



REGIONAL BOARD MEETING MINUTES

THURSDAY, NOVEMBER 26, 2020

LOCATION Peace River Regional District Office, Dawson Creek, BC

ATTENDANCE

Directors

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bumstead, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
(*via teleconference*)
Director Heiberg, District of Hudson's Hope
Director Hiebert, Electoral Area 'D'
(*via teleconference*)
Director Michetti, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John

Alternate Directors

Alternate Director Kirby, District of Tumbler Ridge
(*via teleconference*)

Absent

Director Bertrand, District of Tumbler Ridge

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Teri Vetter, Chief Financial Officer
Paulo Eichelberger, GM of Environmental Services
Trish Morgan, GM of Community Services
Crystal Brown, Electoral Area Manager
Jeff McDonald, Communications Manager
(*via teleconference*)
Trevor Ouellette, IT Manager
Brenda Deliman, Legislative Services Clerk
(*via teleconference*)

Others

Katrin Saxty, Urban Systems Ltd.

Delegations

7.1 BC Oil & Gas Commission
James O'Hanley, Brian Murphy and Tarilee Rauscher (*via teleconference*)

7.2 Canadian Natural Resources (*via teleconference*)

Dave Baier, Paul Brown, Richard Calliou, Joel Giebelhaus, and Steven Lepp

7.3 NorthRiver Midstream

Andrew Benjamin and Talese Shilleto

1. CALL TO ORDER

The Chair called the meeting to order at 10:39 a.m.

2. DIRECTORS' NOTICE OF NEW BUSINESS

Director Bumstead
Chair Sperling

COVID-19
Health Care Scholarship Committee – Terms of Reference



3. ADOPTION OF AGENDA

3.1

RD/20/12/01 (26)

MOVED Director Fraser, SECONDED Director Michetti,

That the Regional Board adopt the November 26, 2020 Board Meeting Agenda, as amended to include Director's new business (COVID-19, HCSC):

1. Call to Order

2. Directors' Notice of New Business

3. Adoption of Agenda

4. Gallery Comments or Questions

5. Adoption of Minutes

5.1 Regional Board Draft Meeting Minutes of November 12, 2020

6. Business Arising from the Minutes

7. Delegations

7.1 BC Oil & Gas Commission – Orphan & Dormant Sites and Consultation & Notification Regulation

7.2 Canadian Natural Resources Ltd. – Company Overview and Activities

7.3. NorthRiver Midstream - Update on Activities

8. Petitions

9. Correspondence

9.1 Environmental Assessment Office – Town North Gas Plant Expansion

9.2 Prince Rupert Port Authority & CN Rail – Northern BC Trade Update Webinar

9.3 North Peace Secondary School – PRRD Health Care Scholarship

9.4 Office of the Information and Privacy Commissioner for BC – Request for Records – Old Fort Landslide

9.5. Dawson Creek Sportsman's Club - Request for Letter of Support

10. Reports

10.1. Site C Clean Energy Project, DR-BRD-009

10.2. Gotta Go Service Function, DR-BRD-010

10.3. North Peace Leisure Facility Replacement Steering Committee Terms of Reference, DR-BRD-011

10.4. NPLP Facility Replacement Steering Committee – Terms of Reference, CS-BRD-027

10.5. November 5, 2020 Solid Waste Committee Recommendations, ENV-BRD-020

10.6. Recruitment Consulting Services Request for Proposals No. 38-2020, ADM-BRD-102

10.7. E-Comm 911 Answering Contract 2 Year Extension, CS-BRD-026

10.8. Exclusion from the ALR, PRRD File No. 20-006-ALREx, DS-BRD-086

10.9. Non-Farm Use in the ALR, PRRD File No. 20-013-ALRNFU, DS-BRD-089

10.10. Temporary Use Permit No. 20-005, DS-BRD-091

10.11. Charlie Lake Wastewater Contract Extension, ENV-BRD-019

10.12. Notice of Closed Session – November 26, 2020, ADM-BRD-103

11. Bylaws

11.1. Zoning Amendment Bylaw No. 2295, 2019, PRRD File No. 17-059 ZN, DS-BRD-090

11.2. Update on Zoning Amendment Bylaw No. 2296, 2019, PRRD File No. 17-059 ZN, DS-BRD-092

12. Strategic Plan

12.1 2019-2022 Strategic Plan



RD/20/12/01 (26)
(continued)

13. New Business

- 13.1 Director Bumstead – COVID-19
- 13.2 Chair Sperling – Health Care Scholarship Committee Terms of Reference

14. Appointments

- 14.1 2020 Board Appointments

15. Consent Calendar

- 15.1. Solid Waste Committee Draft Meeting Minutes of November 5, 2020
- 15.2. North Peace Rural Roads Committee Meeting Minutes of September 11, 2020
- 15.3. North Wind Wellness Centre - Building and Programming Advisory Committee Meeting Minutes of October 30, 2020
- 15.4. Ministry of Transportation and Infrastructure - UBCM Convention 2020 Follow-up
- 15.5. Ministry of Forests, Lands, Natural Resource Operations and Rural Development - Provincial Caribou Recovery Updates
- 15.6. Ministry of Forests, Lands, Natural Resource Operations and Rural Development - Mackenzie Timber Supply Area - Timber Supply Review
- 15.7. PRRD Building Permit Report for October 2020
- 15.8. Items Previously Released from Closed Meetings, ADM-BRD-104
- 15.9. North Central Local Government Association - Board Highlights Report

16. Notice of Motion

17. Media Questions

18. Adjournment

CARRIED

4. GALLERY COMMENTS OR QUESTIONS

5. ADOPTION OF MINUTES

- 5.1 RD/20/11/02 (26)
Regional Board Minutes MOVED Director Michetti, SECONDED Director Ackerman,
That the Regional Board adopt the Board Meeting Minutes of November 12, 2020.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

9. CORRESPONDENCE

- 9.1 RD/20/11/03 (26)
EAO – Town North Gas Plant Expansion MOVED Director Goodings, SECONDED Director Rose,
That the Regional Board appoint Director Goodings to the Environmental Assessment Working Group for the Petronas - Town North Gas Plant Expansion Project.

CARRIED



9.2 RD/20/11/04 (26)
Northern BC Trade Update Webinar
MOVED Director Ackerman, SECONDED Director Zabinsky,
That the Regional Board authorize all Directors to participate in the Northern BC Trade Update webinar to be held on November 27, 2020.

CARRIED

9.3 RD/20/11/05 (26)
PRRD Health Care Scholarships
MOVED Director Zabinsky, SECONDED Director Bumstead,
That the Regional Board authorize that three PRRD Health Care Scholarships, in the amount of \$1,500 each, be made available to North Peace Secondary School to be awarded to students graduating in 2021 and pursuing post-secondary education in health care.

CARRIED

9.4 RD/20/11/06 (26)
FOIPPA Request – Old Fort Landslide
MOVED Director Ackerman, SECONDED Chair Sperling,
That the Regional Board authorize that the Office of the Information and Privacy Commissioner for BC be advised that the PRRD wishes to proceed with the inquiry process regarding its request to the Ministry of Energy, Mines and Petroleum Resources for all relevant reports, statistics and assessments related to the Old Fort Landslide.

CARRIED

9.5 RD/20/11/07 (26)
Dawson Creek Sportsman's Club
MOVED Director Ackerman, SECONDED Director Fraser,
That the Regional Board support the application to Northern Development Initiative Trust from the Dawson Creek Sportsman's Club for a grant from the Recreational Infrastructure Program to construct an indoor pistol and rimfire shooting range.

CARRIED

7. DELEGATIONS

7.1
BC Oil & Gas Commission
The Regional Board was provided with an update on orphan and dormant sites from the BC Oil & Gas Commission. Topics included:

- Terms (orphan, dormant and legacy sites)
- Comprehensive Liability Management Plan (CLMP)
- Federal stimulus funding
- Canada/BC Agreements: Orphan Sites Supplemental Reclamation Program, Reclamation of Dormant Sites Program and the Legacy Sites Reclamation Program
- Dormant sites work plan

The Regional Board was also provided with an overview of amendments to the Consultation and Notification Regulation from the BC Oil & Gas Commission. Topics included:

- Extension to consultation / notification timelines
- Amendment to consultation / notification distances
- Expanded list of Rights Holders
- Changes to who must be notified

A question and answer period ensued. Topics included:

- Company insolvencies
- Funding for reclamation programs (amounts, funders)
- Relationship with Environmental Assessment Office



7.1
BC Oil & Gas commission
(continued)

- Outstanding surface lease payments to landowners
- Notifications to local government
- Community Watershed designation

7.2
CNRL

The Regional Board was provided with an update on the activities of Canadian Natural Resources Ltd. Topics included:

- BC operations
- Improvement in GHG emissions
- Painted Pony assets
- Working with local communities and local contractors
- Dormant well management
- 2020-2021 drilling activity forecast

A question and answer period ensued. Topics included:

- GHG emissions
- Request to expand sponsorship to all communities in the Regional District, including First Nations
- Request to increase local hiring
- Natural gas for rural communities
- Hasler Community meetings
- Nomination of sites for reclamation

Recess

The Chair recessed the meeting to luncheon at 12:16 p.m.

Reconvene

The Chair reconvened the meeting at 12:55 p.m.

7.2
NorthRiver Midstream

The Regional Board was provided with an update on the activities of NorthRiver Midstream. Topics included:

- Facilities
- NEBC connector project (preliminary route, benefits)
- Operations update
- Buckinghorse Road
- Indigenous engagement
- Indigenous contracting initiative

A question and answer period ensued. Topics included:

- Local hiring (First Nations)
- Preliminary route
- LNG processing

8. PETITIONS



9. REPORTS

10.1

Site C Clean Energy Project

RD/20/11/08 (26)

MOVED Director Goodings, SECONDED Director Hiebert,
That the Regional Board authorize a letter, under the signature of the Chair, be sent to Premier Horgan regarding the Peter Milburn investigation, with the following requests:

- a) That the public be provided the Terms of Reference that contains the full instructions that were given to Peter Milburn for the investigation regarding the serious issues facing Site C;
- b) That any further work on the Site C project be suspended until the Peter Milburn investigation is complete and made public;
- c) That the Peter Milburn report be disclosed to the public in its entirety, with no redactions, prior to a decision regarding the future of the Site C Project being announced by yourself, Premier Horgan; and finally,
- d) That, if your decision is to terminate the Site C project, that the Province commit funding equivalent to the estimated increase to the Site C project due to cost overruns to the replacement of the bridge across the Peace River at Taylor, BC.

AMENDED BY THE FOLLOWING

Motion to Amend

RD/20/11/09 (26)

MOVED Director Fraser, SECONDED Director Goodings,
That the Regional Board amend the motion by removing the following:
“and finally,

- d) That, if your decision is to terminate the Site C project, that the Province commit funding equivalent to the estimated increase to the Site C project due to cost overruns to the replacement of the bridge across the Peace River at Taylor, BC.”

CARRIED

Motion as Amended

The Chair Called the Question to the Motion as Amended:

That the Regional Board authorize a letter, under the signature of the Chair, be sent to Premier Horgan regarding the Peter Milburn investigation, with the following requests:

- a) That the public be provided the Terms of Reference that contains the full instructions that were given to Peter Milburn for the investigation regarding the serious issues facing Site C;
- b) That any further work on the Site C project be suspended until the Peter Milburn investigation is complete and made public;
- c) That the Peter Milburn report be disclosed to the public in its entirety, with no redactions, prior to a decision regarding the future of the Site C Project being announced by yourself, Premier Horgan.

DEFEATED

IN FAVOUR: Director Goodings

10.2

Gotta Go Service Function

RD/20/11/10 (26)

MOVED Director Fraser, SECONDED Director Heiberg,
That the Regional Board authorize the establishment of a Service Function for the “Gotta Go” initiative.

AMENDED BY THE FOLLOWING



Gotta Go Service Function (continued)
Motion to Amend RD/20/11/11 (26)
MOVED Director Bumstead, SECONDED Director Heiberg,
That the Regional Board amend the motion by adding the following to the end of the resolution:
“; further, that the Regional Board identify electoral areas and member municipalities for inclusion in the “Gotta Go” service establishment bylaw service (benefitting) area.”

CARRIED

Motion as Amended The Chair Called the Question to the Motion as Amended:

That the Regional Board authorize the establishment of a Service Function for the “Gotta Go” initiative; further, that the Regional Board identify electoral areas and member municipalities for inclusion in the “Gotta Go” service establishment bylaw service (benefitting) area.

CARRIED

10.3 RD/20/11/12 (26)
North Peace Leisure MOVED Director Goodings, SECONDED Director Ackerman,
Facility Replacement That the Regional Board approve, in principle, the following amendments to the
Steering Committee (ToR) draft “North Peace Leisure Facility Replacement Steering Committee” Terms of Reference (ToR):

- a) Remove Section 2.2 (a) (i), which identifies a swimming pool as a recreational amenity for possible inclusion in the facility, and add ‘North Peace Leisure Pool Replacement’ (the project) to the pretext; and
- b) Replace Section 2.2 (e) with “each jurisdiction has the right and responsibility to determine their boundary options”; and
- c) Replace Section 2.2 (f) with “each jurisdiction has the right and responsibility to determine the method of assent within their jurisdiction”; and
- d) Insert Section 2.2 (g) with “options for the current facility at end of life”; and further,

That the approved ToR be sent to the District of Taylor and the City of Fort St. John for their consideration and approval, and further, that should the District and the City approve the ToR, that the District be requested to appoint two members of their Council to the Steering Committee; finally, that should the City and the District both approve the amended ToR, that the ToR come back to the Regional Board for formal adoption.

CARRIED

10.4 The Chair Called the Question to Resolution No. RD/20/10/18 (22) deferred from
North Peace Leisure the October 22, 2020 Regional Board meeting:
Facility Replacement

Steering Committee Terms of Reference RD/20/10/18 (22)
That the Regional Board approve, in principle, the following amendments to the draft “North Peace Leisure Pool Replacement Steering Committee Terms of Reference”:

- a) Adding the parameter that quorum must include at least one participant from each jurisdiction represented on the Steering Committee;
- b) Adding language for consensus decisions, with majority vote determinations to be used only where consensus cannot be found; and
- c) Adding item 8.4, which states that “all meeting agendas, meeting minutes and reports be forwarded to local governments who are members of the Steering Committee for information.”



NPLP replacement
Steering Comm. ToR
(continued)

Further, that the draft amended Terms of Reference (ToR) be sent to the District of Taylor and the City of Fort St. John for their consideration and approval; further, that should the District and the City approve the ToR, that the District be requested to appoint two members of their Council to the Steering Committee; finally, that should the City and the District both approve the amended ToR, that it come back to the Regional Board for formal adoption.

CARRIED

RD/20/10/18 (22)
(continued)

10.5
SWC Recommendations
Rec #1: 2021 Meeting
Schedule

RD/20/11/13 (26)
MOVED Director Rose, SECONDED Director Zabinsky,
That the Regional Board approve the 2021 Solid Waste Committee meeting schedule as presented, specifying one meeting per month on the first Thursday of the month, except July and August, which are omitted, and October, November, and December, which will be held the first Friday of each month to avoid conflict with Board meeting dates.

CARRIED

Rec #2: SWC - Terms of
Reference Amendments

RD/20/11/14 (26)
MOVED Director Rose, SECONDED Director Heiberg,
That the Regional Board approve a change to the Solid Waste Committee Terms of Reference by replacing “the Committee shall meet on a monthly basis, on the first Thursday of every month” to “the Committee shall meet on a monthly basis, as included in the annual adoption of a Board meeting schedule”; and further, that the ability to reschedule meetings or call special meetings of the Committee when required, be added to the Terms of Reference as an authority of the Committee that does not require Board approval.

CARRIED

Rec #3: Agricultural
Plastics Waste
Characterization Study –
CleanFarms Partnership

RD/20/11/15 (26)
MOVED Director Goodings, SECONDED Director Bumstead,
That the Regional Board authorize a partnership with CleanFarms to fund an Agricultural Plastics Waste Characterization Study currently underway, at a cost of up to \$5,000, to be paid from Solid Waste Operations.

CARRIED

Rec #4: Pilot Agricultural
Plastics Program

RD/20/11/16 (26)
MOVED Director Goodings, SECONDED Director Heiberg,
That the Regional Board defer consideration of a partnership with CleanFarms to develop and deliver a pilot agricultural plastics program, with each party paying 50% of the costs, to 2021 budget meetings.

CARRIED

Rec #5: Provincial
Recycling Regulation –
Policy Intentions Paper

RD/20/11/17 (26)
MOVED Director Bumstead, SECONDED Director Zabinsky,
That the Regional Board authorize submission of applicable comments regarding the “Provincial Recycling Regulation – Policy Intentions Paper” to the Province, to reinforce to the Province how recycling works in the Peace River Regional District, and includes the comment that “population control criteria has to be reevaluated to assist remote communities with under 5,000 residents” be included in the submission.

CARRIED

Rec #6: Vermicomposting
Pilot Project

RD/20/11/18 (26)
MOVED Director Heiberg, SECONDED Director Courtoreille,
That the Regional Board approve the establishment of a three year vermicomposting pilot beginning in 2021 at the Bessborough Landfill.

CARRIED



- Rec #7: Organic Waste Infrastructure & Collection - Bessborough LF RD/20/11/19 (26)
MOVED Director Zabinsky, SECONDED Director Rose,
That the Regional Board submit an application for funding under the CleanBC Organic Infrastructure and Collection Program (OICP), for development of organic waste infrastructure and collection at the Bessborough Landfill, to divert organic wastes from the landfill.
CARRIED
- Rec #8: Organic Waste Infrastructure & Collection - CL Trucked Wastewater Site RD/20/11/20 (26)
MOVED Director Zabinsky, SECONDED Director Rose,
That the Regional Board submit an application for funding under the CleanBC Organic Infrastructure and Collection Program (OICP), for development of organic waste infrastructure and collection at the Charlie Lake Trucked Wastewater Site.
CARRIED
- Rec #9: Solid Waste Committee – ToR Review RD/20/11/21 (26)
MOVED Chair Sperling, SECONDED Director Fraser,
That the Regional Board approve a review of the Solid Waste Committee Terms of Reference (ToR) to identify options and opportunities for expansion to include other Board members and First Nations, for review by the Solid Waste Committee at a future meeting.
CARRIED
- 10.6 Recruitment Consulting Services RFP No. 38-2020 RD/20/11/22 (26)
MOVED Director Heiberg, SECONDED Director Zabinsky,
That the Regional Board award RFP 38-2020 'Recruitment Consulting Services' to Leaders International Executive Search for a one year period commencing December 3, 2020, with provision for a possible one year extension at an estimated cost of \$25,600 per search; further, that the Chair and Chief Administrative Officer be authorized to enter into and sign the agreement on behalf of the PRRD.
CARRIED
- 10.7 E-Comm 911 Answering Contract 2 Year Extension RD/20/11/23 (26)
MOVED Director Zabinsky, SECONDED Director Heiberg,
That the Regional Board provide written notice to E-Comm 911 to extend the current contract for an additional 2 years starting January 1, 2022 until December 31, 2023 for \$306,641 and further that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Regional District.
CARRIED
- RD/20/11/24 (26)
MOVED Director Zabinsky, SECONDED Director Heiberg,
That the Regional Board authorize staff to negotiate a 5 year agreement with E-Comm 911, for 911 call taking services and Next Generation 911 capital upgrades, to start January 1, 2024, and that a report be brought back to the Regional Board for consideration.
CARRIED
- 10.8 Exclusion from the ALR, PRRD File No. 20-006-ALREx RD/20/11/25 (26)
MOVED Director Hiebert, SECONDED Director Michetti,
That the Regional Board support ALR Exclusion application 20-006-ALREx, to exclude an ±11.3 hectare portion of PID 014-460-343 from the ALR, to permit agri-tourism oriented events and a campground, and authorize the application to proceed to the Agricultural Land Commission.
CARRIED



10.9
Non-Farm Use in the ALR,
PRRD File No. 20-013-
ALRNFU

RD/20/11/26 (26)
MOVED Director Hiebert, SECONDED Director Heiberg,
That the Regional Board support ALR Non-Farm Use application 20-013-ALRNFU, to
expand the existing use of an addiction treatment facility over three phases, on the
property identified as PID 009-373-918, and authorize the application to proceed
to the Agricultural Land Commission.

CARRIED

10.10
Temporary Use Permit No.
20-005

RD/20/11/27 (26)
MOVED Director Goodings, SECONDED Director Ackerman,
That the Regional Board issue Temporary Use Permit No. 20-005, to allow a 144-
person worker camp and 7-unit kitchen/dining/management office complex on a
2.43 hectare portion of the property identified as PID 012-686-263, with an expiry
date of November 3, 2022.

CARRIED

10.11
CL Wastewater System
Services Agreement

RD/20/11/28 (26)
MOVED Chair Sperling, SECONDED Director Ackerman,
That the Regional Board approve the extension of the existing operations contract,
entitled "Charlie Lake Wastewater System Services Agreement," dated December
1, 2015 (the Contract) for an additional one year term commencing November 30,
2020 and ending November 30, 2021, for a total contract value of \$464,837.50,
further, that the Chair of the Regional Board and the Chief Administrative Officer
be approved to sign the contract extension on behalf of the PRRD.

CARRIED

10.12
Notice of Closed Session

RD/20/11/29 (26)
MOVED Director Rose, SECONDED Director Heiberg,
That the Regional Board defer Item 10.12 (Notice of Closed Session) to the end of
the meeting.

CARRIED

11. BYLAWS

11.1 Zoning 2295, 2019

RD/20/11/30 (26)
MOVED Director Hiebert, SECONDED Director Rose,

11.2 Zoning 2296, 2019

That the Regional Board defer consideration of the reports titled "Zoning
Amendment Bylaw No. 2295, 2019, PRRD File No. 17-059 ZN, DS-BRD-090" and
"Update on Zoning Amendment Bylaw No. 2296, 2019, PRRD File No. 17-059 ZN,
DS-BRD-092" to the December 11, 2020 Regional Board Meeting.

CARRIED

12. STRATEGIC PLAN

12.1

The Strategic Plan was included for the Regional Board's information.

13. NEW BUSINESS

13.1
COVID-19

Director Bumstead initiated a discussion regarding COVID-19 and its impacts on
health care facilities. Director Bumstead advised local facilities' capacity is
overwhelmed and encouraged all community leaders to stay focused on the health
care system and share the message that community members should continue to
wash their hands, practice physical distancing, and wear a mask.



- 13.2 RD/20/11/31 (26)
HCSC ToR MOVED Chair Sperling, SECONDED Director Heiberg,
That the Regional Board approve a review of the Health Care Scholarship Committee Terms of Reference to identify options and opportunities for expansion to include other Board members and First Nations, for consideration by the Health Care Scholarship Committee at a future meeting.

CARRIED

14. APPOINTMENTS

15. CONSENT CALENDAR

- 15.1 RD/20/11/32 (26)
MOVED Director Bumstead, SECONDED Director Rose,
That the Regional Board receive the November 26, 2020 consent calendar.

CARRIED

16. NOTICE OF MOTION

17. MEDIA QUESTIONS

10. REPORTS

- 10.12 RD/20/11/33 (26)
Notice of Closed Session MOVED Director Fraser, SECONDED Director Heiberg,
That the Regional Board recess to a Closed Meeting for the purpose of discussing the following items:
Agenda Item 3.1 – Closed Meeting Minutes (CC Section 97(1)(b))
Agenda Item 7.1 and 7.2 – Staffing (CC Section 90(1)(c))

CARRIED

Recess The Chair recessed the meeting to a Closed Session at 2:16 p.m.

Reconvene The Chair reconvened the meeting at 3:11 p.m.

- 18. ADJOURNMENT** The Chair adjourned the meeting at 3:11 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on November 26, 2020 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer