period : 12

Budget : Budget Values

Description	Open Bal	Current	Year To Date	Committed	Budget	Variance	% Used
RECREATION CENTRE							
EXPENSES	1,798,744.92	158,586.78	1,957,331.70	5,709.22	1,854,364.00	-108,676.92	105.24
Recreation Centre	416,458.92	139,297.04	555,755.96	5,709.22	0.00	-561,465.18	
RECREATION CENTRE Total	416,458.92	139,297.04	555,755.96	5,709.22	0.00	-561,465.18	

R-4
Option 1

DISTRICT OF CHETWYND Provisional Budget Report



GL5220
Date : Nov 27, 2020

Page : 1
Time : 9:41 am

Account Code : 41-2-???-2201
To 42-2-???-2202
Fiscal Year : 2020

Account Code	Account Description	CC1	2018 Actual Values	2019 Actual Values	2020 Actual Values	2020 Budget Values	2021 Provisional Budget
41	Leisure Pool						
	EXPENSES						
	Pool Administration						
41-2-730-2201	Salaries - Pool Administrati		123,827	109,318	27,341	119,412	83,686
41-2-730-2202	Employee Benefits		25,952	25,011	19,997	35,824	25,106
	Total Pool Administration		149,779	134,329	47,338	155,236	108,792
	Pool Office						
41-2-731-2201	Salaries - Pool Office	5999	115,560	144,318	148,251	111,717	111,771
41-2-731-2202	Employee Benefits		32,685	36,476	37,006	32,565	32,582
	Total Pool Office		148,245	180,794	185,257	144,282	144,353
	Pool Operations						
41-2-732-2201	Salaries - Aquatic Staff	5999	288,447	285,939	249,438	509,863	450,497
41-2-732-2202	Employee Benefits	5999	51,637	51,536	40,928	134,090	133,575
	Total Pool Operations		340,084	337,475	290,366	643,953	584,072
	Pool Maintenance						
41-2-733-2201	Salaries - Pool Maintenan		142,403	140,913	106,163	179,478	203,412
41-2-733-2202	Employee Benefits		33,538	33,811	27,574	52,821	59,789
	Total Pool Maintenance		175,941	174,724	133,737	232,299	263,201
	Exterior Grounds						
41-2-734-2201	Salaries - Exterior Grounds		503	117	1,288	510	450
41-2-734-2202	Employee Benefits		40	19	184	0	75
	Total Exterior Grounds		543	136	1,472	510	525
	Total EXPENSES		814,592	827,458	658,170	1,176,280	1,100,943
	Total Leisure Pool		814,592	827,458	658,170	1,176,280	1,100,943
42	Recreation Centre						
	EXPENSES						
	Facilities Administration						
42-2-750-2201	Salaries - Rec Centre Offic	5999	188,078	135,300	173,808	201,136	225,317
42-2-750-2202	Employee Benefits		44,703	41,000	43,279	59,106	66,645
	Total Facilities Administratio		232,781	176,300	217,087	260,242	291,962
	Facilities Operations						
42-2-751-2201	Salaries - Rec Centre Main	5999	465,072	518,663	412,959	474,121	545,923

R-4 #1

**DISTRICT OF CHETWYND
Provisional Budget Report**



GL5220
Date : Nov 27, 2020

Page : 2
Time : 9:41 am

Account Code : 41-2-???-2201
To 42-2-???-2202
Fiscal Year : 2020

Account Code	Account Description	CC1	2018 Actual Values	2019 Actual Values	2020 Actual Values	2020 Budget Values	2021 Provisional Budget
42-2-751-2202	Employee Benefits	5999	119,490	127,687	108,856	139,169	160,072
Total Facilities Operations			584,562	646,350	521,815	613,290	705,995
Exterior Grounds							
42-2-754-2201	Salaries - Exterior Grounds		127	920	3,376	4,000	4,000
42-2-754-2202	Employee Benefits		10	176	224	0	0
Total Exterior Grounds			137	1,096	3,600	4,000	4,000
Programmes - Administration							
42-2-756-2201	Salaries - Programs Admini		77,516	88,323	84,311	74,713	83,232
42-2-756-2202	Employee Benefits		17,773	20,724	17,391	22,414	24,970
Total Programmes - Administrat			95,289	109,047	101,702	97,127	108,202
Programmes							
42-2-757-2201	Salaries - Programs	6717	57,261	63,458	27,245	62,304	92,284
42-2-757-2202	Employee Benefits	6717	2,892	5,190	1,256	6,230	9,228
Total Programmes			60,153	68,648	28,501	68,534	101,512
Buildings							
42-2-822-2201	Salaries - Buildings	421904	0	15	0	0	0
42-2-822-2202	Benefits - Buildings	421904	0	3	0	0	0
Total Buildings			0	18	0	0	0
Total EXPENSES			972,922	1,001,459	872,705	1,043,193	1,211,671
Total Recreation Centre			972,922	1,001,459	872,705	1,043,193	1,211,671

DISTRICT OF CHETWYND

Provisional Budget Report



GL5220
Date : Jan 21, 2021

Page : 1
Time : 11:25 am

Account Code : 4?-?-???-2201
To 4?-?-???-2202
Fiscal Year : 2021

R-4
OPTIOW 2

Account Code	Account Description	CC1	2020 Budget Values	2021 Provisional Budget
41	Leisure Pool			
	EXPENSES			
	Pool Administration			
41-2-730-2201	Salaries - Pool Administration		119,412	132,540
41-2-730-2202	Employee Benefits		35,824	39,762
	Total Pool Administration		155,236	172,302
	Pool Office			
41-2-731-2201	Salaries - Pool Office	5999	111,717	111,771
41-2-731-2202	Employee Benefits		32,565	32,582
	Total Pool Office		144,282	144,353
	Pool Operations			
41-2-732-2201	Salaries - Aquatic Staff	5999	509,863	419,547
41-2-732-2202	Employee Benefits	5999	134,090	124,290
	Total Pool Operations		643,953	543,837
	Pool Maintenance			
41-2-733-2201	Salaries - Pool Maintenance		179,478	206,308
41-2-733-2202	Employee Benefits		52,821	61,892
	Total Pool Maintenance		232,299	268,200
	Exterior Grounds			
41-2-734-2201	Salaries - Exterior Grounds		510	450
41-2-734-2202	Employee Benefits		0	75
	Total Exterior Grounds		510	525
	Total EXPENSES		1,176,280	1,129,217
	Total Leisure Pool		1,176,280	1,129,217
42	Recreation Centre			
	EXPENSES			
	Facilities Administration			
42-2-750-2201	Salaries - Rec Centre Office	5999	201,136	197,271
42-2-750-2202	Employee Benefits		59,106	58,232
	Total Facilities Administration		260,242	255,503
	Facilities Operations			
42-2-751-2201	Salaries - Rec Centre Main	5999	474,121	554,610
42-2-751-2202	Employee Benefits	5999	139,169	166,383
	Total Facilities Operations		613,290	720,993
	Exterior Grounds			
42-2-754-2201	Salaries - Exterior Grounds		4,000	4,000
	Total Exterior Grounds		4,000	4,000
	Programmes - Administration			
42-2-756-2201	Salaries - Programs Admini		74,713	62,424
42-2-756-2202	Employee Benefits		22,414	18,727
	Total Programmes - Administration		97,127	81,151
	Programmes			
42-2-757-2201	Salaries - Programs	6717	62,304	50,804
42-2-757-2202	Employee Benefits	6717	6,230	5,080

DISTRICT OF CHETWYND
Provisional Budget Report



Account Code : 4?-?-???-2201
To 4?-?-???-2202
Fiscal Year : 2021

R-4 #2

Account Code	Account Description	CC1	2020	2021
			Budget Values	Provisional Budget
	Total Programmes		68,534	55,884
	Total EXPENSES		1,043,193	1,117,531
	Total Recreation Centre		1,043,193	1,117,531