

## Regional Board Meeting Agenda

## May 1, 2025, 10:00 a.m. 1981 Alaska Avenue, Dawson Creek, BC

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19.	ADJOUR	NMENT	



## PEACE RIVER REGIONAL DISTRICT

# REGIONAL BOARD MEETING MINUTES

April 10, 2025, Immediately following the Public Hearing 1981 Alaska Avenue, Dawson Creek, BC

Directors Present: Chair Hiebert, Electoral Area D

Vice-Chair Dober, City of Dawson Creek Director Courtoreille, District of Chetwynd Director Hansen, City of Fort St. John Director Graham, Electoral Area B

Director Krakowka, District of Tumbler Ridge

Director Quibell, District of Hudson's Hope (via Zoom)

Director Rose, Electoral Area E Director Sperling, Electoral Area C

Director Taillefer, District of Taylor (in person and via Zoom)

Director Veach, Village of Pouce Coupe Director Zabinsky, City of Fort St. John

Staff Present: Shawn Dahlen, Chief Administrative Officer

Roxanne Shepherd, Chief Financial Officer

Tyra Henderson, Corporate Officer

Joanne Caldecott, Deputy Corporate Officer

Kari Bondaroff, General Manager of Environmental Services Kevin Clarkson, General Manager of Community Services Ashley Murphey, General Manager of Development Services

Gerritt Lacey, Solid Waste Services Manager Daris Gillis, Environmental Services Manager Bryna Casey, Community Services Manager

Trevor Ouellette, IT Manager

Annette Andrews, Communications Manager Ranush Ratnasekera, Communications Coordinator

Olivia Lundahl, Electoral Area Officer

Carmen Willms, Legislative Services Clerk/Recorder

Delegations: FireWise Consulting Ltd.

Ernie Polsom, CEO (via Zoom)

Ken Kendall, Lead Associate (via Zoom)

**STARS** 

Glenda Farnden, Sr. Municipal Relations Liaison

#### 1. CALL TO ORDER

The Chair called the meeting to order at 10:06 a.m.

#### 2. ADOPTION OF AGENDA

RD/25/04/01

MOVED Director Krakowka SECONDED Director Hansen

That the Regional Board adopt the April 10, 2025 Board Meeting Agenda as follows:

- 1. CALL TO ORDER
- 2. ADOPTION OF AGENDA
- 3. GALLERY COMMENTS OR QUESTIONS
- 4. ADOPTION OF MINUTES
- 4.1 Committee of the Whole Draft Meeting Minutes of March 20, 2025
- 4.2 Regional Board Draft Meeting Minutes of March 20, 2025
- 5. BUSINESS ARISING FROM THE MINUTES
- 6. DELEGATIONS
- 6.1 Firewise Consulting Ltd. Re: PRRD Fire Service Needs Assessment
- 6.2 STARS Re: Celebrating Partnerships PRRD

#### 7. CORRESPONDENCE

- 7.1 Letter from Tumbler Ridge Global Geopark Re: Mobile Interpretive Centre
- 7.2 Letter from Flat Cat Ranch Re: Letter of Support Request
- 7.3 Letter from North Central Local Government Association Re: Local Government Act Reform Survey Request
- 7.4 Letter from Ministry of Health Re: Workplace Nasal Naloxone Pilot
- 7.5 Invoice from Federation of Canadian Municipalities Re: Annual Membership
- 7.6 Letter from Union of BC Municipalities Re: Annual Membership

#### 8. REPORTS

- 8.1 Clearwater Callazon Resource Road, DR-BRD-099
- 8.2 Electoral Area Directors Committee Recommendations from March 27, 2025, ADM-BRD-593
- 8.3 Rural Budgets Administration Committee Recommendations from March 27, 2025, ADM-BRD-592
- 8.4 North Peace Regional Park Operating Model and Funding Options, CS-BRD-390
- 8.5 Public Notification and Evacuation Route Planning Grant, CS-BRD-401
- 8.6 Mobile Computer Assisted Dispatch UBCM Next Generation 911 Funding Application, CS-BRD-400
- 8.7 Development Variance Permit No. 24-012, DS-BRD-476
- 8.8 Request to Waive Minimum Parcel Frontage, PRRD File No. 24-117 MoTT, DS-BRD-479
- 8.9 Subdivision within the ALR, PRRD File No. 25-001 ALR SUB, ALC ID 013293, DS-BRD-478
- 8.10 Temporary Use Permit No. 25-001, DS-BRD-481

#### 9. BYLAWS

9.1 Zoning Amendment Bylaw No. 2433, 2021, PRRD File No. 21-003 ZN, DS-BRD-480

#### **10. NEW BUSINESS**

#### 11. APPOINTMENTS

- 11.1 2025 Board Appointments List
- 11.2 Letter from Village of Pouce Coupe Re: Director Veach
- 11.3 Letter from Village of Pouce Coupe Re: Alternate Director Woodill

#### 12. CONSENT CALENDAR

- 12.1 Procurement Policy Canadian Manufacturing Preference, FN-BRD-332
- 12.2 Special Health Care Scholarship Committee Draft Meeting Minutes of February 11, 2025
- 12.3 Electoral Area Directors Committee Draft Meeting Minutes of March 27, 2025
- 12.4 Rural Budgets Administration Committee Draft Meeting Minutes of March 27, 2025
- 12.5 Chetwynd Public Library Regular Board Meeting Minutes of February 26, 2025
- 12.6 Letter from North Peace Airport Society Re: Notification of Airport Operations Transition

(Cont'd on next page)

- 12.7 Letter from Dawson Creek RCMP Re: Policing Report for February 2025
- 12.8 Letter from Northern Health Re: Follow-up from March 6, 2025 Delegation
- 12.9 Response from Environmental Assessment Office Re: BC Hydro's Amendment Application EAC#E14-2
- 12.10 Letters Re: Wind Farm Projects
- a. Response from Ministry of Energy and Climate Solutions Re: Wind Farm Projects
- b. Response from BC Energy Regulator Re: Invitation to Present
- c. Letter from Doig River First Nation to Ministry of Energy and Climate Solutions Re: Proposed Wind Projects
- 12.11 Letter from Columbia Shuswap Regional District to UBCM Re: Changes to Community Works Fund Eligibility
- 12.12 Letter from Columbia Shuswap Regional District to Minister of Housing and Minister of State Re: Short Term Rentals

#### 13. STRATEGIC PLAN

- 13.1 2023 2026 Strategic Plan
- 13.2 Strategic Plan Staff Update April 10, 2025
- 14. COMMUNICATIONS UPDATE
- 14.1 Golata Community Space Project
- 15. CHAIR'S REPORT
- 15.1 Chair's Report for April 10, 2025
- **16. NOTICE OF MOTION**
- **17. MEDIA QUESTIONS**
- 18. RECESS TO CLOSED SESSION
- 18.1 Notice of Closed Board Meeting April 10, 2025, ADM-BRD-591
- 19. ADJOURNMENT

**CARRIED** 

#### 3. GALLERY COMMENTS OR QUESTIONS

#### 4. ADOPTION OF MINUTES

#### 4.1 Committee of the Whole Draft Meeting Minutes of March 20, 2025

RD/25/04/02

MOVED Director Sperling SECONDED Director Graham

That the Regional Board adopt the Committee of the Whole Meeting minutes of March

20, 2025.

CARRIED

#### 4.2 Regional Board Draft Meeting Minutes of March 20, 2025

RD/25/04/03

MOVED Director Graham SECONDED Director Krakowka

That the Regional Board adopt the Regional Board Meeting minutes of March 20, 2025.

**CARRIED** 

#### 5. BUSINESS ARISING FROM THE MINUTES

Director Sperling raised Item 12.2 – Site C Camp Demolition from the March 20, 2025 Regional Board meeting. He noted that there had been an increase in public interest and confusion about what facilities and materials would be disposed of.

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#### BUSINESS ARISING FROM THE MINUTES (Cont'd)

RD/25/04/04

MOVED Director Sperling SECONDED Director Zabinsky

That the Regional Board send letter to the BC Hydro Site C to ask for a tour of the camp for the Regional Board with a comprehensive list of structural or interior assets to be disposed of.

**CARRIED** 

RD/25/04/05

MOVED Director Sperling SECONDED Director Graham

That the Regional Board send a letter to BC Hydro and ATCO to present to the Board regarding the disposal of the Site C Camp and its amenities or any other structures apart from the camp that will be disposed of from the Site C Camp, and carbon copy Premier Eby, Minister Dix, Minister Kahlon, Minister Osborne, the North and South Peace Members of Legislative Assembly, Member of Parliament Zimmer, and the First Nations within the Peace River Regional District in the letter.

**CARRIED** 

Director Veach, Village of Pouce Coupe left the meeting at 10:17 a.m.

RD/25/04/06

MOVED Director Sperling SECONDED Director Hansen

That the Regional Board vary the agenda to defer Item 6.1 – Delegation from FireWise Consulting Ltd. Re: PRRD Fire Service Needs Assessment and Item 6.2 – Delegation from STARS Re: Celebrating Partnerships PRRD to begin at 10:35 a.m.

**CARRIED** 

Director Veach, Village of Pouce Coupe joined the meeting at 10:20 a.m.

#### 7. CORRESPONDENCE

#### 7.1 Letter from Tumbler Ridge Global Geopark Re: Mobile Interpretive Centre

RD/25/04/07

MOVED Director Zabinsky
SECONDED Director Courtoreille

That the Regional Board receive the letter from the Tumbler Ridge Global Geopark regarding the Mobile Interpretive Centre for discussion.

**CARRIED** 

Directors clarified that the events listed were suggestions, and that the Tumbler Ridge Global Geopark would contact the event organizers to ensure suitability for the mobile interpretive exhibit.

RD/25/04/08

MOVED Director Veach
SECONDED Director Krakowka

That the Regional Board send a letter to the Tumbler Ridge Global Geopark suggesting the following possible outreach events for the mobile interpretive exhibit:

#### 7.1 Letter from Tumbler Ridge Global Geopark Re: Mobile Interpretive Centre (Cont'd)

- Fort St. John Community Awards in Centennial Park
- North Pine Fall Fair
- Doig Days
- Canada Day event in Pouce Coupe

**CARRIED** 

#### 6. DELEGATIONS

#### 6.1 Firewise Consulting Ltd. Re: PRRD Fire Service Needs Assessment

Ernie Polsom, CEO and Ken Kendall, Lead Associate for FireWise Consulting Ltd. delivered a presentation titled "PRRD Fire Service Needs Assessment" which included the following information:

- Focus of the Report
- Challenges in Developing Fire Service
- Review Process and Methodology
- Option 1: Maintain the Current Situation
- Option 3: Create a Composite Staffed Fire Service
- Option 5: Expanded Service Delivery Area (Regional Model)
- Important Areas of Consideration
  - Volunteer Recruitment and Retention
  - Volunteer Fire Fighter Training
- Fire Service Recommendations
  - Expanded Service Delivery Area
  - o Apparatus Recommendations
  - Firehall Recommendations
- Community Expectations
- Financial
  - Fire Station Requirements
  - Capital Replacement Costs
  - Training Needs
  - Wages for Volunteer Firefighters
- Conclusion

#### A question-and-answer period ensued and included:

- Whether residents were asked if they were willing to pay higher taxes to fund a fire service. The presenter explained that residents were asked about paying higher taxes, but were not provided with specific dollar amounts, nor what they would consider affordable. Directors expressed concern that the lack of financial context may have affected the type of fire service the residents were willing to support.
- Clarification on the specific area. The presenter identified the area as Bessborough and Farmington in Electoral Area D.
- Affordable options to a fire service, which included trucks with suppression units or water tankers.
- Whether remote or satellite fire stations had been included in the Fire Service Needs
  Assessment. The presenter explained that the focus of the Fire Service Needs
  Assessment was the feasibility of creating a fire department in the designated area
  and that the regional model had been included as a more affordable option. He noted

#### 6.1 Firewise Consulting Ltd. Re: PRRD Fire Service Needs Assessment (Cont'd)

that a satellite fire station was a possibility though it may not lower fire insurance premiums for residents.

- Acknowledgement that the Fire Service Needs Assessment was effective at providing different models of Fire Services for the specific area. Directors noted that a regional model could provide unequal service levels and potential dissatisfaction, and that costs for the service could be offset by insurance premium deductions.
- The importance of presenting different service levels with costs so the community could decide which would provide the best service. Directors provided the example of Tomslake, which started small and grew over 50 years.
- The importance of fire prevention, specifically smoke detectors in rural homes, due to the difficulty of fighting rural fires.
- The presenter noted that the sustainability of volunteer fire service was under threat in Canada, and that innovation and innovate approaches to recruit and retain volunteers would be essential for all fire service models.

The Chair thanked the delegates for their presentation, and they left the meeting.

Vice-Chair Dober, City of Dawson Creek left the meeting at 10:55 am.

#### 6.2 STARS Re: Celebrating Partnerships PRRD

Glenda Farnden, Sr. Municipal Relations Liaison for STARS delivered a presentation titled "Celebrating Partnerships PRRD" which included the following information:

- History of how STARS began
- More Than Rapid Transport
  - Emergency Link Center
  - Transport Physicians
- Virtual Care Consultation Advancing Rural Critical Care
- Work with Multiple Governments
  - Specialized Medical Tools
  - Leading Edge Technology
  - Education and Training
  - Innovation
  - Critical Care Expertise
- SIM Cup Championship
- Critical Care Anywhere
- Our Longest Mission
- PRRD Logo Unveilings
- Celebrating Partnerships
- Provincial Leaders
  - Based on Minimum \$2.50 per Capita
- Request to move out of the grant process and put on a fixed rate in the budget

A question-and-answer period ensued and included:

- Future presentations at member municipalities of the Peace River Regional District.
- Whether leftover funds from the STARS lottery were still available to other not-forprofit rescue organizations. The presenter noted that the program to distribute

#### 6.2 STARS Re: Celebrating Partnerships PRRD (Cont'd)

leftover funds had ended in 2009 or 2010 due to the increase in call volume and the increased costs to maintain bases.

- Whether the STARS lottery was available in British Columbia for residents of the Peace River Regional District (PRRD). The presenter explained that lotteries were provincially governed by the gaming commission, which excluded PRRD residents from buying tickets for the Alberta lottery.
- Whether industry contributed financial support to STARS. The presenter explained that there were many industry partners and corporate sponsors.
- The number of calls that STARS responded to within the PRRD. The presenter noted
  that currently they responded to an average of ten to fifteen missions per year. She
  also explained that they were now working more closely with the BC dispatch line and
  were providing critical care expertise through consultation., and that the Postal Code
  Project gave residents access to STARS across Western Canada.
- The various healthcare responsibilities the PRRD has taken on due to medical staffing shortages in the region. The presenter acknowledged the financial burden of healthcare and noted that the proposed fixed annual funding amount allowed for a continued partnership while respecting the Regional Board's financial constraints.
- Acknowledgement of the fund raising efforts of STARS, and the suggested benchmark
  of \$2 per capita funding. The presenter expressed appreciation to the PRRD for the
  ongoing partnership.
- Appreciation for the lives saved by STARS in the PRRD.
- An update on the Alberta regions that do not contribute to STARS. The presenter explained that ten more rural municipalities were added in the past year, and that there had been a shift from fluctuating per capita funding to fixed annual rates, which ensured consistent funding despite population growth adjustments and changing councils.
- Clarification that STARS responds to emergency care calls regardless of local funding, and that the cost per capita is minimal for public safety. The presenter noted that STARS had 50% of operational and equipment costs covered through fundraising and donor support, despite being provincially funded.

The Chair thanked STARS for the presentation and noted that the request to consider becoming a fixed rate item on the budget during the presentation would be considered at a future Board meeting. The delegate left the meeting.

#### Recess

The Chair recessed the meeting to luncheon at 11:57 a.m.

#### Reconvene

The Chair reconvened the meeting at 1:00 p.m.

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#### 7. CORRESPONDENCE

#### 7.2 Letter from Flat Cat Ranch Re: Letter of Support Request

RD/25/04/09

MOVED Director Hansen SECONDED Director Sperling

That the Regional Board receive the letter from Flat Cat Ranch regarding a letter of support request for discussion. CARRIED

Vice-Chair Dober, City of Dawson Creek joined the meeting at 1:03 pm.

RD/25/04/10

MOVED Director Graham SECONDED Director Krakowka

That the Regional Board send a letter of support to the Flat Cat Ranch regarding their grant application to the Peace Agricultural Impact & Opportunities Initiative Grant and the South Peace Mackenzie Trust for the proposed Shared-Use Agricultural Processing Facility project.

**CARRIED** 

# 7.3 Letter from North Central Local Government Association Re: Local Government Act Reform Survey Request

RD/25/04/11

MOVED Director Zabinsky SECONDED Director Sperling

That the Regional Board receive the letter from the North Central Local Government Association regarding the *Local Government Act* reform survey request for information.

**CARRIED** 

#### 7.4 Letter from Ministry of Health Re: Workplace Nasal Naloxone Pilot

RD/25/04/12

MOVED Director Krakowka SECONDED Director Veach

That the Regional Board receive the letter from the Ministry of Health regarding the Workplace Nasal Naloxone Pilot initiative for discussion. CARRIED

Directors discussed whether nasal naloxone kits would be appropriate for staff as staff traveled throughout the Regional District. Staff raised concerns about added responsibilities as staff were not trained first responders. Directors deliberated on whether the initiative should be investigated further.

RD/25/04/13

MOVED Director Sperling SECONDED Director Graham

That the Regional Board that staff be authorized to bring back an extensive report regarding the Workplace Naloxone Pilot Initiative.

**DEFEATED** 

IN FAVOUR: Directors Hiebert, Graham, Quibell and Sperling

#### 7.5 Invoice from Federation of Canadian Municipalities Re: Annual Membership

RD/25/04/14

MOVED Director Sperling SECONDED Director Rose

That the Regional Board authorize payment of \$5,359.02 being annual membership fees due to the Federation of Canadian Municipalities from Function 110 - Legislative Regional.

The Directors debated the merits of paying the annual membership fees for the Federation of Canadian Municipalities from Function 110 – Legislative Regional or Function 120 – Legislative Electoral Areas. Discussion topics included concern over the fairness for the municipal taxpayers, concerns that municipalities and the Regional District would pay twice for residents, the implications of travel costs, and the power of a unified voice at the Federation of Canadian Municipalities Conference.

The Chair called the Question to the Motion.

DEFEATED

IN FAVOUR: Directors Hiebert, Dober, Graham, Krakowka, Rose and Sperling

RD/25/04/15

MOVED Director Hansen
SECONDED Director Krakowka

That the Regional Board receive a report on the pros and cons of changing the membership from an electoral area membership to a regional membership for Federation of Canadian Municipalities and North Central Local Government Association.

Directors discussed changing the memberships of the Federation of Canadian Municipalities (FCM) and the North Central Local Government Association (NCLGA) from electoral area membership to regional membership. They noted the indirect consequences to the member municipal councils and the financial implications around travel budgets and policy changes.

The Chair called the Question to the Motion.

**CARRIED** 

**OPPOSED:** Directors Rose and Veach

Director Taillefer, District of Taylor left the meeting at 2:00 pm.

#### 7.6 Letter from Union of BC Municipalities Re: Annual Membership

RD/25/04/16

MOVED Director Sperling SECONDED Director Hansen

That the Regional Board authorize payment to the Union of BC Municipalities for the membership for UBCM Annual Dues from Function 110 - Legislative Regional.

Directors discussed the value of paying the Union of BC Municipalities (UBCM) annual dues from Function 110 – Legislative Regional. Some noted that municipality taxpayers would pay more, though other Directors observed that the municipalities were all part of the Regional District and there was inherent value in having a regional voice with UBCM.

#### 7.6 Letter from Union of BC Municipalities Re: Annual Membership (Cont'd)

The Chair called the Question to the Motion.

**CARRIED** 

**OPPOSED:** Directors Courtoreille, Hansen, Veach and Zabinsky

#### 8. REPORTS

#### 8.1 Clearwater Callazon Resource Road, DR-BRD-099

RD/25/04/17

MOVED Director Sperling SECONDED Director Graham

That the Regional Board authorize Director Rose to attend a video call on Tuesday April 8, 2025 at 10:00 PST to investigate if there is any interest in forming a Resource Road group to manage the Clearwater Callazon Resource Road.

Directors discussed that access to the Clearwater Callazon Resource Road (Road) for recreation purposes had impacts beyond Electoral Area E, making the April 8, 2025 meeting and possible future meetings of interest to the Regional Board. Directors noted that the Road was built by industry, and that Saulteau First Nation and West Moberly First Nation use the Road to reach TLE lands. They also stated that the Road was used recreationally by Peace River Regional District residents.

The Chair called the Question to the Motion.

**CARRIED** 

RD/25/04/18

MOVED Director Sperling SECONDED Director Graham

That the Regional Board authorize Director Rose to attend the Clearwater Callazon Resource Road Group meetings.

CARRIED

# 8.2 Electoral Area Directors Committee Recommendations from March 27, 2025, ADM-BRD-593

RD/25/04/19

MOVED Director Sperling SECONDED Director Graham

That the Regional Board apply to the Ministry of Water, Land and Resource Stewardship for an extension for the 2026-2027 Aquatic Harvester Approval # 9000856 for Charlie Lake.

**CARRIED** 

RD/25/04/20

MOVED Director Sperling SECONDED Director Graham

That the Regional Board authorize development of a cost estimate to undertake aquatic harvesting at Charlie Lake and identification of potential funding sources available for the project.

# 8.2 Electoral Area Directors Committee Recommendations from March 27, 2025, ADM-BRD-593 (Cont'd)

RD/25/04/21

MOVED Chair Hiebert SECONDED Director Veach

That the Regional Board apply to the Ministry of Water, Land and Resource Stewardship for an extension for the 2026-2027 Aquatic Harvester Approval # 9000857 for Swan Lake.

**CARRIED** 

RD/25/04/22

MOVED Chair Hiebert SECONDED Director Veach

That the Regional Board authorize development of a cost estimate to undertake aquatic harvesting at Swan Lake and identification of potential funding sources available for the project.

**CARRIED** 

RD/25/04/23

MOVED Director Rose SECONDED Director Graham

That the Regional Board authorize Environmental Services to investigate the purchase/construction of a bulk potable tank loader station to connect to West Moberly First Nations potable water system.

RD/25/04/24

MOVED Director Rose SECONDED Director Graham

That the Regional Board send a letter to West Moberly First Nation to confirm their interest in having a bulk potable tank loader station connect to the West Moberly First Nations potable water system.

CARRIED

RD/25/04/25

MOVED Director Sperling SECONDED Director Graham

That the Regional Board send a letter to Minister Popham, Ministry of Agriculture and Food in support of the North Pine Farmers Institute efforts to obtain grants to fund their grain elevator and storage expansion project and to investigate if there are any other funding opportunities.

**CARRIED** 

## 8.3 Rural Budgets Administration Committee Recommendations from March 27, 2025, ADM-BRD-592

RD/25/04/26

MOVED Director Sperling SECONDED Director Graham

That the Regional Board adopt the amended Rural Recreational and Cultural Grants-In-Aid Policy No. 0340-61 which amendments include:

# 8.3 Rural Budgets Administration Committee Recommendations from March 27, 2025, ADM-BRD-592 (Cont'd)

- change the annual allocation meeting attendance requirement from 'all applicants' to 'applicants requested by the Director';
- change the allocation determination from 'consensus' to 'the Director';
- add a policy definition for 'maintenance' for clarity;
- clarify the process for unspent funds;
- add capital as an eligible expense;
- added West to the title of Schedule M to match the rest of the Schedule;
- change Area B to either bursary or scholarship to reflect past practice; and
- list and attach all Schedules to the policy.

**CARRIED** 

RD/25/04/27

MOVED Director Rose SECONDED Director Sperling

That the Regional Board adopt the amended Community Works Gas Tax Grant Policy, which aligns the policy with the newly signed 2024-2034 Community Works Fund Agreement and the Community Works Fund Program Guide.

**CARRIED** 

## 8.4 North Peace Regional Park – Operating Model and Funding Options, CS-BRD-390

RD/25/04/28

MOVED Director Graham SECONDED Director Sperling

That the Regional Board authorize that the North Peace Regional Park's classification be transitioned from a Regional Park to a Community Park, and that the costs for development, maintenance, and operations be paid for through the Area 'B' Community Parks Function; further, that the Regional Board authorize that an updated Use and Occupancy Agreement be drafted for a one-year term formalizing that the North Peace Fall Fair Society continue to operate the North Peace Regional Park.

**CARRIED** 

#### 8.5 Public Notification and Evacuation Route Planning Grant, CS-BRD-401

RD/25/04/29

MOVED Director Veach
SECONDED Director Hansen

That the Regional Board authorize submission of a grant application on behalf of the Peace River Regional District to the Union of BC Municipalities Community Emergency Preparedness Fund — Public Notification & Evacuation Route Planning grant program in the amount of \$40,000 to be used towards the cost of notification and evacuation route planning.

In response to Director questions, Staff explained that a portion of the money would be used for staff administration time, though the intent for most of the grant would be to hire a consultant to help with the evacuation route planning and enhanced emergency planning.

The Chair called the Question to the Motion.

## 8.6 Mobile Computer Assisted Dispatch – UBCM Next Generation 911 Funding Application, CS-BRD-400

RD/25/04/30

MOVED Director Sperling SECONDED Director Hansen

That the Regional Board authorize submission of a grant application on behalf of the Peace River Regional District to the Union of British Columbia Municipalities — Next Generation 911 Fund for a grant of up to \$100,000 to be used towards the purchase of mobile Computer Assisted Dispatch (CAD) units for the Moberly Lake Fire Department and Charlie Lake Fire Department.

**CARRIED** 

#### 8.7 Development Variance Permit No. 24-012, DS-BRD-476

RD/25/04/31

MOVED Director Sperling SECONDED Director Graham

That the Regional Board defer consideration of Development Variance Permit No. 24-012 until the new Regional Zoning Bylaw has been approved.

Directors noted that it may be prudent to defer Development Variance Permits until after the Regional Zoning Bylaw was approved, as zoning may change for some properties.

The Chair called the Question to the Motion.

CARRIED

**OPPOSED:** Directors Dober and Krakowka

# 8.8 Request to Waive Minimum Parcel Frontage, PRRD File No. 24-117 MoTT, DS-BRD-479 RD/25/04/32

MOVED Director Sperling SECONDED Director Graham

That the Regional Board approve the request to waive the 10% minimum parcel frontage for the proposed ±25.1 ha remainder lot on the subject property identified as PID 030-260-795 within Peace River Regional District Zoning Bylaw No. 1343, 2001, as the proposed accesses are ±25 m wide and can therefore accommodate future road development.

**CARRIED** 

# 8.9 Subdivision within the ALR, PRRD File No. 25-001 ALR SUB, ALC ID 013293, DS-BRD-478 RD/25/04/33

MOVED Director Graham SECONDED Director Sperling

That the Regional Board support Agricultural Land Reserve Subdivision Application No. 25-001 (ALC ID 103293) to subdivide the 254.23 ha property identified as PID: 004-992-971 into one  $\pm 63.5$  ha lot, and one  $\pm 190$  ha lot, and authorize the application to proceed to the Agricultural Land Commission.

#### 8.10 Temporary Use Permit No. 25-001, DS-BRD-481

RD/25/04/34

MOVED Director Rose SECONDED Director Graham

That the Regional Board authorize the issuance of Temporary Use Permit No. 25-001 to construct a 30-person temporary worker camp on a 10.525 ha portion of the subject property identified as PID 011-979-763 for a three-year term.

**CARRIED** 

#### 9. BYLAWS

#### 9.1 Zoning Amendment Bylaw No. 2433, 2021, PRRD File No. 21-003 ZN, DS-BRD-480

RD/25/04/35

MOVED Director Rose

SECONDED Director Courtoreille

That the Regional Board give Zoning Amendment Bylaw No. 2433, 2021 to rezone the property identified as PID 005-979-552 from R-4 (Residential-4 Zone) to C-2 (General Commercial Zone), and to add a site-specific text amendment to the C-2 Zone to permit a campground, unlimited term, for a maximum of two recreational vehicles on the subject property, third reading.

**CARRIED** 

RD/25/04/36

MOVED Director Rose

SECONDED Director Courtoreille

That the Regional Board adopt Zoning Amendment Bylaw No. 2433, 2021.

**CARRIED** 

#### 10. NEW BUSINESS

RD/25/04/37

MOVED Director Courtoreille SECONDED Director Sperling

That the Regional Board receive a new business item regarding the Rural Community Immigration Pilot Program.

**CARRIED** 

#### 10.1 Rural Community Immigration Pilot Program

Directors discussed the Rural Community Immigration Pilot Program led by Community Futures Peace-Liard. Directors expressed interest in learning more about the Pilot Program and noted that rural businesses could benefit from the initiative.

RD/25/04/38

MOVED Director Courtoreille SECONDED Director Veach

That the Regional Board invite Community Futures Peace Liard to present regarding the Rural Community Immigration Pilot Program.

#### 11. APPOINTMENTS

#### 11.2 Letter from Village of Pouce Coupe Re: Director Veach

RD/25/04/39

MOVED Director Zabinsky SECONDED Director Veach

That the Regional Board receive the letter from the Village of Pouce Coupe regarding the appointment of Director Veach for information.

**CARRIED** 

Director Veach noted an error in the letter and emphasized that her role as a Director of the Regional Board was to represent the entire Peace River Regional District.

#### 11.3 Letter from Village of Pouce Coupe Re: Alternate Director Woodill

RD/25/04/40

MOVED Director Sperling SECONDED Director Hansen

That the Regional Board receive the letter from the Village of Pouce Coupe regarding the appointment of Alternate Director Woodill for information.

**CARRIED** 

#### 12. CONSENT CALENDAR

The Chair asked Directors whether they wished to lift any items from the April 10, 2025 Consent Calendar.

RD/25/04/41

MOVED Director Sperling SECONDED Director Veach

That the Regional Board place Item 12.9 - Response from Environmental Assessment Office Re: BC Hydro's Amendment Application EAC#E14-2 and Item 12.10 - Letters Re: Wind Farm Projects on the May 1, 2025 Regional Board agenda for discussion.

#### Amendment:

RD/25/04/42

MOVED Director Sperling SECONDED Director Veach

That the Regional Board amend the motion to change the referral to the Committee of the Whole.

**CARRIED** 

Director Taillefer, District of Taylor joined the meeting at 2:47 p.m.

#### Motion as Amended:

RD/25/04/41

MOVED Director Sperling SECONDED Director Veach

That the Regional Board place Item 12.9 - Response from Environmental Assessment Office Re: BC Hydro's Amendment Application EAC#E14-2 and Item 12.10 - Letters Re: Wind Farm Projects on the May 1, 2025 Committee of the Whole agenda for discussion.

#### 12. CONSENT CALENDAR (Cont'd)

Director Krakowka requested that Item 12.6 – Letter from North Peace Airport Society Re: Notification of Airport Operations Transition be lifted from the Consent Calendar for discussion.

## 12.6 Letter from North Peace Airport Society Re: Notification of Airport Operations Transition

RD/25/04/43 MOVED

SECONDED

Director Krakowka
Director Zabinsky

That the Regional Board invite the North Peace Airport Society to a future Regional Board meeting.

Directors discussed concerns regarding the restaurant hours within the North Peace Airport. Directors noted that the restaurant leased the space from the airport facility, which was run by Vantage, and that the North Peace Airport Society was not involved in daily operations. Directors who were also members of the North Peace Airport Society volunteered to raise the subject at the next North Peace Airport Society meeting.

The Chair called the Question to the Motion.

DEFEATED

IN FAVOUR: Directors Courtoreille, Krakowka and Quibell

Director Rose requested that Item 12.8 – Letter from Northern Health Re: Follow-up from March 5, 2025 Delegation be lifted from the Consent Calendar for discussion.

#### 12.8 Letter from Northern Health Re: Follow-up from March 6, 2025 Delegation

RD/25/04/44

MOVED Director Veach
SECONDED Director Courtoreille

That the Regional Board request a meeting between Chair Hiebert and Director Rose with the Minister of Health regarding the lack of access to Seniors Health Services and Programs in the rural communities of the Northeast region.

Directors expressed disappointment regarding the follow-up letter sent by Northern Health, specifically regarding the suggestion to reach out to United Way for solutions about the lack of access to Seniors Health Services. Director Rose noted his upcoming Municipal Finance Authority General Meeting in Victoria and suggested that a meeting with the Minister of Health may provide better solutions.

The Chair called the Question to the Motion.

**CARRIED** 

RD/25/04/45

MOVED Director Sperling SECONDED Director Krakowka

That the Regional Board receive the remaining items of the April 10, 2025 Consent Calendar, save for Items that were acted on.

#### 13. STRATEGIC PLAN

The Chief Administrative Officer provided a quarterly update on the Regional Board's 2023-2026 Strategic Plan.

#### 14. COMMUNICATIONS UPDATE

14.1 Golata Community Space Project

#### 15. CHAIR'S REPORT

#### 15.1 Chair's Report for April 10, 2025

The Chair and Vice-Chair provided a synopsis of events attended between March 17 and April 4, 2025. Vice-Chair Dober noted a meeting he attended of the Peace Region Economic Development Alliance (PREDA) and suggested the Regional Board receive information about PREDA at a future Regional District Board meeting.

#### 16. NOTICE OF MOTION

#### 17. MEDIA QUESTIONS

#### 18. RECESS TO CLOSED SESSION

#### 18.1 Notice of Closed Board Meeting – April 10, 2025, ADM-BRD-591

RD/25/04/46

MOVED Director Graham SECONDED Director Veach

That the Regional Board recess to a Closed Meeting at 3:33 p.m. for the purpose of discussing the following items:

	0	
<b>Agenda Item</b>	Description	Authority
3.1	Minutes	CC Section 97(1)(b) Closed Minutes, Access to Records
5.1, 5.2 & 5.3	Personnel	CC Section 90(1)(c) Labour Relations or Other Employee Relations
6.1	Litigation	CC Section 90 (1)(g) Litigation or Potential Litigation affecting the Regional District

CARRIED

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#### 19. ADJOURNMENT

The Chair reconvened and adjourned the Open Regional Board meeting at 4:32 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on April 10, 2025 in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

Leonard Hiebert, Chair	Tyra Henderson, Corporate Officer



# Peace River Regional District

Year-End Audit Findings Report to Board of Directors

For the year ending December 31, 2024

Prepared as of April 14, 2025



CHARTERED PROFESSIONAL ACCOUNTANTS

April 14, 2025

Board of Directors Peace River Regional District 1981 Alaska Avenue Dawson Creek, British Columbia V1G4H8

Dear Board of Directors:

#### **Re: Audit Findings**

We prepared the accompanying report to assist you in your review of the financial statements of Peace River Regional District for the year ending December 31, 2024. The report includes a discussion on the significant accounting and financial reporting matters dealt with during the audit process as well as communications required by Canadian generally accepted auditing standards.

We have substantially completed our audit of the financial statements of Peace River Regional District (the entity) prepared in accordance with Canadian Public Sector Accounting Standards (PSAS) for the year ended December 31, 2024. We propose to issue our auditor's report on those financial statements, pending resolution of outstanding items outlined on page 1. Our draft auditor's report is included as Appendix A.

We look forward to meeting with you and discussing the matters outlined below.

We would like to express our sincere thanks to the management and staff of the entity who have assisted us in carrying out our work. If you have any questions or concerns, please do not hesitate to contact us.

Yours very truly,

Taylor Turkington CPA Partner

c.c: Roxanne Shepherd, Chief Financial Officer



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#### **Audit Status**

We have completed the audit of the financial statements, with the exception of the following items:

- Receipt of a signed management representation letter by management;
- Completing our discussions with the Board of Directors;
- Obtaining evidence of the Board's approval of the financial statements;

Once these items have been completed, we will date and sign our auditor's report.

#### Significant Risks

We identified the following significant risks in our planning letter dated March 24, 2025:

- Revenue recognition
- Management Override of Controls

We executed the proposed audit responses to the significant risks identified above, as noted in our planning letter, and we have no issues to report.

#### **Significant Matters Arising**

#### Changes to Audit Plan

There were no changes to the audit plan (as previously presented to you).

#### Other Matters

We have not identified any other significant matters that we wish to bring to your attention at this time.

#### **Significant Difficulties Encountered**

There were no significant difficulties encountered during our audit.

#### **Comments on Accounting Practices**

#### Accounting Policies

Management is responsible for the appropriate selection and application of accounting policies. Our role is to review the appropriateness and application as part of our audit. The significant accounting policies used by the entity are outlined in Note 2 to the financial statements.

- There were no significant changes in accounting policies.
- We did not identify any alternative accounting policies that would have been more appropriate in the circumstances.
- We did not identify any significant accounting policies in controversial or emerging areas.



#### Significant Accounting Estimates

Management is responsible for the accounting estimates included in financial statements. Estimates and the related judgments and assumptions are based on management's knowledge of the business and past experience about current and future events.

Our responsibility as auditors is to obtain sufficient appropriate evidence to provide reasonable assurance that management's accounting estimates are reasonable within the context of the financial statements as a whole. An audit includes performing appropriate procedures to verify the:

- Calculation of accounting estimates;
- Analyzing of key factors such as underlying management assumptions;
- Materiality of estimates individually and in the aggregate in relation to the financial statements as a whole;
- Estimate's sensitivity to variation and deviation from historical patterns;
- Estimate's consistency with the entity's business plans; and
- Other audit evidence.

The following significant estimates/judgments are contained in the financial statements:

- Book value of capital assets
- ARO's

Based on audit work performed, we are satisfied with the estimates made by management.

#### Significant Financial Statement Disclosures

We did not identify any financial statement disclosures that are particularly significant, sensitive or require significant judgments, that we believe should be specifically drawn to your attention.

#### **Uncorrected Misstatements**

We did not identify or detect any uncorrected misstatements for the current year during our audit.

#### Significant Deficiencies in Internal Control

A deficiency in internal control exists when a control is designed, implemented or operated in such a way that it is unable to prevent, or detect and correct, misstatements in the financial statements on a timely basis, or when a control necessary to prevent, or detect and correct, misstatements in the financial statements on a timely basis is missing.

A significant deficiency in internal control is defined as a deficiency or combination of deficiencies in



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internal control that, in the auditor's professional judgment, is of sufficient importance to merit the attention of those charged with governance.

To identify and assess the risks of material misstatement in the financial statements, we are required to obtain an understanding of internal control relevant to the audit. This understanding is used for the limited purpose of designing appropriate audit procedures. It is not used for the purpose of expressing an opinion on the effectiveness of internal control and, as a result, we do not express any such opinion. The limited purpose also means that there can be no assurance that all significant deficiencies in internal control, or any other control deficiencies, will be identified during our audit.

We did not identify any control deficiencies that, in our judgment, would be considered significant deficiencies.

#### **Written Representations**

In a separate communication, as attached in Appendix B, we have requested a number of written representations from management in respect to their responsibility for the preparation of the financial statements in accordance with Canadian Public Sector Accounting Standards (PSAS).

#### **Disagreements with Management**

We are required to communicate any disagreements with management, whether or not resolved, about matters that are individually or in aggregate significant to the entity's financial statements or auditor's report. Disagreements may arise over:

- Selection or application of accounting principles;
- Assumptions and related judgments for accounting estimates;
- Financial statement disclosures;
- Scope of the audit; or
- Wording of the auditor's report.

We are pleased to inform you that we had no disagreements with management during the course of our audit.

#### Consultation with Other Accountants (Second Opinions)

Management may consult with other accountants about auditing and accounting matters to obtain a "second opinion". When an entity requests that another accountant provide a written report or oral advice on the application of accounting principles to a specific transaction or the type of opinion that may be rendered on the entity's financial statements, we are required to ensure that the accountant has ensured that the reporting accountant has knowledge of all facts and circumstances and has conducted the engagement in accordance with Canadian generally accepted auditing standards on the Reports on the Application of Accounting Principles.



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#### Independence

We confirm our independence with respect to the entity as of the date of this report.

#### Other Audit Matters of Governance Interest

We did not identify any other matters to bring to your attention at this time and would be pleased to discuss with you further any matters mentioned above, at your convenience.

We would like to thank management and staff for the assistance they provided to us during the audit.

We hope the information in this audit findings letter will be useful. Should any member of the Board of Directors wish to discuss or review any matter addressed in this letter or any other matters related to financial reporting, please do not hesitate to contact us at any time. We would be pleased to discuss them with you and respond to any questions you may have.

This letter was prepared for the sole use of those charged with governance of Peace River Regional District to carry out and discharge their responsibilities and is not intended for any other purpose. The content should not be disclosed to any third party without our prior written consent, and we assume no responsibility to a third party who uses this communication.

Yours very truly,

Beswick Hildebrandt Lund Chartered Professional Accountants



## Appendix A: Audit Report

Please see attached report.



#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Peace River Regional District

#### **Opinion**

We have audited the financial statements of Peace River Regional District (the Entity), which comprise the statement of financial position as at December 31, 2024, and the statements of operations and accumulated surplus, remeasurement gains and losses and changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standard.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.



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#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to
  fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
  evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting
  a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may
  involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
  that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
  effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



CHARTERED PROFESSIONAL ACCOUNTANTS

**Chartered Professional Accountants** 

Prince George, British Columbia May 1, 2025





## Appendix B: Management Representation Letter

Please see attached letter.

## **Peace River Regional District**

#### 1981 Alaska Avenue Dawson Creek, British Columbia V1G4H8

May 1, 2025

Beswick Hildebrandt Lund Chartered Professional Accountants 556 North Nechako Road, Suite 10 Prince George, British Columbia, V2K 1A1

#### Dear Sir/Madame:

This representation letter is provided in connection with your audit of the financial statements of Peace River Regional District for the year ended December 31, 2024, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with Canadian Public Sector Accounting Standards (PSAS).

In making the representations outlined below, we took the time necessary to appropriately inform ourselves on the subject matter through inquiries of entity personnel with relevant knowledge and experience, and, where appropriate, by inspecting supporting documentation.

We confirm that (to the best of our knowledge and belief):

#### **Financial Statements**

We have fulfilled our responsibilities as set out in the terms of the audit engagement letter dated March 21, 2025 for:

- a. Preparing and fairly presenting the financial statements in accordance with PSAS;
- b. Providing you with:
  - i. Access to all information of which we are aware that is relevant to the preparation of the financial statements, such as:
    - A. Accounting records, supporting data and other relevant documentation,
    - B. Minutes of meetings (such as shareholders, board of directors and audit committees) or summaries of actions taken for which minutes have not yet been prepared, and
    - C. Information on any other matters, of which we are aware, that is relevant to the preparation of the financial statements;
  - ii. Additional information that you have requested from us for the purpose of the audit; and
  - iii. Unrestricted access to persons within the entity from whom you determine it necessary to obtain audit evidence.
- c. Ensuring that all transactions have been recorded in the accounting records and are reflected in the financial statements; and
- d. Designing and implementing such internal control as we determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. We have also communicated to you any deficiencies in the design and implementation or the maintenance of internal control over financial

reporting of which management is aware.

#### **Preparation of Financial Statements**

The financial statements are fairly presented in accordance with PSAS, and include all disclosures necessary for such fair presentation and disclosures otherwise required to be included therein by the laws and regulations to which Peace River Regional District is subject. We have prepared the Peace River Regional District's financial statements on the basis that the Peace River Regional District is able to continue as a going concern.

We have appropriately reconciled our books and records (e.g. general ledger accounts) underlying the financial statements to their related supporting information (e.g. subledger or third party data). All related reconciling items considered to be material were identified and included on the reconciliations and were appropriately adjusted in the financial statements. There were no material unreconciled differences or material general ledger suspense account items that should have been adjusted or reclassified to another account balance. There were no material general ledger suspense account items written off to a statement of financial position account, which should have been written off to a revenue and expense account and vice versa. All intra entity entity accounts have been eliminated or appropriately measured and considered for disclosure in the financial statements.

#### Fraud

We have disclosed to you:

- a. All of our knowledge in relation to actual, alleged or suspected fraud affecting the entity's financial statements involving:
  - i. Management;
  - ii Employees who have significant roles in internal control; or
  - iii. Others where the fraud could have a material effect on the financial statements;
- b. All of our knowledge in relation to allegations of fraud or suspected fraud communicated by employees, former employees, analysts, regulators or others; and
- c. The results of our risk assessments regarding possible fraud or error in the financial statements.

#### Compliance with Laws and Regulations

We have disclosed all known instances of non-compliance or suspected non-compliance with laws and regulations, including all aspects of contractual agreements that should be considered when preparing the financial statements

There have been no communications from regulatory agencies concerning non-compliance with or deficiencies in financial reporting practices. We are up to date with all corporate filings and annual returns. This includes all Canada Revenue Agency GST returns.

#### **Litigation and Claims**

All known actual or possible litigation and claims, which existed as at December 31, 2024 or exist now, have been disclosed to you and accounted for and disclosed in accordance with PSAS, whether or not they have been discussed with legal counsel.

#### **Related Parties**

We have disclosed to you the identity of all of the entity's related-party relationships and transactions of which we are aware. This includes sales, purchases, loans, transfers of assets, liabilities and services, leasing agreements, guarantees, non-monetary transactions, and transactions for no consideration for the year ended as well as related balances due to or from such parties at the year end. All related-party relationships and

transactions have been appropriately accounted for and disclosed in accordance with the requirements of CPA Canada Public Sector Accounting Handbook, Section PS 2200 (Related Party Disclosures) and we confirm our belief that any receivable balances are fully collectable. The list of related parties attached to this letter as Appendix A accurately and completely describes the Peace River Regional District's related parties and the relationships with such parties.

#### **Estimates**

We acknowledge our responsibility for determining the accounting estimates required for the preparation of the financial statements in accordance with PSAS. Those estimates reflect our judgment based on our knowledge and experience of past and current events, and on our assumptions about conditions we expect to exist and courses of action we expect to take. In particular, we confirm the following:

- The measurement methods are appropriate and consistently applied;
- The significant assumptions used in determining fair value measurements represent our best estimates, are reasonable, appropriate and have been consistently applied;
- No subsequent event requires adjustment to the accounting estimates and disclosures included in the financial statements; and
- The significant assumptions used in determining fair value measurements are consistent with the Peace River Regional District's planned courses of action. We have no plans or intentions that have not been disclosed to you, which may materially affect the recorded or disclosed fair values of assets or liabilities.

Significant estimates and measurement uncertainties known to management that are required to be disclosed in accordance with CPA Canada Public Sector Accounting Handbook, Section PS 2130 (Measurement Uncertainty) have been appropriately disclosed, including all estimates where it is reasonably possible that the estimate will change in the near term and the effect of the change could be material to the financial statements.

#### **Subsequent Events**

We have identified all events that occurred between December 31, 2024 and the date of this letter that may require adjustment of, or disclosure in, the financial statements, and have effected such adjustment or disclosure as per the requirements of PSAS.

#### **Going Concern**

There are no events or conditions that, individually or collectively, may cast significant doubt on the Peace River Regional District's ability to continue as a going concern.

We have no plans or intentions that may materially alter the carrying value or classification of assets and liabilities reflected in the financial statements (e.g. to dispose of the business or to cease operations).

#### **Commitments and Contingencies**

All contractual arrangements entered into by Peace River Regional District with third parties have been properly reflected in the accounting records or/and, where material (or potentially material) to the financial statements, have been disclosed to you. Peace River Regional District has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance. There are no side agreements or other arrangements (either written or oral) undisclosed to you.

There are no commitments, contingent liabilities/assets or guarantees (written or oral) that

should be disclosed in the financial statements but have not been disclosed. This includes liabilities arising from contract terms, illegal acts or possible illegal acts, and environmental matters that would have an impact on the financial statements.

#### **Misstatements and Adjustments**

Certain representations in this letter are described as being limited to those matters that are material. Items are also considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement.

We confirm that the are free from material misstatements, including omissions.

We confirm there are no uncorrected misstatements in the financial statements.

#### **Other Representations**

#### **Accounting Policies**

We confirm that we have reviewed the Peace River Regional District's accounting policies and, having regard to the possible alternative policies, our selection and application of accounting policies and estimation techniques used for the preparation and presentation of the financial statements is appropriate in the Peace River Regional District's particular circumstances.

All significant accounting policies are disclosed in the financial statements and are consistent with those used in the previous year (except as disclosed in the financial statements).

#### **Internal Control Over Financial Reporting**

We have disclosed to you all deficiencies in the design or operation of disclosure controls and procedures and internal control over financial reporting that we are aware.

#### **Minutes**

All matters requiring disclosure to or approval of Board of Directors the have been brought before them at appropriate meetings and are reflected in the minutes.

#### Other Information

We have informed you of all the documents listed below, that we expect to issue or are otherwise required to be issued in accordance with law, regulation or custom that will contain or accompany the financial statements and the auditor's report thereon and which will include information on Peace River Regional District's operations, financial results and financial position as set out in the financial statements.

Name of document(s) provided before the auditor's	Name of document(s) that will not be provided		
report date that will contain or accompany the	before the auditor's report date that will contain or		
financial statements	accompany the financial statements		
None	Annual Report and Statement of Financial Information		

#### **Assets and Liabilities**

We have satisfactory title or control over all assets. We have recorded or disclosed, as appropriate, all liabilities, in accordance with PSAS.

For the following specific representations, the terms "year end" and "year" are defined as each year end and each year respectively, covered by the audit of the financial statements as stated above.

#### **Cash and Banks**

The books and records properly reflect and record all transactions affecting cash funds, bank accounts and bank indebtedness of the Peace River Regional District.

All cash balances are under the control of the Peace River Regional District, free from assignment or other charges, and unrestricted as to use, except as disclosed to you.

The amount shown for cash on hand or in bank accounts excludes trust or other amounts, which are not the property of the Peace River Regional District.

Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances, line(s) of credit, or similar arrangements have been properly disclosed.

All cash and bank accounts and all other properties and assets of the Peace River Regional District are included in the financial statements.

#### **Accounts Receivable**

All amounts receivable by the Peace River Regional District were recorded in the books and records.

Receivables classified as current do not include any material amounts that are collectible after one year.

Receivables recorded in the financial statements, represent bona fide claims against debtors for sales or other charges arising on or before the statement of financial position date[s] and are not subject to discount except for normal cash discounts.

Amounts receivable that are non-interest bearing and are expected to be paid more than a year after initial recognition date have been initially recognized at fair value, using an appropriate discount rate, and subsequently measured at amortized cost.

All receivables were free from hypothecation or assignment as security for advances to Peace River Regional District, except as hereunder stated.

#### **Tangible Capital Assets**

All charges to tangible capital asset accounts represented the actual cost of additions or the fair value at the date of contribution. We have provided sufficient information in note 4 to the financial statements for a reader to understand the organization's economic resources held in tangible capital assets.

No material or significant amounts relating to additions or improvements to property, plant and equipment were charged to repairs and maintenance or other expense accounts.

Carrying values of tangible capital assets sold, destroyed, abandoned or otherwise disposed of have been eliminated from the accounts.

We have good and valid title to all items of property and equipment reflected in the accounts relating thereto, and any liens or encumbrances on our assets have been appropriately disclosed in the financial statements.

Tangible capital assets owned by the Peace River Regional District are being depreciated on a systematic basis over their estimated useful lives and the provision for depreciation was calculated on a basis consistent with that of the previous date.

During the year, we reviewed the appropriateness of the depreciation policy and estimate of useful lives for tangible capital assets, taking into account all pertinent factors. Any changes in our assessment from the prior year have been adequately disclosed and reflected in the financial statements.

We have evaluated tangible capital assets for recoverability in accordance with the

provisions of the CPA Canada Public Sector Accounting Handbook, Section PS 3150 (Tangible Capital Assets). There have been no events or changes in circumstances that indicate that any tangible capital assets no longer have any long-term service potential to the organization. Accordingly management was not required to write down any tangible capital assets to their residual values, if any, during the year.

#### **Financial Instruments**

We have properly recorded all financial assets of equity instruments quoted on an active market at fair value.

We have evaluated whether there are indicators of impairment for all financial assets measured at cost or amortized cost, and where there has been a significant adverse change in the expected timing or amount of future cash flows from a financial asset or group of similar financial assets, we have assessed whether a reduction in the carrying value is necessary.

#### **Marketable Securities**

All marketable securities owned by us are recorded in the accounts. The marketable securities are measured at fair value.

All income earned for the year ended December 31, 2024 on these securities has been recognized in earnings along with any transaction costs incurred and changes in fair value.

#### **Accounts Payable**

Accounts payable that are non-interest bearing and are expected to be paid more than a year after the initial recognition date have been classified as long term in the financial statements, initially recognized at fair value, using an appropriate discount rate, and subsequently measured at amortized cost.

#### **Deferred Revenue and Deferred Contributions**

All material amounts of deferred revenue and deferred contributions were appropriately recorded in the books and records.

#### **Long-term Debt**

All borrowings and financial obligations of the Peace River Regional District of which we are aware are included in the financial statements as at year end, as appropriate. We have fully disclosed to you all borrowing arrangements of which we are aware.

Peace River Regional District has not violated any covenants on its debt during the year. We have fully disclosed to you all covenants and information related to how we determined our compliance with the terms of the covenants.

#### **Revenue Recognition**

We have recorded all revenue that met the following criteria:

- Persuasive evidence of an arrangement exists;
- Delivery has occurred, or services have been rendered;
- Price is fixed or determinable; and
- Collectability is reasonably assured.

#### **Government Transfers**

#### Transferring organization

Transfers have only been recognized as an expense in the year the transfer has been

authorized and all eligibility criteria have been met by the recipient.

#### Recipient organization

We have disclosed all significant terms and agreements in respect of transfers received from governments.

Transfers without eligibility criteria or stipulations have been recognized as revenue once the transfer has been authorized.

Transfers with eligibility criteria but without stipulations have been recognized as revenue once the transfer has been authorized and all eligibility criteria have been met.

Transfers with or without eligibility criteria but with stipulations have been recognized as revenue in the year the transfer has been authorized and all eligibility criteria have been met, except when, and to the extent that, the transfer gives rise to an obligation that meets the definition of a liability for the recipient government in accordance with CPA Canada Public Sector Accounting Handbook, Section PS 3200 (Liabilities).

#### Disclosure

The major kinds of transfers recognized have all been disclosed in the financial statements as well as the nature and terms of liabilities arising from government transfers received.

#### **Segment Reporting**

Pursuant to CPA Canada Public Sector Accounting Handbook, Section PS 2700 (Segment Disclosures), in identifying segments, management has considered the definition of a segment and other factors, including:

- the objectives of disclosing financial information by segment;
- the expectations of members of the community and their elected or appointed representatives regarding the key activities and accountabilities of the government;
- the qualitative characteristics of financial reporting as set out in CPA Canada Public Sector Accounting Handbook, Section PS 1000 (Financial Statement Concepts);
- the homogeneous nature of the activities, service delivery, or recipients of the services;
- whether the activities relate to the achievement of common outcomes or services as reflected in government performance reports and plans;
- whether discrete financial information is reported or available; and
- the nature of the relationship between the government and its organizations (within the reporting entity).

Management has identified following operating segments:

Segment Name
General Government
Environmental Services
Protective Services
Planning and Development
Recreation and Culture
Sewer Utilities

Segment Name

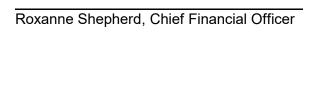
Water Utilities

The financial statements disclose all the relevant factors used to identify the Peace River Regional District's reportable segments.

#### **Budgetary Data**

We have included budgetary data in our financial statements, which is relevant to the users of financial statements and consistent with that originally planned and approved by Board of Directors on March 21, 2024. Planned results were presented for the same scope of activities and on a basis consistent with that used for actual results.

Yours truly,



### Appendix A: Related Parties

See attached proposed related parties summary.



#### Appendix A: Related parties listing

#### **Board of Directors and their immediate family members:**

- Leonard Hiebert, Chair
- Darcy Dober, Vice Chair
- Reid Graham, Director
- Dan Rose, Director
- Allen Courtoreille, Director
- Brad Sperling, Director
- Lilia Hansen, Director
- Tony Zabinsky, Director
- Travous Quibell, Director
- Danielle Veach, Director
- Brent Taillefer, Director
- Darryl Krakowa, Director

#### Finance Department and their immediate family members:

• Roxanne Shepherd, Chief Financial Officer

#### **Peace River Regional Hospital District**





## Peace River Regional District

Financial Statements

For the fiscal year ended December 31, 2024

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#### Statement of Management's Responsibility

The accompanying financial statements of the Peace River Regional District ("Regional District") are the responsibility of management and have been approved by the Board of Directors.

The financial statements have been prepared by management in accordance with the significant accounting policies as set out in Note 2 to the financial statements and comply with the Canadian Public Sector Accounting Standards ("PSAS") as set by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada and the governing legislation. The financial statements are not precise since they include certain amounts based on estimates and judgments. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

Directors are composed entirely of individuals who are neither management nor employees of the Regional District. Directors are responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial statements. Directors fulfill these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. Directors are also responsible for recommending the appointment of the Regional District's external auditors.

The financial statements have been audited by Beswick Hildebrandt Lund (BHL) CPA in accordance with Canadian generally accepted auditing standards on behalf of the Regional District. BHL CPA has full access to the Board of Directors.

Shawn Dahlen, Chief Administrative Officer	Roxanne Shepherd, Chief Financial Officer

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Peace River Regional District

#### **Opinion**

We have audited the financial statements of Peace River Regional District (the Entity), which comprise the statement of financial position as at December 31, 2024, and the statements of operations and accumulated surplus, remeasurement gains and losses and changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standard.

#### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

**Partners** 

Allison Beswick CPA, CA Norm Hildebrandt CPA, CA Robin Lund CPA, CGA Dane Soares CPA
Taylor Turkington CPA

Beswick Hildebrandt Lund CPA 556 North Nechako Road, Suite 10, Prince George BC, Canada V2K 1A1 T: +1 250 564 2515, F: +1 250 562 8722



CHARTERED PROFESSIONAL ACCOUNTANTS

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to
  fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
  evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting
  a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may
  involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
  that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
  effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



CHARTERED PROFESSIONAL ACCOUNTANTS

#### **Chartered Professional Accountants**

Prince George, British Columbia May 1, 2025



# Peace River Regional District Statement of Financial Position

As at December 31

	2024	2023
FINANCIAL ASSETS		
Cash and cash equivalents (Note 4)	27,346,757	29,729,967
Accounts receivables (Note 5)	3,015,104	3,054,309
Investments (Note 6)	75,645,303	63,087,268
Reserve deposits (Note 7)	1,944,899	2,016,885
Financial assets before member municipalities	107,952,063	97,888,429
Loans receivables (Note 8 and 12)	59,759,192	56,327,068
, ,	167,711,255	154,215,497
FINANCIAL LIABILITIES		
Accounts payable and accrued liabilities (Note 9)	5,753,859	5,829,480
Deferred revenue (Note 10)	611,317	98,970
Asset Retirement Obligations (Note 11)	31,530,989	29,806,612
Debt (Note 12)	7,302,223	10,144,684
Other liabilities (Note 13)	2,879,303	2,923,047
Financial liabilities before member municipalities	48,077,691	48,802,793
Other debt (Note 8 and 12)	59,759,192	56,327,068
,	107,836,883	105,129,861
NET FINANCIAL ASSETS	50.974.272	40.095.636
NET FINANCIAL ASSETS	59,874,372	49,085,636
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 14)	83,656,881	76,161,915
Prepaid expenses	285,269	284,050
	83,942,150	76,445,965
ACCUMULATED SURPLUS (Note 15 and 16)	143,816,522	125,531,601
A commutated curpling is comprised of:		
Accumulated surplus is comprised of:	444.057.404	106 006 040
Accumulated operating surplus	144,257,101	126,206,946
Accumulated remeasurement gains (losses)	(440,579)	(675,345) 125,531,601
COVID-19 (Note 18)	143,816,522	120,031,001

COVID-19 (Note 18)

Growing Communities Fund (Note 19)

Capacity Funding for Housing Initiatives (Note 20)

Contingent liabilities (Note 21)

Budget (Note 22)

Municipal pension plan (Note 23)

Related parties (Note 24)

Comparative figures (Note 25)

Segment reporting (Note 26)

Approved by:	
Chairperson	

# Peace River Regional District Statement of Operations and Accumulated Surplus

	2024 Budget	2024	2023
	(Note 22)		
REVENUE (SCHEDULE 1)			
Requisitions	38,971,172	38,971,172	37,269,182
Grants-in-lieu	1,139,589	2,059,463	1,953,075
Interest Income	-	5,004,599	3,908,286
Unrealized Gain (Loss)	-	234,766	229,913
Fees, Charges, and Other	8,439,693	10,976,404	9,591,589
Government Transfers (Note 17)	1,283,625	1,088,667	529,804
	49,834,079	58,335,071	53,481,849
EVENUES (SOUTH IN E. 4)			
EXPENSES (SCHEDULE 1)	04.004.005	0.540.000	7.070.077
General Government	34,094,285	9,542,883	7,873,877
Environmental Services	9,863,326	11,345,524	29,971,473
Protective Services	5,795,388	5,120,885	4,921,870
Planning and Development	2,058,917	1,341,902	1,038,451
Recreation and Culture	15,235,313	14,425,579	12,774,605
Sewer Utilities	1,417,810	1,705,281	1,928,663
Water Utilities	1,246,561	1,160,027	845,203
	69,711,600	44,642,081	59,354,142
Annual Surplus (Deficit), Before Other	(19,877,521)	13,692,990	(5,872,293)
OTHER			
Government transfers related to capital (Note 17)	4,726,497	4,591,931	6,831,906
Member municipalities interest received	3,786,638	3,834,776	3,722,829
Less: Member municipalities interest expense	(3,786,638)	(3,834,776)	(3,722,828)
	4,726,497	4,591,931	6,831,907
Annual Surplus (Deficit)	(15,151,024)	18,284,921	959,614
Accumulated Surplus, Beginning of Year	125,531,601	125,531,601	124,571,987
Accumulated Surplus, End of Year (Note 15 and 16)	110,380,577	143,816,522	125,531,601

# Peace River Regional District Statement of Remeasurement Gains and Losses

For the fiscal years ended December 31

	2024	2023
Accumulated remeasurement gains (losses) at beginning of year	(675,345)	(1,262,983)
Unrealized gains (losses) attributeable to:		
Portfolio Investments	234,766	229,913
Amounts reclassified to the statement of operations:		
Portfolio Investments	-	357,725
Net remeasurement gains and (losses) for the year	234,766	587,638
Accumulated remeasurement gains (losses) end of year	(440,579)	(675,345)



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### **Peace River Regional District Statement of Change in Net Financial Assets** *For the fiscal years ended December 31*

	2024 Budget	2024	2023
	(Note 22)		
Annual Surplus	(15,151,024)	18,284,921	959,614
Change in tangible capital assets	(23,659,752)	(10,795,399)	(7,545,126)
Amortization of tangible capital assets	-	3,659,809	3,275,001
Change in prepaid expense	-	(1,219)	(147,666)
Loss on disposals	-	94,643	20,791
Other non-cash charges to operations	-	(454,019)	(583,091)
Change in net financial assets	(38,810,776)	10,788,736	(4,020,477)
Not Financial Access Boginning of Voor	40.095.626	40 00E 636	F2 106 112
Net Financial Assets, Beginning of Year	49,085,636	49,085,636	53,106,113
Net Financial Assets, End of Year	10,274,860	59,874,372	49,085,636

#### Peace River Regional District Statement of Cash Flows

	2024	2023
Operating		
Annual Surplus	18,284,921	959,614
Non-cash items:	, .	•
Amortization	3,659,809	3,275,001
Loss on disposals	94,643	20,791
Unrealized investment (gains) losses	(234,766)	(229,913)
Other non-cash items	(454,019)	(583,091)
Decrease (increase) in non-cash assets:		,
Accounts receivables	39,205	(291,336)
Prepaid expenses	(1,219)	(147,666)
Increase (decrease) in non-cash liabilities:		,
Accounts payable and accrued liabilities	(75,621)	1,259,935
Deferred revenue	512,347	57,944
Landfill closure and post-closure care	1,724,377	22,251,569
Other liabilities	(43,744)	63,033
	23,505,933	26,635,881
Financing		
Change in reserve deposits	71,986	(43,907)
Repayment of debt	(2,842,461)	(2,942,763)
Change in municipal debt	3,432,124	(1,402,557)
Decrease in municipal debt charges recoverable	(3,432,124)	1,402,557
	(2,770,475)	(2,986,670)
Capital		
Sale (purchase) of tangible capital assets	(10,795,399)	(7,545,126)
Investing		
Increase in investments	(12,323,269)	(3,061,100)
Change in cash and cash equivalents	(2,383,210)	13,142,985
Cash and cash equivalents, beginning of year	29,729,967	16,586,982
Cash and cash equivalents, end of year	27,346,757	29,729,967

For the fiscal years ended December 31

The accompanying notes are an integral part of these financial statements. The following explains the significant accounting policies and reporting principles underlying these statements. The notes also provide relevant supplementary information and explanations.

#### 1. The Peace River Regional District

The Peace River Regional District (the "Regional District") was incorporated on October 31, 1987 under the provisions of the Local Government Act, a statute of the Province of British Columbia. The Regional District provides regional services such as: protective services, environmental services, community planning and development, recreation and culture, water and sewer utilities, debt and general government operations. Per the province of British Columbia, the Regional District has three roles: provide regional wide services, provide inter-municipal or sub-regional services, and act as the general local government for electoral areas. A key responsibility of the Regional District is to provide debt financing to member municipalities through the Municipal Finance Authority of British Columbia (MFA).

The Regional District is governed by a twelve-member Board of Directors representing seven member municipalities and four electoral areas. The Directors also serve as members of the Peace River Regional Hospital District. The board votes on resolutions and bylaws governing the region on all matters delegated to regional districts under provincial statutes.

#### 2. Significant Accounting Policies

The financial statements of the Regional District are prepared by management in accordance with Canadian Public Sector Accounting Standards (PSAS) as recommended by the Public Sector Accounting Board of Chartered Professional Accountants of Canada. Significant accounting policies adopted by the Regional District are as follows:

#### (a) Reporting entity

The financial statements include all the assets, liabilities, accumulated surplus, revenue and expenses of the Regional District's service activities and funds.

#### (b) Basis of accounting

The Regional District follows the accrual method of accounting for revenue and expenses. Revenues are accounted for in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay. Inter-entity balances and transactions are eliminated.

#### (c) Cash and cash equivalents

Cash is held by the Regional District in its general bank, MFABC Money Market Fund, and other high-interest savings accounts.

#### (d) Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period.

For the fiscal years ended December 31

#### (d) Estimates (continued)

Significant estimates include assumptions used in estimating useful lives of tangible capital assets, estimating provisions for accrued liabilities, estimating the remaining useful life of the landfill and related post-closure liability as well as estimating the costs associated with the retirement, decommissioning or otherwise removing certain assets from productive service and in performing actuarial valuations of employee future benefits. Actual results could differ from these estimates.

#### (e) Requisitions

The Regional District requisitions taxation from each member municipality and the electoral areas for their portion for services for which they participate. These requisitions are levied through the municipalities and the Province's Surveyor of Taxes (for electoral areas) to tax-payers and funds are provided to the Regional District by August 1 of each year.

#### (f) Employee future benefits

The Regional District and its employees make contributions to the Municipal Pension Plan ("The Plan"), as a multiemployer, defined benefit pension plan. Contributions are expensed as incurred.

#### (g) Government transfers

Government transfers are transfers of monetary assets to the Regional District that are not the result of an exchange transaction, a direct financial return, or is expected to be repaid in the future. Government transfers, which include legislative grants, are recognized as revenue in the financial statements when the transfer is authorized, and any eligibility criteria have been met and reasonable estimates of amounts can be determined.

If transfer stipulations give rise to an obligation that meets the definition of a liability, the resulting liability is deferred in the financial statements and recognized in the Statement of Operations as the stipulation liabilities are settled.

#### (h) Loans receivable

Loans receivable consists of amounts that are recoverable from member municipalities or other local governments with respect to outstanding debentures or other long-term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the unmatured long-term debt, less actuarial requirements for the retirement of any sinking fund debentures.

#### (i) Asset Retirement Obligations

An asset retirement obligation liability is recognized when all the following criteria are met as at the financial reporting date:

- There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- The past transaction or event giving rise to the liability has occurred;
- It is expected that future economic benefits will be given up; and
- A reasonable estimate of the amount can be made.

Liabilities are recognized for statutory, contractual, or legal obligations associated with the retirement of tangible capital assets when those obligations arise from the acquisition, construction or development and normal use of an asset. Asset retirement obligation liabilities for the closure and post-closure care of landfill sites, facilities containing asbestos, well and holding pond decommissioning, and post lease requirements are initially recognized at the best estimate of future expenses.

For the fiscal years ended December 31

#### (i) Asset Retirement Obligations (continued)

For assets in productive use, asset retirement obligations are discounted using present value methodology and recorded as a liability with an annual adjustment for accretion expense. As a result, there is a corresponding increase to the associated tangible capital asset which is then expensed over the useful life of the tangible capital asset in accordance with the policies outlined in (n i). For assets that are no longer in productive use or were never recorded, the liability is offset against accretion expense in the period. In subsequent periods, the liability is adjusted for any changes in the amount or timing of the underlying future cash flows.

#### (i) Financial instruments

The Regional District recognizes its financial instruments when the Regional District becomes party to the contractual provisions of the financial assets and liabilities originated and issued in a related party transaction with management. Financial instruments consist of cash, portfolio investments, receivables, debt and accounts payable.

Unless otherwise noted, it is management's opinion that the Regional District is not exposed to significant interest rate, currency or credit risk from these financial instruments.

#### (k) Debt and other debt

The Regional District's long-term debt and the member municipalities long-term debt are recorded net of repayments and actuarial adjustments.

#### (I) Demand notes

The Regional District's debt instruments through the MFA require execution of demand notes. Management has reported the demand notes as contingent liabilities in compliance with PSAS.

#### (m) Segmented information

The Regional District's segments are distinguishable activities or groups of activities for which it is reasonable to separately report financial information. The Regional District provides segmented information in schedules to the financial statements.

#### (n) Non-financial assets

Non-financial assets are held for use in the provision of goods and services but are not available to discharge existing liabilities. These assets may have a useful life extending beyond the current year and are not intended for sale in the ordinary course of the Regional District's operations.

#### (i) Tangible capital assets

Tangible capital assets are recorded at cost, which includes amounts that are directly attributable to the acquisition, construction, development or betterment of the asset.

#### Peace River Regional District

#### **Notes to the Financial Statements**

For the fiscal years ended December 31

#### (i) Tangible capital assets (continued)

The cost, less the residual value of the tangible capital asset (excluding land), is amortized on a straight-line basis over the estimated useful life as follows:

Land ---

Parks Infrastructure 15 years **Buildings** 30 - 50 years Equipment (machinery and other) 10 - 15 years Equipment (vehicles) 10 - 20 years Equipment (computers) 5 years Water and Sewer Utilities 40 years Solid Waste 25 - 100 years **Transfer Stations** 50 years

Tangible capital assets, including assets under construction, are recorded at cost. Amortization is charged over the asset's useful life and commences when the asset is acquired. Full amortization is charged in the year of acquisition and no amortization is charged in the year of disposal. Assets under construction are not amortized until the assets are available for use.

#### (ii) Contributions of tangible capital assets

Contributed tangible capital assets are recognized at fair value (using various methods such as actual developer costs, appraisals, assessed values or professional estimates) at the date of contribution and are also recognized as revenue. When an estimate of fair market value cannot be made, the tangible capital asset is recognized at a nominal value.

#### (m) Revenue recognition

Revenue from transactions with performance obligations is recognized when (or as) the performance obligation is satisfied.

Revenue from transactions with no performance obligations is recognized when:

- (a) a transaction or event has occurred; and
- (b) the Regional District expects to obtain future economic benefits.

#### 3. Change in Accounting Policy

Effective January 1, 2024, the Regional District adopted Canadian Public Sector Accounting Standard PS 3400, Revenue. The new accounting standard differentiates between revenue arising from transactions with performance obligations (exchange transactions) and transactions that do not have performance obligations (non-exchange transactions). The standard was adopted on a prospective basis at the date of adoption resulting in no changes to accumulated surplus or annual surplus for comparative years as presented.

Effective January 1, 2024, the Regional District adopted Canadian Public Sector Accounting Standard PS 3160 Public Private Partnerships. The new accounting standard establishes guidelines for the recognition, measurement, presentation, and disclosure of infrastructure procured through certain types of public private partnership arrangements. The Regional District does not currently engage in these types of partnerships, and as such, adoption of the standard has no impact on the financial statements.

For the fiscal years ended December 31

4. Cash and cash equivalents		
	2024	2023
Cash	9,648,361	2,150,933
Cash equivalents	17,698,396	27,579,034
	27,346,757	29,729,967

The Regional District's cash is held for general operations and delivery of regional services. The cash is held at a Canadian chartered bank and earns interest at the current prevailing rates.

Cash equivalents are held in High Interest Savings Accounts (HISA). Investments with an original maturity of three months or less are considered cash equivalents.

5. Accounts receivable		
	2024	2023
Provincial government	5,256	13,056
Goods and services tax	437,843	332,082
Trade receivables	1,274,084	1,885,252
Other	1,297,921	823,919
	3,015,104	3,054,309

6. Investments		
	2024	2023
MFABC	12,014,639	11,626,265
MFABC Unrealized Gain/(Loss)	(440,577)	(675,343)
	11,574,062	10,950,922
Canaccord Investments	25,398,471	36,624,694
ВМО	10,964,322	10,377,879
Scotiabank	20,372,937	5,133,773
CIBC	7,335,511	-
	75,645,303	63,087,268

The Regional District has invested in Guaranteed Investment Certificates (GIC) managed by Canaccord Genuity Corp., Scotiabank, CIBC and the Bank of Montreal. The interest accrued and the interest rates on these investments vary as follows:

Investment			Purchase		
Description	Principal	Interest	Date	<b>Maturity Date</b>	Interest Rate
GIC - BSHORE	\$5,767,165	\$38,640	10/25/2024	10/26/2026	3.65%
GIC - PROSPERA CU	6,181,076	119,185	7/31/2024	7/31/2026	4.60%
GIC - PROSPERA CU	8,123,701	165,156	7/31/2024	7/31/2025	4.85%
GIC - SUNSHINE COAST	5,000,000	3,548	12/24/2024	12/24/2025	3.70%
	\$25,071,942	\$326,529			
GIC - BMO	\$5,505,033	\$168,816	10/6/2024	10/6/2025	5.46%
GIC - BMO	\$5,285,781	\$4,692	12/23/2024	12/23/2025	3.60%
GIC - SCOTIABANK	\$7,000,000	\$126,192	8/14/2024	2/14/2025	4.70%
GIC - SCOTIABANK	\$6,000,000	\$124,849	7/30/2024	7/30/2025	4.90%
GIC - SCOTIABANK	\$7,000,000	\$121,896	8/14/2024	2/17/2026	4.54%
GIC - CIBC	\$7,000,000	\$335,511	2/15/2024	2/18/2025	5.45%
	\$37,790,814	\$881,956			

The Regional District also has financial assets held by MFABC in various accounts that earn between 3.32 - 4.61 percent.

For the fiscal years ended December 31

7. Reserve deposits		
	2024	2023
Member municipalities - MFA Debt Reserve Deposits		
MFA Debt Resv Dep - District of Chetwynd	51,052	49,334
MFA Debt Resv Dep - City of Dawson Creek	492,685	624,091
MFA Debt Resv Dep - City of Fort St John	859,781	797,227
MFA Debt Resv Dep - District of Taylor	35,828	-
MFA Debt Resv Dep - District of Tumbler Ridge	-	34,068
	1,439,346	1,504,720
Regional District - MFA Debt Reserve Deposits		
MFA Debt Resv Dep - Regional District	505,553	512,165
	505,553	512,165
	1,944,899	2,016,885

With respect to amounts financed through the MFA, the Regional District is required to pay annual installments of principal and interest relative to any borrowing for its own purposes and on behalf of member municipalities. This amount may be paid either in full or in an amount of cash equal to 1% of the principal amount borrowed together with a non-interest bearing demand note for the balance.

If, at any time, the MFA does not have sufficient funds to meet payments or sinking fund contributions due on its obligations, the payments or sinking fund contributions shall be made from the Debt Reserve Fund. The demand notes payable to the MFA and receivable from member municipalities are callable only if there are additional requirements to be met to maintain the level of the debt reserve fund.

The Regional District debt, under provisions of the Local Government Act, is a direct, joint and several liability of the Regional District and each member municipality within the Peace River Regional District. The demand notes on all debt are contingent in nature and therefore, excluded from the Statement of Financial Position under the provisions of PS 3300 Contingent Liability (Note 21).

8. Loans receivables		_
	2024	2023
Dawson Creek	17,996,047	21,542,235
Chetwynd	2,910,899	3,098,950
Fort St. John	35,307,927	31,488,116
Tumbler Ridge	-	197,767
Taylor	3,544,319	-
	59,759,192	56,327,068

Under the Local Government Act and Community Charter, member municipalities are required to secure borrowing arrangements with the MFA through the Regional District. Under these terms, member municipalities are required to pay the Regional District amounts required to discharge their obligations respectively. Any default in payment is the liability of the Regional District.

9. Accounts payable and accrued liabilities		
	2024	2023
Federal government	4,406	3,018
Grants in-aid	25,703	25,703
Employee vacation and banked overtime	72,005	68,550
Trade payables	5,262,714	4,875,532
Other	389,031	856,677
	5,753,859	5,829,480

For the fiscal years ended December 31

10. Deferred revenue	December	Externally	Revenue	December
	31, 2023	restricted inflows	earned	31, 2024
Bldg Insp-Demo & Temp Deposits	10,500	229,399	(13,425)	226,474
Deferred Revenue - Other	65,409	339,981	47,610	357,780
Deferred Revenue - Water Credits	23,061	95,681	(91,679)	27,063
	98,970	665,061	(152,714)	611,317

Monies received for specific purposes that are externally restricted by legislation, regulation or agreement and are not available for general purposes are accounted for as deferred revenue on the Statement of Financial Position. The revenue is recognized on the Statement of Operations in the period when related expenses are incurred and/or services performed and certain stipulations have been met.

#### 11. Asset Retirement Obligations

The Regional District owns and operates the following assets that have asset retirement obligations associated with them:

#### **Landfill Obligation**

The Ministry of Environment and Climate Change Strategy (MoECCS) Landfill Criteria for Municipal Solid Waste outlines regulations for the closure and care of both active and inactive landfill sites. These requirements encompass activities such as final covering and landscaping, leachate treatment and monitoring, groundwater and surface water monitoring, gas monitoring and recovery, and ongoing maintenance of various control and drainage systems. Estimated liabilities for closure and post-closure care are based on assumptions and information available to management, covering a period ranging from 100 – 200 years depending on the capacity of the landfill. Future events may alter these estimates, leading to adjustments in recognized liabilities as changes in estimates occur.

Estimated total expenses represent the sum of the discounted future cash flows for closure and post-closure monitoring activities using an assumed rate of 3.09% (2023 – 3.05%) for inflation and a discount factor of 2.9% (2023 – 2.8%). The Regional District currently has three active and 27 inactive landfill sites.

Landfills	2024	2023
Fort St. John	17,194,400	16,134,277
Bessborough	6,647,492	6,272,257
Chetwynd	5,028,474	4,832,967
Dawson Creek	134,457	152,205
Closed	390,561	460,833
	29,395,384	27,852,539

#### Well and Holding Pond Decommissioning

The Groundwater Protection Regulation provides specific guidelines for decommissioning wells and holding ponds which give rise to a retirement obligation. The Regional District must recognize an asset retirement obligation related to seven wells and two holding ponds owned by the Regional District that will be required to be decommissioned at the end of life. The asset retirement obligation associated with the decommissioning of these wells and holding ponds is currently valued at \$380,676 (2023 - \$318,844).

For the fiscal years ended December 31

#### 11. Asset Retirement Obligations (continued)

#### **Asbestos Obligation**

Asbestos and other designated hazardous materials represent a health hazard upon disturbance and as a result carry a legal obligation to remove them when a facility undergoes a significant renovation or demolition. The Regional District owns and operates several facilities that are known to have asbestos and as a result recognized an obligation relating to the removal of the hazardous materials that will be required at the end of life. The asset retirement obligation associated with the removal of asbestos and other hazardous materials within facilities is currently valued at \$1,712,992 (2023 - \$1,594,628)

#### **End of Lease Requirements**

Lease agreements often contain requirements for the lessee to return the leased property to its pre-lease condition. End of lease work meets the criteria of an asset retirement obligation under PS 3280, and in the Regional District's case, liabilities have been recognized in association with removing bins and signage, gravel pad cleanup, and gravel pad restoration at unattended bin sites. The asset retirement obligation associated with end of lease requirements is currently valued at \$41,937 (2023 - \$40,601).

		Well/Holding			
	Landfill	Pond	Asbestos	End of Lease	
Asset Retirement Obligations	Obligation D	Decommissioning	Abatement	Requirements	Balance
Opening	27,852,539	318,844	1,594,628	40,601	29,806,612
Accretion Expense	1,542,845	61,832	118,364	1,336	1,724,377
Closing Balance at Dec 31, 2024	29,395,384	380,676	1,712,992	41,937	31,530,989

12. Debt and other debt		_
	2024	2023
South Peace Multiplex	1,167,695	2,301,380
Chetwynd Recreation Centre	2,729,472	3,132,084
Buick Creek Arena	885,224	1,015,799
Solid Waste	1,657,998	2,401,668
Dawson Creek/Pouce Coupe Fire	63,570	90,489
911 Emergency Telephone System	798,264	1,203,264
	7,302,223	10,144,684
Member municipality debt		
Chetwynd	2,910,899	3,098,950
Dawson Creek	17,996,047	21,542,235
Fort St. John	35,307,927	31,488,116
Taylor	3,544,319	-
Tumbler Ridge	-	197,767
	59,759,192	56,327,068
	67,061,415	66,471,752

Under the Local Government Act, the Regional District and member municipalities can secure financing for certain capital expenditures as noted above.

The following are the borrowing issues from MFA for the Regional District, which is comprised of the debt of the Regional District and its member municipalities.

For the fiscal years ended December 31

#### 12. Debt and other debt (continued)

		Interest	Maturity	Regional	Member	Balance at
Issue No.	SI Bylaw	Rate	Date	District	Municipality	Dec 31, 2024
ISSUE-0095	Bylaw 1540 & 1596	4.9/0.91	Oct-25	1,167,695	20,606	1,188,301
ISSUE-0097	Bylaw 1618	1.53	Apr-26	-	87,846	87,846
ISSUE-0101	Bylaw 1693 & 1695	3.39	Apr-27	-	765,439	765,439
ISSUE-0102	Bylaw 1729 & 1737	3.90	Dec-27/Dec-37	-	8,615,794	8,615,794
ISSUE-0103	Bylaw 1777	3.79	Apr-28/Apr-38	-	5,684,046	5,684,046
ISSUE-0105	Bylaw 1840 & 1844	2.25	June-24/June-29	-	192,940	192,940
ISSUE-0110	Bylaw 1879, 1880, 1882	1.28	Apr-30	3,614,696	165,382	3,780,078
ISSUE-0118	Bylaw 1998 & 2000	3.39	Apr-32	-	161,582	161,582
ISSUE-0121	Bylaw 2024	3.39	Oct-32	-	1,973,148	1,973,148
ISSUE-0126	Bylaw 2084	3.85	Sep-33		3,002,674	3,002,674
ISSUE-0130	Bylaw 2138 & 2142	3.00	Oct-24/Oct-34	-	277,571	277,571
ISSUE-0131	Bylaw 2188 & 2192	2.20	Apr-25/Apr-35	-	1,226,207	1,226,207
ISSUE-0133	Bylaw 2209 & 2210	2.75	Oct-25/Oct-35	-	8,783,108	8,783,108
ISSUE-0141	Bylaw 2270 & 2280	2.80	Apr-27/Apr-37		1,130,630	1,130,630
ISSUE-0142	Bylaw 2281 & 2293	3.15	Oct-27/Oct-37	1,657,998	1,564,163	3,222,161
ISSUE-0145	Bylaw 2313	3.15	Apr-38	-	825,270	825,270
ISSUE-0147	Bylaw 2347	2.66	Apr-39	-	311,570	311,570
ISSUE-0157	Bylaw 2469 & 2470	3.36	Apr-32/Apr-42	-	10,176,706	10,176,706
ISSUE-0158	Bylaw 2488	4.09	Sep-42	-	150,117	150,117
ISSUE-0159	Bylaw 2497	4.15	Jun-33	-	4,570,830	4,570,830
ISSUE-0162	Bylaw 2549 &2552	3.83	Sep-44	-	10,073,563	10,073,563
				6,440,389	59,759,192	66,199,581
Equipment Fir	nancing	5.63	Sep-26	63,570	-	63,570
Short-Term Fi	nancing	5.61	Dec-27	798,264	-	798,264
				7,302,223	59,759,192	67,061,415

The principal repayments and actuarial amounts recognized on the total debt outstanding for future years is as follows:

Year	Regional District	Member Municipality	Total
2025	2,285,098	5,809,280	8,094,378
2026	1,158,098	5,734,728	6,892,826
2027	1,958,499	5,881,903	7,840,402
2028	611,845	4,561,594	5,173,439
2029	633,260	4,159,058	4,792,318
2030 & Thereafter	655,423	33,612,629	34,268,052
Total	7,302,223	59,759,192	67,061,415

13. Other Liabilities		
	2024	2023
Accrued interest	934,404	906,162
Debt reserves	1,944,899	2,016,885
	2,879,303	2,923,047

Notes to the Financial Statements Peace River Regional District

14. Tangible Capital Assets	2023	Current		2024	2023		Current	2024	2024	2023
	Cost	Additions Disposals	Disposals	Cost	Accumulated Disposals		Amortization	Accumulated	Net Book	Net Book
		•			Amortization			Amortization	Value	Value
Land	1,032,660	1		1,032,660				•	1,032,660	1,032,660
Buildings	37,158,649	7,243,256	•	44,401,905	17,963,643	1	1,070,023	19,033,666	25,368,239	19,195,006
Equipment - computer	879,467	127,553	(70,203)	936,817	605,259	(70,203)	152,419	687,475	249,342	274,208
- machinery and other	4,655,970	2,160,468	(132,405)	6,684,033	3,000,906	(129,589)	455,004	3,326,321	3,357,712	1,655,064
- vehicles	4,958,857	526,640	(74,062)	5,411,435	2,217,346	(49,224)	320,659	2,488,781	2,922,654	2,741,511
Solid Waste	29,685,877	6,370,075	(14,287)	36,041,665	6,055,953	(8,572)	1,130,526	7,177,907	28,863,758	23,629,924
Parks	584,660	90,619	(192,407)	482,872	341,717	(101, 788)	21,928	261,857	221,015	242,943
Sewer	20,822,724	2,259,110		23,081,834	7,926,630	ı	434,183	8,360,813	14,721,021	12,896,094
Water	4,222,555	53,518	1	4,276,073	659,045	ı	75,067	734,112	3,541,961	3,563,510
Work in progress	10,930,995	10,930,995 (7,552,476)	-	3,378,519	1	•	1	ſ	3,378,519	10,930,995
	114,932,414	14,932,414 11,278,763 (483,	364)	125,727,813	38,770,499 (359,376)	(359, 376)	3,659,809	42,070,932	83,656,881	76,161,915

15. Reserve Funds		
Capital Reserves:	2024	2023
F500- Solid Waste Capital Reserve	9,384,981	7,842,578
F245- NP Leisure Pool Bldg Reserve	4,243,998	4,037,933
F255- Chetwynd Arena Capital Reserve	2,861,305	2,569,794
F245- NP Leisure Pool Capital Reserve	2,711,146	2,049,164
F240- Chetwynd Pool Capital Reserve	2,533,231	3,321,562
F100- Building Capital Reserve	2,060,952	379,386
F315- Charlie Lake Fire Dept Capital Reserve	1,156,042	937,485
F601- Charlie Lake Sewer Capital Reserve	828,394	765,827
F325- DC/PC Fire Capital Reserve	781,226	603,032
F601- CL Truck Rec. Facility Capital Res	564,300	536,901
F601- CL Treatment/Disposal Capital Res	417,727	397,445
F265- Buick Creek Arena Capital Reserve	390,089	391,493
F305- 911 Emerg. Capital Reserve	365,825	407,672
F601- Charlie Lake DCC Capital Reserve	357,770	340,398
F200- Regional Parks Capital Reserve	331,871	241,928
F320- Chetwynd Rural Fire Capital Res	308,295	244,106
F160- Fleet Vehicle Capital Reserve	236,863	195,866
F335- MLFD Apparatus Capital Reserve	212,579	202,257
F702- Area B Potable H2O Capital Reserve	169,773	161,529
F603- FSJ Sewer Capital Reserve	139,962	128,503
F605- Harper Sewer Capital Reserve	134,792	98,563
F225- Kelly Lake Community Hall Capital	114,640	88,812
F602- Chilton Sewer Capital Reserve	104,398	79,641
F290- Chetwynd Library Capital Reserve	92,998	88,483
F604- Friesen Sewer Capital Reserve	84,898	61,087
F606- Kelly Lake Sewer Capital Reserve	78,501	55,001
F607- Rolla Sewer Capital Reserve	76,750	53,335
F701- FSJ Airport Sub Capital Reserve	50,159	42,802
F335- MLFD Capital Reserve	22,226	21,147
	30,815,691	26,343,730
Smariel Burness Operating Becomes		
Special Purpose Operating Reserves:	6 407 400	6 702 672
F120- Leg- EA Gas Tax Spec Op Reserve	6,427,133	6,783,673
F120- Leg- EA Rural Loan Spec Op Res	5,946,169	5,657,456
F120- Leg- EA PRA Area C Spec Op Reserve	4,464,750	4,689,585
F120- Leg- EA PRA Area D Spec Op Reserve	3,587,763	2,947,928
F500- Landfill Closure Spec Op Reserve	3,271,207	2,595,566
F120- Leg- EA PRA Area B Spec Op Reserve	3,052,541	2,430,731
F120- Leg- EA F/S Area E Spec Op Reserve	3,031,219	2,911,132
F120- Leg- EA PRA Area E Spec Op Reserve	2,973,816	2,412,084
F100- Admin Growing Comm Spec Op Reserve	2,237,385	2,479,054
F120- Leg- EA F/S Area D Spec Op Reserve	1,641,444	2,097,470
F120- Leg- EA F/S Area B Spec Op Reserve	1,304,024	1,283,116

15. Reserve Funds (continued)		_
,	2024	2023
F120- Leg- EA PR Agrmt Spec Op Reserve	1,214,004	1,155,059
F120- Leg- EA F/S Area C Spec Op Reserve	1,086,137	1,056,697
F120- Leg- EA Green Carbon Spec Op Res	877,193	567,049
F120- Leg EA Area C CMA Spec Op Reserve	693,340	-
F120- Leg- EA Insurance Spec Op Reserve	542,619	516,273
F100 - Admin Feasibility Spec Op Reserve	330,642	388,595
F120- Leg EA- ISP Spec Op Reserve	-	312,443
F190- Seniors in Place Spec Op Reserve	320,846	206,827
F221- Sub Reg Rec Ins Spec Op Reserve	250,316	238,162
F120- Leg EA- Covid Spec Op Reserve	170,399	385,872
F120- Leg EA - BCR/PRA Spec Op Reserve	138,744	133,645
F110- Med. Scholarship Spec Op Reserve	120,570	114,716
F100- Admin- Election Spec Op Reserve	112,781	107,305
F170- Gotta Go Spec Op Reserve	77,784	-
F120- Leg Area C CMA Emerg. Spec Op Reserve	76,792	-
F525- North Pine TV Decom Spec Op Reserve	33,241	31,627
	43,982,859	41,502,065
Operating Maintenance Reserve:		
F500- Solid Waste Op Maint Reserve	4,132,871	3,932,202
F100- Admin - Human Res Op Maint Reserve	523,188	497,785
F702- Area B Potable H2O Op Maint Reserve	501,023	471,339
F100- Admin - IT Op Maint Reserve	454,083	104,827
F300- Emerg Planning Op Maint Reserve	422,436	453,980
F255- Chetwynd Arena Op Maint Reserve	226,552	85,139
F400- Mgmt of Develop Op Maint Reserve	218,850	208,224
F601- CL Sewer Op Maint Reserve	201,262	169,145
F200- Regional Parks Op Maint Reserve	172,630	84,823
F240- Chet Leisure Cnt Op Maint Reserve F245- NP Leisure Pool Op Maint Reserve	169,773	161,529 53,843
F265- Buick Creek Arena Op Maint Reserve	168,073 162,405	154,519
F315- Charlie Lake Fire Op Maint Reserve	143,221	116,579
F100- Admin - Finance Op Maint Reserve	131,245	124,872
F520- Weeds Op Maint Reserve	127,007	120,840
F605- Harper Sewer Op Maint Reserve	92,404	73,151
F345- Tomslake Fire Op Maint Reserve	70,314	42,290
F701- FSJ Water Op Maint Reserve	51,969	42,457
F260- Clearview Arena Op Maint Reserve	98,464	93,683
F603- FSJ Sewer Op Maint Reserve	82,879	64,771
F225- Kelly Lake Hall Op Maint Reserve	43,414	29,799
F602- Chilton Sewer Op Maint Reserve	38,896	37,007
F604- Friesen Sewer Op Maint Reserve	30,698	29,208
F305- 911 Emergency Tel Op Maint Reserve	30,000	29,200
1 303- 311 Emergency Tel Op Wallit Reserve	30,000	-

For the fiscal years ended December 31

15. Reserve Funds (continued)		
	2024	2023
F290 - Chet Library Op Maint Reserve	27,173	25,853
F430- Rolla Dyking Op Maint Reserve	1,735	1,651
F320- Chet Rural Fire Op Maint Reserve	1,536	1,461
F607- Rolla Sewer Op Maint Reserve	1,251	1,190
F607- Kelly Lake Sewer Op Maint Reserve	975	928
	8,326,327	7,183,095
	83,124,877	75,028,890

The Regional Districts Capital reserves were established by bylaw under section 377 of the Local Government Act. Legislation requires that money in the reserve fund must be used for the purpose for which the fund was established. The legislation allows for the establishment of operating and capital reserves which are important funding sources for the Regional District.

16. Accumulated Surplus		
	2024	2023
Unappropriated surplus (deficit)	10,483,791	25,172,338
Reserve funds (Note 15)	83,124,877	75,028,890
Equity in tangible capital assets	50,207,854	25,330,373
	143,816,522	125,531,601

17. Government Transfers		
	2024	2023
Operations		
Province of British Columbia	1,088,667	529,804
Capital		
Province of British Columbia	-	2,475,280
Federal	979,689	1,109,329
Other	3,612,242	3,247,297
	4,591,931	6,831,906
	5,680,598	7,361,710

Government transfers, which include legislative grants, are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that the transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when the transfer stipulations give rise to a liability. Transfer revenue is recognized in the Statement of Operations and Accumulated Surplus as the stipulation liabilities are settled.

The Regional District has received Growing Communities funding of \$0 (2023 - \$2,383,000) from the Province of British Columbia. The Growing Communities funding is reported under government transfers operating as provincial conditional funds. The use of the funding is established by a letter of direction form the BC Ministry of Municipal Affairs. Growing Communities funding may be used towards qualifying expenditures as specified in the letter of direction. The Regional District maintains the amounts in a statutory reserve (see Note 15 and 19).

For the fiscal years ended December 31

#### 18. COVID-19

	2024	2023
Opening Balance	385,872	530,518
Add: Interest Earned	14,444 400,316	20,992 551,510
Less: Amounts spent in the year	(229,917)	(165,638)
Closing balance	170,399	385,872

The SARS-CoV-2 (COVID-19) outbreak was declared a pandemic by the World Health Organization and has had a significant global financial and economic impact. For the reporting date December 31, 2024, the COVID-19 is considered by management as a non-adjusting event. Consequently, there is no impact on the recognition and measurement of assets and liabilities. The following provides additional details of the COVID-19 financial transactions within Note 15.

#### 19. Growing Communities Fund

The Regional District has received an increase in cash flow as a result of government transfers to address unique infrastructure and amenity demands.

	2024	2023
Opening Balance	2,479,054	-
Add: Amounts received in the year	-	2,383,000
Interest Earned	122,039	96,054
	2,601,093	2,479,054
Less: Amounts spent in the year	(363,708)	<u>-</u>
Closing balance	2,237,385	2,479,054

#### 20. Capacity Funding for Housing Initiatives

In 2024, The Regional District received an increase in cash flow as a result of government transfers to support activities and projects to meet the new legislative requirements arising from Bill 44 Housing Statutes (Residential Development) Amendment Act, Bill 46 Housing Statutes (Development Financing) Amendment Act, and Bill 47 Housing Statutes (Transit-Oriented Areas) Amendment Act.

	2024	2023
Opening Balance	-	<del>-</del>
Add: Amounts received in the year	217,309	-
Less: Amounts spent in the year	(78,921)	-
Closing balance	138,388	-

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For the fiscal years ended December 31

#### 21. Contingent liability

The Regional District has a contingent liability with respect to the MFA Debt Reserve Fund Demand Note. As a condition of the borrowing undertaken by the Regional District, the Regional District was required to contribute to the MFA Debt Reserve through a demand note. The demand note will only be recorded as an asset and liability if a local government defaults on the loan obligation. Upon this action of the default, the MFA may call the outstanding demand notes, at which point the demand notes then become an asset and a liability. Once the defaulting local government repays in full the defaulted position, the MFA will refund all called demand notes. it is generally unlikely that the funds will be demanded by the MFA; therefore, the contingent liability has not been recorded in the financial statements.

#### 22. Budget

The Regional District's 2024 - 2028 budget was adopted on March 21, 2024 as part of the Five Year Financial Plan Bylaw No. 2546, 2024. The Regional District prepares its budget with consideration of revenues and expenditures without accrual adjustments. The Financial Statements are based on the Peace River Regional District's Financial Plan Amendment Bylaw No. 2575, 2025 adopted March 20, 2025. The Regional District experienced material changes to capital and operating projects, and operating expenditure overages, therefore the amended budget more accurately reflects the operations of the period. The Regional District's 2024 budget in the financial statements is adjusted for transactions such as debt and capital projects, which do not meet the definitions of revenues and expenditures under Canadian Public Sector Accounting Standards.

The following is a reconciliation between the budgeted amounts approved in the Financial Plan and presented in the financial statements:

2024 Annual Surplus Per Financial Plan Bylaw #2575		-
2024 Annual Surplus as Per Financial Statements	1	(15,151,024)
Revenue:		
Transfer from Surplus	13,432,338	
Transfer from Reserve	38,348,110	
Debt Servicing - Member Municipalities	4,663,051	
Internal Charges	1,185,219	
Total Revenue Budget		57,628,718
Expense:		
Debt Servicing - Member Municipalities	4,663,051	
Debt Servicing - Regional District	2,065,981	
Transfer to Reserve	10,932,463	
Capital	23,659,752	
Internal Charges	1,156,447	
Total Expense Budget		42,477,694
2024 Annual Surplus After Adjustments	1	-

#### 23. Municipal pension plan

The Peace River Regional District and its employees contribute to the Municipal Pension Plan (a jointly trusted pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employers defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2023, the plan had about 256,000 active members and approximately 129,000 retired members. Active members include approximately 45,000 contributors from local governments.

For the fiscal years ended December 31

#### 23. Municipal pension plan (continued)

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2024.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and costs to individual employers participating in the plan.

The Regional District paid \$456,749 (2023 - \$386,807) for employer contributions, while employees contributed \$416,422 (2023 - \$353,022) to the plan in fiscal 2024.

#### 24. Related party transactions

During the year, the Peace River Regional District provided administration and accounting services of \$30,000 (2023 - \$30,000) to the Peace River Regional Hospital District.

#### 25. Comparative figures

Certain prior year figures, presented for comparative purposes, have been reclassified to conform to the current year's financial statement presentation.

#### 26. Segment reporting

The Regional District provides services to its members, that have been grouped into related departmental functions or service areas for segment reporting purposes. The various segments are as follows:

#### **General Government**

This segment is comprised of services that relate to the legislative function as well as the administrative and financial management of the Regional District. Legal administration, grants, records management, human resources management, information technology and elections all fall within General Government services.

#### **Environmental Services**

This segment administers services including solid and liquid waste management, recycling, invasive plant control and developing the Peace River Regional District's Corporate Energy and Emissions Plan.

#### **Protective Services**

This segment includes the revenue and expenses associated with fire protection and emergency services.

For the fiscal years ended December 31

#### 25. Comparative figures (continued)

#### **Planning and Development**

This segment administers services related to long range and current community planning, geographical information services, building inspections, bylaw enforcement, and building inspection services.

#### **Recreation and Culture**

This segment administers services that relate to the recreational and cultural activities and organizations within the Regional District including swimming pools, community halls, and leisure centres.

#### **Sewer Utilities**

This segment is comprised of services for providing sewer services.

#### **Water Utilities**

This segment is comprised of services for providing water services.



Peace River Regional District
Schedule 1: Revenue and Expenses by Segment
For the fiscal years ended December 31

	Budget	General	Environmental	Protective	Planning and	Recreation and	Sewer	Water	2024	2023
		Government	Services	Services	Development	Culture	Utilities	Utilities	Total	Total
Requisitions	38,971,172	7,928,349	9,340,600	4,777,803	733,972	14,683,709	446,009	1,060,730	38,971,172	37,269,182
Grants-in-lieu	1,139,589	874,551	864,367	99,374	54,037	167,134	ı		2,059,463	1,953,075
Interest Income		3,084,216	800,649	170,852	10,626	746,758	154,159	37,339	5,004,599	3,908,286
Unrealized gain (loss)	1	234,766				1	1	,	234,766	229,913
Fees, Charges and Other	8,439,693	1,554,570	5,315,960	335,923	311,979	2,508,691	801,180	148,101	10,976,404	9,591,589
Government Transfers	6,010,122	4,663,007	25,000	494,809	197,782	300,000	•	-	5,680,598	7,361,711
	54,560,576	18,339,459	16,346,576	5,878,761	1,308,396	18,406,292	1,401,348	1,246,170	62,927,002	60,313,756
Expenses										
Wages and Payroll	8,808,388	4,048,123	721,859	643,739	892,684	500,605	203,542	69,675	7,088,627	6,168,006
Advertising	348,484	68,116	8,667	5,819	5,944	29,676	ı		118,222	145,644
Banking Fees and Interest	1,303,191	1,448	207,571	52,790	2,172	953,998	3,492	2,850	1,224,321	1,307,759
Studies, Committees, and Meeting	747,015	111,327	56,653	164,322	28,919	5,185	ı	327	366,733	366,057
Professional Services	750,905	62,039	11,898	44,668	104,241	38,759	9,141	16,000	289,746	202,028
Repair and Maintenance	925,388	215,168	10,304	162,281		27,073	26,898		441,724	509,928
Insurance	502,006	97,707	25,836	99,742	8,297	177,440	45,655	13,879	468,556	377,261
Office and Supplies	1,481,482	413,648	716,601	219,560	5,031	2,390	1,068	26,688	1,384,986	1,169,112
Grants and Scholarships	27,150,083	1,429,060	1	11,000		3,555,179	Ī	1	4,995,239	3,891,888
Operations	7,946,939	•	177,206		1	6,738,914	27,757	292,470	7,236,347	7,200,829
Phone and Internet	448,969	243,582	24,312	187,372	4,440	4,404	2,785	1	466,895	399,122
Travel, Meals, and Memberships	468,679	217,740	16,821	51,513	16,552	8,871	1,858	743	314,098	245,226
Consulting Fees	471,375	172,734	401	ı	84,570	1	36,414	,	294,119	101,878
Miscellaneous	5,821,336	720,286	1,787,294	720,863	177,459	613,916	775,129	52,591	4,847,538	5,290,848
Contracting Fees	12,184,070	1,393,445	4,703,359	2,212,485	11,593	497,542	50,248	524,001	9,392,673	8,289,344
Amortization	ī	261,984	1,198,333	509,827		1,167,122	446,475	76,068	3,659,809	3,275,001
Utilities	353,290	41,488	46,208	34,904		19,730	74,819	22,903	240,052	179,535
Accretion	•	41,988	1,632,201	•	-	76,375	-	61,832	1,812,396	20,234,676
	69,711,600	9,542,883	11,345,524	5,120,885	1,341,902	14,425,579	1,705,281	1,160,027	44,642,081	59,354,142
Net Revenue (Expenditure)	(15,151,024)	8,796,576	5,001,052	757,876	(33,506)	3,980,713	(303,933)	86,143	18,284,921	959,614

Stewart Creek Wind Project: Introduction

Peace River Regional District

Stewart Creek Power Inc., a partnership between West Moberly First Nations & Innergex Renewable Energy Inc.

May 1, 2025

**INNERGEX** 







## **Indigenous Partnerships**

**40 Partnerships with Indigenous Communities, including** % = ownership

#### Operating:

- Kwoiek Creek (BC): Kanaka Bar Band 50%
- Walden North (BC): Cayoose Creek Band 49%
- Umbata Falls (ON): Biigtigong Nishnaabeg 51%
- Mesgi'g Ugju's'n I (QC): Mi'gmaq communities in Quebec (Gesgapegiag, Gespeg and Listuguj) 50%
- Innavik (QC): Inukjuak community 50%

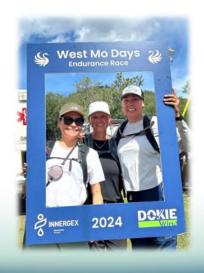
#### **Construction:**

Mesgi'g Ugju's'n II (QC): Commissioning 2026 - 50%

#### **Development:**

- Ni Ti Mountain (BC): Stellat'en 51%
- K2 (BC): Westbank First Nation 51%
- Stewart Creek (BC): West Moberly First Nations 51%
- Lotbinière Ndakina (QC): Abenaki Councils of Odanak and Wôlinak 5%
- Peshu Napeu (QC): Innu Council of Pessamit 39%

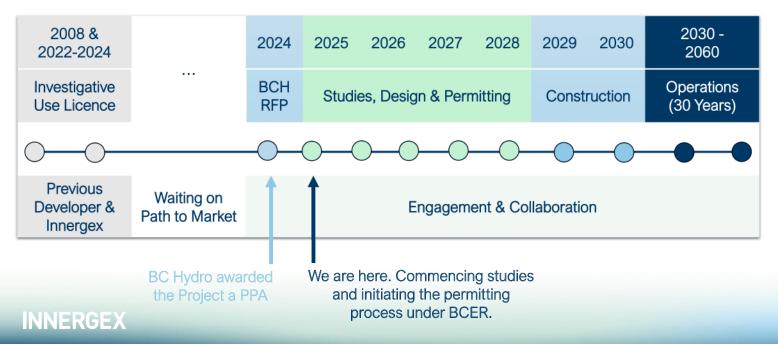
#### INNERGEX







## **Project Schedule**



# Project Location

Stewart Creek is a project located in Northern BC in the Peace Region, 35 km southwest of Fort St. John, BC.





**INNERGEX** 



# **Project Area and Current Status**



- Located ~32 m southwest of Fort St. John, BC
- The Project holds three (3) Investigative Use Licences
- Falls outside of all Peace River Regional District Zoning Bylaw boundaries, within Electoral Area E, compliant with local zoning and official community plan
- Consistent with Dawson Creek LRMP area, General Resource Management Zone & Enhanced RMZ
- Overlaps with the Agricultural Land Reserve
- The Project will be optimized as we move through the development phase. This IUL represents a greater area than the actual project footprint.

## **The Project**



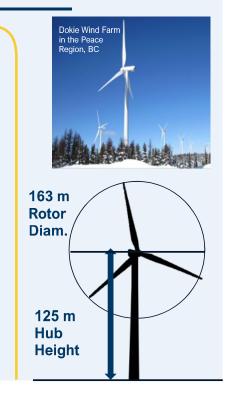
**Located** in Treaty 8 Nation territory, approximately 35 km southwest of Fort St. John



#### **PARTNERS:**

West Moberly First Nations
Innergex Renewable Energy

- 35 turbines:
- each ~6 MW
- Position for 200 megawatts:
- ≈ equivalent to the yearly power needs of 50,000 BC households
- Meteorological Towers & Lidar Stations:
- Used to measure wind resource





## **Space Required for Equipment**

WIND PROJECT FOOTPRINT

Wind Turbine Area: 145 x 145 m (2.1 hectares)

#### **Access Roads:**

25 m right of way and 11 m roadway

## Collector Network (power cables):

Buried and/or overhead within or near the road right of way

#### Interconnection:

The collector substation will be situated adjacent to the POI with BC Hydro line 2L391





**INNERGEX** 

11

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## **Key Activities for 2025**

- 1. Engage with First Nations, local governments, tenured interests, community stakeholders, and interest groups regarding the Project and create accessible avenues for communication and collaboration.
- 2. Conduct site-specific environmental studies and geotechnical work to better optimize the project layout and design and propose avoidance, minimization, and mitigation measures.
- Continue to refine the Project based on feedback received and input learned.

## **INNERGEX**

10



## 2025 Baseline Study Schedule

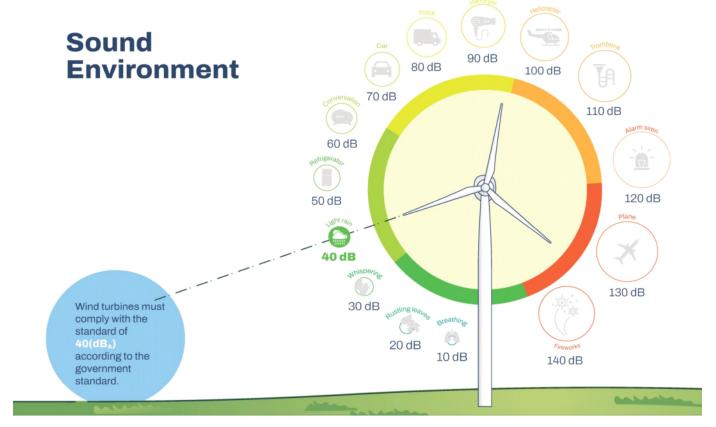
Task	Schedule
Fish and aquatic permit submission	April 2025
Fish and aquatic field assessment	June to August 2025
Terrestrial mammals field data collection	Spring 2025 for 12 months
Bat field data collection	April to October 2025
Bird field data collection	April to October 2025
Vegetation field data collection	April to October 2025
Archaeological	April to October 2025
Geotechnical	Summer 2025
Agricultural and soils field data collection	2025/2026



Innergex - Dokie Wind Farm, Chetwynd, BC

INNERGEX







## **Decommissioning, Disposal, and Waste Considerations**

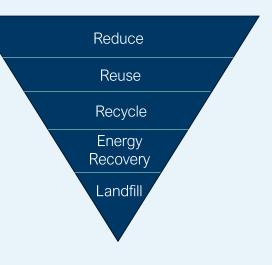
As wind energy becomes a greater part of our energy portfolio in BC, it is important to consider the end-of-life impacts of wind farms.

## Turbine Towers and Nacelles

- Turbine towers and nacelles are made from steel, copper, and aluminum and are highly recyclable
- Some organizations are even experimenting with creating compact housing solutions in repurposed nacelles!

#### Turbine Blades

- Turbine blade recycling is an innovative and emerging field. Blades can be repurposed in infrastructure such as playgrounds, bus shelters, bridges, highway noise barriers, or art installations.
- Blades can also be recycled into durable materials, integrated into low-carbon cement, or used in cement kilns. Innergex is supporting the Circular Innovation Challenge, an initiative exploring creative solutions to end-of-life management for wind energy projects.
- Waste from construction and operations



## **Local and Regional Business Opportunities**



16



**From:** Jennifer Prochera < <u>jennifer.prochera@enbridge.com</u>>

Sent: Wednesday, April 16, 2025 6:19 AM

Subject: Enbridge's Sunrise Expansion Program - Letters of Comment

Hi Shawn,

I hope you are doing well. I'm reaching out to ask if the PRRD would consider submitting a Letter of Comment for the Sunrise Expansion Program. This is an important opportunity to share your views in writing, making them part of the public record during the hearing process. The CER will consider all submissions when making its decision or recommendation on the Project. The deadline for submissions is May 13, 2025.

If you are willing to share your support, there are more details below on project information materials and sample letters. We would also be happy to work with you directly, if that would be easiest for you.

Thank you in advance for your consideration. It's truly appreciated.

See you in Prince Rupert?

Jenn

I am sharing some resources and information which should be helpful:

- To learn more about the type of information requested by the CER when submitting a letter of comment: CER Letter of Comment.
- An example of a letter submitted by the Williams Lake Chamber of Commerce: here
- This link will take you to the CER website where you can see other letters that have been filed: <a href="https://apps.cer-rec.gc.ca/REGDOCS/Item/View/4456540">https://apps.cer-rec.gc.ca/REGDOCS/Item/View/4456540</a>
- A few resources about the Westcoast pipeline system and the Project.
  - o About the Sunrise Expansion Project
  - The Westcoast pipeline system
  - o Enbridge's economic impact on British Columbia
  - Learn more about what Enbridge is doing in BC here: <u>Enbridge in British Columbia Enbridge Inc.</u>

Below are instructions for submitting letters of comment through the CER's portal.

#### Instructions for submitting a letter of comment

- Electronically with the <u>Participation Portal</u> or <u>E-file System</u>
- By fax at 1-877-288-8803
- By mail/hand delivery at:
  - Secretary of the Commission Canada Energy Regulator Suite 210, 517 Tenth Avenue SW Calgary, AB T2R 0A8
- Project application details:
  - o Project Name: Westcoast Energy Inc. Sunrise Expansion Program
  - Company: Westcoast Energy Inc.
  - o File Number: 5965593
  - Hearing Order: GH-001-2024

#### Jennifer Prochera

Community and Indigenous Relations Advisor

**ENBRIDGE** 

CELL: 250-224-4808

<u>Jennifer.Prochera@enbridge.com</u> <u>enbridge.com</u>

Integrity. Safety. Respect. Inclusion





6055A Centennial Rd. West P.O. Box 108 Moberly Lake, B.C. V0C 1X0 <u>interraplan@gmail.com</u> 250-788-9632

Peace River Regional District Board of Directors Dawson Creek, PO Box 810 [1981 Alaska Avenue] Dawson Creek, BC V1G 4H8 April 15, 2025

Attention: Tyra Henderson

RE: Request for Letter of Support for Proposal Submission to the Mackenzie Basin Freshwater Ecosystem Initiative (MBFEI): Supporting Water Stewardship in the BC Peace: From the Shoreline Edge to the Policy Pledge

#### **Dear Chair Hiebert and Directors:**

As PRRD Directors and staff are well aware, water management and sustainability issues have long been a challenge and increasingly critical in the face of climate change effects over the past 20 years in the upper Peace basin. While considerable effort has been made by government agencies, First Nations and industry to better understand the hydrology of the upper Peace Basin, there is yet to exist a one-window public access resource to the various, multiple data sources and studies for proponents to understand, inform and build upon best practice. I am writing to seek a letter of support for a two-year research initiative (see attached synopsis) to investigate such water stewardship initiatives in the Peace region and develop resources to highlight the various information sources, stakeholder projects and water management policy analyses.

Since the early 1990's, my firm InterraPlan Inc. has been very active in both employment and consulting roles supporting water stewardship and resource planning initiatives throughout the Peace River Region and Treaty 8 territory. This work includes advisory and project management roles with First Nations, the City of Dawson Creek (Watershed Stewardship Program), the PRRD, commmunity organizations and individual agricultural producers. Given this history of practice and following on referral by colleagues from the Canada Water Agency, my firm was encouraged to make application relating to the new MBFEI in addressing priorities related to freshwater protection, food security and climate change adaptation.

My efforts will include creation of partnerships for the project to engage students from both Northern Lights College and UNBC in the research consultations and documentation leading to an analysis of current water management policy and information gap report and design of a sub-contracted graphic display and compendium. I am confident this will be a valuable resource for various future water-related planning and stewardship initiatives. Applications can range from Lake riparian and agricultural water management projects to community watershed planning, educational outreach, infrastructure development or other land-use applications related to existing PRRD plan implementation.

Thank you for consideration of this request to meet the project applicaton before May 8th.

Sincerely,

Reg C. Whiten, M.E.Des, P.Ag President, InterraPlan Inc.

Page 2 April 16, 2025

#### Supporting Water Stewardship in the BC Peace: From the Shoreline Edge to the Policy Pledge

#### Mackenzie River Freshwater Ecosystem Initiative - 2025/2026

As part of the Federal Freshwater Action Plan, the Government of Canada is taking action to restore and protect freshwater ecosystems of national significance through Freshwater Ecosystem Initiatives (FEIs). FEI investments will support actions that address regional freshwater challenges and priorities. The Mackenzie River Freshwater Ecosystem Initiative will provide financial support for eligible projects that will improve the water quality and ecological health of the Mackenzie River Basin.

**Project Objectives:** As this proposed project title suggests "Supporting Water Stewardship in the BC Peace - From the Shoreline Edge to the Policy Pledge", the primary goal aim of this initiative aims to address a key program goal in Advancing Science and Knowledge. This project focus on the agriculture--local government-First Nation nexus for achieving user-friendly information access to address key issues related to water supply and quality protection within the upper (BC) Peace River in the Mackenzie River Basin.

#### Key objectives are to:

- 1. research and complete an annotated summary of case study best practices for improved technical extension;
- 2. identify and review key policy issues affecting water/watershed supply and protection;
- 3. identify freshwater priorities, data and research gaps, and/or sharing of knowledge and information to support management objectives of stakeholders across a range of jurisdictions including farm producers, indigenous and First Nations, and local governments
- 4. develop an innovative graphic tool to share knowledge and information for informing decision-making, planning and management actions in a searchable visual atlas/compendium that presents examples of best practices, research and policy initiatives for use by stakeholders and government entities based upon traditional/local knowledge and water science.

**Description:** The project links primarily to the MRFEI priority related to Advancing Knowledge and Information by researching and creating an interactive graphic display with links and summaries to relevant public data sources or studies that may otherwise not be documented. This work will therefore include investigations with all key stakeholders to highlight initiatives and best-practices activities undertaken in the past 20 twenty years that may provide baseline understanding of sub-basins. Such a resource will be valuable for increased collaboration and project development for new proponents seeking to undertake initiatives on all of three MRFEI program priorities.

Since there will be research and engagement with First Nations and groups on their past and current freshwater initiatives, the project also links to the Indigenous Knowledge priority. Additionally, the process and interim outputs of the project can facilitate increased collaboration for water stewardship projects (e.g. riparian, climate change mitigation and watershed protection) that require understanding of baseline understanding where such relevant or comparative information may be lacking or not easily accesible and therefore addressing the priority of Enabling Resiliency and Adaptation.

#### **Anticipated Outcomes:**

The project is expected to generate the following results as outlined in the project workplan in the form of both interim and final deliverables for the primary priority (Advancing Science & Knowledge) for targeted interests (Agr Sector Orgs, First Nations, Municipalities, and Conservation Groups) in the Upper Peace basin:

- √ identification of relevant hydrology data-bases, studies and reports within the upper Peace River basin
- ✓ public awareness regarding existing resource information data sources, studies and relevant policy initiatives
- ✓ partnership development with target audiences and sectors of interest
- ✓ summary profile documentation of initiatives at varying scale and scope that address freshwater protection
  and ecosystem health issues
- researcher mentoring for professional development in the field of water stewardship and hydrology
- √ information and policy gap analysis related to freshwater stewardship in the upper Peace Basin
- creation of a digital atlas with links to relevant reports and data-bases relating to sub-basins of the upper BC Peace watershed



## **DIRECTOR REPORT**

To: Chair and Directors Report Number: DR-BRD-100

From: Director Krakowka Date: May 1, 2025

**Subject: Pilot Program for Employing Doctors** 

#### **PURPOSE/ISSUE:**

To investigate the hiring of doctors as Peace River Regional District employees and receive a report on the pilot program from the City of Colwood.

#### **RECOMMENDATION/ACTION:** [Corporate Unweighted]

That the Regional Board authorize staff to investigate the City of Colwood pilot program regarding the hiring of doctors as municipal employees; further, that the Regional Board receive a report regarding the program at a future Board meeting.

#### **BACKGROUND/RATIONALE:**

The City of Colwood has established a medical clinic and hired a family physician. Physicians assign payment for their services to The Colwood Clinic, allowing them to be paid by the municipality as employees with pensions and benefits

#### **STRATEGIC PLAN RELEVANCE:**

#### External Link:

Director: Darryl Krakowka

1. The Colwood Clinic - City of Colwood

## **DIRECTOR REPORT**

To: Chair and Directors Report Number: DR-BRD-101

From: Director Hansen Date: May 1, 2025

Subject: NCLGA and UBCM Conference Attendance

#### **PURPOSE/ISSUE:**

To approve Director attendance at upcoming conferences.

#### **RECOMMENDATION/ACTION:**

That the Regional Board authorize that any Director wishing to attend the 2025 North Central Local Government Association and 2025 Union of British Columbia Municipalities Conference on behalf of the Peace River Regional District be authorized to attend with all meeting fees, travel and registration costs funded from Function 110 – Legislative Regional.

#### **BACKGROUND/RATIONALE:**

At the April 10 2025 meeting, the Regional Board passed the following resolution:

MOVED, SECONDED and CARRIED,

"That the Regional Board authorize payment to the Union of BC Municipalities for the membership for UBCM Annual Dues from Function 110 - Legislative Regional."

The NCLGA membership was also funded from Function 110 – Legislative Regional in 2024 and is budgeted for in 2025 in Function 110 – Legislative Regional.

#### STRATEGIC PLAN RELEVANCE:

Director: LH



## **REPORT**

To: Chair and Directors Report Number: ENV-BRD-235

From: Solid Waste Committee Date: May 1, 2025

Subject: Solid Waste Committee Recommendations from April 11, 2025

The following recommendations from the Solid Waste Committee meeting held on April 11, 2025 are presented to the Regional Board for consideration:

#### **RECOMMENDATION #1:** [Corporate Unweighted]

That the Regional Board authorize the following amendment to the Solid Waste Committee Terms of Reference:

#### **Section 5 Procedures:**

5.3 Advisory Sub-Committees – the Chair and Vice-Chair of the Solid Waste Committee shall be the Chair and Vice-Chair of any advisory sub-committees formed by the Solid Waste Committee approved by the Regional Board.

#### **RECOMMENDATION #2:** [Corporate Unweighted]

That the Regional Board continue to offer the Agricultural Plastics Program in partnership with Cleanfarms to accept grain bags and twine for recycling at the Peace River Regional District's solid waste facilities as part of the Solid Waste Program's regular activities.

#### **RECOMMENDATION #3:** [Corporate Unweighted]

That the Regional Board authorize staff to investigate cost implications to include additional information to current signage at transfer stations and landfills promoting the agricultural plastics recycling program to increase public awareness.

#### **RECOMMENDATION #4:** [Corporate Unweighted]

That the Regional Board approve the "Regional Solid Waste Management Plan Amendment – Consultation Plan" dated March 13, 2025, to include the addition of a section for the contemplation of future facilities.

#### **RECOMMENDATION #5:** [Corporate Unweighted]

That the Regional Board no longer pursue purchasing land or building attended transfer stations until a study can be completed to evaluate the existing solid waste collection system network and options for implementation are provided to move forward.

#### **RECOMMENDATION #6:** [Corporate Unweighted]

That the Regional Board adopt Illegal Dumping (Littering) Policy No. 0340-85 which provides guidelines for addressing improper disposal of waste at PRRD owned and operated facilities, including monitoring, reporting, response and enforcement.

Staff Initials: SG / GL Dept. Head Initials: KB CAO: Shawn Dahlen Page 1 of 4

#### **BACKGROUND/RATIONALE:**

The draft minutes of the Solid Waste Committee meeting held on April 11, 2025 are provided on the Consent Calendar of this meeting.

Recommendation #1 (Solid Waste Committee Terms of Reference)

Please <u>click here</u> to access the Committee Agenda, please see Item 8.1 to review the report.

Recommendation #2 and #3 (Agricultural Plastics Program Extension)

Please click here to access the Committee Agenda, please see Item 8.2 to review the report.

Recommendation #4 (Solid Waste Management Plan Amendment Consultation Schedule)

Please <u>click here</u> to access the Committee Agenda, please see Item 8.3 to review the report.

Recommendation #5 (Solid Waste Collection System Network Study)

Please <u>click here</u> to access the Committee Agenda, please see Item 8.4 to review the report.

Recommendation #6 (Illegal Dumping [Littering] Policy)

Please <u>click here</u> to access the Committee Agenda, please see Item 8.5 to review the report.

#### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

#### STRATEGIC PLAN RELEVANCE:

□ Asset and Infrastructure Management

#### FINANCIAL CONSIDERATION(S):

<u>Recommendation #1</u> – Solid Waste Committee Terms of Reference None at this time.

Recommendation #2 – Agricultural Plastics Pilot Program Extension

In total, \$106,893 has been allocated to the Agricultural Plastics Program. Based on the spend to date and projected remaining costs to June 2025, the anticipated total spend is \$45,347.82 leaving \$61,545.18 in unspent dollars. The full cost of the 2025-2026 program can be supported using the remaining \$61,545.18 in unspent funds. At this time, funding from CASPP has not been secured by Cleanfarms, therefore the PRRD will have to continue to cover 100% of the costs of the program. Cleanfarms is still investigating other funding options to assist in offsetting the costs to the Peace River Regional District (PRRD). If funding is renewed or sourced elsewhere, Cleanfarms will be able to fund a percentage of the program.

<u>Recommendation #3</u> – Agricultural Plastics Pilot Program Extension None at this time.

Recommendation #4 – Solid Waste Management Plan Amendment Consultation Schedule

In 2023, the contract for engineering services to assist the PRRD through the process of siting a new landfill was awarded to Tetra Tech Canada Inc at a cost of up to \$1,100,000 over a five-year period.

In November of 2023, the PRRD allocated \$1,133,000 through the Province's Growing Communities Fund for the project. These funds will be utilized for the engineering services required through the project.

Between June, 2023 to January, 2025, \$156,128 has been spent on the project leaving \$943,872 remaining in the allocated contract value.

#### Recommendation #5 – Solid Waste Collection System Network Study

Through the 2025 budget process, \$200,000 was allocated as a carry forward project for the purchase of land in the Hasler Flats and Beatton River for future attended transfer station sites.

Although not included in the 2025 Function 500 Regional Solid Waste budget, the construction of Groundbirch and Lebell was estimated to cost \$4,000,000:

- Engineering \$400,000.
- Groundbirch Construction \$1,900,000.
- Lebell Construction \$1,700,000.

A supplemental request will be presented to the Solid Waste Committee for the 2026 Function 500 Budget for the PRRD Solid Waste Collection Network Assessment.

#### Recommendation #6 - Illegal Dumping (Littering) Policy

Littering that takes place at PRRD facilities is handled and cleaned up through a combination of PRRD staff or designated contractors. Costs associated with the cleanup of littering are reflective of the amount of material being deposited on properties and will vary year over year.

## **COMMUNICATIONS CONSIDERATION(S):**

<u>Recommendation #1</u> Solid Waste Committee Terms of Reference None at this time.

#### Recommendation #2 Agricultural Plastics Program Extension

Cleanfarms is an integral partner in ensuring the success of the program as they develop all educational materials, conduct research on viable end markets for the material, and arrange the collection and transportation of material to end markets. PRRD and Cleanfarms plan to increase communication to farmers via radio, website and social media to promote the program.

#### Recommendation #3 Agricultural Plastics Program Extension

Once costs have been determined a report will be prepared for review by the Solid Waste Committee.

#### Recommendation #4 Solid Waste Management Plan Amendment Consultation Schedule

Ongoing consultation and engagement (concurrent to the Regional Solid Waste Management Plan (RSWMP) amendment process and post amendment approval) on the specific contemplated sites will occur at a more localized level to those in the Chetwynd area that may be impacted by the development of one of the proposed areas. Once a site has been chosen, the RSWMP will need to be amended again

to include the new approved facility. This amendment is planned to be incorporated into the 5-year review of the existing RSWMP set to take place in 2027.

<u>Recommendation #5</u> Solid Waste Collection System Network Study None at this time.

#### Recommendation #6 Illegal Dumping (Littering) policy

If adopted, the policy will be utilized by PRRD staff to ensure proper records are being kept and for planning education campaigns and implementing site signage.

#### **OTHER CONSIDERATION(S):**

<u>Recommendation #1</u> Solid Waste Committee Terms of Reference None at this time.

#### Recommendation #2 Agricultural Plastics Pilot Program extension

Following depletion of the remaining unspent funds, funding for the Agricultural Plastics Program will be completed through the annual adoption of the Solid Waste operational budgets and PRRD Financial Plan.

<u>Recommendation #3</u> Agricultural Plastics Program Extension None at this time.

<u>Recommendation #4</u> Solid Waste Management Plan Amendment Consultation Schedule None at this time.

<u>Recommendation #5</u> Solid Waste Collection System Network Study None at this time.

#### Recommendation #6 Illegal Dumping (Littering) policy

Instances of illegal dumping on crown lands fall within the purview of the Province, however as the PRRD receives reports of illegal dumping, instances will be tracked and reported through the Report All Poucher and Polluters (RAPP) Line 1-877-952-7277.



## **REPORT**

To: Chair and Directors Report Number: CS-BRD-403

From: Regional Parks Committee Date: May 1, 2025

Subject: Regional Parks Committee Recommendation from April 15, 2025

The following recommendation from the Regional Parks Committee meeting held on April 15, 2025, is presented to the Regional Board for consideration:

#### **RECOMMENDATION:** [Corporate Unweighted]

That the Regional Board authorize submission of an application for a Crown Land Tenure for the boat launch/foreshore area at Spencer Tuck Regional Park, located at 6565 Lakeshore Drive, Moberly Lake to permit access and complete any future work including maintenance, upgrades, replacement or removal of the boat launch.

#### **BACKGROUND/RATIONALE:**

The draft minutes of the Regional Parks Committee meeting held on April 15, 2025, are provided on the Consent Calendar of this meeting agenda.

Please <u>click here</u> to access the Committee Agenda, please see Item 8.1 to review the report.

#### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

#### STRATEGIC PLAN RELEVANCE:

□ Asset and Infrastructure Management

☑ Undertake Condition Assessments for all PRRD Owned Assets

#### **FINANCIAL CONSIDERATION(S):**

The cost to apply for the Licence of Occupation is \$250 plus GST.

**COMMUNICATIONS CONSIDERATION(S):** None at this time.

#### OTHER CONSIDERATION(S):

The Park is located at 6565 Lakeshore Drive on Moberly Lake. The Park was transferred to the Regional District in 1994 when BC Parks ceased to operate day-use parks.

A Licence of Occupation could stipulate inspection and maintenance conditions as part of the approval. These conditions may require operational support, either from the Environmental Services team or an alternative method. Further, the recommendations from the engineers' assessment of the boat launch may also have operational impacts. These considerations should be included in future planning and funding recommendations for the park.

Staff Initials: KT Dept. Head Initials: KC CAO: Shawn Dahlen Page 1 of 1



## **REPORT**

To: Chair and Directors Report Number: ADM-BRD-598

From: Electoral Area Directors Committee Date: May 1, 2025

Subject: Electoral Area Directors Committee Recommendations from April 17, 2025

The following recommendations from the Electoral Area Directors Committee meeting held on April 17, 2025 are presented to the Regional Board for consideration:

#### **RECOMMENDATION #1:** [Corporate Unweighted]

That the Regional Board proceed with decommissioning of the Buick Creek Rodeo Grounds Well Tag Number 113985, Well Identification Plate Number 51591, in Area B, as this well was never fully developed for use as an Area B Bulk Fill Tank Loader location.

#### **RECOMMENDATION #2:** [Corporate Unweighted]

That the Regional Board investigate returning the donated land, known as Romedo Springs, back to the landowner, as the water source and water license, C118291 for the purpose of waterworks, has not been utilized since the spring fill station was closed in 2015 due to contamination concerns.

#### **BACKGROUND/RATIONALE:**

The draft minutes of the Electoral Area Directors Committee meeting held on April 17, 2025 are provided on the Consent Calendar of this meeting agenda.

Please <u>click here</u> to access the Electoral Area Directors Committee Agenda, please see Item # 8.2 titled "Area B Water – Buick Creek Rodeo Grounds and Romedo Spring – ENV – EADC -042" to review the report.

#### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

#### **STRATEGIC PLAN RELEVANCE:**

### FINANCIAL CONSIDERATION(S):

Neither of these assets are encompassed into an existing function. As such, Area B grant funding will be required to fund any activities related to the decommissioning of the well and the transfer of land, should this be recommended. Following the Regional Board decision, funding options will be presented to the June 26, 2025, Rural Budgets Administration Committee for consideration.

Staff Initials: KL Dept. Head Initials: TH CAO: Shawn Dahlen Page 1 of 2

## COMMUNICATIONS CONSIDERATION(S):

None at this time.

## OTHER CONSIDERATION(S):

None at this time.



## **REPORT**

To: Chair and Directors Report Number: CS-BRD-405

From: Community Services Date: May 1, 2025

Subject: Cache Creek Community Hall – Use and Occupancy Agreement

#### **RECOMMENDATION:** [Corporate Weighted]

That the Regional Board authorize the Use and Occupancy Agreement with the Cache Creek Community Club for a 5-year term from May 1, 2025 to May 1, 2030 for the use of the facility and grounds known as the Cache Creek Community Hall, with the option to renew for a further 5 years; further that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

#### **BACKGROUND/RATIONALE:**

The Cache Creek Hall and associated property, also known as the Upper Cache Hall (the Hall) is located at 17031 Robinson Road in Electoral Area B. The Hall was built in approximately 1976 as a school. The Regional District acquired the 17.43-hectare property, inclusive of the school building, in 1987 for community recreation purposes through a Crown Grant.

Since the transfer of the Hall and property to the Regional District, the Cache Creek Community Society (the Society) has operated the space through several successful agreements for use, operation and maintenance.

The Society has indicated a desire to continue to operate the Hall and grounds with the support of the Regional District and has agreed to all terms within the Use and Occupancy Agreement.

The Use and Occupancy Agreement (the Agreement) outlines the roles and responsibilities of both the Regional District and the Society for ongoing operation, management, maintenance and use of the Hall. Recent updates to the Agreement have been completed, and include increased requirements for both reporting and inspections, which may also include an annual Joint Safety Inspection to be completed by appropriate Regional District staff and Society members. The Society performs all regular maintenance of the Hall and grounds, apart from danger tree and invasive plant assessments and remediation, which are contracted by the Regional District.

#### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

#### STRATEGIC PLAN RELEVANCE:

Staff Initials: JB/BC Dept. Head Initials: CAO: Shawn Dahlen Page 1 of 2

#### **FINANCIAL CONSIDERATION(S):**

Costs for property insurance and liability insurance (for Regional District activities on site) are funded through Function 120 – Legislative – Electoral Areas. The Society is required to provide proof of liability and contents insurance, naming the Regional District as additional insured.

On August 18, 2022, a funding envelope of \$617,027.90 from Area B Peace River Agreement Funds was approved, with the amount of \$91,500 earmarked for works at the Cache Creek Community Hall inclusive of:

- Planning for repairs and upgrades to the facility;
- Completion of repairs and upgrades to the facility; and
- Removal and disposal of outdoor assets (bleachers and picnic structure).

The Society has applied for and been awarded several grants over the years from the Regional District to cover the costs of insurance, as well as to complete upgrades to the Hall and grounds, including:

- Outdoor tent purchase for gymkhana events;
- Replacement of the interior vinyl floor;
- Installation of an exhaust fan; and
- New outhouses.

#### **COMMUNICATIONS CONSIDERATION(S):**

None at this time.

#### **OTHER CONSIDERATION(S):**

The Cache Creek Hall is a modular building set on concrete blocks. A structural assessment was completed at this facility in 2022 that concluded that;

- While there are no signs of failure, the roof beams that support the hall are undersized for modern loads and are functioning without noted deflection;
- The foundation and anchorage are not in compliance with CSA Standards for modular structures; and
- The foundational elements that support the roof beam loads are undersized.

Continued use of the facility is permitted under the "application to existing building clause" of the BC Building Code. This means that the building met the building code that was in place at the time of its construction.

A cost estimate to improve the structural elements to the facility and add on a kitchen were completed in 2023 at an estimated cost of \$234,375.

Some funding (\$91,500) has been earmarked through Peace River Agreement Funds (PRA) from Electoral Area B towards planning and completion of repairs and upgrades to the facility and the removal and disposal of outdoor assets (bleachers, and picnic shelter).

The safe removal of the bleachers and picnic shelter is planned for completion in 2025.

In 2026, a meeting will be set with the community to discuss their long-term goals and needs for a facility and grounds prior to planning and completion of repairs and upgrades to the facility.



## **REPORT**

To: Chair and Directors Report Number: CS-BRD-404

From: Community Services Date: May 1, 2025

Subject: Bearhole Mountain Radio Repeater Communication Site – Crown Land Tenure

#### **RECOMMENDATION #1:** [Corporate Weighted]

That the Regional Board authorize the License of Occupation for the Bearhole Mountain Radio Repeater Site, which includes the Notice of Final Review for the purpose of maintaining the current radio repeater site; and further that the Chair of the Regional Board and Chief Administrative Officer be authorized to sign both the License of Occupation and the Notice of Final Review on behalf of the Peace River Regional District.

#### **RECOMMENDATION #2:** [Corporate Unweighted]

That the Regional Board authorize that a tower use agreement be drafted between the Regional District and Conuma Resources, allowing for the continued use of the radio tower located at Bearhole Mountain as per the terms of the PRRD's License of Occupation, for the purpose of completing maintenance of the tower and land remediation if the tower is decommissioned.

#### **BACKGROUND/RATIONALE:**

A License of Occupation (LoO) is a form of Crown Land tenure that grants temporary permission to use or occupy Crown Land for specific purposes, such as a communication site. These agreements are commonly structured to last as long as 30 years.

#### Recommendation #1:

The Bearhole Mountain Radio Repeater provides a transmission point between 911 Dispatch and first responders in the area. The Peace River Regional District owns the repeater equipment and the small equipment building in which the equipment is installed.

The existing Bearhole Mountain Radio Repeater communication site is located on Crown Land without a License of Occupation, which was discovered when Petron Communications LTD. received a notice of trespass at the site. An application for the consideration of receiving a LoO for the site was created, as the critical infrastructure is well established at the location of the existing tower and is currently providing fire dispatch for the local fire department, Tumbler Ridge Fire & Rescue. This site is identified by PlanetWorks as part of the Emergency Radio Communications Master Plan.

Staff Initials: RK Dept. Head Initials: KC CAO: Shawn Dahlen Page 1 of 2

On October 17, 2021, the Regional Board passed the following resolution:

#### MOVED, SECONDED, and CARRIED

That the Regional Board authorize the replacement of radio tower infrastructure at twelve (12) repeater sites throughout the Peace River Regional District, which provides critical emergency radio communications services for the 11 fire departments in the Regional District at a cost of \$2,100,000, with \$300,000 allocated from capital reserve and \$191,736 requisitioned from Function 305-911 Emergency Telephone System, as per the approved 2021 financial plan.

A LoO agreement has been prepared, allowing for the continued use of the communication site for the Radio Repeater for a term of 30 years, with licensing costs of \$1,017(excluding tax) per year. This will allow the PRRD to continue to have their existing infrastructure located at the site that houses the repeater equipment and utilizes Conuma Resources' radio tower.

If a new location needs to be identified, there are significant costs associated with surveying new sites, establishing access to the site, and building the infrastructure, including pilings and potential slabs for a new tower and shack. The estimated cost to develop a new site is \$300,000-\$500,000. This would be on top of the requirement to remediate the existing site that the PRRD Repeater shack is currently located at, which could be over \$100,000, due to the remoteness of the current site.

#### Recommendation #2:

Due to the lack of a LoO for the Radio Repeater communication site, staff have been unable to work towards an agreement with Conuma Resources for tower use. Once the LoO is signed by the Peace River Regional District, staff will work with Conuma Resources to establish an agreement that holds them to the terms of the License of Occupation. Such an agreement will include specified regular maintenance on the tower, and if there are considerations to decommission the tower, that they are responsible for remediation of the land that the tower is sitting on.

#### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

#### STRATEGIC PLAN RELEVANCE:

#### FINANCIAL CONSIDERATION(S):

There is an annual fee of \$1,017 (excluding tax) for each term of the 30-year License of Occupation agreement.

### **COMMUNICATIONS CONSIDERATION(S):**

Once the Province grants a License of Occupation, staff must work with Conuma Resources to develop an agreement for their existing telecommunications infrastructure on the site.

## **OTHER CONSIDERATION(S):**

If the existing site isn't issued a License of Occupation, staff will need to start looking at other options in the area to move the critical repeater infrastructure.



## **REPORT**

To: Chair and Directors Report Number: CS-BRD-402

From: Community Services Date: May 1, 2025

Subject: Function 300 – UBCM Grant Funding Amendment to Financial Plan

#### **RECOMMENDATION #1:** [Corporate Weighted]

That the Regional Board amend the 2025 Financial Plan for Function 300 – Emergency Planning to:

- Increase Grant Revenue \$40,000; and
- Increase General Expenditures Minor Capital \$40,000

for the Union of BC Municipalities – Community Emergency Preparedness Fund – Emergency Support Services Equipment and Training grant stream.

#### **RECOMMENDATION #2:** [Corporate Weighted]

That the Regional Board amend the 2025 Financial Plan for Function 300 – Emergency Planning to:

- Increase grant Revenue \$48,000; and
- Increase General Expenditures Studies, Plans, and Assessments \$48,000

for the Indigenous Engagement Requirements Year 2 funding modification.

#### **BACKGROUND/RATIONALE:**

#### Recommendation #1

On October 17, 2024, the Regional Board passed the following resolution:

#### MOVED, SECONDED, and CARRIED,

That the Regional Board authorize submittal of a grant application of up to \$40,000 through the Union of BC Municipalities (UBCM) Community Emergency Preparedness Fund — Emergency Support Services Equipment and Training to purchase the supplies needed to update six Emergency Support Services (ESS) Level 1 kits, supplies to bolster safety, the purchase of ESS supplies and equipment required to support ESS modernization, and to participate in and host Emergency Support Services training and volunteer recruitment opportunities.

The funding application was approved and will be used to offset the costs of improving Peace River Regional District (PRRD) Emergency Support Services (ESS), such as updating equipment to remain current with today's needs and promoting growth of regional partnerships with the municipal ESS teams through provision of regional training and exercise opportunities and supporting ESS recruitment activities.

Staff Initials: RK Dept. Head Initials: KC CAO: Shawn Dahlen Page 1 of 2

#### Recommendation #2

On March 6, 2025, the Regional Board passed the following resolution:

MOVED, SECONDED, and CARRIED,

That the Regional Board authorize staff to submit an Expression of Interest to the BC Ministry of Emergency Management and Climate Readiness seeking Indigenous Engagement Requirement (IER) Funding Program Year 2 funding; further, that the Chair of the Regional Board and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District

This funding will be utilized to offset additional costs to advance Indigenous Engagement Requirements (IER) including incremental staff time, travel, and activities that promote, encourage, and support relationship building and collaboration in emergency management between local authorities and Indigenous Governing Bodies (IGB).

#### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

#### STRATEGIC PLAN RELEVANCE:

#### **FINANCIAL CONSIDERATION(S):**

The Community Emergency Preparedness Fund – Emergency Support Services Equipment and Training grant stream provides 100% funding towards the purchase of relevant ESS equipment such as laptops, first aid kits, and training.

The IER Year 2 funding will be utilized to offset any costs that the Regional District incurs while engaging with IGB's and will help facilitate agreement development for emergency communications regarding traditional territories.

## **COMMUNICATIONS CONSIDERATION(S):**

None at this time.

## **OTHER CONSIDERATION(S):**

None at this time.



## **REPORT**

To: Chair and Directors Report Number: DS-BRD-482

From: Development Services Date: May 1, 2025

Subject: Subdivision within the ALR, PRRD File No. 25-002 ALR SUB, ALC ID 103953

#### **RECOMMENDATION:** [Corporate Unweighted]

That the Regional Board support Agricultural Land Reserve Subdivision Application No. 25-002 ALR SUB (ALC ID 103953), to subdivide the  $\pm 128.35$  ha parcel identified as PID 012-659-282, into one  $\pm 65.06$  ha parcel (proposed Lot 1) and one  $\pm 63.36$  ha parcel (proposed Lot 2) and authorize the application to proceed to the Agricultural Land Commission.

#### **BACKGROUND/RATIONALE:**

#### **Proposal**

The applicant would like to subdivide the ½ section into two ¼ sections. The proposed lot configuration would keep the existing home with proposed lot 1.

#### Rationale

Support is recommended as the proposed subdivision is consistent with the PRRD NPFA Official Community Plan Bylaw No. 2460, 2021 and with the PRRD Zoning Bylaw No. 1343, 2001.

#### **File Details**

Owner: Keen Industries Ltd.
Area: Electoral Area B
Location: Charlie Lake

Legal: Block A, Section 36, Township 84, Range 21, W6M, Peace River District, Except the

Most Westerly 25 Metres In Parallel Width Thereof

PID: 012-659-282 Civic Address: 13654 Donis Road

Lot Size: 128.35 ha

#### **Site Context**

The property is located approximately 9 km west of Charlie Lake. The surrounding properties are designated and zoned Agriculture.

#### Official Community Plan (OCP)

Pursuant to the *PRRD NPFA Official Community Plan Bylaw No. 2460, 2021*, the property is designated Agriculture (AG). Section 5.1 states the principal use of land will generally be limited to agriculture. Pursuant to Section 4.4, when reviewing subdivision applications, the PRRD will consider the ability of the parcel to be an integral part of an existing farm operation.

Therefore, the proposal is consistent with the Official Community Plan.

Staff Initials: AM Dept. Head: AM CAO: Shawn Dahlen Page 1 of 3

#### **Land Use Zoning**

Pursuant to the *PRRD Zoning Bylaw No. 1343, 2001*, the property is zoned A-2 (Large Agricultural Holdings Zone). Section 33.1 states land within this zone should be used for agriculture and dwelling units. Section 33.2 states the minimum parcel size is 63 ha.

Therefore, the proposal is consistent with the zoning bylaw.

#### **Impact Analysis**

#### Context

Conflicts are not anticipated as the subdivision is consistent with the surrounding agricultural land uses.

#### Population & Traffic

An increase in population and traffic is not anticipated.

#### Sewage & Water

The property is outside of all sewer and water service areas.

#### **Site Features**

#### <u>Land</u>

Proposed Lot 1 is used for grazing and is partially forested. Proposed Lot 2 is mostly farmed for grain production.

#### Structures

Proposed Lot 1 has an existing home site and structures used for calving and agricultural purposes. Agricultural structures are also located on proposed Lot 2.

#### Access

Both parcels can be accessed by Donis Road.

#### Canada Land Inventory Soil Rating

According to the Canada Land Inventory, soils on the property are classified as  $5_{\rm C}$  and  $5^{6}_{\rm T}6^{4}_{\rm TP}$ . Class 5 soils have very severe limitations that restrict their capability in producing perennial forage crops, and improvement practices are feasible. Class 6 soils are only capable of producing perennial forage crops, and improvement practices are not feasible. Subclass C denotes adverse climate, subclass T denotes topography, and subclass P denotes stoniness.

#### **Comments & Considerations**

#### Applicant

The subdivision could potentially benefit a future farmer if it could be sold as a quarter. Subdividing the land increases its value and would allow for better leverage to continue the current farming operation. The proposal therefore supports long-term agriculture, future farmers, and is a possible future succession plan.

#### Fire Protection Area

The property is outside all fire protection areas.

#### Mandatory Building Permit Area

The property is outside the Mandatory Building Permit Area, however Building Permits are still available on a voluntary basis.

#### School District 60 School Site Acquisition Charge Area

The property is within the School District 60 School Site Acquisition Charge Area. However, the charge is not applicable at this time because no new residential lots are proposed.

#### **Comments Received from Municipalities & Provincial Agencies**

#### Ministry of Agriculture and Food

Ministry staff have determined that the subdivision application is not beneficial to agriculture. See attached letter.

#### BC Hydro

No objections.

#### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

#### **STRATEGIC PLAN RELEVANCE:**

#### FINANCIAL CONSIDERATION(S):

None at this time.

## **COMMUNICATIONS CONSIDERATION(S):**

The Regional Board's decision will be communicated to the applicant.

#### OTHER CONSIDERATION(S):

None at this time.

#### Attachments:

- 1. Maps, PRRD File No. 25-002 ALR SUB
- 2. Application, PRRD File No. 25-002 ALR SUB
- 3. Comments Received from Provincial Agencies, PRRD File No. 25-002 ALR SUB

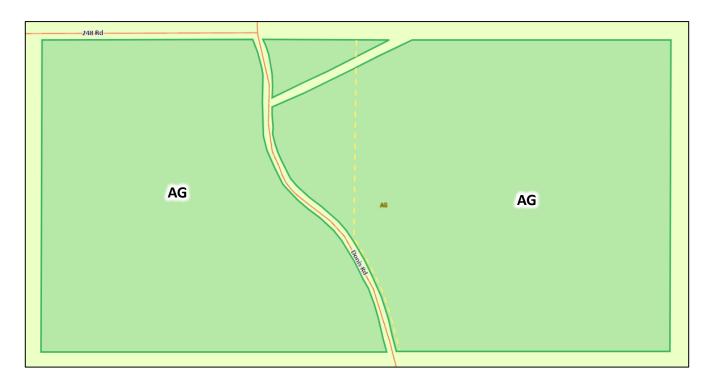
Location: Charlie Lake area



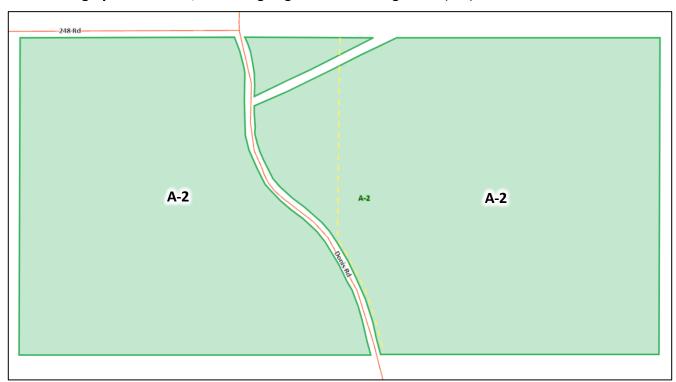
## **Aerial imagery**



#### PRRD NPFA Official Community Plan Bylaw No. 2460, 2021: Agriculture (AG)



#### PRRD Zoning Bylaw No. 1343, 2001: Large Agricultural Holdings Zone (A-2)



#### **Agricultural Land Reserve**: Within



## **CLI Soil Classification**: $5_C$ and $5_{T}^6$





February 20, 2025

File: 0280-30 Ref: 201422

Dear Local Government Planning Staff:

Ministry of Agriculture and Food (the Ministry) staff have noted that there has been a marked increase in Agricultural Land Commission (ALC) subdivision applications over the past few years, resulting in increased referral workload for local government, the Ministry and ALC staff.

An 18 month referral impact review project conducted by the Ministry between March 2023 – October 2024, revealed that the vast majority of ALC subdivision applications referred to the Ministry by local governments were assessed by Ministry staff as "not beneficial to agriculture". However, local government councils and boards opted to send these applications to the ALC for decision in nearly every instance. While local government decisions to forward these applications to the ALC are inconsistent with Ministry staff input, the overwhelming majority of ALC decisions are consistent with Ministry staff's assessment (i.e., applications identified as not beneficial to agriculture are refused).

Given the similar input provided by Ministry staff on most subdivision applications and the limited impact that Ministry referral responses appear to have on local government decisions, the Ministry has adopted a new approach when responding to local government ALC subdivision application referrals. Specifically, when the Ministry receives an ALC subdivision application referral from a local government, Ministry staff will conduct a preliminary assessment of the application. If Ministry staff determine that the application is "not beneficial to agriculture", staff will respond to the referral request by sending a copy of this letter to the relevant local government staff member. If, however, Ministry staff determine that the application is "beneficial to agriculture" or even has a neutral impact to agriculture, staff will conduct a more detailed parcel-specific review of said application which will entail providing a rationale for how and why the application is beneficial/benign to agriculture.

In the absence of a parcel-specific review, local government planning staff and decision makers are encouraged to consider the following when reviewing ALC applications for subdivision on the Agricultural Land Reserve (ALR).

 Subdivision in the ALR frequently results in each parcel having diminished agricultural potential and an increase in land cost per hectare due to increased residential and

- accessory structures. Smaller lots and increased residential structures can also increase conflict between adjacent land uses.
- Ministry data, through Agricultural Land Use Inventories (ALUI), shows that smaller agricultural lots, irrespective of where they are located in the province, are less likely to be farmed.
- A <u>2022 Kwantlen Polytechnic University study</u> exploring the impact of non-farm uses and subdivision on agricultural land found that in regions of British Columbia (B.C.) reviewed, "30 percent of all new parcels created as a result of subdivision ceased to have a farm class status", and "64 percent of all the parcels had their ownerships transferred within three years after non-farm use and subdivision applications were approved. This percentage becomes higher for subdivided parcels" (Summary Results, p.1-2).
- To advance viable long-term agricultural opportunities on the ALR, Ministry staff encourage ALR landowners to pursue alternative land access and tenure options, other than subdivision, (such as the leasing of portions of the property) as part of a coordinated succession plan. For more information on <a href="B.C.'s Land Matching Program">B.C.'s Land Matching Program</a>, please visit the Agrarians Foundation organization website.
- The Ministry also provides resources to producers to support successful farm transition, including support through the <u>B.C. Agri-Business Planning Program</u>, as well as succession planning workshops and webinars to familiarize farmers with the steps and practices required for a successful farm transition.
- Ministry staff are available to discuss viable agricultural opportunities with the landowners considering pursuing farming activities on ALR land. For more information or to contact Ministry staff, please visit the Ministry <u>AgriService BC webpage</u> or email AgriServiceBC@gov.bc.ca.

While the Ministry will not be providing a detailed review and response to this parcel-specific referral, please feel free to reach out to Ministry staff with specific questions or for advice on this referral or land use planning for agriculture in general. complete Sincerely,



#### **Arlene Anderson**

Executive Director Phone: (778) 698-5170

Email: Arlene.Anderson@gov.bc.ca



## **Provincial Agricultural Land Commission - Applicant Submission**

Application ID: 103953

**Application Type:** Subdivide Land in the ALR

Status: Submitted to L/FNG

Name: Keen Industries Ltd

**Local/First Nation Government:** Peace River Regional District

## 1. Parcel(s) Under Application

#### Parcel #1

Parcel Type Fee Simple

**Legal Description**BLOCK A SECTION 36 TOWNSHIP 84 RANGE 21 WEST OF THE 6TH MERIDIAN

PEACE RIVER DISTRICT, EXCEPT THE MOST WESTERLY 25 METRES IN PARALLEL

WIDTH THEREOF

Approx. Map Area 128.42 ha

PID 012-659-282

Purchase Date Jan 31, 2020

Farm Classification Yes

Civic Address 13654 Donis Road

Certificate Of Title TITLE-CA8012002-PID-012-659-282.pdf

Land Owner(s) Organization Phone Email Corporate
Summary

Evan Keen Industries Ltd



Keen Industries

Ltd.pdf

#### 2. Other Owned Parcels

Do any of the land owners added previously own or lease other parcels that might inform this application process?

Yes

**Describe the other parcels** or leases them, and their use.

13626 Donis Road the quarter to the South is owed by Evan Keen personally including their location, who owns which houses the bin yard, equipment, the barn is used for cattle and the land is also farmed.

### 3. Primary Contact

Land Owner **Type** 

**First Name** Evan **Last Name** Keen

Organization (If Applicable) Keen Industries Ltd

**Phone** 

**Email** 

#### 4. Government

Local or First Nation Government: Peace River Regional District

#### 5. Land Use

## Land Use of Parcel(s) under Application

Describe all agriculture that currently takes place on the parcel(s).

Cropped for grain.

Describe all agricultural improvements made to the parcel(s).

Drainage to both quarters, plan to do some new fencing to graze the forested area on the Lot 1.

Page 2 of 4

Describe all other uses that currently take place on the parcel(s).

Lot 1 does have a residence which is currently rented out. The remainder of the land is agriculture.

#### **Land Use of Adjacent Parcels**

	Main Land Use Type	Specific Activity
North	Agricultural / Farm	Hay, Haskap berry farm
East	Agricultural / Farm	Grazing and grain production
South	Agricultural / Farm	Keen Industries home quarter, calving, grain production and bin yard, shop etc.
West	Agricultural / Farm	Grazing

### 6. Proposal

#### **Proposed Lot Areas**

#	Туре	Size
1	Lot	65.06
2	Lot	63.36

What is the purpose of the proposal?

Potentially it could benefit a future farmer if it could be sold as a quarter. Please note the ha size for Lot 1 and Lot 2 are estimated via the PRRD map.

Why do you believe this parcel is suitable for subdivision?

Subdividing the land increases the value of the land. It would allow for better leverage to continue the current farming operation. This lot configuration was chosen to keep the existing home with land on one side of the road and the remainder of the land on the other side of the road. Subdividing down the middle would leave the existing home on the opposite side of the road from it's land.

Does the proposal support agriculture in the short or long term? Please explain.

It supports long-term agriculture and future farmers and a possible future succession plan to children.

Proposal Map / Site Plan

Half Section N of 13626 Donis Road.pdf

Are you applying for subdivision pursuant to the ALC Homesite

No

## **Severance Policy?**

## **7. Optional Documents**

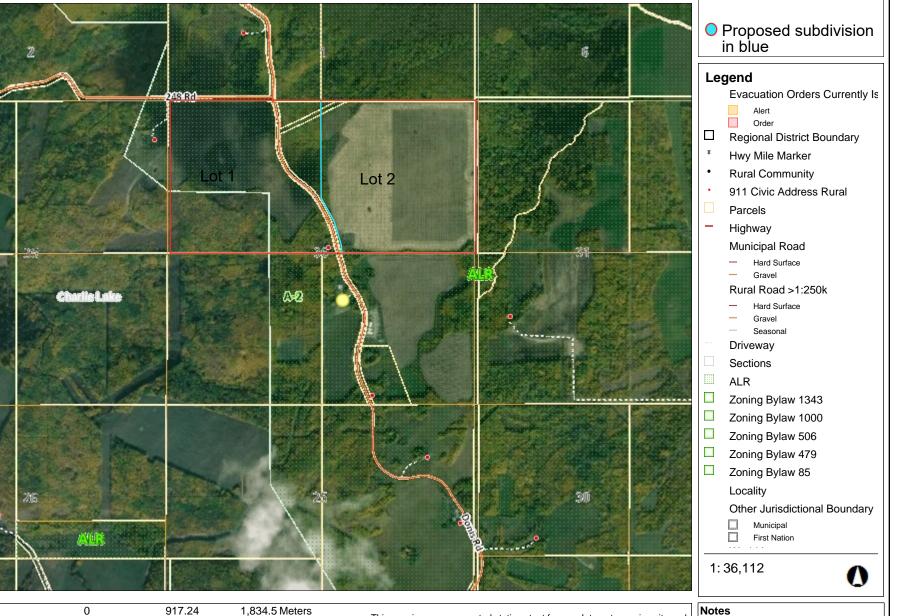
Type Description File Name

No Data



# **Peace River Regional District**

13654 Donis Road PID 012.659.282



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1,834.5

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes



# **REPORT**

To: Chair and Directors Report Number: ENV-BRD-238

From: Environmental Services Date: May 1, 2025

Subject: Chetwynd Landfill Replacement Project – LoO Application and Rescheduling July SWC

# **RECOMMENDATION #1:** [Corporate Weighted]

That the Regional Board approve a two-year Licence of Occupation (LoO) for the 9.03 hectare portion of land, adjacent to the existing Chetwynd Landfill, to allow for landfill site suitability work investigations; further, that staff be authorized to sign the LoO on behalf of the Peace River Regional District.

# **RECOMMENDATION #2:** [Corporate Unweighted]

That the Regional Board reschedule the July 4, 2025 Solid Waste Committee Meeting to July 31, 2025 to align the meeting date with the timelines required for the Regional Solid Waste Management Plan Amendment Consultation Process.

# **BACKGROUND/RATIONALE:**

#### Recommendation #1:

On November 7, 2024 the Regional Board passed the following resolution:

MOVED, SECONDED and CARRIED,

That the Regional Board primarily investigate the land adjacent to the existing landfill (Area B), for the suitability of an expanded landfill location and in the event that the landfill expansion be undesirable, the secondary site (Area A) located 4km north along Don Phillips Way, past the existing landfill be further investigated.

In September of 2024, the Peace River Regional District (PRRD) applied for a temporary two-year Licence of Occupation (LoO) for the 9.03 ha portion of land adjacent to the existing Chetwynd Landfill, previously referenced as Area B.

The temporary LoO is required to allow the PRRD to perform preliminary geotechnical investigations to determine the suitability of the area for a landfill. Along with the LoO, a Licence to Cut is required for the parcel to allow for the removal of trees. Staff has already signed the Licence to Cut to ensure process timelines are maintained, however it will not be in effect until the executed LoO is obtained and submitted to the Province. Figure 1 below shows the planned locations of the 9 boreholes and tree clearing (orange lines) for the site.

Staff Initials: GL Dept. Head Initials: KB CAO: Shawn Dahlen Page 1 of 3

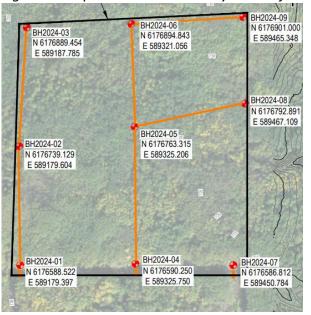


Figure 1: Proposed Area B - Chetwynd Landfill Expansion location

The LoO application went through the provincial processes, and on March 20, 2025 the PRRD received the LoO for signature. Tree clearing and drilling is anticipated to take place in July – August, 2025.

#### Recommendation #2:

On March 20, 2025 the Regional Board passed the following resolution:

#### MOVED, SECONDED and CARRIED,

That the Regional Board approve initiating the process of amending the Peace River Regional District's Regional Solid Waste Management Plan to include a section that allows for future facilities to be contemplated; further, that staff notify the public of its intention to amend the Solid Waste Management Plan and begin consultation on the proposed amendment through the Public and Technical Stakeholder Committee.

On April 11, 2025 the Solid Waste Committee passed the following resolution:

#### MOVED, SECONDED and CARRIED,

That the Solid Waste Committee recommended that the Regional Board approve the Regional Solid Waste Management Plan Amendment – Consultation Plan" dated March 13, 2025, to include the addition of a section for the contemplation of future facilities.

The proposed Regional Solid Waste Management Plan Amendment - Consultation Plan (the plan) was presented to the Public and Technical Stakeholder Committee (PTSC) on March 27, 2025 and to the Solid Waste Committee (SWC) April 11, 2025. The plan will be presented during the May 1, 2025 Regional Board meeting for final approval. A high-level timeline for the amendment process is presented in Table 1 below:

Table 1. Timeline for the Regional Solid Waste Management Plan Amendment Process

March 27, 2025	PTSC Meeting	Amendment Initiation and Recommendation Consultation Plan
April 11, 2025	SWC Meeting	Recommendation Consultation Plan from PTSC
May 1, 2025	Board Meeting	Recommendation Consultation Plan from SWC
May 3, 2025	June 30, 2025	Consultation Period
July 18, 2025	PTSC Meeting	Consultation Summary, Resolution to Approve or Reject Amendment.
July 31, 2025	SWC Meeting	Consultation Summary, and amendment recommendation from PTSC
August 14, 2025	Board Meeting	Consultation Summary, and amendment recommendation from SWC
September 2025		Submission of the Amendment for Ministry Approval

Should the Consultation plan be approved as presented, the SWC meeting currently scheduled for July 4, 2025, will need to be moved to July 31, 2025 to meet the timeline of the proposed amendment process.

### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

## **STRATEGIC PLAN RELEVANCE:**

# FINANCIAL CONSIDERATION(S):

#### Recommendation #1:

The estimated cost for tree clearing and preliminary geotechnical investigation reporting is \$700,000.

#### Recommendation #2:

None at this time.

# **COMMUNICATIONS CONSIDERATION(S):**

#### Recommendation #1:

The parcel overlaps with additional Provincial tenure holders who will be consulted with prior to clearing and drilling activities taking place.

#### Recommendation #2:

The rescheduled meeting will be updated on the PRRD's website and social media channels. The calendar invitation will also be updated for Committee members.

# **OTHER CONSIDERATION(S):**

None at this time.



# **REPORT**

To: Chair and Directors Report Number: ADM-BRD-590

From: Corporate Administration Date: May 1, 2025

**Subject: 2025 UBCM Minister Meetings** 

# **RECOMMENDATION #1:** [Corporate Unweighted]

That the Regional Board identify three meetings, and a maximum of three topics for each meeting, to be requested with Provincial Ministers during the 2025 Union of BC Municipalities Convention and place the meetings in priority sequence:

# **RECOMMENDATION #2:** [Corporate Unweighted]

That the Regional Board invite both Larry Neufeld, Peace River South and Jordan Kealy, Peace River North, Members of the Legislative Assembly to all 2025 UBCM Minister Meetings upon confirmation/approval of Meeting requests.

# **BACKGROUND/RATIONALE:**

Since 2019, the Regional Board has annually discussed the efficacy of Minister Meetings held during the Union of BC Municipalities (UBCM) convention. Starting in 2019, there has been recommendations to self-impose a limit of three requests for audiences with Provincial Ministers, staff, or other agencies, at the Union of BC Municipalities Convention (UBCM). In both 2022 and 2023, when presented with a report suggesting a self-imposed three meeting limit, the Board resolved a three meeting limit and then at the next meeting, reconsidered their decision and increased the number of meetings requested above the previously agreed upon three meeting limit; in 2022 to four meetings, in 2023 six meetings and in 2024, to six meetings.

UBCM Ministry Meetings will be held from September 22-26, 2025 in Victoria. The information regarding meeting requests, including a deadline for meeting request submissions, has not yet been released by the Province. It is suggested that the Regional Board identify three Ministries they wish to meet with and prioritize the importance of the three meetings for 2025.

In the past, each Minister meeting request has been limited to three topics. Each topic submitted must include a one-sentence summation of what the Regional Board would like from the meeting, with a brief back grounder (maximum 700 characters) about the topic. It is required that the background information be submitted with the meeting request, which provides a complete picture of the topics and requests.

### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

Staff Initials: BG Dept. Head Initials: CAO: Shawn Dahlen Page 1 of 2

# **STRATEGIC PLAN RELEVANCE:**

☑ Not Applicable to Strategic Plan

# FINANCIAL CONSIDERATION(S):

None at this time.

# **COMMUNICATIONS CONSIDERATION(S):**

None at this time.

# **OTHER CONSIDERATION(S):**

None at this time.



# **REPORT**

To: Chair and Directors Report Number: ENV-BRD-237

From: Environmental Services Date: May 1, 2025

Subject: RFP 08,09-2025 Rural Refuse Collection and Transfer Services Contract

# **RECOMMENDATION #1:** [Corporate Weighted]

That the Regional Board award Request for Proposal 08-2025 "South Peace Rural Collection and Transfer Services Contract" to Green for Life Inc (GFL) for a three-year contract, from July 1, 2025, to July 1, 2028 at a cost of \$1,020,921 (excluding taxes); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

# **RECOMMENDATION #2:** [Corporate Weighted]

That the Regional Board award Request for Proposal 09-2025 "North Peace Rural Collection and Transfer Services Contract" to Green for Life (GFL) for a three-year contract, from July 1, 2025, to July 1, 2028 at a cost of \$616,207 (excluding taxes); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

# **BACKGROUND/RATIONALE:**

The Peace River Regional District (PRRD) operates one attended and eleven unattended transfer stations that utilize PL-6 bins for the collection of household bagged waste throughout the North and South Peace areas. Servicing these sites is done through contract on a fixed weekly schedule to collect waste, remove windblown litter and clear snow from around the bins as needed. Through these contracts, the contractor is also responsible for removing any littered bulky waste within 72 hours of its discovery. In the event the contractor finds that a bin is damaged or unusable, the contractor places an "Out of Service" sign on it and notifies PRRD staff. The PL-6 bins are owned and maintained by the PRRD. When a bin is reported as out of service, the bin is then either replaced or repaired on-site by Field Services staff. The service contracts have been split into two areas as described below:

### **South Peace**

The South Peace Rural Refuse Collection and Transfer Station Service Contract provides waste hauling services to eight unmanned transfer stations in the South Peace area listed below:

Lebell (7 bins)
 Fellers Heights (6 bins)
 Progress (8 bins)
 Hasler Flats (4 bins)
 Sukunka (1 bin)

The current contract was awarded to Green for Life Environmental (GFL) in 2022 and ends on June 30, 2025. Staff issued a Request for Proposals (RFP) to secure best prices for service for the next three years. Only one proposal was received, and the results of the evaluation are provided in Table 1 below:

Staff Initials: CB/GL Dept. Head Initials: KB CAO: Shawn Dahlen Page 1 of 4

Table 1: Scoring Matrix RFQ 08-2025 South Peace Rural Collection and Transfer Service Contract

	GFL Envirnmental Inc		
Mandatory Requirements			
Submission Form (Appendix B)	<b>&gt;</b>		
Pricing (Appendix C)	<b>&gt;</b>		
Scoring Matrix Results			
Experience, Qualifications and Methodology - 50 %	35.42		
Pricing - 50%	50.00		
Total Score	85.42		

The proposal was evaluated on qualifications, methodology, and pricing, and the submission met all mandatory requirements as outlined in the RFP.

### **North Peace**

The North Peace Rural Refuse Collection and Transfer Station Service Contract secures a contractor to provide waste hauling services to three unattended transfer stations and one attended transfer station as listed below:

Mile 62.5 Attended TS (3 bins)
 Milligan Creek HWY (3 bins)

Upper Cache (3 bins) - Osborn (2 bins)

The current contract was awarded to Green for Life Environmental (GFL) in 2022 and ends on June 30, 2025. Staff issued a Request for Proposals (RFP) to secure best prices for service for the next three years. Only 1 proposal was received, and the results of the evaluation are provided in Table 2 below:

Table 2: Scoring Matrix RFQ 09-2025 North Peace Rural Collection and Transfer Service Contract

	GFL Envirnmental Inc			
Mandatory Requirements				
Submission Form (Appendix B)	<b>√</b>			
Pricing (Appendix C)	✓			
Scoring Matrix Results				
Experience, Qualifications and Methodology - 50 %	34.59			
Pricing - 50%	50.00			
Total Score	84.59			

The proposal was evaluated on qualifications, methodology, and pricing, and the submission met all mandatory requirements as outlined in the RFP.

### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

### STRATEGIC PLAN RELEVANCE:

# **FINANCIAL CONSIDERATION(S):**

Costs associated with either contract have been included in the approved 2025 Function 500 - Regional Solid Waste budget. A summary of each new contract compared to the previous three-year contract is provided below.

#### **South Peace**

Table 3 below compares the new contract rates to the previous ones:

Table 3: Comparison of previous contract to proposed contract

	Previous Contract		Proposed Contract			
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
Scheduled Tips	\$279,448	\$279,448	\$287,812	\$262,704	\$262,704	\$269,360
Hourly Cleanup Rate	\$175/hr	\$180/hr	\$185/hr	\$185/hr	\$185/hr	\$190/hr
Total Schedule Tip Costs			\$794,768			
Estimated Cleanup Costs					\$56,000	
20% Contingency					\$170,153	
TOTAL CONTRACT AWARD					\$1,020,921	

When compared to the previous contract, the cost for scheduled tips is down 6% overall, while the hourly rate for cleanup remains the same in years one and two and increases by 3% in year three.

The anticipated contract cost through the three-year term is \$850,768.

#### **North Peace**

Table 4 below compares the new contract rates to the previous ones:

Table 4: Comparison of previous contract to proposed contract

	Previous Contract			Proposed Contract		
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
Scheduled Tips	\$125,255	\$125,255	\$128,720	\$165,930	\$165,930	\$167,646
Hourly Cleanup Rate	\$175/hr	\$180/hr	\$185/hr	\$185/hr	\$185/hr	\$190/hr
Total Schedule Tip Costs					\$499,506	
Estimated Cleanup Costs					\$14,000	
20% Contingency					\$102,701	
TOTAL CONTRACT AWARD					\$616,207	

When compared to the previous contract, the cost for scheduled tips has increased by 24% overall, while the hourly rate for cleanup remains the same in years one and two and increase by 3% in year three.

The anticipated contract cost through the three-year term is \$513,506.

In either contract, the 20% contingency will only be used for additional litter cleanup or additional servicing of sites through times of high volume.

# COMMUNICATIONS CONSIDERATION(S):

None at this time.

# OTHER CONSIDERATION(S):

None at this time.



# **REPORT**

To: Chair and Directors Report Number: CS-BRD-389

From: Community Services Date: May 1, 2025

**Subject: Adeline Kelly Engineering Assessment Recommendations** 

# **RECOMMENDATION:** [Corporate Unweighted]

That the Regional Board authorize that the Adeline Kelly building located at 15177 Rose Prairie Road remain a Medium Hazard Industrial Building (F-2) and that no further efforts be undertaken to upgrade the building to a Public Assembly (A-2) based on the structural review completed in January 2025 by McElhanney Ltd; further, that investigation be undertaken to confirm the safety of the facility as a Medium Hazard Industrial Building (F-2).

# **BACKGROUND/RATIONALE:**

The North Peace Regional Park (the Park), otherwise known as the North Peace Fall Fairgrounds, is owned by the Peace River Regional District and operated through a Use and Occupancy Agreement with the North Peace Fall Fair Society (the Society). Over a number of years, the Society has added several buildings and other structures to accommodate the Fall Fair event and to commemorate the agricultural history of the North Peace, including the Adeline Kelly Building.

The Adeline Kelly Building was constructed in 2014. A building permit was issued for a Medium Hazard Industrial Building (F-2), and not a Public Assembly Building (A-2), which is the required BC Building Code standard for public gathering and event spaces. In 2021, the Society submitted a building permit application for a proposed addition to the building with plans showing a kitchen, washrooms and seating area. The PRRD Building Inspector recognized the need for the Society to involve an architect to review and certify all designs and drawings in accordance with the proposed usage and size. It was determined that the building would need to be retrofitted to meet Public Assembly (A-2) standards to be used as an event space.

During the building permit review in 2022 it was also determined that the building was never completed to BC Building Code standards as a Medium Hazard Industrial Building (F-2) when it was constructed and required necessary upgrades to the roof and wall assemblies. In 2023, upgrades to the roof and wall assemblies were completed, and the Engineer provided a certified letter and Completion Sign Off, stating the building had been upgraded to the Medium Hazard Industrial Building (F-2) standard and safe for the intended use. Based on the McElhanney report provided to the Board on February 20, 2025, the building may not satisfy the F-2 standard designs (incorrect design loads for climatic wind and snow, and seismic load, overloaded foundation) and may require additional upgrades, even though it has been signed off as an F-2 (Medium Hazard Industrial) by a qualified professional.

Staff Initials: BC/JB Dept. Head Initials: KC CAO: Shawn Dahlen Page 1 of 8

If the recommendation is approved as presented, the Engineer who designed the repairs and provided their letter of assurance that the repairs met code in 2023 will be contacted and additional information will be requested leading to a third-party review.

In an effort for the Regional Board and Society to come to a determination on whether the building could be upgraded in compliance with *BC Building Code* for the A-2 Public Occupancy, a great number of reports, staff time, Society effort, and resources were dedicated to options. Further detail on the work completed can be found under the 'Other Considerations' section of this report.

On January 11, 2024, the Regional Board approved a supplemental request, as part of the Function 200 – Regional Parks annual budget, to complete the additional engineering assessment required to determine if the Adeline Kelly Building could be upgraded to a public occupancy standard and the costs to do so. This work was completed in January 2025 and was presented to the Committee of the Whole by the Project Engineer on February 20, 2025.

The purpose of the Project Engineer's report was to highlight the key findings from the engineering assessment of the facility, as well as to provide the Board with a professional recommendation that served to protect investments and minimize risks and liability.

# Feasibility of Upgrading the Adeline Kelly Building to A-2 Public Occupancy Standard

The facility assessment included:

- A review of all documentation provided;
- Detailed current climatic load review including comparison to previous and current *BC Building Code* (includes snow, wind, and seismic loading);
- Review of roof trusses;
- Review of wall posts;
- Review of opening beams (headers or lintels);
- Review of foundations under typical wall posts and beam supports; and
- Review of foundation geotechnical properties.

## Findings from the review:

- The original building should have been constructed to the 2012 *BC Building Code* but it was not. Deficiencies included the following:
  - The original building plans were not sufficient and incomplete and did not adhere to proper BC Building Code (references made to American Concrete Institute and incorrect references to code requirements);
  - Based on the original building design calculations, the existing building is insufficient for snow and wind loads; the original structural drawings had an incorrect climatic design load and have insufficient strapping and sheathing;
  - Foundations were determined to be generally insufficient (some overloaded by up to 354%) and well above the frost depth typical for the Peace Region; as such the differential movement (heaving or settling) would soon impact any interior finishes or upgrades; lack of treatment on the posts and the nature of the soil will lead to rot in the timber posts; and
  - All structural elements of the building need remedial work.

- To meet the current *BC Building Code*, aside from the structural and foundational elements, the following will need to be added:
  - Washrooms to serve 300 persons;
  - Ventilation;
  - Fire Alarm, Fire Fighting Access and a water supply;
  - Heating and Insulation;
  - Spatial separations;
  - Fire rated wall assemblies;
  - Safe exits; and
  - Accessibility.

## **Review Conclusions:**

- The way the building was constructed will lead to a reduced service life so even if the upgrades were completed, the building itself will have a reduced lifespan and require replacement sooner than a new facility
- Generally, the structure is in relatively good condition, but going from an F-2 to A-2 occupancy will require significant upgrades to the building completed to the new *BC Building Code*, which was updated again on March 10, 2025.

# Costs of Upgrading the Adeline Kelly Building to A-2 Public Occupancy Standard

High-level cost estimates to upgrade the existing structure (with reduced service life) to an A-2 occupancy class as well as the costs of constructing a new building (with typical building service life) were provided, as below:

	Low Estimate	High Estimate
Upgrade existing building to meet current BC Building Code,	\$535,000	\$778,000
including washrooms but no kitchen		
Upgrade existing building to meet current BC Building Code,	\$760,000	\$1.08 million
including washrooms and a 1,400 square foot kitchen addition		
Construction of a new 5,656 square foot facility including	\$1.85 million	\$2.38 million
washrooms, insulation, and a kitchen		

Cost estimates were also reviewed by a third-party construction firm and deemed appropriate. Cost estimates do not include standard contingencies, engineering, or other professional fees.

# **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

# **STRATEGIC PLAN RELEVANCE:**

- □ Asset and Infrastructure Management
  - ☐ Undertake Condition Assessments for all PRRD Owned Assets
  - ☑ Determine Service Expectations for all Assets

# FINANCIAL CONSIDERATION(S):

None at this time.

# **COMMUNICATIONS CONSIDERATION(S):**

None at this time.

# **OTHER CONSIDERATION(S):**

The following is a summary of the work completed on the Adeline Kelly Building from the preconstruction and planning phase to current.

## **Original Building Installation:**

Prior to 2014, the Society determined the need for a new display/exhibition building on the grounds to replace two other buildings that had reached the end of their useful life. In 2014, the Society received a design from Goodon Industries, submitted and received a building permit, and contracted the construction of what is now the Adeline Kelly Building. All technical elements of construction of the building was completed by Goodon Industries, with the Society assisting with the preparation for the concrete floor, and non-structural elements such as interior sheeting and exterior cladding.

When the Regional District issued the building permit, the facility was approved as a medium hazard industrial building (F-2). It was not specified in the building permit application that the building would be used as a public occupancy type building (A-2). Based on the industrial building plans provided, the Building Inspector approved a permit for an industrial building. No final inspection was completed. After construction the building was used to host exhibits for the Fall Fair event and for other public events such as weddings and family reunions.

### **Building Renovation Request:**

In 2021, the Society applied to the Rural Budgets Administration Committee for grant funding to construct an addition to the Adeline Kelly Building to accommodate a new kitchen (and other improvements to the grounds). Funding was approved pending the Society receiving a building permit for the addition and Board authorization for the work (per the Use and Occupancy Agreement).

On April 22, 2021, the Rural Budgets Administration Committee passed the following resolution:

### MOVED, SECONDED and CARRIED,

That the Rural Budgets Administration Committee authorize a grant in the amount of \$31,435, payable from Electoral Area B Community Works Gas Tax – Sport Infrastructure, to be issued to North Peace Fall Fair Society for the expansion of the Adeline Kelly building and improvements to road ways at the grounds; and further, that no funding be payable until building permits have been issued and permission to proceed has been authorized by the Regional District.

On June 10, 2021, the Society submitted a set of building plans to the Regional District for the addition of the kitchen for review. The Society was notified by the Building Inspector that an Architectural review and approval would be required to obtain a permit.

On June 24, 2021, the Regional Board passed the following resolution:

#### MOVED, SECONDED and CARRIED,

That the Regional Board approve a 1,400 square foot addition to house a kitchen in the Adeline Kelly Hall at the North Peace Fall Fair Grounds subject to the North Peace Fall Fair Society obtaining a building permit.

On December 2, 2021, the Society applied for a building permit for the addition including a kitchen. The plan showed non-compliance with the *BC Building Code*, and the Building Inspector was unable to issue a permit until the design was rectified and re-submitted. The Society and building supplier were made aware of the concerns.

### F-2 or A-2 Occupancy Review:

In an effort for the Regional Board and Society to come to a favourable decision to be able to upgrade the facility and comply with *BC Building Code* for the A-2 Public Occupancy, a great number of reports, staff time, Society effort, and resources were dedicated to this project.

Each time the project was presented to the Board, significant discussion occurred on how to proceed, including options for staff to present a business case, feasibility studies for the building, and developing the cost of construction for a new public assembly building on the site to replace the building. Decisions were deferred due to cost considerations.

On the March 31, 2022 Regional Board Meeting, the Regional Board passed the following resolutions:

#### MOVED, SECONDED and CARRIED,

That the Regional Board defer the report titled "North Peace Fall Fair – Adeline Kelly Building Issues and Options, DS-BRD-214" to the June 9, 2022 Regional Board meeting to enable the North Peace Fall Fair (NPFF) Society to undertake all possible engineered studies to determine what changes, if any, can be made to the Adeline Kelly Building to bring it into compliance with the BC Building Code for use as a public occupancy/assembly building; further that the NPFF Society acknowledges and agrees that, until such time, no public assembly will take place within the building.

### And

### MOVED, SECONDED and CARRIED,

That the Regional Board authorize staff to work with the North Peace Fall Fair Society to undertake a full investigation to determine what changes, if any, can be made to the Adeline Kelly Building to bring it into compliance with the BC Building Code to ensure a safe environment for public assembly.

The Society worked to review the drawings and construction with the original engineer on the project, who determined that the facility was never signed off by the Building Inspector, nor was it ever completed to the F-2 Standard. The Building Inspector stated that the construction of the building was not completed to the standards specified in the original engineering drawings submitted with the Building Permit that showed it was intended to be constructed and used as an F-2 (storage) building and not for public occupancy.

On June 9, 2022, the Society was present as a <u>delegation</u> and requested that the Adeline Kelly building be upgraded to a public assembly standard, and requested a comprehensive review of ownership, building maintenance, code requirements, and funding. A resolution was passed that authorized staff to further investigate what may be required to upgrade the Adeline Kelly Building to an A-2 public assembly building. Additionally, staff were directed by the Board to bring forward a report detailing the cost of providing tent rentals as an alternative to the Adeline Kelly Building to assist the Society to host the Fall Fair event. This provision of tent rentals as a temporary solution is currently ongoing with each year's Fall Fair until a more permanent solution is found.

On June 9, 2022, the Regional Board passed the following resolutions:

## MOVED, SECONDED and CARRIED,

That the Regional Board authorize staff to request Goodon Industries, engineer, while on site, to investigate further with an engineering firm, the potential to re-engineer the existing Adeline Kelly building at the North Peace Fall Fairgrounds to make it meet the BC Building Code requirements as a Public Assembly building, and determine the costs involved in that; and further, that until such time as this is determined and the necessary work completed, the existing building is not to be used for anything other than storage; and finally, that the cost for the additional investigation be considered by the Regional Board at its August 11, 2022 Regular Meeting.

#### And

## MOVED, SECONDED and CARRIED,

That the Regional Board authorize a feasibility study and business case be done to assess the feasibility (i.e.: demand and community need) and cost of construction of a new public assembly building on the North Peace Fall Fairgrounds that meets all BC Building Code requirements according to its intended usage; further, that upon identification of a suitable facility, that cost estimates be obtained for the construction of the identified facility.

## And

# MOVED, SECONDED and CARRIED,

That the Regional Board be provided with a report on the cost and potential implications to the Regional Board for rental of tents or other alternatives to replace the Adeline Kelly Building to assist the North Peace Fall Fair Society to host the 2022 North Peace Fall Fair.

Following direction from the June 9, 2022 Board Meeting to investigate requirements to upgrade the Adeline Kelly Building to an A-2 public assembly building, staff presented an engineering report to the Regional Board on September 8, 2022. This report provided the Board with considerations for the requirements to upgrade to an F-2 building and an A-2 Building.

All engineering and building compliance reviews identified that for the building to be classified as an A-2 public assembly building, it required washrooms attached to the facility. With this information, the Society then explored options to apply for a variance or exemption. Board discussion ensued regarding options and whether waiving sections of the *BC Building Code* (Code) would be possible. Staff advised that it was not possible to waive sections of the Code and that washroom access is a requirement. It was at this point that the Board deliberated whether the building should be upgraded to an F-2

(Medium Hazard Industrial) standard so it could be used for storage, with the intent of further investigating whether an upgrade to an A-2 building would be a viable option.

On September 8, 2022, the Regional Board passed the following resolutions:

#### MOVED, SECONDED and CARRIED,

That the Regional Board authorize the necessary upgrades to be undertaken and deficiencies identified as required to make the Adeline Kelly building compliant with the BC Building Code as an F-2 (Medium Hazard Industrial) building in accordance with the original building permit, be addressed, as detailed in the engineering structural analysis completed by Richards Consulting and Associates Ltd. In their letter dated August 30, 2022.

#### And

## MOVED, SECONDED and CARRIED,

That the Regional Board authorize staff to prepare a report on funding options to make the Adeline Kelly Building at the North Peace Fall Fair Grounds compliant with the BC Building Code as an F-2 (Medium Hazard Industrial) building, for consideration at the October 13, 2022 Board Meeting.

#### And

### MOVED, SECONDED and CARRIED,

That the Regional Board authorize staff to prepare a report on the acceptable options to upgrade the Adeline Kelly building at the North Peace Fall Fairgrounds from an F-2 (Medium Hazard Industrial) building standard to an A-2 (Public Assembly) building standard.

At the October 27, 2022 Regional Board Meeting, a report was presented that detailed staff investigations and communication with the Architectural Institute of British Columbia (AIBC). This report outlined AIBC considerations for the possibility of upgrading the Adeline Kelly Building to an A-2 standard and using the existing washroom building rather than adding washrooms to the Adeline Kelly Building.

AIBC indicated that the current distance of 75 meters (246 feet) between the Adeline Kelly Building and the existing washroom building is too distant and not appropriately accessible (hard-packed, stable, continuous even surface that is well-lit and can be accessed equally by able-bodied and non-able-bodied persons) for it to be a reasonable consideration. As such, AIBC's opinion aligns with staff recommendations that there is no possible way to satisfy the needs and *BC Building Code* requirements for an A-2 building if washrooms are not added to the Adeline Kelly Building. Ultimately, staff recommended several options, and the following resolution was passed:

### MOVED, SECONDED and CARRIED,

That the Regional Board defer consideration of any further upgrades beyond the direction to complete the Adeline Kelly building as an F-2 building (medium hazard industrial), provided at the September 8, 2022 meeting, until the Board has the opportunity to receive and discuss information provided by Director Goodings at today's meeting including new options identified by the Society regarding the future of the grounds.

In June 2023, the necessary remedial actions were completed for the Adeline Kelly Building to be used as an F-2 building, safe for use of farm and equipment storage, but not public occupancy. A letter stating that the building was safe for the intended use was provided by the Engineer who designed and oversaw the required remediation.

#### **Final Structural Review:**

As part of the 2023 budget, the Regional Board approved \$100,000 from Function 200 – Regional Parks to undertake a feasibility study for the NPRP. The feasibility study was awarded through a public procurement process to Expedition Management Consulting. This study was to include the following:

- A region-wide public and stakeholder engagement to determine suitability of current use, satisfaction, and ideas for future development;
- A high-level region-wide needs assessment to determine gaps in recreational inventory and suitability of the NPRP to meet those needs;
- A business case, including:
  - o Evaluation of existing operating model, and identification of other feasible operating models;
  - Examination of existing facilities and infrastructure use and recommendations for future development;
  - Investigation of current funding structure for operations, maintenance, and capital construction and identification or recommendations for alternate funding options;
- An architectural assessment, conceptual design, and Class 'D' cost estimate to upgrade the Adeline Kelly Hall to a public occupancy building; and
- A final report and presentation to the Board that addresses all deliverables.

Due to the scope of the work for the Adeline Kelly building, the work to complete the architectural assessment, conceptual design and Class D estimate was removed from the Master Plan study and instead was contracted to a separate third-party Engineering firm.

The review was completed in January 2025 and resulted in the presentation to the Committee of the Whole on February 20, 2025 and the recommendation to not complete any additional work on this building.

### External Links:

- 2021 Area B Recreational and Cultural Grants-in-Aid –Allocations for Ratification See Item 9.6 on the Rural Budgets Administration Committee Agenda dated April 22, 2021
- North Peace Fall Fair Adeline Kelly Hall Kitchen Addition See Item 10.9 on the Regional Board Agenda dated June 24, 2021
- 3. North Peace Fall Fair Adeline Kelly Building Issues and Options See Item 9.11 on the Regional Board Agenda dated March 31, 2022, and the Meeting Minutes
- 4. North Peace Fall Fair Adeline Kelly Building Issues and Options See Item 9.4 on the Regional Board Agenda dated June 9, 2022, and the Meeting Minutes.
- 5. <u>North Peace Fall Fair Adeline Kelly Building Engineer Study</u> See Item 8.9 on the Regional Board Agenda dated September 8, 2022, and the <u>Meeting Minutes</u>.
- 6. <u>North Peace Fall Fair Adeline Kelly Building A-2 Upgrade Options</u> See Item 8.8 on the Regional Board Agenda dated October 27, 2022, and the Meeting Minutes.
- 7. McElhanney Re: North Peace Regional Park, Adeline Kelly Building See Item 4.1 on the Committee of the Whole Agenda dated February 20, 2025



# **REPORT**

To: Chair and Directors Report Number: FN-BRD-335

From: Finance Administration Date: May 1, 2025

**Subject: Asset Management 2025 Grant Application** 

# **RECOMMENDATION:** [Corporate Unweighted]

That the Regional Board approve an application to the Union of BC Municipalities (UBCM) for grant funding in the amount of \$25,000 through their Asset Management Planning Program to assist in funding the PRRD Asset Management Software Solution for deployment training of internal and external users, staff time and project management and launching the public portal platform on PRRD website.

# **BACKGROUND/RATIONALE:**

On December 8, 2023, the Regional Board passed the following resolution:

MOVED, SECONDED and CARRIED,

That the Regional Board award RFP 34-2023 'PRRD Software Solution' to Esri Canada Limited for the provision and implementation of a corporate software solution, at a cost of \$176,000 (excluding taxes) for the 2024 implementation including licensing fees, with a total contract value of up to \$600,000 over the 5-year term, including contingency and operational licensing costs; and further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

Click <u>here</u> to view the report presenting information regarding the software solution to the Regional Board from the December 8, 2023 Regional Board meeting.

On May 2, 2024, the Regional Board passed the following resolution:

MOVED, SECONDED and CARRIED,

That the Regional Board approve an application to the Union of BC Municipalities (UBCM) for grant funding in the amount of \$25,000 through their Asset Management Planning Program to assist in funding the PRRD Software Solution for project management including, planning, analysis, design, development and deployment using external and internal sources.

Click <u>here</u> to view the report presenting information regarding the software solution to the Regional Board at the May 2, 2024 Regional Board meeting.

The software solution transitioned from its initial configuration phase by Esri Canada to the PRRD in December 2024. Following this handover, PRRD took the lead in refining the system and implementing a comprehensive Organizational Rollout Implementation Plan. This plan includes mentoring and training staff across the organization and external users to effectively use the software for managing

Staff Initials: IS Dept. Head Initials: RS CAO: Shawn Dahlen Page 1 of 2

PRRD assets. The software handles all service requests, generates work orders and conducts inspections requests.

The Public Portal application is anticipated to launch in fall of 2025. This grant will help fund internal staffing costs to support and refine the software throughout 2025, ensuring it continues to meet operational needs and enabling the launch of the public portal. This portal will provide residents with direct access to certain asset management features, enhancing transparency and service delivery.

The deadline for the UBCM 2025 annual grant intake is May 23, 2025.

#### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

### STRATEGIC PLAN RELEVANCE:

- - ☐ Implement Asset Management Software Program

# **FINANCIAL CONSIDERATION(S):**

The proposed funding for the Software Solution was originally budgeted from 2023 requisition. An application for UBCM 2024 annual Asset Management Grant has been approved for \$25,000 to help fund configuration, data collection and GIS asset review phase of the project from May 2024 to December 2024. Thus far, the project has been funded by COVID-19 reserve funds.

# **COMMUNICATIONS CONSIDERATION(S):**

None at this time.

# **OTHER CONSIDERATION(S):**

None at this time.



# **REPORT**

To: Chair and Directors Report Number: FN-BRD-337

From: Financial Administration Date: May 1, 2025

**Subject: 2024 Peace River Regional District Financial Statements** 

# **RECOMMENDATION #1:** [Corporate Unweighted]

That the Regional Board accept the Draft 2024 Peace River Regional District Financial Statements effective May 1, 2025.

# **RECOMMENDATION #2:** [Corporate Unweighted]

That the Regional Board approve the Draft 2024 2024 Financial Statements, as presented, as the final Financial Statements for the year ended December 31, 2024, effective May 1, 2025; further, that the Chair and Chief Financial Officer be authorized to sign the 2024 Peace River Regional District Financial Statements.

# **BACKGROUND/RATIONALE:**

In accordance with Section 376 of the *Local Government Act* and Section 167 of the *Community Charter*, the Audited Financial Statements must be presented for Board approval prior to May 15. The format and presentation of these Financial Statements is in accordance with Generally Accepted Accounting Principles (GAAP) for local government as recommended by the Public Sector Accounting Board (PSAB) standards of the Chartered Professional Accountants of Canada, which have been applied on a basis that is consistent with the preceding year.

Once the draft statements are approved and adopted by the Regional Board, this date becomes the date of the Independent Auditor's Report in the Final Peace River Regional District (PRRD) Financial Statements for the year ended December 31, 2024. The Financial Statements for the PRRD combine the General, Water, Sewer, Capital, and Reserve Funds and eliminate internal transactions. The Financial Statements are prepared using the accounting standards and reporting model prescribed by PSAB which requires eliminating Transfers to/from Reserves, and allocations between functions. The use of assets is recorded through amortization expense, and capital expenditures are capitalized, not expensed in the year.

The Financial Statements consist of the following:

- Statement of Financial Position
- Statement of Operations and Accumulated Surplus
- Statement of Remeasurement Gains and Losses
- Statement of Changes in Net Financial Assets
- Statement of Cash Flows
- Notes to the Financial Statements

Staff Initials: KB Dept. Head Initials: RS CAO: Shawn Dahlen Page 1 of 4

### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

### STRATEGIC PLAN RELEVANCE:

# **FINANCIAL CONSIDERATION(S):**

#### STATEMENT OF FINANCIAL POSITION

The Statement of Financial Position (also known as the Balance Sheet) summarizes the PRRD's financial position as at December 31, 2024 on terms of the assets held and debt owed. Assets and liabilities are separated into financial and non-financial. Net financial assets, the difference between our financial assets and liabilities, has increased from \$49.09 million in 2023 to \$59.87 million in 2024. This increase is a result of an increase in the PRRD's Investments. The PRRD is in a net asset position which means that there are sufficient financial assets to settle existing liabilities.

Non-financial assets will be used to provide future services to the public. These assets are not normally used to settle liabilities with external parties. The most significant group of assets within this category are tangible capital assets (TCA's), at a balance of \$83.66 million (2023 - \$76.16 million). As services are delivered, the estimated portion of the assets used (amortization) is recorded as an expense in the Statement of Operations and Accumulated Surplus.

As the PRRD's total assets exceed total liabilities, the PRRD is in an accumulated surplus position of \$143.817 million at year end (2023 - \$125.532 million). The PRRD has positive resources that, subject to the direction of the Board, could be used to provide future services.

### STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS

The Statement of Operations and Accumulated Surplus summarizes the change in overall financial position during the year. The PRRD has an annual surplus (excess of revenue over expenses) in 2024 of \$18,284,921 (2023 - \$959,614). The increase in annual surplus this year is due to \$19.43 million in Accretion Expenses recognized in 2023 for the initial implementation of PS 3280 Asset Retirement Obligations (ARO's). In 2024, annual Accretion Expenses decreased to \$1.72 million. When added to the accumulated surplus from the beginning of the year, the end of year accumulated surplus is \$143,816,522, which balances to the accumulated surplus balance in the Statement of Financial Position.

A Budget for the 2024 fiscal year is provided for reference. Although the Board has approved a balanced budget, PSAB requires local governments to report the budget differently in the year-end financial statements. The budget figures included in the financial statements do not include transfers to/from reserves and surplus, debt financing, internal charges, and capital expenditures. Note 21 to the Financial Statements reconciles these two ways of reporting and shows the balanced budget approved by the Board.

#### STATEMENT OF REMEASUREMENT GAINS AND LOSSES

The Statement of Remeasurement Gains and Losses was new for 2023 as required under the new Accounting Standard PS 1201 Financial Statement Presentation. The Statement of Remeasurement Gains and Losses reports changes in the values of financial assets and financial liabilities arising from their remeasurement to current fair value. The unrealized gain or loss is the difference between the cost and the fair market value is shown separately as Unrealized Gain (Loss) in the statement of Operations and Accumulated Surplus. Gains and losses are reclassified (realized) to Interest Income on the Statement of Operations and Accumulated Surplus when investments are sold.

The PRRD's accumulated remeasurement loss decreased from \$675,000 in 2023 to \$440,000 in 2024.

## **STATEMENT OF CHANGE IN NET FINANCIAL ASSETS**

The Statement of Changes in Net Financial Assets reconciles the PRRD's annual operating surplus shown in the Statement of Operations and Accumulated Surplus to the change in net financial assets. The items that explain the difference between the annual surplus and the change in net financial assets are:

- The acquisition and disposal of tangible capital assets
- The current year amortization expense of tangible capital assets
- The changes in prepaid expenses

## **STATEMENT OF CASH FLOWS**

The Statement of Cash Flows reports the change in cash and cash equivalents from the prior year and shows how the PRRD financed its activities during the period and met its cash requirements.

The Statement of Cash Flows shows the PRRD generated approximately \$18.28 million from operations and those funds were used to acquire \$10.8 million in tangible capital assets and repay \$2.8 million in financing while still leaving the PRRD in a good financial position.

Increases/decreases from the 2024 financial statements are highlighted below:

#### **Statement of Financial Position**

- Decrease of \$2.38 million to Cash and Cash Equivalents due to more cash being invested.
- Increase of \$12.56 million to Investments due to an increase in cash available for investment
- Increase of \$3.43 million to Loans Receivables and Other Debt due to new debt for Taylor and Fort St. John.
- Increase of \$1.72 million to Asset Retirement Obligations due to an increase in the inflation rate used to calculate the current value of the ARO's.
- Decrease of \$2.84 million to Regional District Debt due to principal payments.
- Increase of \$7.49 million to Tangible Capital Assets due to new asset purchases, offset by the related amortization.

### **Statement of Operations and Accumulated Surplus**

- Increase of \$1.70 million to Requisition revenue.
- Increase of \$1.10 million to Interest Income due to increase to interest rates.
- Increase of \$1.38 million to Fees, Charges, and Other mainly due to Community Measures Agreement Funds received.

- Increase of \$1.67 million to General Government expenses mainly due to an increase in Grants from Gas Tax, Health Services Grants, and Contracts for Services for Function 190 Seniors Aging in Place.
- Decrease of \$18.63 million to Environmental Services expenses mainly due to a decrease in accretion expenses. PS 3280 Asset Retirement Obligations was adopted in 2023 and included a \$19.31M adjustment to initially recognize the ARO's.
- Increase of \$1.65 million to Recreation and Culture expenses mainly due to an increase in expenses for the North Peace Leisure Pool Replacement project, an increase in Grants to Organizations, and an increase in amortization due to the completion of the Chetwynd Library.

# **COMMUNICATIONS CONSIDERATION(S):**

Once approved, the Financial Statements will be submitted to the Province, posted to the PRRD website, and become an integral part of the 2024 Annual Report.

# **OTHER CONSIDERATION(S):**

None at this time.

### Attachments:

- 1. 2024 Draft Peace River Regional District Financial Statements
- 2. PRRD 2024 Audit Findings Letter



# Peace River Regional District

Financial Statements

For the fiscal year ended December 31, 2024

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# **Statement of Management's Responsibility**

The accompanying financial statements of the Peace River Regional District ("Regional District") are the responsibility of management and have been approved by the Board of Directors.

The financial statements have been prepared by management in accordance with the significant accounting policies as set out in Note 2 to the financial statements and comply with the Canadian Public Sector Accounting Standards ("PSAS") as set by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada and the governing legislation. The financial statements are not precise since they include certain amounts based on estimates and judgments. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

Directors are composed entirely of individuals who are neither management nor employees of the Regional District. Directors are responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial statements. Directors fulfill these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. Directors are also responsible for recommending the appointment of the Regional District's external auditors.

The financial statements have been audited by Beswick Hildebrandt Lund (BHL) CPA in accordance with Canadian generally accepted auditing standards on behalf of the Regional District. BHL CPA has full access to the Board of Directors.

Shawn Dahlen, Chief Administrative Officer	Roxanne Shepherd, Chief Financial Officer

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Peace River Regional District

# **Opinion**

We have audited the financial statements of Peace River Regional District (the Entity), which comprise the statement of financial position as at December 31, 2024, and the statements of operations and accumulated surplus, remeasurement gains and losses and changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standard.

# **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

# Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

**Partners** 

Allison Beswick CPA, CA Norm Hildebrandt CPA, CA Robin Lund CPA, CGA Dane Soares CPA
Taylor Turkington CPA

Beswick Hildebrandt Lund CPA 556 North Nechako Road, Suite 10, Prince George BC, Canada V2K 1A1 T: +1 250 564 2515, F: +1 250 562 8722



CHARTERED PROFESSIONAL ACCOUNTANTS

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
  that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
  effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



CHARTERED PROFESSIONAL ACCOUNTANTS

# **Chartered Professional Accountants**

Prince George, British Columbia May 1, 2025



# Peace River Regional District Statement of Financial Position

As at December 31

	2024	2023
FINANCIAL ASSETS		
Cash and cash equivalents (Note 4)	27,346,757	29,729,967
Accounts receivables (Note 5)	3,015,104	3,054,309
Investments (Note 6)	75,645,303	63,087,268
Reserve deposits (Note 7)	1,944,899	2,016,885
Financial assets before member municipalities	107,952,063	97,888,429
Loans receivables (Note 8 and 12)	59,759,192	56,327,068
,	167,711,255	154,215,497
FINANCIAL LIABILITIES		
Accounts payable and accrued liabilities (Note 9)	5,753,859	5,829,480
Deferred revenue (Note 10)	611,317	98,970
Asset Retirement Obligations (Note 11)	31,530,989	29,806,612
Debt (Note 12)	7,302,223	10,144,684
Other liabilities (Note 13)	2,879,303	2,923,047
Financial liabilities before member municipalities	48,077,691	48,802,793
Other debt (Note 8 and 12)	59,759,192	56,327,068
	107,836,883	105,129,861
NET FINANCIAL ASSETS	59,874,372	49,085,636
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 14)	83,656,881	76,161,915
Prepaid expenses	285,269	284,050
	83,942,150	76,445,965
ACCUMULATED CURRING (N. 4. 45. 140)	440.040.500	405 504 004
ACCUMULATED SURPLUS (Note 15 and 16)	143,816,522	125,531,601
Accumulated ourslus is comprised of		
Accumulated surplus is comprised of:  Accumulated operating surplus	444.357.404	126,206,946
· · · · · · · · · · · · · · · · · · ·	144,257,101	
Accumulated remeasurement gains (losses)	(440,579)	(675,345)
COVID-19 (Note 18)	143,816,522	125,531,601

COVID-19 (Note 18)

Growing Communities Fund (Note 19)

Capacity Funding for Housing Initiatives (Note 20)

Contingent liabilities (Note 21)

Budget (Note 22)

Municipal pension plan (Note 23)

Related parties (Note 24)

Comparative figures (Note 25)

Segment reporting (Note 26)

Approved by:	
Chairperson	
Chanperson	

# Peace River Regional District Statement of Operations and Accumulated Surplus

For the fiscal years ended December 31

	2024 Budget	2024	2023
	(Note 22)		
REVENUE (SCHEDULE 1)			
Requisitions	38,971,172	38,971,172	37,269,182
Grants-in-lieu	1,139,589	2,059,463	1,953,075
Interest Income	-	5,004,599	3,908,286
Unrealized Gain (Loss)	-	234,766	229,913
Fees, Charges, and Other	8,439,693	10,976,404	9,591,589
Government Transfers (Note 17)	1,283,625	1,088,667	529,804
	49,834,079	58,335,071	53,481,849
EXPENSES (COLIEDIN E 4)			
EXPENSES (SCHEDULE 1) General Government	34,094,285	0.540.000	7 072 077
Environmental Services	9,863,326	9,542,883 11,345,524	7,873,877 29,971,473
Protective Services	5,795,388	5,120,885	4,921,870
Planning and Development	2,058,917	1,341,902	1,038,451
Recreation and Culture	15,235,313	14,425,579	12,774,605
Sewer Utilities	1,417,810	1,705,281	1,928,663
Water Utilities	1,246,561	1,160,027	845,203
water ounties	69,711,600	44,642,081	59,354,142
	05,711,000	44,042,001	00,004,142
Annual Surplus (Deficit), Before Other	(19,877,521)	13,692,990	(5,872,293)
OTHER			
Government transfers related to capital (Note 17)	4,726,497	4,591,931	6,831,906
Member municipalities interest received	3,786,638	3,834,776	3,722,829
Less: Member municipalities interest expense	(3,786,638)	(3,834,776)	(3,722,828)
	4,726,497	4,591,931	6,831,907
Annual Surplus (Deficit)	(15,151,024)	18,284,921	959,614
Accumulated Surplus, Beginning of Year	125,531,601	125,531,601	124,571,987
Accumulated Surplus, End of Year (Note 15 and 16)	110,380,577	143,816,522	125,531,601

# Peace River Regional District Statement of Remeasurement Gains and Losses

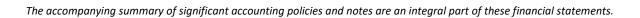
For the fiscal years ended December 31

	2024	2023
Accumulated remeasurement gains (losses) at beginning of year	(675,345)	(1,262,983)
Unrealized gains (losses) attributeable to:		
Portfolio Investments	234,766	229,913
Amounts reclassified to the statement of operations:		
Portfolio Investments	-	357,725
Net remeasurement gains and (losses) for the year	234,766	587,638
Accumulated remeasurement gains (losses) end of year	(440,579)	(675,345)



# **Peace River Regional District Statement of Change in Net Financial Assets** *For the fiscal years ended December 31*

	2024 Budget	2024	2023
	(Note 22)		
Annual Surplus	(15,151,024)	18,284,921	959,614
Change in tangible capital assets	(23,659,752)	(10,795,399)	(7,545,126)
Amortization of tangible capital assets	-	3,659,809	3,275,001
Change in prepaid expense	-	(1,219)	(147,666)
Loss on disposals	-	94,643	20,791
Other non-cash charges to operations	-	(454,019)	(583,091)
Change in net financial assets	(38,810,776)	10,788,736	(4,020,477)
Net Financial Assets, Beginning of Year	49,085,636	49,085,636	53,106,113
Net Financial Assets, End of Year	10,274,860	59,874,372	49,085,636



# Peace River Regional District Statement of Cash Flows

For the fiscal years ended December 31

	2024	2023
Operating		
Annual Surplus	18,284,921	959,614
Non-cash items:		
Amortization	3,659,809	3,275,001
Loss on disposals	94,643	20,791
Unrealized investment (gains) losses	(234,766)	(229,913)
Other non-cash items	(454,019)	(583,091)
Decrease (increase) in non-cash assets:		
Accounts receivables	39,205	(291,336)
Prepaid expenses	(1,219)	(147,666)
Increase (decrease) in non-cash liabilities:		
Accounts payable and accrued liabilities	(75,621)	1,259,935
Deferred revenue	512,347	57,944
Landfill closure and post-closure care	1,724,377	22,251,569
Other liabilities	(43,744)	63,033
Financias	23,505,933	26,635,881
Financing Change in recentle deposits	74 006	(43,907)
Change in reserve deposits  Repayment of debt	71,986 (2,842,461)	(2,942,763)
Change in municipal debt	3,432,124	(1,402,557)
Decrease in municipal debt charges recoverable	(3,432,124)	1,402,557
Decrease in maintapar dest charges reservation	(2,770,475)	(2,986,670)
Conital	(=,::0,::0)	(=,000,010)
Capital Sala (purchase) of tangible capital agests	(40.705.200)	(7 5 4 5 106)
Sale (purchase) of tangible capital assets	(10,795,399)	(7,545,126)
Investing		
Increase in investments	(12,323,269)	(3,061,100)
Change in cash and cash equivalents	(2,383,210)	13,142,985
Cash and cash equivalents, beginning of year	29,729,967	16,586,982
Cash and cash equivalents, end of year	27,346,757	29,729,967

# Peace River Regional District Notes to the Financial Statements

For the fiscal years ended December 31

The accompanying notes are an integral part of these financial statements. The following explains the significant accounting policies and reporting principles underlying these statements. The notes also provide relevant supplementary information and explanations.

### 1. The Peace River Regional District

The Peace River Regional District (the "Regional District") was incorporated on October 31, 1987 under the provisions of the Local Government Act, a statute of the Province of British Columbia. The Regional District provides regional services such as: protective services, environmental services, community planning and development, recreation and culture, water and sewer utilities, debt and general government operations. Per the province of British Columbia, the Regional District has three roles: provide regional wide services, provide inter-municipal or sub-regional services, and act as the general local government for electoral areas. A key responsibility of the Regional District is to provide debt financing to member municipalities through the Municipal Finance Authority of British Columbia (MFA).

The Regional District is governed by a twelve-member Board of Directors representing seven member municipalities and four electoral areas. The Directors also serve as members of the Peace River Regional Hospital District. The board votes on resolutions and bylaws governing the region on all matters delegated to regional districts under provincial statutes.

## 2. Significant Accounting Policies

The financial statements of the Regional District are prepared by management in accordance with Canadian Public Sector Accounting Standards (PSAS) as recommended by the Public Sector Accounting Board of Chartered Professional Accountants of Canada. Significant accounting policies adopted by the Regional District are as follows:

### (a) Reporting entity

The financial statements include all the assets, liabilities, accumulated surplus, revenue and expenses of the Regional District's service activities and funds.

#### (b) Basis of accounting

The Regional District follows the accrual method of accounting for revenue and expenses. Revenues are accounted for in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay. Inter-entity balances and transactions are eliminated.

#### (c) Cash and cash equivalents

Cash is held by the Regional District in its general bank, MFABC Money Market Fund, and other high-interest savings accounts.

#### (d) Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period.

For the fiscal years ended December 31

## (d) Estimates (continued)

Significant estimates include assumptions used in estimating useful lives of tangible capital assets, estimating provisions for accrued liabilities, estimating the remaining useful life of the landfill and related post-closure liability as well as estimating the costs associated with the retirement, decommissioning or otherwise removing certain assets from productive service and in performing actuarial valuations of employee future benefits. Actual results could differ from these estimates.

#### (e) Requisitions

The Regional District requisitions taxation from each member municipality and the electoral areas for their portion for services for which they participate. These requisitions are levied through the municipalities and the Province's Surveyor of Taxes (for electoral areas) to tax-payers and funds are provided to the Regional District by August 1 of each year.

# (f) Employee future benefits

The Regional District and its employees make contributions to the Municipal Pension Plan ("The Plan"), as a multiemployer, defined benefit pension plan. Contributions are expensed as incurred.

## (g) Government transfers

Government transfers are transfers of monetary assets to the Regional District that are not the result of an exchange transaction, a direct financial return, or is expected to be repaid in the future. Government transfers, which include legislative grants, are recognized as revenue in the financial statements when the transfer is authorized, and any eligibility criteria have been met and reasonable estimates of amounts can be determined.

If transfer stipulations give rise to an obligation that meets the definition of a liability, the resulting liability is deferred in the financial statements and recognized in the Statement of Operations as the stipulation liabilities are settled.

#### (h) Loans receivable

Loans receivable consists of amounts that are recoverable from member municipalities or other local governments with respect to outstanding debentures or other long-term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the unmatured long-term debt, less actuarial requirements for the retirement of any sinking fund debentures.

#### (i) Asset Retirement Obligations

An asset retirement obligation liability is recognized when all the following criteria are met as at the financial reporting date:

- There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- The past transaction or event giving rise to the liability has occurred;
- It is expected that future economic benefits will be given up; and
- A reasonable estimate of the amount can be made.

Liabilities are recognized for statutory, contractual, or legal obligations associated with the retirement of tangible capital assets when those obligations arise from the acquisition, construction or development and normal use of an asset. Asset retirement obligation liabilities for the closure and post-closure care of landfill sites, facilities containing asbestos, well and holding pond decommissioning, and post lease requirements are initially recognized at the best estimate of future expenses.

For the fiscal years ended December 31

#### (i) Asset Retirement Obligations (continued)

For assets in productive use. asset retirement obligations are discounted using present value methodology and recorded as a liability with an annual adjustment for accretion expense. As a result, there is a corresponding increase to the associated tangible capital asset which is then expensed over the useful life of the tangible capital asset in accordance with the policies outlined in (n i). For assets that are no longer in productive use or were never recorded, the liability is offset against accretion expense in the period. In subsequent periods, the liability is adjusted for any changes in the amount or timing of the underlying future cash flows.

# (j) Financial instruments

The Regional District recognizes its financial instruments when the Regional District becomes party to the contractual provisions of the financial assets and liabilities originated and issued in a related party transaction with management. Financial instruments consist of cash, portfolio investments, receivables, debt and accounts payable.

Unless otherwise noted, it is management's opinion that the Regional District is not exposed to significant interest rate, currency or credit risk from these financial instruments.

## (k) Debt and other debt

The Regional District's long-term debt and the member municipalities long-term debt are recorded net of repayments and actuarial adjustments.

#### (I) Demand notes

The Regional District's debt instruments through the MFA require execution of demand notes. Management has reported the demand notes as contingent liabilities in compliance with PSAS.

#### (m) Segmented information

The Regional District's segments are distinguishable activities or groups of activities for which it is reasonable to separately report financial information. The Regional District provides segmented information in schedules to the financial statements.

#### (n) Non-financial assets

Non-financial assets are held for use in the provision of goods and services but are not available to discharge existing liabilities. These assets may have a useful life extending beyond the current year and are not intended for sale in the ordinary course of the Regional District's operations.

#### (i) Tangible capital assets

Tangible capital assets are recorded at cost, which includes amounts that are directly attributable to the acquisition, construction, development or betterment of the asset.

# Peace River Regional District

## **Notes to the Financial Statements**

For the fiscal years ended December 31

#### (i) Tangible capital assets (continued)

The cost, less the residual value of the tangible capital asset (excluding land), is amortized on a straight-line basis over the estimated useful life as follows:

Land ---

Parks Infrastructure 15 years **Buildings** 30 - 50 years Equipment (machinery and other) 10 - 15 years Equipment (vehicles) 10 - 20 years Equipment (computers) 5 years Water and Sewer Utilities 40 years Solid Waste 25 - 100 years **Transfer Stations** 50 years

Tangible capital assets, including assets under construction, are recorded at cost. Amortization is charged over the asset's useful life and commences when the asset is acquired. Full amortization is charged in the year of acquisition and no amortization is charged in the year of disposal. Assets under construction are not amortized until the assets are available for use.

## (ii) Contributions of tangible capital assets

Contributed tangible capital assets are recognized at fair value (using various methods such as actual developer costs, appraisals, assessed values or professional estimates) at the date of contribution and are also recognized as revenue. When an estimate of fair market value cannot be made, the tangible capital asset is recognized at a nominal value.

#### (m) Revenue recognition

Revenue from transactions with performance obligations is recognized when (or as) the performance obligation is satisfied.

Revenue from transactions with no performance obligations is recognized when:

- (a) a transaction or event has occurred; and
- (b) the Regional District expects to obtain future economic benefits.

#### 3. Change in Accounting Policy

Effective January 1, 2024, the Regional District adopted Canadian Public Sector Accounting Standard PS 3400, Revenue. The new accounting standard differentiates between revenue arising from transactions with performance obligations (exchange transactions) and transactions that do not have performance obligations (non-exchange transactions). The standard was adopted on a prospective basis at the date of adoption resulting in no changes to accumulated surplus or annual surplus for comparative years as presented.

Effective January 1, 2024, the Regional District adopted Canadian Public Sector Accounting Standard PS 3160 Public Private Partnerships. The new accounting standard establishes guidelines for the recognition, measurement, presentation, and disclosure of infrastructure procured through certain types of public private partnership arrangements. The Regional District does not currently engage in these types of partnerships, and as such, adoption of the standard has no impact on the financial statements.

For the fiscal years ended December 31

4. Cash and cash equivalents		
•	2024	2023
Cash	9,648,361	2,150,933
Cash equivalents	17,698,396	27,579,034
	27 346 757	29 729 967

The Regional District's cash is held for general operations and delivery of regional services. The cash is held at a Canadian chartered bank and earns interest at the current prevailing rates.

Cash equivalents are held in High Interest Savings Accounts (HISA). Investments with an original maturity of three months or less are considered cash equivalents.

5. Accounts receivable		_
	2024	2023
Provincial government	5,256	13,056
Goods and services tax	437,843	332,082
Trade receivables	1,274,084	1,885,252
Other	1,297,921	823,919
	3,015,104	3,054,309

6. Investments		
	2024	2023
MFABC	12,014,639	11,626,265
MFABC Unrealized Gain/(Loss)	(440,577)	(675,343)
	11,574,062	10,950,922
Canaccord Investments	25,398,471	36,624,694
ВМО	10,964,322	10,377,879
Scotiabank	20,372,937	5,133,773
CIBC	7,335,511	-
	75,645,303	63,087,268

The Regional District has invested in Guaranteed Investment Certificates (GIC) managed by Canaccord Genuity Corp., Scotiabank, CIBC and the Bank of Montreal. The interest accrued and the interest rates on these investments vary as follows:

Investment			Purchase		
Description	Principal	Interest	Date	<b>Maturity Date</b>	Interest Rate
GIC - BSHORE	\$5,767,165	\$38,640	10/25/2024	10/26/2026	3.65%
GIC - PROSPERA CU	6,181,076	119,185	7/31/2024	7/31/2026	4.60%
GIC - PROSPERA CU	8,123,701	165,156	7/31/2024	7/31/2025	4.85%
GIC - SUNSHINE COAST	5,000,000	3,548	12/24/2024	12/24/2025	3.70%
	\$25,071,942	\$326,529			
GIC - BMO GIC - BMO GIC - SCOTIABANK GIC - SCOTIABANK	\$5,505,033 \$5,285,781 \$7,000,000	\$168,816 \$4,692 \$126,192	10/6/2024 12/23/2024 8/14/2024 7/30/2024	10/6/2025 12/23/2025 2/14/2025 7/30/2025	5.46% 3.60% 4.70% 4.90%
GIC - SCOTIABANK	\$6,000,000 \$7.000.000	\$124,849 \$121.896	8/14/2024	2/17/2026	4.90% 4.54%
GIC - CIBC	\$7,000,000	\$335,511	2/15/2024	2/18/2025	5.45%
	\$37,790,814	\$881,956			

The Regional District also has financial assets held by MFABC in various accounts that earn between 3.32 - 4.61 percent.

For the fiscal years ended December 31

7. Reserve deposits		
	2024	2023
Member municipalities - MFA Debt Reserve Deposits		
MFA Debt Resv Dep - District of Chetwynd	51,052	49,334
MFA Debt Resv Dep - City of Dawson Creek	492,685	624,091
MFA Debt Resv Dep - City of Fort St John	859,781	797,227
MFA Debt Resv Dep - District of Taylor	35,828	-
MFA Debt Resv Dep - District of Tumbler Ridge	-	34,068
	1,439,346	1,504,720
Regional District - MFA Debt Reserve Deposits		
MFA Debt Resv Dep - Regional District	505,553	512,165
	505,553	512,165
	1,944,899	2,016,885

With respect to amounts financed through the MFA, the Regional District is required to pay annual installments of principal and interest relative to any borrowing for its own purposes and on behalf of member municipalities. This amount may be paid either in full or in an amount of cash equal to 1% of the principal amount borrowed together with a non-interest bearing demand note for the balance.

If, at any time, the MFA does not have sufficient funds to meet payments or sinking fund contributions due on its obligations, the payments or sinking fund contributions shall be made from the Debt Reserve Fund. The demand notes payable to the MFA and receivable from member municipalities are callable only if there are additional requirements to be met to maintain the level of the debt reserve fund.

The Regional District debt, under provisions of the Local Government Act, is a direct, joint and several liability of the Regional District and each member municipality within the Peace River Regional District. The demand notes on all debt are contingent in nature and therefore, excluded from the Statement of Financial Position under the provisions of PS 3300 Contingent Liability (Note 21).

8. Loans receivables		_
	2024	2023
Dawson Creek	17,996,047	21,542,235
Chetwynd	2,910,899	3,098,950
Fort St. John	35,307,927	31,488,116
Tumbler Ridge	-	197,767
Taylor	3,544,319	-
	59,759,192	56,327,068

Under the Local Government Act and Community Charter, member municipalities are required to secure borrowing arrangements with the MFA through the Regional District. Under these terms, member municipalities are required to pay the Regional District amounts required to discharge their obligations respectively. Any default in payment is the liability of the Regional District.

9. Accounts payable and accrued liabilities		
	2024	2023
Federal government	4,406	3,018
Grants in-aid	25,703	25,703
Employee vacation and banked overtime	72,005	68,550
Trade payables	5,262,714	4,875,532
Other	389,031	856,677
	5,753,859	5,829,480

For the fiscal years ended December 31

10. Deferred revenue	December	Externally	Revenue	December
	31, 2023	restricted inflows	earned	31, 2024
Bldg Insp-Demo & Temp Deposits	10,500	229,399	(13,425)	226,474
Deferred Revenue - Other	65,409	339,981	47,610	357,780
Deferred Revenue - Water Credits	23,061	95,681	(91,679)	27,063
	98,970	665,061	(152,714)	611,317

Monies received for specific purposes that are externally restricted by legislation, regulation or agreement and are not available for general purposes are accounted for as deferred revenue on the Statement of Financial Position. The revenue is recognized on the Statement of Operations in the period when related expenses are incurred and/or services performed and certain stipulations have been met.

# 11. Asset Retirement Obligations

The Regional District owns and operates the following assets that have asset retirement obligations associated with them:

# **Landfill Obligation**

The Ministry of Environment and Climate Change Strategy (MoECCS) Landfill Criteria for Municipal Solid Waste outlines regulations for the closure and care of both active and inactive landfill sites. These requirements encompass activities such as final covering and landscaping, leachate treatment and monitoring, groundwater and surface water monitoring, gas monitoring and recovery, and ongoing maintenance of various control and drainage systems. Estimated liabilities for closure and post-closure care are based on assumptions and information available to management, covering a period ranging from 100 – 200 years depending on the capacity of the landfill. Future events may alter these estimates, leading to adjustments in recognized liabilities as changes in estimates occur.

Estimated total expenses represent the sum of the discounted future cash flows for closure and post-closure monitoring activities using an assumed rate of 3.09% (2023 - 3.05%) for inflation and a discount factor of 2.9% (2023 - 2.8%). The Regional District currently has three active and 27 inactive landfill sites.

Landfills	2024	2023
Fort St. John	17,194,400	16,134,277
Bessborough	6,647,492	6,272,257
Chetwynd	5,028,474	4,832,967
Dawson Creek	134,457	152,205
Closed	390,561	460,833
	29,395,384	27,852,539

#### Well and Holding Pond Decommissioning

The Groundwater Protection Regulation provides specific guidelines for decommissioning wells and holding ponds which give rise to a retirement obligation. The Regional District must recognize an asset retirement obligation related to seven wells and two holding ponds owned by the Regional District that will be required to be decommissioned at the end of life. The asset retirement obligation associated with the decommissioning of these wells and holding ponds is currently valued at \$380,676 (2023 - \$318,844).

For the fiscal years ended December 31

#### 11. Asset Retirement Obligations (continued)

# **Asbestos Obligation**

Asbestos and other designated hazardous materials represent a health hazard upon disturbance and as a result carry a legal obligation to remove them when a facility undergoes a significant renovation or demolition. The Regional District owns and operates several facilities that are known to have asbestos and as a result recognized an obligation relating to the removal of the hazardous materials that will be required at the end of life. The asset retirement obligation associated with the removal of asbestos and other hazardous materials within facilities is currently valued at \$1,712,992 (2023 - \$1,594,628)

#### **End of Lease Requirements**

Lease agreements often contain requirements for the lessee to return the leased property to its pre-lease condition. End of lease work meets the criteria of an asset retirement obligation under PS 3280, and in the Regional District's case, liabilities have been recognized in association with removing bins and signage, gravel pad cleanup, and gravel pad restoration at unattended bin sites. The asset retirement obligation associated with end of lease requirements is currently valued at \$41,937 (2023 - \$40,601).

		Well/Holding			
	Landfill	Pond	Asbestos	End of Lease	
Asset Retirement Obligations	Obligation D	Decommissioning	Abatement	Requirements	Balance
Opening	27,852,539	318,844	1,594,628	40,601	29,806,612
Accretion Expense	1,542,845	61,832	118,364	1,336	1,724,377
Closing Balance at Dec 31, 2024	29,395,384	380,676	1,712,992	41,937	31,530,989

12. Debt and other debt		_
	2024	2023
South Peace Multiplex	1,167,695	2,301,380
Chetwynd Recreation Centre	2,729,472	3,132,084
Buick Creek Arena	885,224	1,015,799
Solid Waste	1,657,998	2,401,668
Dawson Creek/Pouce Coupe Fire	63,570	90,489
911 Emergency Telephone System	798,264	1,203,264
	7,302,223	10,144,684
Member municipality debt		
Chetwynd	2,910,899	3,098,950
Dawson Creek	17,996,047	21,542,235
Fort St. John	35,307,927	31,488,116
Taylor	3,544,319	-
Tumbler Ridge	-	197,767
	59,759,192	56,327,068
	67,061,415	66,471,752

Under the Local Government Act, the Regional District and member municipalities can secure financing for certain capital expenditures as noted above.

The following are the borrowing issues from MFA for the Regional District, which is comprised of the debt of the Regional District and its member municipalities.

For the fiscal years ended December 31

# 12. Debt and other debt (continued)

		Interest	Maturity	Regional	Member	Balance at
Issue No.	SI Bylaw	Rate	Date	District	Municipality	Dec 31, 2024
ISSUE-0095	Bylaw 1540 & 1596	4.9/0.91	Oct-25	1,167,695	20,606	1,188,301
ISSUE-0097	Bylaw 1618	1.53	Apr-26	-	87,846	87,846
ISSUE-0101	Bylaw 1693 & 1695	3.39	Apr-27	-	765,439	765,439
ISSUE-0102	Bylaw 1729 & 1737	3.90	Dec-27/Dec-37	-	8,615,794	8,615,794
ISSUE-0103	Bylaw 1777	3.79	Apr-28/Apr-38	-	5,684,046	5,684,046
ISSUE-0105	Bylaw 1840 & 1844	2.25	June-24/June-29	-	192,940	192,940
ISSUE-0110	Bylaw 1879, 1880, 1882	1.28	Apr-30	3,614,696	165,382	3,780,078
ISSUE-0118	Bylaw 1998 & 2000	3.39	Apr-32	-	161,582	161,582
ISSUE-0121	Bylaw 2024	3.39	Oct-32	-	1,973,148	1,973,148
ISSUE-0126	Bylaw 2084	3.85	Sep-33	_	3,002,674	3,002,674
ISSUE-0130	Bylaw 2138 & 2142	3.00	Oct-24/Oct-34	-	277,571	277,571
ISSUE-0131	Bylaw 2188 & 2192	2.20	Apr-25/Apr-35	-	1,226,207	1,226,207
ISSUE-0133	Bylaw 2209 & 2210	2.75	Oct-25/Oct-35	-	8,783,108	8,783,108
ISSUE-0141	Bylaw 2270 & 2280	2.80	Apr-27/Apr-37		1,130,630	1,130,630
ISSUE-0142	Bylaw 2281 & 2293	3.15	Oct-27/Oct-37	1,657,998	1,564,163	3,222,161
ISSUE-0145	Bylaw 2313	3.15	Apr-38	-	825,270	825,270
ISSUE-0147	Bylaw 2347	2.66	Apr-39	-	311,570	311,570
ISSUE-0157	Bylaw 2469 & 2470	3.36	Apr-32/Apr-42	-	10,176,706	10,176,706
ISSUE-0158	Bylaw 2488	4.09	Sep-42	-	150,117	150,117
ISSUE-0159	Bylaw 2497	4.15	Jun-33	-	4,570,830	4,570,830
ISSUE-0162	Bylaw 2549 &2552	3.83	Sep-44	-	10,073,563	10,073,563
				6,440,389	59,759,192	66,199,581
Equipment Fir	nancing	5.63	Sep-26	63,570	-	63,570
Short-Term Fi	nancing	5.61	Dec-27	798,264	-	798,264
				7,302,223	59,759,192	67,061,415

The principal repayments and actuarial amounts recognized on the total debt outstanding for future years is as follows:

Year	Regional District	Member Municipality	Total
2025	2,285,098	5,809,280	8,094,378
2026	1,158,098	5,734,728	6,892,826
2027	1,958,499	5,881,903	7,840,402
2028	611,845	4,561,594	5,173,439
2029	633,260	4,159,058	4,792,318
2030 & Thereafter	655,423	33,612,629	34,268,052
Total	7,302,223	59,759,192	67,061,415

13. Other Liabilities		
	2024	2023
Accrued interest	934,404	906,162
Debt reserves	1,944,899	2,016,885
	2,879,303	2,923,047

Notes to the Financial Statements
For the fiscal years ended December 31 Peace River Regional District

14. Tangible Capital Assets	2023	Current		2024	2023		Current	2024	2024	2023
	Cost	Additions	Disposals	Cost	Accumulated	Disposals ,	Amortization	Accumulated	Net Book	Net Book
					Amortization			Amortization	Value	Value
Land	1,032,660	1		1,032,660	1	1	1	•	1,032,660	1,032,660
Buildings	37,158,649	7,243,256	1	44,401,905	17,963,643	ı	1,070,023	19,033,666	25,368,239	19,195,006
Equipment - computer	879,467	127,553	(70,203)	936,817	605,259	(70,203)	152,419	687,475	249,342	274,208
- machinery and other	4,655,970	2,160,468	(132,405)	6,684,033	3,000,906	(129,589)	455,004	3,326,321	3,357,712	1,655,064
- vehicles	4,958,857	526,640	(74,062)	5,411,435	2,217,346	(49,224)	320,659	2,488,781	2,922,654	2,741,511
Solid Waste	29,685,877	6,370,075	(14,287)	36,041,665	6,055,953	(8,572)	1,130,526	7,177,907	28,863,758	23,629,924
Parks	584,660	90,619	(192,407)	482,872	341,717	(101, 788)	21,928	261,857	221,015	242,943
Sewer	20,822,724	2,259,110		23,081,834	7,926,630	ı	434,183	8,360,813	14,721,021	12,896,094
Water	4,222,555	53,518	-	4,276,073	659,045	ı	75,067	734,112	3,541,961	3,563,510
Work in progress	10,930,995	10,930,995 (7,552,476)	-	3,378,519	1	ı	1	•	3,378,519	10,930,995
• '	114,932,414	11,278,763	(483,364)	14,932,414 11,278,763 (483,364) 125,727,813	38,770,499 (359,376)	(359, 376)	3,659,809	42,070,932	83,656,881	76,161,915

Total contributed Tangible Capital Assets received during the year was \$0 (2023 - \$0).

For the fiscal years ended December 31

15. Reserve Funds		
Canital Basaryas	2024	2023
Capital Reserves: F500- Solid Waste Capital Reserve	9,384,981	7,842,578
F245- NP Leisure Pool Bldg Reserve	4,243,998	4,037,933
F255- Chetwynd Arena Capital Reserve	2,861,305	2,569,794
F245- NP Leisure Pool Capital Reserve	2,711,146	2,049,164
F240- Chetwynd Pool Capital Reserve	2,533,231	3,321,562
F100- Building Capital Reserve	2,060,952	379,386
F315- Charlie Lake Fire Dept Capital Reserve	1,156,042	937,485
F601- Charlie Lake Sewer Capital Reserve	828,394	765,827
F325- DC/PC Fire Capital Reserve	781,226	603,032
F601- CL Truck Rec. Facility Capital Res	564,300	536,901
F601- CL Treatment/Disposal Capital Res	417,727	397,445
F265- Buick Creek Arena Capital Reserve	390,089	391,493
F305- 911 Emerg. Capital Reserve	365,825	407,672
F601- Charlie Lake DCC Capital Reserve	357,770	340,398
F200- Regional Parks Capital Reserve	331,871	241,928
F320- Chetwynd Rural Fire Capital Res	308,295	244,106
F160- Fleet Vehicle Capital Reserve	236,863	195,866
F335- MLFD Apparatus Capital Reserve	212,579	202,257
F702- Area B Potable H2O Capital Reserve	169,773	161,529
F603- FSJ Sewer Capital Reserve	139,962	128,503
F605- Harper Sewer Capital Reserve	134,792	98,563
F225- Kelly Lake Community Hall Capital	114,640	88,812
F602- Chilton Sewer Capital Reserve	104,398	79,641
F290- Chetwynd Library Capital Reserve	92,998	88,483
F604- Friesen Sewer Capital Reserve	84,898	61,087
F606- Kelly Lake Sewer Capital Reserve	78,501	55,001
F607- Rolla Sewer Capital Reserve	76,750	53,335
F701- FSJ Airport Sub Capital Reserve	50,159	42,802
F335- MLFD Capital Reserve	22,226	21,147
	30,815,691	26,343,730
Special Purpose Operating Reserves:		
F120- Leg- EA Gas Tax Spec Op Reserve	6,427,133	6,783,673
F120- Leg- EA Rural Loan Spec Op Res	5,946,169	5,657,456
F120- Leg- EA PRA Area C Spec Op Reserve	4,464,750	4,689,585
F120- Leg- EA PRA Area D Spec Op Reserve	3,587,763	2,947,928
F500- Landfill Closure Spec Op Reserve	3,271,207	2,595,566
F120- Leg- EA PRA Area B Spec Op Reserve	3,052,541	2,430,731
F120- Leg- EA F/S Area E Spec Op Reserve	3,031,219	2,430,731
F120- Leg- EA PRA Area E Spec Op Reserve	2,973,816	2,412,084
F100- Admin Growing Comm Spec Op Reserve	2,237,385	2,472,064
F120- Leg- EA F/S Area D Spec Op Reserve	1,641,444	2,479,034
F120- Leg- EA F/S Area B Spec Op Reserve	1,304,024	1,283,116
1 120- Leg- LA 170 Alea D Opec Op Neselve	1,304,024	1,203,110

For the fiscal years ended December 31

15. Reserve Funds (continued)		
· ,	2024	2023
F120- Leg- EA PR Agrmt Spec Op Reserve	1,214,004	1,155,059
F120- Leg- EA F/S Area C Spec Op Reserve	1,086,137	1,056,697
F120- Leg- EA Green Carbon Spec Op Res	877,193	567,049
F120- Leg EA Area C CMA Spec Op Reserve	693,340	-
F120- Leg- EA Insurance Spec Op Reserve	542,619	516,273
F100 - Admin Feasibility Spec Op Reserve	330,642	388,595
F120- Leg EA- ISP Spec Op Reserve	-	312,443
F190- Seniors in Place Spec Op Reserve	320,846	206,827
F221- Sub Reg Rec Ins Spec Op Reserve	250,316	238,162
F120- Leg EA- Covid Spec Op Reserve	170,399	385,872
F120- Leg EA - BCR/PRA Spec Op Reserve	138,744	133,645
F110- Med. Scholarship Spec Op Reserve	120,570	114,716
F100- Admin- Election Spec Op Reserve	112,781	107,305
F170- Gotta Go Spec Op Reserve	77,784	-
F120- Leg Area C CMA Emerg. Spec Op Reserve	76,792	-
F525- North Pine TV Decom Spec Op Reserve	33,241	31,627
	43,982,859	41,502,065
Operating Maintenance Reserve:		
F500- Solid Waste Op Maint Reserve	4 422 074	3,932,202
F100- Admin - Human Res Op Maint Reserve	4,132,871	
	523,188	497,785
F702- Area B Potable H2O Op Maint Reserve	501,023	471,339
F100- Admin - IT Op Maint Reserve	454,083	104,827
F300- Emerg Planning Op Maint Reserve	422,436	453,980
F255- Chetwynd Arena Op Maint Reserve	226,552	85,139
F400- Mgmt of Develop Op Maint Reserve	218,850	208,224
F601- CL Sewer Op Maint Reserve F200- Regional Parks Op Maint Reserve	201,262	169,145
F240- Chet Leisure Cnt Op Maint Reserve	172,630 169,773	84,823 161,529
F245- NP Leisure Pool Op Maint Reserve	168,073	53,843
F265- Buick Creek Arena Op Maint Reserve	162,405	154,519
F315- Charlie Lake Fire Op Maint Reserve	143,221	116,579
F100- Admin - Finance Op Maint Reserve	131,245	124,872
F520- Weeds Op Maint Reserve	127,007	120,840
F605- Harper Sewer Op Maint Reserve	92,404	73,151
F345- Tomslake Fire Op Maint Reserve	70,314	42,290
F701- FSJ Water Op Maint Reserve	51,969	42,457
F260- Clearview Arena Op Maint Reserve	98,464	93,683
F603- FSJ Sewer Op Maint Reserve	82,879	64,771
F225- Kelly Lake Hall Op Maint Reserve	43,414	29,799
F602- Chilton Sewer Op Maint Reserve	38,896	37,007
F604- Friesen Sewer Op Maint Reserve	30,698	29,208
F305- 911 Emergency Tel Op Maint Reserve	30,000	25,200

For the fiscal years ended December 31

15. Reserve Funds (continued)		
	2024	2023
F290 - Chet Library Op Maint Reserve	27,173	25,853
F430- Rolla Dyking Op Maint Reserve	1,735	1,651
F320- Chet Rural Fire Op Maint Reserve	1,536	1,461
F607- Rolla Sewer Op Maint Reserve	1,251	1,190
F607- Kelly Lake Sewer Op Maint Reserve	975	928
	8,326,327	7,183,095
	83,124,877	75,028,890

The Regional Districts Capital reserves were established by bylaw under section 377 of the Local Government Act. Legislation requires that money in the reserve fund must be used for the purpose for which the fund was established. The legislation allows for the establishment of operating and capital reserves which are important funding sources for the Regional District.

16. Accumulated Surplus		
	2024	2023
Unappropriated surplus (deficit)	10,483,791	25,172,338
Reserve funds (Note 15)	83,124,877	75,028,890
Equity in tangible capital assets	50,207,854	25,330,373
	143,816,522	125,531,601

17. Government Transfers		
	2024	2023
Operations		
Province of British Columbia	1,088,667	529,804
Capital		
Province of British Columbia	-	2,475,280
Federal	979,689	1,109,329
Other	3,612,242	3,247,297
	4,591,931	6,831,906
	5,680,598	7,361,710

Government transfers, which include legislative grants, are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that the transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when the transfer stipulations give rise to a liability. Transfer revenue is recognized in the Statement of Operations and Accumulated Surplus as the stipulation liabilities are settled.

The Regional District has received Growing Communities funding of \$0 (2023 - \$2,383,000) from the Province of British Columbia. The Growing Communities funding is reported under government transfers operating as provincial conditional funds. The use of the funding is established by a letter of direction form the BC Ministry of Municipal Affairs. Growing Communities funding may be used towards qualifying expenditures as specified in the letter of direction. The Regional District maintains the amounts in a statutory reserve (see Note 15 and 19).

For the fiscal years ended December 31

#### 18. COVID-19

	2024	2023
Opening Balance	385,872	530,518
Add: Interest Earned	14,444 400,316	20,992 551,510
Less: Amounts spent in the year	(229,917)	(165,638)
Closing balance	170,399	385,872

The SARS-CoV-2 (COVID-19) outbreak was declared a pandemic by the World Health Organization and has had a significant global financial and economic impact. For the reporting date December 31, 2024, the COVID-19 is considered by management as a non-adjusting event. Consequently, there is no impact on the recognition and measurement of assets and liabilities. The following provides additional details of the COVID-19 financial transactions within Note 15.

## 19. Growing Communities Fund

The Regional District has received an increase in cash flow as a result of government transfers to address unique infrastructure and amenity demands.

	2024	2023
Opening Balance	2,479,054	-
Add: Amounts received in the year	-	2,383,000
Interest Earned	122,039	96,054
	2,601,093	2,479,054
Less: Amounts spent in the year	(363,708)	-
Closing balance	2,237,385	2,479,054

# 20. Capacity Funding for Housing Initiatives

In 2024, The Regional District received an increase in cash flow as a result of government transfers to support activities and projects to meet the new legislative requirements arising from Bill 44 Housing Statutes (Residential Development) Amendment Act, Bill 46 Housing Statutes (Development Financing) Amendment Act, and Bill 47 Housing Statutes (Transit-Oriented Areas) Amendment Act.

	2024	2023
Opening Balance	-	-
Add: Amounts received in the year	217,309	-
Less: Amounts spent in the year	(78,921)	-
Closing balance	138,388	
		00

For the fiscal years ended December 31

#### 21. Contingent liability

The Regional District has a contingent liability with respect to the MFA Debt Reserve Fund Demand Note. As a condition of the borrowing undertaken by the Regional District, the Regional District was required to contribute to the MFA Debt Reserve through a demand note. The demand note will only be recorded as an asset and liability if a local government defaults on the loan obligation. Upon this action of the default, the MFA may call the outstanding demand notes, at which point the demand notes then become an asset and a liability. Once the defaulting local government repays in full the defaulted position, the MFA will refund all called demand notes. it is generally unlikely that the funds will be demanded by the MFA; therefore, the contingent liability has not been recorded in the financial statements.

#### 22. Budget

The Regional District's 2024 - 2028 budget was adopted on March 21, 2024 as part of the Five Year Financial Plan Bylaw No. 2546, 2024. The Regional District prepares its budget with consideration of revenues and expenditures without accrual adjustments. The Financial Statements are based on the Peace River Regional District's Financial Plan Amendment Bylaw No. 2575, 2025 adopted March 20, 2025. The Regional District experienced material changes to capital and operating projects, and operating expenditure overages, therefore the amended budget more accurately reflects the operations of the period. The Regional District's 2024 budget in the financial statements is adjusted for transactions such as debt and capital projects, which do not meet the definitions of revenues and expenditures under Canadian Public Sector Accounting Standards.

The following is a reconciliation between the budgeted amounts approved in the Financial Plan and presented in the financial statements:

2024 Annual Surplus as Per Financial Statements		(15,151,024)
Revenue:		
Transfer from Surplus	13,432,338	
Transfer from Reserve	38,348,110	
Debt Servicing - Member Municipalities	4,663,051	
Internal Charges	1,185,219	
Total Revenue Budget		57,628,718
Expense: Debt Servicing - Member Municipalities	4,663,051	
Debt Servicing - Regional District	2,065,981	
Transfer to Reserve	10,932,463	
Capital	23,659,752	
Internal Charges	1,156,447	
Total Expense Budget	, ,	42,477,694

#### 23. Municipal pension plan

The Peace River Regional District and its employees contribute to the Municipal Pension Plan (a jointly trusted pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employers defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2023, the plan had about 256,000 active members and approximately 129,000 retired members. Active members include approximately 45,000 contributors from local governments.

For the fiscal years ended December 31

#### 23. Municipal pension plan (continued)

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2024.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and costs to individual employers participating in the plan.

The Regional District paid \$456,749 (2023 - \$386,807) for employer contributions, while employees contributed \$416,422 (2023 - \$353,022) to the plan in fiscal 2024.

#### 24. Related party transactions

During the year, the Peace River Regional District provided administration and accounting services of \$30,000 (2023 - \$30,000) to the Peace River Regional Hospital District.

#### 25. Comparative figures

Certain prior year figures, presented for comparative purposes, have been reclassified to conform to the current year's financial statement presentation.

#### 26. Segment reporting

The Regional District provides services to its members, that have been grouped into related departmental functions or service areas for segment reporting purposes. The various segments are as follows:

#### **General Government**

This segment is comprised of services that relate to the legislative function as well as the administrative and financial management of the Regional District. Legal administration, grants, records management, human resources management, information technology and elections all fall within General Government services.

#### **Environmental Services**

This segment administers services including solid and liquid waste management, recycling, invasive plant control and developing the Peace River Regional District's Corporate Energy and Emissions Plan.

#### **Protective Services**

This segment includes the revenue and expenses associated with fire protection and emergency services.

For the fiscal years ended December 31

# 25. Comparative figures (continued)

## **Planning and Development**

This segment administers services related to long range and current community planning, geographical information services, building inspections, bylaw enforcement, and building inspection services.

#### **Recreation and Culture**

This segment administers services that relate to the recreational and cultural activities and organizations within the Regional District including swimming pools, community halls, and leisure centres.

#### **Sewer Utilities**

This segment is comprised of services for providing sewer services.

## **Water Utilities**

This segment is comprised of services for providing water services.



Peace River Regional District
Schedule 1: Revenue and Expenses by Segment
For the fiscal years ended December 31

	Budget		Environmental	Protective	Planning and	General Environmental Protective Planning and Recreation and	Sewer	Water	2024
		Government	Services	Services	Services Development Culture	Culture	Utilities	Utilities	Total
Requisitions	38,971,172	,172 7,928,349	0,	340,600 4,777,803	733,972	14,683,709	446,009	446,009 1,060,730 38,971,172	38,971,172
Grants-in-lieu	1,139,589	874,551	864,367	99,374	54,037	167,134	ı	,	2,059,463
Interest Income	•	3,084,216	800,649	170,852	10,626	746,758	154,159	37,339	5,004,599
Unrealized gain (loss)		234,766			•	•	ı	,	234,766
Fees, Charges and Other	8,439,693	1,554,570	5,315,960	335,923	311,979	2,508,691	801,180	148,101	148,101 10,976,404
Government Transfers	6,010,122	6,010,122 4,663,007	25,000	494,809	197,782	300,000	1	,	5,680,598
	1 000	011 000 01	1010101010101	1010	000000		0,0,0,,	010101	000000

	Budget	General	Environmental	Protective	Planning and	Recreation and	Sewer	Water	2024	2023
		Government	Services	Services	Development	Culture	Utilities	Utilities	Total	Total
Requisitions	38,971,172	7,928,349	9,340,600	4,777,803	733,972	14,683,709	446,009	1,060,730	38,971,172	37,269,182
Grants-in-lieu	1,139,589	874,551	864,367	99,374	54,037	167,134	•	,	2,059,463	1,953,075
Interest Income	•	3,084,216	800,649	170,852	10,626	746,758	154,159	37,339	5,004,599	3,908,286
Unrealized gain (loss)		234,766		1	ı		1	,	234,766	229,913
Fees, Charges and Other	8,439,693	1,554,570	5,315,960	335,923	311,979	2,508,691	801,180	148,101	10,976,404	9,591,589
Government Transfers	6,010,122	4,663,007	25,000	494,809	197,782	300,000	•	1	5,680,598	7,361,711
	54,560,576	18,339,459	16,346,576	5,878,761	1,308,396	18,406,292	1,401,348	1,246,170	62,927,002	60,313,756
Expenses										
Wages and Payroll	8,808,388	4,048,123	721,859	643,739	892,684	500,005	203,542	69,675	7,088,627	6,168,006
Advertising	348,484	68,116	8,667	5,819	5,944	29,676	•	ı	118,222	145,644
Banking Fees and Interest	1,303,191	1,448	207,571	52,790	2,172	953,998	3,492	2,850	1,224,321	1,307,759
Studies, Committees, and Meeting	747,015	111,327	56,653	164,322	28,919	5,185	•	327	366,733	366,057
Professional Services	750,905	62,039	11,898	44,668	104,241	38,759	9,141	16,000	289,746	202,028
Repair and Maintenance	925,388	215,168	10,304	162,281	,	27,073	26,898	ı	441,724	509,928
Insurance	502,006	97,707	25,836	99,742	8,297	177,440	45,655	13,879	468,556	377,261
Office and Supplies	1,481,482	413,648	716,601	219,560	5,031	2,390	1,068	26,688	1,384,986	1,169,112
Grants and Scholarships	27,150,083	1,429,060		11,000		3,555,179	•	ı	4,995,239	3,891,888
Operations	7,946,939		177,206		-	6,738,914	27,757	292,470	7,236,347	7,200,829
Phone and Internet	448,969	243,582	24,312	187,372	4,440	4,404	2,785	ı	466,895	399,122
Travel, Meals, and Memberships	468,679	217,740	16,821	51,513	16,552	8,871	1,858	743	314,098	245,226
Consulting Fees	471,375	172,734	401	1	84,570		36,414	ı	294,119	101,878
Miscellaneous	5,821,336	720,286	1,787,294	720,863	177,459	613,916	775,129	52,591	4,847,538	5,290,848
Contracting Fees	12,184,070	1,393,445	4,703,359	2,212,485	11,593	497,542	50,248	524,001	9,392,673	8,289,344
Amortization	,	261,984	1,198,333	509,827		1,167,122	446,475	76,068	3,659,809	3,275,001
Utilities	353,290	41,488	46,208	34,904	1	19,730	74,819	22,903	240,052	179,535
Accretion	•	41,988	1,632,201	•	1	76,375	-	61,832	1,812,396	20,234,676
	69,711,600	9,542,883	11,345,524	5,120,885	1,341,902	14,425,579	1,705,281	1,160,027	44,642,081	59,354,142
Net Revenue (Expenditure)	(15,151,024)	8,796,576	5,001,052	757,876	(33,506)	3,980,713	(303,933)	86,143	18,284,921	959,614



# Peace River Regional District

Year-End Audit Findings Report to Board of Directors

For the year ending December 31, 2024

Prepared as of April 14, 2025



CHARTERED PROFESSIONAL ACCOUNTANTS

April 14, 2025

Board of Directors Peace River Regional District 1981 Alaska Avenue Dawson Creek, British Columbia V1G4H8

Dear Board of Directors:

# **Re: Audit Findings**

We prepared the accompanying report to assist you in your review of the financial statements of Peace River Regional District for the year ending December 31, 2024. The report includes a discussion on the significant accounting and financial reporting matters dealt with during the audit process as well as communications required by Canadian generally accepted auditing standards.

We have substantially completed our audit of the financial statements of Peace River Regional District (the entity) prepared in accordance with Canadian Public Sector Accounting Standards (PSAS) for the year ended December 31, 2024. We propose to issue our auditor's report on those financial statements, pending resolution of outstanding items outlined on page 1. Our draft auditor's report is included as Appendix A.

We look forward to meeting with you and discussing the matters outlined below.

We would like to express our sincere thanks to the management and staff of the entity who have assisted us in carrying out our work. If you have any questions or concerns, please do not hesitate to contact us.

Yours very truly,

Taylor Turkington CPA Partner

c.c: Roxanne Shepherd, Chief Financial Officer



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#### **Audit Status**

We have completed the audit of the financial statements, with the exception of the following items:

- Receipt of a signed management representation letter by management;
- Completing our discussions with the Board of Directors;
- Obtaining evidence of the Board's approval of the financial statements;

Once these items have been completed, we will date and sign our auditor's report.

# Significant Risks

We identified the following significant risks in our planning letter dated March 24, 2025:

- Revenue recognition
- Management Override of Controls

We executed the proposed audit responses to the significant risks identified above, as noted in our planning letter, and we have no issues to report.

# **Significant Matters Arising**

#### Changes to Audit Plan

There were no changes to the audit plan (as previously presented to you).

#### Other Matters

We have not identified any other significant matters that we wish to bring to your attention at this time.

## **Significant Difficulties Encountered**

There were no significant difficulties encountered during our audit.

# **Comments on Accounting Practices**

## Accounting Policies

Management is responsible for the appropriate selection and application of accounting policies. Our role is to review the appropriateness and application as part of our audit. The significant accounting policies used by the entity are outlined in Note 2 to the financial statements.

- There were no significant changes in accounting policies.
- We did not identify any alternative accounting policies that would have been more appropriate in the circumstances.
- We did not identify any significant accounting policies in controversial or emerging areas.



# Significant Accounting Estimates

Management is responsible for the accounting estimates included in financial statements. Estimates and the related judgments and assumptions are based on management's knowledge of the business and past experience about current and future events.

Our responsibility as auditors is to obtain sufficient appropriate evidence to provide reasonable assurance that management's accounting estimates are reasonable within the context of the financial statements as a whole. An audit includes performing appropriate procedures to verify the:

- Calculation of accounting estimates;
- Analyzing of key factors such as underlying management assumptions;
- Materiality of estimates individually and in the aggregate in relation to the financial statements as a whole;
- Estimate's sensitivity to variation and deviation from historical patterns;
- Estimate's consistency with the entity's business plans; and
- Other audit evidence.

The following significant estimates/judgments are contained in the financial statements:

- Book value of capital assets
- ARO's

Based on audit work performed, we are satisfied with the estimates made by management.

## Significant Financial Statement Disclosures

We did not identify any financial statement disclosures that are particularly significant, sensitive or require significant judgments, that we believe should be specifically drawn to your attention.

#### **Uncorrected Misstatements**

We did not identify or detect any uncorrected misstatements for the current year during our audit.

# Significant Deficiencies in Internal Control

A deficiency in internal control exists when a control is designed, implemented or operated in such a way that it is unable to prevent, or detect and correct, misstatements in the financial statements on a timely basis, or when a control necessary to prevent, or detect and correct, misstatements in the financial statements on a timely basis is missing.

A significant deficiency in internal control is defined as a deficiency or combination of deficiencies in



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internal control that, in the auditor's professional judgment, is of sufficient importance to merit the attention of those charged with governance.

To identify and assess the risks of material misstatement in the financial statements, we are required to obtain an understanding of internal control relevant to the audit. This understanding is used for the limited purpose of designing appropriate audit procedures. It is not used for the purpose of expressing an opinion on the effectiveness of internal control and, as a result, we do not express any such opinion. The limited purpose also means that there can be no assurance that all significant deficiencies in internal control, or any other control deficiencies, will be identified during our audit.

We did not identify any control deficiencies that, in our judgment, would be considered significant deficiencies.

# **Written Representations**

In a separate communication, as attached in Appendix B, we have requested a number of written representations from management in respect to their responsibility for the preparation of the financial statements in accordance with Canadian Public Sector Accounting Standards (PSAS).

# **Disagreements with Management**

We are required to communicate any disagreements with management, whether or not resolved, about matters that are individually or in aggregate significant to the entity's financial statements or auditor's report. Disagreements may arise over:

- Selection or application of accounting principles;
- Assumptions and related judgments for accounting estimates;
- Financial statement disclosures;
- Scope of the audit; or
- Wording of the auditor's report.

We are pleased to inform you that we had no disagreements with management during the course of our audit.

## Consultation with Other Accountants (Second Opinions)

Management may consult with other accountants about auditing and accounting matters to obtain a "second opinion". When an entity requests that another accountant provide a written report or oral advice on the application of accounting principles to a specific transaction or the type of opinion that may be rendered on the entity's financial statements, we are required to ensure that the accountant has ensured that the reporting accountant has knowledge of all facts and circumstances and has conducted the engagement in accordance with Canadian generally accepted auditing standards on the Reports on the Application of Accounting Principles.



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# Independence

We confirm our independence with respect to the entity as of the date of this report.

#### Other Audit Matters of Governance Interest

We did not identify any other matters to bring to your attention at this time and would be pleased to discuss with you further any matters mentioned above, at your convenience.

We would like to thank management and staff for the assistance they provided to us during the audit.

We hope the information in this audit findings letter will be useful. Should any member of the Board of Directors wish to discuss or review any matter addressed in this letter or any other matters related to financial reporting, please do not hesitate to contact us at any time. We would be pleased to discuss them with you and respond to any questions you may have.

This letter was prepared for the sole use of those charged with governance of Peace River Regional District to carry out and discharge their responsibilities and is not intended for any other purpose. The content should not be disclosed to any third party without our prior written consent, and we assume no responsibility to a third party who uses this communication.

Yours very truly,

Beswick Hildebrandt Lund Chartered Professional Accountants



# Appendix A: Audit Report

Please see attached report.



#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Peace River Regional District

# **Opinion**

We have audited the financial statements of Peace River Regional District (the Entity), which comprise the statement of financial position as at December 31, 2024, and the statements of operations and accumulated surplus, remeasurement gains and losses and changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standard.

# **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

# Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.



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## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
  that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
  effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



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**Chartered Professional Accountants** 

Prince George, British Columbia May 1, 2025





# Appendix B: Management Representation Letter

Please see attached letter.

# **Peace River Regional District**

# 1981 Alaska Avenue Dawson Creek, British Columbia V1G4H8

May 1, 2025

Beswick Hildebrandt Lund Chartered Professional Accountants 556 North Nechako Road, Suite 10 Prince George, British Columbia, V2K 1A1

## Dear Sir/Madame:

This representation letter is provided in connection with your audit of the financial statements of Peace River Regional District for the year ended December 31, 2024, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with Canadian Public Sector Accounting Standards (PSAS).

In making the representations outlined below, we took the time necessary to appropriately inform ourselves on the subject matter through inquiries of entity personnel with relevant knowledge and experience, and, where appropriate, by inspecting supporting documentation.

We confirm that (to the best of our knowledge and belief):

#### **Financial Statements**

We have fulfilled our responsibilities as set out in the terms of the audit engagement letter dated March 21, 2025 for:

- a. Preparing and fairly presenting the financial statements in accordance with PSAS;
- b. Providing you with:
  - i. Access to all information of which we are aware that is relevant to the preparation of the financial statements, such as:
    - A. Accounting records, supporting data and other relevant documentation,
    - B. Minutes of meetings (such as shareholders, board of directors and audit committees) or summaries of actions taken for which minutes have not yet been prepared, and
    - C. Information on any other matters, of which we are aware, that is relevant to the preparation of the financial statements;
  - ii. Additional information that you have requested from us for the purpose of the audit; and
  - iii. Unrestricted access to persons within the entity from whom you determine it necessary to obtain audit evidence.
- c. Ensuring that all transactions have been recorded in the accounting records and are reflected in the financial statements; and
- d. Designing and implementing such internal control as we determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. We have also communicated to you any deficiencies in the design and implementation or the maintenance of internal control over financial

reporting of which management is aware.

# **Preparation of Financial Statements**

The financial statements are fairly presented in accordance with PSAS, and include all disclosures necessary for such fair presentation and disclosures otherwise required to be included therein by the laws and regulations to which Peace River Regional District is subject. We have prepared the Peace River Regional District's financial statements on the basis that the Peace River Regional District is able to continue as a going concern.

We have appropriately reconciled our books and records (e.g. general ledger accounts) underlying the financial statements to their related supporting information (e.g. subledger or third party data). All related reconciling items considered to be material were identified and included on the reconciliations and were appropriately adjusted in the financial statements. There were no material unreconciled differences or material general ledger suspense account items that should have been adjusted or reclassified to another account balance. There were no material general ledger suspense account items written off to a statement of financial position account, which should have been written off to a revenue and expense account and vice versa. All intra entity entity accounts have been eliminated or appropriately measured and considered for disclosure in the financial statements.

#### Fraud

We have disclosed to you:

- a. All of our knowledge in relation to actual, alleged or suspected fraud affecting the entity's financial statements involving:
  - i. Management;
  - ii Employees who have significant roles in internal control; or
  - iii. Others where the fraud could have a material effect on the financial statements;
- b. All of our knowledge in relation to allegations of fraud or suspected fraud communicated by employees, former employees, analysts, regulators or others; and
- c. The results of our risk assessments regarding possible fraud or error in the financial statements.

## Compliance with Laws and Regulations

We have disclosed all known instances of non-compliance or suspected non-compliance with laws and regulations, including all aspects of contractual agreements that should be considered when preparing the financial statements

There have been no communications from regulatory agencies concerning non-compliance with or deficiencies in financial reporting practices. We are up to date with all corporate filings and annual returns. This includes all Canada Revenue Agency GST returns.

#### **Litigation and Claims**

All known actual or possible litigation and claims, which existed as at December 31, 2024 or exist now, have been disclosed to you and accounted for and disclosed in accordance with PSAS, whether or not they have been discussed with legal counsel.

#### **Related Parties**

We have disclosed to you the identity of all of the entity's related-party relationships and transactions of which we are aware. This includes sales, purchases, loans, transfers of assets, liabilities and services, leasing agreements, guarantees, non-monetary transactions, and transactions for no consideration for the year ended as well as related balances due to or from such parties at the year end. All related-party relationships and

transactions have been appropriately accounted for and disclosed in accordance with the requirements of CPA Canada Public Sector Accounting Handbook, Section PS 2200 (Related Party Disclosures) and we confirm our belief that any receivable balances are fully collectable. The list of related parties attached to this letter as Appendix A accurately and completely describes the Peace River Regional District's related parties and the relationships with such parties.

#### **Estimates**

We acknowledge our responsibility for determining the accounting estimates required for the preparation of the financial statements in accordance with PSAS. Those estimates reflect our judgment based on our knowledge and experience of past and current events, and on our assumptions about conditions we expect to exist and courses of action we expect to take. In particular, we confirm the following:

- The measurement methods are appropriate and consistently applied;
- The significant assumptions used in determining fair value measurements represent our best estimates, are reasonable, appropriate and have been consistently applied;
- No subsequent event requires adjustment to the accounting estimates and disclosures included in the financial statements; and
- The significant assumptions used in determining fair value measurements are consistent with the Peace River Regional District's planned courses of action. We have no plans or intentions that have not been disclosed to you, which may materially affect the recorded or disclosed fair values of assets or liabilities.

Significant estimates and measurement uncertainties known to management that are required to be disclosed in accordance with CPA Canada Public Sector Accounting Handbook, Section PS 2130 (Measurement Uncertainty) have been appropriately disclosed, including all estimates where it is reasonably possible that the estimate will change in the near term and the effect of the change could be material to the financial statements.

# **Subsequent Events**

We have identified all events that occurred between December 31, 2024 and the date of this letter that may require adjustment of, or disclosure in, the financial statements, and have effected such adjustment or disclosure as per the requirements of PSAS.

# **Going Concern**

There are no events or conditions that, individually or collectively, may cast significant doubt on the Peace River Regional District's ability to continue as a going concern.

We have no plans or intentions that may materially alter the carrying value or classification of assets and liabilities reflected in the financial statements (e.g. to dispose of the business or to cease operations).

# **Commitments and Contingencies**

All contractual arrangements entered into by Peace River Regional District with third parties have been properly reflected in the accounting records or/and, where material (or potentially material) to the financial statements, have been disclosed to you. Peace River Regional District has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance. There are no side agreements or other arrangements (either written or oral) undisclosed to you.

There are no commitments, contingent liabilities/assets or guarantees (written or oral) that

should be disclosed in the financial statements but have not been disclosed. This includes liabilities arising from contract terms, illegal acts or possible illegal acts, and environmental matters that would have an impact on the financial statements.

# **Misstatements and Adjustments**

Certain representations in this letter are described as being limited to those matters that are material. Items are also considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement.

We confirm that the are free from material misstatements, including omissions.

We confirm there are no uncorrected misstatements in the financial statements.

#### **Other Representations**

# **Accounting Policies**

We confirm that we have reviewed the Peace River Regional District's accounting policies and, having regard to the possible alternative policies, our selection and application of accounting policies and estimation techniques used for the preparation and presentation of the financial statements is appropriate in the Peace River Regional District's particular circumstances.

All significant accounting policies are disclosed in the financial statements and are consistent with those used in the previous year (except as disclosed in the financial statements).

# **Internal Control Over Financial Reporting**

We have disclosed to you all deficiencies in the design or operation of disclosure controls and procedures and internal control over financial reporting that we are aware.

#### **Minutes**

All matters requiring disclosure to or approval of Board of Directors the have been brought before them at appropriate meetings and are reflected in the minutes.

#### Other Information

We have informed you of all the documents listed below, that we expect to issue or are otherwise required to be issued in accordance with law, regulation or custom that will contain or accompany the financial statements and the auditor's report thereon and which will include information on Peace River Regional District's operations, financial results and financial position as set out in the financial statements.

Name of document(s) provided before the auditor's	Name of document(s) that will not be provided
report date that will contain or accompany the	before the auditor's report date that will contain or
financial statements	accompany the financial statements
None	Annual Report and Statement of Financial Information

#### **Assets and Liabilities**

We have satisfactory title or control over all assets. We have recorded or disclosed, as appropriate, all liabilities, in accordance with PSAS.

For the following specific representations, the terms "year end" and "year" are defined as each year end and each year respectively, covered by the audit of the financial statements as stated above.

#### **Cash and Banks**

The books and records properly reflect and record all transactions affecting cash funds, bank accounts and bank indebtedness of the Peace River Regional District.

All cash balances are under the control of the Peace River Regional District, free from assignment or other charges, and unrestricted as to use, except as disclosed to you.

The amount shown for cash on hand or in bank accounts excludes trust or other amounts, which are not the property of the Peace River Regional District.

Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances, line(s) of credit, or similar arrangements have been properly disclosed.

All cash and bank accounts and all other properties and assets of the Peace River Regional District are included in the financial statements.

#### **Accounts Receivable**

All amounts receivable by the Peace River Regional District were recorded in the books and records.

Receivables classified as current do not include any material amounts that are collectible after one year.

Receivables recorded in the financial statements, represent bona fide claims against debtors for sales or other charges arising on or before the statement of financial position date[s] and are not subject to discount except for normal cash discounts.

Amounts receivable that are non-interest bearing and are expected to be paid more than a year after initial recognition date have been initially recognized at fair value, using an appropriate discount rate, and subsequently measured at amortized cost.

All receivables were free from hypothecation or assignment as security for advances to Peace River Regional District, except as hereunder stated.

# **Tangible Capital Assets**

All charges to tangible capital asset accounts represented the actual cost of additions or the fair value at the date of contribution. We have provided sufficient information in note 4 to the financial statements for a reader to understand the organization's economic resources held in tangible capital assets.

No material or significant amounts relating to additions or improvements to property, plant and equipment were charged to repairs and maintenance or other expense accounts.

Carrying values of tangible capital assets sold, destroyed, abandoned or otherwise disposed of have been eliminated from the accounts.

We have good and valid title to all items of property and equipment reflected in the accounts relating thereto, and any liens or encumbrances on our assets have been appropriately disclosed in the financial statements.

Tangible capital assets owned by the Peace River Regional District are being depreciated on a systematic basis over their estimated useful lives and the provision for depreciation was calculated on a basis consistent with that of the previous date.

During the year, we reviewed the appropriateness of the depreciation policy and estimate of useful lives for tangible capital assets, taking into account all pertinent factors. Any changes in our assessment from the prior year have been adequately disclosed and reflected in the financial statements.

We have evaluated tangible capital assets for recoverability in accordance with the

provisions of the CPA Canada Public Sector Accounting Handbook, Section PS 3150 (Tangible Capital Assets). There have been no events or changes in circumstances that indicate that any tangible capital assets no longer have any long-term service potential to the organization. Accordingly management was not required to write down any tangible capital assets to their residual values, if any, during the year.

#### **Financial Instruments**

We have properly recorded all financial assets of equity instruments quoted on an active market at fair value.

We have evaluated whether there are indicators of impairment for all financial assets measured at cost or amortized cost, and where there has been a significant adverse change in the expected timing or amount of future cash flows from a financial asset or group of similar financial assets, we have assessed whether a reduction in the carrying value is necessary.

#### **Marketable Securities**

All marketable securities owned by us are recorded in the accounts. The marketable securities are measured at fair value.

All income earned for the year ended December 31, 2024 on these securities has been recognized in earnings along with any transaction costs incurred and changes in fair value.

# Accounts Payable

Accounts payable that are non-interest bearing and are expected to be paid more than a year after the initial recognition date have been classified as long term in the financial statements, initially recognized at fair value, using an appropriate discount rate, and subsequently measured at amortized cost.

## **Deferred Revenue and Deferred Contributions**

All material amounts of deferred revenue and deferred contributions were appropriately recorded in the books and records.

## **Long-term Debt**

All borrowings and financial obligations of the Peace River Regional District of which we are aware are included in the financial statements as at year end, as appropriate. We have fully disclosed to you all borrowing arrangements of which we are aware.

Peace River Regional District has not violated any covenants on its debt during the year. We have fully disclosed to you all covenants and information related to how we determined our compliance with the terms of the covenants.

# **Revenue Recognition**

We have recorded all revenue that met the following criteria:

- Persuasive evidence of an arrangement exists;
- Delivery has occurred, or services have been rendered;
- Price is fixed or determinable; and
- Collectability is reasonably assured.

#### **Government Transfers**

## Transferring organization

Transfers have only been recognized as an expense in the year the transfer has been

authorized and all eligibility criteria have been met by the recipient.

# Recipient organization

We have disclosed all significant terms and agreements in respect of transfers received from governments.

Transfers without eligibility criteria or stipulations have been recognized as revenue once the transfer has been authorized.

Transfers with eligibility criteria but without stipulations have been recognized as revenue once the transfer has been authorized and all eligibility criteria have been met.

Transfers with or without eligibility criteria but with stipulations have been recognized as revenue in the year the transfer has been authorized and all eligibility criteria have been met, except when, and to the extent that, the transfer gives rise to an obligation that meets the definition of a liability for the recipient government in accordance with CPA Canada Public Sector Accounting Handbook, Section PS 3200 (Liabilities).

## Disclosure

The major kinds of transfers recognized have all been disclosed in the financial statements as well as the nature and terms of liabilities arising from government transfers received.

# **Segment Reporting**

Pursuant to CPA Canada Public Sector Accounting Handbook, Section PS 2700 (Segment Disclosures), in identifying segments, management has considered the definition of a segment and other factors, including:

- the objectives of disclosing financial information by segment;
- the expectations of members of the community and their elected or appointed representatives regarding the key activities and accountabilities of the government;
- the qualitative characteristics of financial reporting as set out in CPA Canada Public Sector Accounting Handbook, Section PS 1000 (Financial Statement Concepts);
- the homogeneous nature of the activities, service delivery, or recipients of the services;
- whether the activities relate to the achievement of common outcomes or services as reflected in government performance reports and plans;
- whether discrete financial information is reported or available; and
- the nature of the relationship between the government and its organizations (within the reporting entity).

Management has identified following operating segments:

Segment Name
General Government
Environmental Services
Protective Services
Planning and Development
Recreation and Culture
Sewer Utilities

Segment Name

Water Utilities

The financial statements disclose all the relevant factors used to identify the Peace River Regional District's reportable segments.

# **Budgetary Data**

We have included budgetary data in our financial statements, which is relevant to the users of financial statements and consistent with that originally planned and approved by Board of Directors on March 21, 2024. Planned results were presented for the same scope of activities and on a basis consistent with that used for actual results.

Yours truly,

Roxanne Shepherd, Chief Financial Officer

# Appendix A: Related Parties

See attached proposed related parties summary.



## Appendix A: Related parties listing

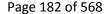
## **Board of Directors and their immediate family members:**

- Leonard Hiebert, Chair
- Darcy Dober, Vice Chair
- Reid Graham, Director
- Dan Rose, Director
- Allen Courtoreille, Director
- Brad Sperling, Director
- Lilia Hansen, Director
- Tony Zabinsky, Director
- Travous Quibell, Director
- Danielle Veach, Director
- Brent Taillefer, Director
- Darryl Krakowa, Director

## Finance Department and their immediate family members:

• Roxanne Shepherd, Chief Financial Officer

## **Peace River Regional Hospital District**





# **REPORT**

To: Chair and Directors Report Number: DS-BRD-483

From: Development Services Date: May 1, 2025

Subject: Zoning Amendment Bylaw No. 2576, 2025, PRRD File No. 25-001 ZN, 1st, 2nd, 3rd Reading

and Adoption

## **RECOMMENDATION #1:** [Corporate Unweighted]

That the Regional Board give Peace River Regional District Zoning Amendment Bylaw No. 2576, 2025, to rezone a 3.6 ha portion of the subject property identified as PID 014-683-571 from RR-1 to R-3, first three readings.

## **RECOMMENDATION #2:** [Corporate Unweighted – 2/3 Majority]

That the Regional Board adopt Peace River Regional District Zoning Amendment Bylaw No. 2576, 2025.

# **BACKGROUND/RATIONALE:**

## **Proposal**

The applicant is seeking to rezone a 3.6 ha portion of the subject property from RR-1 (Rural Residential 2 Zone) to R-3 (Mobile Home Park Residential Zone) to facilitate a housing development project intended to serve Indigenous Elders in the Kelly Lake community.

The applicant is proposing to subdivide the subject property into two 1.8 ha lots (proposed Lot 1 and Lot 2) and a 3.72 ha remainder lot (proposed Rem Block B). The proposed development on Lot 1 will be 12-18 single detached modular homes which are  $\pm 79 \text{ m}^2$  (850 ft²) each and will include landscaping and a communal garden for the residents. The applicant intends to further develop proposed Lot 2 in the future.

## Rationale

Support is recommended as the proposal is consistent with the Rural Official Community Plan Bylaw No. 1940, 2011 and the proposed development complies with the PRRD Manufactured Home Parks Bylaw No. 816, 1992.

The Provincial Government updated the *Local Government Act* in 2024 which now prohibits public hearings for zoning amendments which are consistent with the OCP and are for residential developments. Therefore, public notification was completed prior to this meeting, in accordance with Section 467 of the *Local Government Act*.

## **File Details**

Owner: Kelly Lake Community Center Society

Agent: David Nairne + Associates Ltd.

Area: Electoral Area D

Staff Initials: AM Dept. Head: AM CAO: Shawn Dahlen Page 1 of 5

Zoning Amendment Bylaw No. 2576, 2025, PRRD File No. 25-001 ZN, 1st, 2nd, 3rd Reading and AdoptionMay 1, 2025

Location: Kelly Lake

Legal: Block B of District Lot 314 Peace River District Except Plans 26278, 27888, 29445 and

30960

PID: 014-683-571 Lot Size: 7.32 ha (18.1 ac)

## **Site Context**

The subject property is located in the Kelly Lake rural community and lies along the Kelly Lake shoreline to the north. The property lies ±9 km east of Hwy 52 E and ±2.5 km west of the BC Alberta border. Most of the surrounding lands are designated and zoned for rural residential uses. The Kelly Lake Community Center is adjacent to the east of the subject property.

## **Site Features**

## Land

Most of the property is forested with portions of cleared areas. The rear parcel line runs along the Kelly Lake shoreline.

## **Structures**

No structures are present on the subject property.

## Access

The property can be accessed by Kelly Lake Road.

## **Comments & Observations**

## Applicant

The applicant wishes to build affordable rental housing units with funding from BC Hydro. The proposal is based on a housing needs assessment and community engagement which emphasized the need for affordable rental housing in Kelly Lake. See attached.

## Agricultural Land Reserve (ALR)

The subject property is outside the Agricultural Land Reserve.

## Official Community Plan (OCP)

Pursuant to the *Rural Official Community Plan Bylaw No. 1940, 2011*, the subject property is designated Rural Community (RC). Section 6.3 states land within this designation may be used for agriculture-rural, residential, commercial, light industrial, civic, assembly, institutional, or park and natural environment. Section 6.5 states the minimum parcel size is 1.6 ha (4 ac). Where community sewage systems are installed, the minimum parcel size may be 0.1 ha (0.2 ac).

Section 6.6 states Manufactured Homes Parks will be considered for development within a Rural Community designation.

Pursuant to the Manufactured Home Parks Bylaw No. 816, 1992, section 3.02 states the minimum site area for a manufactured home park shall be 1.8 ha. Section 3.03 (1) states the minimum area of a

manufactured home space shall be 400 m<sup>2</sup>. The 18-unit site plan confirmed that this requirement can be met with each space having 406.8 m<sup>2</sup>.

Section 3.04 (1) states a manufactured home shall not cover more than 40% of the manufactured home space upon which is it situated. The proposed  $\pm 79 \text{ m}^2$  detached modular homes would cover 19.75% of a 400 m² manufactured home space.

Section 3.03 (2) states the minimum frontage of each manufactured home space abutting a roadway shall be 12 m. Section 3.07 states no manufactured home shall be located within 4.5 m of another manufactured home or within 1.5 m of the side edges of a manufactured home space. The 12-unit site plan confirms these requirements can be met.

Section 3.07 (2) states no manufactured home shall be within 3 m of a roadway. Although this is not confirmed on the site plans provided, this requirement can be met as there is a 9.65 m setback between the modular dwelling and the rear edge of the manufactured home space, and parking spaces are situated between the modular dwelling and the roadway.

Section 3.09 (1) states that all parcels upon which a manufactured home park is located shall have a minimum 7.5 m buffer width from the boundaries of the parcel and any roadway within the parcel. The 12-unit site plan shows that a 16 m setback would be maintained between the manufactured home park and Kelly Lake Road.

Section 3.10 states two parking spaces shall be provided on each manufactured home space. In addition, for every four manufactured home spaces, one common parking space shall be provided. The 18-unit site plan confirms that two parking spaces for each manufactured home space can be provided. The applicant has also confirmed that for the 18-unit design, five common parking spaces can be provided.

Section 4.01 states not less than 5% of the gross site area of the manufactured home park shall be for recreational uses. An area of the manufactured home park has been dedicated for open space to accommodate a communal garden, including a medicine garden for the residents.

Section 5.02 states that roadways for access to and from the manufactured home park may not be less than 15 m wide, with a minimum surfaced width of 7 m. Roadways with parking on one side shall have a minimum surfaced width of 8.5 m and a roadway of 12 m.

Overall, the proposal is consistent with the Manufactured Home Parks Bylaw. Compliance with the regulations will be confirmed once the design of the housing project is complete.

Section 6.11 of the *Rural Official Community Plan Bylaw No. 1940, 2011* states that infill resulting in more efficient use of infrastructure, such as sewer service, is encouraged and preferred over further extending infrastructure.

Section 3.2.2 states the Regional District recognizes the importance of creating liveable, age-friendly, universally designed, inclusive communities. The PRRD recognizes manufactured and mobile homes as

Zoning Amendment Bylaw No. 2576, 2025, PRRD File No. 25-001 ZN, 1st, 2nd, 3rd Reading and AdoptionMay 1, 2025

a permitted type of dwelling throughout the plan area considering this to be an affordable housing option.

Section 3.2.7 states the Regional District encourages developers to follow the PRRD Lakeshore Development Guidelines when developing within 300 m of the high-water mark of a lake. Pursuant to Section 8.1.5 of the Lakeshore Development Guidelines, a 15 m vegetation leave strip from the highwater mark of the lake will be retained.

Therefore, the proposal is consistent with the Official Community Plan.

## Land Use Zoning

Pursuant to *Zoning Bylaw No. 479, 1986*, the subject property is zoned RR-1 (Rural Residential 1 Zone). Section 6.21 (A) states land within this zone may be used for a dwelling unit or agriculture excluding intensive agriculture. The minimum parcel size is 1.8 ha (4.5 ac). Section 6.21 (B) states no more than one dwelling unit is permitted on a parcel with less than 3.6 ha, and no more than two dwelling units are permitted on a parcel with more than 3.6 ha. As the housing development project is proposing 12-18 dwelling units on Lot 1, the proposal does not comply with the zoning bylaw.

Therefore, a zoning amendment to R-3 (Mobile Home Park Residential Zone) is required. Section 6.32 (A) states land within the R-3 zone may be used for a mobile home park. The minimum parcel size is 1.8 ha (4.5 ac). Therefore, the proposal is consistent with the regulations of the proposed zone.

## Fire Protection Area

The subject property is outside all fire protection areas.

## Mandatory Building Permit Area

The subject property is outside the Mandatory Building Permit Area, however Building Permits are still available on a voluntary basis.

## Development Permit Area

The subject property is outside all Development Permit Areas.

## **Development Cost Charge Area**

The subject property is outside the Development Cost Charge Area.

## **Impact Analysis**

## Context

The subject property is surrounded by rural residential land uses as well as public uses adjacent to the east where the Kelly Lake Community Center is located. Although the proposal will have higher residential density than the surrounding parcels, conflicts are not anticipated.

## Population & Traffic

An increase in population and traffic is anticipated. However, the project is intended to house members of the community.

Zoning Amendment Bylaw No. 2576, 2025, PRRD File No. 25-001 ZN, 1st, 2nd, 3rd Reading and AdoptionMay 1, 2025

## Sewage & Water

The property is within the Kelly Lake Sewer Service Area and the proposed project will be connected to the system. Water will be supplied by an onsite well and smaller water storage tanks will likely be used for each property.

## **Comments Received from Municipalities & Provincial Agencies**

## Archaeology Branch

The Branch strongly recommends engaging an eligible consulting archaeologist prior to any landaltering activities. The applicant applied for an Archaeology Permit to conduct an Archaeological Impact Assessment.

## BC Hydro

A statutory right-of-way agreement over the land may be required prior to development.

## Northern Health Authority

No objections. The proposal must comply with the Public Health Act and the Drinking Water Protection Act.

## **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

# FINANCIAL CONSIDERATION(S):

None at this time.

# **COMMUNICATIONS CONSIDERATION(S):**

The Regional Board's decision will be communicated to the applicant.

# OTHER CONSIDERATION(S):

None at this time.

## Attachments:

- 1. Zoning Amendment Bylaw No. 2576, 2025
- 2. Application, PRRD File No. 25-001 ZN
- 3. Maps, PRRD File No. 25-001 ZN
- 4. Letter of Intent, PRRD File No. 25-001 ZN
- 5. Project Description, PRRD File No. 25-001 ZN
- 6. Community Housing Plan and Engagement Report, PRRD File No. 25-001 ZN

# PEACE RIVER REGIONAL DISTRICT Bylaw No. 2576, 2025

A bylaw to amend "Peace River Regional District Dawson Creek Rural Area Zoning Bylaw No. 479, 1986."

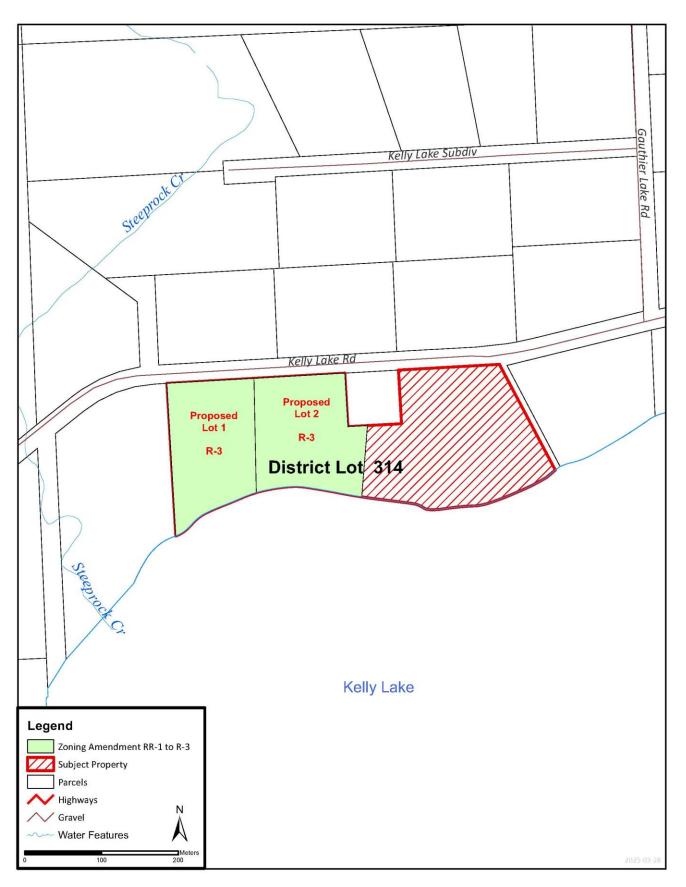
WHEREAS, the Regional Board of the Peace River Regional District did, pursuant to the Province of British Columbia *Local Government Act*, adopt "Peace River Regional District Dawson Creek Rural Area Zoning Bylaw No. 479, 1986";

NOW THEREFORE the Regional Board of the Peace River Regional District, in open meeting assembled, enacts as follows:

- 1. This bylaw shall be cited for all purposes as "Peace River Regional District Zoning Amendment Bylaw No. 2576, 2025."
- 2. Schedule B Map 19 Kelly Lake of "Peace River Regional District Dawson Creek Rural Area Zoning Bylaw No. 479, 1986" is hereby amended by rezoning a 3.6 ha (8.9 acre) portion of Block B, District Lot 314, PRD, except Plans 26278, 27888, 29445, and 30960, from RR-1 "Rural Residential 1 Zone" to R-3 "Mobile Home Park Residential Zone", as shown on Schedule 'A' which is attached to and forms part of this bylaw.

Public Notice mailed the	15th	day of	April	, 2025.
READ A FIRST TIME THIS		day of		, 2025.
READ A SECOND TIME THIS		day of		, 2025.
READ A THIRD TIME THIS		day of		, 2025.
ADOPTED THIS		day of		, 2025.
(Corporate Seal has been affixed to the origir bylaw)	nal		Leonard Hiebe	ert, Chair
Syldwy			Tyra Henderso Corporate Offi	
I hereby certify this to be a true and correct copy ("PRRD Zoning Amendment Bylaw No. 2576, 2025, as adopted by the Peace River Regional District Board on, 2025.				
Tyra Henderson, Corporate Officer				

## **Schedule A**





Dawson Creek
PO box 810
Dawson Creek, BC
V1G 4H8

Fort St John 9505 100th Street Fort St John, BC V1J 4N4

P:(250)784-3200 E:prrd.dc@prrd.bc.ca P:(250)785-8084 E:prrd.fsj@prrd.bc.ca

For Office Use:	
Receipt #	
Date Received	
File No.	
Sign Issued Ves	

# Application for Development

1.	TYPE OF APPLICATION	FEE
	☐ Official Community Plan Bylaw Amendment*	\$ 1,550.00
	✓ Zoning Bylaw Amendment* #	\$ 1,000.00
	☐ Official Community Plan / Zoning Bylaw Amendment combined* #	\$ 2,000.00
	☐ Temporary Use Permit*#	\$ 750.00
	☐ Temporary Use Permit Renewal	\$ 350.00
	☐ Development Permit #	\$ 250.00
	☐ Development Permit Amendment #	\$ 200.00
	☐ Development Variance Permit	\$ 500.00
	☐ Liquor Licence Referral Application	\$ 150.00
	* Sign is required for this application type.	
	# Contaminated Site Declaration Form required for this application type.	
	☐ Exclusion from the Agricultural Land Reserve	\$ 1,500.00
	(Applicant responsible for additional costs associated with the	
	advertisements, signage, and facility rental, if applicable)	

## 2. PLEASE PRINT

Property Owner's Name Kelly Lake Community Centre Society	Authorized Agent of Owner (if applicable) Emma Fairfield, David Nairne + Associates Ltd.
Address of Owner	Address of Agent
City/Town/Village:	City/Town/Village:
Postal Code:	Postal Code:
Telephone Number:	Telephone Number:
E-mail:	E-mail:

unde	Notice of collection of ponal information on this form is collected for the purpose of procest the authority of the Local Government Act and the bylaws of the application can be made available for public inspection pursuant	essing this application. he PRRD. Documentation	The personal information is collected on/Information submitted in support of
27 92 (0)	OPERTY DESCRIPTION		-41-5
A	se list the full Legal Description and PID of each pro	PID PID	Area of Each Lot
			h = /
	B OF DISTRICT LOT 314 PEACE RIVER DISTRICT		7.32 / 18.10 ha./acres
EXCE	PT PLANS 26278, 27888, 29445 AND 30960 PID: 014-683-571		ha./acres
		1	TOTAL AREA 7.32 / 18.10 ha./acres
[v]	Proposed Land Use:  Zoning Bylaw amendment:  Proposed Land Use: Modular Residential		
[v]	Development Variance Permit – describe propose	d variance reques	t;
[v]			
	Temporary Use Permit or Temporary Use Permit I	Renewal – describe	e proposed use:
[]	Temporary Use Permit or Temporary Use Permit I		e proposed use:
[]			e proposed use:

P	roposal to build 12 detached modular units of affordable rental housing on the subject site, with funding from BC
H	ousing. We will be applying for subdivision of the proposed single lot into three lots. A concept package is attached for reference
	escribe the landscaping being proposed on the property: rees will be cleared from the site in order to accomodate the housing development.
T	easons and comments in support of the application. Attach a separate sheet if necessary:  The project is proposed based on a needs assessment completed as part of a
	dousing Plan (2020) which emphasized the need for affordable rental housing in celly Lake. Please see attached sheet for additional information.
The dis Ba	Describe the proposed and/or existing means of sewage disposal for the property:  Be proposed project will connect to an existing sewer line. There is an existing 200mm gravity main along the site frontage running from east to west. The main scharges to a lift station approximately 150m west of the NW corner of the site. The force main from the liftstation directs sewage 2km southwest to a treatment facility used on high plasticity of soils onsite, sanitary fields are not being considered. Instead, a gravity collector sewer will be used on each site with a common lift station to mp. sawage into the gravity main in Kelly Road
Ti ga th	Describe the proposed and/or existing means of water supply for the property: he water will be supplied by a well onsite. Studies have been conducted showing a flow rate of 100 allons/minute. Water storage will be required. Smaller storage tanks will likely be used for each property. Given the relatively flat nature of the site, its likely that these tanks will need to be pressurized to achieve required flow ales.
ne i	FOLLOWING INFORMATION IS REQUIRED FOR ALL APPLICATIONS:
4.	Proof of ownership of the subject property or properties dated no more than thirty (30) days prior to the date of application. (For example: State of Title Certificate, BC Land Title Office Property Title Search, Corporate Registry Search, or recent Property Tax Notice.)
5.	A Sketch Plan of the subject property or properties, showing the following:  (a) the legal boundaries and dimensions of the subject property;  (b) boundaries, dimensions, and area of any proposed lots (if subdivision is being proposed);
	(c) the location and size of existing buildings and structures on the subject property, with distances

- (e) the location of any existing sewage disposal systems;
- (f) the location of any existing or proposed water source;
- (g) the location and dimensions of all accesses and egresses to the property including driveways;

(d) the location and size of any proposed buildings, structures, or additions thereto, with distances to

(h) any existing landscaping or vegetation;

property lines;

property lines;

- (i) any existing landscaping or vegetation to be removed; and
- (j) any new landscaping or vegetation proposed.

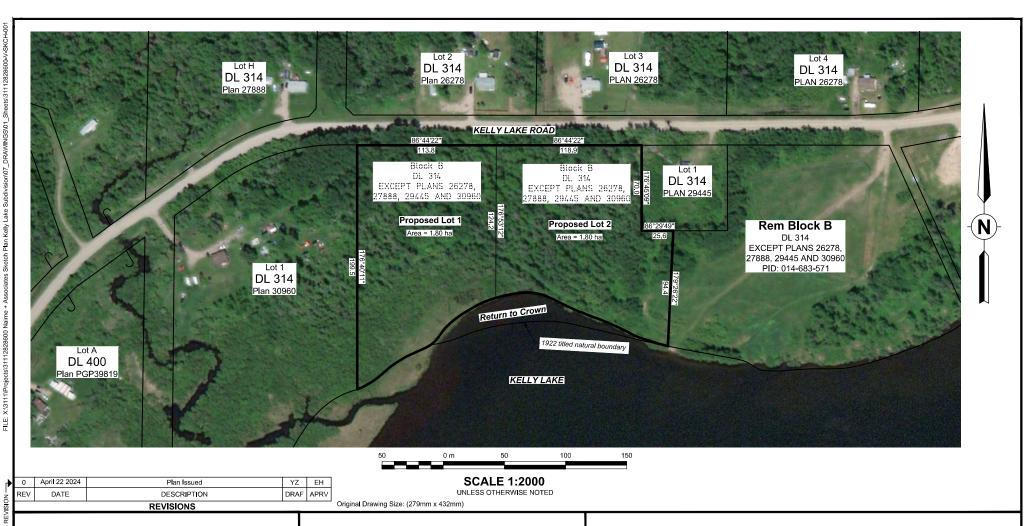
7. Describe your proposal. Attach a separate sheet if necessary:

16.	I / We the undersigned hereby declare the	at the information provided in this application is complete and
	is, to the best of my / our knowledge, a tr	rue statement of the facts related to this application.
		13 Jan/25
	Signature of Owner	Date signed
		13-Jan-2025
	Signature of Owner	Date signed

## 17. AGENT'S AUTHORIZATION

If you have an agent act on your behalf in submission of this application, the following authorization <u>MUST</u> be signed by <u>ALL</u> property owners.

I/We Kathleen Letendre	and Barbara Belcourt	hereby authorize
(name of landowner)	(name of landowner)	
Emma Fairfield - David Nairne + Assoc.	to act on my/our behalf regardi	ng this application.
(name of agent)		
Signature of Owner:	Date: 13	Jan/25
Signature of Owne		Jan 2025



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# A

# **McElhanney**

McElhanney Associates Land Surveying Ltd. 8808 Northern Lights Drive, Fort St. John BC V1J 6M2 Tel. 250 787 0356

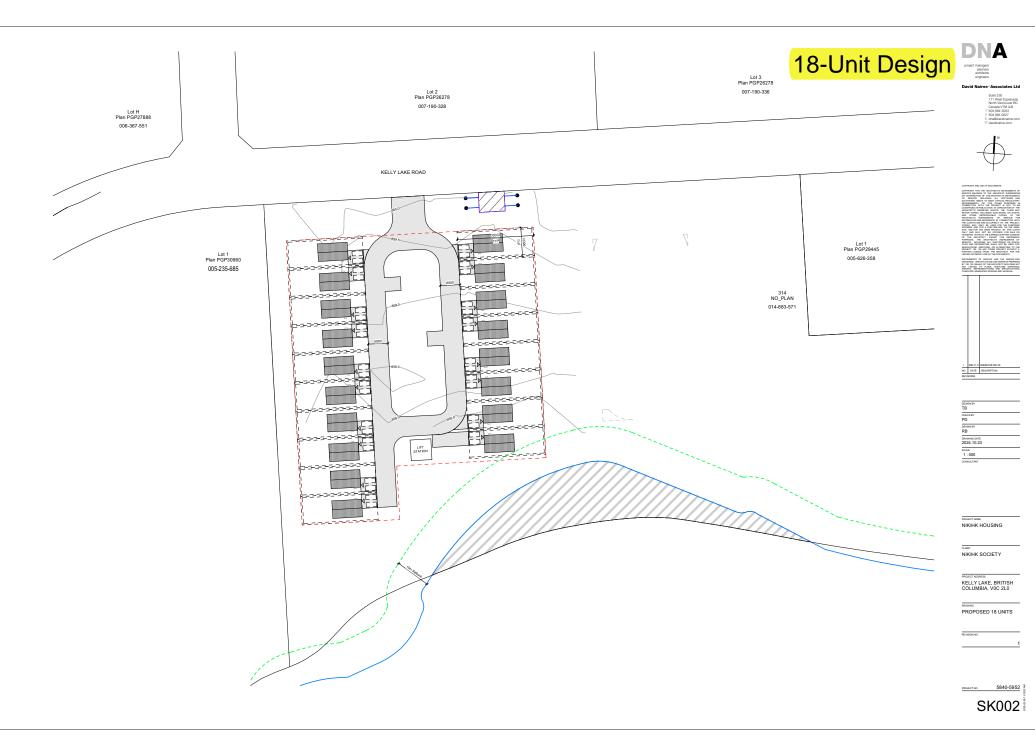
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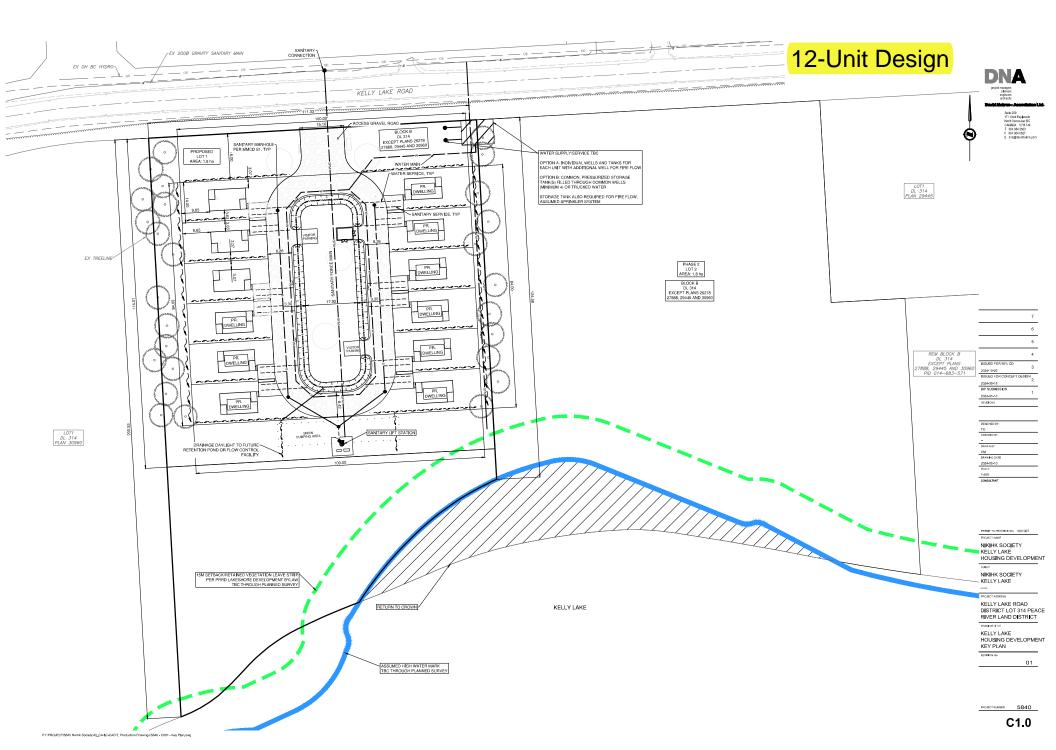
SHEET 1 OF 1 SHEETS

## David Nairne & Associates Ltd.

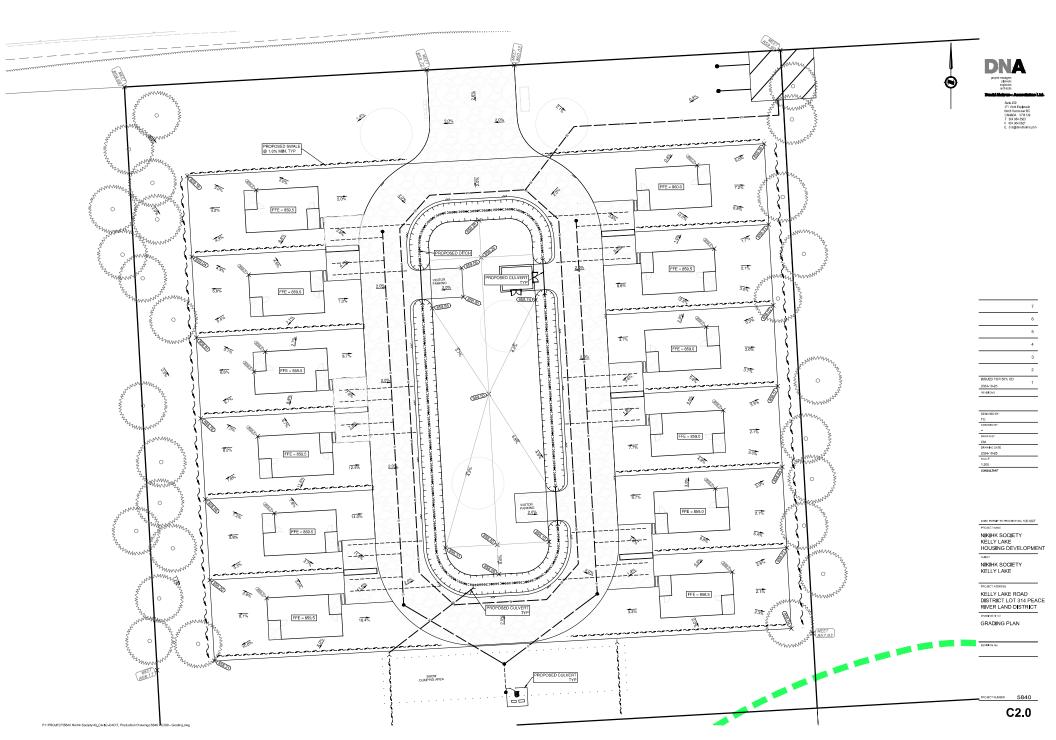
#### SKETCH PLAN SHOWING

PROPOSED 2 LOTS SUBDIVISION OF BLOCK B OF DISTRICT LOT 314 PEACE RIVER DISTRICT EXCEPT PLANS 26278, 27888, 29445 AND 30960 PID: 014-683-571





Page 196 of 568



Page 197 of 568

# **KELLY LAKE ELDERS HOUSING ISSUED FOR 50% CD** OCTOBER 25, 2024

#### DRAWING LIST:

#### LANDSCAPE

LO.0 - COVER SHEET + DRAWING LIST

L1.0 - MATERIALS + LAYOUT PLAN

L2.0 - PLANTING PLAN

L2.1 - PLANTING SCHEDULE

L3.0 - DETAILS - PLANTING

L3.1 - DETAILS - SURFACES + SITE FURNISHINGS

#### GENERAL NOTES:

- GENERAL NOTES:

  1. ALL WORKMANSHIP IS TO CONFORM TO THE PROJECT
  SPECIFICATIONS, ENGINEERS DRAWINGS, AND THE CANADIAN
  LANDSCAPE STANDARD (CLS) ZND EDITION.
  1. CONTRACTOR IS TO VERSIT THE LATIOUT AND DIMENSIONS AS NOTED
  ON THE DRAWINGS AND NOTIFY THE CONSULTANT OF ANY
  DISCREPANCIES AND FOR TURNITHE DIRECTIONAL OF ANY
  DISCREPANCIES AND FOR TURNITHE DIRECTIONAL OF ANY
  MINIMUM WARRAMST PRIOD OF TWELVE MONTHS AFTER ISSUANCE
  OF SUBSTANTIAL PERSONANCE OF THE VORK.
  4. THE CONTRACTOR SHALL PROVIDE ALL MAINTENANCE RECORDS FOR
  THE SITE BETWEEN SUBSTANTIAL PERSONANCE AND THE NOT OF
  THE ONE-YEAR WARRAMST PERIOD. THIS SHALL INCLUDE STANDARD
  MAINTENANCE TASKS INCLUDING DATES WHEN THAT MAINTENANCE
  OCCURRED. RECORDS SHALL AND SHRUB PLANTING MUST BE
  INDICATED ON DRAWINGS.









Revi	sions		
No.	Date	Status	
1	OCT 25, 2024	ISSUED FOR 50% CD	
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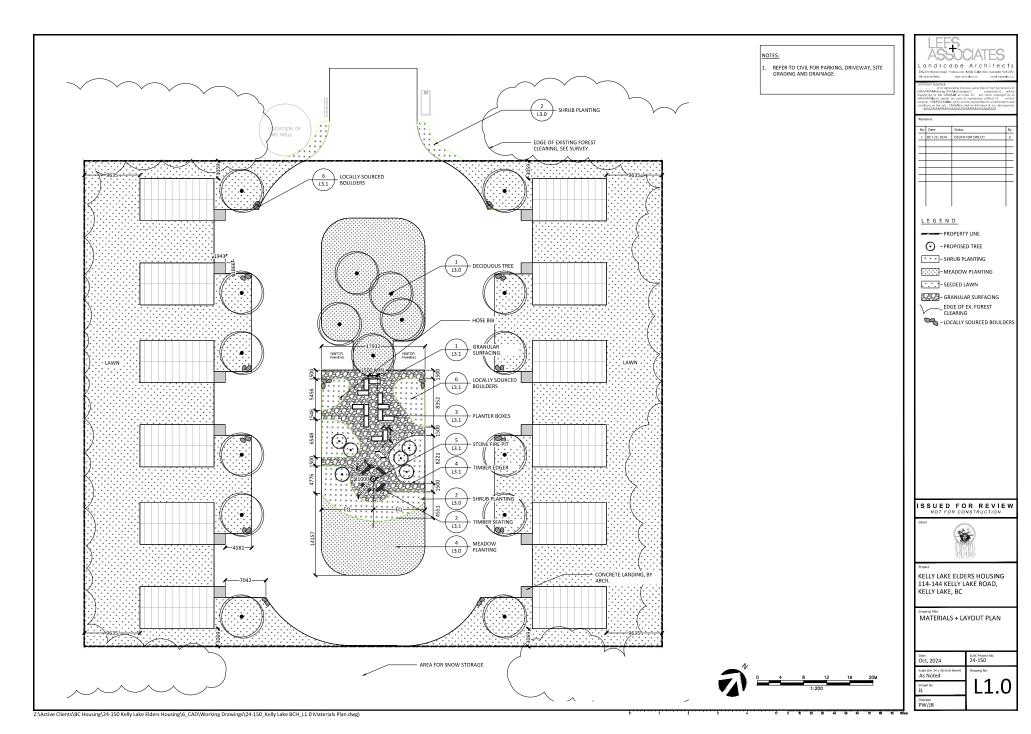
ISSUED FOR REVIEW

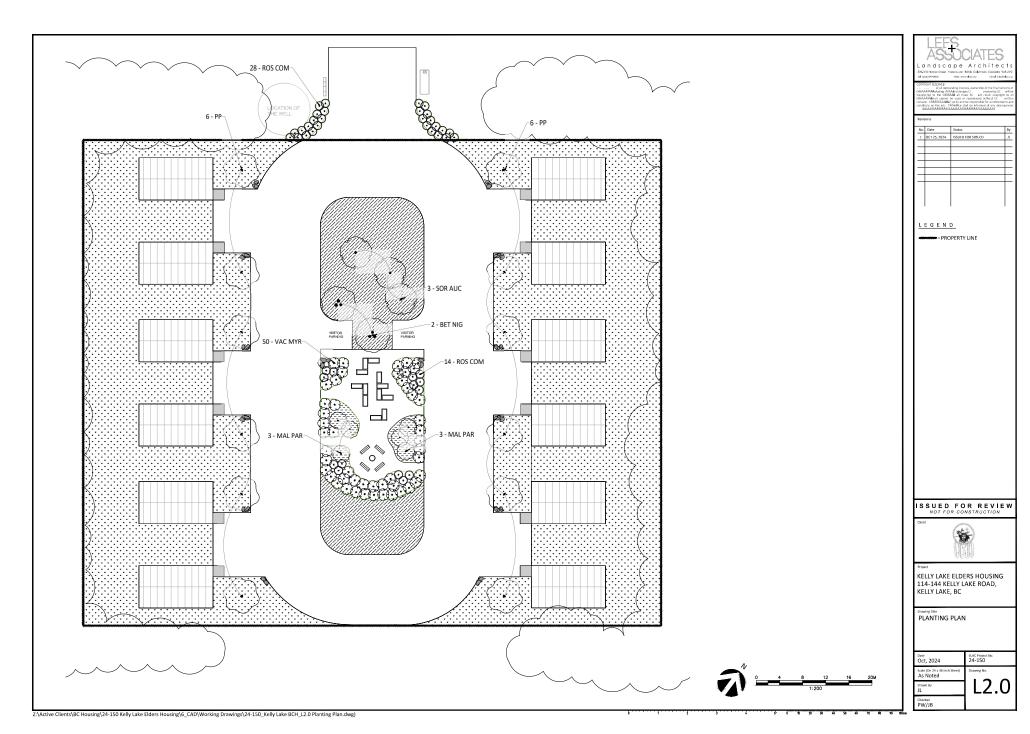


KELLY LAKE ELDERS HOUSING 114-144 KELLY LAKE ROAD, KELLY LAKE, BC

COVER SHEET + DRAWING LIST

Oct, 2024	ELAC Project No. 24-150
Scale (On 24 x 36 Inch Sheet) As Noted	Drawing No.
Drawn By JL	LO.
Checked	





SYMBOL	CODE	BOTANICAL / COMMON NAME	SIZE	CONTAINER		QTY	DETAIL
REES							
(*)	BET NIG	BETULA NIGRA / RIVER BIRCH MULTI-TRUNK	60MM CAL.	B&B, MULTISTEM		2	
$\bigcirc$	MAL PAR	MALUS X DOMESTICA 'PARKLAND' / PARKLAND APPLE	30MM CAL.	B&B		6	
$\bigcirc$	PP	PRUNUS PENSYLVANICA / PIN CHERRY	50MM CAL.	B&B		12	
$\bigcirc$	SOR AUC	SORBUS AUCUPARIA / EUROPEAN MOUNTAIN ASH	200CM HT.	B&B		3	
HRUBS							
$\odot$	ROS COM	ROSA ACICULARIS / PRICKLY ROSE	#1	POT		42	
$\odot$	VAC MYR	VACCINIUM MYRTILLOIDES / VELVETLEAF BLUEBERRY	#3	POT		50	
MBOL	CODE	BOTANICAL / COMMON NAME	SIZE	CONTAINER	SPACING	QTY	DETAI
ROUND C	OVERS						
22222	Au	ARCTOSTAPHYLOS UVA-URSI / KINNIKINNICK				60 m <sup>2</sup>	
		MEADOW MIX				581 m²	
-:-:-:	]	SEEDED LAWN				3,494 m <sup>2</sup>	

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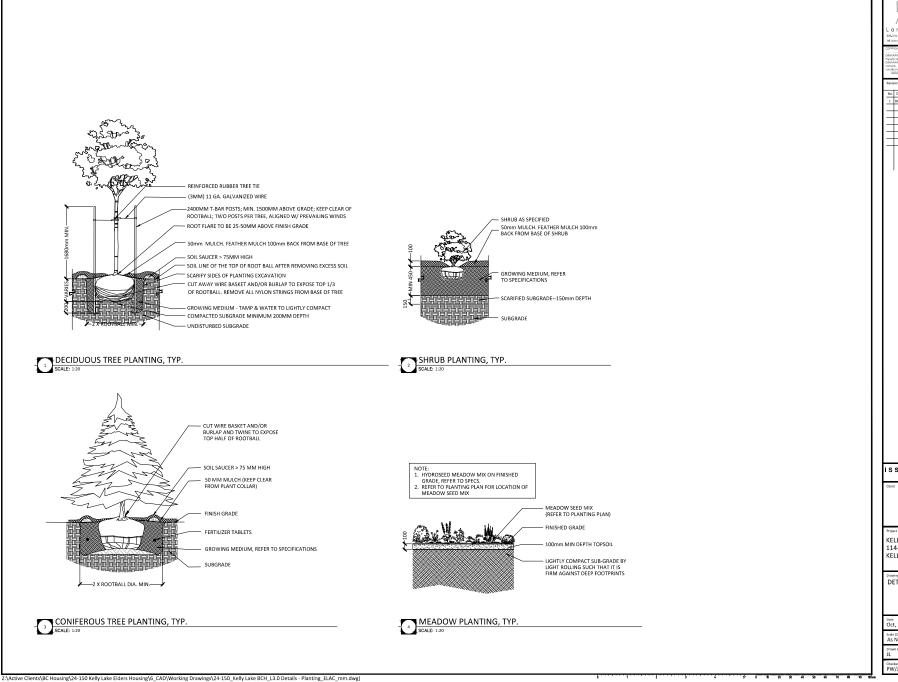
ISSUED FOR REVIEW
NOT FOR CONSTRUCTION

KELLY LAKE ELDERS HOUSING 114-144 KELLY LAKE ROAD, KELLY LAKE, BC

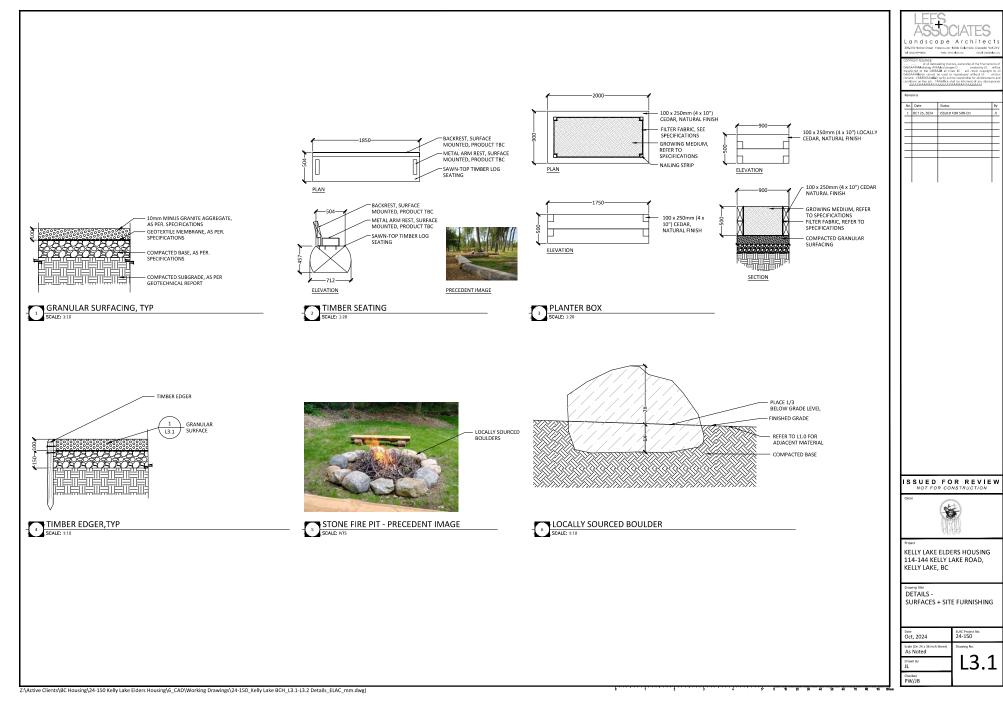
PLANTING SCHEDULE

Oct, 2024	24-150
Scale (On 24 x 36 Inch Sheet) As Noted	Drawing No.
Drawn By JL	L2
Checked PW/JB	

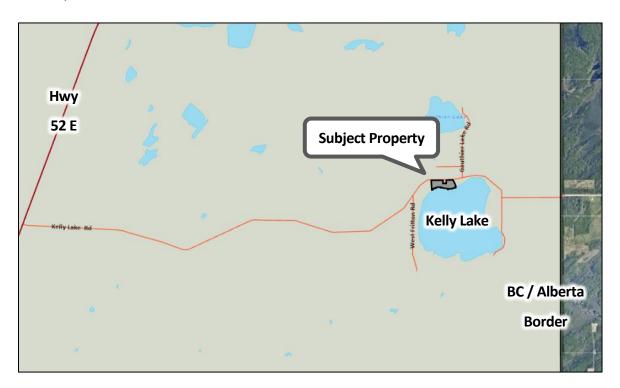
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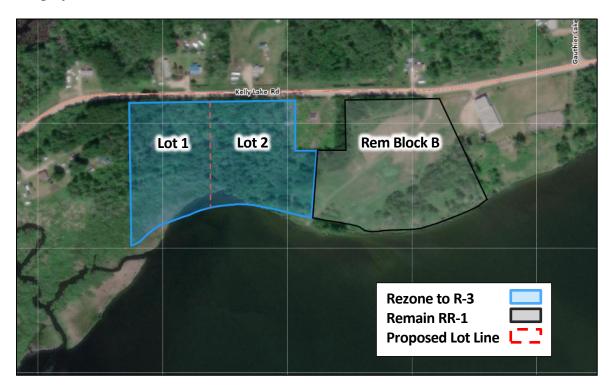
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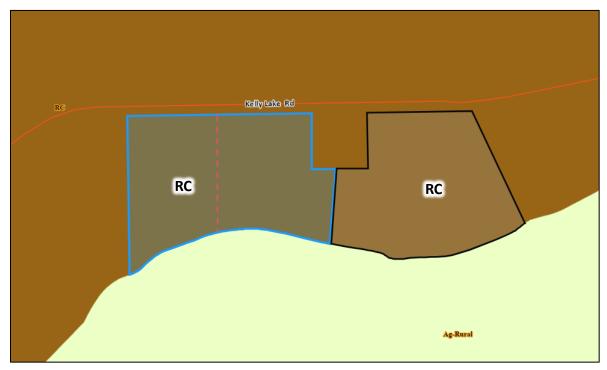
Location: Kelly Lake area



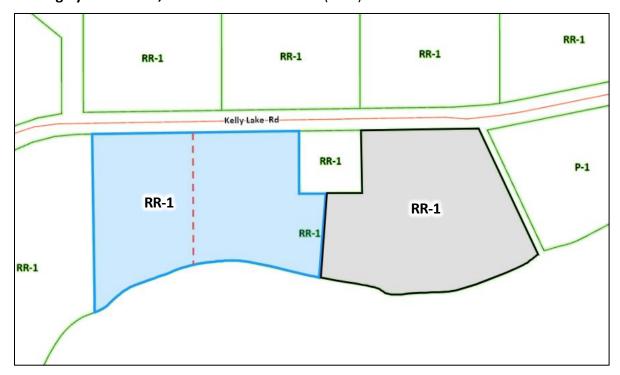
# **Aerial imagery**



PRRD Rural Official Community Plan Bylaw No. 1940, 2011: Rural Community (RC)

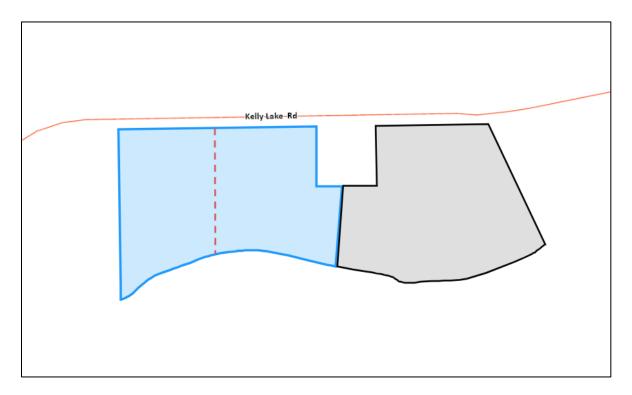


PRRD Zoning Bylaw No. 479, 1986: Rural Residential 1 (RR-1)

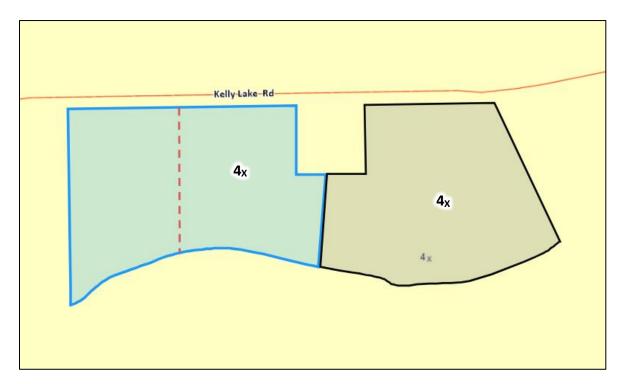


## Attachment: Maps

# Agricultural Land Reserve: Outside



# **CLI Classification:** 4<sub>X</sub>





project managers planners architects engineers

#### David Nairne + Associates Ltd

Suite 250
171 W Esplanade
North Vancouver
British Columbia
Canada V7M 3J9
T 604 984 3503
F 604 984 0627
E dna@davidnairne.com
E www.davidnairne.com

February 19, 2025

## **Peace River Regional District**

9505 100th Street Fort St. John, BC V1J 4N4

Re: Letter of Intent – Rezoning for Proposed Kelly Lake Elders Housing

To whom this may concern,

David Nairne + Associates Ltd., on behalf of the Kelly Lake Community Centre Society and Nikihk Management and Community Development Society is seeking to rezone BLOCK B OF DISTRICT LOT 314 PEACE RIVER DISTRICT EXCEPT PLANS 26278, 27888, 29445, 30960; PID: 014-683-571.

In 2019, the Nikihk Management and Community Development Society began working with Development Consultants at David Nairne + Associates Ltd. to develop a 12-unit modular housing project in Kelly Lake to serve Indigenous Elders in the Kelly Lake community. The unit type will include 12 two-bedroom single-detached modular homes.

The proposed site is located along Kelly Lake Road, adjacent to 107 Kelly Lake Road, in the rural community of Kelly Lake. The site is currently zoned as RR-1 Rural Residential. We are seeking to subdivide the current lot into three lots (listed as Proposed Lot 1, Proposed Lot 2, and Rem Block B). We are requesting to have dual or split zoning where Proposed Lot 1 and Proposed Lot 2 would be rezoned to R-3 Mobile Home Park Residential Zone, and Rem Block B would remain zoned as RR-1.

In support of our application, the following documents can be found enclosed.

## **Required Documents**

- 1. Application for Development
- 2. Contaminated Sites Declaration Form
- Statement of Title Certificate (Attached)
- 4. Covenant from 1985
- 5. Subdivision Sketch Plan
- 6. Infrastructure and Servicing Sketch Plan
- 7. Landscaping Sketch Plan

## **Supporting Documents**

- 08. Concept Package
- 09. Kelly Lake Housing Plan and Needs Assessment (2020)

We would welcome the opportunity to have your support on this important project. Please let us know if you have any questions or require additional information.

Sincerely,



Emma Fairfield
Development Consultant

# KELLY LAKE PROPOSED HOUSING DEVELOPMENT Nikihk Management and Community Development Society c/o David Nairne + Associates Ltd.

# **Prepared by:**

David Nairne + Associates Ltd. 250 – 171 West Esplanade North Vancouver, BC V7M 3J9

## PROJECT DESCRIPTION

## **Project Location**

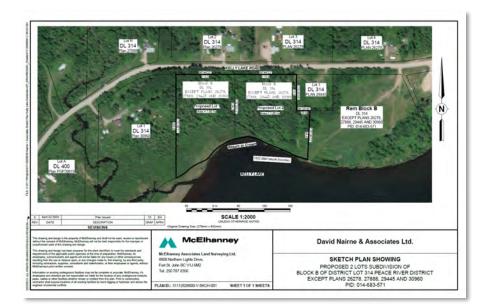
The Nikihk Management and Community Development Society ("Nikihk Society") is proposing an Elders housing development in Kelly Lake, BC.

Kelly Lake is a rural community located within the Peace River Regional District. 2016 and 2021 Census Data states that the population of Kelly Lake is 76, however, community surveys and a housing inventory conducted in 2018 found that there 93 people living in the community. The 2021 census states that there are 27 occupied households in Kelly Lake and a 2020 Housing Needs Assessment found that 30 new homes are needed to meet the community's affordable housing needs.

The proposed site is located on Kelly Lake Rd., on the north shore of Kelly Lake within PID: 014-638-571. The site is currently forested, therefore, there are no existing buildings or structures on the site. The Housing Development would be adjacent to the Kelly Lake Community Centre, providing access to important resources. The site is owned by the Kelly Lake Community Centre Society.

The site is currently zoned as RR-1 Rural Residential and will require rezoning to R-3 Mobile Home Park Residential. Preliminary discussions with Peace River Regional District planning staff suggest that the site offers good potential for rezoning. Conceptual Plans are included in **Appendix A** and are designed to meet the requirements of R-3 Zoning, as well as the Manufactured Home Parks Bylaw and Lakeshore Development Guidelines.

Further, it is planned to submit a concurrent Subdivision Application. To accommodate the proposed Housing Development, we are looking to subdivide the current lot into three lots (listed as Proposed Lot 1, Proposed Lot 2, and Rem Block B in Figure 1). We are requesting to have dual zoning where Proposed Lot 1 and Proposed Lot 2 would be rezoned to R-3 Mobile Home Park Residential Zone, and Rem Block B would remain zoned as RR-1. Proposed Lot 1 and Proposed Lot 2 will be leased to the Nikihk Society by the Kelly Lake Community Centre Society to support the current Housing Development, as well as a potential Phase 2 development.



**Figure 1:** Context of Lot and Proposed Subdivision

## The site details are as follows:

**Table 1:** Site Details

Legal Description	BLOCK B OF DISTRICT LOT 314 PEACE RIVER DISTRICT EXCEPT PLANS 26278, 27888, 29445, 30960
	PID: 014-683-571
Role	759-040341.000
Lot Size	7.32 Hectares / 18.10 Acres
Address	Civic Address Not Available
Zoning	RR-1 Rural Residential
Electoral Area	Electoral Area D

## **Site Investigations**

Required technical work and site investigations has been undertaken. Technical work and site investigations completed to date generally support the developability of the site. The work completed to date is summarized below. Full reports are available upon request.

## Phase 1 Environmental Site Assessment

In 2020, Environmert Services Ltd. was retained to conduct a Phase 1 Environmental Site Assessment ("ESA") to identify areas of existing and potential environmental concerns associated with the proposed site and adjacent properties. The following summarizes the findings of the Phase 1 ESA.

At the time of the ESA I, based on the review of the information collected and the site visit for the purposes of the this report, it was determined that there was little evidence of potential contamination at the subject

property. The subject property was vacant forested land and does not appear to have any historical development. There was no staining or vegetation stress noted on the subject property.

A Phase II ESA is not recommended at this time

## **Geotechnical Investigation**

In 2020, ParklandGEO was retained to perform an initial investigation and provide geotechnical recommendation for the Housing Development. In 2024, ParklandGEO was requested to complete additional field investigation for a expanded site area and provide additional recommendations for deep pile foundations. The following summarizes the findings of the 2024 Geotechnical Investigation.

Overall, the site conditions were considered suitable for the proposed development. The main geotechnical issues at this site include:

- 1. High plastic clay levels were encountered within the near surface soil profile
- 2. Strip or spread footings founded on medium plastic clay are considered suitable for this building site
- 3. The foundation conditions are considered suitable for steel screw piles and marginally suitable for bored cast-in-place (CIP) concreate piles.
- 4. The clay subgrade will provide a relatively low level of subgrade support for pavement and slabs

## **Hydrological Investigations**

In 2024, Kala Geosciences Ltd. was retained to complete a Groundwater Potential Evaluation (GPE) to explore groundwater as a water source for the Housing Development. The following summarizes the findings of the 2024 GPE:

Kala would anticipate well yields to be in 0.25-0.50 L/s range which leads to challenges for community water system, but satisfies residential demand easily. Groundwater quality is likely to be hard, alkaline and prone to elevated minerals such as iron and/or manganese; but all parameters are easily treatable.

Because of the findings that groundwater was prone to elevated minerals, DNA requested Kala Geosciences Ltd. to undertake further investigations including a 72-hour pumping test. The results and report of this additional investigation will be completed shortly.

## **Archaeological Overview Assessment**

In 2024, Ember Archaeology was retained to complete an Archaeological Overview Assessment ("AOA") to evaluate the archaeological potential on and surrounding the proposed development site. The following summarizes the findings of the 2024 AOA.

The indications for gentle slopes and slight elevations along the lakeshore, close proximity to a creek outlet, along with the potential for sheltered, level terrain in proximity to a drainage and lake, warrant a rating of high potential for archaeological resources within the project footprint.

Based on these findings, DNA has requested for an Archaeological Impact Assessment ("AIA") to be conducted. An Archaeology Permit has been filed with the Archaeology Branch. The AIA will be conducted once the ground has thawed.

## **Project Concept**

The objective of this project is to develop 12 housing units in Kelly Lake, intended to serve as long-term Elders housing for Indigenous Elders in the Kelly Lake community. The proposed construction includes 12 one-storey single-detached modular homes, all featuring two-bedroom units.

The proposed housing will offer community-oriented outdoor amenities for residents and their families to enjoy and share with neighbours. A detailed concept plan is included in **Appendix A**, showing the site plan and floor plans for this project.

Conceptual Rendering

Figure 2a



Figure 2b



The project will be owned and operated by the Nikihk Society.

## **Housing Development Concept**

The proposed building design includes 10,200 sqft of floor space spread across 12 single-detached modular homes. In compliance with BC Housing Design and Construction Guidelines, each unit will be approximately 850 sqft. The site will include 16 parking spaces, 12 of which will be for residents, and the remaining 4 spaces will be for visitors and staff. The remaining area is retained for open space to accommodate a communal garden, including a medicine garden for residents. A large setback from the lake, consistent with zoning regulations and guidelines ensures that the development is aligned with Lakeshore Development Guidelines.

Additionally, DNA and the Nikihk Society are in the early stages of discussing the potential of a Phase 2 Housing Development. The potential Phase 2 Development would lie adjacent to the currently proposed Housing Development (Phase 1), located on Proposed Lot 2.

# NIKIHK HOUSING CONCEPT DESIGN PACKAGE



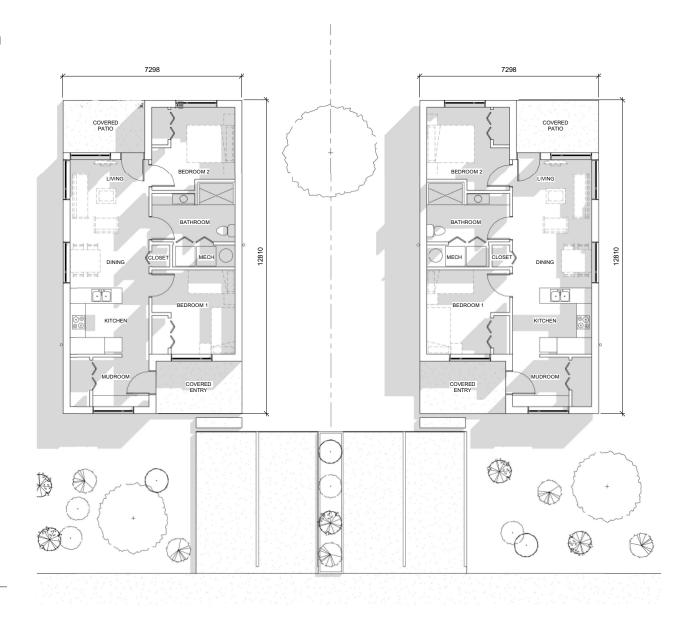
David Nairne + Associates Ltd

5xx252-171 West Sprach, best Towards CR. VYU.20
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2024/05/09

KELLY LAKE

# NIKIHK HOUSING UNIT PLAN







2024/05/09

KELLY LAKE

# NIKIHK HOUSING 3D VIEW



David Nairne + Associates Ltd

5x252-1-17 Wed Gyande, Net Yourneau 82, VYU 30

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2024/05/09

KELLY LAKE

# NIKIHK HOUSING 3D VIEW



David Nairne + Associates Ltd

2024/05/09

KELLY LAKE



Contact: Emma Fairfield efairfield@davidnairne.com

250 – 171 West Esplanade North Vancouver, BC V7M 3J9 T. 604.329.9940

www.davidnairne.com

Kelly Lake | May 2020

# **COMMUNITY HOUSING PLAN**





## **CONTENTS**

1.0	INTRODUCTION	2
2.0	COMMUNITY ENGAGEMENT	3
3.0	PLAN FRAMEWORK	5
4.0	COMMUNITY DEMOGRAPHIC & ECONOMIC PROFILE	7
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APPENDIX A – Workshop Outcomes

APPENDIX B - Housing Needs Assessment

APPENDIX C – Community Housing Inventory

### 1.0 INTRODUCTION

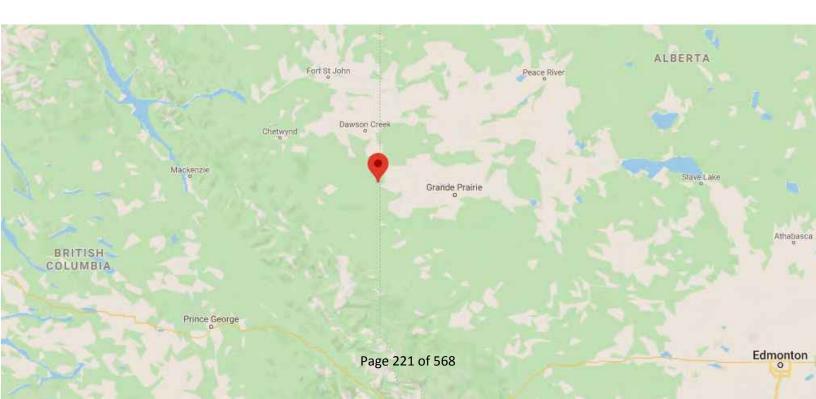
Kelly Lake is an Indigenous community on the border of British Columbia and Alberta. It is approximately 80 kilometres south of Dawson Creek along Highway 2 South and falls under the Peace River Regional District and the Peace River South Local Health Area.

In September 2019, DNA began working with the Kelly Lake Community, BC Housing and the BC Ministry of Indigenous Relations and Reconciliation (MIRR) to identify ways to address housing needs in Kelly Lake.

#### The Plan includes:

- The community vision and values statement
- A demographic and economic profile of the Kelly Lake community
- An overview of the current housing situation and economic context
- A summary of the community engagement process
- An analysis of the affordable housing need based on availability, overcrowding and population growth
- The number of housing units to meet current and anticipated housing needs over the next 10 years
- The potential affordable housing and site options
- The 10-year plan for addressing housing needs
- Potential funding sources

The sources used for this assessment are the BC Stats Sub-Provincial Population Projections, the 2016 Census Profile, and a thorough engagement process.



### 2.0 COMMUNITY ENGAGEMENT

Community engagement was key to establishing the foundation of this Housing Plan. This process provided several opportunities to get involved to help identify needs and to direct the development of the plan. Additionally, frequent meetings were held with the Kelly Lake Housing Committee as well as MIRR. Findings from the community engagement process are highlighted throughout the document. Summaries of community engagement activities, including agendas and outcomes from meetings are presented in the Appendix.

#### 2.1 Community Survey and Housing Inventory

There are 34 houses in the community. A community member was hired to go door to door with a survey. In total, 27 households, representing 93 community members, completed the survey. Respondents answered questions related to their values and vision for Kelly Lake as well as providing information about their homes and households.

## 2.2 Community Workshop #1

50 members attended the first community workshop held in Kelly Lake on May 25, 2019. The workshop was facilitated by representatives from Kelly Lake Housing Society, BC Housing and David Nairne + Associates, Ltd. The format included presentations and small group discussions, facilitated by members of the Kelly Lake Housing Society. Workshop topics included a review of the housing needs assessment and survey results, potential housing types, funding sources for renovations and new construction, economic development and land use planning. Please refer to Appendix 1 for the summary report.



DNA

#### 2.3 In-Migration Survey

An in-migration survey was administered to members to determine their interest in moving to Kelly Lake. There were 19 responses to the survey. 18 respondents said they want to move their families to Kelly Lake; 13 of whom would like to do so in the next 4 years if there was available housing.

## 2.4 Community Workshop #2

The second community workshop was held in January 2020. 20 community members were in attendance; attendance was low due to the -37 degree weather. Workshop discussions included a project update, community goals and opportunities, estimating housing needs, potential sites for new housing, housing types and potential funding sources. Please refer to Appendix 1 for a summary of workshop outcomes.









### 3.0 PLAN FRAMEWORK

The following presents the community's vision, values statements and strategic goals. These were developed based on the Community Survey and refined by community members during the first and second workshops. They have been used to guide the planning process as well as key decisions made with respect to the Housing Plan.

#### 3.1 Community Vision

Our community is a safe and healthy place to raise children and to grow old. It has the services, infrastructure and employment opportunities to support our members. We support each other, trust our leadership and celebrate and live our culture.



Residents were asked what their one wish would be for the community of Kelly Lake. The top responses included housing needs, affordability and prioritizing elders, as depicted by the Word Cloud above.

## 3.2 Community Values

The community values identify, collectively, what is important to Kelly Lake members.

Members feel very strongly that "When we come together, we are strong". The following values further describe what this statement means to Kelly Lake members.

• **Unity:** Community members would like to see everyone in Kelly Lake getting along and working together.

DNA

- **Housing:** Community members would like to see appropriate, safe and affordable housing for all those that would like to live in Kelly Lake.
- **Employment:** Community members would like there to be job opportunities in Kelly Lake, so people can live and work in the community.
- **Services:** Community members wish to have more services offered. Those mentioned included: communication, health, safety (fire and ambulance), public works and services specifically for seniors.
- Clean Water: Community members would like to have clean drinking water.

#### 3.3 Strategic Goals

The following present the Strategic Goals to be addressed through this Housing Plan.

- Ensure there is appropriate and available housing for those who wish to live in Kelly Lake
- Provide housing and services to our Elders
- Ensure the services and infrastructure are available to support our members
- Grow the economy to ensure there are local employment and business opportunities
- Continue to explore and practice our culture and traditions
- Enhance unity in our community

#### Why would you move to Kelly Lake?

Residents were asked why they would move to Kelly Lake. They responded with pride for their community, emphasizing the safety for their families and the beautiful surrounding as reasons for moving to the community. Answers are depicted in the word cloud to the right.





#### 4.0 COMMUNITY DEMOGRAPHIC & ECONOMIC PROFILE

The community demographic and economic profile provides an overview of Kelly Lake and is based on available statistics.

#### 4.1 Population

According to the 2016 Census, there were 76 people living in Kelly Lake. The 2018 housing inventory puts the population at 93 (an increase of 22%).

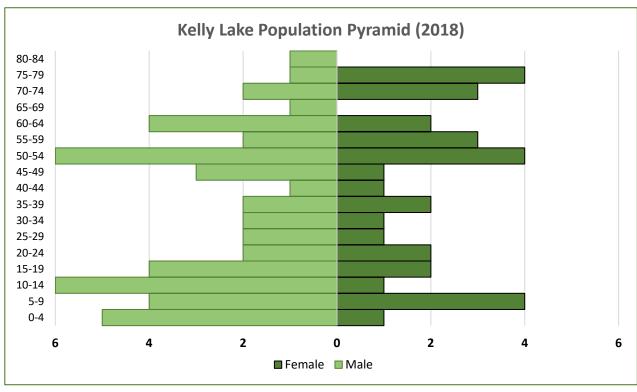
Due to limited data, the historic growth rate of the Kelly Lake community cannot be calculated. However, according to BC Statistics the population of the Peace River South Local Health area will grow by 0.57% in the next 10 years.

The lack of availability housing in Kelly lake has limited population growth in the community.

## 4.2 Age Profile

According to the Housing Inventory, the average age of those living in Kelly Lake is 37.6 which is younger than the provincial average of 42.3 years. The largest age group is 50-54 and 60% of the population is male. The following shows a breakdown of the age and sex of the Kelly Lake community members based on the survey.

There are currently 18 Elders over the age of 60 living in the Kelly Lake community. There are also Elders living outside the community who have expressed interest in moving back.



Source: 2018 Community Survey and Housing Inventory

DAVId Nairne + Associates Ltd

#### 4.3 Income

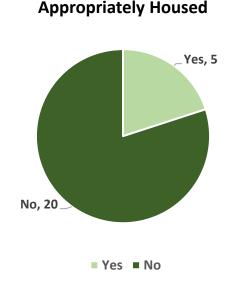
The incomes in Kelly Lake are lower than the province as whole. According to the 2016 Census, the median total income of households in 2015 in Kelly Lake was \$43,648 compared to \$69,995 for all of BC. Over the same time period, the unemployment rate was 77.8% compared to the province at 6.7%.

#### 4.4 Housing

According to the Housing Inventory, there are 93 community members living in 27 houses. The average household size is 3.4. This is considerably higher than the provincial average of 2.4 people per house.

The majority of homes in Kelly Lake are single family homes (19); 4 households indicated they live in trailers and 4 chose not to answer the question.

There are a variety of household types and sizes in Kelly Lake. Only 5 out of 25 respondents to this question said they were appropriately housed. However, 2 of those 5 respondents said their houses needed major repair.



## 4.5 Economic Development Opportunities

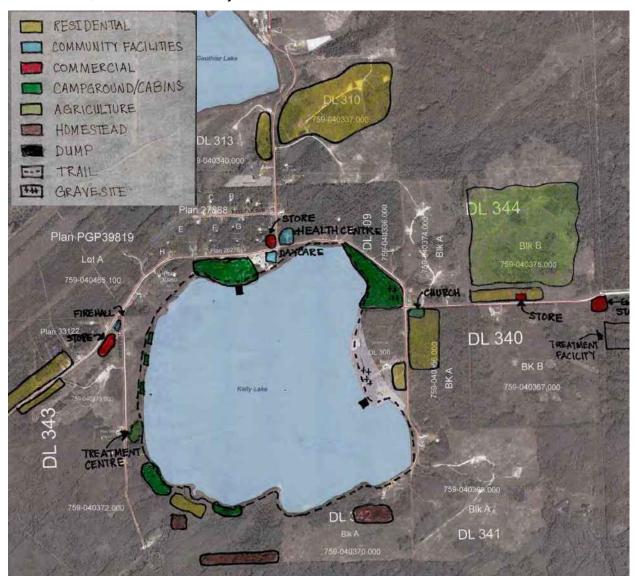
As part of the community engagement Kelly Lake community members were asked to identify the potential local economic development opportunities. There were 4 main themes identified. These are detailed below:



David Nairne + Associates Ltd

## 4.6 Draft Land Use Plan

There is currently no land use plan for Kelly Lake. Recognizing the need to identify areas for new residential development, participants in the first community workshop identified areas for a variety of land uses. The results were consolidated into a draft Land Use Plan for Kelly Lake. This Plan is a starting point in the discussions; it clearly requires further discussions, refinement and adjustments.



### 5.0 HOUSING NEEDS

Overall, Kelly Lake requires 30 new homes to meet its current housing needs. As presented below, 7 units are required to address overcrowding and 22 are required for replacement. Please refer to Appendix 2 for the Needs Assessment.

#### 5.1 Overcrowding

Overcrowding refers to two or more households living in one home. Based on the community housing inventory (see Appendix 3), there are 7 overcrowded homes in Kelly Lake. The average household size is 2.9. The table below shows the number of required units, by size.

Required Units by Size	
1 Bedroom	2
2 Bedroom	1
3 Bedroom	3
4 Bedroom	1

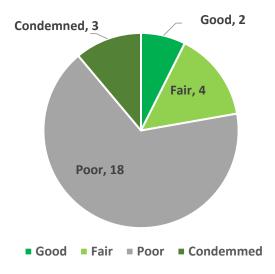
If these units are added to the Kelly Lake housing stock, there would be 93 people living in 35 units, resulting in an average household size of 2.7, compared to 2.4 in the Province as a whole.

## 5.2 Replacement

21 of the 27 households that responded to the Housing Inventory, assessed their home as in poor or condemned condition. Only 6 homes are in fair or good condition. The chart below shows the breakdown of the housing conditions in Kelly Lake.

It is assumed that the homes in condemned and poor condition will need to be replaced and that the balance of homes will require renovations.

## **Housing Condition**



## 6.0 EMERGING HOUSING NEED

As a result of in-migration demand and household formation, Kelly Lakes requires 13 new units over the next 10 years to address its emerging housing need.

#### 6.1 In-Migration

The in-migration housing need is based on the following assumptions:

- A total of 10 people wish to in-migrate to the Kelly Lake Community over the next 10 years.
- The composition of the people coming to the community will be 2 families of 4 and 2 singles.

Based on these assumptions 4 new houses are required to meet in-migration demands over the next 10 years.

#### 6.2 New Household Formation

As the younger groups in the community age, new households will form. It is assumed that, on average, the 20 to 24 year old age group will form the majority of new households. The estimate of new household formation considers the natural ageing of the Kelly Lake community population. New household formation is based on the following assumptions:

- There are currently 6 people between the ages of 15 to 19 who may form new households over the next 5 years.
- There are currently 7 people between the ages of 10 and 14 who may form new households over the next 10 years.
- A headship ratio of 0.65 has been assumed.

Based on the above information, 9 new units over the next 10 years will be required to meet new household formation demands.



## 7.0 HOUSING NEEDS ASSESSMENT

As summarized in the table below, Kelly Lakes requires a total of 42 houses to meet its 10 year housing need.

#### 7.1 New Homes

	Existing	1-5 year	6-10 year	Total
Replacement	21	0	0	21
Overcrowding	7	0	0	7
In-Migration	0	2	2	4
Household Formation	0	4	5	9
Total	28	6	7	41

An average cost of \$200/sq.ft. has been assumed for new home construction.

#### 7.2 Renovations

It is assumed that the remaining 14 homes will require significant renovations to improve their quality and life expectancy. According to a visual condition assessment completed by BC Housing for multiple addresses in Kelly Lake, the following a general breakdown of renovation costs per home:

Total	\$96,500
Contingency	\$7,000
Soft Costs	\$7,000
Subtotal	\$82,500
Ext. Doors	\$10,000
Ext. Wall Finishes	\$25,000
Mechanical	\$7,000
Roof	\$15,000
Structural	\$7,500



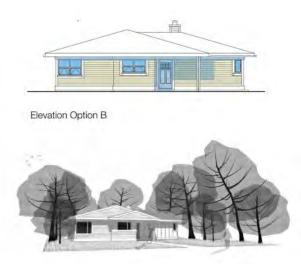
The total cost for renovations to 14 homes are estimated to be \$1,351,000.

## **8.0 HOUSING OPTIONS**

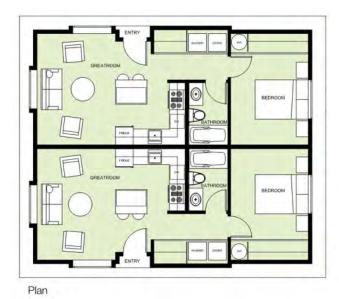
After being presented with the options identified below, community members reinforced that single family homes with basements are the preferred housing options. Townhouses, duplexes and triplexes are acceptable forms of multi- family housing.

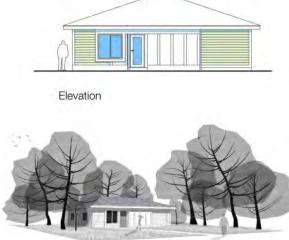
## 8.1 Single Family Home (3 Bedroom)





## 8.2 Duplex



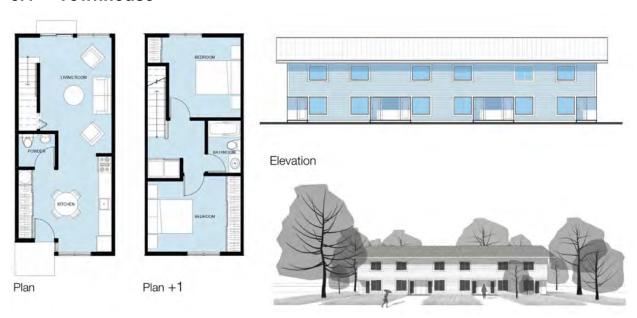


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## 8.3 Triplex



## 8.4 Townhouse



DNA
David Nairne + Associates Ltd.

## 9.0 SITE OPTIONS

The Nikihik Management Society has identified 3 potential sites for the development of new housing in Kelly Lake. The following provides an assessment of each site.

Lot#	107	unknown - does not appear labeled in PRRD map data	19575
PID	014-683-687	014-683-571	004-335-911
Assessed Value	\$1 (Declared Value)	56400	\$116,600 (land value of \$84,300, building value of \$32,300)
Zoning	P-1 "Public Service"	RR-1 (Zoning Bylaw 479 in effect) "Rural Residential Zone"	RR-1 and A-2 "Rural Residential Zone & Large Agricultural Holdings
Legal Description	BK A OF DL 314 PEACE RVR DISTRICT	BK B OF DL 314 PEACE RIVER EXC PLS 26278 27888 29445 & 30960	N 1/2 OF DL 343 PEACE RIVER EXC PLS 30632 & 33122
Size	2.16 hectares/ 5.36 acres	7.32 hectares/18.0 acres	39.89 hectares/98.58 acres
Proximity to Service	The Kelly Lake Community Centre is located on this lot.	Adjacent to KLCC	1.3 km from KLCC (15 minute walk)
Services	Sewage (Kelly Lake SA)	Sewage (Kelly Lake SA)	Sewage (Kelly Lake SA)
Site Description	Situated on the north side of the lake, south along Kelly Lake Road. There are trees along the West/South/East edges of the lot and what appears to be two buildings and a large surface parking lot in the middle of the eastern side.	Situated on the north side of the lake, adjacent to the Kelly Lake Community Centre. Lot is large and rectangular with heavy tree coverage on western side. A clearing with grass and walking paths could indicate a park on the eastern side of the lot. On the middle northern edge, there is a smaller lot containing a house or development.	Situated on the west side of the lake, west along West Fritton Road and south of Kelly Lake Road, Site is almost triangular in shape. Heavy tree coverage on Southwest corner of lot.
Developed/Vacant	Developed (Community Centre)	Mostly vacant, walking paths, might have a park	Appears mostly vacant, with one building constructed in 1980 (manufactured home - double wide with 1 bed, 1 bath)
Hazards	Flooding from the lake, erosion along shoreline, winter weather (extreme cold)	Flooding from the lake, erosion along shoreline, winter weather (extreme cold)	Flooding from the lake, erosion along shoreline, winter weather (extreme cold)
Lakeshore Considera	Protecting riparian areas, access to lakeshore, ecologically sustainable development patterns. Development within 300 meters from the high-water mark must follow section 8.0 of the PPRD Lakeshore Guidelines.	Protecting riparian areas, access to lakeshore, ecologically sustainable development patterns. Development within 300 meters from the high-water mark must follow section 8.0 of the PPRD Lakeshore Guidelines.	Protecting riparian areas, access to lakeshore, ecologically sustainable development patterns. Development within 300 meters from the high-water mark must follow section 8.0 of the PPRD Lakeshore Guidelines.
Road Access	Yes there is direct access to Kelly Lake Road	Yes there is direct access to Kelly Lake Road	Yes there is direct access to both Kelly Lake Road and Fritton Road West







## 10.0 HOUSING STRATEGY

Given the high level of need in the community, coupled with low incomes, a carefully thought out strategy and support from both senior levels of government will be required to meet Kelly Lake's housing needs.

## 10.1 10 Year Housing Plan

Housing

Need

Below is a plan to meet the housing needs over the next 10 years. Please not that the implementation of this plan is linked to the ability to access funding.

22/22 22/24 24/25 25/26 26/27 27/20 20/20

23/24 24/25 25/26 26/27 27/28 28/29

#### **Housing Development Plan relative to Housing Need**

**Total Need** 

**Total Constructed** 

		FY	19/20	20/21	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	IOIAL
Housing		Housing Need from Previous Year	29	18	10	7	4						68
Need*		+ Housing Need from This Year		2	2	2		2	2	2	1		13
		Tills Teal											
		Total Need This Year	29	20	12	9	4	2	2	2	1		81
Housing	7	FY	19/20	20/21	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	TOTAL
_		Need New Lot			_	E	4	2	2	2	1		24
Units		+			5	5	4	2	2	2	ı		21
Constructed	U	Use Same Lot	11	10									21
	Tota	I Constructed This Year	11	11	5	5	4	2	2	2	1		44

TOTAL

39

29/30

22/23

4

19/20

18

20/21

10

### **Lot Development Plan**

	FY	19/20	20/21	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	TOTAL
	Available Subdivison Lots			10	5	10	6	4	2	10	9	56
	Potential Infill Lots											0
<b>0—</b>	Housing Units Constructed on New Lots			5	5	4	2	2	2	1		21
Lots E	<b>FY</b> Lot Surplus or Deficit	19/20	20/21	<b>22/23</b> 5	23/24	<b>24/25</b>	<b>25/26</b>	<b>26/27</b>	27/28	<b>28/29</b> 9	<b>29/30</b> 9	TOTAL 35
	Lots Constructed This Year		10	Ü	10	ŭ	·	-	10	Ü	Ü	30
Serviced Lots Available	FY	19/20	20/21 10	22/23 5	23/24 10	24/25 6	25/26 4	26/27 2	27/28 10	28/29 9	29/30 9	TOTAL 65

<sup>\*</sup>Note: In year 20/21, "Housing Need from Previous Year" is the existing housing demand to accommodate overcrowding housing replacement and in-migration. "Housing Need This Year" includes household formation, housing replacement and in-migration.

## 11.0 POTENTIAL FUNDING SOURCES

There are two potential funding sources that could assist Kelly Lake First Nation to implement its housing strategy including the National Housing Co-Investment Fund administered by CMHC and BC Housings Indigenous Housing Fund. The following provides an overview of each of these programs.

#### 11.1 CMHC: National Housing Co-Investment Funds

#### Overview

- Construction of new affordable housing, focusing on mixed-income, mixed-tenure, and mixed-use
- Integrated with supports and services
- Focus on environmental efficiency, accessibility, social inclusion, and partnerships
- Support for the repair and renewal of existing rental housing that make them more sustainable from a community, environmental and financial perspective

#### **Eligible Projects**

- Standard rental, shelters, transitional and supportive housing, seniors housing
- Must have a minimum 5 units (or bed)
- Primary use is residential

#### **Eligible Applicants**

- Community housing sector (e.g. non-profit housing organizations and housing cooperatives)
- Municipal, Provincial, and Territorial Governments including their agencies
- Indigenous Governments and Organizations
- Private entrepreneurs/builders/developers

#### **Funding Amount**

- Maximum Contribution up to 40% of eligible costs
- Maximum Loan up to 95%\* of eligible costs

\*for repairs (renewal), up to a maximum of 85% loan to value (LTV) on residential component



#### 11.2 BC Housing Indigenous Housing Fund

The Nikihik Management Society is currently developing 12 elders' units, funded through the BC Housing Indigenous Housing Fund (IHF).

#### Overview

• The Province, through the Building BC: Indigenous Housing Fund, is investing \$550 million over 10 years to support the building and operation of 1,750 new units of social housing for projects on and off-nation lands.

#### **Eligible Projects**

 Development of new affordable rental units for Indigenous persons within the province of BC

#### **Eligible Applicants**

- Indigenous organizations
- First Nations
- non-profit developers in partnerships with Indigenous organizations and First Nations
- for-profit developers in partnerships with Indigenous organizations and First Nations

#### **Funding Amount**

- Capital Grant of up to \$200,000 per housing unit (secured by a 35-year forgivable mortgage)
- Interim Construction of up to 100% of approved construction cost
- Take-out Financing available to Indigenous non-profit housing provider secured by 35-year repayable mortgage with a minimum Debt Coverage Ratio (DCR) of 1.0 and satisfying CMHC loan insurance financing requirement for projects located On or Off Reserve lands.
- Operating subsidy is available to assist projects in maintaining affordability (RGI rents for households with incomes at or below HILs). Limited funding for tenant programs may also be available where required.

#### **Proponents' Contributions**

- Equity contributions: in the form of land, or other equity (cash, other assets),
- that would increase the viability of undertaking their development.
- Ownership: proponents must demonstrate that they have a mortgageable ownership interest in the proposed site in the form of freehold or a long-term lease at nominal value. Development will remain wholly owned by the non-profit housing provider.



### 12.0 RECOMMENDATIONS

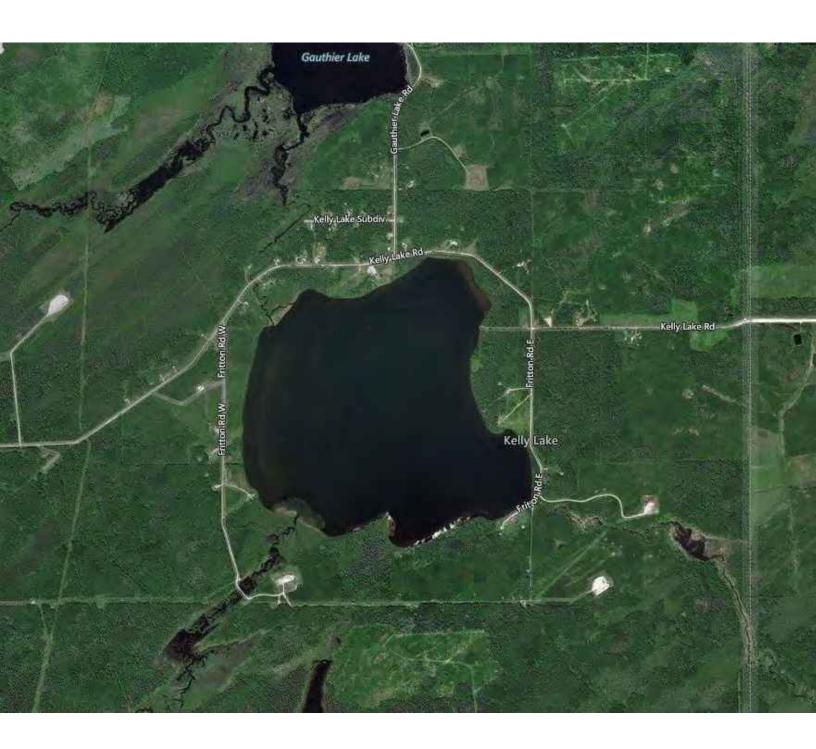
The following presents the recommendations for moving forward with this Housing Plan.

- Work with MIRR to develop a land use plan and economic development strategy to create jobs for Kelly Lake community members
- Work with BC Housing and MIRR to identify options for emergency housing to create safe housing for community members in unsafe housing
- Continue working with home owners to develop a strategy for transferring ownership of privately owned homes to Nihihk Management Society to apply to the National Housing Co-Investment Fund for renovation funding
- Work with the PRRD to identify opportunities to expand piped water and sewer services to all Kelly Lake community homes
- Identify funding opportunities to improve the quality of privately owned homes
- Identify funding opportunities to replace privately owned homes in condemned or poor condition
- Build 12 one- and two-bedrooms homes to meet the needs of elders in Kelly Lake



**APPENDIX A: WORKSHOP OUTCOMES** 

## **WORKSHOP #1 REPORT**



# COMMUNITY HOUSING WORKSHOP SUMMARY

HOSTED BY KELLY LAKE HOUSING COMMITTEE
KELLY LAKE, BC

PREPARED BY:



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#### INTRODUCTION

The following document reports on the community workshop held in Kelly Lake on May 25, 2019 from 10:00am to 4:00pm. Representatives from the Kelly Lake Housing Society, BC Housing, David Nairne + Associates, Ltd and 50 members were in attendance for this one-day workshop. The purpose of the workshop was to bring members together to discuss key housing issues facing Kelly Lake and potential funding opportunities for the development of new houses in the community.

The format of the workshop consisted of presentations delivered by a Housing Specialist from David Nairne + Associates, Ltd and small group discussions that were facilitated by members of the Kelly Lake Housing Society. The following presents the outcomes from the workshop. Please refer to the attachments for the detailed agenda, participant list, facilitator guide as well as the presentations and discussion materials prepared for the workshop.

#### **WORKSHOP OBJECTIVE**

The overall intent of the workshop was to support the development of the Kelly Lake Housing Strategy. The goal of the Community Housing Strategy is to provide appropriate housing for all who want to live in Kelly Lake.

#### **WORKSHOP WARM-UP - ONE WISH**

As part of the warm-up for the workshop, participants were asked to respond to the following question: If you were granted one wish for Kelly Lake, what would it be? As demonstrated by the word cloud generated, there was a high level of consistency among the responses. Not surprisingly, most responses focussed on the availability of housing in Kelly Lake as well as the development of a complete community where residents can live, work and play.



The following summarizes the wishes expressed by participants:

- Provide access to new and affordable housing for those members who already live in the community and those who wish to move back.
- Renovate the existing housing stock.
- Explore opportunities for jobs and business development.
- Develop a variety of community facilities to support community spirit, health and culture in the community.
- Improve internal and external road conditions.

#### **DEVELOPMENT OPPORTUNITIES AND CONSTRAINTS**

As part of the discussions, participants discussed some of the opportunities and constraints facing Kelly Lake regarding the development of additional housing units.

#### **Opportunities**

- There is land available in Kelly Lake that can accommodate future development.
- There are residents who have expressed interest in trades training.

#### **Constraints**

- There is a current lack of water and wastewater servicing which limits development opportunities.
- Kelly Lake is unique. Available funding and government programs do not provide resources to renovate or build private homes on fee simple land.
- The community has inadequate fire protection; the emergency services come from Dawson Creek.

#### **HOUSING**

Workshop participants identified the following key requirements of new housing to be in Kelly Lake:

- High performance windows and insulation
- Houses should be accessible
- Laundry facilities should be on the same floor as the bedrooms
- Carports or a garage
- Woodstoves to provide heat in the cold winter months
- Make sure there is always a washroom on floors with a bedroom

Participants also expressed concern about asbestos in the existing homes and the implications for renovations in the future.

There were significant discussions about past issues around housing including poor construction and residents approving a house plan and then being given a different home. BC Housing stated that they insist of quality, innovative (including passive and solar) homes and provide ongoing asset management and operating support.

#### **ECONOMIC DEVELOPMENT**

Workshop participants were asked to identify the Strengths, Challenges, and Opportunities related to economic development in Kelly Lake. Some groups focussed on opportunities while others identified strengths and challenges. The following presents a summary of outcomes from the table discussions.

#### **Strengths**

- The natural assets around Kelly lake including the lakes, clean water, forests, and wildlife.
- Community facilities such as the community centre and playground
- The people of Kelly Lake

#### Challenges

- Politics and disagreement within the community
- Poor transportation related to the lack of vehicles and poor road conditions
- Limited finances to renovate and build new homes
- Pest control
- Limited local services available
- Lack of jobs

#### **Opportunities**

• Opportunities include health, tourism, local services, and trades.

The table below presents the consolidated list of Economic Development Opportunities identified by workshop participants.

**Economic Development Opportunities** 

Health and Community Facilities	Tourism	Local Services	Trades
<ul> <li>Cultural centre</li> <li>Community garden</li> <li>Treatment facility</li> <li>Daycare</li> <li>Health care, home care</li> </ul>	<ul> <li>Bed and Breakfast</li> <li>Cabins (campsite)</li> <li>Summer camp</li> <li>Walking trail/signs with history/environment</li> <li>Boat launch/dock</li> <li>RV Park/ Shower/ power/cabins</li> <li>Convenience store</li> <li>Tee pee, beading, cultural camps</li> <li>Trapping</li> <li>Guides – ATV</li> <li>Ice-fishing; ice huts</li> </ul>	<ul> <li>Drivers/van/taxi/bus</li> <li>Cleaners</li> <li>Mowers</li> <li>Water hauler</li> <li>Dog walkers</li> <li>Store</li> <li>Gas station</li> </ul>	<ul> <li>Mechanics</li> <li>Construction company</li> <li>Carpenters</li> <li>Electricians</li> <li>Painters</li> <li>Laborers</li> <li>Cooks</li> </ul>

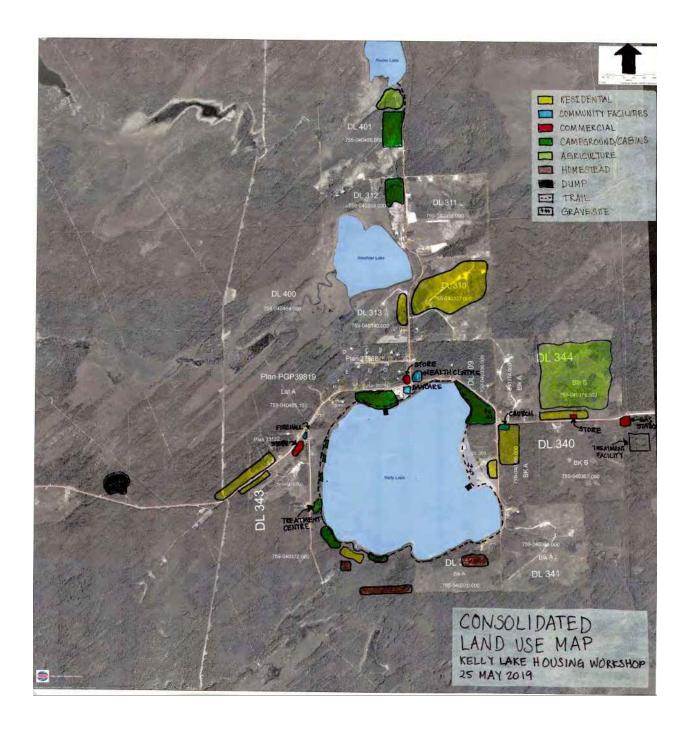
#### **LAND USE**

During the workshop, participants utilized the available maps to identify current and potential future land uses in Kelly Lake. The existing land use pattern in Kelly Lake is predominantly rural residential with single family homes on large lots.

The land uses identified include:

- Residential
- Commercial development including stores and a gas station
- Community facilities such as a health centre, daycare, treatment facility and fire station
- Tourism commercial including campgrounds, boat launches and docks
- Trail development around Kelly Lake and near Foster Lake
- Agriculture, including hemp
- Truck bybass route and new roads
- Historic uses, including homesteads

The workshop facilitators encouraged participants to identify areas for existing and new land uses and development opportunities on the maps of Kelly Lake provided at each of the table. The map below is a summary of the ideas that were discussed.



## **NEXT STEPS**

This workshop summary represents just one component of the development of the Kelly Lake Housing Strategy. The next steps in the process are to:

- Review workshop outcomes at the July 3 and 4 Public Safety workshop
- Develop and administer an in-migration and community surveys to gather additional ideas and feedback and reach out to those unable to attend the May workshop
- Summarize the in-migration and community surveys
- Complete the community needs assessment
- Draft the Housing Strategy

Appendix 1:	Workshop Agenda and Facilitator's Guide

## **Kelly Lake Housing Workshop** May 26, 2019 – 9AM to 4PM

Facilitation Team:	Kathrvn	Nairne.	David Nairne +	Associates (	(Lead)
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Michael Sadler, BC Housing

	Kelly Lake Housing Committee (Table Facilitators
9:30 to 10:00	Opening and Introductions
10:00 to 10:20	Housing Needs Assessment and Survey Results
10:30 to 10:40:	Organize and Warm-up for Group Work
10:40 to 11:00:	Current Land Uses
11:00 to 12:00:	Potential Housing Types
12:00 to 1:00:	Lunch Break
1:00 to 2:00:	Funding for Renovations and New Construction
2:00 to 2:45:	Economic Development
2:45 to 3:00	Break
3:00 to 3:45	Land use Planning
3:45 to 4:00	Wrap-Up and Prize Draw

# Kelly Lake Housing Workshop – Facilitators' Guide May 26, 2019 – 10AM to 4PM

Facilitation Team: Kathryn Nairne, David Nairne + Associates (Lead)

Michael Sadler, BC Housing

Kelly Lake Housing Committee (Table Facilitators)

#### 9:30AM to 10:00AM - OPENING AND INTRODUCTIONS (Lead: Kathryn)

Kathryn/Housing Committee: Opening, Good morning, etc; provide an overview of the agenda and the workshop objectives and format.

• Go around the room so participants can introduce themselves - say your name and one word that describes you

### 10:00AM to 10:20AM HOUSING NEEDS ASSESSMENT AND SURVEY RESULTS

Powerpoint presentation, followed by Q&A (Kathryn)

#### 10:30AM to 10:40 ORGANIZE AND WARM-UP FOR GROUP WORK

- Organize tables so there are 6 to 8 people per table
- Table facilitators to join and introduce themselves

#### Small Group Warm-up (5 minutes)

- Facilitators hand out one post-it note to each person (post-its will be in the middle of the table
- Ask participants to answer the following question: If you were granted one wish for Kelly Lake what would it be?
- Facilitator will read out each idea to their table and organize according to theme(if possible)

#### 10:40 to 11:00 - CURRENT LAND USES

#### 15-minute discussion

- Place map in the middle of the table and ask participants, if they live in the community, to identify their house (place sticky dots on the map)
- Work with the group to identify other land uses including (participants can use markers to identify on the map):
  - Parks and Open Space
  - Recreation
  - o Commercial
  - Industrial
  - o Institutional
  - Agriculture

## Kelly Lake Housing Workshop – Facilitators' Guide May 26, 2019 – 10AM to 4PM

#### 11:00 to 12:00: POTENTIAL HOUSING TYPES

30-minute discussion; 15-minute reporting

- Review Kelly Lake Indigenous Housing Fund Housing concept
  - o Review concept on table; record discussion
- Hand out the Potential Housing Types info package
- Review potential housing types (examples in packages)
  - Discussion: if we need 42 new housing; how many of each housing type should we have?

#### 12:00 to 1:00: LUNCH BREAK

- Presentation (KN)
  - summary of discussions from the morning
  - o funding opportunities for renovations and new construction

#### 1:00 to 2:00: FUNDING FOR RENOVATIONS AND NEW CONSTRUCTION

45-minute discussion; 15-minute reporting

- Review the funding sources and their key components (matrix)
- Discuss: As per our discussions this morning, we need XX new houses, how do these funding programs support these needs
- Discuss: Are there any new ideas for how we can fund the construction of these houses?

Wrap-Up: summary of discussion – how are we going to develop XX new houses?

#### 2:00 to 2:45: ECONOMIC DEVELOPMENT

30-minute discussion; 15-minute reporting

- Review the market opportunities handout
- Have participants fill in the Economic Development survey
- As a group consider and discuss the Strengths, Challenges and Opportunities related to Economic Development (facilitator to record)

Wrap-Up: present key highlights for the Strengths, Challenges and Opportunities discussion

2:45 to 3:00 BREAK

## Kelly Lake Housing Workshop – Facilitators' Guide May 26, 2019 – 10AM to 4PM

#### 3:00 to 3:45 LAND USE PLANNING

30-minute discussion; 15-minute reporting

- Use the map form the Current Land Use discussion to identify where new multifamily and single-family residential will go
- Identify the location of other future land uses
  - prompt: land uses discussed during economic development workshop such as:
    - commercial
    - recreational
    - tourism
    - trails
    - industrial
  - o prompt: are there areas that need to be protected from development such as areas of cultural significance or environmental sensitivity?
- Wrap-Up: where should new residential go?
  - Were any new land uses identified, where?

#### 3:45 to 4:00 FINAL WRAP-UP, NEXT STEPS AND DRAW PRIZE



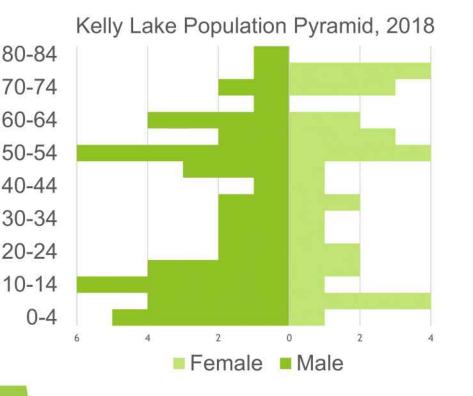


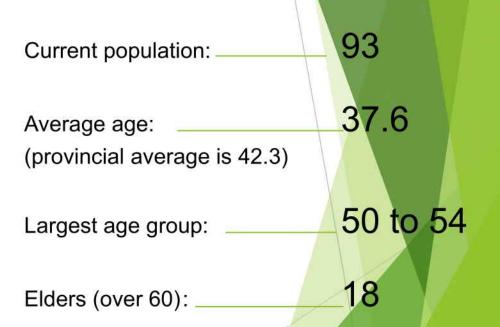
# Workshop Outline

- Opening and Introductions
- Housing Needs Assessment
- ★ One Wish
- Current Land Use
- Housing Types
- \$ Funding
- Economic Development
- Future Land Uses

## Housing Need Assessment - Population Characteristic







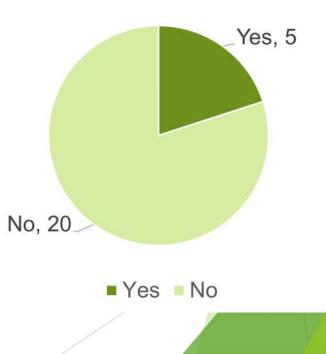
# Housing Need Assessment - Housing Inventory



Average household size — 3.4 (provincial average is 2.4)

4 no response





# Housing Need Assessment - Vision and Values



The top wishes respondents had for Kelly Lake are as follows:

**Unity:** Community members would like to see everyone in Kelly Lake **getting** along and working together.

**Housing:** Community members would like to see appropriate, safe and affordable housing for all those that would like to live in Kelly Lake.

**Employment:** Community members would like there to be job opportunities in Kelly Lake, so people can live and work in the community.

**Services:** Community members wish to have more services offered. Those mentioned included: communication, health, safety (fire and ambulance), public works and services specifically for seniors.

Clean Water: Community members would like to have clean drinking water.

Housing Need Assessment - Vision and Values



Family People



Respondents were asked to consider:

 How Kelly Lake will look in 20 years, if it has developed in a healthy way

 what life will be like for Kelly Lake grandchildren and great grandchildren



The results were organized by theme including:

- Health and Safety
- Housing
- Infrastructure and Services
- Economic Development
- Language and culture
- Community Unity



## **Health and Safety**

- Our community will be a safe and healthy place to raise children
- There would be no addiction
- Health services would be more comprehensive and faster
- Care home and services for the Elderly

## Housing

 Appropriate housing would be available for those who would like to live in Kelly Lake



## **Economic Development**

- Education and training would be available to those who are seeking employment opportunities
- The community would be self-sustaining with a vibrant community centre
- Small businesses in the community
- Tourism opportunities
- There are jobs in the community



## Language and Culture

- The Cree language is spoken
- We will actively practice our traditions such as hunting and gathering

## **Community Unity**

- Everyone would get along and there would be wellattended community gatherings
- Community members help and support each other
- Leadership will lead with openness and honesty



# Housing Need Assessment - Existing Need

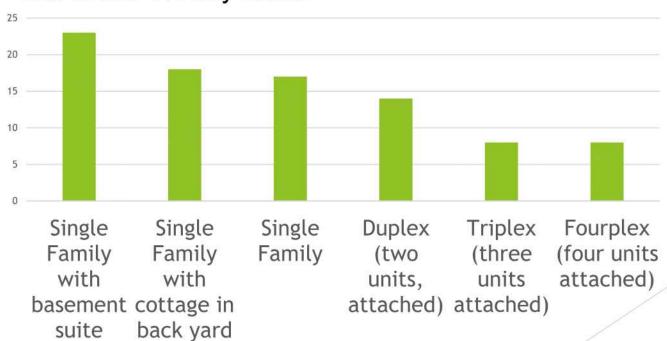
According to the survey, the three most pressing housing issues in Kelly Lake are:

- clean water
- homes need major renovations
- lack of housing



# Housing Need Assessment - Existing Need Housing Types

Single family homes with basement suites was the most popular housing type that respondents would like to see in Kelly Lake.

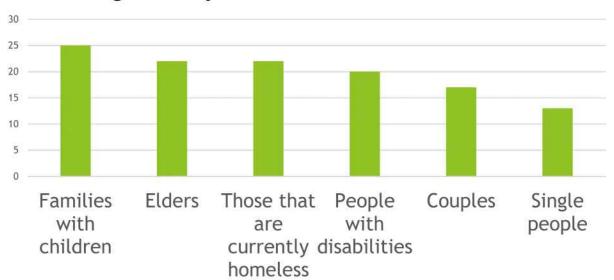




# Housing Need Assessment - Existing Need

### **Household Types**

Families with children, elders and those that are currently homeless were selected as those that should receive priority for housing in Kelly Lake.





# Housing Need Assessment - Existing Need

## Overcrowding

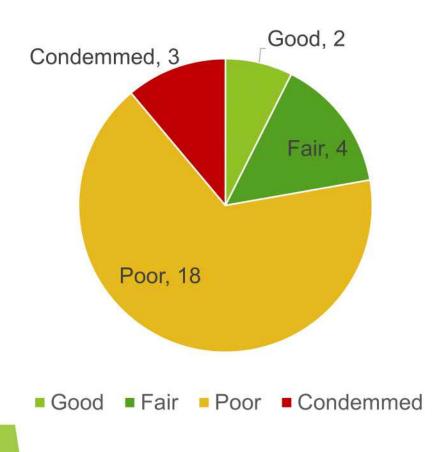
Based on the current overcrowding in Kelly Lake, a total of 8 additional housing units are required to meet the immediate need

If these units are added to the Kelly Lake housing stock there would be 93 people living in 35 units, which would drop the average household size to 2.7.

1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
3	1	3	1



## Housing Need Assessment - Population Characteristic



- 21 of the 27 households that responded to the Housing Inventory, assessed their home as in poor or condemned condition.
- Only 6 homes are in fair or good condition.
- It is assumed that the homes in condemned and poor condition will need to be replaced and that the balance of homes will require renovations.

# Housing Need Assessment - Emerging Need



## **In-Migration**

The in-migration housing need is based on the following assumptions:

- A total of 10 people wishes to in-migrate to the Kelly Lake Community over the next 10 years.
- The composition of the people coming to the community will be 2 families of 4 and 2 singles.

Based on these assumptions 4 new houses are required to meet in-migration demands over the next 10 years.

# Housing Need Assessment - Emerging Need



### **New Household Formation**

New household formation is based on the following assumptions:

- There are currently 6 people between the ages of 15 to 19 who may form new households over the next 5 years.
- There are currently 7 people between the ages of 10 and 14 who may form new households over the next 10 years.
- A headship ratio of 0.65 has been assumed.

Based on the above information, 9 new units over the next 10 years will be required to meet new household formation demands.

# Housing Need Assessment - TOTAL HOUSING NEED



	Existing	1-5 year	6-10 year	Total
Replacement	21	0	0	21
Overcrowding	8	0	0	8
In-Migration	0	2	2	4
Household Formation	0	4	5	9
Total	29	6	7	42

It is assumed that the remaining 14 homes will require significant renovations to improve their quality and life expectancy.

Appendix 3:	Land Use Planning – Discussion Materials
l 0040	

#### **Kelly Lake Housing Workshop**

#### LAND USE DEFINITIONS

**Agriculture** – areas that are used primarily for growing plans or keeping livestock

**Commercial** - the use of land for the primary purpose of buying, selling, or trading of merchandise or services including, but not limited to, shopping malls, office complexes restaurants, hotels, motels, grocery stores, automobile service stations.

**Industrial (Light)** - less capital-intensive and more labor-intensive operations. Products made by an economy's light industry tend to be targeted toward end consumers rather than other businesses (eg. food production, home and office furnishings, garment manufacturing (leather and textiles), printing, etc..)

**Industrial (Heavy)** - Heavy industries often sell their products to other industries rather than to end users and consumers. They are very capital-intensive, meaning that they require a lot of machinery and equipment to produce (eg. shipbuilding, steel, chemicals, machinery manufacturing).

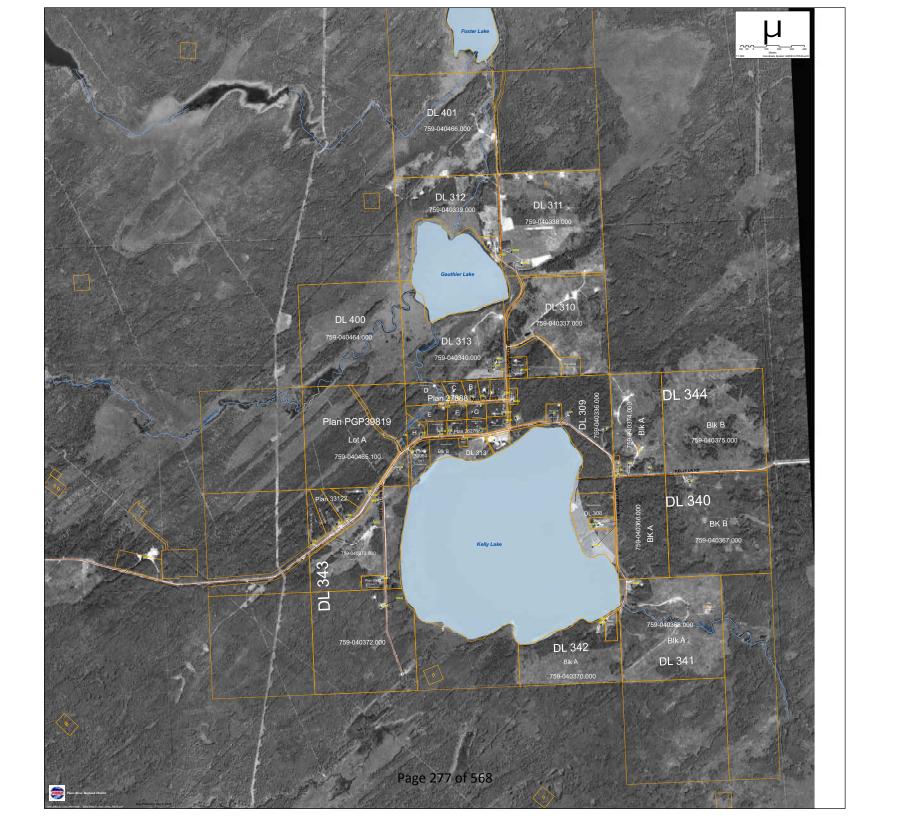
**Institutional** - and uses are generally defined as land uses developed which serve a community's social, educational, health, cultural and recreational needs. They may include government owned and operated facilities or be privately owned and operated.

**Recreation** - land used for purposes of recreation, for example, sports fields, gymnasiums, playgrounds, public parks and green areas, public beaches and swimming pools, camping sites and trails.

**Residential (Multi-family)** - includes two or more residential units that are attached such as duplex, triplex, townhouse or apartment.

**Residential (Single-family)** – includes single-detached residential units.

**Other –** other types of land uses that the group identifies but are not included in the definitions.



Appendix 4:	Potential Housing Types – Discussion Materials
l 0040	

#### **KELLY LAKE HOUSING**



DNA
David Nairne + Associates Ltd

OCTOBER 2018

#### **KELLY LAKE HOUSING**





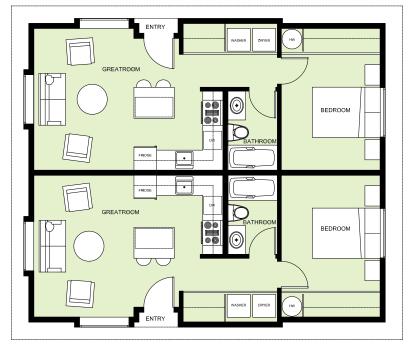
#### **KELLY LAKE HOUSING**





OCTOBER 2018

970 ft² Total 485 ft² Unit





Plan Elevation

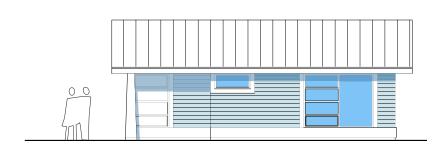


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Detached Two BR Unit

841 ft²



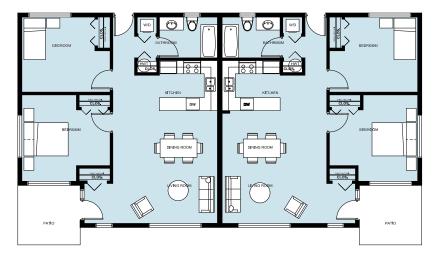


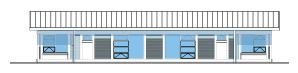
Elevation Plan



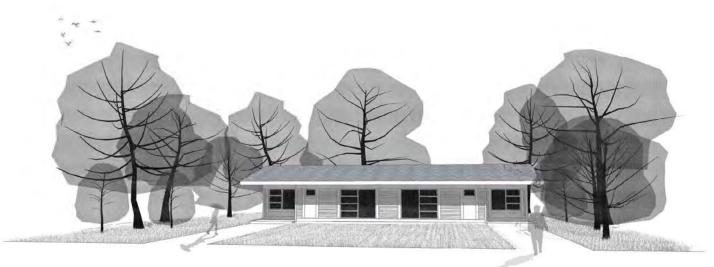
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1,830 ft<sup>2</sup> Total 915 ft<sup>2</sup> Unit Duplex Two BR Unit



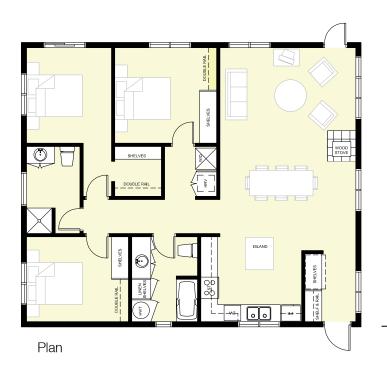


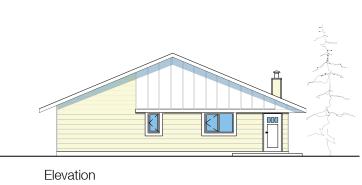
Plan Elevation

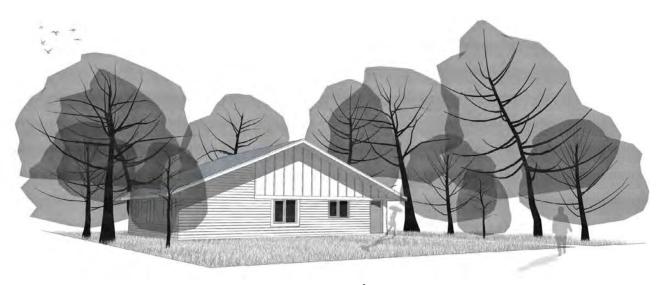


Detached Three BR Unit

1,250 ft<sup>2</sup>



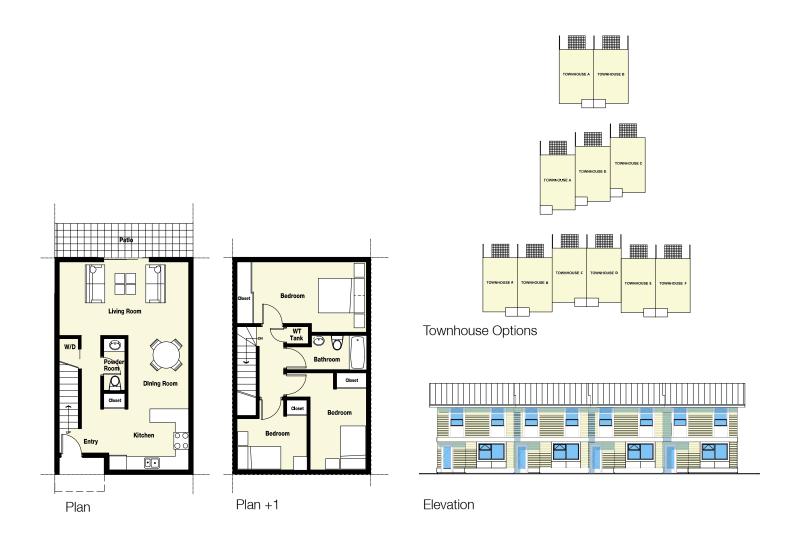




Page 285 of 568

Townhouse 3 BR Unit

1,067 ft<sup>2</sup> Unit





Page 286 of 568

Detached Three BR Unit

1,630 ft<sup>2</sup>



Elevation







Plan +1



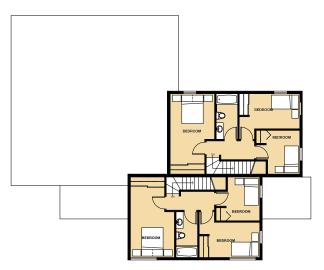
Page 287 of 568

Two/Three BR

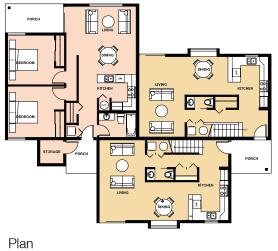
Triplex 2,985 ft<sup>2</sup> Total

825 ft<sup>2</sup> 2BR Unit (1)

1,080 ft<sup>2</sup> 3BR Unit (2)



Plan +1





Elevation



Appendix 5:	Potential Funding for Renovation and New Construction
Lucy 0040	

#### **POTENTIAL FUNDING OPPORTUNITIES – May 2019**

Program	Funding Categories	Contribution Level	Important Dates
National	Housing Construction Stream provides low	The maximum is up to 40% of	CMHC accepts applications on
Housing Co-	interest loans, capital contributions or a	costs. Funding is decided	a continuous basis and reviews
Investment	combination to support the development of	through a scoring and	and prioritizes them every 60
Fund	affordable housing.	prioritization process.	days.
	Housing Repair and Renewal Stream to repair or renew the existing community and affordable housing supply.	The maximum is up to 40% of costs. Funding is decided through a scoring and prioritization process.	CMHC accepts applications on a continuous basis and reviews and prioritizes them every 60 days.
BC Housing	Capital Grant: up to \$200,000 per housing	Equity contributions: in the form	Call winter 2020.
Indigenous	unit (secured by a 35-year forgivable	of land, or other equity (cash,	
Housing Fund	mortgage)	other assets), that would	
	Interim Construction: up to 100% of approved construction cost	increase the viability of undertaking their development.	
		Ownership: proponents must	
	Take-out Financing: available to Indigenous	demonstrate that they have a	
	non-profit housing provider secured by 35-year	mortgageable ownership interest	
	repayable mortgage with a minimum Debt	in the proposed site in the form	
	Coverage Ratio (DCR) of 1.0 and satisfying	of freehold or a long-term lease	
	CMHC loan insurance financing requirement for projects located On or Off Reserve lands.	at nominal value. Development will remain wholly owned by the	
	lor projects located Off of Off Reserve lands.	non-profit housing provider.	
	Operating Subsidy: is available to assist	The prome floating provider.	
	projects in maintaining affordability (RGI rents		
	for households with incomes at or below HILs).		
	Limited funding for tenant programs may also		
	be available where required.		

# Housing Need Assessment - TOTAL HOUSING NEED



	Existing	1-5 year	6-10 year	Total
Replacement	21	0	0	21
Overcrowding	8	0	0	8
In-Migration	0	2	2	4
Household Formation	0	4	5	9
Total	29	6	7	42

It is assumed that the remaining 14 homes will require significant renovations to improve their quality and life expectancy.

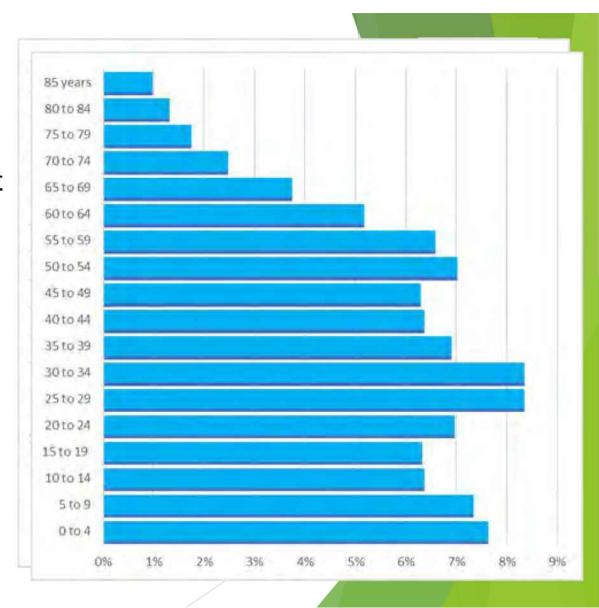
Appendix 6:	Economic Development – Discussion Materials	

# REGIONAL ECONOMIC PROFILE



#### POPULATION

- The total population of the Peace River Regional District was 63,000 people in 2016.
- This is a 4.8% increase over 2011.
- The largest age groups are 25 to 29 and 30 to 34.
- The average age is 35.9 lower than BC as a whole at 43 years.



## TOP INDUSTRIES

Top Industries: 2017-2027 (Northeast)

INDUSTRY	2017	2027	CHANGE(%)
Construction	4752	5732	20.61%
Other Retail Trade	4178	4454	6.61%
Other Private Services	3356	3678	9.62%
Food services and drinking places	2882	3270	13.44%
Support activities for mining and oil and gas extraction	2167	2503	15.49%
Truck transportation	2050	2247	9.58%
Elementary and secondary schools	1743	1817	4.26%
Oil and gas extraction	1580	1856	17.47%
Wholesale Trade	1367	1581	15.59%
Other Manufacturing	1194	1163	-2.60%
Management of Companies and Enterprises & Administrative and Support	1153	1361	18.01%
Accommodation services	1013	1149	13.44%
Hospitals	1003	1068	6.48%
Farms	925	949	2.64%
Ambulatory health care services	898	1098	22.27%
Social assistance	867	926	6.86%
Architectural, Engineering and Related Services	751	799	6.44%
Other Professional, Scientific and Technical Services	724	771	6.44%
Real Estate Rental and Leasing	693	740	6.75%
Support activities for transportation	547	599	9.58%

Source: BC Labour Market Outlook 2017-2027



#### TOP OCCUPATIONS

Top Occupations: 2017-2027 (Northeast)

INDUSTRY	2017	2027	CHANGE(%)
Transport truck drivers	2690	2973	1196
Retail salespersons	1595	1713	7%
Cashiers	1388	1480	796
Retail and wholesale trade managers	1231	1320	7%
Petroleum, gas and chemical process operators	1034	1150	11%
Accounting technicians and bookkeepers	1018	1103	8%
Food counter attendants, kitchen helpers and related support occupations	922	1046	13%
Cooks	851	978	15%
Administrative officers	849	953	12%
Automotive service technicians, truck and bus mechanics and mechanical repairers	838	926	10%
Heavy equipment operators (except crane)	810	962	19%
Managers in agriculture	756	776	3%
Janitors, caretakers and building superintendents	721	819	14%
Construction trades helpers and labourers	707	850	20%
Administrative assistants	698	757	8%
Elementary school and kindergarten teachers	644	671	4%
Construction millwrights and industrial mechanics	620	699	13%
Registered nurses and registered psychiatric nurses	599	684	14%
Carpenters	550	657	19%
Food and beverage servers	545	618	13%

Source: BC Labour Market Outlook 2017-2027



Annual Employment growth is expected to be 1% from 2017 to 2027; the construction industry is expected to grow by over 20% during that time

#### MAJOR INDUSTRY SECTORS

- Renewable Energy
- Agriculture
- Tourism
- Forestry
- Oil and Gas
- Mining





Kelly Lake

#### **HOUSING WORKSHOP #2 NOTES**

January 2020 | David Nairne + Associates Ltd.

#### **CONTENTS**

PARTICIPANT SUGGESTIONS	3
DISCUSSION	3
CONSIDERATIONS	3
POLL EVERYWHERE RESULTS	4
ECONOMIC DEVELOPMENT	4
HOUSING	5
WRAP UP	6
APPENDIX A - Presentation	7



#### **PARTICIPANT SUGGESTIONS**

- \$ to repair church
- People want to go their own way too much
  - Need to get together
- Community hall expansion and reno
- Health services
- Other programs and services

#### **DISCUSSION**

- 20/21 9 trailers
- 21/22 12 homes, renovations
- Gas station
- How do we pay for renovations?
  - o Rented homes
  - Owned homes
- Jobs/economy
- Benefits for resource developments
- Need to prioritize those who need help most
- One home doesn't have running water
- Health
  - Nurse
  - Mental Health
  - Home care take vitals, check hand, feet and nails
- Possibility of natural gas

#### **CONSIDERATIONS**

- Different elevations
- No fire protection
- Electronic and wood stove
- Power outages, can be hungry
- (digital) sign outside centre or sign with letters
- Not everyone has FB
  - Need to deliver flyers to everyone





#### **POLL EVERYWHERE RESULTS**

#### ECONOMIC DEVELOPMENT

After discussing economic development opportunities in Kelly Lake, workshop participants were asked to name three economic development ideas that they like best. The most popular answers (as shown in the graphic below) were:

- Healthcare
- Housing
- Repairs
- Trades

#### Respond at PollEv.com/tidyice819

For Text TIDYICE819 to 37607 once to join, then text your message

# Which three economic development ideas do you like the best?



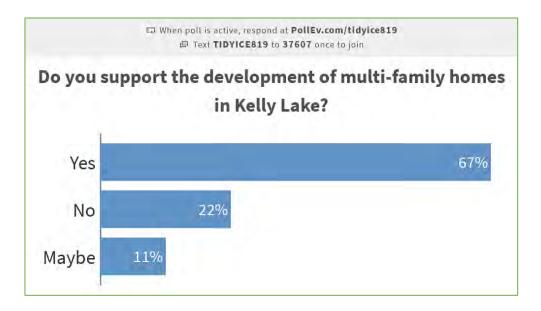


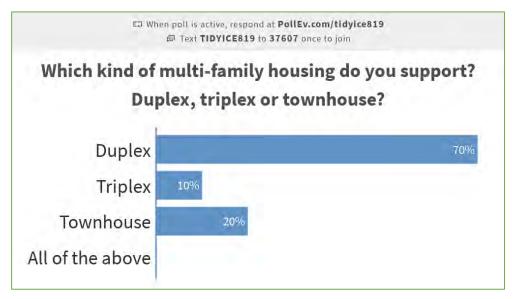
#### HOUSING

After a brief recap of housing statistics in the community and estimating the needs (based on survey results), some solutions and number of new units needed were discussed. A total of 51 new houses are needed to meet the current and 10-year future housing need.

Workshop participants were asked their preference for types of units via Poll Everywhere (as shown in the graphics below)

- 67% were in favour of multi-family homes
- 70% were in favour of duplexes, while 20% favoured townhouses. 10% said they would like triplexes.







#### **WRAP UP**

After providing some housing concepts and discussing funding opportunities, the community was asked to provide feedback on the workshop itself. People found the presentation to be informative, while enjoying the small group aspect for conversation.

For the next workshop, respondents would like food to be provided (specifically bannock), and for the meeting to be better advertised ahead of time.

■ When poll is active, respond at PollEv.com/tidyice819
■ Text TIDYICE819 to 37607 once to join

What did you like best about the workshop today?



☐ When poll is active, respond at PollEv.com/tidyice819
☐ Text TIDYICE819 to 37607 once to join

What one suggestion do you have for next time?





**APPENDIX A - Presentation** 



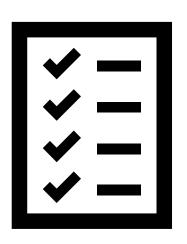
#### **WORKSHOP #2**



# WORKSHOP OUTLINE



# What we've done so far



01

02

03

Community
Survey
& Housing
Inventory

**World Café** 

In-Migration Survey

04

Community
Workshop
(today!)

Language Low crime rates
Youth Elders Self-sufficiency Self-sufficiency Self-sufficiency The lake
History

History

History

Trees

Flow crime rates

Safe Trust

Traditions

Self-sufficiency

The lake

Family Date of the control of the co

"When we come together, we are strong"



# PRESSING ISSUES

According to the survey, the three most pressing housing issues in Kelly Lake are:

clean water





homes in need of major renovations

lack of housing





# COMMUNITY VISION for KELLY LAKE



# COMMUNITY GOALS



# Health & Safety

- Our community will be a safe & healthy place to raise children
- There will be no addiction
- Health services will be comprehensive and quick
- The elderly will have care home options and services

Housing

Appropriate housing will be available for those who want to live in Kelly Lake

# COMMUNITY GOALS



- \$ Education and training will be available to those who are seeking employment opportunities
- \$ The community will be self-sustaining with a vibrant community centre
- \$ Small businesses in the community
- \$ Tourism opportunities
- \$ There will be more jobs in the community

# COMMUNITY GOALS



Language Culture

- The Cree language will be spoken more
- We will actively practice our traditions
  - Hunting
  - Gathering

Community Unity

- Everyone will get along
- There will be well-attended community gatherings
- Community members will help and support each other
- Leadership will lead with openness and honesty

# **ONE WISH**

**Renovate** existing housing stock

Improve internal & external road conditions

Provide access to new & affordable housing for both members who live in the community & those who wish to move back

Develop a variety of **community facilities** to support community spirit, health & culture

Explore opportunities for **jobs** & **business development** 



### WHY WOULD YOU MOVE TO KELLY LAKE?

good place to raise kids

serene Safe cultural experience

community
its my home
raised here family peaceful
quiet
beautiful
sentimental

# **OPPORTUNITIES**

- ✓ There is available land in Kelly Lake that may accommodate future development
- Residents have expressed interest in trades training

# CONSTRAINTS

- x Current lack of water & wastewater servicing limits development opportunities
- x Funding and government programs do not provide resources for building / renovating homes on fee simple land
- x Inadequate fire protection

# ECONOMIC DEVELOPMENT

Workshop participants identified the following in Kelly Lake:

#### **STRENGTHS**

- ✓ Natural assets (lakes, clean water, forests, wildlife)
- ✓ Facilities
- ✓ People

#### **CHALLENGES**

- ✓ Politics/disagreement
- ✓ Poor transportation
- ✓ Limited finances
- ✓ Pest control
- ✓ Limited local services
- ✓ Lack of jobs

#### **OPPORTUNITIES**

- ✓ Health
- ✓ Tourism
- ✓ Local services
- ✓ Trades

## ECONOMIC DEVELOPMENT OPPORTUNITIES

Treatment facility

Health care

Cultural Centre

Home care

Community aarden

**Health & Community Facilities** 

Daycare

Construction company

Carpenters

**Trades** 

Electricians

**Painters** 

Cooks

**Mechanics** 

Labourers

Bed and Breakfast

Ice-fishing & ice huts

**ATV** Guides

Tourism

Boat launch & dock

Walking trail with historical signs

Trapping

Tee pee, beading,

RV Park w/ showers. power outlets & cabins cultural camps

Cabins (campsite) Gas station

Water hauler

**Local Services** 

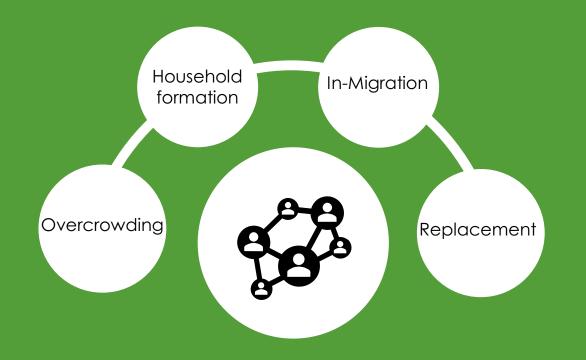
Convenience store

Cleaners Dog walkers

Mowers

Drivers, taxis, bus





# Estimating housing needs

#### Estimating housing needs

### Overcrowding

 8 additional housing units are required to meet the immediate need





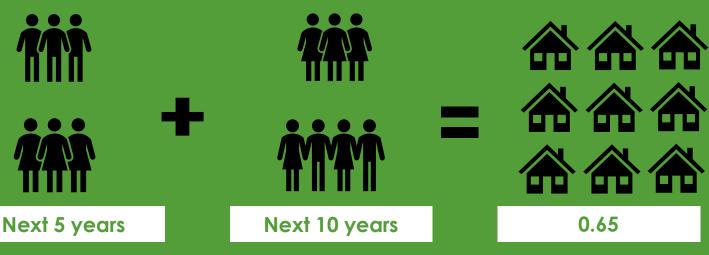




#### **Estimating housing needs**

#### **New Household Formation**

**9 additional housing units** over the next 10 years will be required to meet the demands of newly formed households



6 people between the ages of 15 – 19 may form new households

7 people between the ages of 10 – 14 may form households A hardship ratio of 0.65 has been assumed

#### Estimating housing needs

## **In-Migration**

Based on the recent inmigration survey, **13** 

**new households** wish to move to Kelly Lake in

the next 10 years\*









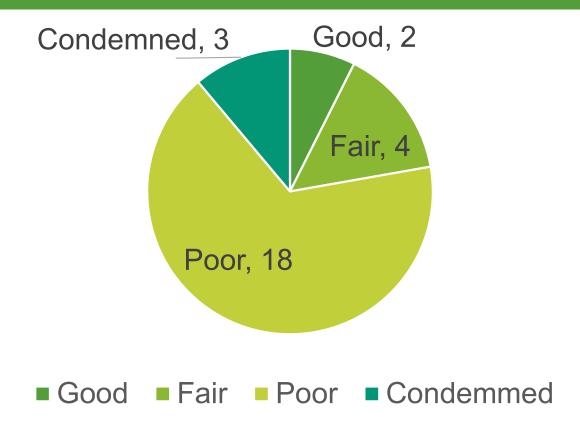
\* 2 households didn't identify ages or number of people

#### **Estimating housing needs**

## Replacement

21 houses need to be replaced







## **Total Housing Need**





- 51 houses are needed to meet the current and 10-year future housing need.
- This has increased by 9 houses due to the inmigration survey results.

# Where could new homes be built?

## 31 new units





## HOUSING CONSIDERATIONS



Workshop participants identified these key requirements of new housing to be in Kelly Lake:



**High performance** windows & insulation



Houses should be accessible



Laundry facilities on same floor as bedrooms



**Carports or** garage

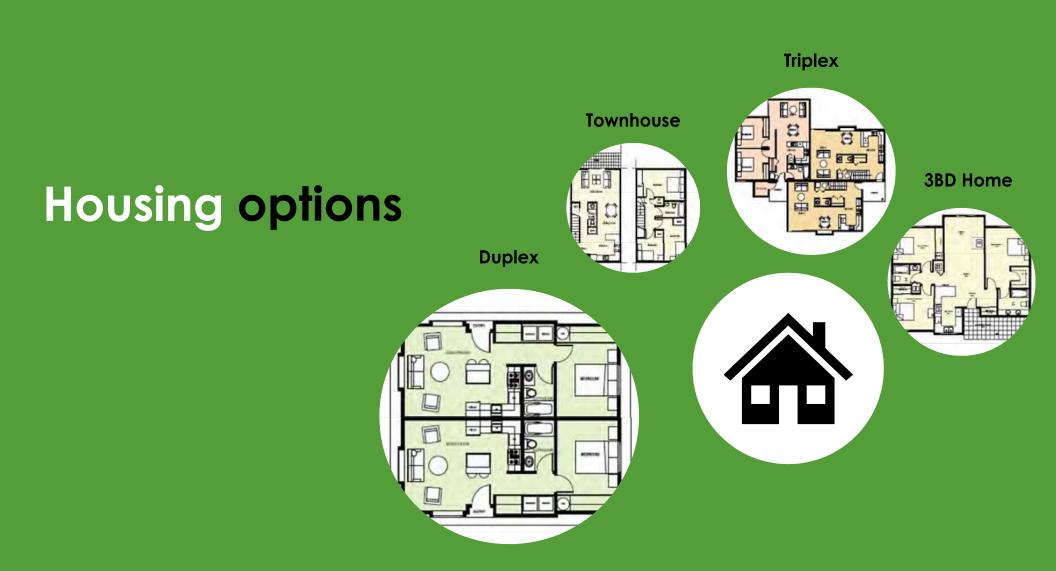


**Woodstoves to** provide heat in cold winter months



Washroom on same floor as bedrooms





# Do you support the development of multi-family homes in Kelly Lake?

Yes

No

Maybe

Start the presentation to see live content. Still no live content? Install the app or get help at Politev.com/app

# Single Family Home (3 Bedroom)



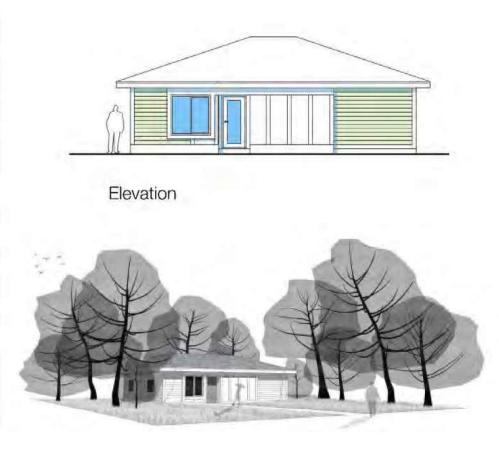






# **Duplex**





Plan



Plan +1

## **Townhouse**



# Housing Concepts



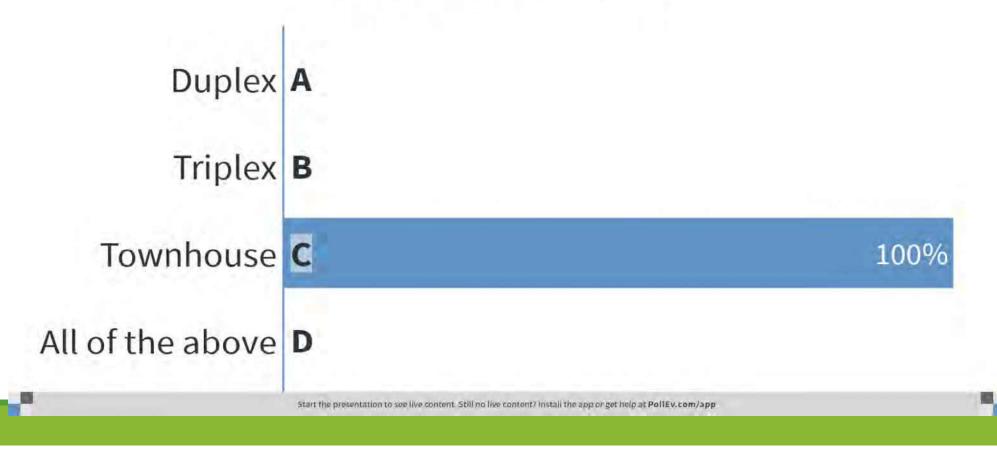
# Housing Concepts



# Housing Concepts

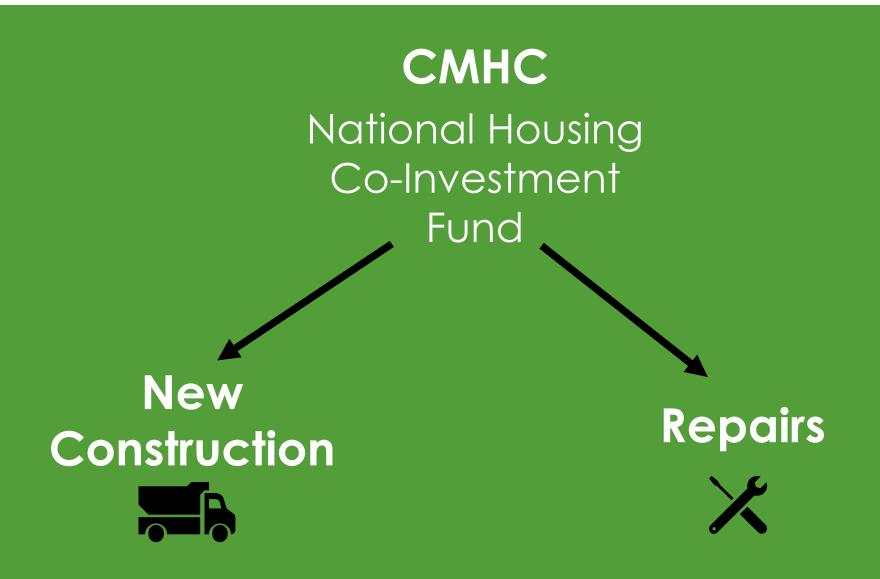


# Which kind of multi-family housing do you support? Duplex, triplex or townhouse?



# Potential funding sources





**CMHC: National Housing Co-Investment Fund** 

# New Construction



Construction of new affordable housing, focusing on mixed-income, mixed-tenure, and mixed-use





Integrated with supports and services



Focus on environmental efficiency, accessibility, social inclusion and partnerships

**CMHC: National Housing Co-Investment Fund** 

Repairs (Renewal)



Support the repair and renewal of existing rental housing that make them more sustainable from a community, environmental and financial perspective.







#### **CMHC: National Housing Co-Investment Fund**

# Eligible Applicants



- Community housing sector (e.g. non-profit housing organizations and housing cooperatives)
- Municipal, Provincial, and Territorial Governments including their agencies
- Indigenous Governments and Organizations
- Private entrepreneurs/builders/developers

**CMHC: National Housing Co-Investment Fund** 

# Eligible Projects



 Standard rental, shelters, transitional and supportive housing, seniors housing



Must have a minimum of 5 units (or beds)



Primary use is residential



**CMHC: National Housing Co-Investment Fund** 

# CMHC can provide...



- Maximum Contribution up to 40% of eligible costs
- Maximum Loan up to 95%\* of eligible costs

\*for repairs (renewal), up to a maximum of 85% loan to value (LTV) on residential component

## BC HOUSING

### Indigenous Housing Fund



**Indigenous** organizations

**First Nations** 

non-profit developers

Eligible Applicants. for-profit developers

> in partnerships with and First Nations



**Development of new** affordable rental units for Indigenous persons within the province of BC

Indigenous organizations

#### Potential funding opportunities BC Housing: Indigenous Housing Fund



#### BC Housing can provide...

Capital Grant: up to \$200,000 per housing unit (secured by a 35-year forgivable mortgage)

Interim Construction: up to 100% of approved construction cost

**Take-out Financing:** available to Indigenous non-profit housing provider secured by 35-year repayable mortgage with a minimum Debt Coverage Ratio (DCR) of 1.0 and satisfying CMHC loan insurance financing requirement for projects located On or Off Reserve lands.

**Operating Subsidy:** is available to assist projects in maintaining affordability (RGI rents for households with incomes at or below HILs). Limited funding for tenant programs may also be available where required.



Potential funding opportunities BC Housing: Indigenous Housing Fund



#### **Proponents Contributions**

**Equity contributions:** in the form of land, or other equity (cash, other assets), that would increase the viability of undertaking their development.

**Ownership:** proponents must demonstrate that they have a mortgageable ownership interest in the proposed site in the form of freehold or a long-term lease at nominal value. Development will remain wholly owned by the non-profit housing provider.













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# THANK YOU!



#### **COMMUNITY SURVEY SUMMARY**

The Kelly Lake community was asked to fill out a survey that asked about their community's values, vision and the housing situation, in addition to specific information about their homes. 27 households participated in the survey. Participants filled out their surveys in late September 2018. The following is a summary of the results.

#### **Section 1: Values**

The top three wishes respondents had for their community were themed in order of importance as follows:

**Unity:** Community members would like to see everyone in Kelly Lake getting along and working together.

**Housing:** Community members would like to see appropriate, safe and affordable housing for all those that would like to live in Kelly Lake

**Employment:** Community members would like there to be job opportunities in Kelly Lake, so people can live and work in the community.

**Services:** Community members wish to have more services offered. Those mentioned included: communication, health, safety (fire and ambulance), public works and services specifically for seniors.

Clean Water: Community members would like to have clean drinking water.

Overall, members feel very strongly that "When we come together we are strong". Responses are further summarized in the graphic below.



The following are what members thing are most important to them about Kelly Lake:

# Low Crime Rates Cree Language Home Location Family

#### Section 2: Vision

Below is a description of how Kelly Lake will look in 20 years, if it has developed in a healthy way and a description of what life will be like for Kelly Lake grandchildren and great grandchildren.

- Our Community will be a safe and healthy place to raise children
- ❖ Appropriate housing would be available for those who would like to live in Kelly Lake
- Education and training would be available to those who are seeking employment opportunities
- There would be no addiction
- ❖ The community would be self-sustaining with a vibrant community centre
- Health services would be more comprehensive and faster
- There would be, daycare, preschool and kindergarten in the community
- Everyone would get along and there would be well-attended community gatherings
- There would be a playground for our children
- The Cree language is spoken
- Community members help and support each other
- Small businesses in the community
- Care home and services for the Elderly
- ❖ We will actively practice our traditions such as hunting and gathering
- We will be able to drink the water
- Leadership will lead with openness and honesty
- Roads are paved and have street lights

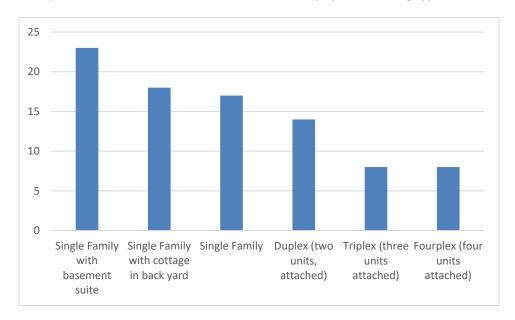
- Garbage is collected
- Tourism opportunities
- Modern technology
- There are jobs in the community

#### **Section 3: Housing**

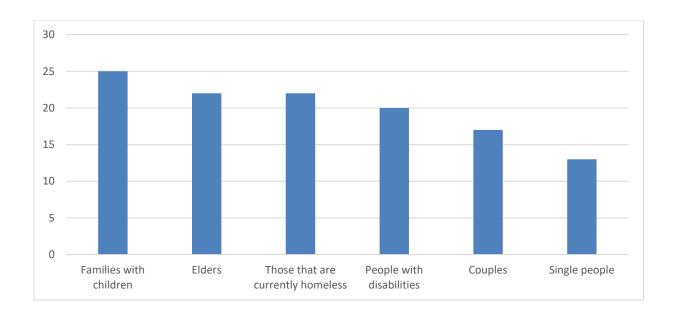
The three most pressing housing issues in Kelly Lake are:

- clean water,
- homes need major renovations, and
- the overall lack of housing.

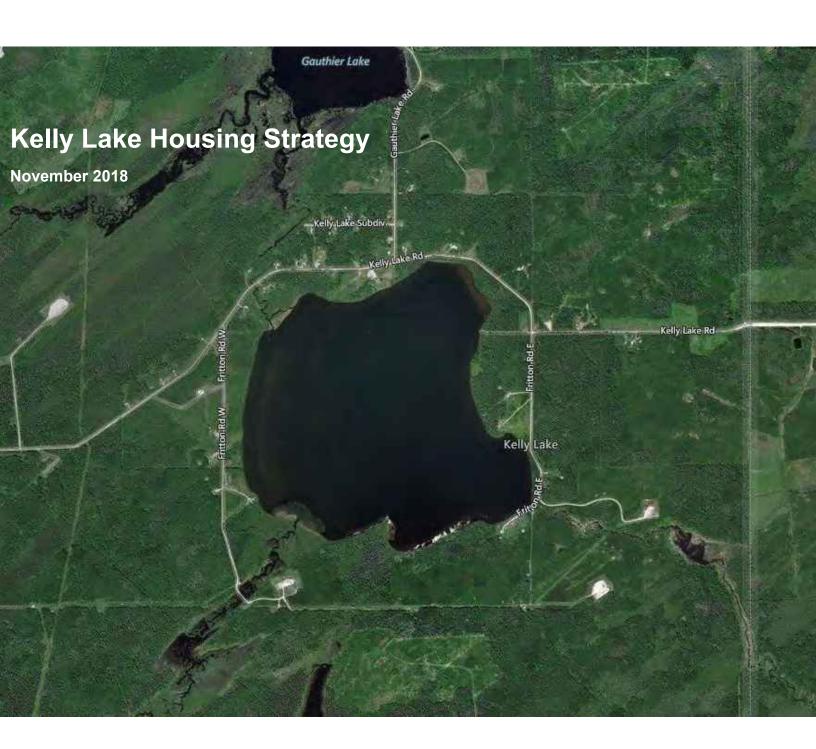
The types of housing people would like to see in Kelly Lake are shown in the chart below. Single family homes with basement suites was the most popular housing type.



Families with children, elders and those that are currently homeless were selected as those that should receive priority for housing in Kelly Lake.



APPENDIX B: NEEDS ASSESSMENT



Prepared by:



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### 2.1 INTRODUCTION

Kelly Lake is an Indigenous community on the border of British Columbia and Alberta. It is approximately 80 kilometres south of Dawson Creek along Highway 2 South and falls under the Peace River Regional District and the Peace River South Local Health Area.

The following provides an overview of the Kelly Lake community. Specifically, it includes information about community population, as well as the current housing situation and economic context. It also includes an analysis of the current affordable housing need based on availability, overcrowding needs and population growth. Finally, the report concludes with a suggested plan for meeting housing needs over the next 10 years and identifies potential funding sources to support the implementation of the plan.

The sources used for this assessment are the BC Stats Sub-Provincial Population Projections, the 2016 Census Profile, and the community survey/housing inventory completed in September 2018. There are 34 houses in the community. Twenty-seven households, representing 93 community members, completed the survey. The questions asked related to community members' values and vision for Kelly Lake as well as information about their homes and households.

### 2.0 COMMUNITY AND DEMOGRAPHIC AND ECONOMIC PROFILE

# 2.1 Population Characteristics

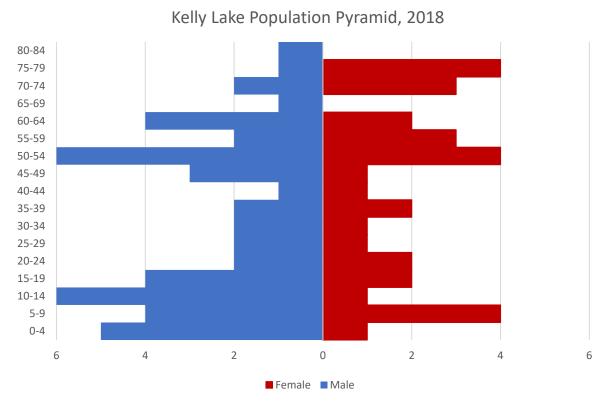
According to the 2016 Census, there were 76 people living in Kelly Lake. The recent housing inventory puts the population at 93 (an increase of 22%).

Due to limited data, the historic growth rate of the Kelly Lake community cannot be calculated. However, according to BC Statistics the population of the Peace River South Local Health area will grow by 0.57% in the next 10 years.

The population of Kelly Lake has remained artificially low due to a lack of housing development in the community.

# 2.2 Community Age Profile

According to the Housing Inventory, the average age of those living in Kelly Lake is 37.6 which is younger than the provincial average of 42.3 years. The largest age group is 50-54 and 60% of the population is male. The following shows a breakdown of the age and sexes of the Kelly Lake community members based on the survey.



Source: 2018 Community Survey and Housing Inventory

There are currently 18 Elders over the age of 60 living in the Kelly Lake community. There are also Elders living outside the community who have expressed interest in moving back.

### 2.3 Income

The incomes in Kelly Lake are lower than the province as whole. According to the 2016 Census, the median total income of households in 2015 in Kelly Lake was \$43,648 compared to \$69,995 for all of BC¹. Over the same time period, the unemployment rate was 77.8% compared to the province at 6.7%.

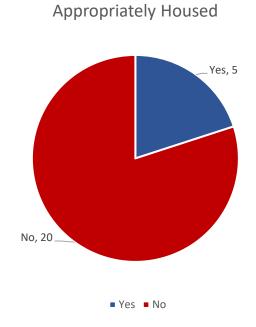
# 2.4 Housing

According to the Housing Inventory, there are 93 community members living in 27 houses. The average household size is 3.4. This is considerably higher than the provincial average of 2.4 people per house.

The majority of homes in Kelly Lake are single family homes (19); 4 households indicated they live in trailers and 4 chose not to answer the question.

November 2018 2

There are a variety of household types and sizes in Kelly Lake. Only 5 out of 25 respondents said they were appropriately housed. However, 2 of those 5 respondents said their houses needed major repair.



### 3.0 COMMUNITY VISION AND VALUES

The Kelly Lake community was asked to fill out a survey that asked about their community's values, vision and the housing situation, in addition to specific information about their homes. 27 households participated in the survey. Participants filled out their surveys in late September 2018. The following is a summary of the results.

### 3.1 Values

The top wishes respondents had for Kelly Lake are as follows:

**Unity:** Community members would like to see everyone in Kelly Lake getting along and working together.

**Housing:** Community members would like to see appropriate, safe and affordable housing for all those that would like to live in Kelly Lake.

**Employment:** Community members would like there to be job opportunities in Kelly Lake, so people can live and work in the community.

**Services:** Community members wish to have more services offered. Those mentioned included: communication, health, safety (fire and ambulance), public works and services specifically for seniors.

Clean Water: Community members would like to have clean drinking water.

Members feel very strongly that "When we come together we are strong". This could be a strong mission statement for the community.



Most important things about Kelly Lake include:

# Low Crime Rates Cree Language Home Location Family

### 3.2 Vision

Below is a description of how Kelly Lake will look in 20 years, if it has developed in a healthy way and a description of what life will be like for Kelly Lake grandchildren and great grandchildren. The survey answers were categorized by theme.

### Health and Safety

- ❖ Our community will be a safe and healthy place to raise children
- There would be no addiction.
- Health services would be more comprehensive and faster
- Care home and services for the Elderly

### Housing

Appropriate housing would be available for those who would like to live in Kelly Lake

### Infrastructure and Services

- ❖ There would be, daycare, preschool and kindergarten in the community
- ❖ There would be a playground for our children
- We will be able to drink the water
- Roads are paved and have street lights
- Garbage is collected
- Modern technology

### **Economic Development**

- Education and training would be available to those who are seeking employment opportunities
- ❖ The community would be self-sustaining with a vibrant community centre
- Small businesses in the community
- Tourism opportunities
- There are jobs in the community

### Language and Culture

- ❖ The Cree language is spoken
- ❖ We will actively practice our traditions such as hunting and gathering

# **Community Unity**

- Everyone would get along and there would be well-attended community gatherings
- Community members help and support each other
- Leadership will lead with openness and honesty

### 4.0 EXISTING HOUSING NEED

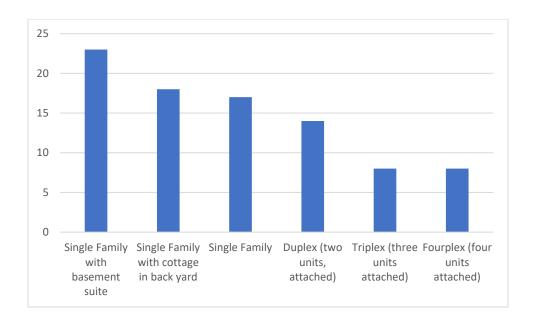
# 4.1 Community Housing Perspectives

### **Most Pressing Issues**

The three most pressing housing issues in Kelly Lake are clean water, homes need major renovations and the overall lack of housing.

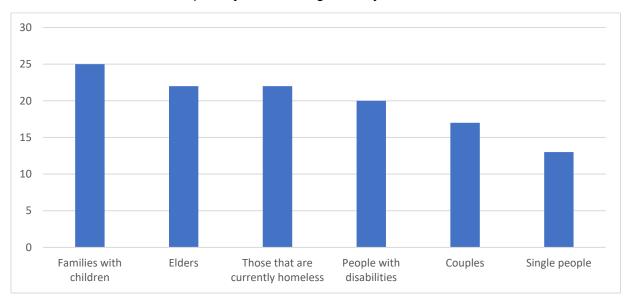
### **Housing Types**

Single family homes with basement suites was the most popular housing type that respondents would like to see in Kelly Lake. The following chart shows the other options.



# **Household Types**

Families with children, elders and those that are currently homeless were selected as those that should receive priority for housing in Kelly Lake.



Kelly Lake requires 30 new homes to meet its current housing needs. As presented below, 8 units are required to address overcrowding and 22 are required for replacement.

# 4.2 Overcrowding

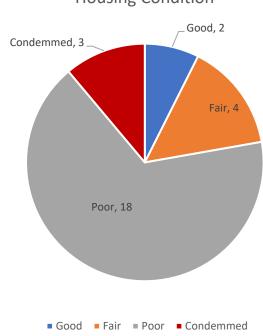
Based on the current overcrowding in Kelly Lake, a total of 8 additional housing units are required to meet the immediate need:

1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
3	1	3	1

If these units are added to the Kelly Lake housing stock there would be 93 people living in 35 units, which would drop the average household size to 2.7.

### 4.3 Replacement

21 of the 27 households that responded to the Housing Inventory, assessed their home as in poor or condemned condition. Only 6 homes are in fair or good condition. The chart below shows the breakdown of the housing conditions in Kelly Lake.



**Housing Condition** 

It is assumed that the homes in condemned and poor condition will need to be replaced and that the balance of homes will require renovations.

### 5.0 AVAILABLE HOUSING STOCK + LOTS

There is fee simple land in the Kelly Lake area available for future residential development.

### 6.0 EMERGING HOUSING NEED

As a result of in-migration demand and household formation, Kelly Lakes requires 13 new units over the next 10 years to address its emerging housing need.

### 6.1 In-Migration

The in-migration housing need is based on the following assumptions:

- A total of 10 people wishes to in-migrate to the Kelly Lake Community over the next 10 years.
- The composition of the people coming to the community will be 2 families of 4 and 2 singles.

Based on these assumptions 4 new houses are required to meet in-migration demands over the next 10 years.

### 6.2 New Household Formation

As the younger groups in the community age, new households will form. It is assumed that, on average, the 20 to 24 year old age group will form the majority of new households. The estimate of new household formation considers the natural ageing of the Kelly Lake community population. New household formation is based on the following assumptions:

- There are currently 6 people between the ages of 15 to 19 who may form new households over the next 5 years.
- There are currently 7 people between the ages of 10 and 14 who may form new households over the next 10 years.
- A headship ratio of 0.65 has been assumed.

Based on the above information, 9 new units over the next 10 years will be required to meet new household formation demands.

### 7.0 HOUSING NEEDS ASSESSMENT

As summarized in the table below, Kelly Lakes requires a total of 42 houses to meet its 10 year housing need.

### 7.1 New Homes

	Existing	1-5 year	6-10 year	Total
Replacement	21	0	0	21
Overcrowding	8	0	0	8
In-Migration	0	2	2	4
Household Formation	0	4	5	9
Total	29	6	7	42

An average cost of \$200/sq.ft. has been assumed for new home construction.

### 7.2 Renovations

It is assumed that the remaining 14 homes will require significant renovations to improve their quality and life expectancy. According to a visual condition assessment completed by BC Housing for multiple addresses in Kelly Lake, the following a general breakdown of renovation costs per home:

Total	\$	96,500
Contingency	_\$	7,000
Soft Costs	\$	7,000
Subtotal	\$	82,500
Windows	<u>\$</u>	18,000
Ext Doors	\$	10,000
Ext wall finishes	\$	25,000
Mechanical	\$	7,000
Roof	\$	15,000
Structural	\$	7,500

The total cost for renovations to 14 homes are estimated to be \$1,351,000.

# 8.0 HOUSING STRATEGY

Given the high level of need in the community, coupled with low incomes, a carefully thought out strategy and support from both senior levels of government will be required to meet Kelly Lake's housing needs.

# 8.1 10 Year Housing Plan

Below is a proposed strategy for meeting housing needs over the next 10 years.

### **KELLY LAKE 10 YEAR HOUSING & LOT DEVELOPMENT PLAN**

FY	19/20	20/21	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	TOTAL
HOUSING DEVELOPMENT PLAN RELATIVE	TO HOUS	EED									
HOUSING NEED FROM PREVIOUS YEAR	29	18	10	7	4	0	0	0	0	0	na
HOUSING NEED THIS YEAR	<u>0</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>1</u>		13
TOTAL HOUSING NEED THIS YEAR	29	20	12	9	4	2	2	2	1	0	na
HOUSING UNITS CONSTRUCTED/NEED NEW LOT			5	5	4	2	2	2	1	0	21
HOUSING UNITS CONSTRUCTED/USE SAME LOT	<u>11</u>	<u>10</u>	<u>0</u>	<u>21</u>							
HOUSING UNITS CONSTRUCTED THIS YEAR	11	10	5	5	4	2	2	2	1	0	
HOUSING NEED	18	10	7	4	0	0	0	0	0	0	na

F	19/20	20/21	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	TOTAL
LOT DEVELOPMENT PLAN											
AVAILABLE SUBDIVISION LOTS	0	0	10	5	10	6	4	2	10	9	na
POTENTIAL INFILL LOTS	0	0	0	0	0	0	0	0	0	0	0
HOUSING UNITS CONSTRUCTED NEW LOT	0	0	5	5	4	2	2	2	1	0	21
LOT SURPLUS OR DEFICIT	0	0	5	0	6	4	2	0	9	9	na
LOTS CONSTRUCTED THIS YEAR		10		10				10			30
SERVICED LOTS AVAILABLE	0	10	5	10	6	4	2	10	9	9	na

NOTE: In year 201/20, "Housing Need from Previous Year" is the existing housing demand to accommodate overcrowding. housing replacemer and in-migration. "Housing Need this Year" includes household formation, housing replacement and in-migration.

### 8.2 Potential Funding Sources

A number of potential funding sources were considered to support Kelly Lake's planned housing activities.

### **BC** Housing

Kelly Lake has applied for 12 elders housing units through the BC Housing Indigenous Housing Fund. Decisions on this funding will be made in January 2019. There are no existing renovation programs at BC Housing that Kelly Lake could apply to.

# **Canada Mortgage and Housing Corporation (CMHC)**

There are currently no CMHC programs for new construction or renovations that Kelly Lake would be eligible to apply for.

# **National Housing Co-Investment Fund**

This is a program that Kelly Lake could apply to for renovation to existing rental homes and to construct additional rental homes. It is a new program which accepts applications continually. There is an indigenous component to this program but details have not yet been released. Additional information is provided below.

Program	Funding Categories	Contribution Level	Eligible Proiect Costs	Important Dates
National Housing Co- Investment Fund	Housing Construction Stream provides low interest loans, capital contributions or a combination to support the development of affordable housing.  Housing Repair and Renewal Stream to repair or renew the existing community	Level The maximum is up to 40% of costs. Funding is decided through a scoring and prioritization process. The maximum is up to 40% of costs. Funding is decided through a	Project Costs  No list of eligible project costs available at this time.  No list of eligible project costs available at this time.	Dates  CMHC accepts applications on a continuous basis and reviews and prioritizes them every 60 days.  CMHC accepts applications on a continuous basis and reviews and
	and affordable housing supply.	scoring and prioritization process.		prioritizes them every 60 days.

APPENDIX C:	<b>COMMUNITY</b>	<b>HOUSING</b>	<b>INVENTORY</b>
/		110001110	

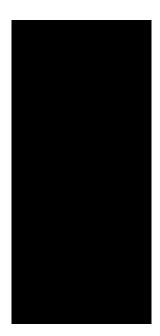
 Furnace and duct work
 Overcrowding
 Sewer

Single	Pamily 19	984 Own	Woodstove/Fireplace	1984	Asphalt	1984 Cedar	1984 Basement	Poor	8	Unknown Windows and exterior Plumbing Kitchen and bathroom upgrades Roof repair Heating and duct work Original cabinets - rotting around kitchen sink Furnace upgrade Heating and duct work Work Work Sound a cabinets - rotting around kitchen sink Furnace upgrade Hot water tank Upgrade Heating and duct work WETT Inspection update Basement Upgrades Stoew WETT Linspection update Basement Upgrades Stereior doors (losing heat)
d Single	19: Family 19		Furnace Woodstove/Fireplace	1990	Metal Metal	2016 Vinyl 2016 Cedar	2005 Crawl Space Basement	Fair Poor	10 FS 2 FS	Unknown Running water (well needs to be replaced) CRITICAL Windows and exterior upgrades Plumbing Kitchen and bathroom upgrades Roof replacement CRITICAL Heating and duct work Mould issues Original cabinets rotting around kitchen sink Furnace upgrade Hot water tank upgrade Wood burning Stove WETT Inspection update Basement upgrades Exterior doors (losing heat)
Single	: Family 19	081 Own	Furnace	1981 Woodstove/Fiπ	1981 Asphalt	1981 Hardiplank	1981 Basement	Poor	32 FS	Roofing siding Windows Doors Kitchen Bathroom Drywall Flooring Flooring Survey
Other	, 19	900 Own	Woodstove/Fireplace	1981	Tin	2008 Hardiplank	1981 Basement	Poor	27 FS	Sewer Overcrowding Bathroon redo Kitchen redo Not insulated properly Windows Doors Roof repairs Structural issues Landscpaing issues Sewer

Single Family 1980s	Rent	Woodstove/Fireplace		Other	Other	Basement	Condemned	26 WS	Black mold Critical     Bathroom redo     Kitchen redo     Not insulated properly     Windows Doors     Roof repairs
Single Family	1981 Own	Furnace	2016	Asphalt	2013 Vinyl	2005 Crawl Space	Fair	22 FS	Structural issues     Landscaping issues     Sewer     Built with 2 by 4     No concrete
Single Family	1983 1100 Own	Furnace	1983 Woodstove/Fire	1983 Asphalt	2010 Vinyl	2010 Basement	Poor	25 FS	basement  • Electrical  • Windows  • Doors  • Heating and venting  • Roof issues  • Insulation  • Bathroom and kitchen upgrades  • Drywall and flooring  • Sewer
Single Family	1981 Rent	Furnace	1981 Woodstove/Fire	1981 Asphalt	1981 Vinyl	1981 Basement	Poor	3 WS	Improperly insulated Windows and doors Landscaping issues Original cabinets Flooring Bathroom and kitchen upgrades Sewer
Mobile Home/Ti	1978 Own	Furnace	1978	Shingles	1978 Metal	1978 Basement Al	ove Ground Poor	15 FS	Mold Trailer     Roof leaks     Electrical     Water leaks     Bathroom and kitchen need upgrading     Windows     Doors     Flooring     Cabinets     This trailer is very old and may not be fixable
Single Family Single Family	1983 Own 1979 1500	Furnace Furnace	Boller 1979 Woodstove/Fira	Metal 1979 Asphalt	2012 Vinyl 1979 Hardiplank	1983 Crawl Space No. 1979 Crawl Space No.		23 FS	Wondows Doors Heating and venting Roof issues Insulation Bathroom and kitchen upgrades Drywall and flooring
Mobile Home/Trailer	Own	Furnace	1975 Woodstove/Fire	1975 Metal	1975 Vinyl	1975 Basement At	oove Ground Poor	13 FS	Sewer issues Critical Black mold Trailer Housing leaks Very old Plumbing Kitchen Home may not be fixable

Singl	le Family	1984	Own	Furnace	2011	Metal	2015 Vinyl	1984 Basement	Poor	19 FS	Mold     Windows     Doors     Heating and venting     Roof issues     Insulation     Bathroom and kitchen upgrades     Drywall and flooring     Overcrowding
		1982	Own	Furnace	1982 Woodstove/Fire	1982 Shingles	1982 Hardiplank	1982 Basement No	Poor	31 FS	Roofing     siding     Windows     Doors     Kitchen     Bathroom     Drywall     Flooring     Furnace and duct work     Overcrowding     Sewer
	ille Home/Trailer (170 Kelly Lake Road	)	Rent Rent	Furnace Furnace	Woodstove/Fireplace	Asphalt : Asphalt	1998 Vinyl Vinyl	1998 Slab-on-grade Above Grou Basement	ind Fair 10B Poor	FS 6 WS	Unknown Trailer     Windows     Unors     Doors     Lanscaping issues     causes water to     come into house     Original cabinets     Electric heat is a     concern (high bills)     Venting and ducts     concern     Fire hazard     Cannot drink     water     Electrical issues
		1983 1995 small	Own Rent	Furnace Furnace	1983 Woodstove/Fire Woodstove/Fireplace	1983 Asphalt Asphalt	1983 Vinyl Vinyl	1983 Basement No Slab-on-grade Above Grou	Poor und Poor	30 WS	Overcrowding     Roofing     Siding     Windows     Doors     Kitchen     Bathroom     Drywall     Flooring
Singl	le Family	1988 1	027 Rent	Furnace	1988 Woodstove/Fire	1988 Asphalt	1988 Vinyl	1998 Basement	Poor	4 WS	Sewer Trailer Windows and doors Lanscaping Issues causes water to come into house Original cabinets Electric heat is a concern (high bills) Cannot drink water Flooring Bathroon and kitchen upgrades Sewer

Single Family	1988	1027 Rent	Furnace	1988 Woodstove/Fire	1988 Asphalt	1988 Vinyl	1988 Basement No	Poor	5 WS	Windows Doors Lanscaping issues causes water to come into house Original cabinets Concern (high bills) Venting and ducts a concern Fire hazard Cannot drink water Electrical issues Improperly insulated Flooring Cabinets Overcrowding Basement	Critical
										unfinished • Possible ant infestation in walls • Possible larvae • Sewer	
Single Family	1981	Own	Furnace	2003	Asphalt	2003 Vinyl	2003 Crawl Space No	Good	11 FS		/acant
									9 WS 12 WS 16 FS	Mold Roof leaks Electrical Water leaks Bathroom and kitchen need upgrading Windows Doors Flooring Siding Cabinets Furnace and heating Venting system Unknown  No plumbing No water Woodstove heat No venting Mold This home is very old and is cabin like Unknown	Critical



20 FS • Windows • Doors Heating and venting
• Roof issues Insulation Bathroom and kitchen upgrades
• Drywall and flooring • Sewer 21 FS Windows and exterior Plumbing
 Kitchen and bathroom upgrades
• Heating and duct
work
• Mould issues Original cabinets -rotting around kitchen sink Furnace upgrade Hot water tank upgrade
• Exterior doors (losing heat)
• Wondows Vacant 24 FS • Doors Heating and venting
• Roof issues Insulation
 Bathroom and kitchen upgrades
Drywall and
flooring



# **REPORT**

To: Chair and Directors Report Number: ENV-BRD-239

From: Environmental Services Date: May 1, 2025

Subject: Solid Waste Regulation and Fees Bylaw No. 2525, 2023 - Update

### **RECOMMENDATION #1:** [Corporate Unweighted]

That the Regional Board rescind third reading of "Solid Waste Regulation and Fees Bylaw No. 2525, 2023 given on June 9, 2023".

### **RECOMMENDATION #2:** [Corporate Unweighted]

That the Regional Board give "Solid Waste Regulation and Fees Bylaw No. 2525, 2023" third reading as amended.

### **RECOMMENDATION #3:** [Corporate Unweighted, 2/3 Majority]

That the Regional Board adopt "Solid Waste Regulation and Fees Bylaw No. 2525, 2023".

# **BACKGROUND/RATIONALE:**

On June 29, 2023 the Regional Board passed the following resolution:

MOVED SECONDED, and CARRIED

That the Regional Board give "Solid Waste Regulation and Fees Bylaw No. 2525, 2023", which establishes regulations and provides authority to impose fees for the disposal of solid waste within the Peace River Regional District first, second, and third readings.

Staff submitted the bylaw to the Ministry of Environment and Climate Change Strategy for Ministerial review and approval on July 11, 2023 following Section 35(1) of the *Environmental Management Act* (EMA).

In January and February of 2024, staff contacted the Ministry requesting an update on the status of the bylaw review. In March 2024, Provincial staff responded that anticipated timelines for reviews of solid waste bylaws submitted for Ministerial approval were one year, and there was no update available at the time.

As the one-year mark approached, staff again reached to check in on the bylaw review, in June and September 2024. At the end of September, staff received an update that the Province was confirming scope and guidance for a simpler process for the PRRD to follow that would not require Ministerial approval and were told that another update would not be available until November 2024 following the Provincial election.

In January 2025, a meeting was held between Peace River Regional District (PRRD) and Provincial staff to discuss the updates being considered by the Province to streamline future requests. From that call,

Staff Initials: GL Dept. Head Initials: KB CAO: Shawn Dahlen Page 1 of 3

it was expressed that bylaw No. 2525, 2023 would not require Ministerial approval as it refers to a previously established service under the PRRD's Local Service Area Establishment Bylaw No. 1044, 1996 and is viewed as being established through the PRRD's authority under the *Local Government Act* (LGA) rather than the EMA.

At the end of March 2025, staff received confirmation from Provincial staff that Bylaw No. 2525, 2023 does not require Ministry of Environment and Parks approval as there are no new authorities under the Solid Waste Management Plan being requested. It is understood that Ministerial approval will only be needed when the PRRD is establishing a bylaw under the authority of Section 25(3) paragraphs (a)-(p) of the EMA. Based on the direction received, the PRRD requested to rescind Ministerial approval process for Solid Waste Regulation and Fees Bylaw No. 2525, 2023.

Since starting the process 24 months ago, staff identified some further updates that could be included in the new Bylaw prior to adoption to provide additional clarification for staff, contractors and users of PRRD solid waste facilities. As such, an amended version is being presented for consideration and adoption. Changes made compared to the previous version include:

- Update Date General Provisions
  - o Bylaw to take effect July 1, 2025
- New Definition "Saturated with Blood"
- Updated Definition "Prohibited Waste"
  - o Include Saturated with Blood
- Updated Definition "Demolition, Land clearing, and Construction Waste"
  - Clarification on the amount and size of rock
- Updated Definition "Impacted Soil"
  - Clarification on detected waste materials
- Create Section 33 Person's entering a Facility do so at their own risk

The Amended Solid Waste Regulation and Fees Bylaw 2525, 2023 has been attached to this report for consideration of adoption, along with a redline version showing all changes made from the previous version for reference.

### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

### **STRATEGIC PLAN RELEVANCE:**

# **FINANCIAL CONSIDERATION(S):**

No changes to the fees have been made through the amended version presented compared to the previous version presented to the Board June 29, 2023.

Overall, the structure of Schedules A and B was updated in Bylaw No. 2525, 2023 compared to the existing tipping fee Schedules attached to the current Solid Waste Regulation and Fees Bylaw No. 2065, 2013, but no changes in fees were made through the update.

# **COMMUNICATIONS CONSIDERATION(S):**

Following the adoption of the bylaw, staff will update signage at attended facilities to reflect the new breakdown of fees and charges under schedules A and B. An update to the public on the new Bylaw will be provided through the PRRD website and social media posts.

# OTHER CONSIDERATION(S):

The bylaw will take effect July 1, 2025. The delay from adoption to implementation will provide staff time to order and install updated site signage for fees, update landfill and transfer station software, discuss changes made through the bylaw update with landfill and transfer station contractors, and work with communications to draft media release(s).

### Attachments:

- 1. Amended Solid Waste Regulation and Fees Bylaw No. 2525, 2023
- 2. Amended Solid Waste Regulation and Fees Bylaw No. 2525, 2023 Redline

### External Links:

1. <u>Solid Waste Regulation and Fees Bylaw No. 2525,2023 ENV-BRD-144</u> – See 10.3 on the Regional Board Agenda dated June 29, 2023.

# PEACE RIVER REGIONAL DISTRICT BYLAW NO. 2525, 2023

A bylaw to establish regulations and fees for the disposal of solid waste within the Peace River Regional District

WHEREAS, the Province of British Columbia has mandated that the Peace River Regional District undertake Regional Solid Waste Management;

AND WHEREAS, pursuant to the Regional Solid Waste Management Local Service Area Establishment Bylaw No. 1044, 1996, the Peace River Regional District has established the service of the regulation, storage and management of regional solid waste pursuant to the *Local Government Act*, S.B.C. 2015, c. 1 (the "*Local Government Act*");

AND WHEREAS, Regional Solid Waste Management Local Service Area Establishment Bylaw No. 1044, 1996 provides that annual costs may be recovered by the imposition of fees and other charges that may be fixed by separate bylaw;

AND WHEREAS, the Regional Board of the Peace River Regional District considers it desirable to adopt a new bylaw respecting the regulations, fees and charges for the disposal of solid waste within the Peace River Regional District;

NOW THEREFORE, the Regional Board of the Peace River Regional District, in open meeting assembled, enacts as follows:

### **GENERAL PROVISIONS**

- 1. This bylaw shall be cited as "Solid Waste Regulation and Fees Bylaw No. 2525, 2023."
- 2. This bylaw shall take effect July 1, 2025.

### **DEFINITIONS**

3. In this bylaw, the following terms have the following meanings:

"Animal Carcasses" means carcasses or parts of the following:

- a. domestic pets;
- b. livestock, as that term is defined in the *Livestock Act*, R.S.B.C. 1996, c. 270, as amended from time to time;
- c. game, wildlife, and domestic animals, as those terms are defined in the *Wildlife Act*, R.S.B.C. 1996, c. 488, and as designated in the *Designation and Exemption Regulation*, B.C. Reg. 168/90 (*Wildlife Act*), as amended from time to time;

and does not include Specified Risk Material.

<sup>&</sup>quot;Asphalt Shingles" means roofing material used for waterproofing buildings;

"Attended Facility" means a Facility which has attending Site Operators that manage the site during posted business hours;

"Bulky Waste" means an article of Solid Waste article having a volume greater than 1.0 cubic metre (10.76 cubic feet) or a length greater than 1.0 metre (39.6 inches), including, but not limited to, household furniture, mattresses, box springs, sofas, and chairs;

"Burial" means the placement of **Solid Waste** into a **Landfill** where **Solid Waste** is spread and compacted, and an application of cover soil or alternate cover is applied daily to minimize effects on the environment and public health and safety;

"Clean Soil" means soil, sediment, or fill material suitable for landfill cover, containing substances in quantities or concentrations less than those specified for Industrial Land in Schedule 3.1 of the Contaminated Sites Regulation, B.C. Reg. 375/96, as amended from time to time, and is free of visible waste materials such as wood, plastic, or metal;

"Clean Concrete Rubble" means structural material consisting of a hard, chemically inert particulate substance containing sand and gravel that is bonded together by cement and water, such as ceramic, brick, masonry, or Concrete, which does not contain rebar or metal reinforcing, and has a piece size less than 15 centimeter cube and is free of waste materials such as loose soil, gravel or other unconsolidated materials;

"Concrete" means structural material consisting of a hard, chemically inert particulate substance containing sand and gravel that is bonded together by cement and water, such as ceramic, brick, masonry, or Concrete, which does or does not contain rebar or metal reinforcing and has a piece size greater than a 15 cm cube, and is free of waste materials such as loose soil, gravel or other unconsolidated material;

"Contaminated Soils" means soil, sediment, or fill material suitable for landfill cover, containing substances in quantities or all other contaminations greater than those specified for Industrial Land under Schedule 3.1 of the *Contaminated Sites Regulation*, B.C. Reg. 375/96, as amended from time to time;

"Controlled Waste" means a material, substance, or object which may create health hazards, nuisances or environmental pollution and may require **Special Handling**, including, but not limited to the following:

- a. **Invasive Plants**;
- b. Clean Soil;
- c. **Impacted Soils**;
- d. De-Watered Biosolids;
- e. Yard and Garden Waste;
- f. agriculture by-products as defined in the *Code of Practice for Agriculture Environmental Management*, B.C. Reg. 8/2019, enacted under the *Environmental Management Act*;

- g. food processing waste;
- h. **Bulky Waste**;
- i. empty **Drums** that are not crushed and not previously used for the transport or storage of **Prohibited Waste**;
- j. agricultural waste including, but not limited to, wire, twine and plastic materials;
- k. Asphalt Shingles;
- Demolition, Land Clearing, and Construction Waste; and
- m. Animal Carcasses;

"Corrugated Cardboard" means a recyclable material consisting of three or more layers of Kraft paper material and having smooth exterior liners and a corrugated or rippled core, but excluding containers which are impregnated with blood, grease, oil, chemicals, food residue, or are contaminated with material which will render the corrugated cardboard not marketable;

### "Demolition, Land Clearing, and Construction Waste" means:

- a. waste produced from the construction, renovation, deconstruction, and demolition of buildings and other structures, including, but not limited to the following: wood, roofing, insulation, flooring, floor covering, fiberglass, windows, metals, plastics, gypsum or wallboard, and material or devices (such as cabinetry, electrical or plumbing) which usually are permanently affixed to the building;
- b. tree stumps, root mats, branches, brush, logs, vegetation, or other woody debris generated from land clearing activity that is greater than 10cm in diameter; and
- c. soil containing by volume 10% or more of rock greater than 10cm in diameter; and does not include **Hazardous Waste** or **Recyclable Material**;

"De-Watered Biosolids" means stabilized, dewatered treatment plant sludge resulting from the treatment of liquid waste;

"Disposal" means leaving Solid Waste at a Facility for the purpose of landfilling, recycling or composting;

"Diversion Program" means a program established by the Regional District to divert waste from a landfill for processing, recycling, or repurposing;

"Divertible Waste" means waste, Recyclable Material, or Stewardship Materials that are not subject to Burial at a Landfill and are instead utilized onsite or recycled and marketed, including, but not limited to the following:

- a. Wood Waste;
- b. **Metal Waste**;
- c. Tires;
- d. Clean Concrete Rubble;
- e. Concrete;
- f. Stripped Vehicle Hulks
- g. Un-Stripped Vehicle Hulks;

"Drums" means plastic or metal barrels larger than 50 litres in capacity;

"Environmental Management Act" means *Environmental Management Act*, S.B.C. 2003, c. 53, as amended from time to time, and any regulations thereunder;

"Facility" means a Landfill or Transfer Station owned and operated by the Regional District and used for receiving and/or processing of Solid Waste or Recyclable Material, and includes other Landfills or Transfer Stations that the Regional District may establish from time to time;

**"Fall Cleanup"** means the period of time identified by the Regional Board annually between September 1st and November 30th;

"General Manager" means the person holding the position of "General Manager of Environmental Services" in the Regional District, or their designate;

### "Hazardous Waste" means the following

- a. natural or man-made waste which is radioactive, toxic, pathogenic, corrosive or explosive;
- b. any chemical, compound, mixture, item or substances now or hereafter included in the definition of **Hazardous Waste** in the *Hazardous Waste Regulation*, B.C. Reg. 63/88 (*Environmental Management Act*); and
- c. any other substance which constitutes or creates a health or safety risk, as determined by the General Manager;

"Household Waste" includes, but is not limited to, domestically generated rubbish, waste, and discarded materials including ashes, floor sweepings, ceramics, pottery, glass, food waste, fabrics, plastics, metals, non-recyclable packaging, and containers, and does not include other forms of Solid Waste;

"Impacted Soils" means soil, sediment, or fill material suitable for landfill cover, which:

- a. originates from developed lands and requires laboratory testing to confirm that substances contained within the material are in quantities or concentrations less than those specified for Industrial Land in Schedule 3.1 of the *Contaminated Sites Regulation*, B.C. Reg. 375/96 (Environmental Management Act), as amended, from time to time;
- b. is not defined as a **Hazardous Waste** under the *Hazardous Waste Regulation*, B.C. Reg. 63/88 (*Environmental Management* Act); and
- c. Clean Soils that contain visible amounts of waste materials such as wood, plastic or metal;

"Industrial, Commercial and Institutional Customers" means a person engaged in the collection, transportation, or disposing of waste materials for profit, or a person collecting, transporting, or disposing of Industrial, Commercial and Institutional Waste;

"Industrial, Commercial, and Institutional Recycling" means Recyclable Material that originates from businesses, institutional facilities and establishments including, but not limited to, office buildings, retail and wholesale establishments, restaurants, schools, colleges, libraries, hospitals and prisons;

"Industrial, Commercial, and Institutional Waste" means Solid Waste that originates from businesses, institutional facilities and establishments including, but not limited to, office buildings, retail and wholesale establishments, restaurants, schools, colleges, libraries, hospitals and prisons;

"Industrial Waste" means solid waste materials discarded from the manufacturing, processing or production of goods and products, including, but not limited to, waste generated from industrial operations such as forestry, pulp and paper, mining, oil and gas, and food processing;

### "Invasive Plants" includes:

- a) plants that are not native to the province and the region; and
- b) weeds that are designated as noxious weeds under the *Weed Control Regulation*, B.C. Reg. 66/85 (*Weed Control Act*), as amended from time to time;

"Landfill" means a location operated by, or on behalf of, the Regional District for Burial of Solid Waste on land regulated by the British Columbia Ministry of Environment and Climate Change Strategy;

"Metal Waste" means recyclable ferrous and non-ferrous metallic materials, and includes appliances that do and do not contain Ozone Depleting Substances;

"Officer" means any member of the Royal Canadian Mounted Police, City Police, a Conservation Officer, a Regional District Bylaw Enforcement Officer or other Regional District Personnel or their designate appointed from time to time to administer and enforce this bylaw;

"Ozone Depleting Substances" means any and all chemical agents that, upon release into the atmosphere, have a detrimental effect on stratospheric ozone levels, and includes Ozone Depleting Substances as defined in the Ozone Depleting Substances and Other Halocarbons Regulation, B.C. Reg. 387/99 (Environmental Management Act), as amended from time to time;

"**Prohibited Waste**" means a waste prohibited from **Burial** and includes, but not limited to the following:

- a. liquids;
- b. slurries, except as otherwise specifically provided for in this Bylaw;
- c. ignitable waste;
- d. reactive waste;
- e. radioactive waste;
- f. Hazardous Waste;
- g. Saturated with Blood;
- h. Industrial Waste;
- i. Contaminated Soils;
- j. Explosives;
- k. material that is on fire or smouldering ashes;
- I. material that was previously on fire and has not been extinguished for at least 30 days except with a letter from a recognized municipal, local or volunteer fire department, confirming that the material has been fully extinguished and is ready for **Disposal**;
- m. coated steel pipe ("yellow jacket") or insulated pipe;
- n. wire rope / fencing in excess of 1.2 metres (4 feet) in length;

"Recyclable Material" means materials that can be managed through existing recycling or stewardship programs and for which commercial markets exist that includes but is not limited to, newspaper, paper, cardboard, metal and glass containers;

"Recycling Depot" means a facility used for the collection, repackaging and shipping of Recyclable Materials;

"Recycling Regulation" means the *Recycling Waste Regulation*, B.C. Reg. 449/2004 (Environmental Management Act), as amended from time to time;

"Regional District" means the Peace River Regional District;

"Regional District Personnel" means employees and contractors of the Regional District;

"Residential Customer" means a person, including as a homeowner or tenant, engaged in the collection, transportation, or disposing of waste materials from a residential source for no profit;

"Restricted Waste" means the following materials, which may require Special Handling and storage techniques to avoid creating health hazards, nuisances, environmental or operational issues including, but not limited to, the following:

- a. Specified Risk Material;
- b. Waste Asbestos; and
- c. **Corrugated Cardboard**;

"Saturated with Blood" means a item originating from a health care facility that will release liquid or semi-liquid blood if compressed.

"Site Operator" means that person employed by or having an agreement with the Regional District for caretaker or attendant duties at a Facility;

"Solid Waste" means any discarded matter, including, but not limited to the following:

- a. Household Waste,
- b. **Divertible Waste**,
- c. Controlled Waste,
- d. Restricted Waste,

and does not include Industrial Waste, or Prohibited Waste;

"Special Handling" means handling that includes, but is not limited to, unloading assistance, analytical analysis, extra excavation, trenching, grinding, chipping, lining, or extra cover, for materials that may pose an increase exposure risk;

"Specified Risk Material" has the meaning ascribed to it by the Fertilizers Regulations, C.R.C., c. 666 (Fertilizers Act), as amended from time to time;

"Spring Cleanup" means the period of time identified by the Regional Board annually between March 1st and June 30<sup>th</sup>;

"Stewardship Materials" means any solid waste or Recyclable Material in an approved extended producer responsibility plan as defined in the Recycling Regulation;

"Stripped Vehicle Hulk" means a wrecked or derelict vehicle body that has had its Tires, automotive fluids, lubricating oils, shocks, Ozone Depleting Substances, batteries, fuel tanks, and other similar materials removed;

"Tipping Fees" means the fees charged by the Regional District for disposing of Solid Waste at Attended Facilities, set out in Schedules A through C of this bylaw;

"Tires" means, but not limited to, the outer pneumatic rubber covering of wheels, and includes the following:

a. "Tires – Light Duty" means the outer pneumatic rubber covering of wheels from a passenger car, light truck, small RV, and multipurpose passenger vehicles (usually marked P, LT, or T), as well as from a golf cart, motorcycle, all-terrain vehicle, lawn tractor, Forklift, Small Utility Trailer, Bobcat/Skidsteer (16" and under), or drive and free rolling farm and implement Tires (measuring 16" and under);

- b. "Tires Medium Duty" means the outer pneumatic rubber covering of wheels from commercial trucks, buses, large RVs (which are not marked P or LT), or drive and free rolling Tires used on tractors and combine equipment (usually marked R or HF and measure 16.5"-25.5");
- c. "Tires Heavy Duty" means the outer pneumatic rubber covering of wheels from forklift, bobcat/Skid Steer (measuring 16.5" and over), Logger/Skidder, Large Agricultural Drive Tires (usually marked LS measuring 26" and over);

"Transfer Station" means a site that is operated by, or on behalf of, the Regional District for the temporary storage of Solid Waste prior to the material being transported to a Landfill for diversion or Burial;

"Un-Attended Facility" means a Facility which does not have attending Site Operators that manage the site during posted business hours;

"Unsorted Load" means any loads of Household Waste, Controlled Waste or Restricted Waste containing greater than 5% combined weight of Divertible Waste or Demolition, Land Clearing, and Construction Waste;

"Un-Stripped Vehicle Hulk" means a wrecked or derelict vehicle body which has not had its Tires, automotive fluids, lubricating oils, shocks, Ozone Depleting Substances, batteries, fuel tanks, and other similar materials removed;

"Waste Asbestos" has the meaning set out in the *Hazardous Waste Regulation*, B.C. Reg. 63/88 (*Environmental Management Act*);

"Wood Waste" means wood products, including, but not limited to, trees and branches, dimensional lumber, plywood, board ends, particle board, fibre board, oriented strand board, pallets, crating, wood fencing, wood shingles, or wood doors, which may be contaminated with coatings, nails, screws, or small hinges and has been separated from other **Demolition**, Land Clearing, and Construction Waste;

"Yard and Garden Waste" means uncontaminated green waste including, but not limited to, grass, lawn and hedge clippings, grass sod, leaves, flowers, vegetable stalks, woody or herbaceous waste, and prunings up to 5 centimeters in diameter, and does not include Invasive Plants, tree stumps, prunings greater than 5 centimeters, soil, or food waste.

### **CONDITIONS OF USE**

- 4. The **Regional District** may establish a **Facility** for the purpose of collecting **Solid Waste**.
- 5. Every person delivering **Solid Waste** to a **Facility** shall deposit the **Solid Waste** in accordance with:
  - a. the provisions of this bylaw and any other applicable federal or provincial laws and regulations pertaining to the collection and **Disposal** of **Solid Waste**; and

- b. all rules and directions of the **Site Operators**, **Regional District Personnel**, or **Officers** whether such rules or directions are in the form of signage, written or verbal instructions.
- 6. No person shall dispose of any **Solid Waste** at any **Facility** except in accordance with this bylaw.
- 7. Site Operators and Regional District Personnel may determine, in their discretion:
  - a. the location in which **Solid Waste** that is brought into a **Facility** shall be placed;
  - b. the allowable quantity of **Solid Waste** within a **Facility**;
  - c. whether there is capacity for Solid Waste in a Facility;
  - d. whether to reject **Solid Waste** that is brought into a **Facility** where there is no available capacity.
- 8. An **Officer**, **Site Operator**, or **Regional District Personnel** may inspect any **Solid Waste** brought into a **Facility** for the purpose of determining;
  - a. compliances with this Bylaw;
  - b. the contents of the Solid Waste for the purpose of a waste audit.
- No person shall dispose of Industrial, Commercial and Institutional Recycling which originated from outside the Regional District at a Facility, except with the written permission of the General Manager;
- 10. No person shall dispose of **Prohibited Waste** at any **Facility**.
- 11. Every person disposing of **Prohibited Waste** shall dispose of **Prohibited Waste** in a site authorized under the provisions of **Environmental Management Act**.
- 12. Every person disposing of **Industrial, Commercial and Institutional Recycling** shall utilize a **Recycling Depot** prior to taking the material to a **Landfill**.
- 13. The **General Manager** may make directions from time to time as needed in the handling of **Industrial, Commercial** and **Institutional Recycling.**
- 14. Every person in the **Regional District** shall dispose of **Household Waste** at a **Facility** in accordance with the provisions of this bylaw.
- 15. Every person in the **Regional District** shall dispose of **Divertible Waste**, and **Controlled Waste** at an **Attended Facility** in accordance with the provisions of this bylaw.
- 16. Every person in the **Regional District** shall dispose of **Restricted Waste** at a **Landfill** in accordance with the provisions of this bylaw.
- 17. No person shall dispose of **Restricted Waste** at a **Landfill** without first obtaining written permission to do so from the **General Manager**.

- 18. In granting a person with written permission to deposit **Restricted Waste** at a **Landfill**, the **General Manager** may impose terms and conditions regarding the time, place, and manner in which such **Restricted Waste** is to be deposited at the **Landfill**.
- 19. Every person disposing of **Restricted Waste** at a **Landfill** shall deposit such **Restricted Waste** in accordance with the terms and conditions imposed by the **General Manager**.
- 20. All **Solid Waste** deposited at a **Facility** becomes the property of the **Regional District**.
- 21. No person shall remove or salvage any **Solid Waste** deposited at a **Facility** without the prior written approval of the **Regional District**.
- 22. Any person disposing of **Solid Waste** at a **Facility** shall sort and separate all **Divertible Waste**, **Restricted Waste**, **Controlled Waste**, and **Household Waste** into each respective material types referenced under column one ("Material Types") in Schedules A and B of this Bylaw prior to entering a **Facility**.
- 23. Where **Divertible Waste** is not sorted and separated from **Household Waste**, **Controlled Waste**, or **Restricted Waste** materials prior to **Disposal**, the **Site Operator** or **Regional District Personnel** may:
  - a. apply higher fees for Unsorted Load; or
  - b. refuse to accept the **Solid Waste** for disposal.
- 24. Every person depositing **Solid Waste** at an **Attended Facility** shall:
  - a. proceed directly to the unloading area upon being directed to do so by the **Site Operator**;
  - b. unload the **Solid Waste** from their vehicle in an expeditious manner; and leave the unloading area immediately after unloading their vehicle.
- 25. Every person depositing **Solid Waste** at a **Facility** shall only travel along signed and designated roadways around the Facility.
- 26. No person shall deposit **Solid Waste** at a **Facility** in such a manner as to create a safety hazard for **Regional District Personnel** or the public at large.
- 27. No person shall cause **Solid Waste** to be contaminated with **Prohibited Waste**.
- 28. No person shall light, smoke or vape any cigarettes (including electronic cigarettes), cigars, or pipes within the boundaries of any **Facility**, unless in a designated smoking area identified by signage.
- 29. No person shall ignite a fire or cause a fire to be ignited at any **Facility**, or bring any burning materials or hot ashes to a **Facility**.

- 30. A person shall not operate a vehicle within the areas surrounding a **Landfill** in such a manner as to exceed the posted speed limits, create excessive noise, or create a hazardous condition.
- 31. No person shall loiter at a **Facility**.
- 32. No person shall enter a **Facility** outside of the operating hours of the **Facility**, without prior consent from the **Regional District**.
- 33. Persons entering a **Facility** do so at their own risk. The **Regional District** accepts no liability whatsoever for damage and/or injury to persons or property at the **Facility**.

#### **FEES AND CHARGES**

- 34. Every person disposing of **Solid Waste** at an **Attended Facility** shall pay to the **Regional District** the applicable fees and charges as in the amounts established by Schedules A through C of this bylaw.
- 35. The weight of **Solid Waste** to be disposed of at an **Attended Facility** shall be determined by the difference between the weight of the loaded vehicle immediately prior to the deposit of the **Solid Waste** and the weight of the unloaded vehicle immediately after the deposit of the **Solid Waste**, through the use of a weigh scale provided by the **Attended Facility**.
- 36. If a weigh scale at an **Attended Facility** is not present or operational, the **Site Operator** shall charge Tipping Fees in accordance with the volume-based rates set out in Schedule B.
- 37. Every person must pay the fees and other charges applicable in relation to the **Disposal** of **Solid Waste** at an **Attended Facility** to the **Site Operator** immediately after the weight or volume of the **Solid Waste** to be disposed of is determined.
- 38. Any person depositing **Solid Waste** at a **Landfill** on a regular basis may apply to the **Regional District** for credit and, if a credit is granted to that person, payment of the applicable fees and other charges imposed by the provisions of this bylaw shall be made, and the credit extended, on the following conditions:
  - The Regional District may require a deposit from businesses not resident in the Regional District;
  - b. The person receiving credit shall pay the Regional District all outstanding fees and other charges in full, within 30 days of receiving the invoice. The Regional District will invoice monthly for Solid Waste delivered during the preceding month. The invoice amount will be based on the total quantity of Solid Waste delivered during the month, and the disposal rates in effect at the time of delivery;
  - c. Late payment by the person receiving credit shall be subject to an interest penalty charge of 1.5% per month; and,
  - d. The **Regional District** reserves the right to cancel, upon five (5) days' notice, the credit offered herein for late payment, non-payment, or other justified cause, at the sole discretion of the **Regional District**.
- 39. If Solid Waste is delivered to a Facility and disposed of in a manner that is not sorted and

separated in accordance with the provisions of this Bylaw, the applicable Tipping Fees for the **Disposal** of such **Solid Waste** shall be calculated on the basis of the highest fee per unit measure in Schedules A through C which would have been applicable had the **Solid Waste** received been sorted and separated.

- 40. Despite otherwise specifically provided for in this bylaw, upon approval of the Regional Board, **Tipping Fees** may be waived in any of the following circumstances, at the sole discretion of the Regional Board:
  - a. Clean-up **Disposal** as a result of illegal dumping activities, or a disaster event;
  - b. Establishing pilot programs for new initiatives;
  - c. Provision of community clean-ups or Spring Cleanup and Fall Cleanup events; or
  - d. As a result of partnering with a Stewardship program for the collection of **Stewardship**Materials.
- 41. Tipping Fees are not paid to the Regional District at Un-Attended Facilities.

#### **ENFORCEMENT**

- 42. Every person who:
  - a. contravenes any provision of this Bylaw;
  - b. suffers or permits any act or thing to be done in contravention of this Bylaw; or,
  - c. neglects or refrains to do any act required to be done by this Bylaw;
  - is guilty of an offence and, upon summary conviction, is liable to a fine of not less than \$500.00 and not more than \$2,000.00.
- 43. The penalties imposed under section 42 above shall be in addition to and not in substitution for any other penalty or remedy imposed by this Bylaw or any other statute, regulation or law.
- 44. Each day that an offence continues under this Bylaw shall be deemed to constitute a separate offence.
- 45. Despite any other provision of this bylaw, a person who causes damage to a **Facility** shall be responsible to pay all costs associated with remediation of the **Facility**.

#### **SEVERABILITY**

46. If any section, subsection, sentence, clause, or phrase of this bylaw is declared invalid by a court of competent jurisdiction, the invalid portion shall be severed, and the remainder of the bylaw shall remain valid and enforceable.

#### INTERPRETATION

47. The headings used in this bylaw are for convenience only, and do not form part of this bylaw, and are not to be used in interpreting this bylaw

#### **REPEAL**

- 48. The following bylaws and all amendments thereto are repealed:
  - a. Solid Waste Regulation and Fees Bylaw No. 750, 1991; and
  - b. Solid Waste Regulation and Fees Bylaw No. 2065, 2013; and

Tyra Henderson, Corporate Officer

- c. Solid Waste Regulation and Fees Bylaw No. 2342, 2018; and
- d. Solid Waste Regulation and Fees Bylaw No. 2410, 2020; and
- e. Solid Waste Regulation and Fees Bylaw No. 2463, 2021.

## **SCHEDULES**

49. The Schedules listed below are attached and form part of this bylaw
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- a. SCHEDULE A Fees and Charges by Weight
- b. SCHEDULE B Fees and Charges by Volume
- c. SCHEDULE C Miscellaneous Charges

READ A FIRST TIME THIS	29 <sup>th</sup>	day of	June	, 2023.
READ A SECOND TIME THIS	29 <sup>th</sup>	day of	June	, 2023.
READ A THIRD TIME THIS	29 <sup>th</sup>	day of	June	, 2023.
THIRD READING RESCINDED THIS		day of		, 2025
THIRD READING RE-READ AS AMENDED THIS		Day of		, 2025
ADOPTED THIS		day of		, 2025.
(Corporate Seal has been affixed to the obylaw)	riginal		Leonard Hiebert, Chair  Tyra Henderson, Corpora	te Officer
I certify this to be a true and correct "Solid Waste Regulation and Fees By as adopted by the Peace River Regio, 2025.	law No. 252			

## **SCHEDULE 'A' - FEES AND CHARGES BY WEIGHT**

PART I - HOUSEHOLD WASTE BY WEIGHT		
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers
	Minimum Fee: \$3.75	Minimum Fee: \$4.00
5 garbage bags or less (Minimum fee not applicable)	\$0.80 per bag	\$1.00 per bag
Household Waste	\$55.00 per tonne	\$60.00 per tonne

PART II - DIVERTIBLE WASTE BY WEIGHT		
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers
	Minimum Fee: \$3.75	Minimum Fee: \$4.00
Diversion Program	No Charge	No Charge
Stewardship Materials	No Charge	No Charge
Wood Waste	\$55.00 per tonne	\$60.00 per tonne
Metal Waste	\$55.00 per tonne	\$60.00 per tonne
Tires, off rim (not under stewardship program)	\$55.00 per tonne	\$60.00 per tonne
Tires, on rim	\$55.00 per tonne	\$60.00 per tonne
(not under stewardship program)	plus \$50.00 per rim	plus \$50.00 per rim
Clean Concrete Rubble	No Charge	No Charge
Concrete	\$55.00 per tonne	\$60.00 per tonne
All Other Divertible Waste	\$55.00 per tonne	\$60.00 per tonne
Unsorted Loads	\$110.00 per tonne	\$200.00 per tonne

PART III - CONTROLLED WASTE BY WEIGHT		
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers
	Minimum Fee: \$5.00	Minimum Fee: \$5.50
Invasive Plants	No Charge	No Charge
Clean Soil	No Charge	No Charge
Impacted Soils	\$5.00 per tonne	\$5.25 per tonne
(Minimum fee not applicable)  Dewatered Biosolids	\$5.00 per tonne	\$5.25 per tonne
(Minimum fee not applicable) Yard and Garden Waste	\$55.00 per tonne	\$60.00 per tonne
Bulky Waste	\$55.00 per tonne	\$60.00 per tonne
Asphalt Shingles	\$55.00 per tonne	\$60.00 per tonne
Demolition, Land Clearing, and Construction Waste	\$110.00 per tonne	\$200.00 per tonne
Animal Carcasses	\$125.00 per tonne	\$135.00 per tonne
All other controlled waste	\$55.00 per tonne	\$60.00 per tonne

# SCHEDULE 'A' FEES AND CHARGES BY WEIGHT (Continued)

PART IV - RESTRICTED WASTE BY WEIGHT		
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers
	Minimum Fee: \$22.00	Minimum Fee: \$24.00
Specified Risk Material	\$150.00 per tonne	\$163.00 per tonne
Waste Asbestos	\$150.00 per tonne	\$163.00 per tonne
Corrugated Cardboard ("OCC"). (Loads containing greater than 10% of such recyclable cardboard by volume will be charged at this rate)	\$250.00 per tonne	\$450.00 per tonne
All other Restricted Waste	\$150.00 per tonne	\$163.00 per tonne

# SCHEDULE 'B' FEES AND CHARGES BY VOLUME

PART I – HOUSEHOLD WASTE BY VOLUME		
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers
	Minimum Fee: \$3.75	Minimum Fee: \$4.00
Household Waste	\$6.50 per cubic meter	\$7.00 per cubic meter
8 garbage bags or less (Minimum fee not applicable)	\$0.80 per bag	\$1.00 per bag
Passenger car (containing bagged and non-bagged waste)	\$5.00	\$5.50 per cubic meter
Crossover utility vehicle, mini-vans and sport utility vehicles (containing bagged and non-bagged waste)	\$7.00	\$7.50 per cubic meter
Vans, mid-size pickup trucks, full-size pick-up trucks with short-box, or trailers with a capacity of 1.5 cubic metres or less (containing bagged and non-bagged waste)	\$9.50	\$10.25 per cubic meter
With stakesides or overloaded	\$14.50	\$15.75 per cubic meter
Full size pickup trucks with long box or trailers with a capacity of more than 1.5 cubic metres (containing bagged and non-bagged waste)	\$12.00	\$13.00 per cubic meter
With stakesides or overloaded	\$17.00	\$18.00 per cubic meter

## SCHEDULE 'B' - FEES AND CHARGES BY VOLUME (Continued)

PART II - DIVERTIBLE WASTE BY VOLUME		
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers
	Minimum Fee: \$3.75	Minimum Fee: \$4.00
Diversion Program	No Charge	No Charge
Stewardship Materials	No Charge	No Charge
Wood Waste	\$6.50 per cubic meter	\$7.00 per cubic meter
Metal Waste	\$10.00 per cubic meter	\$11.00 per cubic meter
Tires – Light Duty	\$7.00 per tire	\$7.50 per tire
(not under stewardship program)	Plus \$50.00 per rim	Plus \$50.00 per rim
Tires – Medium Duty	\$11.00 per tire	\$12.00 per tire
(not under stewardship program)	Plus \$50.00 per rim	Plus \$50.00 per rim
Tires – Heavy Duty	\$56.00 per tire	\$60.75 per tire
(not under stewardship program)	Plus \$50.00 per rim	Plus \$50.00 per rim
Clean Concrete Rubble	No Charge	No Charge
Concrete	\$75.00 per cubic meter	\$81.25 per cubic meter
Stripped Vehicle Hulks	\$220.00 per hulk	\$238.50 per hulk
Unstripped Vehicle Hulks	\$390.00 per hulk	\$423.00 per hulk
	The greater of	The greater of
lincorted Loads	\$28.00 per cubic meter	\$50.75 per cubic meter
Unsorted Loads	Or the highest rate of all	Or the highest rate of all combined
	combined materials	materials

PART III - CONTROLLED WASTE BY VOLUME		
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers
	Minimum Fee: \$5.00	Minimum Fee: \$5.50
Invasive Plants	No Charge	No Charge
Clean Soil	No Charge	No Charge
Impacted Soils (Minimum fee not applicable)	\$5.00 per cubic meter	\$5.25 per cubic meter
Dewatered Biosolids (Minimum fee not applicable)	\$5.00 per cubic meter	\$5.25 per cubic meter
Yard and Garden Waste	\$6.50 per cubic meter	\$7.00 per cubic meter
Bulky Waste	\$6.50 per cubic meter	\$7.00 per cubic meter
Asphalt Shingles	\$6.50 per cubic meter	\$7.00 per cubic meter
Demolition, Land Clearing, and Construction Waste	\$28.00 per cubic meter	\$50.75 per cubic meter
Animal Carcasses (or parts), not listed in the <i>Livestock Act</i> or <i>Wildlife Act</i> .	\$9.00 per carcass	\$9.00 per carcass
Animal Carcasses (or parts), listed in the Livestock Act or Wildlife Act.	\$62.00 per carcass	\$67.25 per carcass
All other controlled waste	\$6.50 per cubic meter	\$7.00 per cubic meter

# SCHEDULE 'B' FEES AND CHARGES BY VOLUME (Continued)

PART IV - RESTRICTED WASTE BY VOLUME		
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers
	Minimum Fee: \$22.00	Minimum Fee: \$24.00
Specified Risk Material	\$83.00 per cubic meter	\$90.00 per cubic meter
Waste Asbestos	\$45.00 per cubic meter	\$48.75 per cubic meter
Corrugated Cardboard ("OCC") (Loads containing greater than 10% of such recyclable cardboard by volume will be charged at this rate)	\$22.00 per cubic meter	\$40.00 per cubic meter
All Other Restricted Waste	\$83.00 per cubic meter	\$90.00 per cubic meter

## SCHEDULE 'C' - MISCELLANEOUS CHARGES

PART I – MISCELLANEOUS		
ITEM	CHARGE	
Weigh Vehicle	\$15.00 per weigh	
Insufficient funds (waived if fees paid within the same of transaction)	\$15.00	
Runaway (did not weigh out) – First Offense	\$25.00	
Runaway (did not weigh out) – Second and subsequent offences	\$75.00	
Copies of invoices	\$5.00 per copy	
Copies of transaction tickets	\$5.00 per copy	

#### PEACE RIVER REGIONAL DISTRICT BYLAW NO. 2525, 2023

A bylaw to establish regulations and fees for the disposal of solid waste within the Peace River Regional District

WHEREAS, the Province of British Columbia has mandated that the Peace River Regional District undertake Regional Solid Waste Management;

AND WHEREAS, pursuant to the Regional Solid Waste Management Local Service Area Establishment Bylaw No. 1044, 1996, the Peace River Regional District has established the service of the regulation, storage and management of regional solid waste pursuant to the *Local Government Act*, S.B.C. 2015, c. 1 (the "Local Government Act");

AND WHEREAS, Regional Solid Waste Management Local Service Area Establishment Bylaw No. 1044, 1996 provides that annual costs may be recovered by the imposition of fees and other charges that may be fixed by separate bylaw;

AND WHEREAS, the Regional Board of the Peace River Regional District considers it desirable to adopt a new bylaw respecting the regulations, fees and charges for the disposal of solid waste within the Peace River Regional District;

NOW THEREFORE, the Regional Board of the Peace River Regional District, in open meeting assembled, enacts as follows:

#### **GENERAL PROVISIONS**

- 1. This bylaw shall be cited as "Solid Waste Regulation and Fees Bylaw No. 2525, 2023."
- 1.2. This bylaw shall take become in effect July 1, 2025.

#### **DEFINITIONS**

2.3. In this bylaw, the following terms have the following meanings:

"Animal Carcasses" means carcasses or parts of the following:

- a. domestic pets;
- b. livestock, as that term is defined in the *Livestock Act*, R.S.B.C. 1996, c. 270, as amended from time to time;
- game, wildlife, and domestic animals, as those terms are defined in the Wildlife Act,
   R.S.B.C. 1996, c. 488, and as designated in the Designation and Exemption Regulation,
   B.C. Reg. 168/90 (Wildlife Act), as amended from time to time;

and does not include Specified Risk Material.

"Asphalt Shingles" means roofing material used for waterproofing buildings;

"Attended Facility" means a Facility which has attending Site Operators that manage the site during posted business hours;

"Bulky Waste" means an article of Solid Waste article having a volume greater than 1.0 cubic metre (10.76 cubic feet) or a length greater than 1.0 metre (39.6 inches), including, but not limited to, household furniture, mattresses, box springs, sofas, and chairs;

"Burial" means the placement of Solid Waste into a Landfill where Solid Waste is spread and compacted, and an application of cover soil or alternate cover is applied daily to minimize effects on the environment and public health and safety;

"Clean Soil" means soil, sediment, or fill material suitable for landfill cover, containing substances in quantities or concentrations less than those specified for Industrial Land in Schedule 3.1 of the Contaminated Sites Regulation, B.C. Reg. 375/96, as amended from time to time, and is free of visible waste materials such as wood, plastic, or metal;

"Clean Concrete Rubble" means structural material consisting of a hard, chemically inert particulate substance containing sand and gravel that is bonded together by cement and water, such as ceramic, brick, masonry, or Concrete, which does not contain rebar or metal reinforcing, and has a piece size less than 15 centimeter cube and is free of waste materials such as loose soil, gravel or other unconsolidated materials;

"Concrete" means structural material consisting of a hard, chemically inert particulate substance containing sand and gravel that is bonded together by cement and water, such as ceramic, brick, masonry, or Concrete, which does or does not contain rebar or metal reinforcing and has a piece size greater than a 15 cm cube, and is free of waste materials such as loose soil, gravel or other unconsolidated material;

"Contaminated Soils" means soil, sediment, or fill material suitable for landfill cover, containing substances in quantities or all other contaminations greater than those specified for Industrial Land under Schedule 3.1 of the Contaminated Sites Regulation, B.C. Reg. 375/96, as amended from time to time;

"Controlled Waste" means a material, substance, or object which may create health hazards, nuisances or environmental pollution and may require **Special Handling**, including, but not limited to the following:

- a. Invasive Plants;
- b. Clean Soil;
- c. Impacted Soils;
- d. De-Watered Biosolids:
- e. Yard and Garden Waste;
- f. agriculture by-products as defined in the *Code of Practice for Agriculture Environmental Management*, B.C. Reg. 8/2019, enacted under the *Environmental Management Act*;
- g. food processing waste;
- h. Bulky Waste;

- empty **Drums** that are not crushed and not previously used for the transport or storage of **Prohibited Waste**;
- j. agricultural waste including, but not limited to, wire, twine and plastic materials;
- k. Asphalt Shingles;
- I. Demolition, Land Clearing, and Construction Waste; and
- m. Animal Carcasses;

"Corrugated Cardboard" means a recyclable material consisting of three or more layers of Kraft paper material and having smooth exterior liners and a corrugated or rippled core, but excluding containers which are impregnated with blood, grease, oil, chemicals, food residue, or are contaminated with material which will render the corrugated cardboard not marketable;

#### "Demolition, Land Clearing, and Construction Waste" means:

- a. waste produced from the construction, renovation, deconstruction, and demolition of buildings and other structures, including, but not limited to the following: wood, roofing, insulation, flooring, floor covering, fiberglass, windows, metals, plastics, gypsum or wallboard, and material or devices (such as cabinetry, electrical or plumbing) which usually are permanently affixed to the building;
- b. tree stumps, root mats, branches, brush, logs, vegetation, or other woody debris generated from land clearing activity that is greater than 10cm in diameter; and
- rocks and soil containing by volume 10% or more of rock greater than 10cm in diameter; from land clearing activities;

and does not include Hazardous Waste or Recyclable Material;

"De-Watered Biosolids" means stabilized, dewatered treatment plant sludge resulting from the treatment of liquid waste;

"Disposal" means leaving Solid Waste at a Facility for the purpose of landfilling, recycling or composting;

"Diversion Program" means a program established by the Regional District to divert waste from a landfill for processing, recycling, or repurposing;

"Divertible Waste" means waste, Recyclable Material, or Stewardship Materials that are not subject to Burial at a Landfill and are instead utilized onsite or recycled and marketed, including, but not limited to the following:

- a. Wood Waste;
- b. Metal Waste;
- c. Tires;
- d. Clean Concrete Rubble;
- e. Concrete;
- f. Stripped Vehicle Hulks
- g. Un-Stripped Vehicle Hulks;

"Drums" means plastic or metal barrels larger than 50 litres in capacity;

"Environmental Management Act" means *Environmental Management Act*, S.B.C. 2003, c. 53, as amended from time to time, and any regulations thereunder;

"Facility" means a Landfill or Transfer Station owned and operated by the Regional District and used for receiving and/or processing of Solid Waste or Recyclable Material, and includes other Landfills or Transfer Stations that the Regional District may establish from time to time;

"Fall Cleanup" means the period of time identified by the Regional Board annually between September 1st and November 30th;

"General Manager" means the person holding the position of "General Manager of Environmental Services" in the Regional District, or his or her designate;

#### "Hazardous Waste" means the following

- a. natural or man-made waste which is radioactive, toxic, pathogenic, corrosive or explosive;
- any chemical, compound, mixture, item or substances now or hereafter included in the definition of Hazardous Waste in the Hazardous Waste Regulation, B.C. Reg. 63/88 (Environmental Management Act); and
- any other substance which constitutes or creates a health or safety risk, as determined by the General Manager;

"Household Waste" includes, but is not limited to, domestically generated rubbish, waste, and discarded materials including ashes, floor sweepings, ceramics, pottery, glass, food waste, fabrics, plastics, metals, non-recyclable packaging, and containers, and does not include other forms of Solid Waste;

"Impacted Soils" means soil, sediment, or fill material suitable for landfill cover, which:

- a. originates from developed lands and;
- b-a. requires laboratory testing to confirm that substances contained within the material are in quantities or concentrations less than those specified for Industrial Land in Schedule 3.1 of the *Contaminated Sites Regulation*, B.C. Reg. 375/96 (Environmental Management Act), as amended, from time to time;
- e-b. is not defined as a Hazardous Waste under the Hazardous Waste Regulation, B.C. Reg. 63/88 (Environmental Management Act); and
- d.c. <u>Clean Soils that not containing other visibly detected wastevisible amounts of waste</u> materials such as wood, plastic or metal;

"Industrial, Commercial and Institutional Customers" means a person engaged in the collection, transportation, or disposing of waste materials for profit, or a person collecting, transporting, or disposing of Industrial, Commercial and Institutional Waste;

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"Industrial, Commercial, and Institutional Recycling" means Recyclable Material that originates from businesses, institutional facilities and establishments including, but not limited to, office buildings, retail and wholesale establishments, restaurants, schools, colleges, libraries, hospitals and prisons;

"Industrial, Commercial, and Institutional Waste" means Solid Waste that originates from businesses, institutional facilities and establishments including, but not limited to, office buildings, retail and wholesale establishments, restaurants, schools, colleges, libraries, hospitals and prisons;

"Industrial Waste" means solid waste materials discarded from the manufacturing, processing or production of goods and products, including, but not limited to, waste generated from industrial operations such as forestry, pulp and paper, mining, oil and gas, and food processing;

#### "Invasive Plants" includes:

- a) plants that are not native to the province and the region; and
- b) weeds that are designated as noxious weeds under the *Weed Control Regulation*, B.C. Reg. 66/85 (*Weed Control Act*), as amended from time to time;

"Landfill" means a location operated by, or on behalf of, the Regional District for Burial of Solid Waste on land regulated by the British Columbia Ministry of Environment and Climate Change Strategy;

"Metal Waste" means recyclable ferrous and non-ferrous metallic materials, and includes appliances that do and do not contain Ozone Depleting Substances;

"Officer" means any member of the Royal Canadian Mounted Police, City Police, a Conservation Officer, a Regional District Bylaw Enforcement Officer or other Regional District Personnel or their designate appointed from time to time to administer and enforce this bylaw;

"Ozone Depleting Substances" means any and all chemical agents that, upon release into the atmosphere, have a detrimental effect on stratospheric ozone levels, and includes Ozone Depleting Substances as defined in the Ozone Depleting Substances and Other Halocarbons Regulation, B.C. Reg. 387/99 (Environmental Management Act), as amended from time to time:

"Prohibited Waste" means a waste prohibited from Burial and includes, but not limited to the following:

- a. liquids;
- b. slurries, except as otherwise specifically provided for in this Bylaw;
- c. ignitable waste;
- d. reactive waste;

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- e. radioactive waste;
- f. Hazardous Waste;
- f.g. Saturated with Blood;
- g.h. Industrial Waste;
- h.i.\_\_Contaminated Soils;
- i.i. Explosives;
- j-k. material that is on fire or smouldering ashes;
- material that was previously on fire and has not been extinguished for at least 30 days except with a letter from a recognized municipal, local or volunteer fire department, confirming that the material has been fully extinguished and is ready for **Disposal**;
- <u>Lm.</u> coated steel pipe ("yellow jacket") or insulated pipe;
- m.n. wire rope / fencing in excess of 1.2 metres (4 feet) in length;

"Recyclable Material" means materials that can be managed through existing recycling or stewardship programs and for which commercial markets exist that includes but is not limited to, newspaper, paper, cardboard, metal and glass containers;

"Recycling Depot" means a facility used for the collection, repackaging and shipping of Recyclable Materials;

"Recycling Regulation" means the Recycling Waste Regulation, B.C. Reg. 449/2004 (Environmental Management Act), as amended from time to time;

"Regional District" means the Peace River Regional District;

"Regional District Personnel" means employees and contractors of the Regional District;

"Residential Customer" means a person, including as a homeowner or tenant, engaged in the collection, transportation, or disposing of waste materials from a residential source for no profit;

"Restricted Waste" means the following materials, which may require Special Handling and storage techniques to avoid creating health hazards, nuisances, environmental or operational issues including, but not limited to, the following:

- a. Specified Risk Material;
- b. Waste Asbestos; and
- c. Corrugated Cardboard;

"Saturated with Blood" means a item originating from a hospital that will release liquid or semi-liquid blood if compressed.

"Site Operator" means that person employed by or having an agreement with the Regional District for caretaker or attendant duties at a Facility;

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"Solid Waste" means any discarded matter, including, but not limited to the following:

- a. Household Waste,
- b. Divertible Waste,
- c. Controlled Waste,
- d. Restricted Waste,

and does not include Industrial Waste, or Prohibited Waste;

"Special Handling" means handling that includes, but is not limited to, unloading assistance, analytical analysis, extra excavation, trenching, grinding, chipping, lining, or extra cover, for materials that may pose an increase exposure risk;

"Specified Risk Material" has the meaning ascribed to it by the Fertilizers Regulations, C.R.C., c. 666 (Fertilizers Act), as amended from time to time;

"Spring Cleanup" means the period of time identified by the Regional Board annually between March 1st and June 30th;

"Stewardship Materials" means any solid waste or Recyclable Material in an approved extended producer responsibility plan as defined in the Recycling Regulation;

"Stripped Vehicle Hulk" means a wrecked or derelict vehicle body that has had its Tires, automotive fluids, lubricating oils, shocks, Ozone Depleting Substances, batteries, fuel tanks, and other similar materials removed:

"Tipping Fees" means the fees charged by the Regional District for disposing of Solid Waste at Attended Facilities, set out in Schedules A through C of this bylaw;

"Tires" means, but not limited to, the outer pneumatic rubber covering of wheels, and includes the following:

- a. "Tires Light Duty" means the outer pneumatic rubber covering of wheels from a passenger car, light truck, small RV, and multipurpose passenger vehicles (usually marked P, LT, or T), as well as from a golf cart, motorcycle, all-terrain vehicle, lawn tractor, Forklift, Small Utility Trailer, Bobcat/Skidsteer (16" and under), or drive and free rolling farm and implement Tires (measuring 16" and under);
- b. "Tires Medium Duty" means the outer pneumatic rubber covering of wheels from commercial trucks, buses, large RVs (which are not marked P or LT), or drive and free rolling Tires used on tractors and combine equipment (usually marked R or HF and measure 16.5"-25.5");
- c. "Tires Heavy Duty" means the outer pneumatic rubber covering of wheels from forklift, bobcat/Skid Steer (measuring 16.5" and over), Logger/Skidder, Large Agricultural Drive Tires (usually marked LS measuring 26" and over);

"Transfer Station" means a site that is operated by, or on behalf of, the Regional District for the temporary storage of Solid Waste prior to the material being transported to a Landfill for diversion or Burial;

**"Un-Attended Facility"** means a **Facility** which does not have attending Site Operators that manage the site during posted business hours;

"Unsorted Load" means any loads of Household Waste, Controlled Waste or Restricted Waste containing greater than 5% combined weight of Divertible Waste or Demolition, Land Clearing, and Construction Waste;

"Un-Stripped Vehicle Hulk" means a wrecked or derelict vehicle body which has not had its Tires, automotive fluids, lubricating oils, shocks, Ozone Depleting Substances, batteries, fuel tanks, and other similar materials removed;

"Waste Asbestos" has the meaning set out in the *Hazardous Waste Regulation*, B.C. Reg. 63/88 (Environmental Management Act);

"Wood Waste" means wood products, including, but not limited to, trees and branches, dimensional lumber, plywood, board ends, particle board, fibre board, oriented strand board, pallets, crating, wood fencing, wood shingles, or wood doors, which may be contaminated with coatings, nails, screws, or small hinges and has been separated from other **Demolition, Land Clearing, and Construction Waste**;

"Yard and Garden Waste" means uncontaminated green waste including, but not limited to, grass, lawn and hedge clippings, grass sod, leaves, flowers, vegetable stalks, woody or herbaceous waste, and prunings up to 5 centimeters in diameter, and does not include Invasive Plants, tree stumps, prunings greater than 5 centimeters, soil, or food waste.

#### **CONDITIONS OF USE**

- 3.4. The **Regional District** may establish a **Facility** for the purpose of collecting **Solid** Waste.
- 4-5. Every person delivering **Solid Waste** to a **Facility** shall deposit the **Solid Waste** in accordance with:
  - a. the provisions of this bylaw and any other applicable federal or provincial laws and regulations pertaining to the collection and **Disposal** of **Solid Waste**; and
  - b. all rules and directions of the **Site Operators**, **Regional District Personnel**, or **Officers** whether such rules or directions are in the form of signage, written or verbal instructions.
- 5.6. No person shall dispose of any **Solid Waste** at any **Facility** except in accordance with this bylaw.

- 6.7. Site Operators and Regional District Personnel may determine, in their discretion:
  - a. the location in which **Solid Waste** that is brought into a **Facility** shall be placed;
  - b. the allowable quantity of **Solid Waste** within a **Facility**;
  - c. whether there is capacity for **Solid Waste** in a **Facility**;
  - d. whether to reject Solid Waste that is brought into a Facility where there is no available capacity.
- 7-8. An Officer, Site Operator, or Regional District Personnel may inspect any Solid Waste brought into a Facility for the purpose of determining;
  - a. compliances with this Bylaw;
  - b. the contents of the Solid Waste for the purpose of a waste audit.
- No person shall dispose of Industrial, Commercial and Institutional Recycling which originated from outside the Regional District at a Facility, except with the written permission of the General Manager;
- 10. No person shall dispose of Prohibited Waste at any Facility.
- 11. Every person disposing of **Prohibited Waste** shall dispose of **Prohibited Waste** in a site authorized under the provisions of **Environmental Management Act**.
- 12. Every person disposing of Industrial, Commercial and Institutional Recycling shall utilize a Recycling Depot prior to taking the material to a Landfill.
- 13. The General Manager may make directions from time to time as needed in the handling of Industrial, Commercial and Institutional Recycling.
- 14. Every person in the **Regional District** shall dispose of **Household Waste** at a **Facility** in accordance with the provisions of this bylaw.
- 15. Every person in the **Regional District** shall dispose of **Divertible Waste**, and **Controlled Waste** at an **Attended Facility** in accordance with the provisions of this bylaw.
- 16. Every person in the **Regional District** shall dispose of **Restricted Waste** at a **Landfill** in accordance with the provisions of this bylaw.
- 17. No person shall dispose of **Restricted Waste** at a **Landfill** without first obtaining written permission to do so from the **General Manager**.
- 18. In granting a person with written permission to deposit **Restricted Waste** at a **Landfill**, the **General Manager** may impose terms and conditions regarding the time, place, and manner in which such **Restricted Waste** is to be deposited at the **Landfill**.

- 19. Every person disposing of **Restricted Waste** at a **Landfill** shall deposit such **Restricted Waste** in accordance with the terms and conditions imposed by the **General Manager**.
- 20. All Solid Waste deposited at a Facility becomes the property of the Regional District.
- 21. No person shall remove or salvage any Solid Waste deposited at a Facility without the prior written approval of the Regional District.
- 22. Any person disposing of Solid Waste at a Facility shall sort and separate all Divertible Waste, Restricted Waste, Controlled Waste, and Household Waste into each respective material types referenced under column one ("Material Types") in Schedules A and B of this Bylaw prior to entering a Facility.
- 23. Where **Divertible Waste** is not sorted and separated from **Household Waste**, **Controlled Waste**, or **Restricted Waste** materials prior to **Disposal**, the **Site Operator** or **Regional District Personnel** may:
  - a. apply higher fees for Unsorted Load; or
  - b. refuse to accept the **Solid Waste** for disposal.
- 24. Every person depositing Solid Waste at an Attended Facility shall:
  - a. proceed directly to the unloading area upon being directed to do so by the Site Operator;
  - b. unload the **Solid Waste** from their vehicle in an expeditious manner; and leave the unloading area immediately after unloading their vehicle.
- 25. Every person depositing **Solid Waste** at a **Facility** shall only travel along signed and designated roadways around the Facility.
- 26. No person shall deposit **Solid Waste** at a **Facility** in such a manner as to create a safety hazard for **Regional District Personnel** or the public at large.
- 27. No person shall cause Solid Waste to be contaminated with Prohibited Waste.
- 28. No person shall light, smoke or vape any cigarettes (including electronic cigarettes), cigars, or pipes within the boundaries of any Facility, unless in a designated smoking area identified by signage.
- 29. No person shall ignite a fire or cause a fire to be ignited at any **Facility**, or bring any burning materials or hot ashes to a **Facility**.
- 30. A person shall not operate a vehicle within the areas surrounding a **Landfill** in such a manner as to exceed the posted speed limits, create excessive noise, or create a hazardous condition.
- 31. No person shall loiter at a Facility.

32. No person shall enter a Facility outside of the operating hours of the Facility, without prior consent from the Regional District.

33. Persons entering a **Facility** do so at their own risk. The **Regional District** accepts no liability whatsoever for damage and/or injury to persons or property at the **Facility**.

32.

#### **FEES AND CHARGES**

- 33.34. Every person disposing of **Solid Waste** at an **Attended Facility** shall pay to the **Regional District** the applicable fees and charges as in the amounts established by Schedules A through C of this bylaw.
- 34.35. The weight of **Solid Waste** to be disposed of at an **Attended Facility** shall be determined by the difference between the weight of the loaded vehicle immediately prior to the deposit of the **Solid Waste** and the weight of the unloaded vehicle immediately after the deposit of the **Solid Waste**, through the use of a weigh scale provided by the **Attended Facility**.
- 35-36. If a weigh scale at an Attended Facility is not present or operational, the Site Operator shall charge Tipping Fees in accordance with the volume-based rates set out in Schedule B.
- 36.37. Every person must pay the fees and other charges applicable in relation to the **Disposal** of **Solid Waste** at an **Attended Facility** to the **Site Operator** immediately after the weight or volume of the **Solid Waste** to be disposed of is determined.
- 37.38. Any person depositing **Solid Waste** at a **Landfill** on a regular basis may apply to the **Regional District** for credit and, if a credit is granted to that person, payment of the applicable fees and other charges imposed by the provisions of this bylaw shall be made, and the credit extended, on the following conditions:
  - a. The Regional District may require a deposit from businesses not resident in the Regional District:
  - b. The person receiving credit shall pay the Regional District all outstanding fees and other charges in full, within 30 days of receiving the invoice. The Regional District will invoice monthly for Solid Waste delivered during the preceding month. The invoice amount will be based on the total quantity of Solid Waste delivered during the month, and the disposal rates in effect at the time of delivery;
  - Late payment by the person receiving credit shall be subject to an interest penalty charge of 1.5% per month; and,
  - d. The **Regional District** reserves the right to cancel, upon five (5) days' notice, the credit offered herein for late payment, non-payment, or other justified cause, at the sole discretion of the **Regional District**.
- 38.39. If Solid Waste is delivered to a Facility and disposed of in a manner that is not sorted and separated in accordance with the provisions of this Bylaw, the applicable Tipping Fees for the Disposal of such Solid Waste shall be calculated on the basis of the highest fee per unit measure in Schedules A through C which would have been applicable had the Solid Waste received been sorted and separated.

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- 39.40. Despite otherwise specifically provided for in this bylaw, upon approval of the Regional Board, **Tipping Fees** may be waived in any of the following circumstances, at the sole discretion of the Regional Board:
  - a. Clean-up **Disposal** as a result of illegal dumping activities, or a disaster event;
  - b. Establishing pilot programs for new initiatives;
  - c. Provision of community clean-ups or Spring Cleanup and Fall Cleanup events; or
  - d. As a result of partnering with a Stewardship program for the collection of Stewardship Materials.
- 40.41. Tipping Fees are not paid to the Regional District at Un-Attended Facilities.

#### **ENFORCEMENT**

- 41.42. Every person who:
  - a. contravenes any provision of this Bylaw;
  - b. suffers or permits any act or thing to be done in contravention of this Bylaw; or,
  - c. neglects or refrains to do any act required to be done by this Bylaw;
  - is guilty of an offence and, upon summary conviction, is liable to a fine of not less than \$500.00 and not more than \$2,000.00.
- 42.43. The penalties imposed under section 41 above shall be in addition to and not in substitution for any other penalty or remedy imposed by this Bylaw or any other statute, regulation or law.
- 43.44. Each day that an offence continues under this Bylaw shall be deemed to constitute a separate offence.
- 44.45. Despite any other provision of this bylaw, a person who causes damage to a Facility shall be responsible to pay all costs associated with remediation of the Facility.

#### **SEVERBILITY**

45.46. If any section, subsection, sentence, clause, or phrase of this bylaw is declared invalid by a court of competent jurisdiction, the invalid portion shall be severed, and the remainder of the bylaw shall remain valid and enforceable.

#### INTERPRETATION

46.47. The headings used in this bylaw are for convenience only, and do not form part of this bylaw, and are not to be used in interpreting this bylaw

#### REPEAL

- 47.48. The following bylaws and all amendments are repealed:
  - a. Solid Waste Regulation and Fees Bylaw No. 750, 1991; and
  - b. Solid Waste Regulation and Fees Bylaw No. 2065, 2013; and
  - c. Solid Waste Regulation and Fees Bylaw No. 2342, 2018; and
  - d. Solid Waste Regulation and Fees Bylaw No. 2410, 2020; and
  - e. Solid Waste Regulation and Fees Bylaw No. 2463, 2021.

Tyra Henderson, Corporate Officer

SCH		

a. SCHEDULE A – Fees and Char b. SCHEDULE B – Fees and Char c. SCHEDULE C – Miscellaneous	ges by Weig ges by Volu	ght	part of this bylaw:	
READ A FIRST TIME THIS	29 <sup>th</sup>	day of	June	, 2023.
READ A SECOND TIME THIS	29 <sup>th</sup>	day of	June	, 2023.
READ A THIRD TIME THIS	29 <sup>th</sup>	day of	June	, 2023.
I hereby certify the foregoing to b Fee Bylaw No. 2525, 2023", as rea on the 29 <sup>th</sup> day of June, 2023.				
			Tyra Henderson, Corp	orate Officer
Ministry of Environment and Climate Change Strategy approval received this		_ day of		, 2023.
ADOPTED THIS		_ day of		, 2023.
(Corporate Seal has been affixed to the c bylaw)	original		Leonard Hiebert, Cha	
I certify this to be a true and correct "Solid Waste Regulation and Fee Byl as adopted by the Peace River Regio, 2023.	aw No. 252			

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#### SCHEDULE 'A' - FEES AND CHARGES BY WEIGHT

PART I - HOUSEHOLD WASTE BY WEIGHT			
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers	
	Minimum Fee: \$3.75	Minimum Fee: \$4.00	
5 garbage bags or less (Minimum fee not applicable)	\$0.80 per bag	\$1.00 per bag	
Household Waste	\$55.00 per tonne	\$60.00 per tonne	

PART II - DIVERTIBLE WASTE BY WEIGHT			
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers	
	Minimum Fee: \$3.75	Minimum Fee: \$4.00	
Diversion Program	No Charge	No Charge	
Stewardship Materials	No Charge	No Charge	
Wood Waste	\$55.00 per tonne	\$60.00 per tonne	
Metal Waste	\$55.00 per tonne	\$60.00 per tonne	
Tires, off rim (not under stewardship program)	\$55.00 per tonne	\$60.00 per tonne	
Tires, on rim	\$55.00 per tonne	\$60.00 per tonne	
(not under stewardship program)	plus \$50.00 per rim	plus \$50.00 per rim	
Clean Concrete Rubble	No Charge	No Charge	
Concrete	\$55.00 per tonne	\$60.00 per tonne	
All Other Divertible Waste	\$55.00 per tonne	\$60.00 per tonne	
Unsorted Loads	\$110.00 per tonne	\$200.00 per tonne	

PART III - CONTROLLED WASTE BY WEIGHT			
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers	
	Minimum Fee: \$5.00	Minimum Fee: \$5.50	
Invasive Plants	No Charge	No Charge	
Clean Soil	No Charge	No Charge	
Impacted Soils (Minimum fee not applicable)	\$5.00 per tonne	\$5.25 per tonne	
Dewatered Biosolids (Minimum fee not applicable)	\$5.00 per tonne	\$5.25 per tonne	
Yard and Garden Waste	\$55.00 per tonne	\$60.00 per tonne	
Bulky Waste	\$55.00 per tonne	\$60.00 per tonne	
Asphalt Shingles	\$55.00 per tonne	\$60.00 per tonne	
Demolition, Land Clearing, and Construction Waste	\$110.00 per tonne	\$200.00 per tonne	
Animal Carcasses	\$125.00 per tonne	\$135.00 per tonne	
All other controlled waste	\$55.00 per tonne	\$60.00 per tonne	

## SCHEDULE 'A' FEES AND CHARGES BY WEIGHT (Continued)

PART IV - RESTRICTED WASTE BY WEIGHT		
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers
	Minimum Fee: \$22.00	Minimum Fee: \$24.00
Specified Risk Material	\$150.00 per tonne	\$163.00 per tonne
Waste Asbestos	\$150.00 per tonne	\$163.00 per tonne
Corrugated Cardboard ("OCC"). (Loads containing greater than 10% of such recyclable cardboard by volume will be charged at this rate)	\$250.00 per tonne	\$450.00 per tonne
All other Restricted Waste	\$150.00 per tonne	\$163.00 per tonne

## SCHEDULE 'B' FEES AND CHARGES BY VOLUME

PART I – HOUSEHOLD WASTE BY VOLUME			
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers	
	Minimum Fee: \$3.75	Minimum Fee: \$4.00	
Household Waste	\$6.50 per cubic meter	\$7.00 per cubic meter	
8 garbage bags or less (Minimum fee not applicable)	\$0.80 per bag	\$1.00 per bag	
Passenger car (containing bagged and non-bagged waste)	\$5.00	\$5.50 per cubic meter	
Crossover utility vehicle, mini-vans and sport utility vehicles (containing bagged and non-bagged waste)	\$7.00	\$7.50 per cubic meter	
Vans, mid-size pickup trucks, full-size pick-up trucks with short-box, or trailers with a capacity of 1.5 cubic metres or less (containing bagged and non-bagged waste)	\$9.50	\$10.25 per cubic meter	
With stakesides or overloaded	\$14.50	\$15.75 per cubic meter	
Full size pickup trucks with long box or trailers with a capacity of more than 1.5 cubic metres (containing bagged and non-bagged waste)	\$12.00	\$13.00 per cubic meter	
With stakesides or overloaded	\$17.00	\$18.00 per cubic meter	

## SCHEDULE 'B' - FEES AND CHARGES BY VOLUME (Continued)

PART II - DIVERTIBLE WASTE BY VOLUME			
	Residential Customers	Industrial, Commercial, and	
MATERIAL TYPE		Institutional Customers	
	Minimum Fee: \$3.75	Minimum Fee: \$4.00	
Diversion Program	No Charge	No Charge	
Stewardship Materials	No Charge	No Charge	
Wood Waste	\$6.50 per cubic meter	\$7.00 per cubic meter	
Metal Waste	\$10.00 per cubic meter	\$11.00 per cubic meter	
Tires – Light Duty	\$7.00 per tire	\$7.50 per tire	
(not under stewardship program)	Plus \$50.00 per rim	Plus \$50.00 per rim	
Tires – Medium Duty	\$11.00 per tire	\$12.00 per tire	
(not under stewardship program)	Plus \$50.00 per rim	Plus \$50.00 per rim	
Tires – Heavy Duty	\$56.00 per tire	\$60.75 per tire	
(not under stewardship program)	Plus \$50.00 per rim	Plus \$50.00 per rim	
Clean Concrete Rubble	No Charge	No Charge	
Concrete	\$75.00 per cubic meter	\$81.25 per cubic meter	
Stripped Vehicle Hulks	\$220.00 per hulk	\$238.50 per hulk	
Unstripped Vehicle Hulks	\$390.00 per hulk	\$423.00 per hulk	
• •	The greater of	The greater of	
Unsorted Loads	\$28.00 per cubic meter	\$50.75 per cubic meter	
Olisoi leu Lodus	Or the highest rate of all	Or the highest rate of all combined	
	combined materials	materials	

PART III - CONTROLLED WASTE BY VOLUME			
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers	
	Minimum Fee: \$5.00	Minimum Fee: \$5.50	
Invasive Plants	No Charge	No Charge	
Clean Soil	No Charge	No Charge	
Impacted Soils (Minimum fee not applicable)	\$5.00 per cubic meter	\$5.25 per cubic meter	
Dewatered Biosolids (Minimum fee not applicable)	\$5.00 per cubic meter	\$5.25 per cubic meter	
Yard and Garden Waste	\$6.50 per cubic meter	\$7.00 per cubic meter	
Bulky Waste	\$6.50 per cubic meter	\$7.00 per cubic meter	
Asphalt Shingles	\$6.50 per cubic meter	\$7.00 per cubic meter	
Demolition, Land Clearing, and Construction Waste	\$28.00 per cubic meter	\$50.75 per cubic meter	
Animal Carcasses (or parts), not listed in the <i>Livestock Act</i> or <i>Wildlife Act</i> .	\$9.00 per carcass	\$9.00 per carcass	
Animal Carcasses (or parts), listed in the Livestock Act or Wildlife Act.	\$62.00 per carcass	\$67.25 per carcass	
All other controlled waste	\$6.50 per cubic meter	\$7.00 per cubic meter	

## SCHEDULE 'B' FEES AND CHARGES BY VOLUME (Continued)

PART IV - RESTRICTED WASTE BY VOLUME			
MATERIAL TYPE	Residential Customers	Industrial, Commercial, and Institutional Customers	
	Minimum Fee: \$22.00	Minimum Fee: \$24.00	
Specified Risk Material	\$83.00 per cubic meter	\$90.00 per cubic meter	
Waste Asbestos	\$45.00 per cubic meter	\$48.75 per cubic meter	
Corrugated Cardboard ("OCC") (Loads containing greater than 10% of such recyclable cardboard by volume will be charged at this rate)	\$22.00 per cubic meter	\$40.00 per cubic meter	
All Other Restricted Waste	\$83.00 per cubic meter	\$90.00 per cubic meter	

## SCHEDULE 'C' – MISCELLANEOUS CHARGES

PART I – MISCELLANEOUS		
ITEM	CHARGE	
Weigh Vehicle	\$15.00 per weigh	
Insufficient funds (waived if fees paid within the same of transaction)	\$15.00	
Runaway (did not weigh out) – First Offense	\$25.00	
Runaway (did not weigh out) – Second and subsequent offences	\$75.00	
Copies of invoices	\$5.00 per copy	
Copies of transaction tickets	\$5.00 per copy	

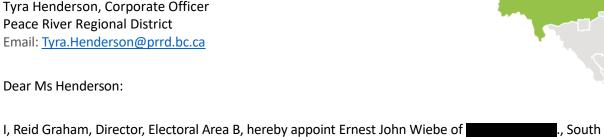


Buick, farmer, to be the Alternate Director for Electoral Area B.

#### From the Office of Electoral Area B

April 7, 2025

Tyra Henderson, Corporate Officer Peace River Regional District



To the best of my knowledge, the person herein appointed has the qualifications necessary to be nominated and hold office as a Director of the Peace River Regional District.

<u>April 1, 2025</u> Date	Original signed by Reid Graham, Electoral Area B Director
We, Steve Bueckert, Fabricator of Red Creek Road, Fort St. John, BC	rairie, BC and Joyce Smith, Self-Employed of
being duly qualified electors of Electoral Area B of the Perappointment of the above-named appointee as the Alter	
original signed by	Original signed by
Signature	Signature

Regards,

Reid Graham, Director, Electoral Area B



## **DIRECTOR REPORT**

To: Chair and Directors Report Number: DR-BRD-102

From: Director Graham Date: May 1, 2025

Subject: Electoral Area B Director To North Peace Airport Society

## PURPOSE/ISSUE:

To recommend Ernest Wiebe, Alternate Director for Electoral Area B, as a Director to the North Peace Airport Society representing Area B.

## **RECOMMENDATION/ACTION:** [Corporate Unweighted]

That the Regional Board appoint Ernest Wiebe as an Area B representative to the North Peace Airport Society.

## **BACKGROUND/RATIONALE:**

The North Peace Airport Society bylaws allow for two people from Area B and two from Area C on the North Peace Airport Society Board, representing the Electoral Areas. Currently, there is only one Director from Area B on the Board.

#### **STRATEGIC PLAN RELEVANCE:**

Director: Reid Graham

## **Board Appointments – 2025**

Chair - Leonard Hiebert\*; Vice-Chair - Darcy Dober

Standing Committees – (Appointed by the Chair, LGA 218(2)

#### **Broadband Internet and Mobility Committee**

**Director Sperling** 

**Director Hiebert** 

**Director Rose** 

**Director Courtoreille** 

**Director Dober** 

**Director Graham** 

**Director Hansen** 

Director Zabinsky (Committee Vice Chair)

Director Quibell (Committee Chair)

**Director Veach** 

**Director Taillefer** 

**Director Krakowka** 

Established: RD/21/05/13 (27)

### Membership as per Terms of Reference:

The Broadband Internet and Mobility Committee will consist of all 12 Regional Board Directors, or their appointed alternates.

The Regional Board Chair may appoint additional Members who are not Directors to the Committee.

The Committee may make recommendations to the Regional Board to appoint additional Members who are not Directors to the Committee.

The Regional Board may, by Board resolution, change the Members of the Committee as needed.

Note-[RD/25/01/35(23)] Councillor Chris Norbury, TR-voting member]

#### **Electoral Area Directors' Committee**

Director Rose (Committee Chair)

Director Sperling (Committee Vice Chair)

Director Hiebert

**Director Graham** 

#### Membership as per Terms of Reference:

The Electoral Area Directors' Committee membership shall be elected representatives from Electoral Area 'B', Electoral Area 'C', Electoral Area 'D', and Electoral Area 'E'.

#### **Health Care Scholarship Committee**

**Director Dober** 

Director Hansen (Committee Vice Chair)

Director Veach [RD/24/01/34] (Committee Chair)

**Director Taillefer** 

**Director Rose** 

Director Sperling [RD/25/01/41]

Established: RD/18/06/23

#### Membership as per Terms of Reference:

The HCSC will be a standing committee, and will consist of six Board members, **appointed by the Chair** as follows:

- i. City of Dawson Creek Director to PRRD Board;
- ii. City of Fort St. John Director to PRRD Board;
- iii. A representative from a smaller municipality in the South Peace;
- iv. A representative from a smaller municipality in the North Peace;
- v. An Electoral Area Director from the South Peace (Area D or E);
- vi. An Electoral Area Director from the North Peace (Area B or C);
- vii. Appropriate Regional District staff person(s) non-voting.

#### **Invasive Plant Committee**

**Director Graham** 

Director Hiebert (Committee Chair)

**Director Rose** 

(Vice-Chair deferred)

Established: RD/14/02/31

### Membership as per Terms of Reference:

The Invasive Plant Committee will be a standing committee and will consist of a minimum of three Directors appointed by the Chair. Membership will include the GM of Environmental Services and/or their delegate.

<sup>\*\*</sup> As per Procedure Bylaw 2490, 2022, the Chair is an ex-officio and voting member of every Board Committee

### Standing Committees – (Appointed by the Chair, LGA 218(2)

#### **Regional Parks Committee**

Director Graham Director Hiebert

Director Rose, (Committee Chair)

Director Krakowka, (Committee Vice-Chair)
[RD/24/01/34]

Established: RD/11/11/49

#### Membership as per Terms of Reference:

The Parks Committee membership shall consist of at least two elected Board Directors as appointed by\* the Peace River Regional District Board of Directors, the Manager of Community Services, the Field Services Supervisor, the General Manager of Environmental Services, and the General Manager of Development Services and/or their delegates.

#### **Rural Budgets Administration Committee**

**Director Hiebert** 

Director Sperling (Committee Vice Chair)

**Director Graham** 

Director Rose (Committee Chair)

#### Membership as per Bylaw (Bylaw 1166)

Membership in the committee is limited to the Electoral Director from each Electoral Area in the Peace River Regional District.

#### Solid Waste Committee

Director Hiebert (Committee Chair)

**Director Dober** 

Director Zabinsky (Committee Vice Chair)

Director Krakowka

**Director Quibell** 

Director Sperling [RD/25/01/42]

Director Rose [RD/25/01/42]

Established: RD/22/11/12 (24)

#### Membership as per Terms of Reference:

- 3.1 The SWC will consist of six (6) Board members as appointed by the Chair and will consist of:
  - a. Director from the City of Dawson Creek, or their alternate;
  - b. Director from the City of Fort St. John, or their alternate:
  - Director or alternate director from one additional municipality in the South Peace (District of Chetwynd, or Village of Pouce Coupe or District of Tumbler Ridge);
  - d. Director or alternate director from one additional municipality in the North Peace (District of Hudson's Hope or District of Taylor);
  - e. Director or alternate director from the North Peace (Electoral Area 'B' or 'C');
  - f. Director or alternate director from South Peace (Electoral Area 'D' or 'E');
  - g. PRRD Board Chair, as ex-officio member;
  - h. Appropriate Regional District staff person non-voting.

<sup>\*</sup>While this is considered a standing committee, and therefore appointment of members is the responsibility of the Chair, the Terms of Reference adopted by the Board for this Committee state that the Board shall appoint members to this committee.

<sup>\*\*</sup> As per Procedure Bylaw 2490, 2022, the Chair is an ex-officio and voting member of every Board Committee

#### Select Committees (Appointed by the Board, LGA 218 (1)

# North Peace Leisure Facility Replacement Steering Committee

**Director Graham** 

Alternate Director Wiebe

**Director Sperling** 

Alternate Director Garrison

City of Fort St. John:

Mayor Hansen

Councillor Bolin

District of Taylor:

Councillor Turnbull

**Councillor Ponto** 

Established: RD/20/06/27 (25)

#### Membership as per Terms of Reference:

The Peace River Regional District Board of Directors appoints members to the Committee. Membership will include the following:

- a. Area B Electoral Director
- b. Area B Alternate Director
- c. Area C Electoral Director
- d. Area C Alternate Director
- e. Two (2) Council members appointed by City Fort
  St. John
- f. Two (2) Council members appointed by District of Taylor

# Solid Waste Management Plan – Public Technical Stakeholder Committee (PTSC)

Director Hiebert, (Committee Chair)
Director Zabinsky, (Committee Vice Chair)

Established: RD/22/11/11 (24)

#### Membership as per Terms of Reference:

- 5.1.1 A Chair and Vice Chair will be appointed by the SWC.
- 6.1.1 Member municipalities staff;
- 6.1.2 First Nation neighbors;
- 6.1.3 PRRD waste management contractors and partners:
- 6.1.4 Public agencies such as the Ministry of Environment and Climate Change Strategy;
- 6.1.5 Private and non-profit sectors;
- 6.1.6 Industry and institutional representatives;
- 6.1.7 General public

<sup>\*\*</sup> As per Procedure Bylaw 2490, 2022, the Chair is an ex-officio and voting member of every Board Committee

#### **Legislated / Bylaw Commissions or Committees**

#### **Chetwynd Civic Properties Commission**

Director Courtoreille [RD/22/12/48]

Councillor Smith [RD/24/01/36]

Councillor Wark [RD/22/12/48]
Director Rose [RD/2014]

Walter MacFarlane [RD/22/12/48]

Larry Houley [RD/22/12/48]

## Bylaw 1049, 1996 (as amended)

The commission is composed of six members known as Commissioners as follows:

- a) Regional District Director for Electoral Area "E" is a member ex-officio.
- b) The Regional District Director for the District of Chetwynd is a member ex-officio or, with the director's consent, the council of the District of Chetwynd may nominate another council member.
- c) The Regional District Director for Electoral Area "E" and the Council of the District of Chetwynd each may nominate two members.
- d) The District of Chetwynd and the Director of Electoral Area E may each nominate an alternate who may serve in the absence of a Commissioner nominated by the District and the Director respectively

Nominations under 2. b) c) d) and 3. above must be accepted and appointed by the Regional District Board and serve at pleasure.

#### **Emergency Executive Committee**

**Director Graham** 

**Director Sperling** 

Director Hiebert (Committee Chair)

**Director Rose** 

Director Dober [RD/22/12/50]

(Committee Vice-Chair)

Director Hansen [RD/22/12/50]

### Bylaw 1599, 2005

An "Emergency Executive Committee"

is established comprised of:

- a) the Directors of the Board representing Electoral
- b) Areas 'B', 'C', 'D' and 'E';
- c) the Chief Administrative Office for the Regional District of designate; and
- d) such other persons as may be appointed to the Committee by the Board from time to time.

#### Fire Management Committees: (as per contracts)

Chetwynd

**Director Rose** 

Mayor Courtoreille, District of Chetwynd or designate

#### Dawson Creek / Pouce Coupe

Director Hiebert

Mayor Dober, City of Dawson Creek or designate

Mayor Veach, Village of Pouce Coupe

Fort St. John

**Director Sperling** 

Mayor Hansen, City of Fort St. John or designate

<sup>\*\*</sup> As per Procedure Bylaw 2490, 2022, the Chair is an ex-officio and voting member of every Board Committee

#### **2025 Board Appointments**

## **Legislated / Bylaw Commissions or Committees continued**

## Fire Management Committees: (as per contracts)

**Taylor** 

**Director Sperling** 

**Director Hiebert** 

Mayor Taillefer, District of Taylor or designate

#### Tomslake

**Director Hiebert** 

#### **North Peace Leisure Pool Commission**

Electoral Area B - Director Graham and Alternate Director Wiebe Electoral Area C - Director Sperling and Alternate Director Garrison \*City of Fort St. John - Councillor Bolin and Councillor Lequiere These appts are made by the municipality and are recorded here for convenience.

#### Parcel Tax Roll Review Panel

Director Graham
Director Sperling [RD/24/01/37]
Director Hiebert

<sup>\*\*</sup> As per Procedure Bylaw 2490, 2022, the Chair is an ex-officio and voting member of every Board Committee

#### **2025 Board Appointments**

### **Board Liaison Appointments to Outside Agencies**

### BC Hydro Peace Agricultural Compensation Fund [RD/22/10/35]

Chet Jans

### BC Hydro Go Fund (BCH Peace Region Non-Profit Community Fund) [RD/22/11/20 (24)]

Director Rose

Kathleen Connolly, Public appointee [RD/23/02/39 (23)]

### **Chetwynd Communications Society**

**Director Rose** 

Mayor Courtoreille, District of Chetwynd

## **Chetwynd Library**

**Director Rose** 

### **Dawson Creek and District Hospital Redevelopment Capital Project Advisory Committee**

Director Hiebert

Director Sperling [RD/24/01/38]

## Dawson Creek and District Hospital Community Advisory Working Group [RD/24/01/39]

**Director Rose** 

**Director Veach** 

### **Invasive Plant Council of BC**

**Director Hiebert** 

### **Municipal Finance Authority of BC**

Director Rose [RD/25/01/40]

Director Hiebert (Alternate) [RD/22/12/51]

### **Municipal Insurance Association of BC**

Director Hiebert - Voting Member [RD/22/09/48]

Jodi Schmidt (Alternate) [RD/25/01/44]

#### **North Central Local Government Association**

Director Hiebert, Regional Representative

### **North Peace Airport Society**

Electoral Area B - Director Graham

Electoral Area C – Director Sperling and Jim McKnight

PRRD Member Representative - Director Sperling

PRRD Member Alternate Representative – Director Graham

<sup>\*\*</sup> As per Procedure Bylaw 2490, 2022, the Chair is an ex-officio and voting member of every Board Committee

### **2025 Board Appointments**

### **Board Liaison Appointments to Outside Agencies** - continued

### **North Peace Fall Fair Society**

Director Graham

Director Sperling liaison to Society

#### **Northeast Roundtable**

All PRRD Board members

### Northern Development Initiative (NDI) Trust - NE Regional Advisory Committee [RD/22/11/19(24)]

**Director Graham** 

Director Hiebert

**Director Sperling** 

**Director Rose** 

## North Wind Wellness Centre [Addition Recovery Community Housing Building Committee] [RD/20/08/36]

Director Hiebert

### **Taylor Bridge User Group** [RD/24/01/40]

**Director Sperling** 

### **UNBC Northern Medical Program Trust**

Director Hiebert [RD/25/01/43]

### **Industry Sector Liaison Appointments**

### Site C Project Working Group

Director Rose [RD/20/11/41]
Director Sperling
Director Taillefer

### **Wonowon Landfill Project**

Director Graham

[Updated: April 15, 2025]

<sup>\*\*</sup> As per Procedure Bylaw 2490, 2022, the Chair is an ex-officio and voting member of every Board Committee



# **REPORT**

To: Chair and Directors Report Number: ADM-BRD-595

From: Corporate Administration Date: May 1, 2025

Subject: Items Previously from Closed Board Meeting- April 10, 2025

For information only - the following resolutions have been authorized for release to the public from a prior closed meeting.

### April 10, 2025

MOVED, SECONDED and CARRIED,

That the Regional Board authorize the Chair and the Chief Administrative Officer to sign a new five-year Collective Agreement governing wages and working conditions between the Peace River Regional District and CUPE Local 2403 effective January 1, 2024; further, that this resolution be released to the public upon ratification of the Agreement between both parties.

### MOVED, SECONDED and CARRIED,

That the Regional Board authorize the implementation of a General Manager position in Emergency Management; further that the cost of the position be funded 100% from Function 300.

## **BACKGROUND/RATIONALE:**

The above resolutions were authorized for release and are provided in this report as the official disclosure of the items to the regular Board agenda, as per the 'Closed Meetings and Proactive Disclosure Policy.'

### **ALTERNATIVE OPTIONS:**

Not applicable.

### STRATEGIC PLAN RELEVANCE:

## FINANCIAL CONSIDERATION(S):

Not applicable.

## **COMMUNICATIONS CONSIDERATION(S):**

Not applicable.

## **OTHER CONSIDERATION(S):**

Not applicable.

Staff Initials: *OL* Dept. Head Initials: TH CAO: Shawn Dahlen Page 1 of 1



# **REPORT**

To: Chair and Directors Report Number: ADM-BRD-596

From: Corporate Administration Date: May 1, 2025

**Subject: NCLGA Resolutions – Letters of Support Summary** 

### **RECOMMENDATION**: [Corporate Unweighted]

That the Regional Board receive the report titled "NCLGA Resolutions - Letters of Support Summary, ADM-BRD-596" which informs the Board of support received from member municipalities for the four resolutions from the Canadian Association of Petroleum Producers endorsed by the Regional Board on March 6, 2025, specifically, resolutions re: Natural Gas and LNG Strategy; Efficient Resource Permitting; Industrial Electrification Expansion; and Balanced Emissions Policies, for information.

## **BACKGROUND/RATIONALE:**

On March 6, 2025, the Regional Board passed the following resolution:

MOVED, SECONDED and CARRIED,

That the Regional District endorse all four resolutions from the Canadian Association of Petroleum Producers and submit them to the North Central Local Government Association; further, that notice be sent to all Regional District member municipalities requesting that they send letters of support for these resolutions to the North Central Local Government Association.

The Peace River Regional District (PRRD) submitted the four resolutions for consideration at the 2025 NCLGA Convention to be held from May 12-15 in Prince Rupert. The four resolutions were as follows:

### Natural Gas and LNG Strategy

WHEREAS the global energy landscape is rapidly evolving due to geopolitical shifts that are redefining energy security, trade, and competitiveness for decades to come; and

WHEREAS British Columbia must position itself as a leader in responsible natural gas development to attract investment, create jobs, and strengthen its role as a secure supplier of low emission LNG; THEREFORE BE IT RESOLVED that NCLGA and UBCM urge the Provincial Government to develop an integrated natural gas value-chain and export strategy to strengthen infrastructure and policies that support the entire value chain—from upstream production to processing and export.

Staff Initials: SG Dept. Head Initials: TH CAO: Shawn Dahlen Page 1 of 3

### **Efficient Resource Permitting**

WHEREAS land-use uncertainty, cumulative effects policies, and lengthy permitting timelines delay resource projects, discourage investment, and limit economic opportunities for communities across British Columbia; and

WHEREAS an efficient and predictable permitting process is necessary to support responsible resource development while ensuring certainty for communities and industry;

THEREFORE BE IT RESOLVED that NCLGA and UBCM urge the Provincial Government to streamline land use and permitting processes by ensuring timely decision-making, aligning cumulative effects policies with economic priorities, and providing long-term regulatory certainty.

### **Industrial Electrification Expansion**

WHEREAS electrification of industrial operations presents an opportunity to help meet B.C.'s climate objectives and grow British Columbia's resource sectors; and

WHEREAS inadequate grid capacity, slow interconnection processes, and high industrial power rates are major barriers to electrification, delaying projects and increasing costs;

THEREFORE BE IT RESOLVED that NCLGA and UBCM urge the Provincial Government to expand grid capacity, streamline interconnection processes, and ensure competitive industrial power rates to support industrial electrification.

### **Balanced Emissions Policies**

WHEREAS British Columbia's natural gas sector has taken significant actions to address emissions, including a 47% reduction in methane emissions from 2014 to 2021, while continuing to grow production and economic contributions; and

WHEREAS a sectoral emissions cap would restrict upstream natural gas production, discourage investment, and shift development to jurisdictions with weaker environmental regulations, resulting in job losses and no meaningful net reduction in global emissions;

THEREFORE, BE IT RESOLVED that NCLGA and UBCM urge the Provincial Government to not implement a sectoral emissions cap and instead collaborate with industry to develop balanced, competitive emissions policies that support investment while maintaining environmental progress.

Table 1 below provides a summary of the responses received from member municipalities to the PRRD request that the municipalities support the resolutions.

			Table 1				
	*District of Chetwynd	City of Dawson Creek	City of Fort St. John <sup>1</sup>	District of Hudson's Hope	*Village of Pouce Coupe	District of Taylor	District of Tumbler Ridge
Natural Gas and	No				No		
LNG Strategy	response	V	V	V	response	V	<b>V</b>
Efficient Resource	No				No		
Permitting	response	V	V	V	response	V	<b>&gt;</b>
Industrial	No				No		
Electrification		$\overline{}$			No		$\checkmark$
Expansion	response	•	•	V	response	•	
Balanced Emissions	No				No		
Policies	response	V	V		response	V	V

Table 1

The PRRD Chair/ NCLGA representative will be expected to speak to the 'Efficient Resource Permitting' resolution, and the City of Fort St. John representatives (Mayor Hansen and Councillor Zabinsky) will be expected to speak to the 'Natural Gas and LNG Strategy' resolution.

### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

### **STRATEGIC PLAN RELEVANCE:**

☑ Not applicable to Strategic Plan

## FINANCIAL CONSIDERATION(S):

None at this time

## **COMMUNICATIONS CONSIDERATION(S):**

None at this time

## **OTHER CONSIDERATION(S):**

None at this time

<sup>\*</sup>Reminder/update request sent April 15, 2025)

<sup>&</sup>lt;sup>1</sup> NCLGA has advised that as the City of Fort St. John and the PRRD submitted two (identical) resolutions, that the City of Fort St. John and the PRRD would be deemed co-sponsors of the resolutions. 'Efficient Resource Permitting' will be attributed to the Peace River Regional District, with the City of Fort St. John as a co-sponsor, and 'Natural Gas and LNG Strategy' will be attributed to the City of Fort St. John, with the PRRD as co-sponsor.



# **REPORT**

To: Chair and Directors Report Number: FN-BRD-334

From: Financial Administration Date: May 1, 2025

**Subject: 2024 Fourth Quarter Financial Update** 

### **RECOMMENDATION:** [Corporate Unweighted]

That the Regional Board receive the report titled "2024 Fourth Quarter Financial Update – FN-BRD-334," which provides a high-level overview of the final 2024 revenue and expenses for each of the Peace River Regional District's service functions, for information.

## **BACKGROUND/RATIONALE:**

The financial update provides the final total revenue and expenses for each service function as of December 31, 2024. Providing quarterly financial updates to the Regional Board demonstrates that the Peace River Regional District (PRRD) is functioning in a prudent and effective manner, and within the Regional Board approved 2024 Financial Plan. Implementing quarterly reporting to the Regional Board began in 2021 as part of the 2019-2022 Strategic Plan.

Local governments are required to prepare year-end financial statements, including the Statement of Operations and Accumulated Surplus (Income Statement) in accordance with Generally Accepted Accounting Principles (GAAP) for local governments as recommended by the Public Sector Accounting Board (PSAB) standards of the Chartered Professional Accountants of Canada. The annual financial plan (budget) is prepared in accordance with the *Local Government Act* and the *Community Charter*. The annual financial plan includes cash items such as transfers to/from reserves, debt financing, internal charges, and capital expenditures. The Statement of Operations and Accumulated Surplus does not include those items as they are technically not revenue or expenses. Also, the Statement of Operations and Accumulated Surplus includes non-cash items such as amortization expenses and accretion expense, while the annual financial plan does not. As a result, it is difficult to compare the quarterly financial plan updates to the annual financial statements. This report shows the year-end results in the same format as the annual budget.

The quarterly financial updates for the second and third quarter of 2024 reported all revenue and expenses by function in the same format as the financial plan. The 2024 Fourth Quarter Financial Update details the revenue and expenses for each function in the same format as the financial statements and then shows the revenue and expenses that are excluded from the financial statements but included in the financial plan. Formatting the report this way will allow for easier comparability to the financial statements.

The first sheet on the attachment is the Summary Sheet. The first function, '000 Default' is comprised of non-cash items that are not included in the annual financial plan such as accretion expense for Asset Retirement Obligations and amortization. The column 'Total Surplus for Financial Statements' balances

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to the annual surplus on the Statement of Operations and Accumulated Surplus in the 2024 annual financial statements. Note 22 reconciles the 2024 budget on the Statement of Operations and Accumulated Surplus to the annual financial plan.

### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

### **STRATEGIC PLAN RELEVANCE:**

☑ Not Applicable to Strategic Plan

## **FINANCIAL CONSIDERATION(S):**

None at this time.

## **COMMUNICATIONS CONSIDERATION(S):**

None at this time.

## **OTHER CONSIDERATION(S):**

None at this time.

### Attachments:

1. PRRD 2024 Fourth Quarter Financial Update

### **Quarterly Financial Update Summary**

				Revenue Unrealized	Foor Charges	Covernment	Total	General	Environment	Protective	Expenses Planning and	Recreation	Sewer	Water	Total		Total Surplus For Financial	Revenue Excluded from Financial	from Financial	Total
Function	Requisition	Grants-in-lieu	Interest		Fees, Charges, and Other	Transfers	Revenue	Government	Services	Services	Development		Utilities	Utilities	Expenses	Other	Statements	Statements	Statements	Surplus
000 Default	Requisition	Grants-In-lieu	1,628,625	Gain (Loss) 234,766	4,507	Transfers	1,867,898	403,122	2,742,514	509,827	Development	1,243,497	446,475	137,900	5,483,335	Other -	(3,615,437)	Statements	1,628,624.00	(5,244,061
100 Administrative	5,281,960	728,627	1,043,546	234,700	739,346	351,849	8,145,328	4,766,815	2,742,514	509,827		1,243,497	440,475	137,900	4,766,815		3,378,513	4,760,736	2,952,569	5,186,680
	461.269	48,983	1,043,546	-	9,639	2.327	650.111	509.372	-	-		-	-	-	509.372		140,739	290,579	135,755	295,563
110 Legislative - Regional 120 Legislative - Electoral Areas	564,768	48,983	1,810,542	-	677,156	16,900	3,069,366	1,413,097	-	-		-	-	-	1,413,097	4,291,931	5,948,200	1,474,735	6,831,423	591,512
	95,934	38,618	1,810,542	-	0//,150	10,900	134,552	1,413,097	-	-		-	-	-	1,413,097		(59,791)	340,757	554	
135 Regional Connectivity	95,934	38,618	-	-		-		. ,	-	-	-	-	-	-		-			554	
140 Economic Development	-	-	-	-	10,000	-	10,000	47,288	-	-	-	-	-	-	47,288		(37,288)	44,072	-	6,784
150 Fiscal Services - MFA	-	-	-	-		-			-	-	-		-	-				-		-
160 Fleet Aministration	-	-	-	-	5,347	-	5,347	209,493	-	-	-	-	-	-	209,493		(204,146)	537,505	210,778	122,581
170 Gotta Go	-	-	2,784	-	-		2,784	44,886	-	-	-	-	·	-	44,886	-	(42,102)	229,126	5,284	181,740
180 Health Related Services	685,800	58,323	-	-	-	-	744,123	736,529	-	-	-	-	-	-	736,529	-	7,594	183,602	8,998	182,198
190 Seniors Aging in Place	818,784	-	14,018	-	108,575	-	941,377	1,197,674	-	-	-	-	-	-	1,197,674	-	(256,297)	684,722	122,009	306,416
200 Regional Parks	462,005	47,121	7,123	-	29,344	-	545,593	-	-	-	-	473,182	-	-	473,182		72,411	656,210	487,847	240,774
210 Community Parks	46,126	-	-	-	-	-	46,126	-	-	-	-	42,232	-	-	42,232	-	3,894	14,530	10,622	7,802
220 Regional Recreation	912,536	38,689	-	-	-	-	951,225	-	-	-	-	467,469	-	-	467,469	-	483,756	348,305	5,583	826,478
221 Sub-Regional Recreation	1,250,047	-	12,154	-	-	-	1,262,201	-	-	-	-	1,227,486	-	-	1,227,486	-	34,715	15	33,383	1,347
222 Dinosaur Museum Grant in Aid	24,819	20,718	-	-	-	-	45,537	-	-	-	-	213,651	-	-	213,651	-	(168,114)	182,765	552	14,099
223 Global Geopark Grant in Aid	21,753	20,718	-	-	-	-	42,471	-	-	-	-	203,851	-	-	203,851	-	(161,380)	185,487	497	23,610
224 Sport & Cultural Events Grant in Aid	-	20,717	-	-	-	-	20,717	-	-	-	-	106,501	-	-	106,501	-	(85,784)	175,087	553	
225 Kelly Lake Community Centre	122,500	-	1,926	-	-	-	124,426	-	-	-	-	94,566	-	-	94,566	-	29,860	21,570	44,741	6,689
230 Tate Creek Community Centre	96,161	-	-	-	-	-	96,161	-	-	-	-	94,472	-	-	94,472	-	1,689	1,481	1,887	1,283
235 South Peace Multiplex	1,517,626	7,589	-	-	440,959	-	1,966,174	-	-	-	-	833,000	-	-	833,000	-	1,133,174	200	1,133,685	(311)
240 Chetwynd Leisure Centre	1,375,000	-	8,243	-	362,785	-	1,746,028	-	-	-	-	1,460,120	-	-	1,460,120	-	285,908	1,680,218	1,709,820	256,306
245 North Peace Leisure Pool	4,569,704	11,582	6,480	-	775,747	-	5,363,513	-	-	-	-	4,225,834	-	-	4,225,834	-	1,137,679	346,710	1,088,657	395,732
250 Chetwynd Recreation Complex	353,073	-		-	140,207		493,280	-	-	-	-	91,366	-		91,366		401,914	698	402,612	-
255 Chetwynd Arena	1,980,000	-	8,933	-	296,344	-	2,285,277	-	-	-	-	1,793,044	-	-	1,793,044	-	492,233	179,833	415,012	257,054
260 Clearview Arena - Artificial Ice	162,466	-	4,781	-	-	-	167,247	-	-	-	-	202,467	-	-	202,467	-	(35,220)	48,707	11,558	1,929
265 Buick Creek Arena	288,183	-	7,885	-	45,472	-	341,540	-	-	-	-	222,143	-	-	222,143	-	119,397	23,204	140,591	2,010
280 Rec & Cultural Facilities Grants-in-Aid	384,281	-	-	-	-	-	384,281	-	-	-	-	313,861	-	-	313,861	-	70,420	6,123	9,740	66,803
285 Cemeteries - B,C,D, & E	52,311	-	-	-	-	-	52,311	-	-	-	-	50,706	-	-	50,706	-	1,605	15,259	946	15,918
290 Chetwynd Library	828,962	-	1,319	-	411,833	-	1,242,114	-	-	-	-	775,471	-	-	775,471	300,000	766,643	45,746	492,642	319,747
291 Fort St. John Public Library	62,667	-	-	-	-	-	62,667	-	-	-	-	80,320	-	-	80,320	-	(17,653)	19,966	304	2,009
295 Library Services	73,489	-	-	-	-	-	73,489	-	-	-	-	82,472	-	-	82,472	-	(8,983)	14,266	2,500	2,783
300 Emergency Planning	296,983	-	24,460	-	103,895	482,384	907,722	-	-	915,985	-	-	-	-	915,985	-	(8,263)	427,054	260,831	157,961
305 911 Emergency Telephone System	1,377,700	99,374	-	-	31,993	-	1,509,067	-	-	909,302	-	-	-	-	909,302	-	599,765	485,456	840,642	244,579
310 Emergency Rescue Vehicle	16,305	-	-	-	-	-	16,305	-	-	14,871	-	-	-	-	14,871	-	1,434	(109)	539	786
315 Charlie Lake Fire	958,904	-	6,642	-	90,035	4,925	1,060,506	-	-	776,809	-	-	-	-	776,809	-	283,697	548,607	649,361	182,943
320 Chetwynd Rural Fire	233,114	-	75	-	-		233,189	-	-	152,381	-	-	-	-	152,381	-	80,808	191,882	267,269	5,421
325 Dawson Creek/Pouce Coupe Fire	687,774	-	-	-	-	-	687,774	-	-	556,219	-	-	-	-	556,219	-	131,555	58,008	180,070	9,493
330 Fort St. John Rural Fire	653,716	-	-	-	-	-	653,716	-	-	640,407	-	-	-	-	640,407	-	13,309	6,827	12,308	7,828
335 Moberly Lake Rural Fire	150,000	-	-	-	110,000	7,500	267,500	-	-	270,709	-	-	-	-	270,709		(3,209)	17,726	7,207	7,310
340 Taylor Rural Fire	262,648	-	-	-	-	-	262,648	-	-	253,751	-	-	-	-	253,751		8,897	1,463	5,015	5,345
345 Tomslake Fire	140,659	-	3,024	-	-	-	143,683	-	-	120,624	-	-	-	-	120,624	-	23,059	14,773	30,941	6,891
400 Management of Development	637,155	54,037	10,626	-	14,173	197,782	913,773	-	-	-	1,026,090	-	-	-	1,026,090	-	(112,317)	735,602	57,967	565,318
405 Building Inspection	96,817	-	-	-	297,806	-	394,623	-	-	-	315,812	-	-	-	315,812	-	78,811	183,765	81,035	181,541
410 Animal Control Shelter	20,663	-	-	-	-	-	20,663	20,264	-	-	-	-	-	-	20,264	-	399	0	400	(1)
420 12-Mile Electrification	(829)	-	-	-	-	-	(829)	-	-	-	-	-	-	-	-	-	(829)	846	17	- '
430 Rolla Creek Dyking	1,500	-	84	-	-	-	1,584	-	-	-	-	-	-	330,597	330,597	-	(329,013)	330,114	1,101	-
500 Regional Solid Waste Management	9,250,000	854,947	200,669	-	5,315,960	-	15,621,576	-	8,521,501	-	-	-	-	-	8,521,501	-	7,100,075	1,982,501	7,537,716	1,544,860
505 Area E Scramblevision	100,000			-	,	-	100,000	-		-	-	107,972	-	-	107,972	-	(7,972)	7,982	10	
510 Chetwynd TV	-	-	-	-	-	-	-	-	-	-	-	6,299	-	_	6,299	-	(6,299)	6,308	10	
520 Invasive Plants	90,600	9,420	6,167	-	-	25,000	131,187	_	81,509	-	-	-	-	-	81,509		49,678	1,625	11,194	
525 North Pine TV			1,614	-	6,000	-	7,614	-		-	-	13,597	-	-	13,597	-	(5,983)	9,225	3,243	(1)
601 Charlie Lake Sewer	178,125	_	26,789	_	704,298	_	909,212	-	_	-	<del>                                     </del>		959,873	-	959,873		(50,661)	1,736,139	1,628,094	57,384
602 Chilton Sewer	35.000	-	1.889	-	16,599	_	53,488	-	-	<u> </u>	<del>                                     </del>		47.860	-	47.860		5.628	27.158	26.277	6,509
603 FSJ Airport Sub Sewer	36,050		3,801		49,228		89,079			<u> </u>	<del>                                     </del>	-	66,372	-	66,372		22,707	8,469	24,553	6,623
604 Friesen Sewer	17,000		1,491		6,425		24,916	-		-	1	1	22,657	-	22,657		2,259	19,220	21,794	(315)
605 Harper Imperial Sewer	65,000		4,253		24,630		93,883			<u> </u>	<u> </u>	-	53,800		53,800		40,083	44,888	52,588	32,383
606 Kelly Lake Sewer	23,437	_	4,253	-	24,030	-	23,484	-	-		<del>-</del>		50,947	-	50,947		(27,463)	44,888 217,857	190,394	32,383
	_	-		-	-	-		-	-	-	-	-		-	-	-				22.454
607 Rolla Sewer	91,397	-	61	-	40.277	-	91,458	-	-	-		-	57,297	74.00	57,297	-	34,161	201,867	212,574	23,454
701 FSJ Airport Sub Water	34,230	-	2,413	-	49,228	-	85,871	-	-	-	-		-	71,624	71,624		14,247	43,334	50,906	6,675
702 Potable Water - Area B	1,025,000		24,242	-	98,873	-	1,148,115	-	-	-	-		-	619,906	619,906	-	528,209	1,779,102	340,961	1,966,350
Total	38,971,172	2,059,463	5,004,599	234,766	10,976,404	1,088,667	58,335,071	9,542,883	11,345,524	5,120,885	1,341,902	14,425,579	1,705,281	1,160,027	44,642,081	4,591,931	18,284,921	21,599,903	30,384,743	9,500,081





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	4,422,802	4,422,802	-
01-7-0010-0015 Requisition	859,158	859,158	-
Total Requisitions	5,281,960	5,281,960	-
Grants-in-lieu			
01-1-0030-0031 Provincial Grants-in-lieu	249,800	709,058	459,258
01-1-0030-0034 Municipal Grants-in-lieu	3,908	19,569	15,661
Total Grants-in-lieu	253,708	728,627	474,919
Interest Income			
01-1-0070-0000 General - Investment Income	-	932,119	932,119
01-1-0070-0071 Interest on Reserves	-	111,427	111,427
Total Interest Income	-	1,043,546	1,043,546
Fees, Charges, and Other			
01-1-0040-0000 General - Recovery of Costs		14,366	14,366
01-1-0040-3404 Recovery of Costs - Community Measures		700,000	700,000
01-1-0050-0000 Fees - General		24,950	24,950
01-1-0080-0000 General		13	13
01-1-0080-0120 Cash Short/Over-Misc		17	17
Total Fees, Charges, and Other	-	739,346	739,346
Government Transfers			
01-1-0030-0000 General	-	-	-
01-1-0030-0029 Carbon	120,082	351,849	231,767
Total Government Transfers	120,082	351,849	231,767
	5,655,750	8,145,328	2,489,578
EXPENSES			
General Government			
01-2-1000-1010 Wages - Full Time	449,761	270,242	(179,519)
01-2-1000-1030 Benefits	128,739	72,267	(56,472)
01-2-1000-1040 WCB	8,545	5,832	(2,713)
01-2-1200-1010 Wages - Full Time (FIN)	759,066	677,333	(81,733)
01-2-1200-1020 Wages - Part Time (FIN)	62,000	85,533	23,533
01-2-1200-1030 Benefits (FIN)	246,320	181,988	(64,332)
01-2-1200-1040 WCB (FIN)	15,600	14,817	(783)
01-2-1300-1010 Wages - Full Time (CORP)	813,539	848,680	35,141
01-2-1300-1020 Wages - Part Time (CORP)	8,000	3,726	(4,274)
01-2-1300-1030 Benefits (CORP)	244,062	171,149	(72,913)
01-2-1300-1040 WCB (CORP)	15,458	14,268	(1,190)
01-2-1400-1010 Wages - Full Time (IT)	428,276	415,943	(12,333)
01-2-1400-1030 Benefits (IT)	128,483	105,403	(23,080)
01-2-1400-1040 WCB (IT)	8,138	8,406	268
01-2-1500-1010 Wages - Full Time (HR)	90,000	52,511	(37,489)
01-2-1500-1030 Benefits (HR)	27,000	15,113	(11,887)
01-2-1500-1040 WCB (HR)	1,485	1,062	(423)
01-2-1800-1010 Wages - Full Time (COM)	177,721	157,866	(19,855)
01-2-1800-1030 Wages 1 Van Hine (COM)	53,317	39,926	(13,391)
01-2-1800-1040 WCB (COM)	3,377	3,219	(158)
	3,377		455
	100 700	101 155	
01-2-1850-1010 Wages - Full Time (OHS)	100,700 30,300	101,155 22 592	
01-2-1850-1010 Wages - Full Time (OHS) 01-2-1850-1030 Benefits (OHS)	30,300	22,592	(7,708)
01-2-1850-1010 Wages - Full Time (OHS)			





	2024 Budget	2024 Actuals	Variance
01-2-1800-5010 Advertising Services (COM)	48,280	41,934	(6,346)
01-2-1800-5013 Corporate Displays (COM)	10,000		(10,000)
01-2-1100-1110 Banking Fees	3,500	1,448	(2,052)
01-2-1000-3030 Training & Development	6,939	8,018	1,079
01-2-1000-3040 Conferences & Seminars	6,078	-	(6,078)
01-2-1000-3060 Meetings	1,500	400	(1,100)
01-2-1000-5060 Studies, Plans and Assessments	-	-	-
01-2-1200-3030 Training & Development (FIN)	15,000	7,253	(7,747)
01-2-1200-3040 Conferences & Seminars (FIN)	6,000	1,744	(4,256)
01-2-1200-3060 Meetings (FIN)	500	-	(500)
01-2-1300-3030 Training & Development (CORP)	32,050	18,772	(13,278)
01-2-1400-3030 Training & Development (IT)	3,900	3,088	(812)
01-2-1400-3040 Conferences & Seminars (IT)	3,875	2,050	(1,825)
01-2-1400-3060 Meetings (IT)	765	-	(765)
01-2-1500-3030 Training & Development (HR)	-	3,582	3,582
01-2-1800-3030 Training & Development (COM)	5,000	5,480	480
01-2-1800-5012 Board specific mailouts, ads, etc. (COM)	18,000	890	(17,110)
01-2-1800-5014 Corporate Promotional Items (COM)	5,000	-	(5,000)
01-2-1850-3030 Training & Development (OHS)	16,250	695	(15,555)
01-2-1850-3040 Conferences & Seminars (OHS)	-	175	175
01-2-1850-3060 Meetings (OHS)	700	-	(700)
01-2-1000-5030 Legal Services	100,000	15,740	(84,260)
01-2-1100-1140 Audit Fees	29,000	20,700	(8,300)
01-2-1200-5030 Legal Service (FIN)	10,000	-	(10,000)
01-2-1500-4600 Labour Relations (HR)	200,000	10,251	(189,749)
01-2-1500-5030 Legal Services (HR)	50,000	12,840	(37,160)
01-2-1000-2110 R&M - Buildings	185,000	27,910	(157,090)
01-2-1000-2111 R&M - Health & Safety	8,000	7,782	(218)
01-2-1000-2120 R&M - Equipment	5,000	5,029	29
01-2-1000-2130 R&M - Machinery	-	453	453
01-2-1000-2065 Insurance - Property	22,000	20,616	(1,384)
01-2-1000-2070 Insurance - Liability	33,263	28,430	(4,833)
01-2-1000-4010 Rent/Lease	33,000	31,069	(1,931)
01-2-1000-4425 Software and Software Licensing	-	126,125	126,125
01-2-1000-5110 Supplies - Warehouse	15,000	9,125	(5,875)
01-2-1000-5114 Covid Supplies	-	-	-
01-2-1000-5120 Supplies - Office	65,000	65,895	895
01-2-1200-4425 Software & Software Licencing (FIN)	76,745	72,828	(3,917)
01-2-1200-5120 Supplies - Office (FIN)	5,000	756	(4,244)
01-2-1300-5120 Supplies - Office (CORP)	2,200	2,092	(108)
01-2-1400-4425 Software and Software Licensing	168,900	93,089	(75,811)
01-2-1400-5120 Supplies - Office (IT)	2,601	1,614	(987)
01-2-1800-4425 Software and Software Licensing (COM)	-	1,014	1,014
01-2-1800-5120 Supplies - Office (COM)	500	26	(474)
01-2-1850-5115 Supplies (OHS)	300	8,702	8,402
01-2-1000-2030 Phone/Internet	37,000	37,461	461
01-2-1400-2030 Internet Fibre Service	30,000	21,186	(8,814)
01-2-1400-2120 IT Managed Service Provider	105,000	168,396	63,396
01-2-1000-3010 Travel	9,753	3,462	(6,291)
01-2-1000-3016 Mileage	2,000	3,157	1,157
01-2-1000-3020 Meals	3,237	4,466	1,229
01-2-1000-3050 Memberships	9,000	7,285	(1,715)
01-2-1200-3010 Travel (FIN)	7,000	5,899	(1,101)





	2024 Budget	2024 Actuals	Variance
01-2-1200-3016 Mileage - in region (FIN)	1,000	1,185	185
01-2-1200-3020 Meals (FIN)	1,500	1,128	(372)
01-2-1200-3050 Memberships (FIN)	6,000	5,279	(721)
01-2-1300-3010 Travel (CORP)	-	2,085	2,085
01-2-1300-3016 Mileage (CORP)	1,000	99	(901)
01-2-1300-3020 Meals (CORP)	500	56	(444)
01-2-1300-3050 Memberships (CORP)	400	464	64
01-2-1400-3010 Travel (IT)	8,500	4,802	(3,698)
01-2-1400-3016 Mileage - In region (IT)	780	300	(480)
01-2-1400-3020 Meals - In region (IT)	1,298	1,144	(154)
01-2-1400-3050 Memberships (IT)	500	308	(192)
01-2-1800-3016 Mileage (COM)	2,000	1,081	(919)
01-2-1800-3020 Meals - Communications	700	414	(286)
01-2-1800-3050 Memberships (COM)	600	1,156	556
01-2-1850-3010 Travel (OHS)	-	1,396	1,396
01-2-1850-3016 Mileage (OHS)	8,000	13,419	5,419
01-2-1850-3020 Meals (OHS)	2,500	4,262	1,762
01-2-1000-5020 Consulting Services		.,v	
01-2-1200-5020 Consulting Services (FIN)	70,000	54,001	(15,999)
01-2-1400-5020 Consulting Services (IT)	19,000	5-1,001	(19,000)
01-2-1500-5020 Consulting Services (HR)	15,000	10,779	(4,221)
01-2-1800-5020 Consulting Services (COM)	110,000	-	(110,000)
01-2-1850-5020 Consulting (OHS)	20,500	15,214	(5,286)
01-2-1000-2050 Miscellaneous	8,000	337	(7,663)
01-2-1000-3035 PRRD internal events	50,000	18,862	(31,138)
01-2-1000-5053 Fixto Internal events 01-2-1000-5140 Minor Capital	30,000	11,365	11,365
01-2-1200-2050 Miscellaneous (FIN)		11,303	11,303
01-2-1200-4400 Upgrades - Software	22,300	12,234	(10,066)
01-2-1200-1400 Opgraves - Software 01-2-1400-1190 PRRD Vehicles (IT)	1,995	12,234	(1,995)
01-2-1400-4405 Network Infrastructure	62,200	47,066	(15,134)
01-2-1400-4410 Computer Equipment Refresh	69,200	36,607	(32,593)
01-2-1400-4415 EOC Technology	8,000	30,007	(8,000)
01-2-1400-4413 LOC reciniology 01-2-1400-4430 Technology supplies and maintenance	26,150	26,767	(8,000)
01-2-1400-4435 Website Maintenance and Upgrades	20,130	20,707	017
. 5	- F 000	2 140	(2.951)
01-2-1500-0000 General (HR)	5,000	2,149	(2,851)
01-2-1500-4605 Recruitment (HR)	100,000	59,296	(40,704)
01-2-1800-4435 Website Mnt. & Upgrades (COM)	21,000	19,717	(1,283)
01-2-1800-5017 Regional Promotion/Marketing (COM)	10,000	15,355	5,355
01-2-1000-3100 Contract for Services	134,440	82,673	(51,767)
01-2-1200-3100 Contract for Services (FIN)	15,000	- 22 542	(15,000)
01-2-1300-3100 Contract for Services (CORP)	115,000	22,512	(92,488)
01-2-1400-3100 Contract for Services (IT)	2,500		(2,500)
01-2-1800-3100 Contract for services (COM)	63,618	51,006	(12,612)
01-2-1850-3100 Contract for Services (OHS)		984	984
01-2-1000-2150 Electricity	24,000	23,975	(25)
01-2-1000-2160 Natural Gas	18,000	12,016	(5,984)
01-2-1000-2180 Utilities - Other	3,000	5,497	2,497
Total General Government	6,294,718	4,766,815	(1,527,903)
OTHER		-	
		<u> </u>	
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	638,968 Page 444 of 568	(3,378,513)	(4,017,481)





	2024 Budget	2024 Actuals	Variance
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	2,432,352	2,432,384	32
01-7-0020-0020 Surplus/Deficit	1,253,432	1,253,432	-
Total Surplus from Prior Year	3,685,784	3,685,816	32
Transfer from Reserve			
D1502 Sale of Assets	-	-	-
01-1-0140-0146 Covid Reserve	206,964	229,917	22,953
01-7-0120-8110 Capital Reserve	-	-	-
01-7-0140-0141 Capital Reserve	385,676	99,500	(286,176)
01-7-0140-0146 Covid Reserve	120,847	-	(120,847)
01-1-0120-0040 Administration Fees	30,000	-	(30,000)
Total Transfer from Reserve	743,487	329,417	(414,070)
Internal Charges			
01-1-0040-0040 Administration Fees	744,275	745,503	1,228
Total Internal Charges	744,275	745,503	1,228
	5,173,546	4,760,736	(412,810)
EXPENSES			
Transfer to Reserve			
01-2-8100-8110 Capital Reserve	1,706,631	1,706,631	-
01-2-8100-8120 Operating Reserve	120,082	351,849	231,767
01-2-1400-8120 Transfer to Operating Reserve (IT)	15,000	15,000	-
Total Transfer to Reserve	1,841,713	2,073,480	231,767
Capital			
01-8-8500-8501 Furniture, Fixtures, Equipment	225,000	124,860	(100,140)
01-8-8500-8505 Buildings	1,587,660	460,867	(1,126,793)
01-8-8500-8506 Land	467,435	-	(467,435)
01-8-8500-8508 IT Infrastructure	339,018	108,183	(230,835)
Total Capital	2,619,113	693,910	(1,925,203)
Interest on Reserves			
01-2-8100-8150 Interest on reserves	-	111,427	111,427
Total Interest on Reserves	-	111,427	111,427
Internal Charges			
01-2-1150-1190 PRRD Vehicles	73,752	73,752	-
Total Internal Charges	73,752	73,752	-
	4,534,578	2,952,569	(1,582,009)
TOTAL SURPLUS		(5,186,680)	(5,186,680)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	453,599	453,599	_
01-7-0010-0015 Requisition	7,670	7,670	_
Total Requisitions	461,269	461,269	
Grants-in-lieu		.02,200	
01-1-0030-0031 Provincial Grants-in-lieu	22,043	47,228	25,185
01-1-0030-0034 Municipal Grants-in-lieu	346	1,755	1,409
Total Grants-in-lieu	22,389	48,983	26,594
Interest Income		-,	
01-1-0070-0071 Interest on Reserves	-	127,893	127,893
Total Interest Income	-	127,893	127,893
Fees, Charges, and Other		•	•
01-1-0040-0000 General - Recovery of Costs	_	9,639	9,639
Total Fees, Charges, and Other	-	9,639	9,639
Government Transfers		•	•
01-1-0030-0000 General	_	2,327	2,327
01-1-0030-0037 Provincial Conditional	_	· <u>-</u>	-
Total Government Transfers	-	2,327	2,327
	483,658	650,111	166,453
		<u> </u>	
EXPENSES			
General Government			
01-2-1000-1010 Wages - Full Time	7,286	7,286	-
01-2-1000-1015 Wages - Directors	405,600	340,393	(65,207)
01-2-1000-1030 Benefits	34,186	26,272	(7,914)
01-2-1000-1040 WCB	138	138	-
01-2-1000-5010 Advertising Services	6,500	3,707	(2,793)
01-2-1000-3040 Conferences & Seminars	-	423	423
01-2-1000-3060 Meetings	86,600	46,204	(40,396)
01-2-3300-5060 Studies, Plans and Assessments	-	-	-
01-2-3300-5900 Board Hosted Workshops	-	-	-
01-2-1000-5030 Legal Services	16,000	-	(16,000)
01-2-1000-2070 Insurance - Liability	1,200	1,185	(15)
01-2-1000-2080 Insurance - AD&D	1,285	1,285	-
01-2-1000-5040 Audio/Visual Services	2,330	-	(2,330)
01-2-1000-2030 Phone/Internet	11,250	8,535	(2,715)
01-2-1000-3010 Travel	15,000	11,024	(3,976)
01-2-1000-3016 Mileage	50,000	35,997	(14,003)
01-2-1000-3020 Meals	4,000	3,929	(71)
01-2-1000-3050 Memberships	20,000	16,014	(3,986)
01-2-1000-2050 Miscellaneous	5,000	1,724	(3,276)
01-2-1750-0000 General Elections	-	-	-
01-2-1000-3100 Contract for Services	100,000	5,256	(94,744)
Total General Government	766,375	509,372	(257,003)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	282,717	(140,739)	(423,456)
EXCLUDED FROM FINANCIAL STATEMENTS			



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	2024 Budget	2024 Actuals	Variance
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	290,579	290,579	-
Total Surplus from Prior Year	290,579	290,579	-
Transfer from Reserve			
01-1-0140-0146 Covid Reserve		-	-
Total Transfer from Reserve	-	-	-
	290,579	290,579	-
EXPENSES			
Capital			
01-8-8500-8508 IT Infrastructure	7,670	7,670	-
Total Capital	7,670	7,670	-
nterest on Reserves			
01-2-8100-8150 Interest on reserves		127,893	127,893
Total Interest on Reserves	-	127,893	127,893
nternal Charges			
01-2-1150-1190 PRRD Vehicles	192	192	-
Total Internal Charges	192	192	-
	7,862	135,755	127,893
TOTAL SURPLUS	-	(295,563)	(295,563)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	564,768	564,768	-
Total Requisitions	564,768	564,768	-
Interest Income			
01-1-0070-0071 Interest on Reserves	-	1,810,542	1,810,542
Total Interest Income	-	1,810,542	1,810,542
Fees, Charges, and Other			
01-1-0040-0000 General - Recovery of Costs	-	-	-
01-1-0040-3404 Recovery of Costs - Community Measures	677,156	677,156	-
Total Fees, Charges, and Other	677,156	677,156	-
Government Transfers			
01-1-0030-0037 Provincial Conditional	8,000	16,900	8,900
Total Government Transfers	8,000	16,900	8,900
	1,249,924	3,069,366	1,819,442
EXPENSES			
General Government			
01-2-1000-1010 Wages - Full Time	230,671	115,798	(114,873)
01-2-1000-1015 Wages - Directors	109,740	75,712	(34,028)
01-2-1000-1030 Benefits	94,477	58,842	(35,635)
01-2-1000-1040 WCB	4,387	2,294	(2,093)
01-2-1000-5010 Advertising Services	75,000	435	(74,565)
01-2-1000-3030 Training & Development	5,361	-	(5,361)
01-2-1000-3040 Conferences & Seminars	773	94	(679)
01-2-1000-3060 Meetings	5,000	_	(5,000)
01-2-1000-5056 Public Engagement	10,000	-	(10,000)
01-2-1900-0000 General-Roundtables Area B	10,000	350	(9,650)
01-2-1901-0000 General-Roundtables Area C	5,000	-	(5,000)
01-2-1902-0000 General-Roundtables Area D	12,500	4,915	(7,585)
01-2-1903-0000 General-Roundtables Area E	10,000	· <u>-</u>	(10,000)
01-2-1000-5030 Legal Services	25,000	5,012	(19,988)
01-2-3050-6400 Safety & Tree Removal - Area B	7,000	3,868	(3,132)
01-2-3052-6400 Safety & Tree Removal - Area D	1,000	· <u>-</u>	(1,000)
01-2-3053-6400 Safety & Tree Removal - Area E	2,000	2,760	760
01-2-1000-2065 Insurance - Property	· -	1,342	1,342
01-2-1000-2070 Insurance - Liability	4,500	4,445	(55)
01-2-1000-2080 Insurance - AD&D	500	448	(52)
01-2-3050-2065 Insurance - Property - Area B	3,800	2,200	(1,600)
01-2-3053-2065 Insurance Property - Area E	3,900	3,849	(51)
01-2-1000-5120 Supplies - Office	2,500	11	(2,489)
01-2-3050-0000 General - Community Projects Area B	25,000	3,868	(21,132)
01-2-3100-8160 Grants from PRA Reserve - Area B	991,030	•	(991,030)
01-2-3100-8165 Grants from BCR/PRA - Area B	· -	833	833
01-2-3100-8170 Payments from Rural Loan Fund - Area B	179,563	-	(179,563)
01-2-3100-8220 Grants from Gas Tax - Area B	666,431	190,235	(476,196)
01-2-3100-8230 Grants from Fair Share - Area B	707,365	22,500	(684,865)
01-2-3101-8160 Grants from PRA - Area C	93,378		(93,378)
01-2-3101-8165 Grants from BCR/PRA - Area C	-	833	833
01-2-3101-8170 Payments from Rural Loan Fund - Area C	179,563	-	(179,563)
01-2-3101-8220 Grants from Gas Tax - Area C	249,834	249,538	(296)
01-2-3101-8230 Grants from Fair Share - Area C	23,634	5,000	(18,634)
01-2-3102-8160 Grants from PRA - Area D	316,250	18,750	(297,500)





	2024 Budget	2024 Actuals	Variance
01-2-3102-8170 Payments from Rural Loan Fund - Area D	179,563	-	(179,563)
01-2-3102-8220 Grants from Gas Tax - Area D	27,012	211,725	184,713
01-2-3102-8230 Grants from Fair Share - Area D	697,632	53,765	(643,867)
01-2-3103-8160 Grants from PRA - Area E	545,480	6,250	(539,230)
01-2-3103-8170 Payments from Rural Loan Fund - Area E	179,563	-	(179,563)
01-2-3103-8220 Grants from Gas Tax - Area E	85,656	59,116	(26,540)
01-2-3103-8230 Grants from Fair Share - Area E	26,756	-	(26,756)
01-2-3105-8160 Grants from PRA Reserve	2,785,220	42,981	(2,742,239)
01-2-3105-8165 Grants from BCR	131,105	-	(131,105)
01-2-3105-8166 Grants from Covid Reserve	-	-	-
01-2-3105-8170 Payments from Rural Loan Fund	4,831,698	-	(4,831,698)
01-2-3105-8220 Grants from Gas Tax Reserve	3,737,122	3,580	(3,733,542)
01-2-3105-8230 Grants from Fair Share Reserve	4,829,866	47,586	(4,782,280)
01-2-1000-2030 Phone/Internet	1,200	578	(622)
01-2-1000-3010 Travel	92,370	58,273	(34,097)
01-2-1000-3016 Mileage	20,000	2,902	(17,098)
01-2-1000-3020 Meals	25,924	5,891	(20,033)
01-2-1000-3050 Memberships	39,712	17,857	(21,855)
01-2-1000-5020 Consulting Services	25,000	-	(25,000)
01-2-1000-2050 Miscellaneous	2,500	-	(2,500)
01-2-1000-5050 Writing Services	178,200	123,785	(54,415)
01-2-1750-0000 General Elections	-	497	497
01-2-3051-0000 General - Communtiy Projects Area C	25,000	-	(25,000)
01-2-3052-0000 General - Community Projects Area D	25,000	-	(25,000)
01-2-3053-0000 General - Community Projects Area E	25,000	4,379	(20,621)
01-2-1000-3100 Contract for Services	25,000	-	(25,000)
Total General Government	22,596,736	1,413,097	(21,183,639)
OTHER			
Government transfers related to capital			
01-1-0030-0035 Gas Tax	1,109,329	979,689	(129,640)
01-1-0030-0039 Peace River Agreement	3,312,243	3,312,242	(1)
Total D2510 Capital	4,421,572	4,291,931	(129,641)
Total Government transfers related to capital	4,421,572	4,291,931	(129,641)
·	4,421,572	4,291,931	(129,641)
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	16,925,240	(5,948,200)	(22,873,440)
EXCLUDED EDOM FINANCIAL STATEMENTS			
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	562,041	562,041	=
Total Surplus from Prior Year	562,041	562,041	-
Transfer from Reserve			
01-1-0140-0142 Fair Share Reserve	6,285,253	128,851	(6,156,402)
01-1-0140-0143 Rural Loan Fund Reserve	5,549,950	-	(5,549,950)
01-1-0140-0144 Gas Tax Reserve	4,766,055	714,195	(4,051,860)
01-1-0140-0145 Peace River Agreement Reserve	4,731,358	67,981	(4,663,377)
01-1-0140-0146 Covid Reserve	50,000	-	(50,000)
01-1-0140-0147 BCR/PRA Reserve	131,105	1,667	(129,438)
01-7-0140-0145 PRA Reserve	133,000	-	(133,000)
Total Transfer from Reserve	21,646,721	912,694	(20,734,027)





	2024 Budget	2024 Actuals	Variance
	22,208,762	1,474,735	(20,734,027)
	, 11, 1	, ,	( 2, 2 , 2 ,
EXPENSES			
Transfer to Reserve			
01-2-8100-8100 Electoral Area C Community Measures	677,156	677,156	-
01-2-8100-8160 PRA Reserve	3,312,243	3,312,242	(1)
01-2-8100-8220 Gas Tax Reserve	1,109,329	979,689	(129,640)
Total Transfer to Reserve	5,098,728	4,969,087	(129,641)
Capital			
01-8-8500-8504 Building - Foundations	133,000	-	(133,000)
Total Capital	133,000	-	(133,000)
Interest on Reserves			
01-2-8100-8150 Interest on reserves	-	1,810,542	1,810,542
Total Interest on Reserves	-	1,810,542	1,810,542
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	51,054	51,054	-
01-2-1150-1190 PRRD Vehicles	740	740	-
Total Internal Charges	51,794	51,794	=
	5,283,522	6,831,423	1,547,901
TOTAL SURPLUS	-	(591,512)	(591,512)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	95,934	95,934	-
Total Requisitions	95,934	95,934	-
Grants-in-lieu			
01-1-0030-0031 Provincial Grants-in-lieu	17,728	37,363	19,635
01-1-0030-0034 Municipal Grants-in-lieu	-	1,255	1,255
Total Grants-in-lieu	17,728	38,618	20,890
	113,662	134,552	20,890
EXPENSES			
General Government			
01-2-1000-1010 Wages - Full Time	74,271	72,530	(1,741)
01-2-1000-1030 Benefits	22,282	21,561	(721)
01-2-1000-1040 WCB	1,412	1,513	101
01-2-1000-5010 Advertising Services	5,000	, -	(5,000)
01-2-1000-3030 Training & Development	3,000	1,740	(1,260)
01-2-1000-3060 Meetings	4,000	379	(3,621)
01-2-1000-5030 Legal Services	10,000	<u>-</u>	(10,000)
01-2-1000-2070 Insurance - Liability	300	296	(4)
01-2-1000-5120 Supplies - Office	500	<u>-</u>	(500)
01-2-3106-5800 General Grants - Area B	500,000	-	(500,000)
01-2-3107-5800 General Grants - Area C	500,000	-	(500,000)
01-2-3350-5800 General Grants	186,000	-	(186,000)
01-2-1000-2030 Phone/Internet	600	578	(22)
01-2-1000-3010 Travel	3,000	-	(3,000)
01-2-1000-3020 Meals	500	-	(500)
01-2-1000-3050 Memberships	3,000	3,006	6
01-2-1000-5020 Consulting Services	140,000	92,740	(47,260)
01-2-1750-0000 General Elections	-	- · ·	-
Total General Government	1,453,865	194,343	(1,259,522)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	1,340,203	59,791	(1,280,412)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	340,757	340,757	-
Total Surplus from Prior Year	340,757	340,757	-
Transfer from Reserve			
01-1-0140-0145 Peace River Agreement Reserve	1,000,000	-	(1,000,000)
Total Transfer from Reserve	1,000,000	-	(1,000,000)
	1,340,757	340,757	(1,000,000)
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	554	554	-
Total Internal Charges	554	554	-
	554	554	

135 Regional Connectivity



	2024 Budget	2024 Actuals	Variance
TOTAL SURPLUS	-	(280,412)	(280,412)



## 140 Economic Development

	2024 Budget	2024 Actuals	Variance
REVENUE			
Fees, Charges, and Other			
01-1-0040-0000 General - Recovery of Costs	<u>-</u>	10,000	10,000
Total Fees, Charges, and Other	-	10,000	10,000
	-	10,000	10,000
EXPENSES			
General Government			
01-2-3000-5620 Coal Forum	5,075	5,075	-
01-2-1000-4301 Tsf to Municipalities	34,029	-	(34,029)
01-2-3000-5630 Gotta Go	4,968	4,969	1
01-2-1000-5080 Web Page Upgrade	-	37,244	37,244
Total General Government	44,072	47,288	3,216
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	44,072	37,288	(6,784)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	44,072	44,072	-
Total Surplus from Prior Year	44,072	44,072	-
	44,072	44,072	-
EXPENSES			
Internal Charges	-	-	-
	-	-	-
TOTAL SURPLUS	-	(6,784)	(6,784)





	2024 Budget	2024 Actuals	Variance
REVENUE			
	-	-	-
EXPENSES			
OTHER			
Member municipalities interest received			
01-1-0130-0130 Chetwynd	264,290	111,438	(152,852)
01-1-0130-0131 Dawson Creek	4,260,427	1,607,829	(2,652,598)
01-1-0130-0132 Fort St. John	3,785,039	2,058,106	(1,726,933)
01-1-0130-0133 Hudson's Hope	-	-	-
01-1-0130-0135 Taylor	-	35,624	35,624
01-1-0130-0136 Tumbler Ridge	139,933	21,779	(118,154)
Total Member municipalities interest received	8,449,689	3,834,776	(4,614,913)
Less: Member municipalities interest expense			
01-2-8400-0130 Chetwynd - MFA Interest Member Mun	(111,438)	(111,438)	-
01-2-8400-0131 Dawson Creek - MFA Interest Member Mun	(1,659,487)	(1,607,829)	51,658
01-2-8400-0132 Fort St. John - MFA Interest Member Mun	(1,989,986)	(2,058,106)	(68,120)
01-2-8400-0133 Hudson's Hope - MFA Interest Member Mun	-	-	-
01-2-8400-0135 Taylor - MFA Interest Member Mun	-	(35,624)	(35,624)
01-2-8400-0136 Tumbler Ridge - MFA Interest Member Mun	(25,727)	(21,779)	3,948
Total Less: Member municipalities interest expense	(3,786,638)	(3,834,776)	(48,138)
	4,663,051	-	(4,663,051)
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(4,663,051)	-	4,663,051
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
	-	-	-
EXPENSES			
Debt Servicing - Member Municipalities	4,663,051	_	(4,663,051)
·	4,663,051	-	(4,663,051)
TOTAL SURPLUS		-	





	2024 Budget	2024 Actuals	Variance
REVENUE			
Fees, Charges, and Other			
01-1-0040-0000 General - Recovery of Costs	-	5,347	5,347
Total Fees, Charges, and Other		5,347	5,347
	-	5,347	5,347
EXPENSES			
General Government			
	F 000	1.002	(2.207)
01-2-1000-2111 R&M - Health & Safety	5,000	1,693	(3,307)
01-2-2307-6210 Fuel-Unit #8 01-2-2307-6220 Tires-Unit 8	5,327	2,018	(3,309)
	1,200	-	(1,200)
01-2-2307-6240 Repairs (Major)-Unit 8	1,000	205	(1,000)
01-2-2307-6250 Maintenance - Unit 8 01-2-2307-6260 Car Washes-Unit#8	1,625 300	265 45	(1,360)
	400	45	(255)
01-2-2308-6220 Tires-Unit 13		-	(400)
01-2-2308-6240 Repairs (Major)-Unit 13	500	-	(500)
01-2-2308-6250 Maintenance-Unit 13	150	124	(26)
01-2-2308-6260 Washes-Unit#13	20	-	(20)
01-2-2410-6210 Fuel-Unit#11	3,900	1,944	(1,956)
01-2-2410-6240 Repairs-Unit#11	650	7,763	7,113
01-2-2410-6250 Maintenance-Unit#11	2,000	1,175	(825)
01-2-2410-6260 Car Washes-Unit#11	150	21	(129
01-2-2418-6220 Tires - Unit #12 - Trailer	300	-	(300
01-2-2418-6240 Repairs - Unit#12 - Lamar Fllatdeck Tra	200	32	(168
01-2-2418-6250 Maintenance - Unit #12 - Trailer	700	7	(693
01-2-2418-6260 Car Washes - Unit#12	20	8	(12
01-2-2420-6220 Tires-Unit#14	500	301	(199
01-2-2420-6240 Repairs-Unit#14	1,000	2,760	1,760
01-2-2420-6250 Maintenance-Unit#14	800	450	(350
01-2-2420-6260 Car Washes-Unit#14	30	-	(30
01-2-2465-6210 Fuel-Unit#22	2,650	-	(2,650
01-2-2465-6220 Tires-Unit#22	300	-	(300)
01-2-2465-6240 Repairs-Unit#22	3,900	-	(3,900)
01-2-2465-6250 Maintenance-Unit#22	400	-	(400)
01-2-2465-6260 Car Washes-Unit#22	125	-	(125)
01-2-2467-6210 Fuel-Unit#23	3,750	-	(3,750
01-2-2467-6220 Tires-Unit#23	1,200	-	(1,200)
01-2-2467-6240 Repairs-Unit#23	3,230	-	(3,230)
01-2-2467-6250 Maintenance-Unit#23	500	-	(500)
01-2-2467-6260 Car Washes-Unit#23	250	-	(250)
01-2-2470-6210 Fuel-Unit#24	7,100	-	(7,100
01-2-2470-6220 Tires-Unit#24	275	-	(275
01-2-2470-6240 Repairs-Unit#24	1,675	-	(1,675
01-2-2470-6250 Maintenance - Unit #24	1,000	-	(1,000
01-2-2470-6260 Car Washes-Unit#24	250	16	(234
01-2-2471-6210 Fuel - Unit #10	7,000	8,461	1,461
01-2-2471-6220 Tires - Unit #10	500	1,101	601
01-2-2471-6240 Repairs - Unit #10	1,800	7,139	5,339
01-2-2471-6250 Maintenance - Unit #10	3,325	3,390	65
01-2-2471-6260 Car Washes - Unit #10	365	382	17
01-2-2472-6210 Fuel - Unit #27	10,700	8,658	(2,042)
01-2-2472-6220 Tires - Unit #27	1,500	338	(1,162)
01-2-2472-6240 Repairs - Unit #27	2,100	944	(1,156)





1.2-2472-6290 Maintenance - Unit #27   3.500   1.727   3.700   3.800   3.101   3.800   3.100		2024 Budget	2024 Actuals	Variance
10.1.2				(4 ===)
1-12-2478-5210 Tuel - Unit 1278				, , ,
1-12-2473-620 Tres Unit 28				
10.12-2747-6200 Repairs - Unit 和28		·		
1.1.1				
0.1.22.47%-6.201 Car Washes Unit #29	•			
10.12-2474-6240 Repairs - Unit #29				
01-2-2474-6250 Maintenance - Unit #29				
19.1 2.474 6.260 Washes- Unit #29 (25) (12.00 に 1.00 に	•			
1.1.2.2.4.75-6.2.1.0 Fuel - UnitH30			4,025	•
01-2-2475-6240 Repairs - Unit#30			-	
1.1.2 2.475-6250 Maintenance - Unit#30			- 0.251	
01-2-2475-6280 Car Washes- Unit#30	·	·	9,351	
01-2-2476-6210 Fuel-Unit#31         9,000         8,424         (776)           01-2-2476-6220 Tires-Unit#31         500         375         (125)           01-2-2476-6220 Maintenance-Unit#31         700         471         (529)           01-2-2476-6260 Car Washes-Unit#31         700         357         (343)           01-2-2476-6260 Car Washes-Unit#25         740         999         259           01-2-2480-6220 Tires-Unit#25         700         1,281         581           01-2-2480-6260 Car Washes-Unit#25         50         -         (50)           01-2-2481-6210 Fuel-Unit#25         500         -         (50)           01-2-2481-6210 Fuel-Unit#32         560         2,733         (2,667)           01-2-2481-6220 Tires-Unit#32         560         2,733         (2,667)           01-2-2481-620 Tires-Unit#32         500         420         (80)           01-2-2481-620 Tires-Unit#32         500         420         (80)           01-2-2481-620 Tires-Unit#32         500         420         (80)           01-2-2481-620 Tires-Unit#32         200         168         (32)           01-2-2481-620 Car Washes-Unit#32         20         2,340         (140           01-2-2482-620 Car Washes-Unit#36         20 <td></td> <td></td> <td>-</td> <td></td>			-	
10.1-2.2476-6220 Tires-UnitH31				
1.1.2-2.476-6.240 Repairs-Unit#31				
01-2-2476-6250 Maintenance-Unit#31         700         357         (343)           01-2-2476-6260 Car Washes-Unit#31         200         280         80           01-2-2480-6220 Tires-Unit#25         740         999         259           01-2-2480-6220 Maintenance-Unit#25         700         1,281         581           01-2-2480-6250 Maintenance-Unit#25         50         -         (50)           01-2-2481-6210 Fuel-Unit#32         5,600         2,733         (2,867)           01-2-2481-6210 Fuel-Unit#32         200         168         (32)           01-2-2481-6210 Fuel-Unit#32         500         420         (80)           01-2-2481-6200 Repairs-Unit#32         200         168         (32)           01-2-2481-6200 Repairs-Unit#32         2,00         2,30         (40)           01-2-2482-6200 Maintenance-Unit#32         2,00         2,40         (40)           01-2-2482-6200 Tires-Unit#33         400         56         126           01-2-2482-6200 Tires-Unit#36         2,30         2,119         (481)           01-2-2482-6200 Car Washe-Unit#37         400         80         (320)           01-2-2482-6200 Car Washe-Unit#33         5,50         4         (46)           01-2-2483-6200 Car Washes-Unit#33				
01-2-2476-6260 Car Washes-Unit#35				
01-2-2480-6220 Tires-UnitW25         70         4,288         1,538           01-2-2480-6230 Repairs-UnitW25         70         4,288         1,538           01-2-2480-6250 Maintenance-UnitW25         70         1,281         581           01-2-2480-6250 Car Washes-UnitW25         50         -         (50)           01-2-2481-6210 Fuel-UnitW32         5,600         2,733         (2,867)           01-2-2481-6220 Tires-UnitW32         500         420         (80)           01-2-2481-6220 Repairs-UnitW32         2,700         2,340         140           01-2-2481-6250 Maintenance-UnitW32         2,700         2,340         140           01-2-2481-6260 Car Washes-UnitW32         275         96         (179)           01-2-2482-620 Tires-UnitW36         400         526         126           01-2-2482-620 Tires-UnitW36         2,300         2,19         (181)           01-2-2482-620 Maintenance-UnitW36         2,300         2,119         (181)           01-2-2482-620 Car Washe-UnitW37         50         32         (468)           01-2-2483-620 Car Washe-UnitW37         50         32         (468)           01-2-2483-620 Car Washes-UnitW33         400         32         (468)           01-2-2483-620 Maintenance-				
01-2-2480-6240 Repairs-Unit#25         2,750         4,288         1,581           01-2-2480-6250 Maintenance-Unit#25         700         1,281         581           01-2-2480-6250 Car Washes-Unit#35         50         -         (50)           01-2-2481-6210 Fuel-Unit#32         500         2,733         (2,867)           01-2-2481-6240 Repairs-Unit#32         200         168         (32)           01-2-2481-6250 Maintenance-Unit#32         2,00         420         (80)           01-2-2481-6240 Repairs-Unit#36         2,00         2,340         140           01-2-2482-6240 Repairs-Unit#36         400         526         126           01-2-2482-6240 Repairs-Unit#36         580         739         159           01-2-2482-6250 Maintenance-Unit#36         2,300         2,11         (80)           01-2-2482-6250 Car Washe-Unit#37         400         80         (320)           01-2-2483-6240 Repairs-Unit#37         500         1,274         774           01-2-2483-6250 Maintenance-Unit#33         5,500         4,035         (468)           01-2-2484-6210 Fuel-Unit#33         5,500         4,035         (466)           01-2-2484-6210 Fuel-Unit#33         5,500         4,035         (468)           01-2-2484-6220 Tir				
01-2-2480-6250 Maintenance-Unit#25         700         1,281         581           01-2-2480-6260 Car Washes-Unit#25         50         -         (50)           01-2-2481-6210 Fuel-Unit#32         5600         2,733         (2,867)           01-2-2481-6210 Fuel-Unit#32         200         168         (32)           01-2-2481-6250 Maintenance-Unit#32         500         420         (80)           01-2-2481-6250 Maintenance-Unit#32         270         2,340         140           01-2-2481-6250 Maintenance-Unit#32         400         526         126           01-2-2481-6250 Car Washes-Unit#36         400         526         126           01-2-2482-6250 Maintenance-Unit#36         580         739         159           01-2-2482-6250 Maintenance-Unit#36         2,300         2,119         (181)           01-2-2482-6250 Maintenance-Unit#37         400         80         (320)           01-2-2483-6250 Maintenance-Unit#37         500         1,274         774           01-2-2483-6250 Maintenance-Unit#37         50         4         (46)           01-2-2484-6210 Fuel-Unit#33         5,500         4,035         (1,465)           01-2-2484-6210 Repairs-Unit#33         1,050         561         (489)           01-2-2484-				
01-2-2480-6260 Car Washes-Unit#25         50         -         (S0)           01-2-2481-6210 Fuel-Unit#32         5,600         2,733         (2,867)           01-2-2481-6220 Tires-Unit#32         200         168         (32)           01-2-2481-6240 Repairs-Unit#32         500         420         (80)           01-2-2481-6250 Maintenance-Unit#32         2,200         2,340         140           01-2-2481-6250 Tires-Unit#36         400         526         126           01-2-2482-6250 Tires-Unit#36         400         526         126           01-2-2482-6250 Maintenance-Unit#36         500         739         159           01-2-2482-6250 Maintenance-Unit#36         2,300         2,119         (181)           01-2-2482-6250 Maintenance-Unit#36         20         -         (20)           01-2-2483-6200 Car Washe-Unit#37         400         80         (320)           01-2-2483-6240 Repairs-Unit#37         500         1,274         774           01-2-2483-6250 Maintenance-Unit#37         50         4         (46)           01-2-2484-620 Car Washes-Unit#33         550         4,035         (1,465)           01-2-2484-620 Car Washes-Unit#33         100         3         (400)           01-2-2484-6200 Maintenance-Uni	•			
01-2-2481-6210 Fuel-Unit#32         5,600         2,733         (2,867)           01-2-2481-6220 Tires- Unit#32         200         168         (32)           01-2-2481-6240 Repairs- Unit#32         500         420         (80)           01-2-2481-6250 Maintenance-Unit#32         2,200         2,340         140           01-2-2481-6260 Car Washes-Unit#32         275         96         (179)           01-2-2482-6220 Tires-Unit#36         400         526         126           01-2-2482-6240 Repairs-Unit#36         580         739         159           01-2-2482-6260 Car Washe-Unit#36         2,300         2,119         (181)           01-2-2482-6250 Car Washe-Unit#37         400         80         (320)           01-2-2483-6260 Car Washe-Unit#37         500         1,274         774           01-2-2483-6250 Maintenance-Unit#37         500         32         (468)           01-2-2483-6250 Maintenance-Unit#37         500         32         (468)           01-2-2483-6250 Car Washes-Unit#33         5,500         438         1,465           01-2-2484-6210 Fuel-Unit#33         1,050         6         (489)           01-2-2484-6250 Car Washes-Unit#33         1,050         66         (400)           01-2-2485-6250 Main				
01-2-2481-6220 Tires- Unit#32         200         168         (32)           01-2-2481-6240 Repairs- Unit#32         500         420         (80)           01-2-2481-6250 Maintenance- Unit#32         2,200         2,340         1.40           01-2-2481-6250 Car Washes-Unit#36         275         96         (179)           01-2-2482-6220 Tires-Unit#36         400         526         126           01-2-2482-6250 Maintenance-Unit#36         580         739         159           01-2-2482-6250 Maintenance-Unit#36         2,300         2,119         (181)           01-2-2482-6250 Maintenance-Unit#37         400         80         (320)           01-2-2483-6220 Tires-Unit#37         500         1,274         774           01-2-2483-6250 Maintenance-Unit#37         500         32         (468)           01-2-2483-6250 Car Washes-Unit#37         500         4         (46)           01-2-2483-6250 Car Washes-Unit#33         5,500         4,035         (1,465)           01-2-2484-6210 Fuel-Unit#33         1,050         561         (489)           01-2-2484-6250 Maintenance-Unit#33         1,050         561         (489)           01-2-2485-6210 Car Washes-Unit#34         5,00         6         (5,00)           01-2-248				
01-2-2481-6240 Repairs-Unit#32         500         420         (80)           01-2-2481-6250 Maintenance-Unit#32         2,200         2,340         140           01-2-2481-6260 Car Washes-Unit#32         275         96         (179)           01-2-2482-6200 Tires-Unit#36         400         526         126           01-2-2482-6250 Maintenance-Unit#36         580         739         159           01-2-2482-6250 Maintenance-Unit#36         2,300         2,119         (181)           01-2-2482-6250 Car Washe-Unit#37         400         80         320           01-2-2483-6220 Tires-Unit#37         500         1,274         774           01-2-2483-6250 Maintenance-Unit#37         500         1,274         774           01-2-2483-6250 Maintenance-Unit#37         500         1,274         774           01-2-2483-6250 Maintenance-Unit#33         5,500         4,035         (1,465)           01-2-2484-6210 Fuel-Unit#33         5,500         4,035         (1,465)           01-2-2484-6220 Tires-Unit#33         1,050         561         (489)           01-2-2485-6210 Fuel-Unit#34         3,00         852         (2,348)           01-2-2485-6220 Tires-Unit#34         500         339         (161)           01-2-2485-6220		·		
01-2-2481-6250 Maintenance-Unit#32         2,200         2,340         1.0           01-2-2481-6260 Car Washes-Unit#32         275         96         (179)           01-2-2482-6220 Tires-Unit#36         400         526         126           01-2-2482-6220 Repairs-Unit#36         580         739         159           01-2-2482-6250 Maintenance-Unit#36         2,300         2,119         (181)           01-2-2482-6260 Car Washe-Unit#37         400         80         (320)           01-2-2483-6220 Tires-Unit#37         500         1,274         774           01-2-2483-6250 Maintenance-Unit#37         500         32         (468)           01-2-2483-6250 Car Washes-Unit#37         500         32         (468)           01-2-2483-6250 Car Washes-Unit#33         5,500         4         (460)           01-2-2484-6210 Fuel-Unit#33         5,500         4,035         (1,465)           01-2-2484-6220 Tires-Unit#33         1,050         561         (489)           01-2-2484-6260 Car Washes-Unit#33         1,050         561         (489)           01-2-2485-6210 Fuel-Unit#34         3,00         852         (2,348)           01-2-2485-6220 Tires-Unit#34         500         33         (161)           01-2-2485-6220 Tires-				
01-2-2481-6260 Car Washes-Unit#36         275         96         (179)           01-2-2482-6220 Tires-Unit#36         400         526         126           01-2-2482-6240 Repairs-Unit#36         580         739         159           01-2-2482-6250 Maintenance-Unit#36         2,300         2,119         (181)           01-2-2483-6260 Car Washe-Unit#37         400         80         320           01-2-2483-6240 Repairs-Unit#37         500         1,274         774           01-2-2483-6250 Maintenance-Unit#37         500         32         (468)           01-2-2483-6260 Car Washes-Unit#37         50         4         (46)           01-2-2484-6210 Fuel-Unit#33         5,500         4,035         (1,465)           01-2-2484-6200 Tires-Unit#33         400         -         (400)           01-2-2484-6240 Repairs-Unit#33         1,050         561         (489)           01-2-2485-6200 Maintenance-Unit#33         1,050         561         (489)           01-2-2485-6200 Tires-Unit#34         3,200         852         (2,348)           01-2-2485-6200 Tires-Unit#34         500         -         (500)           01-2-2485-6240 Repairs-Unit#34         50         1         60           01-2-2485-6250 Maintenance-Unit#35	•			
01-2-2482-6220 Tires-Unit#36       400       526       126         01-2-2482-6240 Repairs-Unit#36       580       739       159         01-2-2482-6250 Maintenance-Unit#36       2,300       2,119       (181)         01-2-2483-6260 Car Washe-Unit#36       20       -       (20)         01-2-2483-6220 Tires-Unit#37       400       80       (320)         01-2-2483-6230 Maintenance-Unit#37       500       1,274       774         01-2-2483-6250 Maintenance-Unit#37       500       4       (460)         01-2-2484-6210 Fuel-Unit#33       5,500       4,035       (1,465)         01-2-2484-6220 Tires-Unit#33       200       338       138         01-2-2484-6220 Repairs-Unit#33       400       -       (400)         01-2-2484-6200 Repairs-Unit#33       1,050       561       (489)         01-2-2484-6200 Maintenance-Unit#33       1,050       561       (489)         01-2-2484-6200 Repairs-Unit#34       3,200       852       (2,348)         01-2-2485-6210 Fuel-Unit#34       500       -       (500)         01-2-2485-620 Mepairs-Unit#34       50       339       (161)         01-2-2485-6200 Car Washes-Unit#35       4,00       3,629       (371)         01-2-2486-6200 Tires				
01-2-2482-6250 Maintenance-Unit#36       2,300       2,119       (181)         01-2-2482-6260 Car Washe-Unit#36       20       -       (20)         01-2-2483-6220 Tires-Unit#37       400       80       (320)         01-2-2483-6240 Repairs-Unit#37       500       1,274       774         01-2-2483-6250 Maintenance-Unit#37       500       32       (468)         01-2-2483-6260 Car Washes-Unit#37       500       4       (460)         01-2-2484-6210 Fuel-Unit#33       5,500       4,035       (1,465)         01-2-2484-6220 Tires-Unit#33       200       338       138         01-2-2484-6240 Repairs-Unit#33       1,050       561       (489)         01-2-2484-6250 Maintenance-Unit#33       1,050       561       (489)         01-2-2484-6240 Repairs-Unit#34       3,200       852       (2,348)         01-2-2485-6240 Repairs-Unit#34       150       261       111         01-2-2485-6240 Repairs-Unit#34       500       -       (500)         01-2-2485-6250 Maintenance-Unit#35       4,000       3,629       (371)         01-2-2485-6250 Car Washes-Unit#35       4,000       3,629       (371)         01-2-2486-6200 Tires-Unit#35       4,000       338       (62)         01-	01-2-2482-6220 Tires-Unit#36	400	526	
01-2-2482-6250 Maintenance-Unit#36       2,300       2,119       (181)         01-2-2482-6260 Car Washe-Unit#36       20       -       (20)         01-2-2483-6220 Tires-Unit#37       400       80       (320)         01-2-2483-6240 Repairs-Unit#37       500       1,274       774         01-2-2483-6250 Maintenance-Unit#37       500       32       (468)         01-2-2483-6260 Car Washes-Unit#37       500       4       (460)         01-2-2484-6210 Fuel-Unit#33       5,500       4,035       (1,465)         01-2-2484-6220 Tires-Unit#33       200       338       138         01-2-2484-6220 Tires-Unit#33       1,050       561       (489)         01-2-2484-6250 Maintenance-Unit#33       1,050       561       (489)         01-2-2484-620 Tires-Unit#34       3,200       852       (2,348)         01-2-2485-6210 Fuel-Unit#34       3,00       852       (2,348)         01-2-2485-620 Maintenance-Unit#34       500       -       (500)         01-2-2485-620 Maintenance-Unit#35       4,000       3,629       (371)         01-2-2485-620 Car Washes-Unit#35       4,000       3,629       (371)         01-2-2486-620 Tires-Unit#35       4,000       338       (62)         01-2-2				
01-2-2482-6260 Car Washe-Unit#36       20       -       (20)         01-2-2483-6220 Tires-Unit#37       400       80       (320)         01-2-2483-6240 Repairs-Unit#37       500       1,274       774         01-2-2483-6250 Maintenance-Unit#37       500       32       (468)         01-2-2484-6200 Car Washes-Unit#37       50       4       (46)         01-2-2484-6200 Fuel-Unit#33       5,500       4,035       (1,465)         01-2-2484-6240 Repairs-Unit#33       400       -       (400)         01-2-2484-6240 Repairs-Unit#33       1,050       561       (489)         01-2-2484-6250 Maintenance-Unit#33       1,050       561       (489)         01-2-2484-6200 Car Washes-Unit#33       130       69       (61)         01-2-2485-6210 Fuel-Unit#34       3,200       852       (2,348)         01-2-2485-620 Tires-Unit#34       500       -       (500)         01-2-2485-6200 Tires-Unit#34       500       -       (500)         01-2-2485-6200 Fuel-Unit#35       4,00       3,629       (371)         01-2-2485-6200 Tires-Unit#35       4,00       3,629       (371)         01-2-2486-6200 Tires-Unit#35       400       388       (62)         01-2-2486-6220 Tires-Unit#35		2,300	2,119	(181)
01-2-2483-6240 Repairs-Unit#37       500       1,274       774         01-2-2483-6250 Maintenance-Unit#37       500       32       (468)         01-2-2483-6260 Car Washes-Unit#37       50       4       (46)         01-2-2484-6210 Fuel-Unit#33       5,500       4,035       (1,465)         01-2-2484-6220 Tires-Unit#33       200       338       138         01-2-2484-6250 Maintenance-Unit#33       400       -       (400)         01-2-2484-6250 Maintenance-Unit#33       1,050       561       (489)         01-2-2484-6260 Car Washes-Unit#33       130       69       (61)         01-2-2485-6210 Fuel-Unit#34       3,200       852       (2,348)         01-2-2485-6220 Tires-Unit#34       500       -       (500)         01-2-2485-6250 Maintenance-Unit#34       500       -       (500)         01-2-2485-6250 Maintenance-Unit#34       500       339       (161)         01-2-2485-6250 Maintenance-Unit#35       4,000       3,629       (371)         01-2-2486-6210 Fuel-Unit#35       4,000       3,629       (371)         01-2-2486-6250 Maintenance-Unit#35       4,000       3,629       (371)         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)	01-2-2482-6260 Car Washe-Unit#36	20	-	(20)
01-2-2483-6250 Maintenance-Unit#37       500       32       (468)         01-2-2483-6260 Car Washes-Unit#37       50       4       (46)         01-2-2484-6210 Fuel-Unit#33       5,500       4,035       (1,465)         01-2-2484-6220 Tires-Unit#33       200       338       138         01-2-2484-6240 Repairs-Unit#33       400       -       (400)         01-2-2484-6250 Maintenance-Unit#33       1,050       561       (489)         01-2-2484-6260 Car Washes-Unit#33       130       69       (61)         01-2-2485-6210 Fuel-Unit#34       3,200       852       (2,348)         01-2-2485-6220 Tires-Unit#34       500       -       (500)         01-2-2485-6250 Maintenance-Unit#34       500       -       (500)         01-2-2485-6250 Maintenance-Unit#34       50       110       60         01-2-2486-6210 Fuel-Unit#35       4,000       3,629       (371)         01-2-2486-6220 Tires-Unit#35       400       338       (62)         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 T	01-2-2483-6220 Tires-Unit#37	400	80	(320)
01-2-2483-6260 Car Washes-Unit#37       50       4       (46)         01-2-2484-6210 Fuel-Unit#33       5,500       4,035       (1,465)         01-2-2484-6220 Tires-Unit#33       200       338       138         01-2-2484-6240 Repairs-Unit#33       400       -       (400)         01-2-2484-6250 Maintenance-Unit#33       1,050       561       (489)         01-2-2484-6260 Car Washes-Unit#33       130       69       (61)         01-2-2485-6210 Fuel-Unit#34       3,200       852       (2,348)         01-2-2485-6220 Tires-Unit#34       150       261       111         01-2-2485-6250 Maintenance-Unit#34       500       -       (500)         01-2-2485-6260 Car Washes-Unit#34       500       339       (161)         01-2-2486-6210 Fuel-Unit#35       4,000       3,629       (371)         01-2-2486-6220 Tires-Unit#35       400       338       (62)         01-2-2486-6250 Maintenance-Unit#35       -       200       200         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 T	01-2-2483-6240 Repairs-Unit#37	500	1,274	774
01-2-2483-6260 Car Washes-Unit#37       50       4       (46)         01-2-2484-6210 Fuel-Unit#33       5,500       4,035       (1,465)         01-2-2484-6220 Tires-Unit#33       200       338       138         01-2-2484-6240 Repairs-Unit#33       400       -       (400)         01-2-2484-6250 Maintenance-Unit#33       1,050       561       (489)         01-2-2484-6260 Car Washes-Unit#33       130       69       (61)         01-2-2485-6210 Fuel-Unit#34       3,200       852       (2,348)         01-2-2485-6220 Tires-Unit#34       150       261       111         01-2-2485-6250 Maintenance-Unit#34       500       -       (500)         01-2-2485-6260 Car Washes-Unit#34       500       339       (161)         01-2-2486-6210 Fuel-Unit#35       4,000       3,629       (371)         01-2-2486-6220 Tires-Unit#35       400       338       (62)         01-2-2486-6250 Maintenance-Unit#35       -       200       200         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 T	01-2-2483-6250 Maintenance-Unit#37	500	32	(468)
01-2-2484-6220 Tires-Unit#33       200       338       138         01-2-2484-6240 Repairs-Unit#33       400       -       (400)         01-2-2484-6250 Maintenance-Unit#33       1,050       561       (489)         01-2-2484-6260 Car Washes-Unit#33       130       69       (61)         01-2-2485-6210 Fuel-Unit#34       3,200       852       (2,348)         01-2-2485-6220 Tires-Unit#34       150       261       111         01-2-2485-6250 Maintenance-Unit#34       500       -       (500)         01-2-2485-6260 Car Washes-Unit#34       500       339       (161)         01-2-2486-6200 Tires-Unit#35       4,000       3,629       (371)         01-2-2486-6210 Fuel-Unit#35       4,000       338       (62)         01-2-2486-6220 Tires-Unit#35       400       338       (62)         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 Tires-Unit#38       200       -       (200)	01-2-2483-6260 Car Washes-Unit#37	50	4	(46)
01-2-2484-6240 Repairs-Unit#33       400       -       (400)         01-2-2484-6250 Maintenance-Unit#33       1,050       561       (489)         01-2-2484-6260 Car Washes-Unit#33       130       69       (61)         01-2-2485-6210 Fuel-Unit#34       3,200       852       (2,348)         01-2-2485-6220 Tires-Unit#34       150       261       111         01-2-2485-6250 Maintenance-Unit#34       500       -       (500)         01-2-2485-6260 Car Washes-Unit#34       50       110       60         01-2-2486-6210 Fuel-Unit#35       4,000       3,629       (371)         01-2-2486-6220 Tires-Unit#35       400       338       (62)         01-2-2486-6240 Repairs-Unit#35       400       338       (62)         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2486-6200 Tires-Unit#38       200       -       (200)	01-2-2484-6210 Fuel-Unit#33	5,500	4,035	(1,465)
01-2-2484-6250 Maintenance-Unit#33       1,050       561       (489)         01-2-2484-6260 Car Washes-Unit#33       130       69       (61)         01-2-2485-6210 Fuel-Unit#34       3,200       852       (2,348)         01-2-2485-6220 Tires-Unit#34       150       261       111         01-2-2485-6240 Repairs-Unit#34       500       -       (500)         01-2-2485-6250 Maintenance-Unit#34       500       339       (161)         01-2-2485-6260 Car Washes-Unit#35       4,000       3,629       (371)         01-2-2486-6210 Fuel-Unit#35       4,000       3,629       (371)         01-2-2486-6220 Tires-Unit#35       400       338       (62)         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 Tires-Unit#38       200       -       (200)	01-2-2484-6220 Tires-Unit#33	200	338	138
01-2-2484-6260 Car Washes-Unit#33       130       69       (61)         01-2-2485-6210 Fuel-Unit#34       3,200       852       (2,348)         01-2-2485-6220 Tires-Unit#34       150       261       111         01-2-2485-6240 Repairs-Unit#34       500       -       (500)         01-2-2485-6250 Maintenance-Unit#34       500       339       (161)         01-2-2485-6260 Car Washes-Unit#35       50       110       60         01-2-2486-6210 Fuel-Unit#35       4,000       3,629       (371)         01-2-2486-6220 Tires-Unit#35       400       338       (62)         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 Tires-Unit#38       200       -       (200)	01-2-2484-6240 Repairs-Unit#33	400	-	(400)
01-2-2485-6210 Fuel-Unit#34       3,200       852       (2,348)         01-2-2485-6220 Tires-Unit#34       150       261       111         01-2-2485-6240 Repairs-Unit#34       500       -       (500)         01-2-2485-6250 Maintenance-Unit#34       500       339       (161)         01-2-2485-6260 Car Washes-Unit#34       50       110       60         01-2-2486-6210 Fuel-Unit#35       4,000       3,629       (371)         01-2-2486-6220 Tires-Unit#35       400       338       (62)         01-2-2486-6240 Repairs-Unit#35       -       200       200         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 Tires-Unit#38       200       -       (200)	01-2-2484-6250 Maintenance-Unit#33	1,050	561	(489)
01-2-2485-6220 Tires-Unit#34       150       261       111         01-2-2485-6240 Repairs-Unit#34       500       -       (500)         01-2-2485-6250 Maintenance-Unit#34       500       339       (161)         01-2-2485-6260 Car Washes-Unit#34       50       110       60         01-2-2486-6210 Fuel-Unit#35       4,000       3,629       (371)         01-2-2486-6220 Tires-Unit#35       400       338       (62)         01-2-2486-6240 Repairs-Unit#35       -       200       200         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 Tires-Unit#38       200       -       (200)	01-2-2484-6260 Car Washes-Unit#33	130	69	(61)
01-2-2485-6240 Repairs-Unit#34       500       -       (500)         01-2-2485-6250 Maintenance-Unit#34       500       339       (161)         01-2-2485-6260 Car Washes-Unit#34       50       110       60         01-2-2486-6210 Fuel-Unit#35       4,000       3,629       (371)         01-2-2486-6220 Tires-Unit#35       400       338       (62)         01-2-2486-6240 Repairs-Unit#35       -       200       200         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 Tires-Unit#38       200       -       (200)	01-2-2485-6210 Fuel-Unit#34	3,200	852	(2,348)
01-2-2485-6250 Maintenance-Unit#34       500       339       (161)         01-2-2485-6260 Car Washes-Unit#34       50       110       60         01-2-2486-6210 Fuel-Unit#35       4,000       3,629       (371)         01-2-2486-6220 Tires-Unit#35       400       338       (62)         01-2-2486-6240 Repairs-Unit#35       -       200       200         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 Tires-Unit#38       200       -       (200)	01-2-2485-6220 Tires-Unit#34	150	261	111
01-2-2485-6260 Car Washes-Unit#34       50       110       60         01-2-2486-6210 Fuel-Unit#35       4,000       3,629       (371)         01-2-2486-6220 Tires-Unit#35       400       338       (62)         01-2-2486-6240 Repairs-Unit#35       -       200       200         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 Tires-Unit#38       200       -       (200)	01-2-2485-6240 Repairs-Unit#34	500	-	(500)
01-2-2486-6210 Fuel-Unit#35       4,000       3,629       (371)         01-2-2486-6220 Tires-Unit#35       400       338       (62)         01-2-2486-6240 Repairs-Unit#35       -       200       200         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 Tires-Unit#38       200       -       (200)	01-2-2485-6250 Maintenance-Unit#34	500	339	(161)
01-2-2486-6220 Tires-Unit#35       400       338       (62)         01-2-2486-6240 Repairs-Unit#35       -       200       200         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 Tires-Unit#38       200       -       (200)	01-2-2485-6260 Car Washes-Unit#34	50	110	60
01-2-2486-6240 Repairs-Unit#35       -       200       200         01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 Tires-Unit#38       200       -       (200)	01-2-2486-6210 Fuel-Unit#35	4,000	3,629	(371)
01-2-2486-6250 Maintenance-Unit#35       7,284       315       (6,969)         01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 Tires-Unit#38       200       -       (200)	01-2-2486-6220 Tires-Unit#35	400	338	(62)
01-2-2486-6260 Car Washes-Unit#35       250       55       (195)         01-2-2487-6220 Tires-Unit#38       200       -       (200)	01-2-2486-6240 Repairs-Unit#35	-	200	200
01-2-2487-6220 Tires-Unit#38 200 - (200)	01-2-2486-6250 Maintenance-Unit#35	7,284	315	(6,969)
	01-2-2486-6260 Car Washes-Unit#35	250	55	(195)
01-2-2487-6240 Repairs- Unit#38 1,240 <b>225</b> (1,015)	01-2-2487-6220 Tires-Unit#38	200	-	(200)
	01-2-2487-6240 Repairs- Unit#38	1,240	225	(1,015)





	2024 Budget	2024 Actuals	Variance
01-2-2487-6250 Maintenance-Unit#38	1,075	41	(1,034)
01-2-2487-6260 Car Washes-Unit#38	50	-	(50)
01-2-2488-6210 Fuel - Unit#40	2,000	2,082	82
01-2-2488-6220 Tires - Unit#40	300	261	(39)
01-2-2488-6240 Repairs - Unit#40	5,360	418	(4,942)
01-2-2488-6250 Maintenance- Unit#40	50	-	(50)
01-2-2488-6260 Car Washes - Unit#40	50	61	11
01-2-2489-6210 Fuel-Unit#39	9,500	11,232	1,732
01-2-2489-6220 Tires-Unit#39	875	418	(457)
01-2-2489-6240 Repairs-Unit#39	1,000	-	(1,000)
01-2-2489-6250 Maintenance-Unit#39	1,500	1,233	(267)
01-2-2489-6260 Car Washes-Unit#39	400	248	(152)
01-2-2491-6210 Fuel-Unit#41	-	7,988	7,988
01-2-2491-6220 Tires-Unit#41	-	171	171
01-2-2491-6240 Repairs-Unit#41	-	2,408	2,408
01-2-2491-6250 Maintenance-Unit#41	7,639	8,054	415
01-2-2491-6260 Car Washes-Unit#41	-	152	152
01-2-2493-6210 Fuel-Unit#42	-	879	879
01-2-2493-6220 Tires-Unit#42	-	132	132
01-2-2493-6240 Repairs-Unit#42	-	17	17
01-2-2493-6250 Maintenance-Unit#42	7,178	7,410	232
01-2-2493-6260 Car Washes-Unit#42	-	178	178
01-2-2494-6210 Fuel - Unit #43	-	81	81
01-2-2494-6240 Repairs - Unit #43	-	1,848	1,848
01-2-2494-6250 Maintenance - Unit #43	9,074	9,560	486
01-2-2494-6260 Car Washes - Unit #43	-	19	19
01-2-2307-6230 Insurance-Unit 8	2,450	1,726	(724)
01-2-2308-6230 Insurance-Unit 13	155	134	(21)
01-2-2410-6230 Insurance - Vehicles & EquipUnit#11	1,550	696	(854)
01-2-2418-6230 Insurance - Unit #12 -Trailer	250	192	(58)
01-2-2420-6230 Insurance - Vehicles & EquipUnit#14	450	390	(60)
01-2-2465-6230 Insurance - Vehicles & EquipUnit#22	2,213	-	(2,213)
01-2-2467-6230 Insurance - Vehicles & EquipUnit#23	1,400	-	(1,400)
01-2-2470-6230 Insurance - Vehicles & EquipUnit#24	4,150	1,287	(2,863)
01-2-2471-6230 Insurance-Unit#10	2,500	2,630	130
01-2-2472-6230 Insurance-Unit#27	1,600	1,548	(52)
01-2-2473-6230 Insurance-Unit#28	2,200	1,784	(416)
01-2-2474-6230 Insurance-Unit#29	200	-	(200)
01-2-2475-6230 Insurance - Unit#30	600	607	7
01-2-2476-6230 Insurance-Vehicles & EquipUnit#31	2,400	2,811	411
01-2-2480-6230 Insurance - Vehicles & EquipUnit#25	410	348	(62)
01-2-2481-6230 Insurance - Vehicles & EquipUnit#32	1,920	2,109	189
01-2-2482-6230 Insurance - Vehicles & EquipUnit#36	520	561	41
01-2-2483-6230 Insurance - Vehicles & EquipUnit#37	425	438	13
01-2-2484-6230 Insurance - Vehicles & EquipUnit#33	1,700	2,008	308
01-2-2485-6230 Insurance - Vehicles & EquipUnit#34	1,850	2,034	184
01-2-2486-6230 Insurance - Vehicles & EquipUnit#35	1,575	2,244	669
01-2-2487-6230 Insurance - Vehciles & EquipUnit#38	390	414	24
01-2-2488-6230 Insurance- Vehicles & EquipUnit#40	1,700	1,940	240
01-2-2489-6230 Insurance-Unit 39	2,600	2,917	317
01-2-2491-6230 Insurance-Unit#41	-	1,549	1,549
01-2-2493-6230 Insurance-Unit#42	-	1,332	1,332
01-2-2494-6230 Insurance - Unit #43	-	1,302	1,302





	2024 Budget	2024 Actuals	Variance
01-2-1000-2030 Phone/Internet	7,000	4,916	(2,084)
01-2-1000-2050 Miscellaneous	_	26	26
01-2-1000-5130 Miscellaneous Equipment	18,806	4,137	(14,669)
01-2-1000-3100 Contract for Services	· _	47	47
Total General Government	270,996	209,493	(61,503)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	270,996	204,146	(66,850)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	97,979	97,979	-
01-7-0020-0020 Surplus/Deficit	78,582	78,582	-
Total Surplus from Prior Year	176,561	176,561	-
Transfer from Reserve			
01-7-0120-8110 Capital Reserve	-	-	-
Total Transfer from Reserve	-	-	-
Internal Charges			
01-1-0040-0041 Vehicle Use	203,017	203,017	-
01-7-0040-0041 Vehicle Use	157,927	157,927	-
Total Internal Charges	360,944	360,944	-
	537,505	537,505	-
EXPENSES			
Transfer to Reserve			
01-2-8100-8110 Capital Reserve	30,000	30,000	-
Total Transfer to Reserve	30,000	30,000	-
Capital			
01-8-8500-8502 Vehicles and Machinery	236,509	180,778	(55,731)
Total Capital	236,509	180,778	(55,731)
	266,509	210,778	(55,731)
TOTAL SURPLUS	-	(122,581)	(122,581)



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	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions	-	_	-
Interest Income			
01-1-0070-0071 Interest on Reserves	-	2,784	2,784
Total Interest Income		2,784	2,784
	-	2,784	2,784
EXPENSES			
General Government			
01-2-1000-1010 Wages - Full Time	114	114	_
01-2-1000-1030 Benefits	35	35	_
01-2-1000-1040 WCB	2	2	_
01-2-1000-5010 Advertising Services	1,000	-	(1,000)
01-2-1000-5030 Legal Services	5,000	496	(4,504)
01-2-1000-2065 Insurance - Property	200	135	(65)
01-2-1000-2070 Insurance - Liability	300	296	(4)
01-2-1000-2030 Phone/Internet	1,800	1,932	132
01-2-1000-3010 Travel	1,500	-	(1,500)
01-2-1000-3020 Meals	750	-	(750)
01-2-1000-3100 Contract for Services	215,925	41,876	(174,049)
Total General Government	226,626	44,886	(181,740)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	226,626	42,102	(184,524)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	229,126	229,126	-
Total Surplus from Prior Year	229,126	229,126	_
·	229,126	229,126	-
EXPENSES			
Interest on Reserves			
01-2-8100-8150 Interest on reserves	-	2,784	2,784
Total Interest on Reserves		2,784	2,784
Internal Charges			-
01-2-1150-1160 Indirect Cost Allocation	2,500	2,500	-
Total Internal Charges	2,500	2,500	-
-	2,500	5,284	2,784
TOTAL SURPLUS		(181,740)	(181,740)





Pees, Charges, and Other		2024 Budget	2024 Actuals	Variance
1-1-0010-0015 Requisition	REVENUE			
Total Requisitions	Requisitions			
Grants-in-lieu	01-1-0010-0015 Requisition	685,800	685,800	-
1-1-0030-0031 Provincial Grants-in-lieu	Total Requisitions	685,800	685,800	-
1.1-0030-0034 Municipal Grants-in-lieu	Grants-in-lieu			
Total Grants-in-lieu	01-1-0030-0031 Provincial Grants-in-lieu	26,765	56,428	29,663
Pees, Charges, and Other	01-1-0030-0034 Municipal Grants-in-lieu	-	1,895	1,895
Page	Total Grants-in-lieu	26,765	58,323	31,558
Separation	Fees, Charges, and Other	-	-	-
General Government		712,565	744,123	31,558
101-2-1000-1010 Wages - Full Time	EXPENSES			
101-2-1000-1010 Wages - Full Time	General Government			
01-2-1000-1030 Benefits		8,998	8,998	_
01-2-1000-1040 WCB				-
1-2-3130-5833 High School Heath Care Scholarships	01-2-1000-1040 WCB			_
15,000   7,500   7,500   7,500   7,500   7,500   12-23130-5831 Health Care Assistan Scholarships (NLC)   20,000   15,000   15,000   (5,000   10-2-3130-5832 Technical Health Care Scholarships (NH)   15,000   - (30,000   10-2-3130-5832 Technical Health Care Scholarships (NH)   15,000   - (30,000   10-2-3130-5835 RN/RPN Professional Development (NH)   15,000   - (10,000   10-2-3130-5835 RN/RPN Professional Development (NH)   15,000   - (10,000   10-2-3130-5835 RN/RPN Professional Development (NH)   15,000   - (10,000   10-2-3130-5836 Ucensed Practical Nurse Scholarship   10,000   - (30,000   10-2-3130-5838 Rorthern Bac. Nursing Program   30,000   - (30,000   10-2-3120-5830 General Health Services Grants   520,000   470,000   (50,000   10-2-3120-5820 North Peace   100,000   100,000   - (10-2-3120-5821 South Peace   100,000   121,600   100,000   (50,000   10-2-3130-5833 RN/RPN RET.OF SERV,PART 1   15,000   10,000   (5,000   10-2-3130-5833 RN/RPN RET.OF SERV,PART 1   15,000   10,000   (5,000   10-2-3130-5837 Health Care Recruitment/Marketing   5,000   264   (4,736   10-2-3130-5837 Health Care Recruitment/Marketing   887,169   736,529   (150,640   10-2-3130-5837 Health Care Recruitment   887,169   736,529   (150,640   10-2-3130-5833 Health Care Recruitment   887,169   736,529   (150,640   10-2-3130-5833 Health	01-2-1000-2070 Insurance - Liability	300		(4)
12-3130-5831 Health Care Assistan Scholarships (NLC)   20,000   15,000   (5,000)   11-2-3130-5832 Technical Health Care Scholarships (NH)   15,000   - (15,000)   11-2-3130-5832 Technical Health Care Scholarships (NH)   30,000   - (30,000)   11-2-3130-5834 RN/RPN Rtm of Service Scholarship (NH)   15,000   - (15,000)   11-2-3130-5836 Licensed Practical Nurse Scholarship   10,000   - (10,000)   10-2-3130-5836 Licensed Practical Nurse Scholarship   10,000   - (30,000)   10-2-3130-5836 Licensed Practical Nurse Scholarship   10,000   - (30,000)   10-2-3130-5838 Northern Bac. Nursing Program   30,000   470,000   (50,000)   10-2-3130-5838 Northern Bac. Nursing Program   30,000   470,000   (50,000)   10-2-3120-5820 North Peace   100,000   100,000   - (30,000)   10-2-3120-5820 North Peace   100,000   12,600   12,600   12,500   10,000   12,600   12,500   10-2-3120-5821 South Peace   100,000   12,600   12,600   12,500   10,000	·	15,000	7,500	
15,000	- · · · · · · · · · · · · · · · · · · ·			
01-2-3130-5834 RN/RPN Rtrn of Service Scholarship (NH)   30,000   - (30,000			· <u>-</u>	(15,000)
01-2-3130-5835 RN/RPN Professional Development (NH)         15,000         -         (15,000)           01-2-3130-5836 Licensed Practical Nurse Scholarship         10,000         -         (10,000)           01-2-3130-5838 Northern Bac. Nursing Program         30,000         470,000         (50,000)           01-2-3120-5820 North Peace         100,000         100,000         -         (50,000)           01-2-3120-5821 South Peace         100,000         121,600         21,600         -         (50,000)         -         <	01-2-3130-5834 RN/RPN Rtrn of Service Scholarship (NH)		_	(30,000)
10.23130-5836 Licensed Practical Nurse Scholarship   10.000   - (10.000   10.2-3130-5838 Northern Bac. Nursing Program   30,000   - (30,000   10.2-3130-5838 Northern Bac. Nursing Program   30,000   470,000   (50,000   10.2-3120-5821 South Peace   100,000   100,000   - (10.2-3120-5821 South Peace   100,000   11,600   11,600   11,600   10.2-3130-5833 RN/RPN RET.OF SERV,PART 1   15,000   10,000   (50,000   10.2-3130-5837 Nealth Care Recruitment/Marketing   5,000   264   (4,736   10.2-3130-5837 Health Care Recruitment/Marketing   7,000   264   (4,736   10.2-3130			-	(15,000)
1-2-3350-5810 General Health Services Grants	01-2-3130-5836 Licensed Practical Nurse Scholarship	10,000	-	(10,000)
101-2-3120-5820 North Peace   100,000   100,000   100,000   101,	01-2-3130-5838 Northern Bac. Nursing Program	30,000	-	(30,000)
101-2-3120-5821 South Peace   100,000   121,600   21,600   01-2-3130-5833 RN/RPN RET.OF SERV,PART 1   15,000   10,000   (5,000)   01-2-3130-5837 Health Care Recruitment/Marketing   5,000   264   (4,736)   70-12-3130-5837 Health Care Recruitment/Marketing   5,000   264   (4,736)   70-12-3130-5837 Health Care Recruitment   887,169   736,529   (150,640)   70-12-3130-5837 Health Care Recruitment   7-12-32-32-32-32-32-32-32-32-32-32-32-32-32	01-2-3350-5810 General Health Services Grants	520,000	470,000	(50,000)
15,000   10,000   1	01-2-3120-5820 North Peace	100,000	100,000	-
1-2-3130-5837 Health Care Recruitment/Marketing   5,000   264   (4,736)   (150,640)   (1	01-2-3120-5821 South Peace	100,000	121,600	21,600
Total General Government         887,169         736,529         (150,640)           OTHER	01-2-3130-5833 RN/RPN RET.OF SERV,PART 1	15,000	10,000	(5,000)
Company	01-2-3130-5837 Health Care Recruitment/Marketing	5,000	264	(4,736)
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	Total General Government	887,169	736,529	(150,640)
TOTAL SURPLUS FOR FINANCIAL STATEMENTS  EXCLUDED FROM FINANCIAL STATEMENTS  REVENUE  Surplus from Prior Year  01-1-0020-0020 Surplus/Deficit 183,602 183,602 -  Total Surplus from Prior Year 183,602 183,602 -  EXPENSES  Internal Charges  01-2-1150-1160 Indirect Cost Allocation 8,998 8,998 -  Total Internal Charges  8,998 8,998 -  8,998 8,998 -	OTHER			
EXCLUDED FROM FINANCIAL STATEMENTS  REVENUE  Surplus from Prior Year  01-1-0020-0020 Surplus/Deficit 183,602 183,602 -  Total Surplus from Prior Year 183,602 183,602 -  EXPENSES  Internal Charges  01-2-1150-1160 Indirect Cost Allocation 8,998 8,998 -  Total Internal Charges 8,998 8,998 -  8,998 8,998 -  8,998 8,998 -		-	-	-
REVENUE         Surplus from Prior Year       183,602       183,602       -         01-1-0020-0020 Surplus/Deficit       183,602       183,602       -         Total Surplus from Prior Year       183,602       183,602       -         EXPENSES       Internal Charges       -       -         01-2-1150-1160 Indirect Cost Allocation       8,998       8,998       -         Total Internal Charges       8,998       8,998       -         8,998       8,998       -         8,998       8,998       -         8,998       8,998       -	TOTAL SURPLUS FOR FINANCIAL STATEMENTS	174,604	(7,594)	(182,198)
Surplus from Prior Year         01-1-0020-0020 Surplus/Deficit       183,602       183,602       -         Total Surplus from Prior Year       183,602       183,602       -         EXPENSES       183,602       183,602       -         Internal Charges       01-2-1150-1160 Indirect Cost Allocation       8,998       8,998       -         Total Internal Charges       8,998       8,998       -         8,998       8,998       -         8,998       8,998       -	EXCLUDED FROM FINANCIAL STATEMENTS			
01-1-0020-0020 Surplus/Deficit       183,602       183,602       -         Total Surplus from Prior Year       183,602       183,602       -         EXPENSES       -<	REVENUE			
Total Surplus from Prior Year   183,602   183,602   -	Surplus from Prior Year			
EXPENSES Internal Charges 01-2-1150-1160 Indirect Cost Allocation 8,998 8,998 - Total Internal Charges 8,998 8,998 - 8,998 -	01-1-0020-0020 Surplus/Deficit	183,602	183,602	-
EXPENSES Internal Charges 01-2-1150-1160 Indirect Cost Allocation 8,998 8,998 - Total Internal Charges 8,998 8,998 - 8,998 8,998 -	Total Surplus from Prior Year			-
Internal Charges		183,602	183,602	-
01-2-1150-1160 Indirect Cost Allocation       8,998       8,998       -         Total Internal Charges       8,998       8,998       -         8,998       8,998       -         8,998       -       -	EXPENSES			
Total Internal Charges         8,998         8,998         -           8,998         8,998         -	Internal Charges			
8,998 <b>8,998</b> -	01-2-1150-1160 Indirect Cost Allocation	8,998	8,998	
	Total Internal Charges	8,998	8,998	-
TOTAL SURPLUS - (182,198) (182,198)		8,998	8,998	-
	TOTAL SURPLUS	-	(182,198)	(182,198)



190 Seniors Aging in Place

	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	818,784	818,784	-
Total Requisitions	818,784	818,784	-
Interest Income			
01-1-0070-0071 Interest on Reserves	-	14,018	14,018
Total Interest Income	-	14,018	14,018
Fees, Charges, and Other			
01-1-0050-0000 Fees - General	137,950	108,575	(29,375)
Total Fees, Charges, and Other	137,950	108,575	(29,375)
	956,734	941,377	(15,357)
EXPENSES			
General Government			
01-2-1000-1010 Wages - Full Time	32,110	32,110	-
01-2-1000-1030 Benefits	9,640	9,640	-
01-2-1000-1040 WCB	615	615	-
01-2-1000-5010 Advertising Services	5,500	2,277	(3,223)
01-2-1000-3060 Meetings	2,400	-	(2,400)
01-2-1000-5030 Legal Services	1,500	_	(1,500)
01-2-1000-2070 Insurance - Liability	1,200	1,185	(15)
01-2-1000-3016 Mileage	500	-	(500)
01-2-1000-3100 Contract for Services	1,480,000	1,151,847	(328,153)
Total General Government	1,533,465	1,197,674	(335,791)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	576,731	256,297	(320,434)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	684,722	684,722	-
Total Surplus from Prior Year	684,722	684,722	-
	684,722	684,722	-
EXPENSES			
Transfer to Reserve			
01-2-8100-8120 Operating Reserve	100,000	100,000	-
Total Transfer to Reserve	100,000	100,000	-
nterest on Reserves		•	
01-2-8100-8150 Interest on reserves	-	14,018	14,018
Total Interest on Reserves	-	14,018	14,018
nternal Charges			
01-2-1150-1160 Indirect Cost Allocation	7,991	7,991	-
	7,991	7,991	-
Total Internal Charges			
Total Internal Charges	107,991	122,009	14,018





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	462,005	462,005	-
Total Requisitions	462,005	462,005	-
Grants-in-lieu			
01-1-0030-0031 Provincial Grants-in-lieu	20,000	45,590	25,590
01-1-0030-0034 Municipal Grants-in-lieu	-	1,531	1,531
Total Grants-in-lieu	20,000	47,121	27,121
Interest Income			
01-1-0070-0071 Interest on Reserves	-	7,123	7,123
Total Interest Income	-	7,123	7,123
Fees, Charges, and Other			
01-1-0040-0000 General - Recovery of Costs	1,000	3,713	2,713
01-1-0050-0000 Fees - General	20,000	25,665	5,665
01-1-0080-0120 Cash Short/Over-Misc	-	(34)	(34)
Total Fees, Charges, and Other	21,000	29,344	8,344
Government Transfers		,	•
D2500 Operations	_	-	-
Total Government Transfers		-	-
	503,005	545,593	42,588
		,	,,,,,,
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	143,893	124,532	(19,361)
01-2-1000-1030 Benefits	40,844	29,366	(11,478)
01-2-1000-1040 WCB	2,734	2,524	(210)
01-2-1000-5010 Advertising Services	12,800	3,222	(9,578)
01-2-1000-3030 Training & Development	2,177	1,125	(1,052)
01-2-1000-3040 Conferences & Seminars	1,939	338	(1,601)
01-2-1000-3060 Meetings	500	339	(161)
01-2-1000-5030 Legal Services	5,000	2,692	(2,308)
01-2-4132-5030 Legal Services (NPFF GRNDS)	3,000	7,731	7,731
01-2-1000-2111 R&M - Health & Safety	500	7,751	(500)
01-2-1000-2130 R&M - Machinery	1,000	117	(883)
01-2-1000-6400 Safety & Tree Removal	50,000	14,039	(35,961)
01-2-4100-2110 R&M - Buildings (BLKFT)	4,500	167	(4,333)
01-2-4100-2115 R&M - Land Improvements (BLKFT)	15,000	6,046	(8,954)
01-2-4100-2113 K&W - Land Improvements (BLKFT)	1,000	750	(250)
01-2-4100-2120 R&M - Land Improvements (MONTY)	2,500	730	(2,500)
01-2-4115-2110 R&M - Buildings (SP TUCK)	1,000	-	(1,000)
,		-	(50,000)
01-2-4120-2120 R&M - Equipment (SWAN LK)	50,000	-	
01-2-4125-2110 R&M - Buildings (SUNDNC)	1,000	-	(1,000)
01-2-4125-2115 R&M - Land Improvements (SUNDNC)	1,000	-	(1,000)
01-2-4100-2065 Insurance - Property Blackfoot	400	370	(30)
01-2-4100-2070 Insurance - Liability Blackfoot	1,200	1,185	(15)
01-2-4110-2065 Insurance - Property Montney	400	310	(90)
01-2-4110-2070 Insurance - Liability Montney	900	889	(11)
01-2-4115-2065 Insurance - Property Spencer Tuck	300	253	(47)
01-2-4115-2070 Insurance - Liability Spencer Tuck	900	889	(11)
01-2-4120-2065 Insurance - Property Swan Lake Weir	1,000	971	(29)
01-2-4120-2070 Insurance - Liability Swan Lake Weir	600	593	(7)
01-2-4125-2065 Insurance - Property Sundance Lake	200	114	(86)





	2024 Budget	2024 Actuals	Variance
01-2-4132-2065 Insurance - Property (NPFF GRNDS)	4,700	4,627	(73)
01-2-1000-5110 Supplies - Warehouse	4,000	1,606	(2,394)
01-2-1000-5120 Supplies - Office	500	693	193
01-2-3350-5800 General Grants	70,050	69,489	(561)
01-2-4100-6010 Operations (BLKFT)	1,900	2,348	448
01-2-4110-6010 Operations (MONTY)	1,500	74	(1,426)
01-2-4115-6010 Operations (SP TUCK)	2,500	327	(2,173)
01-2-4125-6010 Operations (SD LKS)	1,500	123	(1,377)
01-2-4132-6010 Operations (NPFF GRNDS)	6,000	6,433	433
01-2-1000-2030 Phone/Internet	1,000	1,091	91
01-2-4100-2030 Phone/Internet (BLKFT)	2,040	2,735	695
01-2-1000-3010 Travel	1,670	-	(1,670)
01-2-1000-3016 Mileage	-	1,395	1,395
01-2-1000-3020 Meals	1,355	338	(1,017)
01-2-4100-3020 Meals - in region (BLKFT)	1,000	571	(429)
01-2-4110-3020 Meals - in regions (MONTY)	1,000	976	(24)
01-2-4115-3020 Meals - in region (SP TUCK)	1,000	857	(143)
01-2-4125-3020 Meals - in region (SUNDNC)	250	143	(107)
01-2-4132-3020 Meals (NPFF)	-	57	57
01-2-1950-4507 Trails Project	23,253	-	(23,253)
01-2-4100-2150 Utilities - Electricity (BLKFT)	2,500	1,721	(779)
01-2-4100-5140 Minor Capital (BLKFT)	24,900	20,314	(4,586)
01-2-4110-5140 Minor Capital (MONTY)	6,000	3,208	(2,792)
01-2-4115-5140 Minor Capital (SP TUCK)	8,000	1,383	(6,617)
01-2-4120-4250 Charges/Permit Fee(SWAN LK)	1,000	628	(372)
01-2-4125-5140 Minor Capital (SUNDNC)	2,400	35	(2,365)
01-2-4100-3100 Contract for Services (BLKFT)	86,550	64,681	(21,869)
01-2-4110-3100 Contract for Services (MONTY)	1,500	-	(1,500)
01-2-4115-3100 Contract for Services (SP TUCK)	1,500	-	(1,500)
01-2-4120-3100 Contract for Services (SWAN LK)	8,500	8,325	(175)
01-2-4132-3100 Contract for Services (NPFF GRNDS)	110,000	78,416	(31,584)
01-2-1000-2150 Electricity	2,000	1,433	(567)
Total Recreation and Culture	723,955	473,182	(250,773)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	220,950	(72,411)	(293,361)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	383,787	383,787	-
01-7-0020-0020 Surplus/Deficit	50,000	50,000	-
Total Surplus from Prior Year	433,787	433,787	-
Transfer from Reserve			
01-1-0140-0142 Fair Share Reserve	50,000	-	(50,000)
01-7-0140-0140 Operating Reserve	200,000	-	(200,000)
01-7-0140-0145 PRA Reserve	85,000	78,794	(6,206)
01-7-0140-0149 Growing Communities Reserve	-	143,629	143,629
Total Transfer from Reserve	335,000	222,423	(112,577)
	768,787	656,210	(112,577)





	2024 Budget	2024 Actuals	Variance
EXPENSES			
Transfer to Reserve			
01-2-8100-8110 Capital Reserve	75,000	75,000	-
01-2-8100-8120 Operating Reserve	80,683	80,683	-
Total Transfer to Reserve	155,683	155,683	-
Capital			
01-8-8500-8501 Furniture, Fixtures, Equipment	10,000	5,464	(4,536)
01-8-8500-8503 Infrastructure	325,000	240,523	(84,477)
01-8-8500-8505 Buildings	-	21,900	21,900
Total Capital	335,000	267,887	(67,113
Interest on Reserves			
01-2-8100-8150 Interest on reserves		7,123	7,123
Total Interest on Reserves	-	7,123	7,123
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	11,919	11,919	-
01-2-1150-1190 PRRD Vehicles	45,235	45,235	-
Total Internal Charges	57,154	57,154	-
	547,837	487,847	(59,990
		(0.00 == 0)	/a.a. ==.
TOTAL SURPLUS	-	(240,774)	(240,774



210 Community Parks

	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	46,126	46,126	-
Total Requisitions	46,126	46,126	-
	46,126	46,126	-
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	34,040	30,450	(3,590)
01-2-1000-1010 Wages - rull Time	9,843	7,165	(2,678)
01-2-1000-1040 WCB	647	604	(43)
	457	004	(457)
01-2-1000-3030 Training & Development	413	131	(282)
01-2-1000-3040 Conferences & Seminars	415		2,692
01-2-1000-5030 Legal Services	1 000	2,692	(1,000)
01-2-4200-2115 R&M - Land Improvements (IVER J PRK)	1,000	-	(1,000)
01-2-1000-2070 Insurance - Liability		-	- (67)
01-2-4200-2065 Insurance - Property (IVER J PRK)	100	33	(67)
01-2-4200-2070 Insurance - Liability (IVER J PRK)	600	593	(7)
01-2-1000-3010 Travel	356	-	(356)
01-2-1000-3020 Meals	328	24	(304)
01-2-4200-3020 Meals - in region (IVER J PRK)	750	143	(607)
01-2-4200-2050 Misc (IVER J PRK)	500	22	(478)
01-2-4200-5140 Minor Capital (IVER J PRK)	1,000	375	(625)
Total Recreation and Culture	50,034	42,232	(7,802)
OTHER			
		-	
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	3,908	(3,894)	(7,802)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	14,530	14,530	-
Total Surplus from Prior Year	14,530	14,530	
Transfer from Reserve		-	
	14,530	14,530	-
EXPENSES			
Capital		_	_
Internal Charges			_
01-2-1150-1160 Indirect Cost Allocation	554	554	_
01-2-1150-1190 PRRD Vehicles	10,068	10,068	_
Total Internal Charges	10,622	10,622	
rotar internal Charges	10,622	10,622	
	10,022	10,022	
TOTAL SURPLUS	-	(7,802)	(7,802)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	912,536	912,536	-
Total Requisitions	912,536	912,536	-
Grants-in-lieu			
01-1-0030-0031 Provincial Grants-in-lieu	-	37,656	37,656
01-1-0030-0034 Municipal Grants-in-lieu	-	1,033	1,033
Total Grants-in-lieu	-	38,689	38,689
	912,536	951,225	38,689
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	79,098	67,680	(11,418)
01-2-1000-1030 Benefits	23,729	15,661	(8,068)
01-2-1000-1040 WCB	1,503	1,341	(162)
01-2-7131-1010 Wages - Full Time (NP LEIS)	-	189	189
01-2-7131-5010 Advertising Services (NP LEIS)	23,760	26,454	2,694
01-2-1000-3030 Training & Development	1,139	-	(1,139)
01-2-1000-3040 Conferences & Seminars	1,083	413	(670)
01-2-3300-5910 Regional Recreation Workshop	4,500	-	(4,500)
01-2-7131-3060 Meetings (NP LEIS)	18,960	1,719	(17,241)
01-2-7131-5030 Legal Services (NP LEIS)	12,000	2,283	(9,717)
01-2-1000-2070 Insurance - Liability	1,200	1,185	(15)
01-2-1000-5120 Supplies - Office	500	91	(409)
01-2-1000-2030 Phone/Internet	1,500	578	(922)
01-2-1000-3010 Travel	956	-	(956)
01-2-1000-3016 Mileage	-	219	219
01-2-1000-3020 Meals	785	71	(714)
01-2-1000-3050 Memberships	1,325	1,371	46
01-2-7131-3016 Mileage (NP LEIS)	-	1,099	1,099
01-2-7131-3020 Meals (NP LEIS)	720	995	275
01-2-1000-2050 Miscellaneous	500	-	(500)
01-2-7131-0219 Election/referendum cost (NP LEIS)	63,600	-	(63,600)
01-2-1000-3100 Contract for Services	50,000	-	(50,000)
01-2-7131-3100 Contract for Services (NP LEIS)	968,400	346,120	(622,280)
Total Recreation and Culture	1,255,258	467,469	(787,789)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	342,722	(483,756)	(826,478)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	348,305	348,305	-
Total Surplus from Prior Year	348,305	348,305	-
	348,305	348,305	-
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	5,392	5,392	-



220 Regional Recreation

	2024 Budget	2024 Actuals	Variance
04 2 4450 4400 DDDD Validas	101	404	
01-2-1150-1190 PRRD Vehicles	191	191	<u> </u>
Total Internal Charges	5,583	5,583	-
	5,583	5,583	-
TOTAL SURPLUS		(826,478)	(826,478)



221 Sub-Regional Recreation

	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	1,250,047	1,250,047	-
Total Requisitions	1,250,047	1,250,047	-
Interest Income			
01-1-0070-0071 Interest on Reserves	-	12,154	12,154
Total Interest Income	-	12,154	12,154
	1,250,047	1,262,201	12,154
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	20,950	20,950	_
01-2-1000-1030 Benefits	6,285	6,285	_
01-2-1000-1040 WCB	398	398	_
01-2-1000-2070 Insurance - Liability	1,200	1,185	(15)
01-2-3150-5800 General Grants	1,000,000	1,000,000	(13)
01-2-3170-5800 General Grants - Sub Reg GIA	200,000	198,668	(1,332)
Total Recreation and Culture	1,228,833	1,227,486	(1,347)
OTHER			
JIHEK	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(21,214)	(34,715)	(13,501)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	15	15	_
Total Surplus from Prior Year	15	15	
Total Surples Holl File	15	15	-
EXPENSES			
Fransfer to Reserve			
01-2-8100-8110 Capital Reserve		_	_
Total Transfer to Reserve	-	_	
nterest on Reserves			
01-2-8100-8150 Interest on reserves	<u>.</u>	12,154	12,154
Total Interest on Reserves		12,154	12,154
nternal Charges		,	12,23 :
01-2-1150-1160 Indirect Cost Allocation	20,950	20,950	_
01-2-1150-1190 PRRD Vehicles	279	279	_
Total Internal Charges	21,229	21,229	
Total Internal Charges	21,229	33,383	12,154
TOTAL SUPPLIES		(4.247)	/4 247\
TOTAL SURPLUS	-	(1,347)	(1,347)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	24,819	24,819	-
Total Requisitions	24,819	24,819	-
Grants-in-lieu			
01-1-0030-0031 Provincial Grants-in-lieu	9,511	20,045	10,534
01-1-0030-0034 Municipal Grants-in-lieu	-	673	673
Total Grants-in-lieu	9,511	20,718	11,207
	34,330	45,537	11,207
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	11,869	10,504	(1,365)
01-2-1000-1030 Benefits	3,561	2,545	(1,016)
01-2-1000-1040 WCB	226	212	(14)
01-2-1000-3030 Training & Development	175	-	(175)
01-2-1000-3040 Conferences & Seminars	167	94	(73)
01-2-1000-2070 Insurance - Liability	300	296	(4)
01-2-1000-3150 Grant to organization	200,000	200,000	-
01-2-1000-3010 Travel	147	-	(147)
01-2-1000-3020 Meals	98	-	(98)
01-2-1750-0000 General Elections	-	-	-
Total Recreation and Culture	216,543	213,651	(2,892)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	182,213	168,114	(14,099)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	182,765	182,765	-
Total Surplus from Prior Year	182,765	182,765	-
	182,765	182,765	-
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	552	552	-
Total Internal Charges	552	552	-
	552	552	-
TOTAL SURPLUS	-	(14,099)	(14,099)



223 Global Geopark Grant in Aid

	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	21,753	21,753	-
Total Requisitions	21,753	21,753	-
Grants-in-lieu			
01-1-0030-0031 Provincial Grants-in-lieu	-	20,045	20,045
01-1-0030-0034 Municipal Grants-in-lieu	-	673	673
Total Grants-in-lieu	-	20,718	20,718
	21,753	42,471	20,718
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	11,869	10,504	(1,365)
01-2-1000-1030 Benefits	3,561	2,545	(1,016
01-2-1000-1040 WCB	226	212	(14)
01-2-1000-3030 Training & Development	175	-	(175
01-2-1000-3040 Conferences & Seminars	167	94	(73)
01-2-1000-2070 Insurance - Liability	300	296	(4)
01-2-1000-3150 Grant to organization	190,200	190,200	-
01-2-1000-3010 Travel	147	-	(147
01-2-1000-3020 Meals	98	-	(98
01-2-1750-0000 General Elections	-	-	-
Total Recreation and Culture	206,743	203,851	(2,892)
OTHER			
			-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	184,990	161,380	(23,610)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	185,487	185,487	-
Total Surplus from Prior Year	185,487	185,487	-
·	185,487	185,487	-
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	497	497	-
Total Internal Charges	497	497	-
- -	497	497	-



224 Sport & Cultural Events Grant in Aid

	2024 Budget	2024 Actuals	Variance
REVENUE			
Grants-in-lieu			
01-1-0030-0031 Provincial Grants-in-lieu	9,511	20,044	10,533
01-1-0030-0034 Municipal Grants-in-lieu	-	673	673
Total Grants-in-lieu	9,511	20,717	11,206
	9,511	20,717	11,206
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	913	913	-
01-2-1000-1030 Benefits	274	274	-
01-2-1000-1040 WCB	18	18	-
01-2-1000-3030 Training & Development	175	-	(175)
01-2-1000-3040 Conferences & Seminars	167	-	(167)
01-2-1000-2070 Insurance - Liability	300	296	(4)
01-2-3350-5800 General Grants	181,953	105,000	(76,953)
01-2-1000-3010 Travel	147	-	(147)
01-2-1000-3020 Meals	98	-	(98)
01-2-1750-0000 General Elections	-	-	-
Total Recreation and Culture	184,045	106,501	(77,544)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	174,534	85,784	(88,750)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	175,087	175,087	-
Total Surplus from Prior Year	175,087	175,087	-
	175,087	175,087	-
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	553	553	-
Total Internal Charges	553	553	-
	553	553	-
TOTAL SURPLUS	-	(88,750)	(88,750)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	122,500	122,500	-
Total Requisitions	122,500	122,500	-
Interest Income			
01-1-0070-0071 Interest on Reserves	-	1,926	1,926
Total Interest Income	-	1,926	1,926
	122,500	124,426	1,926
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	3,986	3,331	(655)
01-2-1000-1030 Benefits	1,196	760	(436)
01-2-1000-1040 WCB	76	66	(10)
01-2-1000-3030 Training & Development	59	-	(59)
01-2-1000-3040 Conferences & Seminars	56	19	(37)
01-2-1000-5030 Legal Services	1,500	_	(1,500)
01-2-1000-2110 R&M - Buildings	2,000	_	(2,000)
01-2-1000-6400 Safety & Tree Removal	1,000	458	(542)
01-2-1000-2065 Insurance - Property	5,100	5,034	(66)
01-2-1000-2070 Insurance - Liability	1,200	1,185	(15)
01-2-1000-3150 Grant to organization	78,000	78,000	-
01-2-1000-3010 Travel	49	· •	(49)
01-2-1000-3020 Meals	33	24	(9)
01-2-1000-2050 Miscellaneous		_	-
01-2-1000-3100 Contract for Services	_	-	_
01-2-1000-2150 Electricity	7,000	5,689	(1,311)
Total Recreation and Culture	101,255	94,566	(6,689)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(21,245)	(29,860)	(8,615)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	13,189	13,189	-
Total Surplus from Prior Year	13,189	13,189	-
Transfer from Reserve			
01-7-0140-0145 PRA Reserve	765,000	8,381	(756,619)
Total Transfer from Reserve	765,000	8,381	(756,619)
	778,189	21,570	(756,619)
EXPENSES			
Transfer to Reserve			
01-2-8100-8110 Capital Reserve	20,583	20,583	-
01-2-8100-8120 Operating Reserve	11,689	11,689	-
Total Transfer to Reserve	32,272	32,272	-
Capital			
01-8-8500-8505 Buildings	765,000	8,381	(756,619)
Total Capital	765,000	8,381	(756,619)



225 Kelly Lake Community Centre

	2024 Budget	2024 Actuals	Variance
Interest on Reserves			
01-2-8100-8150 Interest on reserves	-	1,926	1,926
Total Interest on Reserves	-	1,926	1,926
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	1,963	1,963	-
01-2-1150-1190 PRRD Vehicles	199	199	-
Total Internal Charges	2,162	2,162	-
	799,434	44,741	(754,693)
TOTAL SURPLUS	-	(6,689)	(6,689)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	96,161	96,161	-
Total Requisitions	96,161	96,161	-
	96,161	96,161	-
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	3,986	3,331	(655)
01-2-1000-1030 Benefits	1,196	760	(436)
01-2-1000-1040 WCB	76	66	(10)
01-2-1000-3030 Training & Development	59	-	(59)
01-2-1000-3040 Conferences & Seminars	56	19	(37)
01-2-1000-2070 Insurance - Liability	300	296	(4)
01-2-1000-3150 Grant to organization	90,000	90,000	-
01-2-1000-3010 Travel	49	-	(49)
01-2-1000-3020 Meals	33	-	(33)
Total Recreation and Culture	95,755	94,472	(1,283)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(406)	(1,689)	(1,283)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	1,481	1,481	-
Total Surplus from Prior Year	1,481	1,481	-
	1,481	1,481	-
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	1,887	1,887	-
Total Internal Charges	1,887	1,887	-
	1,887	1,887	-
TOTAL SURPLUS	-	(1,283)	(1,283)



235 South Peace Multiplex

	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	1,517,626	1,517,626	-
Total Requisitions	1,517,626	1,517,626	-
Grants-in-lieu			
01-1-0030-0034 Municipal Grants-in-lieu	7,900	7,589	(311)
Total Grants-in-lieu	7,900	7,589	(311)
Fees, Charges, and Other			
01-1-0110-0113 Actuarial Contributions	-	440,959	440,959
Total Fees, Charges, and Other	-	440,959	440,959
	1,525,526	1,966,174	440,648
EXPENSES			
Recreation and Culture			
01-2-8000-8040 Long-term interest - MFA	833,000	833,000	-
Total Recreation and Culture	833,000	833,000	-
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(692,526)	(1,133,174)	(440,648)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	200	200	-
Total Surplus from Prior Year	200	200	-
	200	200	-
EXPENSES			
Debt Servicing - Regional District			
01-2-8000-8030 Long-term principal	692,726	692,726	-
Total Debt Servicing - Regional District	692,726	692,726	-
Transfer to Reserve			
01-2-8000-8050 Actuarial Recognized	-	440,959	440,959
Total Transfer to Reserve		440,959	440,959
	692,726	1,133,685	440,959
TOTAL SURPLUS	-	311	311





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	1,288,777	1,288,777	_
01-7-0010-0015 Requisition	86,223	86,223	_
Total Requisitions	1,375,000	1,375,000	-
Interest Income			
01-1-0070-0071 Interest on Reserves	<u>-</u>	8,243	8,243
Total Interest Income	-	8,243	8,243
Fees, Charges, and Other			
01-1-0080-0085 Rec Facility Op Agreement	356,380	362,785	6,405
Total Fees, Charges, and Other	356,380	362,785	6,405
	1,731,380	1,746,028	14,648
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	15,440	13,450	(1,990)
01-2-1000-1030 Benefits	4,632	3,161	(1,471)
01-2-1000-1040 WCB	293	266	(27)
01-2-1000-3030 Training & Development	228		(228)
01-2-1000-3040 Conferences & Seminars	217	94	(123)
01-2-1000-5030 Legal Services	10,000	3,546	(6,454)
01-2-1000-2065 Insurance - Property	41,500	41,500	(0,134)
01-2-1000-2070 Insurance - Liability	6,000	5,926	(74)
01-2-1000-6010 Operations	1,569,660	1,330,402	(239,258)
01-2-1000-3010 Travel	191	-	(191)
01-2-1000-3020 Meals	127	_	(127)
01-2-1000-4300 Municipal Admin Fees	61,734	61,775	41
Total Recreation and Culture	1,710,022	1,460,120	(249,902)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(21,358)	(285,908)	(264,550)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	272,403	272,403	_
01-7-0020-0020 Surplus/Deficit	61,777	61,777	-
Total Surplus from Prior Year	334,180	334,180	_
Transfer from Reserve			
01-7-0120-8110 Capital Reserve	1,464,500	1,146,038	(318,462)
01-7-0140-0145 PRA Reserve	200,000	200,000	-
Total Transfer from Reserve	1,664,500	1,346,038	(318,462)
	1,998,680	1,680,218	(318,462)
EXPENSES			
Transfer to Reserve			
01-2-8100-8110 Capital Reserve	181,900	181,900	_
01-2-8100-8120 Operating Reserve	101,500		_
Total Transfer to Reserve	181,900	181,900	





	2024 Budget	2024 Actuals	Variance
01-8-8500-8501 Furniture, Fixtures, Equipment	32,500	5,850	(26,650)
01-8-8500-8503 Infrastructure	1,780,000	1,488,189	(291,811)
01-8-8500-8504 Building - Foundations	-	-	-
Total Capital	1,812,500	1,494,039	(318,461)
Interest on Reserves	-		
01-2-8100-8150 Interest on reserves	-	8,243	8,243
Total Interest on Reserves	-	8,243	8,243
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	24,718	24,718	-
01-2-1150-1190 PRRD Vehicles	920	920	-
Total Internal Charges	25,638	25,638	-
	2,020,038	1,709,820	(310,218)
TOTAL SURPLUS	-	(256,306)	(256,306)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	4,081,137	4,081,137	-
01-7-0010-0015 Requisition	488,567	488,567	-
Total Requisitions	4,569,704	4,569,704	-
Grants-in-lieu			
01-1-0030-0034 Municipal Grants-in-lieu	-	11,582	11,582
Total Grants-in-lieu	-	11,582	11,582
Interest Income			
01-1-0070-0071 Interest on Reserves	<u> </u>	6,480	6,480
Total Interest Income	-	6,480	6,480
Fees, Charges, and Other			
01-1-0050-0000 Fees - General	766,700	775,747	9,047
01-1-0080-0085 Rec Facility Op Agreement	-	-	-
Total Fees, Charges, and Other	766,700	775,747	9,047
	5,336,404	5,363,513	27,109
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	23,710	20,292	(3,418)
01-2-1000-1030 Benefits	7,113	4,613	(2,500)
01-2-1000-1040 WCB	451	402	(49)
01-2-1000-3030 Training & Development	315	-	(315)
01-2-1000-3040 Conferences & Seminars	299	94	(205)
01-2-1000-5030 Legal Services	7,500	-	(7,500)
01-2-1000-2065 Insurance - Property	32,300	32,202	(98)
01-2-1000-2070 Insurance - Liability	6,000	5,926	(74)
01-2-1000-6010 Operations	3,882,188	3,724,658	(157,530)
01-2-1000-3010 Travel	264	-	(264)
01-2-1000-3020 Meals	175	-	(175)
01-2-1000-4300 Municipal Admin Fees	456,157	437,647	(18,510)
Total Recreation and Culture	4,416,472	4,225,834	(190,638)
OTHER			
		-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(919,932)	(1,137,679)	(217,747)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	325,277	325,277	-
01-7-0020-0020 Surplus/Deficit	21,433	21,433	-
Total Surplus from Prior Year	346,710	346,710	-
Transfer from Reserve	-	-	-
	346,710	346,710	-
EXPENSES			
Transfer to Reserve			
01-2-8100-8110 Capital Reserve	538,749	538,749	-
01-2-8100-8120 Operating Reserve	107,750	107,750	
Total Transfer to Reserve	646,499	646,499	-
			·





	2024 Budget	2024 Actuals	Variance
Capital			
01-8-8500-8501 Furniture, Fixtures, Equipment	320,000	249,774	(70,226)
01-8-8500-8504 Building - Foundations	190,000	75,761	(114,239)
Total Capital	510,000	325,535	(184,465)
Interest on Reserves			
01-2-8100-8150 Interest on reserves	-	6,480	6,480
Total Interest on Reserves	-	6,480	6,480
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	110,015	110,015	-
01-2-1150-1190 PRRD Vehicles	128	128	-
Total Internal Charges	110,143	110,143	-
	1,266,642	1,088,657	(177,985)
TOTAL SURPLUS	-	(395,732)	(395,732)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	353,073	353,073	-
Total Requisitions	353,073	353,073	-
Fees, Charges, and Other			
01-1-0110-0113 Actuarial Contributions	-	140,207	140,207
Total Fees, Charges, and Other	-	140,207	140,207
	353,073	493,280	140,207
EXPENSES			
Recreation and Culture			
01-2-8000-8040 Long-term interest - MFA	91,366	91,366	-
Total Recreation and Culture	91,366	91,366	-
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(261,707)	(401,914)	(140,207)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	698	698	-
Total Surplus from Prior Year	698	698	-
	698	698	-
EXPENSES			
Debt Servicing - Regional District			
01-2-8000-8030 Long-term principal	262,405	262,405	-
Total Debt Servicing - Regional District	262,405	262,405	-
Transfer to Reserve			
01-2-8000-8050 Actuarial Recognized		140,207	140,207
Total Transfer to Reserve	-	140,207	140,207
	262,405	402,612	140,207
TOTAL SURPLUS	-	-	-





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	1,966,599	1,966,599	-
01-7-0010-0015 Requisition	13,401	13,401	-
Total Requisitions	1,980,000	1,980,000	-
Grants-in-lieu			
01-1-0030-0034 Municipal Grants-in-lieu	1,760	-	(1,760)
Total Grants-in-lieu	1,760	-	(1,760)
Interest Income			
01-1-0070-0071 Interest on Reserves	-	8,933	8,933
Total Interest Income	-	8,933	8,933
Fees, Charges, and Other			
01-1-0080-0085 Rec Facility Op Agreement	255,479	296,344	40,865
Total Fees, Charges, and Other	255,479	296,344	40,865
	2,237,239	2,285,277	48,038
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	14,671	12,830	(1,841)
01-2-1000-1030 Benefits	4,401	2,979	(1,422)
01-2-1000-1040 WCB	279	254	(25)
01-2-1000-3030 Training & Development	217	-	(217)
01-2-1000-3040 Conferences & Seminars	206	75	(131)
01-2-1000-5030 Legal Services	10,000	3,546	(6,454)
01-2-1000-2065 Insurance - Property	30,100	30,051	(49)
01-2-1000-2070 Insurance - Liability	6,000	5,926	(74)
01-2-1000-6010 Operations	1,842,955	1,674,549	(168,406)
01-2-1000-3010 Travel	182	-	(182)
01-2-1000-3020 Meals	121	-	(121)
01-2-1000-4300 Municipal Admin Fees	61,775	62,834	1,059
Total Recreation and Culture	1,970,907	1,793,044	(177,863)
OTHER			
		-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(266,332)	(492,233)	(225,901)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	68,234	68,234	-
01-7-0020-0020 Surplus/Deficit	111,599	111,599	-
Total Surplus from Prior Year	179,833	179,833	-
	179,833	179,833	-
EXPENSES			
Transfer to Reserve			
01-2-8100-8110 Capital Reserve	155,000	155,000	-
01-2-8100-8120 Operating Reserve	132,480	132,480	-
Total Transfer to Reserve	287,480	287,480	-
Capital 01-8-8500-8501 Furniture, Fixtures, Equipment	50,000	11,573	(38,427)
52 5 5500 6562 Farmere, Fixeures, Equipment	30,000	11,373	(30,427)



#### 255 Chetwynd Arena

	2024 Budget	2024 Actuals	Variance
01-8-8500-8504 Building - Foundations	75,000	73,341	(1,659)
Total Capital	125,000	84,914	(40,086)
Interest on Reserves			
01-2-8100-8150 Interest on reserves		8,933	8,933
Total Interest on Reserves	-	8,933	8,933
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	33,685	33,685	-
Total Internal Charges	33,685	33,685	-
	446,165	415,012	(31,153)
TOTAL SURPLUS	-	(257,054)	(257,054)





260 Clear view Arena - Artificial Ice			
	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	162,466	162,466	-
Total Requisitions	162,466	162,466	-
Interest Income			
01-1-0070-0071 Interest on Reserves		4,781	4,781
Total Interest Income	-	4,781	4,781
	162,466	167,247	4,781
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	7,335	6,415	(920)
01-2-1000-1030 Benefits	2,201	1,490	(711)
01-2-1000-1040 WCB	139	127	(12)
01-2-1000-3030 Training & Development	108	_	(108)
01-2-1000-3040 Conferences & Seminars	103	38	(65)
01-2-1000-2065 Insurance - Property	11,500	11,486	(14)
01-2-1000-2070 Insurance - Liability	1,200	1,185	(15)
01-2-1000-3150 Grant to organization	135,000	135,000	-
01-2-1000-3160 Capital Grant to Organization	46,659	46,659	-
01-2-1000-3010 Travel	91	· <u>-</u>	(91)
01-2-1000-3020 Meals	60	67	7
Total Recreation and Culture	204,396	202,467	(1,929)
OTHER			
		-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	41,930	35,220	(6,710)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	2,048	2,048	-
Total Surplus from Prior Year	2,048	2,048	-
Transfer from Reserve			
01-1-0140-0144 Gas Tax Reserve	46,659	46,659	-
Total Transfer from Reserve	46,659	46,659	-
	48,707	48,707	-
EXPENSES			
Interest on Reserves			
01-2-8100-8150 Interest on reserves	_	4,781	4,781
Total Interest on Reserves	-	4,781	4,781
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	6,777	6,777	-
01-2-1150-1190 PRRD Vehicles	, <u> </u>	· -	-
Total Internal Charges	6,777	6,777	-
•	6,777	11,558	4,781
TOTAL SURPLUS		(1,929)	(1,929)
TOTAL SOUT LOS	-	(1,323)	(1,323)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	288,183	288,183	-
Total Requisitions	288,183	288,183	-
Interest Income			
01-1-0070-0071 Interest on Reserves	-	7,885	7,885
Total Interest Income	-	7,885	7,885
Fees, Charges, and Other			
01-1-0110-0113 Actuarial Contributions	-	45,472	45,472
Total Fees, Charges, and Other	-	45,472	45,472
	288,183	341,540	53,357
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	7,335	6,415	(920)
01-2-1000-1030 Benefits	2,201	1,490	(711)
01-2-1000-1040 WCB	139	127	(12)
01-2-8000-8040 Long-term interest - MFA	29,632	29,632	-
01-2-1000-3030 Training & Development	108	-	(108)
01-2-1000-3040 Conferences & Seminars	103	38	(65)
01-2-1000-2065 Insurance - Property	11,900	11,805	(95)
01-2-1000-2070 Insurance - Liability	1,200	1,185	(15)
01-2-1000-3150 Grant to organization	150,000	150,000	-
01-2-1000-3160 Capital Grant to Organization	95,000	21,384	(73,616)
01-2-1000-3010 Travel	91	-	(91)
01-2-1000-3020 Meals	60	67	7
Total Recreation and Culture	297,769	222,143	(75,626)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	9,586	(119,397)	(128,983)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	1,820	1,820	-
Total Surplus from Prior Year	1,820	1,820	-
Transfer from Reserve			
01-1-0140-0141 Capital Reserve	95,000	21,384	(73,616)
Total Transfer from Reserve	95,000	21,384	(73,616)
	96,820	23,204	(73,616)
EXPENSES			
Debt Servicing - Regional District			
01-2-8000-8030 Long-term principal	85,103	85,103	-
Total Debt Servicing - Regional District	85,103	85,103	-
Transfer to Reserve			
01-2-8000-8050 Actuarial Recognized	-	45,472	45,472
01-2-8100-8110 Capital Reserve	-	-	-
01-2-8100-8120 Operating Reserve		-	
Total Transfer to Reserve	-	45,472	45,472



265 Buick Creek Arena

	2024 Budget	2024 Actuals	Variance
Interest on Reserves			
01-2-8100-8150 Interest on reserves	-	7,885	7,885
Total Interest on Reserves	-	7,885	7,885
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	2,131	2,131	-
Total Internal Charges	2,131	2,131	-
	87,234	140,591	53,357
TOTAL SURPLUS	-	(2,010)	(2,010)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	384,281	384,281	-
Total Requisitions	384,281	384,281	-
·	384,281	384,281	-
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	6,593	6,593	-
01-2-1000-1030 Benefits	1,948	1,948	-
01-2-1000-1040 WCB	123	123	-
01-2-3100-5800 General Grants - Rural GIA AREA B	220,000	181,032	(38,968)
01-2-3101-5800 General Grants - Rural GIA AREA C	46,000	31,102	(14,898)
01-2-3103-5800 General Grants - Rural GIA AREA E	106,000	93,063	(12,937)
Total Recreation and Culture	380,664	313,861	(66,803)
OTHER			
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(3,617)	(70,420)	(66,803)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	6,123	6,123	_
Total Surplus from Prior Year	6,123	6,123	
Total Surpus Hom Files Feat	6,123	6,123	-
EXPENSES			
Internal Charges 01-2-1150-1160 Indirect Cost Allocation	9,740	9,740	
Total Internal Charges	9,740	9,740	
Total Internal Charges	9,740	9,740	-
TOTAL SUPPLUS		(cc 903)	(CC 003)
TOTAL SURPLUS	<u> </u>	(66,803)	(66,803)



285 Cemeteries - B,C,D, & E

	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	52,311	52,311	-
Total Requisitions	52,311	52,311	-
·	52,311	52,311	-
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	473	473	-
01-2-1000-1030 Benefits	142	142	-
01-2-1000-1040 WCB	9	9	-
01-2-3180-5800 General Grants	4,000	1,046	(2,954)
01-2-3181-5800 General Grants	10,000	-	(10,000)
01-2-3182-5800 General Grants	16,000	13,000	(3,000)
01-2-3183-5800 General Grants	36,000	36,036	36
Total Recreation and Culture	66,624	50,706	(15,918)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	14,313	(1,605)	(15,918)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	15,259	15,259	-
Total Surplus from Prior Year	15,259	15,259	-
	15,259	15,259	-
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	946	946	
Total Internal Charges	946	946	-
	946	946	-
TOTAL SURPLUS	-	(15,918)	(15,918)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	828,962	828,962	-
Total Requisitions	828,962	828,962	-
Interest Income			
01-1-0070-0071 Interest on Reserves	-	1,319	1,319
Total Interest Income	-	1,319	1,319
Fees, Charges, and Other			
01-1-0080-0086 Concession/Lease	-	6,050	6,050
01-7-0030-0029 Municipal	-	400,000	400,000
01-7-0080-0082 Donations	5,215	5,783	568
Total Fees, Charges, and Other	5,215	411,833	406,618
	834,177	1,242,114	407,937
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	51,648	47,130	(4,518)
01-2-1000-1030 Benefits	15,495	11,151	(4,344)
01-2-1000-1040 WCB	981	932	(49)
01-2-1000-5010 Advertising Services	5,000	-	(5,000)
01-2-1000-3030 Training & Development	763	-	(763)
01-2-1000-3040 Conferences & Seminars	725	300	(425)
01-2-1000-3060 Meetings	-	-	-
01-2-1000-5030 Legal Services	5,000	492	(4,508)
01-2-1000-2110 R&M - Buildings	25,000	5,496	(19,504)
01-2-1000-2065 Insurance - Property	6,800	5,891	(909)
01-2-1000-2070 Insurance - Liability	600	593	(7)
01-2-1000-3150 Grant to organization	667,500	667,500	-
01-2-1000-3010 Travel	640	68	(572)
01-2-1000-3016 Mileage	-	171	171
01-2-1000-3020 Meals	425	71	(354)
01-2-1000-4300 Municipal Admin Fees	25,000	23,974	(1,026)
01-2-1000-2150 Electricity	8,400	6,208	(2,192)
01-2-1000-2160 Natural Gas	50,000	5,494	(44,506)
Total Recreation and Culture	863,977	775,471	(88,506)
OTHER			
Government transfers related to capital			
01-7-0030-0121 Grant - Misc	300,000	300,000	-
Total Government transfers related to capital	300,000	300,000	-
·	300,000	300,000	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(270,200)	(766,643)	(496,443)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	45,746	45,746	-
Total Surplus from Prior Year	45,746	45,746	-
Transfer from Reserve	,	-,	
01-7-0140-0142 Fair Share Reserve	235,759	_	(235,759)
01-7-0140-0145 PRA Reserve	324,040		(324,040)
OI / OITO OITO I IM NESCIVE	324,040		(324,040





	2024 Budget	2024 Actuals	Variance
Total Transfer from Reserve	559,799	-	(559,799)
	605,545	45,746	(559,799)
EXPENSES			
Capital			
01-8-8500-8504 Building - Foundations	865,014	480,592	(384,422)
Total Capital	865,014	480,592	(384,422)
Interest on Reserves			
01-2-8100-8150 Interest on reserves		1,319	1,319
Total Interest on Reserves	-	1,319	1,319
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	10,095	10,095	-
01-2-1150-1190 PRRD Vehicles	636	636	-
Total Internal Charges	10,731	10,731	-
	875,745	492,642	(383,103)
TOTAL SURPLUS	-	(319,747)	(319,747)



291 Fort St. John Public Library

	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	62,667	62,667	-
Total Requisitions	62,667	62,667	-
	62,667	62,667	-
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	8,791	8,025	(766)
01-2-1000-1030 Benefits	2,637	1,817	(820)
01-2-1000-1040 WCB	167	163	(4)
01-2-1000-3030 Training & Development	130	-	(130)
01-2-1000-3040 Conferences & Seminars	123	19	(104)
01-2-1000-2070 Insurance - Liability	300	296	(4)
01-2-1000-3150 Grant to organization	70,000	70,000	-
01-2-1000-3010 Travel	109	-	(109)
01-2-1000-3020 Meals	72	-	(72)
01-2-1750-0000 General Elections	-	-	-
Total Recreation and Culture	82,329	80,320	(2,009)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	19,662	17,653	(2,009)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	19,966	19,966	-
Total Surplus from Prior Year	19,966	19,966	-
	19,966	19,966	-
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	304	304	-
Total Internal Charges	304	304	-
	304	304	-
TOTAL SURPLUS	-	(2,009)	(2,009)



295 Library Services

REVENUE         Requisitions       73,489       73,489         Total Requisitions       73,489       73,489         Total Requisitions       73,489       73,489         73,489       73,489       73,489         EXPENSES         Recreation and Culture       01-2-1000-1010 Wages - Full Time       3,986       3,331         01-2-1000-1030 Benefits       1,196       760         01-2-1000-1040 WCB       76       66         01-2-1000-3030 Training & Development       59       -         01-2-1000-3040 Conferences & Seminars       56       19         01-2-1000-5030 Legal Services       1,500       -         01-2-1000-2070 Insurance - Liability       300       296         01-2-1000-3150 Grant to organization       78,000       78,000	
17-1-0010-0015 Requisition       73,489       73,489         Total Requisitions       73,489       73,489         T3,489       T3,489         T3,489       T3,489         T3,489       T3,489         T3,489       T3,489         T3,489       T3,489         T3,489       T3,489         T3,489       T3,489       T3,489         T3,489       T3,489       T3,489       T3,489         T3,489       T3,489       T3,489	
17-1-0010-0015 Requisition       73,489       73,489         Total Requisitions       73,489       73,489         T3,489       T3,489         T3,489       T3,489         T3,489       T3,489         T3,489       T3,489         T3,489       T3,489         T3,489       T3,489       T3,489       T3,489       T3,489       T3,489       T3,489       T3,489       T3,489 <t< td=""><td></td></t<>	
Total Requisitions         73,489         73,489           FXPENSES           Recreation and Culture         3,986         3,331           01-2-1000-1010 Wages - Full Time         3,986         3,331           01-2-1000-1030 Benefits         1,196         760           01-2-1000-1040 WCB         76         66           01-2-1000-3030 Training & Development         59         -           01-2-1000-3040 Conferences & Seminars         56         19           01-2-1000-5030 Legal Services         1,500         -           01-2-1000-2070 Insurance - Liability         300         296	_
EXPENSES         73,489         73,489           Recreation and Culture         3,986         3,331           01-2-1000-1010 Wages - Full Time         3,986         3,331           01-2-1000-1030 Benefits         1,196         760           01-2-1000-1040 WCB         76         66           01-2-1000-3030 Training & Development         59         -           01-2-1000-3040 Conferences & Seminars         56         19           01-2-1000-5030 Legal Services         1,500         -           01-2-1000-2070 Insurance - Liability         300         296	-
Recreation and Culture         01-2-1000-1010 Wages - Full Time       3,986       3,331         01-2-1000-1030 Benefits       1,196       760         01-2-1000-1040 WCB       76       66         01-2-1000-3030 Training & Development       59       -         01-2-1000-3040 Conferences & Seminars       56       19         01-2-1000-5030 Legal Services       1,500       -         01-2-1000-2070 Insurance - Liability       300       296	-
01-2-1000-1010 Wages - Full Time       3,986       3,331         01-2-1000-1030 Benefits       1,196       760         01-2-1000-1040 WCB       76       66         01-2-1000-3030 Training & Development       59       -         01-2-1000-3040 Conferences & Seminars       56       19         01-2-1000-5030 Legal Services       1,500       -         01-2-1000-2070 Insurance - Liability       300       296	
01-2-1000-1030 Benefits       1,196       760         01-2-1000-1040 WCB       76       66         01-2-1000-3030 Training & Development       59       -         01-2-1000-3040 Conferences & Seminars       56       19         01-2-1000-5030 Legal Services       1,500       -         01-2-1000-2070 Insurance - Liability       300       296	
01-2-1000-1040 WCB       76       66         01-2-1000-3030 Training & Development       59       -         01-2-1000-3040 Conferences & Seminars       56       19         01-2-1000-5030 Legal Services       1,500       -         01-2-1000-2070 Insurance - Liability       300       296	(655)
01-2-1000-3030 Training & Development       59       -         01-2-1000-3040 Conferences & Seminars       56       19         01-2-1000-5030 Legal Services       1,500       -         01-2-1000-2070 Insurance - Liability       300       296	(436)
01-2-1000-3040 Conferences & Seminars       56       19         01-2-1000-5030 Legal Services       1,500       -         01-2-1000-2070 Insurance - Liability       300       296	(10)
01-2-1000-5030 Legal Services       1,500       -         01-2-1000-2070 Insurance - Liability       300       296	(59)
01-2-1000-2070 Insurance - Liability 300 <b>296</b>	(37)
	(1,500)
	(4)
	_
01-2-1000-3010 Travel 49 -	(49)
01-2-1000-3020 Meals 33 -	(33)
Total Recreation and Culture 85,255 82,472	(2,783)
OTHER	
	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS 11,766 8,983	(2,783)
EXCLUDED FROM FINANCIAL STATEMENTS	
REVENUE	
Surplus from Prior Year	
01-1-0020-0020 Surplus/Deficit 6,266 <b>6,266</b>	-
Total Surplus from Prior Year 6,266 6,266	-
Transfer from Reserve	
01-1-0140-0142 Fair Share Reserve 8,000 <b>8,000</b>	-
Total Transfer from Reserve 8,000 8,000	-
14,266 <b>14,266</b>	-
EXPENSES	
Internal Charges	
01-2-1150-1160 Indirect Cost Allocation 2,500 <b>2,500</b>	-
Total Internal Charges 2,500 2,500	-
2,500 <b>2,500</b>	-
TOTAL SURPLUS - (2,783)	(2,783)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	296,983	296,983	-
Total Requisitions	296,983	296,983	-
Interest Income			
01-1-0070-0071 Interest on Reserves	-	24,460	24,460
Total Interest Income	-	24,460	24,460
Fees, Charges, and Other			
01-1-0040-0000 General - Recovery of Costs	-	28,895	28,895
01-1-0040-3404 Recovery of Costs - Community Measures	75,000	75,000	-
Total Fees, Charges, and Other	75,000	103,895	28,895
Government Transfers			
01-1-0030-0000 General	-	25,000	25,000
01-1-0030-0037 Provincial Conditional	893,234	457,384	(435,850
Total Government Transfers	893,234	482,384	(410,850
	1,265,217	907,722	(357,495)
EVAPAGES			
EXPENSES Protective Services			
01-2-1000-1010 Wages - Full Time	315,172	115,148	(200,024)
01-2-1000-1030 Benefits	98,086	44,076	(54,010)
01-2-1000-1040 WCB	6,166	2,178	(3,988)
01-2-1000-5010 Advertising Services	16,000	693	(15,307
01-2-1000-3030 Training & Development	2,024	762	(1,262
01-2-1000-3040 Conferences & Seminars	1,918	3,431	1,513
01-2-1000-3060 Meetings	5,000	849	(4,151)
01-2-1000-5056 Public Engagement	16,000	11,230	(4,770)
01-2-1275-3030 Training & Development	93,500	63,550	(29,950
01-2-2510-5060 Studies, Plans and Assessments	85,000	10,819	(74,181
01-2-1000-5030 Legal Services	15,000	43,038	28,038
01-2-2504-6210 Fuel & Lubricants - Unit ML4 (Squad 4)	6,000	43,038	(6,000
	750	-	
01-2-2504-6240 Repairs - Unit ML4 (Squad 4) 01-2-2504-6250 Maintenance-Unit ML4 (Squad 4)	750	-	(750)
		-	(750)
01-2-2505-6240 Repairs - SPU#1 01-2-2505-6250 Maintenance - SPU#1	200	440	(200)
	250	418	168
01-2-2515-6240 Repairs	210	-	(210)
01-2-2515-6250 Maintenance	210	-	(210)
01-2-1000-2065 Insurance - Property	200	155	(45)
01-2-1000-2070 Insurance - Liability	4,800	4,741	(59)
01-2-2504-6230 Insurance (ICBC)- UNIT ML4 (SQUAD4)	550	-	(550)
01-2-2505-6230 Insurance - SPU#1	350	288	(62)
01-2-1000-5115 Supplies - General	-	484	484
01-2-1000-5120 Supplies - Office	11,637	6,231	(5,406)
01-2-1275-4403 Licensing (EOC)	5,000	2,904	(2,096
01-2-1275-5120 Supplies - Office	3,500	-	(3,500)
01-2-2510-4403 Licensing	-	19,850	19,850
01-2-2600-4403 Licensing	20,165	-	(20,165
01-2-1000-2030 Phone/Internet	13,640	8,724	(4,916
01-2-2515-2030 Phone/Internet	945	-	(945
01-2-1000-3010 Travel	1,691	795	(896)
01-2-1000-3016 Mileage	500	6,025	5,525
01-2-1000-3020 Meals	1,720	1,829	109
01-2-1000-3050 Memberships	1,465	19	(1,446)





300 Emergency Flamming			
	2024 Budget	2024 Actuals	Variance
01-2-2900-4403 Licensing	330	148	(182)
01-2-2510-2512 Flood Response Supplies	5,000		(5,000)
01-2-2510-5140 Minor Capital	25,000		(25,000)
01-2-2515-4435 Website Maintenance	210	_	(210)
01-2-2821-2050 Miscellaneous	-	_	(210)
01-2-2840-1125 EOC - Unrecoverable		1,305	1,305
01-2-2840-2050 EOC Incidents - Miscellanous		28,895	28,895
01-2-2510-3100 Contract for Services EMERG PLANNING	844,750	537,400	(307,350)
Total Protective Services	1,603,689	915,985	(687,704)
OTHER			
Government transfers related to capital	-	_	-
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	338,472	8,263	(330,209)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	236,083	236,083	-
01-1-0140-0140 Operating Reserve	202,000	· <u>-</u>	(202,000)
01-7-0020-0020 Surplus/Deficit	6,326	6,326	-
Total Surplus from Prior Year	444,409	242,409	(202,000)
Transfer from Reserve			(===,===)
01-1-0140-0140 Operating Reserve	_	54,212	54,212
01-7-0140-0140 Operating Reserve	750,000	<u>.</u>	(750,000)
01-7-0140-0149 Growing Communities Reserve	-	130,433	130,433
Total Transfer from Reserve	750,000	184,645	(565,355)
	1,194,409	427,054	(767,355)
EXPENSES			
Transfer to Reserve			
01-2-8100-8100 Electoral Area C Community Measures	75,000	75,000	-
Total Transfer to Reserve	75,000	75,000	-
Capital			
01-8-8500-8501 Furniture, Fixtures, Equipment	30,000	-	(30,000)
01-8-8500-8505 Buildings	671,326	136,759	(534,567)
01-8-8500-8508 IT Infrastructure	55,000	-	(55,000)
Total Capital	756,326	136,759	(619,567)
Interest on Reserves			
01-2-8100-8150 Interest on reserves		24,460	24,460
Total Interest on Reserves	-	24,460	24,460
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	16,281	16,281	-
01-2-1150-1190 PRRD Vehicles	8,330	8,330	-
Total Internal Charges	24,611	24,611	-
Total meeting energes			
	855,937	260,830	(595,107)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	1,377,700	1,377,700	-
Total Requisitions	1,377,700	1,377,700	-
Grants-in-lieu			
01-1-0030-0031 Provincial Grants-in-lieu	45,602	96,146	50,544
01-1-0030-0034 Municipal Grants-in-lieu	- 1	3,228	3,228
Total Grants-in-lieu	45,602	99,374	53,772
Fees, Charges, and Other			
01-1-0040-0000 General - Recovery of Costs	20,188	31,993	11,805
Total Fees, Charges, and Other	20,188	31,993	11,805
Government Transfers			
01-1-0030-0000 General	45,000	_	(45,000)
Total Government Transfers	45,000	-	(45,000)
	1,488,490	1,509,067	20,577
EXPENSES			
Protective Services			
01-2-1000-1010 Wages - Full Time	14,149	11,156	(2,993)
01-2-1000-1030 Benefits	4,245	3,153	(1,092)
01-2-1000-1040 WCB	269	264	(5)
E0302 Interest	80,000	48,659	(31,341)
01-2-1000-3030 Training & Development	209	81	(128)
01-2-1000-3040 Conferences & Seminars	199	-	(199)
01-2-1000-5060 Studies, Plans and Assessments	<u>-</u>	-	
01-2-1000-5030 Legal Services	18,000	1,630	(16,370)
01-2-2600-2120 R&M Equipment - 911 Emerg Tele	15,000	1,070	(13,930)
01-2-2610-6250 Maintenance	20,000	5,122	(14,878)
01-2-1000-2065 Insurance - Property	15,100	14,926	(174)
01-2-1000-2070 Insurance - Liability	4,800	4,741	(59)
01-2-2610-2065 Insurance - Property	, <u> </u>	, -	
01-2-2610-2070 Insurance - Liability	<u>-</u>	-	_
01-2-1000-5120 Supplies - Office	500	-	(500)
01-2-2600-4403 Licensing	35,350	39,034	3,684
01-2-2610-4010 Rent/Lease	67,238	77,699	10,461
01-2-2600-1210 Interconnect Service	140,000	134,753	(5,247)
01-2-2600-2030 Phone/Internet (911 EMERG TELE)	7,800	- ,	(7,800)
01-2-2610-2030 Phone/Internet (RADIO TOWERS)	33,200	26,481	(6,719)
01-2-1000-3010 Travel	175		(175)
01-2-1000-3020 Meals	416	39	(377)
01-2-1000-3050 Memberships	345	479	134
01-2-2600-1220 Satellite Service	9,343	6,034	(3,309)
01-2-2600-5140 Minor Capital	3,000	-	(3,000)
01-2-2605-1201 E-Comm	198,880	188,880	(10,000)
01-2-2605-1202 NI 911	324,386	323,664	(722)
01-2-2615-0000 General - Next Gen 911	45,000	-	(45,000)
01-2-1000-3100 Contract for Services	95,000	20,751	(74,249)
01-2-2610-2150 Utilities - Electricity	700	686	(14)
Total Protective Services	1,133,304	909,302	(224,002)
OTHER			
C. I.E.	-	-	-





	2024 Budget	2024 Actuals	Variance
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(355,186)	(599,765)	(244,579)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	155,017	155,017	-
01-7-0020-0020 Surplus/Deficit	216,796	216,796	-
Total Surplus from Prior Year	371,813	371,813	-
ransfer from Reserve			
01-7-0120-8110 Capital Reserve	300,000	113,643	(186,357)
Total Transfer from Reserve	300,000	113,643	(186,357)
	671,813	485,456	(186,357)
XPENSES			
Debt Servicing - Regional District			
01-2-8000-8010 Short-term principal	405,000	405,000	-
Total Debt Servicing - Regional District	405,000	405,000	-
ransfer to Reserve			
01-2-8100-8110 Capital Reserve	50,000	50,000	-
01-2-8100-8120 Operating Reserve	30,000	30,000	-
Total Transfer to Reserve	80,000	80,000	-
apital			
01-8-8500-8501 Furniture, Fixtures, Equipment	516,796	330,439	(186,357)
Total Capital	516,796	330,439	(186,357)
nternal Charges			
01-2-1150-1160 Indirect Cost Allocation	21,920	21,920	-
01-2-1150-1190 PRRD Vehicles	3,283	3,283	-
Total Internal Charges	25,203	25,203	-
	1,026,999	840,642	(186,357)
OTAL SURPLUS	-	(244,579)	(244,579)



#### 310 Emergency Rescue Vehicle

	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	16,305	16,305	-
Total Requisitions	16,305	16,305	-
	16,305	16,305	-
EXPENSES			
Protective Services			
01-2-1000-1010 Wages - Full Time	4,134	3,070	(1,064)
01-2-1000-1030 Benefits	1,240	712	(528)
01-2-1000-1040 WCB	79	62	(17)
01-2-1000-3030 Training & Development	61	24	(37)
01-2-1000-3040 Conferences & Seminars	58	-	(58)
01-2-3110-5800 General Grants	5,000	5,000	-
01-2-3111-5800 General Grants	5,000	6,000	1,000
01-2-1000-3010 Travel	51	-	(51)
01-2-1000-3020 Meals	34	3	(31)
Total Protective Services	15,657	14,871	(786)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(648)	(1,434)	(786)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	(109)	(109)	-
Total Surplus from Prior Year	(109)	(109)	-
	(109)	(109)	-
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	386	386	-
01-2-1150-1190 PRRD Vehicles	153	153	-
Total Internal Charges	539	539	-
	539	539	-
TOTAL SURPLUS	-	(786)	(786)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	958,904	958,904	-
Total Requisitions	958,904	958,904	_
Interest Income		·	
01-1-0070-0071 Interest on Reserves	_	6,642	6,642
Total Interest Income	-	6,642	6,642
Fees, Charges, and Other		-7-	-7-
01-1-0040-0000 General - Recovery of Costs	_	90,035	90,035
Total Fees, Charges, and Other		90,035	90,035
Government Transfers		30,000	30,000
01-1-0030-0000 General	_	-	_
01-1-0030-0037 Provincial Conditional	_	4,925	4,925
Total Government Transfers		4,925	4,925
	958,904	1,060,506	101,602
EXPENSES Protective Services			
01-2-1000-1010 Wages - Full Time	249,692	228,572	(21,120)
01-2-1000-1030 Benefits	74,908	66,537	(8,371)
01-2-1000-1040 WCB	4,744	4,776	32
01-2-4000-1030 Benefits	4,200	7,488	3,288
01-2-4000-1030 Benefits 01-2-4000-1040 WCB	1,500	1,915	415
		4,709	
01-2-1000-5010 Advertising Services	5,000 1,500	4,709	(291 (1,500
01-2-1000-2112 Health & Safety Training 01-2-1000-3030 Training & Development	85,389	49,392	(35,997
01-2-1000-3030 Training & Development 01-2-1000-3040 Conferences & Seminars	·		5,707
	3,507	9,214	
01-2-1000-2110 R&M - Buildings	18,500	17,280	(1,220
01-2-1000-2120 R&M - Equipment	2,000	1,417 475	(583
01-2-2305-6210 Fuel - CL#1	1,500		(1,025
01-2-2305-6240 Repairs - CL#1	2,500	2,028	(472
01-2-2305-6250 Maintenance - CL#1	5,000	7,245	2,245
01-2-2310-6210 Fuel-CL#10	3,200	3,396	196
01-2-2310-6220 Tires-CL#10	-	-	- (4.454)
01-2-2310-6240 Repairs-CL#10	2,000	549	(1,451)
01-2-2310-6250 Maintenance-CL#10	2,000	2,708	708
01-2-2320-6240 Repairs-CL#11	200	-	(200)
01-2-2320-6250 Maintenance-CL#11	200	-	(200
01-2-2330-6210 Fuel-CL#12	200	-	(200
01-2-2330-6240 Repairs-CL#12	250	-	(250
01-2-2330-6250 Maintenance-CL#12	500	-	(500
01-2-2350-6210 Fuel-CL#14	500	97	(403
01-2-2350-6240 Repairs-CL#14	2,000	1,798	(202
01-2-2350-6250 Maintenance-CL#14	2,500	2,280	(220
01-2-2360-6210 Fuel-CL#2	5,000	5,329	329
01-2-2360-6220 Tires-CL#2	-	-	-
01-2-2360-6240 Repairs-CL#2	1,000	5,338	4,338
01-2-2360-6250 Maintenance-CL#2	1,500	2,609	1,109
01-2-2370-6210 Fuel-CL#3	1,500	1,550	50
01-2-2370-6240 Repairs-CL#3	4,000	2,393	(1,607
01-2-2370-6250 Maintenance-CL#3	5,000	6,667	1,667
01-2-2375-6210 Fuel-CL#17	4,500	10,317	5,817
01-2-2375-6220 Tires-CL#17	-	-	-





	2024 Budget	2024 Actuals	Variance
01-2-2375-6240 Repairs-CL#17	1,000	1,052	52
01-2-2375-6250 Maintenance-CL#17	2,000	1,864	(136)
01-2-2385-6210 Fuel-CL#5	100	-	(100)
01-2-2385-6240 Repairs-CL#5	1,000	2,646	1,646
01-2-2385-6250 Maintenance-CL#5	1,500	1,568	68
01-2-2390-6210 Fuel-CL#7	2,750	457	(2,293)
01-2-2390-6240 Repairs-CL#7	1,000	5,495	4,495
01-2-2390-6250 Maintenance-CL#7	1,750	951	(799)
01-2-2395-6240 Repairs-CL#9	-	-	-
01-2-2395-6250 Maintenance-CL#9	-	-	-
01-2-2397-6210 Fuel & Lubricants-CL#15	1,500	2,206	706
01-2-2397-6240 Repairs - CL#15	3,000	159	(2,841)
01-2-2397-6250 Maintenance-CL#15	3,000	5,070	2,070
01-2-2398-6210 Fuel - CL#16	1,500	2,447	947
01-2-2398-6240 Repairs-Unit#16	5,000	162	(4,838)
01-2-2398-6250 Maintenance-CL#16	5,000	4,280	(720)
01-2-2401-6220 Tires - CL #18	-	2,015	2,015
01-2-2402-6220 Tires - CL #19	-	2,015	2,015
01-2-2501-6240 Repairs - Engine 1/ML#1	-	13	13
01-2-2900-2120 R&M Equip	3,000	7,986	4,986
01-2-1000-2065 Insurance - Property	8,900	8,843	(57)
01-2-1000-2070 Insurance - Liability	6,000	5,926	(74)
01-2-1000-2080 Insurance - AD&D	400	72	(328)
01-2-2305-6230 Insurance - Vehicles & Equipment - CL#1	1,500	1,426	(74)
01-2-2310-6230 Insurance - Vehicles & Equipment-CL#10	1,000	825	(175)
01-2-2320-6230 Insurance - Vehicles & Equipment-CL#11	350	160	(190)
01-2-2330-6230 Insurance - Vehicles & Equipment-CL#12	50	38	(12)
01-2-2350-6230 Insurance - Vehicles & Equipment-CL#14	1,000	504	(496)
01-2-2360-6230 Insurance - Vehicles & Equipment-CL#2	1,000	1,003	3
01-2-2370-6230 Insurance - Vehicles & Equipment-CL#3	1,500	1,426	(74)
01-2-2375-6230 Insurance - CL#17	1,200	1,106	(94)
01-2-2385-6230 Insurance - Vehicles & Equipment-CL#5	750	369	(381)
01-2-2390-6230 Insurance - Vehicles & Equipment-CL#7	750	545	(205)
01-2-2395-6230 Insurance - Vehicles & Equipment-CL#9	-	-	-
01-2-2397-6230 Insurance-CL#15	2,000	2,094	94
01-2-2398-6230 Insurance-Unit#16	2,200	2,431	231
01-2-2403-6230 Insurance - SPU #2	-	132	132
01-2-2900-5070 Inspections	15,450	5,419	(10,031)
01-2-4000-2080 Insurance AD&D - Volunteers	8,000	7,445	(555)
01-2-1000-4010 Rent/Lease	1,500	2,600	1,100
01-2-1000-5115 Supplies - General	3,500	3,340	(160)
01-2-1000-5120 Supplies - Office	3,000	1,408	(1,592)
01-2-2900-5115 Supplies - General	26,500	19,958	(6,542)
01-2-2900-5125 Clothing	35,000	22,883	(12,117)
01-2-1000-2030 Phone/Internet	4,700	4,982	282
01-2-1000-3010 Travel	3,096	792	(2,304)
01-2-1000-3016 Mileage	500	40	(460)
01-2-1000-3020 Meals	2,356	3,289	933
01-2-1000-3050 Memberships	2,900	1,193	(1,707)
01-2-2900-2050 Miscellaneous	-	294	294
01-2-2900-4403 Licensing	9,250	15,235	5,985
01-2-2900-5140 Minor Capital	21,000	10,207	(10,793)
01-2-1000-2050 Miscellaneous	8,500	4,873	(3,627)





	2024 Budget	2024 Actuals	Variance
01-2-1000-2140 Security	350	300	(50)
01-2-1000-5070 Inspections	2,500	3,417	917
01-2-1000-5130 Miscellaneous Equipment	13,000	5,080	(7,920)
01-2-2900-5127 S.C.B.A	7,000	6,160	(840)
01-2-4000-7010 Appreciation	15,000	9,251	(5,749)
01-2-4000-7020 Fire Pay	40,000	33,586	(6,414)
01-2-4000-7040 On Call	17,000	17,813	813
01-2-4000-7050 Practice Pay	28,000	26,675	(1,325)
01-2-4000-7060 Provincial Deployment Pay	-	29,619	29,619
01-2-1000-3100 Contract for Services	14,000	2,274	(11,726)
01-2-1000-2150 Electricity	6,000	6,934	934
01-2-1000-2160 Natural Gas	6,000	5,343	(657)
01-2-1000-2170 Water	13,000	13,034	34
Total Protective Services	864,792	776,809	(87,983)
OTHER			
		-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(94,112)	(283,697)	(189,585)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	117,360	117,360	-
Total Surplus from Prior Year	117,360	117,360	-
Transfer from Reserve			,
01-1-0140-0145 Peace River Agreement Reserve	-	-	-
01-7-0120-8110 Capital Reserve	139,790	-	(139,790)
01-7-0140-0145 PRA Reserve	456,250	431,247	(25,003)
Total Transfer from Reserve	596,040	431,247	(164,793)
	713,400	548,607	(164,793)
EXPENSES			
Transfer to Reserve			
01-2-8100-8110 Capital Reserve	165,000	165,000	-
01-2-8100-8120 Operating Reserve	20,000	20,000	-
Total Transfer to Reserve	185,000	185,000	-
Capital			
01-8-8500-8502 Vehicles and Machinery	596,040	431,247	(164,793)
01-8-8500-8503 Infrastructure	-	-	-
Total Capital	596,040	431,247	(164,793)
Interest on Reserves			
01-2-8100-8150 Interest on reserves	-	6,642	6,642
Total Interest on Reserves	-	6,642	6,642
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	20,361	20,361	-
01-2-1150-1190 PRRD Vehicles	6,111	6,111	
Total Internal Charges		26 472	
	26,472	26,472	
	807,512	649,361	(158,151)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	159,614	159,614	-
01-7-0010-0015 Requisition	73,500	73,500	-
Total Requisitions	233,114	233,114	-
nterest Income			
01-1-0070-0071 Interest on Reserves	-	75	75
Total Interest Income	-	75	75
	233,114	233,189	75
EXPENSES			
Protective Services			
01-2-1000-1010 Wages - Full Time	11,840	8,602	(3,238)
01-2-1000-1030 Benefits	3,552	2,125	(1,427)
01-2-1000-1040 WCB	225	181	(44)
01-2-1000-3030 Training & Development	175	68	(107)
01-2-1000-3040 Conferences & Seminars	166	-	(166)
01-2-1000-2070 Insurance - Liability	2,400	2,371	(29)
01-2-1000-3010 Travel	147	-	(147)
01-2-1000-3020 Meals	297	34	(263)
01-2-2910-3100 Contract for Services	139,000	139,000	(===,
Total Protective Services	157,802	152,381	(5,421)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(75,312)	(80,808)	(5,496)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	1,243	1,243	_
Total Surplus from Prior Year	1,243	1,243	_
Fransfer from Reserve			
01-1-0140-0145 Peace River Agreement Reserve	50,000	50,000	_
01-7-0140-0141 Capital Reserve	135,500	· •	(135,500)
01-7-0140-0145 PRA Reserve	505,634	140,639	(364,995)
Total Transfer from Reserve	691,134	190,639	(500,495)
	692,377	191,882	(500,495)
EXPENSES			
Transfer to Reserve			
01-2-8100-8110 Capital Reserve	50,000	50,000	_
01-2-8100-8120 Operating Reserve	-	-	_
Total Transfer to Reserve	50,000	50,000	_
Capital			
01-8-8500-8502 Vehicles and Machinery	714,634	214,139	(500,495)
Total Capital	714,634	214,139	(500,495)
nterest on Reserves	. = ., :	,	(- 32, 133)
01-2-8100-8150 Interest on reserves	<u>-</u>	75	75
			. 5
Total Interest on Reserves	-	75	75



320 Chetwynd Rural Fire

	2024 Budget	2024 Actuals	Variance
01-2-1150-1160 Indirect Cost Allocation	2,962	2,962	-
01-2-1150-1190 PRRD Vehicles	93	93	-
Total Internal Charges	3,055	3,055	-
	767,689	267,269	(500,420)
TOTAL SURPLUS		(5,421)	(5,421)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	687,774	687,774	_
Total Requisitions	687,774	687,774	
	687,774	687,774	-
EXPENSES			
Protective Services			
01-2-1000-1010 Wages - Full Time	11,840	8,602	(3,238)
01-2-1000-1030 Benefits	3,552	2,125	(1,427)
01-2-1000-1040 WCB	225	181	(44)
01-2-1000-2055 Contingency	-	-	-
01-2-8000-8020 Short-term Interest	6,000	4,131	(1,869)
01-2-1000-3030 Training & Development	175	68	(1,803)
01-2-1000-3030 Haining & Development	166	00	(166)
		2 274	
01-2-1000-2070 Insurance - Liability	2,400	2,371	(29)
01-2-2920-6230 Insurance-Veh & Equip DC/PC FIRE	4,200	3,396	(804)
01-2-2925-6230 Insurance-Veh & Equip Pouce Coupe Fire	2,500	2,206	(294)
01-2-1000-3010 Travel	147	-	(147)
01-2-1000-3020 Meals	297	10	(287)
01-2-1000-3100 Contract for Services	45,000	27,582	(17,418)
01-2-2920-3100 Contract for Services	398,992	398,992	-
01-2-2925-3100 Contract for Services	106,555	106,555	-
Total Protective Services	582,049	556,219	(25,830)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(105,725)	(131,555)	(25,830)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Curplus from Drian Voor			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	5,426	5,426	-
·	5,426 5,426	•	<u>-</u>
01-1-0020-0020 Surplus/Deficit		5,426 5,426	<u>-</u>
01-1-0020-0020 Surplus/Deficit  Total Surplus from Prior Year		•	- - (17,418)
01-1-0020-0020 Surplus/Deficit  Total Surplus from Prior Year  Transfer from Reserve	5,426 70,000	5,426	
01-1-0020-0020 Surplus/Deficit  Total Surplus from Prior Year  Transfer from Reserve  01-1-0140-0145 Peace River Agreement Reserve	70,000 150,000	5,426 52,582 -	(150,000)
01-1-0020-0020 Surplus/Deficit  Total Surplus from Prior Year  Transfer from Reserve  01-1-0140-0145 Peace River Agreement Reserve  01-7-0140-0141 Capital Reserve	5,426 70,000	5,426	(150,000) (167,418)
01-1-0020-0020 Surplus/Deficit  Total Surplus from Prior Year  Transfer from Reserve  01-1-0140-0145 Peace River Agreement Reserve  01-7-0140-0141 Capital Reserve  Total Transfer from Reserve	70,000 150,000 220,000	5,426 52,582 - 52,582	(150,000) (167,418)
01-1-0020-0020 Surplus/Deficit  Total Surplus from Prior Year  Transfer from Reserve 01-1-0140-0145 Peace River Agreement Reserve 01-7-0140-0141 Capital Reserve  Total Transfer from Reserve	70,000 150,000 220,000	5,426 52,582 - 52,582	(150,000) (167,418)
01-1-0020-0020 Surplus/Deficit  Total Surplus from Prior Year  Transfer from Reserve  01-1-0140-0145 Peace River Agreement Reserve  01-7-0140-0141 Capital Reserve  Total Transfer from Reserve  EXPENSES  Debt Servicing - Regional District	70,000 150,000 220,000 225,426	5,426 52,582 - 52,582 58,008	(150,000) (167,418) (167,418)
01-1-0020-0020 Surplus/Deficit  Total Surplus from Prior Year  Transfer from Reserve 01-1-0140-0145 Peace River Agreement Reserve 01-7-0140-0141 Capital Reserve  Total Transfer from Reserve  EXPENSES  Debt Servicing - Regional District 01-2-8000-8010 Short-term principal	5,426 70,000 150,000 220,000 225,426	5,426 52,582 - 52,582 58,008	(150,000) (167,418) (167,418)
01-1-0020-0020 Surplus/Deficit  Total Surplus from Prior Year  Transfer from Reserve 01-1-0140-0145 Peace River Agreement Reserve 01-7-0140-0141 Capital Reserve  Total Transfer from Reserve  EXPENSES  Debt Servicing - Regional District 01-2-8000-8010 Short-term principal  Total Debt Servicing - Regional District	70,000 150,000 220,000 225,426	5,426 52,582 - 52,582 58,008	(150,000) (167,418) (167,418)
01-1-0020-0020 Surplus/Deficit  Total Surplus from Prior Year  Transfer from Reserve 01-1-0140-0145 Peace River Agreement Reserve 01-7-0140-0141 Capital Reserve  Total Transfer from Reserve  EXPENSES  Debt Servicing - Regional District 01-2-8000-8010 Short-term principal  Total Debt Servicing - Regional District  Transfer to Reserve	5,426 70,000 150,000 220,000 225,426  28,000 28,000	5,426 52,582 - 52,582 58,008 26,919 26,919	(150,000) (167,418) (167,418)
01-1-0020-0020 Surplus/Deficit  Total Surplus from Prior Year  Transfer from Reserve 01-1-0140-0145 Peace River Agreement Reserve 01-7-0140-0141 Capital Reserve  Total Transfer from Reserve  EXPENSES  Debt Servicing - Regional District 01-2-8000-8010 Short-term principal  Total Debt Servicing - Regional District  Transfer to Reserve 01-2-8100-8110 Capital Reserve	5,426  70,000 150,000 220,000 225,426  28,000 28,000 142,485	5,426  52,582  -  52,582  58,008  26,919  26,919  142,485	(150,000) (167,418) (167,418)
01-1-0020-0020 Surplus/Deficit  Total Surplus from Prior Year  Transfer from Reserve 01-1-0140-0145 Peace River Agreement Reserve 01-7-0140-0141 Capital Reserve  Total Transfer from Reserve  EXPENSES Debt Servicing - Regional District 01-2-8000-8010 Short-term principal Total Debt Servicing - Regional District  Transfer to Reserve 01-2-8100-8110 Capital Reserve Total Transfer to Reserve	5,426 70,000 150,000 220,000 225,426  28,000 28,000	5,426 52,582 - 52,582 58,008 26,919 26,919	(150,000) (167,418) (167,418)
01-1-0020-0020 Surplus/Deficit  Total Surplus from Prior Year  Transfer from Reserve 01-1-0140-0145 Peace River Agreement Reserve 01-7-0140-0141 Capital Reserve  Total Transfer from Reserve  EXPENSES  Debt Servicing - Regional District 01-2-8000-8010 Short-term principal  Total Debt Servicing - Regional District  Transfer to Reserve 01-2-8100-8110 Capital Reserve  Total Transfer to Reserve Capital	5,426  70,000 150,000 220,000 225,426  28,000 28,000  142,485 142,485	5,426  52,582  -  52,582  58,008  26,919  26,919  142,485	(150,000) (167,418) (167,418) (1,081) (1,081)
01-1-0020-0020 Surplus/Deficit  Total Surplus from Prior Year  Transfer from Reserve 01-1-0140-0145 Peace River Agreement Reserve 01-7-0140-0141 Capital Reserve  Total Transfer from Reserve  EXPENSES Debt Servicing - Regional District 01-2-8000-8010 Short-term principal Total Debt Servicing - Regional District  Transfer to Reserve 01-2-8100-8110 Capital Reserve Total Transfer to Reserve	5,426  70,000 150,000 220,000 225,426  28,000 28,000 142,485	5,426  52,582  -  52,582  58,008  26,919  26,919  142,485	(17,418) (150,000) (167,418) (167,418) (1,081) (1,081)



325 Dawson Creek/Pouce Coupe Fire

	2024 Budget	2024 Actuals	Variance
01-2-1150-1160 Indirect Cost Allocation	10,573	10,573	-
01-2-1150-1190 PRRD Vehicles	93	93	-
Total Internal Charges	10,666	10,666	-
	331,151	180,070	(151,081)
TOTAL SURPLUS	-	(9,493)	(9,493)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	653,716	653,716	-
Total Requisitions	653,716	653,716	
	653,716	653,716	-
EXPENSES			
Protective Services			
01-2-1000-1010 Wages - Full Time	11,840	8,602	(3,238)
01-2-1000-1030 Benefits	3,552	2,125	(1,427)
01-2-1000-1040 WCB	225	181	(44)
01-2-1000-5010 Advertising Services	3,000	417	(2,583)
01-2-1000-3030 Training & Development	175	68	(107)
01-2-1000-3040 Conferences & Seminars	166	-	(166)
01-2-1000-2070 Insurance - Liability	2,400	2,371	(29)
01-2-1000-3010 Travel	147	-	(147)
01-2-1000-3020 Meals	97	10	(87)
01-2-2930-3100 Contract for Services	626,633	626,633	-
Total Protective Services	648,235	640,407	(7,828)
OTHER			
		-	
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(5,481)	(13,309)	(7,828)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	6,827	6,827	-
Total Surplus from Prior Year	6,827	6,827	-
	6,827	6,827	-
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	12,308	12,308	-
01-2-1150-1190 PRRD Vehicles	-	-	-
Total Internal Charges	12,308	12,308	-
	12,308	12,308	-
TOTAL SURPLUS		(7,828)	(7,828)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	150,000	150,000	-
Total Requisitions	150,000	150,000	_
Fees, Charges, and Other		,	
01-1-0040-0000 General - Recovery of Costs	110,000	110,000	_
01-7-0160-0000 Contributed Assets	-	-	-
Total Fees, Charges, and Other	110,000	110,000	-
Government Transfers		,	
01-1-0030-0000 General	-	7,500	7,500
Total Government Transfers	-	7,500	7,500
	260,000	267,500	7,500
EXPENSES			
Protective Services			
01-2-1000-1010 Wages - Full Time	114 007	74 410	(40.407
-	114,897	74,410	(40,487
01-2-1000-1030 Benefits	34,394	22,559	(11,835
01-2-1000-1040 WCB	2,183	1,699	(484
01-2-4000-1030 Benefits	90	810	720
01-2-4000-1040 WCB	400	614	214
01-2-1000-5010 Advertising Services	2,000	-	(2,000
01-2-1000-3030 Training & Development	18,198	13,961	(4,237
01-2-1000-3040 Conferences & Seminars	1,614	-	(1,614
01-2-1000-3060 Meetings		-	-
01-2-1000-5056 Public Engagement	1,000		(1,000
01-2-1000-2110 R&M - Buildings	13,500	11,325	(2,175
01-2-1000-6215 Bulk Diesel	6,000	2,227	(3,773
01-2-2501-6210 Fuel - Engine 1/ML#1	-	47	47
01-2-2501-6240 Repairs - Engine 1/ML#1	3,000	5,473	2,473
01-2-2501-6250 Maintenance - Engine 1/ML#1	4,700	3,383	(1,317
01-2-2502-6210 Fuel - TENDER 2/ML#2	-	-	-
01-2-2502-6240 Repairs - Tender 2/ML#2	3,000	2,003	(997
01-2-2502-6250 Maintenance - Tender 2/ML#2	4,700	2,339	(2,361
01-2-2503-6210 Fuel & Lubricants - Engine 3/ML#3	-	133	133
01-2-2503-6240 Repairs - Engine 3/ML#3	3,000	1,985	(1,015
01-2-2503-6250 Maintenance - Engine 3/ML#3	4,700	2,932	(1,768
01-2-2504-6210 Fuel & Lubricants - Unit ML4 (Squad 4)	6,000	5,770	(230
01-2-2504-6220 Tires - Unit ML4 (Squad 4)	750	-	(750
01-2-2504-6240 Repairs - Unit ML4 (Squad 4)	7,000	1,554	(5,446
01-2-2504-6250 Maintenance-Unit ML4 (Squad 4)	1,000	520	(480
01-2-2900-2120 R&M Equip	10,000	2,118	(7,882
01-2-1000-2065 Insurance - Property	3,100	3,098	(2
01-2-1000-2070 Insurance - Liability	2,400	2,371	(29
01-2-1000-2080 Insurance - AD&D	400	72	(328
01-2-2501-6230 Insurance (ICBC) Engine 1/ML#1	800	561	(239
01-2-2502-6230 Insurance (ICBC)-Tender2/ML#2	1,250	1,012	(238
01-2-2503-6230 Insurance (ICBC) - Engine 3/ML#3	1,450	1,319	(131
01-2-2504-6230 Insurance (ICBC)- UNIT ML4 (SQUAD4)	750	739	(11
01-2-2900-5070 Inspections	11,050	5,667	(5,383
01-2-4000-2080 Insurance AD&D - Volunteers	2,800	2,831	31
01-2-1000-4403 Licensing	3,400	2,129	(1,271
01-2-1000-5115 Supplies - General	800	536	(264
01-2-1000-5120 Supplies - Office	1,200	687	(513





101-2-200-3115 Supplies - General   3,000   4,064   564   101-2-200-3125 Ciching   37,000   15,753   21,247   101-2-1000-3010 Phone/Internet   12,048   11,533   (1,515)   101-2-1000-3010 Phone/Internet   12,048   11,533   (1,515)   101-2-1000-3010 Phone/Internet   12,048   11,053   (1,618)   101-2-1000-3010 Mileage   150   128   (12)   101-2-1000-3010 Mileage   11,000   11,000   11,000   101-2-1000-3010 Mileage   11,000   9,451   (1,849)   101-2-1000-3010 Mileage   11,000   9,451   (1,849)   101-2-1000-3010 Mileage   11,000   9,451   (1,849)   101-2-1000-3010 Mileage   11,000   1,162   (528)   101-2-1000-3010 Mileage   10,000   9,000   0,000   0,000   101-2-1000-3010 Mileage   10,000   1,162   (528)   101-2-1000-3010 Mileage   10,000   1,162   (528)   101-2-1000-3010 Mileage   1,000   1,162   (528)   101-2-1000-3010 Mileage   1,000   1,000   1,000   101-2-1000-3010 Mileage   1		2024 Budget	2024 Actuals	Variance
12-2-200-5125 Clothing   37,000   15,753   (21,247)   (11-2-100-2000 Prome/internet   12,048   13,533   (51)50   (11-2-100-2000 Prome/internet   12,048   13,533   (51)50   (11-2-100-2000 Prome/internet   12,048   13,533   (10,081)   (11-2-100-3000 Metalles   150   128   (22,07)50   (12-2-100-3000 Metalles   150   128   (12,081)   (12-2-100-3000 Metalles   150   12-3   (12,081)   (12-2-300-2000 Metalles   13,000   3,000   12-300   (12-2-300-2000 Miscellaneous   11,300   3,451   (13,481)   (12-2-300-2000 Miscellaneous   17,000   3,000   3,000   (13,532)   (13,481)   (12-2-300-2000 Miscellaneous   17,000   3,000   3,000   (13,532)   (13,532)   (13,200-2000 Miscellaneous   17,000   3,000   3,000   (13,532)   (13,532)   (13,200-2000 Miscellaneous   17,000   3,000   3,000   (13,532)   (13,532)   (13,200-2000 Miscellaneous   17,000   3,000   3,000   (13,532)   (13,200-2000 Miscellaneous   17,000   3,000   3,000   (13,532)   (13,200-2000 Miscellaneous   13,200   (13,200-200	01-2-2900-5115 Supplies - General	3 500	4.064	564
01-21-000-230P hone/internet         12,048         11,533         (1,16)           01-21-000-3010 Triverel         1,424         348         (1,60)           01-21-000-3010 Mellage         169         127         (62)           01-2-1000-3020 Meals         345         127         (675)           01-2-2000-250 Miscellaneous         -         813         813           01-2-1000-3020 Miscellaneous         -         1,300         9,451         (8-6)           01-2-1000-2020 Miscellaneous         -         1,000         1,162         (938)           01-2-1000-2020 Miscellaneous         1,700         1,162         (938)           01-2-1000-2400 Augusta         8,800         7,620         (1,162)           01-2-1000-2400 Augusta         8,800         7,620         (1,162)           01-2-1000-2400 Augusta         8,800         7,620         (1,90)           01-2-1000-2400 Augusta         8,800         7,620         (1,90)           01-2-1000-2400 Augusta         1,900         9,699         9,99           01-2-1000-2400 Augusta         1,900         1,900         1,900           01-2-1000-2100 Augusta         8,900         1,900         1,900           01-2-1000-2100 Augusta         1,900 </td <td>• •</td> <td></td> <td></td> <td></td>	• •			
1,100,000,000 Travel	-	·		
101-100-3016 Mileage				
01-2-1000-3000 Meals         966         317         (6/29)           01-2-1000-3005 Memberships         475         .         (78)           01-2-2000-2005 Memberships         475         .         3813         813           01-2-2000-2005 Minor Capital         111,300         .9515         (1,849)           01-2-1000-2006 Moniscellaneous         .         .         .         .         (588)           01-2-1000-2106 Moniscellaneous         .         .         .         .         (588)           01-2-1000-2106 Moniscellaneous         .		·		
01-2-1000-3050 Memberships	_			
01-2-2900 2500 Miscellaneous         -         813         813           01-2-2900 540 Minor Capital         1,300         9,451         (2,489)           01-2-1000 2400 Security         1,700         1,162         (538)           01-2-1000 2400 Security         1,700         1,162         (538)           01-2-1000 2400 Security         200         2,00         (1,80)           01-2-4000-700 Appreciation         8,800         7,620         (1,80)           01-2-4000-700 Fier Pay         9,000         9,099         99           01-2-4000-700 On Call         2,000         1,163         (837)           01-2-4000-700 Fier Pay         9,000         1,036         3,868           01-2-4000-700 For Pactice Pay         7,000         1,036         3,868           01-2-1000-2150 Detecticity         5,000         3,450         (1,550)           01-2-1000-2150 Popare         9,000         5,059         (3,941)           01-2-1000-2150 Water         1,550         38         (1,100)           01-2-1000-2150 Water         4,925         -         (4,925)           01-2-1000-2150 Water         4,925         -         (4,925)           01-2-1000-2050 Provincial Conditional         4,925         -		475		
01-2-1000-200 Miscellaneous         1,100         1,162         (38)           01-2-1000-2140 Security         1,000         200         0           01-2-4000-7010 Appreciation         8,800         7,620         (1,180)           01-2-4000-7020 Appreciation         9,000         9,099         9           01-2-4000-7040 On Call         2,000         1,163         (837)           01-2-4000-7050 Practice Pay         7,000         10,368         3,368           01-2-4000-7050 Practice Pay         7,000         10,368         3,368           01-2-1000-2150 Electricity         5,000         3,450         (1,550)           01-2-1000-2150 Electricity         5,000         3,659         (1,940)           01-2-1000-2150 Water         1,500         388         (1,102)           Total Protective Services         400,169         270,799         (129,460)           CHILDRO Conditional         4,925         2         (4,925)           Total Forestive Services         40,925         3         (4,925)           Total Surplus From Financial Statements         4,925         3         (4,925)           Total Surplus From Financial Statements         1,925         4         (4,925)	·	-	813	
01-2-1000-2050 Miscellaneous         -         .	01-2-2900-5140 Minor Capital	11,300	9,451	(1,849)
01-2-1000-4250 Charges/Permits         200         1.1.8.0           01-2-4000-7010 Appreciation         8.800         7.620         (1.18.0)           01-2-4000-7020 Fire Pay         9.000         9.099         9.9           01-2-4000-7040 On Call         2,000         1,163         (8.87)           01-2-4000-7040 Practice Pay         7,000         10,368         3,368           01-2-1000-2150 Electricity         5,000         3,450         (1,550)           01-2-1000-2155 Propane         9,000         5,059         3,941           01-2-1000-2157 Water         1,500         398         (1,02)           Total Frotective Services         400,169         270,709         (129,400)           OTHER           Covernment transfers related to capital         4,925         -         (4,925)           Total Government transfers related to capital         4,925         -         (4,925)           Total Sureptus For Financial STATEMENTS         135,244         3,209         132,035           EXCLUDED FROM FINANCIAL STATEMENTS         7,429         7,429         -           Total Surplus from Prior Yea         7,429         7,429         -           Total Surplus	01-2-1000-2050 Miscellaneous	-	-	=
01-2-4000-7010 Appreciation         8,800         7,620         (1,180)           01-2-4000-7020 Fire Pay         9,000         9,999         9           01-2-4000-7040 Contract For Pay         7,000         10,368         3,368           01-2-4000-7050 Practice Pay         7,000         10,368         3,368           01-2-1000-2150 Destrictive Pay         5,000         3,450         (1,550)           01-2-1000-2150 Eletricity Forpane         9,000         5,059         (3,941)           01-2-1000-2150 Propane         9,000         3,939         (1,150)           01-2-1000-2150 Propane         9,000         3,939         (1,150)           01-2-1000-2170 Water         1,500         3,939         (1,204)           01-2-1000-2170 Water         400,169         270,709         (129,400)           Total Forestrike Services           4 (4,225)           1-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2	01-2-1000-2140 Security	1,700	1,162	(538)
01-2-4000-7020 Fire Pay         9,000         9,099         99           01-2-4000-7040 On Call         2,000         1,168         3,368           01-2-4000-7050 Practice Pay         7,000         10,368         3,368           01-2-1000-3100 Contract for Services         17,600         12,904         (4,696)           01-2-1000-2155 Electricity         5,000         3,450         (1,550)           01-2-1000-2155 Electricity         5,000         3,450         (1,500)           01-2-1000-2155 Electricity         5,000         3,450         (1,500)           01-2-1000-2155 Electricity         5,000         3,450         (1,500)           01-2-1000-2170 Water         1,500         398         (1,100)           Total Frotective Services         400,169         270,709         (129,600)           Total Frotective Services         400,169         270,709         (129,600)           Total Government transfers related to capital         4,925         -         (4,925)           Total Government transfers related to capital         4,925         -         (4,925)           Total Government transfers related to capital         4,925         -         (4,925)           Total Government transfers rel	01-2-1000-4250 Charges/Permits	200	200	-
01-2-4000-7040 On Call         2,000         1,163         (837)           01-2-4000-7050 Practice Pay         7,000         10,368         3,368           01-2-1000-2150 Electricity         5,000         3,450         (1,550)           01-2-1000-2150 Propane         9,000         5,059         3,941           01-2-1000-2150 Water         1,500         388         (1,020)           Total Protective Services         400,169         270,709         (129,060)           OTHER           Government transfers related to capital         4,925         -         (4,925)           01-7,0030-0037 Provincial Conditional         4,925         -         (4,925)           101-300-0037 Provincial Conditional         4,925         -         (4,925)           101-300-0037 Provincial Conditional         4,925         -         (4,925)           Colspan="2">Colspa	01-2-4000-7010 Appreciation	8,800	7,620	(1,180)
01-2-4000-7050 Practice Pay 7,000 10,368 3,368 01-2-1000-3100 Contract for Services 17,600 12,904 (4,696) 01-2-1000-2150 Electricity 5,000 3,450 (1,550) 01-2-1000-2155 Propane 9,000 5,059 (3,941) 01-2-1000-2170 Water 1,500 398 (1,102) Total Protective Services 8 400,169 270,709 129,460	01-2-4000-7020 Fire Pay	9,000	9,099	99
01-2-1000-3100 Contract for Services         17,600         12,904         (4,696)           01-2-1000-2150 Electricity         5,000         3,450         (1,550)           01-2-1000-2150 Septorane         9,000         5,059         (3,941)           01-2-1000-2170 Water         1,500         398         (1,002)           Total Protective Services           COMER           Service Services         400,169         270,709         (129,400)           CONGROUSE Services           OTAGOS COURT Provincial Conditional         4,925         -         (4,925)           TOTAL SURPLUS FOR FINANCIAL STATEMENTS         135,244         3,209         (132,035)           EXECUDED FROM FINANCIAL STATEMENTS         135,244         3,209         (132,035)           EXECUDED FROM FINANCIAL STATEMENTS         7,429         7,429         -           Surplus from Pior Year         7,429         7,429         -           OTA 15 Surplus from Pior Year         7,429         7,429         -           OTA 15 Surplus from Pior Year         93,947         4,702         (89,245)           OTA 15 Surplus from Pior Year         93,947         4,702	01-2-4000-7040 On Call	2,000	1,163	(837)
01-2-1000-2150 Electricity         5,000         3,450         (1,550)           01-2-1000-2155 Propane         9,000         5,099         (3,941)           01-2-1000-2150 Vater         1,500         398         (1,012)           Total Protective Services         400,169         270,709         (129,460)           OTHER           Covernment transfers related to capital           01-7-0030-0037 Provincial Conditional         4,925         -         (4,925)           10-7-0030-0037 Provincial Conditional         4,925         -         (4,925)           10-1-1040 Government transfers related to capital         4,925         -         (4,925)           10-1-1040 Surpus For Financial STATEMENTS         135,244         3,209         (132,035)           EXCLUDED FROM Financial STATEMENTS           Surpus from Prior Year         7,429         7,429         -           Total Surplus from Prior Year         7,429         7,429         -           Total Surplus from Prior Year         7,429         7,429         -           10-1-00-2000 Surplus/Deficit         7,429         7,429         7,429         -           10-1-01-10-10-10-10-10-10-10-10-10-10-10	01-2-4000-7050 Practice Pay	7,000	10,368	3,368
01-2-1000-2155 Propane         9,000         5,059         (3,941)           01-2-1000-2170 Water         1,500         338         (1,00)           Total Protective Services         400,169         270,709         (129,460)           OTHER           Government transfers related to capital           01-7-0030-0037 Provincial Conditional         4,925         -         (4,925)           10-14 Government transfers related to capital         4,925         -         (4,925)           10-14 Government transfers related to capital         4,925         -         (4,925)           10-14 Government transfers related to capital         4,925         -         (4,925)           10-14 Government transfers related to capital         4,925         -         (4,925)           10-14 Government transfers related to capital         4,925         -         (4,925)           10-14 Government transfers related to capital         4,925         -         (4,925)           10-14 Government transfers related to capital         4,925         -         (4,925)           10-14 Government transfers related to capital         -         -         -         -         -         -         -         -         -         -         -         -         -	01-2-1000-3100 Contract for Services	17,600	12,904	(4,696)
01-2-1000-2170 Water         1,500         388         1,102           Total Protective Services         400,169         270,709         (129,400)           OTHER           Government transfers related to capital           01-7-0030-0037 Provincial Conditional         4,925         .         (4,925)           Total Government transfers related to capital         4,925         .         (4,925)           TOTAL SURPLUS FOR FINANCIAL STATEMENTS         135,244         3,209         (132,035)           EXCLUDED FROM FINANCIAL STATEMENTS           Surplus from Prior Year           01-10-0020-0020 Surplus/Deficit         7,429         7,429         -           7 cold Surplus from Prior Year         7,429         7,429         -           101-10-10-10-10 Q-0020 Surplus/Deficit         7,429         7,429         -           7 cols Surplus from Prior Year         93,947         4,702         9,8245           101-10-10-10-10-10-10-10-10-10-10-10-10-	01-2-1000-2150 Electricity	5,000	3,450	(1,550)
Total Protective Services	01-2-1000-2155 Propane	9,000	5,059	(3,941)
Comment transfers related to capital   101-7-0030-0037 Provincial Conditional   4.925   - (4.925)   1 (4.925)	01-2-1000-2170 Water	1,500	398	(1,102)
Conversion of Continue of Co	Total Protective Services	400,169	270,709	(129,460)
10-7-0030-0037 Provincial Conditional   4,925   .	OTHER			
Total Government transfers related to capital   4,925   . (4,925)   . (4,925	Government transfers related to capital			
135,244   3,09   (132,035)	01-7-0030-0037 Provincial Conditional	4,925	-	(4,925)
TOTAL SURPLUS FOR FINANCIAL STATEMENTS   135,244   3,209   (132,035)	Total Government transfers related to capital	4,925	-	(4,925)
EXCLUDED FROM FINANCIAL STATEMENTS           REVENUE           Surplus from Prior Year           01-1-0020-0020 Surplus/Deficit         7,429         7,429         -           Total Surplus from Prior Year         7,429         7,429         -           Transfer from Reserve         93,947         4,702         (89,245)           01-1-0140-0145 Paca Reserve Agreement Reserve         93,947         4,702         (89,245)           01-1-0140-0145 Peace River Agreement Reserve         6,000         5,595         (40,005)           01-7-0140-0144 Gas Tax Reserve         6,000         -         (6,000)           01-7-0140-0145 PRA Reserve         100,000         -         (100,000)           10-7-0140-0145 PRA Reserve         245,947         10,297         (235,650)           EXPENSES           Transfer to Reserve           01-2-8100-8110 Capital Reserve         -         -         -         -           01-2-8100-8110 Capital Reserve         -         -         -         -         -           01-8-8500-8501 Furniture, Fixtures, Equipment         4,925         -         (4,925)         -         -         -         -         -         -         -         -		4,925	-	(4,925)
Surplus from Prior Year   101-1-0020-0020 Surplus/Deficit   7,429   7,429   7,200	TOTAL SURPLUS FOR FINANCIAL STATEMENTS	135,244	3,209	(132,035)
Surplus from Prior Year         7,429         7,429         7,62	EXCLUDED FROM FINANCIAL STATEMENTS			
1.1-0020-0020 Surplus/Deficit	REVENUE			
1.1-0020-0020 Surplus/Deficit	Surplus from Prior Year			
Transfer from Reserve       93,947       4,702       (89,245)         01-1-0140-0142 Fair Share Reserve       46,000       5,595       (40,405)         01-7-0140-0144 Gas Tax Reserve       6,000       -       (6,000)         01-7-0140-0145 PRA Reserve       100,000       -       (100,000)         Total Transfer from Reserve       245,947       10,297       (235,650)         EXPENSES         Transfer to Reserve         01-2-8100-8110 Capital Reserve       -       -       -       -         01-2-8100-810 Capital Reserve       -       -       -       -         Capital         01-8-8500-8501 Furniture, Fixtures, Equipment       4,925       -       (4,925)         01-8-8500-8502 Vehicles and Machinery       -       -       -       -         01-8-8500-8504 Building - Foundations       106,000       -       (106,000)		7,429	7,429	-
Transfer from Reserve       93,947       4,702       (89,245)         01-1-0140-0142 Fair Share Reserve       46,000       5,595       (40,405)         01-7-0140-0144 Gas Tax Reserve       6,000       -       (6,000)         01-7-0140-0145 PRA Reserve       100,000       -       (100,000)         Total Transfer from Reserve       245,947       10,297       (235,650)         EXPENSES         Transfer to Reserve         01-2-8100-8110 Capital Reserve       -       -       -       -         01-2-8100-810 Capital Reserve       -       -       -       -         Capital         01-8-8500-8501 Furniture, Fixtures, Equipment       4,925       -       (4,925)         01-8-8500-8502 Vehicles and Machinery       -       -       -       -         01-8-8500-8504 Building - Foundations       106,000       -       (106,000)	Total Surplus from Prior Year	7,429	7,429	-
01-1-0140-0145 Peace River Agreement Reserve       46,000       5,595       (40,405)         01-7-0140-0144 Gas Tax Reserve       6,000       -       (6,000)         01-7-0140-0145 PRA Reserve       100,000       -       (100,000)         Total Transfer from Reserve         EXPENSES         Transfer to Reserve         01-2-8100-8110 Capital Reserve       -       -       -       -         Total Transfer to Reserve         01-8-8500-8501 Furniture, Fixtures, Equipment       4,925       -       (4,925)         01-8-8500-8502 Vehicles and Machinery       -       -       -         01-8-8500-8504 Building - Foundations       106,000       -       (106,000)				
01-7-0140-0144 Gas Tax Reserve       6,000       - (6,000)         01-7-0140-0145 PRA Reserve       100,000       - (100,000)         Total Transfer from Reserve       245,947       10,297       (235,650)         EXPENSES         Transfer to Reserve         01-2-8100-8110 Capital Reserve           Total Transfer to Reserve           Capital       01-8-8500-8501 Furniture, Fixtures, Equipment       4,925       - (4,925)         01-8-8500-8502 Vehicles and Machinery	01-1-0140-0142 Fair Share Reserve	93,947	4,702	(89,245)
01-7-0140-0145 PRA Reserve       100,000       - (100,000)         Total Transfer from Reserve       245,947       10,297       (235,650)         EXPENSES       Transfer to Reserve         01-2-8100-8110 Capital Reserve           Total Transfer to Reserve           Capital           01-8-8500-8501 Furniture, Fixtures, Equipment       4,925       - (4,925)         01-8-8500-8502 Vehicles and Machinery	01-1-0140-0145 Peace River Agreement Reserve	46,000	5,595	(40,405)
Total Transfer from Reserve         245,947         10,297         (235,650)           EXPENSES         EXPENSES           Transfer to Reserve         01-2-8100-8110 Capital Reserve         - <td>01-7-0140-0144 Gas Tax Reserve</td> <td>6,000</td> <td>-</td> <td>(6,000)</td>	01-7-0140-0144 Gas Tax Reserve	6,000	-	(6,000)
EXPENSES         253,376         17,726         (235,650)           Transfer to Reserve           01-2-8100-8110 Capital Reserve         -         -         -         -           Total Transfer to Reserve         -         -         -         -         -           Capital         01-8-8500-8501 Furniture, Fixtures, Equipment         4,925         -         (4,925)         01-8-8500-8502 Vehicles and Machinery         -         -         -         -         01-8-8500-8504 Building - Foundations         106,000         -         (106,000)         -         (106,000)         -         (106,000)         -         (106,000)         -         (106,000)         -	01-7-0140-0145 PRA Reserve	100,000	-	(100,000)
EXPENSES  Transfer to Reserve  01-2-8100-8110 Capital Reserve  1	Total Transfer from Reserve	245,947	10,297	(235,650)
Transfer to Reserve         01-2-8100-8110 Capital Reserve       -       -       -       -         Total Transfer to Reserve       -       -       -       -         Capital       - <td< td=""><td></td><td>253,376</td><td>17,726</td><td>(235,650)</td></td<>		253,376	17,726	(235,650)
01-2-8100-8110 Capital Reserve       -       <	EXPENSES			
Total Transfer to Reserve         - <td>Transfer to Reserve</td> <td></td> <td></td> <td></td>	Transfer to Reserve			
Total Transfer to Reserve         - <td>01-2-8100-8110 Capital Reserve</td> <td></td> <td>-</td> <td>-</td>	01-2-8100-8110 Capital Reserve		-	-
Capital         01-8-8500-8501 Furniture, Fixtures, Equipment       4,925       -       (4,925)         01-8-8500-8502 Vehicles and Machinery       -       -       -         01-8-8500-8504 Building - Foundations       106,000       -       (106,000)	•	-	-	-
01-8-8500-8501 Furniture, Fixtures, Equipment       4,925       -       (4,925)         01-8-8500-8502 Vehicles and Machinery       -       -       -         01-8-8500-8504 Building - Foundations       106,000       -       (106,000)				
01-8-8500-8502 Vehicles and Machinery       -       -       -         01-8-8500-8504 Building - Foundations       106,000       -       (106,000)		4,925	-	(4,925)
		-	-	-
01-8-8500-8508 IT Infrastructure	01-8-8500-8504 Building - Foundations	106,000	-	(106,000)
	01-8-8500-8508 IT Infrastructure	-	-	-





	2024 Budget	2024 Actuals	Variance
Total Capital	110,925	-	(110,925)
Internal Charges	-		
01-2-1150-1160 Indirect Cost Allocation	5,360	5,360	-
01-2-1150-1190 PRRD Vehicles	1,847	1,847	-
Total Internal Charges	7,207	7,207	-
	118,132	7,207	(110,925)
TOTAL SURPLUS	-	(7,310)	(7,310)



340 Taylor Rural Fire

	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	262,648	262,648	-
Total Requisitions	262,648	262,648	-
	262,648	262,648	-
EXPENSES			
Protective Services			
01-2-1000-1010 Wages - Full Time	11,840	8,602	(3,238)
01-2-1000-1030 Benefits	3,552	2,125	(1,427)
01-2-1000-1040 WCB	225	181	(44)
01-2-1000-3030 Training & Development	175	68	(107)
01-2-1000-3040 Conferences & Seminars	166	-	(166)
01-2-1000-2070 Insurance - Liability	2,400	2,371	(29)
01-2-1000-3010 Travel	147	-	(147)
01-2-1000-3020 Meals	197	10	(187)
01-2-2950-3100 Contract for Services	240,394	240,394	-
Total Protective Services	259,096	253,751	(5,345)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(3,552)	(8,897)	(5,345)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	1,463	1,463	-
Total Surplus from Prior Year	1,463	1,463	-
	1,463	1,463	-
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	4,922	4,922	-
01-2-1150-1190 PRRD Vehicles	93	93	-
Total Internal Charges	5,015	5,015	-
	5,015	5,015	-
TOTAL SURPLUS		(5,345)	(5,345)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	140,659	140,659	-
Total Requisitions	140,659	140,659	=
Interest Income			
01-1-0070-0071 Interest on Reserves	- 1	3,024	3,024
Total Interest Income	-	3,024	3,024
	140,659	143,683	3,024
EXPENSES			
Protective Services			
01-2-1000-1010 Wages - Full Time	11,840	8,602	(3,238)
01-2-1000-1030 Benefits	3,552	2,125	(1,427)
01-2-1000-1040 WCB	225	181	(44)
01-2-1000-3030 Training & Development	1,675	737	(938)
01-2-1000-3040 Conferences & Seminars	166	-	(166)
01-2-1000-2120 R&M - Equipment	-	-	-
01-2-1000-2070 Insurance - Liability	2,400	2,371	(29)
01-2-1000-4403 Licensing	1,725	-	(1,725)
01-2-1000-2030 Phone/Internet	805	899	94
01-2-1000-3010 Travel	147	-	(147)
01-2-1000-3020 Meals	197	10	(187)
01-2-1000-5140 Minor Capital	7,863	5,699	(2,164)
01-2-2960-3100 Contract for Services	100,000	100,000	-
Total Protective Services	130,595	120,624	(9,971)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(10,064)	(23,059)	(12,995)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	9,990	9,990	-
Total Surplus from Prior Year	9,990	9,990	-
Transfer from Reserve			
01-1-0140-0145 Peace River Agreement Reserve	7,863	4,783	(3,080)
Total Transfer from Reserve	7,863	4,783	(3,080)
	17,853	14,773	(3,080)
EXPENSES			
Transfer to Reserve			
01-2-8100-8120 Operating Reserve	25,000	25,000	-
Total Transfer to Reserve	25,000	25,000	-
Interest on Reserves			
01-2-8100-8150 Interest on reserves	_	3,024	3,024
Total Interest on Reserves	-	3,024	3,024
Internal Charges		•	•
01-2-1150-1160 Indirect Cost Allocation	2,304	2,304	-
01-2-1150-1190 PRRD Vehicles	613	613	-
Total Internal Charges	2,917	2,917	

345 Tomslake Fire



	2024 Budget	2024 Actuals	Variance
	27,917	30,941	3,024
TOTAL SURPLUS	-	(6,891)	(6,891)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	637,155	637,155	-
Total Requisitions	637,155	637,155	_
Grants-in-lieu		,	
01-1-0030-0031 Provincial Grants-in-lieu	24,715	52,104	27,389
01-1-0030-0034 Municipal Grants-in-lieu	· -	1,933	1,933
Total Grants-in-lieu	24,715	54,037	29,322
Interest Income		•	•
01-1-0070-0071 Interest on Reserves	_	10,626	10,626
Total Interest Income	-	10,626	10,626
Fees, Charges, and Other		,	•
01-1-0040-0000 General - Recovery of Costs		-	-
01-1-0050-0000 Fees - General	28,000	13,323	(14,677)
01-1-0050-0051 Bylaw Fines	1,500	850	(650)
Total Fees, Charges, and Other	29,500	14,173	(15,327)
Government Transfers	23,300	14,175	(13,327)
01-1-0030-0033 Provincial	217,309	197,782	(19,527)
Total Government Transfers	217,309	197,782	(19,527)
Total Cote milent mansiers	908,679	913,773	5,094
	300,073	313,773	3,034
EXPENSES			
Planning and Development			
01-2-1000-1010 Wages - Full Time	612,786	428,273	(184,513)
01-2-1000-1030 Benefits	183,836	87,997	(95,839)
01-2-1000-1040 WCB	11,643	8,646	(2,997)
01-2-1250-1010 Wages - Full Time	74,771	71,865	(2,906)
01-2-1250-1030 Benefits	22,431	21,434	(997)
01-2-1250-1040 WCB (BL ENF)	1,421	1,481	60
01-2-1000-5010 Advertising Services	35,700	2,861	(32,839)
01-2-1100-1110 Banking Fees	5,000	2,172	(2,828)
01-2-1000-3030 Training & Development	8,000	11,984	3,984
01-2-1000-3040 Conferences & Seminars	12,000	11,190	(810)
01-2-1000-3060 Meetings	2,000	229	(1,771)
01-2-1000-5030 Legal Services	51,000	64,304	13,304
01-2-1250-5030 Legal Services (BL ENF)	40,800	39,401	(1,399)
01-2-1000-2070 Insurance - Liability	2,400	2,371	(29)
01-2-1000-4425 Software and Software Licensing	-,	88	88
01-2-1000-5120 Supplies - Office	3,060	4,943	1,883
01-2-1000-2030 Phone/Internet	1,540	3,064	1,524
01-2-1250-2030 Phone/Internet (BL ENF)		96	96
01-2-1000-3016 Mileage	3,000	4,587	1,587
01-2-1000-3020 Meals	2,500	3,352	852
01-2-1000-3050 Memberships	4,000	880	(3,120)
01-2-1250-3010 Travel (BL ENF)	510	-	(510)
01-2-1250-3010 Havel (BLENT) 01-2-1250-3020 Meals (BLENT)	2,500	2,281	(219)
01-2-3400-3438 Climate Resiliency Plan	2,500	84,570	84,570
01-2-1000-2050 Miscellaneous	765	34,370	(765)
01-2-1000-2050 Miscellaneous 01-2-1000-3440 Board of Variance		•	
	5,000 750	- 750	(5,000)
01-2-1000-4225 Fees and Service Charges 01-2-1250-2050 Miscellaneous	750 765		-
VI-7-17 DEZVIDU WINGERGUEUUN	700	122	(643)
01-2-1250-3040 Conf. & Seminars (BL ENF)	3,000	3,030	30





	2024 Budget	2024 Actuals	Variance
01-2-3400-3412 Regional Growth Strategy	112,000	135,326	23,326
01-2-3400-3413 Housing Needs Assessment Update	124,090	27,925	(96,165)
01-2-3400-3415 North Peace Fringe OCP	40,000	-	(40,000)
01-2-3400-3435 Regional Zoning Bylaw	40,000	-	(40,000)
01-2-3400-3436 Subdiv and Servicing Bylaw	-	-	-
01-2-1000-3100 Contract for Services	230,000	868	(229,132)
Total Planning and Development	1,637,370	1,026,090	(611,280)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	728,691	112,317	(616,374)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	571,032	601,032	30,000
01-7-0020-0020 Surplus/Deficit	30,000	-	(30,000)
Total Surplus from Prior Year	601,032	601,032	-
Transfer from Reserve			_
01-1-0140-0140 Operating Reserve	155,000	84,570	(70,430)
01-1-0120-0040 Administration Fees	50,000	50,000	-
Total Transfer from Reserve	205,000	134,570	(70,430)
	806,032	735,602	(70,430)
EXPENSES			
Transfer to Reserve			
01-2-8100-8120 Operating Reserve	-	-	-
Total Transfer to Reserve	-	-	-
Capital			·
01-8-8500-8508 IT Infrastructure	30,000	-	(30,000)
Total Capital	30,000	-	(30,000)
Interest on Reserves			
01-2-8100-8150 Interest on reserves	-	10,626	10,626
Total Interest on Reserves	-	10,626	10,626
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	20,432	20,432	-
01-2-1150-1190 PRRD Vehicles	26,909	26,909	-
Total Internal Charges	47,341	47,341	
	77,341	57,967	(19,374)
TOTAL SURPLUS	-	(565,318)	(565,318)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	96,817	96,817	-
Total Requisitions	96,817	96,817	-
Fees, Charges, and Other			
01-1-0050-0058 Fees - Building Permits	100,000	114,092	14,092
01-1-0050-0059 Fees - Inspections	136,000	171,714	35,714
01-1-0130-0000 Conditional Transfer	16,000	12,000	(4,000)
Total Fees, Charges, and Other	252,000	297,806	45,806
	348,817	394,623	45,806
EXPENSES			
Planning and Development			
01-2-1000-1010 Wages - Full Time	231,317	212,137	(19,180)
01-2-1000-1030 Benefits	69,395	56,457	(12,938)
01-2-1000-1040 WCB	4,395	4,394	(1)
01-2-1000-5010 Advertising Services	5,000	3,083	(1,917)
01-2-1000-3030 Training & Development	10,000	298	(9,702)
01-2-1000-3040 Conferences & Seminars	15,000	5,218	(9,782)
01-2-1000-5030 Legal Services	40,000	536	(39,464)
01-2-1000-2070 Insurance - Liability	6,000	5,926	(74)
01-2-1000-5120 Supplies - Office	500	-	(500)
01-2-1000-2030 Phone/Internet	6,940	1,280	(5,660)
01-2-1000-3016 Mileage	2,000	1,110	(890)
01-2-1000-3020 Meals	4,000	2,959	(1,041)
01-2-1000-3050 Memberships	2,000	1,383	(617)
01-2-1000-2050 Miscellaneous	1,000	418	(582)
01-2-1250-4200 Fees collected on behalf of others	14,000	9,888	(4,112)
01-2-1000-3100 Contract for Services	10,000	10,725	725
Total Planning and Development	421,547	315,812	(105,735)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	72,730	(78,811)	(151,541)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	153,765	183,765	30,000
01-7-0020-0020 Surplus/Deficit	30,000	-	(30,000)
Total Surplus from Prior Year	183,765	183,765	-
Transfer from Reserve			
Total Transfer from Reserve		-	-
	183,765	183,765	-
EXPENSES			
Capital			
01-8-8500-8508 IT Infrastructure	30,000	<u> </u>	(30,000)
Total Capital	30,000	-	(30,000)
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	8,043	8,043	-



405 Building Inspection

	2024 Budget	2024 Actuals	Variance
	_		
01-2-1150-1165 Development Services	50,000	50,000	-
01-2-1150-1190 PRRD Vehicles	22,992	22,992	-
Total Internal Charges	81,035	81,035	-
	111,035	81,035	(30,000)
TOTAL SURPLUS		(181,541)	(181,541)



#### 410 Animal Control Shelter

	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	20,663	20,663	-
Total Requisitions	20,663	20,663	-
	20,663	20,663	-
EXPENSES			
General Government			
01-2-1000-1010 Wages - Full Time	200	200	-
01-2-1000-1030 Benefits	60	60	-
01-2-1000-1040 WCB	3	4	1
01-2-1000-3150 Grant to organization	20,000	20,000	-
Total General Government	20,263	20,264	1
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(400)	(399)	1
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
	-	-	-
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	400	400	-
Total Internal Charges	400	400	-
	400	400	-
TOTAL SURPLUS	-	1	1



420 12-Mile Electrification

	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0012 Parcel Tax	(829)	(829)	-
Total Requisitions	(829)	(829)	-
	(829)	(829)	-
EXPENSES			
Planning and Development			
01-2-1000-6010 Operations		-	-
Total Planning and Development	-	-	-
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	829	829	-
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	846	846	-
Total Surplus from Prior Year	846	846	-
	846	846	-
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	17	17	-
Total Internal Charges	17	17	-
	17	17	-
TOTAL SURPLUS		-	



430 Rolla Creek Dyking

	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0012 Parcel Tax	1,500	1,500	-
Total Requisitions	1,500	1,500	-
Interest Income			
01-1-0070-0071 Interest on Reserves	-	84	84
Total Interest Income	-	84	84
	1,500	1,584	84
EXPENSES			
Water Utilities			
01-2-1000-1010 Wages - Full Time	9,575	9,140	(435)
01-2-1000-1030 Benefits	2,872	2,233	(639)
01-2-1000-1040 WCB	183	171	(12)
01-2-1000-3030 Training & Development	146	147	1
01-2-1000-3040 Conferences & Seminars	124	180	56
01-2-1000-5060 Studies, Plans and Assessments	-	-	-
01-2-1000-5030 Legal Services	5,000	10,795	5,795
01-2-1000-2070 Insurance - Liability	300	296	(4)
01-2-1000-6010 Operations	228,231	245,555	17,324
01-2-1000-3010 Travel	105	117	12
01-2-1000-3020 Meals	64	_	(64)
01-2-1000-4250 Charges/Permits	<u>-</u>	875	875
01-2-1000-3100 Contract for Services	87,966	61,088	(26,878)
Total Water Utilities	334,566	330,597	(3,969)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	333,066	329,013	(4,053)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	-	-	-
Total Surplus from Prior Year	-	-	-
Transfer from Reserve			
01-1-0140-0142 Fair Share Reserve	334,083	330,114	(3,969)
01-1-0140-0144 Gas Tax Reserve	-	-	-
01-1-0140-0145 Peace River Agreement Reserve	-	-	-
Total Transfer from Reserve	334,083	330,114	(3,969)
	334,083	330,114	(3,969)
EXPENSES			
Interest on Reserves			
01-2-8100-8150 Interest on reserves	-	84	84
Total Interest on Reserves	-	84	84
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	878	878	-
01-2-1150-1190 PRRD Vehicles	139	139	-
Total Internal Charges	1,017	1,017	-
=	1,017	1,101	84





	2024 Budget	2024 Actuals	Variance
TOTAL SURPLUS	-	-	-





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	5,717,393	5,717,393	-
01-7-0010-0015 Requisition	3,532,607	3,532,607	-
Total Requisitions	9,250,000	9,250,000	
Grants-in-lieu		5/-55/555	
01-1-0030-0031 Provincial Grants-in-lieu	700,000	827,090	127,090
01-1-0030-0034 Municipal Grants-in-lieu	-	27,857	27,857
Total Grants-in-lieu	700,000	854,947	154,947
Interest Income	7.00,000	004,547	154,547
01-1-0070-0071 Interest on Reserves	_	200,669	200,669
Total Interest Income		200,669	200,669
Fees, Charges, and Other		200,003	200,003
01-1-0040-0000 General - Recovery of Costs	24,900	53,542	28,642
01-1-0050-0000 General Recovery of costs	24,500	150	150
01-1-0050-0000 Fees - General 01-1-0050-0055 Fees - Schedule C Misc		455	455
	2 500		1,520
01-1-0050-0057 Fees - Weight 01-1-0090-0091 Pipelines	2,500	4,020	1,520
·	3,000	3,000	2 500
01-1-0100-0100 Recycle Revenue	15,000	18,590	3,590
01-1-0100-0101 Municipal Revenue	6,000	6,110	110
01-1-0115-0153 Debt Reserve Fund Payout	-	23,898	23,898
01-1-0150-0000 General	-	83	83
01-1-0150-0100 Contract Revenue (Recycle)		91,836	91,836
01-1-2005-0000 Fees - Transfer Stations-BBLF	1,050,000	1,317,443	267,443
01-1-2005-0120 Cash Short/Over-BBLF		235	235
01-1-2010-0000 Fees - Transfer Stations-BCTS	800	1,049	249
01-1-2020-0000 Fees - Transfer Stations-CLTS	2,750	2,751	1
01-1-2020-0120 Cash Short/Over-CLTS		1	1
01-1-2030-0000 Fees - Transfer Stations-CHLF	475,000	464,021	(10,979)
01-1-2030-0120 Cash Short/Over-CHLF	-	(160)	(160)
01-1-2040-0000 Fees - Transfer Stations-DCTS	55,000	64,493	9,493
01-1-2040-0120 Cash Short/Over-DCTS	-	(295)	(295)
01-1-2050-0000 Fees - Transfer Stations-GOTS	600	879	279
01-1-2070-0000 General Fees-KLTS	1,250	450	(800)
01-1-2090-0000 Fees - Transfer Stations-MITS	2,200	3,065	865
01-1-2090-0120 Cash Short/Over-MITS	-	-	-
01-1-2110-0000 Fees - General-MLTS	6,500	5,420	(1,080)
01-1-2120-0000 Fees - Transfer Stations-NPRLF	3,200,000	3,050,176	(149,824)
01-1-2120-0120 Cash Short/Over-NPRLF	-	(985)	(985)
01-1-2140-0000 Fees General - PMTS	500	1,170	670
01-1-2140-0120 Cash Short/Over-PMTS	-	(1)	(1)
01-1-2160-0000 General Fees-PPTS	2,750	4,839	2,089
01-1-2160-0120 Cash Short/Over-PPTS	-	4	4
01-1-2170-0000 Fees - General-ROTS	3,000	2,516	(484)
01-1-2170-0120 Cash Short/Over-ROTS	-	-	-
01-1-2180-0000 Fees - Transfer Stations-RPTS	3,000	4,097	1,097
01-1-2180-0120 Cash Short/Over-RPTS	-	6	6
01-1-2210-0000 General Fees-TLTS	6,000	7,604	1,604
01-1-2210-0120 Cash Short/Over-TLTS	-	12	12
01-1-2240-0000 Fees - General-UHTS	3,500	5,411	1,911
01-1-2240-0120 Cash Short/Over-UHTS	-	-	-
01-1-2250-0000 General Fees-WWTS	1,000	949	(51)
01-1-0110-0113 Actuarial Contributions	-	179,126	179,126
		•	•





	2024 Budget	2024 Actuals	Variance
Total Fees, Charges, and Other	4,865,250	5,315,960	450,710
	14,815,250	15,621,576	806,326
EXPENSES			
Environmental Services			
01-2-1000-1010 Wages - Full Time	626,125	533,414	(92,711
01-2-1000-1030 Benefits	179,272	152,350	(26,922
01-2-1000-1040 WCB	11,896	10,690	(1,206
01-2-1000-5010 Advertising Services	5,000	· <u>-</u>	(5,000
01-2-1100-1110 Banking Fees	4,500	3,619	(881
01-2-2005-1110 Banking Fees - BBLF	3,000	4,276	1,276
01-2-2010-1110 Banking Fees - BCTS	950	1,084	134
01-2-2020-1110 Banking Fees - CLTS	950	1,091	141
01-2-2030-1110 Banking Fees - CHLF	2,500	1,987	(513
01-2-2040-1110 Banking Fees DCTS	1,600	1,739	139
01-2-2050-1110 Banking Fees - GOTS	950	1,082	132
01-2-2070-1110 Banking Fees - KLTS	950	1,083	133
01-2-2110-1110 Banking Fees - MLTS	950	1,093	143
01-2-2120-1110 Banking Fees - NPRLF	6,500	8,765	2,265
01-2-2140-1110 Banking Fees - PMTS	950	1,080	130
01-2-2160-1110 Banking Fees - PPTS	950	1,108	158
01-2-2170-1110 Banking Fees - ROTS	950	1,090	140
01-2-2180-1110 Banking Fees - RPTS	950	1,106	150
01-2-2210-1110 Banking Fees - TLTS	1,000	1,109	10
01-2-2210-1110 Banking Fees - IETS	950	1,098	14
01-2-2250-1110 Banking Fees - WWTS	950	1,088	138
01-2-8000-8040 Long-term interest - MFA	219,543	174,073	(45,470
01-2-1000-3030 Training & Development	12,055	13,276	1,22:
01-2-1000-3030 Haming & Development 01-2-1000-3040 Conferences & Seminars	8,156	2,788	(5,368
01-2-1000-5040 Conferences & Serminars 01-2-1000-5060 Studies, Plans and Assessments	42,000	40,000	(2,00
·	15,000		
01-2-1000-5030 Legal Services	15,000	11,898 221	(3,10)
01-2-1000-2110 R&M - Buildings	- F 000	298	22:
01-2-1000-2111 R&M - Health & Safety	5,000		(4,702
01-2-2506-6210 Fuel & Lubricants - Unit SWCT1 (Deloupe	5,000	766	(4,234
01-2-2506-6220 Tires - Unit SWCT1 (Deloupe Compaction	3,000	4 524	(3,000
01-2-2506-6240 Repairs - Unit SWCT1 (Deloupe Comp	5,000	1,524	(3,476
01-2-2506-6250 Maintenance - Unit SWCT1 (Deloupe Comp	5,000	1,326	(3,674
01-2-2506-6260 Washes - Unit SWCT1 (Deloupe Compaction	4,000	-	(4,000
01-2-2507-6210 Fuel & Lubricants - Unit SWCT2 (Deloupe	5,000	-	(5,000
01-2-2507-6220 Tires - Unit SWCT2 (Deloupe Compactiion	3,000	-	(3,000
01-2-2507-6240 Repairs - Unit SWCT2 (Deloupe Compac	5,000	2,067	(2,933
01-2-2507-6250 Maintenance - Unit SWCT2 (Deloupe Comp	5,000	1,464	(3,53)
01-2-2507-6260 Washes - Unit SWCT2 (Deloupe Compactiion	4,000	-	(4,00
01-2-2508-6210 Fuel - Unit SWCT3 (Deloupe Compactiion	5,000	-	(5,00
01-2-2508-6220 Tires - Unit SWCT3 (Deloupe Compactiion	3,000	<del>-</del>	(3,000
01-2-2508-6240 Repairs - Unit SWCT3 (Deloupe Compac	5,000	365	(4,63
01-2-2508-6250 Maintenance - Unit SWCT3 (Deloupe Compac	5,000	2,102	(2,89
01-2-2508-6260 Washes - Unit SWCT3 (Deloupe Compac	4,000	171	(3,82
01-2-1000-2065 Insurance - Property	1,500	1,500	-
01-2-1000-2070 Insurance - Liability	1,200	1,185	(1
01-2-2005-2065 Insurance - Property BBLF	800	725	(7
01-2-2005-2070 Insurance - Liability BBLF	600	593	(7
01-2-2010-2065 Insurance - Property BCTS	300	254	(46





	2024 Budget	2024 Actuals	Variance
01-2-2010-2070 Insurance - Liability BCTS	600	593	(7)
01-2-2020-2065 Insurance - Property CLTS	200	138	(62)
01-2-2020-2070 Insurance - Liability CLTS	600	593	(7)
01-2-2030-2065 Insurance - Property CHLF	400	365	(35)
01-2-2030-2000 Insurance - Liability CHLF	600	593	(7)
01-2-2040-2065 Insurance - Property DCTS	800	781	(19)
01-2-2040-2070 Insurance - Liability DCTS	600	593	(7)
01-2-2050-2065 Insurance - Property GOTS	300	255	(45)
01-2-2050-2003 Insurance - Froperty GOTS	600	593	(7)
01-2-2060-2065 Insurance - Property HHTS	200	108	
. ,	600	593	(92) (7)
01-2-2060-2070 Insurance - Liability HHTS	300	255	
01-2-2070-2065 Insurance - Property KLTS			(45)
01-2-2070-2070 Insurance - Liability KLTS	600	593	(7)
01-2-2090-2065 Insurance - Property Mile 62.5 TS	200	143	(57)
01-2-2090-2070 Insurance - Liability Mile 62.5 TS	600	593	(7)
01-2-2100-2065 Insurance - Property (Misc TS)	500	469	(31)
01-2-2100-2070 Insurance - Liability Misc TS	600	593	(7)
01-2-2110-2065 Insurance - Property MLTS	300	255	(45)
01-2-2110-2070 Insurance - Liability MLTS	600	593	(7)
01-2-2120-2065 Insurance - Property NPRLF	500	401	(99)
01-2-2120-2070 Insurance - Liability NPRLF	600	593	(7)
01-2-2140-2065 Insurance - Property PMTS	300	254	(46)
01-2-2140-2070 Insurance - Liability PMTS	600	593	(7)
01-2-2160-2065 Insurance - Property PPTS	300	242	(58)
01-2-2160-2070 Insurance - Liability PPTS	600	593	(7)
01-2-2170-2065 Insurance - Property ROTS	300	256	(44)
01-2-2170-2070 Insurance - Liability ROTS	600	593	(7)
01-2-2180-2065 Insurance - Property RPTS	200	131	(69)
01-2-2180-2070 Insurance - Liability RPTS	600	593	(7)
01-2-2210-2065 Insurance - Property TLTS	200	186	(14)
01-2-2210-2070 Insurance - Liability TLTS	600	593	(7)
01-2-2230-2065 Insurance - Property TRTS	200	144	(56)
01-2-2230-2070 Insurance - Liability TRTS	600	593	(7)
01-2-2240-2065 Insurance - Property UHTS	300	256	(44)
01-2-2240-2070 Insurance - Liability UHTS	600	593	(7)
01-2-2250-2065 Insurance - Property WWTS	200	136	(64)
01-2-2250-2070 Insurance - Liability WWTS	600	593	(7)
01-2-2506-6230 Insurance - Unit SWCT1 (Deloupe Comp	1,000	1,904	904
01-2-2507-6230 Insurance - Unit SWCT2 (Deloupe Comp	1,000	1,551	551
01-2-2508-6230 Insurance - Unit SWCT3 (Deloupe Compac	1,000	1,489	489
01-2-1000-5110 Supplies - Warehouse	15,000	17,961	2,961
01-2-1000-5120 Supplies - Office	15,000	11,701	(3,299)
01-2-2040-6030 Transport/Haul-Refuse Serv.Agreement	11,500	11,342	(158)
01-2-2060-6030 Transport/Haul-HHTS	145,000	180,097	35,097
01-2-2130-6030 Transport/Haul-NP Haul	130,692	62,596	(68,096)
01-2-2150-6030 Transport/Haul - Pouce Coupe	18,296	18,295	(1)
01-2-2190-6030 Transport/Haul - SP Haul	311,070	301,084	(9,986)
01-2-2200-6030 Transport/Haull-Refuse Serv.Agreement	8,837	8,568	(269)
01-2-2230-6030 Transport/Haul - Tumbler Ridge	141,656	102,971	(38,685)
01-2-2005-6010 Operations-BBLF	105,000	32,127	(72,873)
01-2-2010-6010 Operations-BCTS	4,000	1,130	(2,870)
01-2-2020-6010 Operations-CLTS	5,500	1,854	(3,646)
01-2-2030-6010 Operations-CHLF	25,000	10,309	(14,691)
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	2024 Budget	2024 Actuals	Variance
01-2-2040-6010 Operations-DCTS	20,860	5,605	(15,255)
01-2-2050-6010 Operations-GOTS	3,000	912	(2,088)
01-2-2060-6010 Operations-HHTS	5,000	24,080	19,080
01-2-2070-6010 Operations-KLTS	7,500	8,425	925
01-2-2090-6010 Operations-MITS	3,000	3,000	-
01-2-2100-6010 Operations - Misc TS	69,500	35,821	(33,679)
01-2-2110-6010 Operations-MLTS	3,000	3,319	319
01-2-2120-6010 Operations-NPRLF	15,000	14,385	(615)
01-2-2140-6010 Operations-PMTS	8,000	2,814	(5,186)
01-2-2160-6010 Operations-PPTS	10,924	7,827	(3,097)
01-2-2170-6010 Operations-ROTS	5,500	2,308	(3,192)
01-2-2180-6010 Operations-RPTS	3,000	1,687	(1,313)
01-2-2200-6010 Operations - Taylor	· _	, -	-
01-2-2210-6010 Operations-TLTS	3,000	2,461	(539)
01-2-2230-6010 Operations - Tumbler Ridge	10,000	12,113	2,113
01-2-2240-6010 Operations-UHTS	3,000	1,907	(1,093)
01-2-2250-6010 Operations-WWTS	3,000	5,122	2,122
01-2-1000-2030 Phone/Internet	8,000	7,630	(370)
01-2-2005-2030 Phone/Internet-BBLF	2,160	852	(1,308)
01-2-2010-2030 Phone/Internet-BCTS	360	347	(13)
01-2-2020-2030 Phone/Internet-CLTS	360	347	(13)
01-2-2030-2030 Phone/Internet-CHLF	3,150	5,203	2,053
01-2-2040-2030 Phone/Internet-DCTS	840	574	(266)
01-2-2050-2030 Phone/Internet-GOTS	360	347	(13)
01-2-2060-2030 Phone/Internet-HHTS	1,080	421	(659)
01-2-2070-2030 Phone/Internet-KLTS	360	347	(13)
01-2-2090-2030 Phone/Internet-MITS	780	794	14
01-2-2110-2030 Phone/Internet-MLTS	960	949	(11)
01-2-2120-2030 Phone/Internet-NPRLF	1,320	1,390	70
01-2-2140-2030 Phone/Internet-PMTS	360	347	(13)
01-2-2160-2030 Phone/Internet-PPTS	360	347	(13)
01-2-2170-2030 Phone/Internet-ROTS	360	347	(13)
01-2-2180-2030 Phone/Internet-RPTS	360	347	(13)
01-2-2210-2030 Phone/Internet-TLTS	360	347	(13)
01-2-2240-2030 Phone/Internet-UHTS	360	347	(13)
01-2-2250-2030 Phone/Internet-WWTS	360	347	(13)
01-2-1000-3010 Travel	6,898	-	(6,898)
01-2-1000-3020 Meals	9,195	9,691	496
01-2-1000-3050 Memberships	6,500	6,592	92
01-2-1000-5020 Consulting Services	15,000	401	(14,599)
01-2-1000-2050 Miscellaneous	· _	209	209
01-2-1000-6035 Mitigation of Closed Landfills	50,000	18,579	(31,421)
01-2-2005-6040 Water Monitoring-BBLF	25,973	34,171	8,198
01-2-2030-6040 Water Monitoring-CHLF	20,310	23,401	3,091
01-2-2040-6040 Water Monitoring-DCTS	19,425	30,709	11,284
01-2-2043-6040 Water Monitoring-East Pine	16,710	10,890	(5,820)
01-2-2060-6040 Water Monitoring-HHTS	15,087	14,086	(1,001)
01-2-2090-6040 Water Monitoring-MITS	22,785	21,844	(941)
01-2-2120-6040 Water Monitoring-NPRLF	22,126	23,239	1,113
01-2-2180-6040 Water Monitoring-RPTS	22,735	37,194	14,459
01-2-2200-6040 Water Monitoring - Taylor	9,800	10,721	921
01-2-2300-6115 Spring/Fall Cleanup	215,000	164,206	(50,794)
01-2-2300-6116 Cleanup coupons	10,000	-	(10,000)
2000 0220 0.00.10p 000p0110	10,000		(10,000)





	2024 Budget	2024 Actuals	Variance
01-2-2300-6120 Recycling	1,680,000	1,431,904	(248,096)
01-2-2300-6130 Education	10,000	643	(9,357)
01-2-2300-6140 Taylor Site Rental	6,000	6,000	-
01-2-2300-6150 MMBC Municipal Recycle Reimbursement	6,000	6,469	469
01-2-1000-3100 Contract for Services	83,000	21,682	(61,318)
01-2-2005-3100 Contract for Services-BBLF	21,900	18,344	(3,556)
01-2-2005-6020 Contractor-BBLF	1,115,439	1,085,373	(30,066)
01-2-2010-3100 Contract for Services-BCTS	2,250	100	(2,150)
01-2-2010-6025 Contractor/Transport/Haul-BCTS	74,130	61,109	(13,021)
01-2-2020-3100 Contract for Services-CLTS	2,250	100	(2,150)
01-2-2020-6025 Contractor/Transport/Haul-CLTS	77,800	70,750	(7,050)
01-2-2030-3100 Contract for Services-CHLF	16,110	10,844	(5,266)
01-2-2030-6020 Contractor-CHLF	478,704	471,002	(7,702)
01-2-2040-3100 Contract for Services-DCTS	6,850	-	(6,850)
01-2-2040-6025 Contractor/Transport/Haul-DCTS	332,143	313,520	(18,623)
01-2-2043-3100 Contract for Services-East Pine	250	-	(250)
01-2-2050-3100 Contract for Services-GOTS	2,250	100	(2,150)
01-2-2050-6025 Contractor/Transport/Haul-GOTS	64,600	60,805	(3,795)
01-2-2060-3100 Contract for Services-HHTS	500	-	(500)
01-2-2060-6020 Contractor-HHTS	161,300	55,088	(106,212)
01-2-2070-3100 Contract for Services-KLTS	2,250	100	(2,150)
01-2-2070-6025 Contractor/Transport/Haul-KLTS	75,000	36,564	(38,436)
01-2-2080-6020 Contractor-LF Gas	96,421	74,651	(21,770)
01-2-2090-3100 Contract for Services-MITS	2,250	-	(2,250)
01-2-2090-6020 Contractor-MITS	60,000	56,340	(3,660)
01-2-2100-3100 Contract for Services-MISC TS	2,500	-	(2,500)
01-2-2110-3100 Contract for Services-MLTS	2,250	1,300	(950)
01-2-2110-6025 Contractor/Transport/Haul-MLTS	71,500	57,768	(13,732)
01-2-2120-3100 Contract for Services-NPRLF	297,500	293,696	(3,804)
01-2-2120-6020 Contractor-NPRLF	1,356,390	1,346,826	(9,564)
01-2-2140-3100 Contract for Services-PMTS	2,250	100	(2,150)
01-2-2140-6025 Contractor/Transport/Haul-PMTS	64,000	70,753	6,753
01-2-2160-3100 Contract for Services-PPTS	5,300	100	(5,200)
01-2-2160-6025 Contractor/Transport/Haul-PPTS	88,381	105,272	16,891
01-2-2170-3100 Contract for Services-ROTS	2,250	4,869	2,619
01-2-2170-6025 Contractor/Transport/Haul-ROTS	65,707	58,674	(7,033)
01-2-2180-3100 Contract for Services-RPTS	2,250	100	(2,150)
01-2-2180-6025 Contractor/Transport/Haul-RPTS	80,500	77,658	(2,842)
01-2-2200-3100 Contract for Services-Taylor	250	-	(250)
01-2-2210-3100 Contract for Services-TLTS	3,650	100	(3,550)
01-2-2210-6025 Contractor/Transport/Haul-TLTS	79,000	74,097	(4,903)
01-2-2230-3100 Contract for Services-TRTS	250	-	(250)
01-2-2230-6020 Contractor - Tumbler Ridge	160,280	136,422	(23,858)
01-2-2240-3100 Contract for Services-UHTS	2,250	100	(2,150)
01-2-2240-6025 Contractor/Transport/Haul-UHTS	69,480	67,427	(2,053)
01-2-2250-3100 Contract for Services-WWTS	2,250	100	(2,150)
01-2-2250-6025 Contractor/Transport/Haul-WWTS	76,000	71,525	(4,475)
01-2-1000-2150 Electricity	-	-	-
01-2-2005-2150 Utilities - Electricity-BBLF	15,000	11,340	(3,660)
01-2-2010-2150 Utilities - Electricity-BCTS	1,500	732	(768)
01-2-2020-2150 Utilities - Electricity-CLTS	1,500	1,446	(54)
01-2-2030-2150 Utilities - Electricity-CHLF	4,200	1,961	(2,239)
01-2-2040-2150 Utilities - Electricity-DCTS	2,700	1,291	(1,409)





	2024 Budget	2024 Actuals	Variance
01-2-2050-2150 Utilities - Electricity-GOTS	1,800	1,294	(506)
01-2-2060-2150 Utilities - Electricity-HHTS	3,000	3,158	158
01-2-2070-2150 Utiltities - Electricity-KLTS	15,000	-	(15,000)
01-2-2090-2150 Utilities - Electricity-MITS	1,500	965	(535)
01-2-2110-2150 Utilities - Electricity-MLTS	2,040	1,315	(725)
01-2-2120-2150 Utilities - Electricity-NPRLF	18,700	12,853	(5,847)
01-2-2140-2150 Utilities - Electricity-PMTS	15,000	-	(15,000)
01-2-2160-2150 Utilities - Electricity-PPTS	2,400	1,498	(902)
01-2-2170-2150 Utilities - Electricity-ROTS	2,400	1,869	(531)
01-2-2180-2150 Utilities - Electricity-RPTS	2,100	2,002	(98)
01-2-2210-2150 Utilities - Electricity-TLTS	1,800	1,529	(271)
01-2-2240-2150 Utilities - Electricity-UHTS	1,800	1,513	(287)
01-2-2250-2150 Utilities - Electricity-WWTS	1,800	1,442	(358)
Total Environmental Services	9,769,551	8,521,501	(1,248,050)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(5,045,699)	(7,100,075)	(2,054,376)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	1,091,374	1,091,374	-
01-7-0020-0020 Surplus/Deficit	632,148	632,148	-
Total Surplus from Prior Year	1,723,522	1,723,522	
Transfer from Reserve		, -,-	
01-1-0140-0140 Operating Reserve	150,000	-	(150,000)
01-1-0140-0142 Fair Share Reserve	7,924	-	(7,924)
01-7-0140-0140 Operating Reserve	1,133,000	-	(1,133,000)
01-7-0140-0141 Capital Reserve	1,036,434	169,334	(867,100)
01-7-0140-0149 Growing Communities Reserve	-	89,645	89,645
Total Transfer from Reserve	2,327,358	258,979	(2,068,379)
	4,050,880	1,982,501	(2,068,379)
EXPENSES			
Debt Servicing - Regional District			
01-2-8000-8030 Long-term principal	592,747	592,746	(1)
Total Debt Servicing - Regional District	592,747	592,746	(1)
Transfer to Reserve			
01-2-8000-8050 Actuarial Recognized	-	150,924	150,924
01-2-8100-8110 Capital Reserve	1,268,565	1,268,565	-
01-2-8100-8120 Operating Reserve	-	-	-
01-2-8100-8140 Landfill Closure Liability Reserve	525,000	525,000	-
Total Transfer to Reserve	1,793,565	1,944,489	150,924
Capital	6 334 400	4 422 724	(4.040.455)
01-8-8500-8503 Infrastructure	6,334,189	4,423,734	(1,910,455)
Total Capital	6,334,189	4,423,734	(1,910,455)
Interest on Reserves		200 660	200 660
01-2-8100-8150 Interest on reserves		200,669	200,669
Total Interest on Reserves	-	200,669	200,669
Internal Charges			



500 Regional Solid Waste Management

	2024 Budget	2024 Actuals	Variance
01-2-1150-1160 Indirect Cost Allocation	250,275	250,275	-
01-2-1150-1190 PRRD Vehicles	125,803	125,803	-
Total Internal Charges	376,078	376,078	-
	9,096,579	7,537,716	(1,558,863)
TOTAL SURPLUS	-	(1,544,860)	(1,544,860)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	100,000	100,000	-
Total Requisitions	100,000	100,000	-
	100,000	100,000	-
EXPENSES			
Recreation and Culture			
01-2-1000-5010 Advertising Services	5,000	-	(5,000)
01-2-1000-5030 Legal Services	20,000	7,379	(12,621)
01-2-1000-2070 Insurance - Liability	600	593	(7)
01-2-1000-3150 Grant to organization	100,000	100,000	-
Total Recreation and Culture	125,600	107,972	(17,628)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	25,600	7,972	(17,628)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	-	-	-
Total Surplus from Prior Year	-	-	-
Transfer from Reserve			
01-1-0140-0142 Fair Share Reserve	25,610	7,982	(17,628)
Total Transfer from Reserve	25,610	7,982	(17,628)
	25,610	7,982	(17,628)
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	10	10	-
Total Internal Charges	10	10	-
	10	10	-
TOTAL SURPLUS	-	-	-



#### 510 Chetwynd TV

	2024 Budget	2024 Actuals	Variance
REVENUE			
	-	-	-
EXPENSES			
Recreation and Culture			
01-2-1000-5010 Advertising Services	5,000	-	(5,000)
01-2-1000-5030 Legal Services	20,000	5,706	(14,294)
01-2-1000-2070 Insurance - Liability	600	593	(7)
Total Recreation and Culture	25,600	6,299	(19,301)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	25,600	6,299	(19,301)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year		-	-
Transfer from Reserve			
01-1-0140-0142 Fair Share Reserve	25,610	6,308	(19,302)
Total Transfer from Reserve	25,610	6,308	(19,302)
	25,610	6,308	(19,302)
EXPENSES			
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	10	10	-
Total Internal Charges	10	10	-
	10	10	-
TOTAL SURPLUS	-	1	1





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
01-1-0010-0015 Requisition	90,600	90,600	-
Total Requisitions	90,600	90,600	-
Grants-in-lieu			
01-1-0030-0031 Provincial Grants-in-lieu	-	9,083	9,083
01-1-0030-0034 Municipal Grants-in-lieu	-	337	337
Total Grants-in-lieu	-	9,420	9,420
Interest Income			
01-1-0070-0071 Interest on Reserves	-	6,167	6,167
Total Interest Income	-	6,167	6,167
Fees, Charges, and Other			
01-1-0040-0000 General - Recovery of Costs		-	-
Total D1500 Fees, Charges and Other	-	-	-
Total Fees, Charges, and Other	-	-	-
Government Transfers			
01-1-0030-0033 Provincial	-	25,000	25,000
Total Government Transfers	-	25,000	25,000
	90,600	131,187	40,587
EXPENSES			
Environmental Services			
01-2-1000-1010 Wages - Full Time	21,026	20,222	(804)
01-2-1000-1030 Benefits	6,308	4,797	(1,511)
01-2-1000-1040 WCB	400	386	(14)
01-2-1000-5010 Advertising Services	5,000	8,667	3,667
01-2-1000-3030 Training & Development	329	320	(9)
01-2-1000-3040 Conferences & Seminars	706	120	(586)
01-2-1000-3060 Meetings	200	149	(51)
01-2-1000-2070 Insurance - Liability	600	593	(7)
01-2-1000-5110 Supplies - Warehouse	2,725	1,718	(1,007)
01-2-1000-5120 Supplies - Office	1,000	268	(732)
01-2-1000-2030 Phone/Internet	1,500	2,682	1,182
01-2-1000-3010 Travel	237	-	(237)
01-2-1000-3016 Mileage	-	133	133
01-2-1000-3020 Meals	144	105	(39)
01-2-1000-3050 Memberships	600	300	(300)
01-2-2500-6300 Weed Disposal Bins	3,000	1,480	(1,520)
01-2-2500-6305 RD Property Inspections	40,000	39,569	(431)
01-2-1000-3100 Contract for Services	10,000	-	(10,000)
Total Environmental Services	93,775	81,509	(12,266)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	3,175	(49,678)	(52,853)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	1,625	1,625	-
Total Surplus from Prior Year	1,625	1,625	-



520 Invasive Plants

	2024 Budget	2024 Actuals	Variance
	2024 Budget	2024 Actuals	variance
Transfer from Reserve			
01-1-2412-0191 Trsf from Operating Reserve	6,577	-	(6,577)
Total Transfer from Reserve	6,577	-	(6,577)
	8,202	1,625	(6,577)
EXPENSES			
Transfer to Reserve			
01-2-8100-8120 Operating Reserve	-	-	-
Total Transfer to Reserve	-	-	-
Interest on Reserves			
01-2-8100-8150 Interest on reserves		6,167	6,167
Total Interest on Reserves	-	6,167	6,167
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	4,722	4,722	-
01-2-1150-1190 PRRD Vehicles	305	305	-
Total Internal Charges	5,027	5,027	-
	5,027	11,194	6,167
TOTAL SURPLUS	-	(40,109)	(40,109)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Interest Income			
01-1-0070-0071 Interest on Reserves	-	1,614	1,614
Total Interest Income	-	1,614	1,614
Fees, Charges, and Other			
01-1-0040-0000 General - Recovery of Costs	3,000	6,000	3,000
Total Fees, Charges, and Other	3,000	6,000	3,000
	3,000	7,614	4,614
EXPENSES			
Recreation and Culture			
01-2-1000-1010 Wages - Full Time	7,671	7,040	(631)
01-2-1000-1030 Benefits	2,192	1,668	(524)
01-2-1000-1040 WCB	146	137	(9)
01-2-1000-3030 Training & Development	117	117	-
01-2-1000-3040 Conferences & Seminars	100	100	_
01-2-1000-5030 Legal Services	2,105	2,692	587
01-2-1000-2110 R&M - Buildings	1,316	, -	(1,316)
01-2-1000-2065 Insurance - Property	200	200	-
01-2-1000-2070 Insurance - Liability	600	593	(7)
01-2-1000-6010 Operations	3,508	<u>.</u>	(3,508)
01-2-1000-3010 Travel	85	95	10
01-2-1000-3020 Meals	71	49	(22)
01-2-1000-2150 Electricity	800	906	106
Total Recreation and Culture	18,911	13,597	(5,314)
OTHER			
		-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	15,911	5,983	(9,928)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
01-1-0020-0020 Surplus/Deficit	2,105	2,105	-
Total Surplus from Prior Year	2,105	2,105	-
Transfer from Reserve			
01-1-0140-0142 Fair Share Reserve	15,435	7,120	(8,315)
Total Transfer from Reserve	15,435	7,120	(8,315)
	17,540	9,225	(8,315)
EXPENSES			
Transfer to Reserve			
01-2-8100-8120 Operating Reserve	- 1	-	-
Total Transfer to Reserve		-	
Interest on Reserves			
01-2-8100-8150 Interest on reserves	-	1,614	1,614
Total Interest on Reserves	-	1,614	1,614
Internal Charges			
01-2-1150-1160 Indirect Cost Allocation	131	131	-
01-2-1150-1190 PRRD Vehicles	1,498	1,498	-
Total Internal Charges	1,629	1,629	-

525 North Pine TV



	2024 Budget	2024 Actuals	Variance
	1,629	3,243	1,614
TOTAL SURPLUS	-	1	1





Total Interest Income   -   26,789   26     Fees, Charges, and Other   -   -   -   -   -     C21-1040-0000 Recovery of Costs   15,875   25,650   13     C21-1050-0060 Recovery of Costs   17,000   155,978   18     C21-1710-0061 Sewage Facility - Residential   60,000   60,438     C21-1710-0061 Sewage Facility - Commercial   37,000   418,232   43     C21-1710-0062 Sewage Facility - Commercial   37,000   418,232   43     C21-1710-0063 Sewage Facility - Commercial   37,000   418,232   43     C21-1710-0063 Sewage Facility - Commercial   37,000   418,232   43     C21-1710-0063 Sewage Facility - Commercial   627,875   704,288   76     REPUBLISES   704,288   76		2024 Budget	2024 Actuals	Variance
178,125   178,	REVENUE			
Interest Income	Requisitions			
Interest Income	·	178,125	178,125	-
02 1-0070-0071 Interest no Reserves   -   26,789   26   Total Interest Income   -   26,789   26   Feets, Charges, and Other	Total Requisitions	178,125	178,125	-
Total Interest Income   - 26,789   26	Interest Income			
Total Interest Income	02-1-0070-0071 Interest on Reserves	_	26,789	26,789
Fees, Charges, and Other  02-1-004-00000 Recovery of Costs 02-1-006-00060 Connection Fees 17,7,000 195,978 18,02-1-7100-0065 Sewage Facility - Fees International Control of Con	Total Interest Income	-		26,789
15,875   29,650   13	Fees, Charges, and Other		·	•
02-1-0050-0054 Connection Fees   177,000   195,978   18   102-17-100-0065 Sewage Facility - Residential   60,000   60,438   60-17-17-100-0065 Sewage Facility - Commercial   375,000   418,232   43   62-17-17-100-0065 Sewage Facility - Commercial   375,000   418,232   43   62-17-17-17-17-17-17-17-17-17-17-17-17-17-		15,875	29,650	13,775
02-1-006-0060 User Fees 177,000 195,978 18.  02-1-1700-0661 Sewage Facility - Cemmercial 60,000 60,438 375,000 418,232 43.  02-1-1700-0663 Sewage Facility - Commercial 375,000 418,232 43.  02-1-17100-0663 Sewage Facility - Cell Out 627,875 704,298 76.  806,000 909,212 103.   EXPENSES  Sewer Utilities  02-2-1000-1010 Wages - Full Time 56,182 53,800 (2.  02-2-1000-1010 Hayers - Full Time 56,182 54,800 (2.		-	-,	-
02-1-7100-0061 Sewage Facility - Commercial 375,000 418,232 43 02-1-7100-0065 Sewage Facility - Commercial 375,000 418,232 43 02-1-7100-0065 Sewage Facility - Coll Out 5		177.000	195.978	18,978
02-1-7100-0062 Sewage Facility - Call Out				438
102-1-7100-0063 Sewage Facility - Call Out	- 1			43,232
Total Fees, Charges, and Other   627,875   704,298   76   806,000   909,212   103		-		
September   Sept	,	627.875	704 298	76,423
Sewer Utilitites   102-2-1000-1010 Wages - Full Time   56,182   53,800   (2 02-2-1000-1030 Benefits   13,588   10,242   (3 02-2-1000-1030 Benefits   13,588   10,242   (3 02-2-1000-1040 WCB   1,668   1,067   (1,668   1,027   02-2-1000-5010 Advertising Services   500     (1,668   1,027   02-2-1000-5010 Advertising Services   500     (1,668   1,027   02-2-1000-5010 Advertising Services   10,000   3,801   (6 0 02-2-1000-5030 Legal Services   10,000   3,801   (6 0 02-2-1000-2130 R&M - Machinery   9,300   12,578   3	Total Tees, Glarges, and Other		· · · · · · · · · · · · · · · · · · ·	103,212
02-2-1000-1010 Wages - Full Time         56,182         53,800         (2           02-2-1000-1030 Benefits         13,588         10,242         (3           02-2-1000-5010 Advertising Services         500         -         -           E0301 Banking Fees         3,000         3,492         -           02-2-1000-5030 Legal Services         10,000         3,801         (6           02-2-1000-2030 Regal Services         10,000         3,801         (6           02-2-1000-2056 Insurance - Property         9,300         12,578         3           02-2-1000-2070 Insurance - Liability         3,600         3,556           02-2-1000-425 Software and Software Licensing         3,200         943         (2           02-2-1000-425 Software and Software Licensing         3,200         943         (2           02-2-1000-120 Supplies - Office         500         125         (0           02-2-1000-120 Software and Software Licensing         3,200         943         (2           02-2-1000-120 Software and Software Licensing         3,200         943         (2           02-2-1000-120 Software and Software Licensing         3,200         943         (2           02-2-1000-120 Software and Software Licensing         3,00         125         (1	EXPENSES			
02-2-1000-1030 Benefits	Sewer Utilitites			
1,068	02-2-1000-1010 Wages - Full Time	56,182	53,800	(2,382)
02-2-1000-5010 Advertising Services   500   3,492	02-2-1000-1030 Benefits	13,588	10,242	(3,346)
BO301 Banking Fees   3,000   3,492	02-2-1000-1040 WCB	1,068	1,027	(41)
10,000   3,801   (6	02-2-1000-5010 Advertising Services	500	-	(500)
02-2-1000-2130 R&M - Machinery       9,300       12,578       3         02-2-1000-2055 Insurance - Property       29,300       29,219       29,219         02-2-1000-4245 Software and Software Licensing       3,600       3,556         02-2-1000-5120 Supplies - Office       500       125       6         02-2-000-6010 Operations       32,152       21,937       (10         02-2-7000-6010 Operations       30,00       -       6         02-2-1000-3035 Storage Pond - Operating Costs       500       -       6         02-2-1000-3010 Travel       419       -       6         02-2-1000-3020 Meals       455       1,048       1         02-2-1000-3020 Memberships - Sewer       50       50       50         02-2-1000-3030 Training Services       55,875       36,414       (19         02-2-1000-3030 Training & Development       1,080       1,029         02-2-1000-3030 Training & Development       1,080       1,029         02-2-1000-3040 Conferences & Seminars       495       -         02-2-	E0301 Banking Fees	3,000	3,492	492
02-2-1000-2065 Insurance - Property       29,300       29,219         02-2-1000-2070 Insurance - Liability       3,600       3,556         02-2-1000-4425 Software and Software Licensing       3,200       943       (2         02-2-1000-5120 Supplies - Office       500       125       (1         02-2-7000-6010 Operations       32,152       21,937       (10         02-2-7100-7103 Storage Pond - Operating Costs       500       -       (1         02-2-1000-2030 Phone/Internet       4,651       2,284       (2         02-2-1000-3010 Travel       419       -       (1         02-2-1000-3020 Meals       455       1,048       (2         02-2-1000-3020 Consulting Services       55,875       36,414       (19         02-2-1000-3030 Training & Development       1,080       1,029         02-2-1000-3030 Training & Development       1,080       1,029         02-2-1000-3040 Conferences & Seminars       495       -         02-2-1000-4250 Charges/Permits       5,700       3,568       (2         02-2-7000-7110 Sewer Monitoring       2,400       2,311         02-2-7000-7120 Collection Systems       128,739       123,418       (5         02-2-1000-7101 Treatment & Disposal       234,820       236,061	02-2-1000-5030 Legal Services	10,000	3,801	(6,199)
02-2-1000-2070 Insurance - Liability       3,600       3,556         02-2-1000-4425 Software and Software Licensing       3,200       943       (2         02-2-1000-5120 Supplies - Office       500       125       (2         02-2-7000-6010 Operations       32,152       21,937       (10         02-2-7100-7103 Storage Pond - Operating Costs       500       -       (1         02-2-1000-2030 Phone/Internet       4,651       2,284       (2         02-2-1000-3010 Travel       419       -       (1         02-2-1000-3020 Meals       455       1,048         02-2-1000-5020 Consulting Services       55,875       36,414       (19         02-2-1000-3050 Memberships - Sewer       50       50         02-2-1000-3050 Memberships - Sewer       50       50         02-2-1000-3050 Memberships - Sewer       55,875       36,414       (19         02-2-1000-3030 Training & Development       1,080       1,029         02-2-1000-3030 Training & Development       1,080       1,029         02-2-1000-3040 Conference & Seminars       495       -       (2         02-2-1000-4250 Charges/Permits       5,700       3,568       (2         02-2-7000-7110 Sewer Monitoring       2,400       2,311       (5     <	02-2-1000-2130 R&M - Machinery	9,300	12,578	3,278
02-2-1000-2070 Insurance - Liability       3,600       3,556         02-2-1000-4425 Software and Software Licensing       3,200       943       (2         02-2-1000-5120 Supplies - Office       500       125       (2         02-2-7000-6010 Operations       32,152       21,937       (10         02-2-7100-7103 Storage Pond - Operating Costs       500       -       (1         02-2-1000-2030 Phone/Internet       4,651       2,284       (2         02-2-1000-3010 Travel       419       -       (1         02-2-1000-3020 Meals       455       1,048         02-2-1000-5020 Consulting Services       55,875       36,414       (19         02-2-1000-3050 Memberships - Sewer       50       50         02-2-1000-3050 Memberships - Sewer       50       50         02-2-1000-3050 Memberships - Sewer       55,875       36,414       (19         02-2-1000-3030 Training & Development       1,080       1,029         02-2-1000-3030 Training & Development       1,080       1,029         02-2-1000-3040 Conference & Seminars       495       -       (2         02-2-1000-4250 Charges/Permits       5,700       3,568       (2         02-2-7000-7110 Sewer Monitoring       2,400       2,311       (5     <	02-2-1000-2065 Insurance - Property	29,300	29,219	(81)
02-2-1000-5120 Supplies - Office       500       125         02-2-7000-6010 Operations       32,152       21,937       (10         02-2-7100-7103 Storage Pond - Operating Costs       500       -       (10         02-2-1000-2030 Phone/Internet       4,651       2,284       (2,         02-2-1000-3010 Travel       419       -       (2,         02-2-1000-3020 Meals       455       1,048         02-2-1000-3020 Memberships - Sewer       50       50         02-2-1000-5020 Consulting Services       55,875       36,414       (19         02-2-1000-3030 Training & Development       1,080       1,029         02-2-1000-3030 Training & Development       1,080       1,029         02-2-1000-3040 Conferences & Seminars       495       -         02-2-1000-3040 Conferences & Seminars       495       -         02-2-1000-4250 Charges/Permits       5,700       3,568       (2         02-2-7000-7110 Sewer Monitoring       2,400       2,311       (5         02-2-7000-7120 Collection Systems       128,739       123,418       (5         02-2-7100-7101 Treatment & Disposal       234,820       236,061       1         02-2-1000-3100 Contract for Services       34,000       46,974       12	02-2-1000-2070 Insurance - Liability	3,600	3,556	(44)
02-2-7000-6010 Operations   32,152   21,937   (10	02-2-1000-4425 Software and Software Licensing	3,200	943	(2,257)
02-2-7100-7103 Storage Pond - Operating Costs   500   -	02-2-1000-5120 Supplies - Office	500	125	(375)
02-2-7100-7103 Storage Pond - Operating Costs   500   -	02-2-7000-6010 Operations	32,152	21,937	(10,215)
02-2-1000-2030 Phone/Internet       4,651       2,284       (2         02-2-1000-3010 Travel       419       -       (2         02-2-1000-3020 Meals       455       1,048         02-2-1000-3050 Memberships - Sewer       50       50         02-2-1000-5020 Consulting Services       55,875       36,414       (19         02-2-1000-3030 Training & Development       1,080       1,029         02-2-1000-3040 Conferences & Seminars       495       -       (2         02-2-1000-4250 Charges/Permits       5,700       3,568       (2         02-2-7000-4250 Charges/Permits       5,700       3,568       (2         02-2-7000-7110 Sewer Monitoring       2,400       2,311         02-2-7000-7120 Collection Systems       128,739       123,418       (5         02-2-7100-7101 Treatment & Disposal       234,820       236,061       1         02-2-7100-7102 Trucked Waste Receiving Facility       290,082       299,684       9         02-2-1000-3100 Contract for Services       34,000       46,974       12         02-2-1000-2150 Electricity       68,000       66,229       (1         02-2-1000-2160 NATURAL GAS       -       83         Total Sewer Utilitites       989,656       959,873	•		· .	(500)
02-2-1000-3010 Travel       419       - <td></td> <td>4,651</td> <td>2,284</td> <td>(2,367)</td>		4,651	2,284	(2,367)
02-2-1000-3020 Meals       455       1,048         02-2-1000-3050 Memberships - Sewer       50       50         02-2-1000-5020 Consulting Services       55,875       36,414       (19)         02-2-1000-3030 Training & Development       1,080       1,029         02-2-1000-3040 Conferences & Seminars       495       -       6         02-2-1000-4250 Charges/Permits       5,700       3,568       (2         02-2-7000-7110 Sewer Monitoring       2,400       2,311       (2         02-2-7000-7120 Collection Systems       128,739       123,418       (5         02-2-7100-7101 Treatment & Disposal       234,820       236,061       1         02-2-7100-7102 Trucked Waste Receiving Facility       290,082       299,684       9         02-2-1000-3100 Contract for Services       34,000       46,974       12         02-2-1000-2150 Electricity       68,000       66,229       (1         02-2-1000-2160 NATURAL GAS       -       83         Total Sewer Utilities       989,656       959,873       (29	02-2-1000-3010 Travel		· .	(419)
02-2-1000-3050 Memberships - Sewer       50       50         02-2-1000-5020 Consulting Services       55,875       36,414       (19)         02-2-1000-3030 Training & Development       1,080       1,029         02-2-1000-3040 Conferences & Seminars       495       -       6         02-2-1000-4250 Charges/Permits       5,700       3,568       (2)         02-2-7000-7110 Sewer Monitoring       2,400       2,311       (5)         02-2-7000-7120 Collection Systems       128,739       123,418       (5)         02-2-7000-7101 Treatment & Disposal       234,820       236,061       1         02-2-7100-7102 Trucked Waste Receiving Facility       290,082       299,684       9         02-2-1000-3100 Contract for Services       34,000       46,974       12         02-2-1000-2150 Electricity       68,000       66,229       (1         02-2-1000-2160 NATURAL GAS       -       83         Total Sewer Utilitites       989,656       959,873       (29         OTHER	02-2-1000-3020 Meals	455	1.048	593
02-2-1000-5020 Consulting Services       55,875       36,414       (19,000-2000-3030 Training & Development       1,080       1,029         02-2-1000-3040 Conferences & Seminars       495       -       -       -         02-2-1000-4250 Charges/Permits       5,700       3,568       (2,000-2				-
02-2-1000-3030 Training & Development       1,080       1,029         02-2-1000-3040 Conferences & Seminars       495       -         02-2-1000-4250 Charges/Permits       5,700       3,568       (2         02-2-7000-7110 Sewer Monitoring       2,400       2,311         02-2-7000-7120 Collection Systems       128,739       123,418       (5         02-2-7100-7101 Treatment & Disposal       234,820       236,061       1         02-2-7100-7102 Trucked Waste Receiving Facility       290,082       299,684       9         02-2-1000-3100 Contract for Services       34,000       46,974       12         02-2-1000-2150 Electricity       68,000       66,229       (1         02-2-1000-2160 NATURAL GAS       -       83         Total Sewer Utilities       989,656       959,873       (29	·	55.875		(19,461)
02-2-1000-3040 Conferences & Seminars       495       - <td>_</td> <td></td> <td></td> <td>(51)</td>	_			(51)
02-2-1000-4250 Charges/Permits       5,700       3,568       (2,00)         02-2-7000-7110 Sewer Monitoring       2,400       2,311         02-2-7000-7120 Collection Systems       128,739       123,418       (5,00)         02-2-7100-7101 Treatment & Disposal       234,820       236,061       1,00)         02-2-7100-7102 Trucked Waste Receiving Facility       290,082       299,684       9,00         02-2-1000-3100 Contract for Services       34,000       46,974       12,00         02-2-1000-2150 Electricity       68,000       66,229       (1,00)         02-2-1000-2160 NATURAL GAS       -       83         Total Sewer Utilitites       989,656       959,873       (29,00)         OTHER			,	(495)
02-2-7000-7110 Sewer Monitoring       2,400       2,311         02-2-7000-7120 Collection Systems       128,739       123,418       (5,02-2-7100-7101 Treatment & Disposal       234,820       236,061       1,02-2-7100-7102 Trucked Waste Receiving Facility       290,082       299,684       9,002-2-1000-3100 Contract for Services       34,000       46,974       12,02-2-1000-2150 Electricity       68,000       66,229       (1,02-2-1000-2160 NATURAL GAS)       -       83         Total Sewer Utilities       989,656       959,873       (29,02)			3.568	(2,132)
02-2-7000-7120 Collection Systems       128,739       123,418       (5, 02-2-7100-7101 Treatment & Disposal       234,820       236,061       1, 02-2-7100-7102 Trucked Waste Receiving Facility       290,082       299,684       9, 02-2-1000-3100 Contract for Services       34,000       46,974       12, 02-2-1000-2150 Electricity       68,000       66,229       (1, 02-2-1000-2160 NATURAL GAS)         Total Sewer Utilities       989,656       959,873       (29, 02-2-1000-2160 NATURAL GAS)	_			(89)
02-2-7100-7101 Treatment & Disposal       234,820       236,061       1         02-2-7100-7102 Trucked Waste Receiving Facility       290,082       299,684       9         02-2-1000-3100 Contract for Services       34,000       46,974       12         02-2-1000-2150 Electricity       68,000       66,229       (1         02-2-1000-2160 NATURAL GAS       -       83         Total Sewer Utilities       989,656       959,873       (29)         OTHER				(5,321)
02-2-7100-7102 Trucked Waste Receiving Facility       290,082       299,684       9         02-2-1000-3100 Contract for Services       34,000       46,974       12         02-2-1000-2150 Electricity       68,000       66,229       (1         02-2-1000-2160 NATURAL GAS       -       83         Total Sewer Utilitites       989,656       959,873       (29)         OTHER				1,241
02-2-1000-3100 Contract for Services       34,000       46,974       12,000-2150 Electricity       68,000       66,229       (1,000-2150 Electricity)       68,000       66,229       (1,000-2150 Electricity)       83         Total Sewer Utilitites       989,656       959,873       (29,000-2150 Electricity)         OTHER	·	·	•	9,602
02-2-1000-2150 Electricity 68,000 66,229 (1, 02-2-1000-2160 NATURAL GAS - 83  Total Sewer Utilities 989,656 959,873 (29, 07)  OTHER				12,974
02-2-1000-2160 NATURAL GAS - 83  Total Sewer Utilities 989,656 959,873 (29)  OTHER				(1,771)
Total Sewer Utilities 989,656 959,873 (29,	·	-		83
		989,656		(29,783)
	OTHER			
TOTAL SURPLUS FOR FINANCIAL STATEMENTS 183,656 50,661 (132,	-	-	-	-
	TOTAL SURPLUS FOR FINANCIAL STATEMENTS	183,656	50,661	(132,995)





	2024 Budget	2024 Actuals	Variance
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
02-1-0020-0020 Surplus/Deficit	92,756	92,756	-
Total Surplus from Prior Year	92,756	92,756	-
Transfer from Reserve			
02-1-0120-8120 Operating Reserve	6,265	-	(6,265)
02-1-0140-0145 PRA Reserve	154,800	112,244	(42,556)
02-7-0120-8110 Capital Reserve	-	-	-
02-7-0120-8160 PRA Reserve	1,292,470	-	(1,292,470)
02-7-0120-8220 Gas Tax Reserve	1,666,185	-	(1,666,185)
02-7-0140-0144 Gas Tax Reserve	-	806,655	806,655
02-7-0140-0145 PRA Reserve	-	724,484	724,484
Total Transfer from Reserve	3,119,720	1,643,383	(1,476,337)
	3,212,476	1,736,139	(1,476,337)
EXPENSES			
Transfer to Reserve			
02-2-8100-8110 Capital Reserve	22,699	22,699	-
02-2-8100-8120 Operating Reserve	22,699	22,699	-
Total Transfer to Reserve	45,398	45,398	-
Capital			
02-8-8500-8503 Engineering Structures	2,958,655	1,531,140	(1,427,515)
02-8-8500-8506 Land	-	-	-
Total Capital	2,958,655	1,531,140	(1,427,515)
Interest on Reserves			
02-2-8100-8150 Interest on Reserves	-	26,789	26,789
Total Interest on Reserves	-	26,789	26,789
Internal Charges			
02-2-1150-1160 Indirect Cost Allocation	24,345	24,345	-
02-2-1150-1190 PRRD Vehicles	422	422	-
Total Internal Charges	24,767	24,767	-
-	3,028,820	1,628,094	(1,400,726)
TOTAL SURPLUS		(57,384)	(57,384)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
02-1-0010-0012 Parcel Tax	35,000	35,000	-
Total Requisitions	35,000	35,000	-
Interest Income			
02-1-0070-0071 Interest on Reserves	-	1,889	1,889
Total Interest Income	-	1,889	1,889
Fees, Charges, and Other			
02-1-0060-0060 User Fees	22,500	16,599	(5,901)
Total Fees, Charges, and Other	22,500	16,599	(5,901)
	57,500	53,488	(4,012)
EXPENSES			
Sewer Utilitites			
02-2-1000-1010 Wages - Full Time	15,306	14,319	(987)
02-2-1000-1030 Benefits	4,556	3,559	(997)
02-2-1000-1040 WCB	291	275	(16)
02-2-1000-2130 R&M - Machinery	9,847	6,377	(3,470)
02-2-1000-2065 Insurance - Property	300	224	(76)
02-2-1000-2070 Insurance - Liability	900	889	(11)
02-2-7000-6010 Operations	1,500	172	(1,328)
02-2-1000-3010 Travel	169	-	(169)
02-2-1000-3016 Mileage	10	-	(10)
02-2-1000-3020 Meals	103	-	(103)
02-2-1000-3050 Memberships - Sewer	50	50	-
02-2-1000-5020 Consulting Services	1,000	-	(1,000)
02-2-1000-3030 Training & Development	734	-	(734)
02-2-1000-3040 Conferences & Seminars	200	869	669
02-2-1000-5140 Minor Capital	1,554	3,200	1,646
02-2-7000-4250 Charges - Sewer Oper	22,500	16,599	(5,901)
02-2-1000-2150 Electricity	1,250	1,327	77
Total Sewer Utilitites	60,270	47,860	(12,410)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	2,770	(5,628)	(8,398)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
02-1-0020-0020 Surplus/Deficit	7,158	7,158	-
Total Surplus from Prior Year	7,158	7,158	-
Transfer from Reserve			
02-1-0140-0142 Fair Share Reserve	20,000	20,000	-
02-1-0140-0145 PRA Reserve	-	-	-
02-7-0140-0144 Gas Tax Reserve	-	-	-
02-7-0140-0145 PRA Reserve	-	-	-
Total Transfer from Reserve	20,000	20,000	-
	27,158	27,158	-
EXPENSES			
En Ended			



#### 602 Chilton Sewer

	2024 Budget	2024 Actuals	Variance
Transfer to Reserve			
02-2-8100-8110 Capital Reserve	20,000	20,000	-
Total Transfer to Reserve	20,000	20,000	-
Capital			
02-8-8500-8503 Engineering Structures	-	-	-
Total Capital	-	-	-
Interest on Reserves			
02-2-8100-8150 Interest on Reserves	-	1,889	1,889
Total Interest on Reserves	-	1,889	1,889
Internal Charges			
02-2-1150-1160 Indirect Cost Allocation	810	810	-
02-2-1150-1190 PRRD Vehicles	3,578	3,578	-
Total Internal Charges	4,388	4,388	-
	24,388	26,277	1,889
TOTAL SURPLUS	-	(6,509)	(6,509)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
02-1-0010-0012 Parcel Tax	36,050	36,050	-
Total Requisitions	36,050	36,050	-
Interest Income			
02-1-0070-0071 Interest on Reserves	-	3,801	3,801
Total Interest Income	-	3,801	3,801
Fees, Charges, and Other			
02-1-0060-0060 User Fees	50,000	49,228	(772)
Total Fees, Charges, and Other	50,000	49,228	(772)
	86,050	89,079	3,029
EXPENSES			
Sewer Utilitites			
02-2-1000-1010 Wages - Full Time	12,259	11,719	(540)
02-2-1000-1030 Benefits	3,678	2,797	(881)
02-2-1000-1040 WCB	233	220	(13)
02-2-1000-2130 R&M - Machinery	4,578	-	(4,578)
02-2-1000-2070 Insurance - Liability	900	889	(11)
02-2-7000-6010 Operations	5,000	10	(4,990)
02-2-1000-3010 Travel	135	-	(135)
02-2-1000-3016 Mileage	10	-	(10)
02-2-1000-3020 Meals	83	-	(83)
02-2-1000-3050 Memberships - Sewer	62	28	(34)
02-2-1000-3030 Training & Development	687	869	182
02-2-1000-3040 Conferences & Seminars	160	-	(160)
02-2-1000-4250 Charges/Permits	-	34	34
02-2-7000-4250 Charges - Sewer Oper	50,000	49,806	(194)
Total Sewer Utilitites	77,785	66,372	(11,413)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(8,265)	(22,707)	(14,442)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
02-1-0020-0020 Surplus/Deficit	7,891	7,891	-
Total Surplus from Prior Year	7,891	7,891	-
Transfer from Reserve			
02-1-0140-0142 Fair Share Reserve	4,596	578	(4,018)
02-7-0140-0145 PRA Reserve	689,638	-	(689,638)
Total Transfer from Reserve	694,234	578	(693,656)
	702,125	8,469	(693,656)
EXPENSES			
Transfer to Reserve			
02-2-8100-8110 Capital Reserve	4,737	4,737	-
02-2-8100-8120 Operating Reserve	14,307	14,307	-
Total Transfer to Reserve	19,044	19,044	-
Capital			





	2024 Budget	2024 Actuals	Variance
02-8-8500-8503 Engineering Structures	689,638	_	(689,638)
Total Capital	689,638	-	(689,638)
Interest on Reserves			<u></u>
02-2-8100-8150 Interest on Reserves	-	3,801	3,801
Total Interest on Reserves	- 1	3,801	3,801
Internal Charges			
02-2-1150-1160 Indirect Cost Allocation	923	923	-
02-2-1150-1190 PRRD Vehicles	785	785	-
Total Internal Charges	1,708	1,708	=
	710,390	24,553	(685,837)
TOTAL (UPD. US		(5.522)	(5,522)
TOTAL SURPLUS		(6,623)	(6,623)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
02-1-0010-0012 Parcel Tax	17,000	17,000	-
Total Requisitions	17,000	17,000	-
Interest Income			
02-1-0070-0071 Interest on Reserves	-	1,491	1,491
Total Interest Income	-	1,491	1,491
Fees, Charges, and Other			
02-1-0060-0060 User Fees	6,500	6,425	(75)
Total Fees, Charges, and Other	6,500	6,425	(75)
	23,500	24,916	1,416
EXPENSES			
Sewer Utilitites			
02-2-1000-1010 Wages - Full Time	9,575	9,140	(435)
02-2-1000-1030 Benefits	2,872	2,233	(639)
02-2-1000-1040 WCB	182	171	(11)
02-2-1000-5030 Legal Services	-	2,867	2,867
02-2-1000-2130 R&M - Machinery	490	-	(490)
02-2-1000-2070 Insurance - Liability	900	889	(11)
02-2-7000-6010 Operations	903	-	(903)
02-2-1000-3010 Travel	105	_	(105)
02-2-1000-3020 Meals	64	_	(64)
02-2-1000-3050 Memberships - Sewer	55	63	8
02-2-1000-3030 Training & Development	646	869	223
02-2-1000-3040 Conferences & Seminars	125	_	(125)
02-2-1000-5140 Minor Capital	<u>-</u>	_	-
02-2-7000-4250 Charges - Sewer Oper	6,500	6,425	(75)
Total Sewer Utilitites	22,417	22,657	240
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(1,083)	(2,259)	(1,176)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
02-1-0020-0020 Surplus/Deficit	(780)	(780)	-
Total Surplus from Prior Year	(780)	(780)	-
Transfer from Reserve			
02-1-0140-0142 Fair Share Reserve	20,000	20,000	-
Total Transfer from Reserve	20,000	20,000	-
	19,220	19,220	-
EXPENSES			
Transfer to Reserve			
02-2-8100-8110 Capital Reserve	20,000	20,000	-
Total Transfer to Reserve	20,000	20,000	-
Capital		,	
02-8-8500-8503 Engineering Structures	_	_	-



#### 604 Friesen Sewer

	2024 Budget	2024 Actuals	Variance
Total Capital	-	-	-
Interest on Reserves			
02-2-8100-8150 Interest on Reserves	-	1,491	1,491
Total Interest on Reserves	-	1,491	1,491
Internal Charges			
02-2-1150-1160 Indirect Cost Allocation	210	210	-
02-2-1150-1190 PRRD Vehicles	93	93	-
Total Internal Charges	303	303	-
	20,303	21,794	1,491
TOTAL SURPLUS	-	315	315





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
02-1-0010-0012 Parcel Tax	65,000	65,000	-
Total Requisitions	65,000	65,000	-
Interest Income			
02-1-0070-0071 Interest on Reserves	-	4,253	4,253
Total Interest Income	-	4,253	4,253
Fees, Charges, and Other			
02-1-0040-0000 Recovery of Costs	-	-	-
02-1-0060-0060 User Fees	25,000	24,630	(370)
02-1-0110-0112 Actuarial Contributions	-	-	-
Total Fees, Charges, and Other	25,000	24,630	(370)
	90,000	93,883	3,883
EXPENSES			
Sewer Utilitites			
02-2-1000-1010 Wages - Full Time	15,306	14,319	(987)
02-2-1000-1030 Benefits	4,556	3,559	(997)
02-2-1000-1040 WCB	291	275	(16)
02-2-1000-5010 Advertising Services	500	-	(500)
E0302 Interest	-	-	-
02-2-1000-5030 Legal Services	-	2,473	2,473
02-2-1000-2130 R&M - Machinery	15,000	721	(14,279)
02-2-1000-2065 Insurance - Property	300	267	(33)
02-2-1000-2070 Insurance - Liability	900	889	(11)
02-2-7000-6010 Operations	10,000	3,356	(6,644)
02-2-1000-3010 Travel	173	-	(173)
02-2-1000-3020 Meals	105	-	(105)
02-2-1000-3050 Memberships - Sewer	55	63	8
02-2-1000-3030 Training & Development	739	703	(36)
02-2-1000-3040 Conferences & Seminars	204	81	(123)
02-2-1000-4250 Charges/Permits	600	-	(600)
02-2-1000-5140 Minor Capital	9,226	267	(8,959)
02-2-7000-4250 Charges - Sewer Oper	25,000	24,586	(414)
02-2-1000-3100 Contract for Services	2,098	-	(2,098)
02-2-1000-2150 Electricity	1,500	2,241	741
Total Sewer Utilitites	86,553	53,800	(32,753)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(3,447)	(40,083)	(36,636)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
02-1-0020-0020 Surplus/Deficit	24,888	24,888	
Total Surplus from Prior Year	24,888	24,888	
Transfer from Reserve	24,000	۷4,000	
02-1-0140-0142 Fair Share Reserve	20,000	20,000	
02-1-0140-0142 Fall Share Reserve	20,000	20,000	-
	-	_	-
02-7-0140-0144 Gas Tax Reserve	-	-	-





	2024 Budget	2024 Actuals	Variance
02-7-0140-0145 PRA Reserve	_		_
Total Transfer from Reserve	20,000	20,000	
Total Transfer from Reserve		· · · · · · · · · · · · · · · · · · ·	
	44,888	44,888	-
EXPENSES			
Transfer to Reserve			
02-2-8100-8110 Capital Reserve	30,155	30,155	-
02-2-8100-8120 Operating Reserve	15,000	15,000	-
Total Transfer to Reserve	45,155	45,155	-
Capital			
02-8-8500-8503 Engineering Structures	-	-	-
02-8-8500-8504 Building Improvements	-	-	-
Total Capital	-	-	-
Interest on Reserves			
02-2-8100-8150 Interest on Reserves	-	4,253	4,253
Total Interest on Reserves	-	4,253	4,253
nternal Charges			
02-2-1150-1160 Indirect Cost Allocation	877	877	-
02-2-1150-1190 PRRD Vehicles	2,303	2,303	-
Total Internal Charges	3,180	3,180	-
	48,335	52,588	4,253
TOTAL SURPLUS	-	(32,383)	(32,383)



606 Kelly Lake Sewer

	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
02-1-0010-0012 Parcel Tax	23,437	23,437	-
Total Requisitions	23,437	23,437	-
Interest Income			
02-1-0070-0071 Interest on Reserves	-	47	47
Total Interest Income	-	47	47
	23,437	23,484	47
EXPENSES			
Sewer Utilitites			
02-2-1000-1010 Wages - Full Time	33,000	30,808	(2,192)
02-2-1000-1030 Benefits	9,757	8,116	(1,641)
02-2-1000-1040 WCB	627	609	(18)
02-2-1000-2130 R&M - Machinery	4,968	1,273	(3,695)
02-2-1000-2065 Insurance - Property	3,800	3,770	(30)
02-2-1000-2070 Insurance - Liability	1,800	1,778	(22)
02-2-1000-4425 Software and Software Licensing	460	-	(460)
02-2-7000-6010 Operations	2,113	887	(1,226)
02-2-1000-2030 Phone/Internet	200	154	(46)
02-2-1000-3010 Travel	364	-	(364)
02-2-1000-3016 Mileage	10	-	(10)
02-2-1000-3020 Meals	221	405	184
02-2-1000-3050 Memberships - Sewer	10	28	18
02-2-1000-3030 Training & Development	1,004	957	(47)
02-2-1000-3040 Conferences & Seminars	430	-	(430)
02-2-1000-4250 Charges/Permits	400	-	(400)
02-2-1000-5140 Minor Capital	-	485	485
02-2-7000-4250 Charges - Sewer Oper	-	211	211
02-2-1000-3100 Contract for Services	21,000	999	(20,001)
02-2-1000-2150 Electricity	400	467	67
Total Sewer Utilitites	80,564	50,947	(29,617)
OTHER			
		-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	57,127	27,463	(29,664)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
02-1-0020-0020 Surplus/Deficit	-	-	-
Total Surplus from Prior Year	-	-	-
Transfer from Reserve			
02-1-0140-0142 Fair Share Reserve	90,184	60,566	(29,618)
02-7-0140-0144 Gas Tax Reserve	67,910	27,245	(40,665)
02-7-0140-0145 PRA Reserve	200,000	130,046	(69,954)
Total Transfer from Reserve	358,094	217,857	(140,237)
	358,094	217,857	(140,237)
EXPENSES			
Transfer to Reserve			



606 Kelly Lake Sewer

	2024 Budget	2024 Actuals	Variance
02-2-8100-8110 Capital Reserve	20,000	20,000	-
Total Transfer to Reserve	20,000	20,000	-
Capital			
02-8-8500-8504 Building Improvements	267,910	157,290	(110,620)
Total Capital	267,910	157,290	(110,620)
Interest on Reserves			
02-2-8100-8150 Interest on Reserves	-	47	47
Total Interest on Reserves	-	47	47
Internal Charges			
02-2-1150-1160 Indirect Cost Allocation	1,424	1,424	-
02-2-1150-1190 PRRD Vehicles	11,633	11,633	-
Total Internal Charges	13,057	13,057	-
	300,967	190,394	(110,573)
TOTAL SURPLUS	-	-	-





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
02-1-0010-0012 Parcel Tax	91,397	91,397	-
Total Requisitions	91,397	91,397	-
Interest Income			
02-1-0070-0071 Interest on Reserves	-	61	61
Total Interest Income	-	61	61
	91,397	91,458	61
EXPENSES			
Sewer Utilitites			
02-2-1000-1010 Wages - Full Time	30,493	28,460	(2,033)
02-2-1000-1030 Benefits	9,005	7,334	(1,671)
02-2-1000-1040 WCB	579	560	(19)
02-2-1000-2130 R&M - Machinery	15,000	5,949	(9,051)
02-2-1000-2065 Insurance - Property	1,600	1,507	(93)
02-2-1000-2070 Insurance - Liability	1,800	1,778	(22)
02-2-1000-4425 Software and Software Licensing	820	_	(820)
02-2-7000-6010 Operations	7,045	1,395	(5,650)
02-2-1000-2030 Phone/Internet	360	347	(13)
02-2-1000-3010 Travel	336	-	(336)
02-2-1000-3016 Mileage	10	-	(10)
02-2-1000-3020 Meals	509	95	(414)
02-2-1000-3050 Memberships - Sewer	19	28	9
02-2-1000-3030 Training & Development	977	740	(237)
02-2-1000-3040 Conferences & Seminars	398	-	(398)
02-2-1000-4250 Charges/Permits	2,400	1,102	(1,298)
02-2-1000-5140 Minor Capital	5,000	1,255	(3,745)
02-2-1000-3100 Contract for Services	18,714	2,275	(16,439)
02-2-1000-2150 Electricity	5,500	4,472	(1,028)
Total Sewer Utilitites	100,565	57,297	(43,268)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	9,168	(34,161)	(43,329)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
02-1-0020-0020 Surplus/Deficit	-	-	-
Total Surplus from Prior Year	-	-	-
Transfer from Reserve			
02-1-0140-0140 Operating Reserve	-	-	-
02-1-0140-0142 Fair Share Reserve	20,000	20,000	-
02-1-0140-0144 Gas Tax Reserve	-	-	-
02-1-0140-0145 PRA Reserve	20,397	583	(19,814)
02-7-0140-0144 Gas Tax Reserve	95,623	63,011	(32,612)
02-7-0140-0145 PRA Reserve	200,000	118,273	(81,727)
Total Transfer from Reserve	336,020	201,867	(134,153)
	336,020	201,867	(134,153)





	2024 Budget	2024 Actuals	Variance
EXPENSES			
Transfer to Reserve			
02-2-8100-8110 Capital Reserve	20,000	20,000	-
Total Transfer to Reserve	20,000	20,000	-
Capital			
02-8-8500-8503 Engineering Structures	295,623	181,284	(114,339)
Total Capital	295,623	181,284	(114,339)
Interest on Reserves			
02-2-8100-8150 Interest on Reserves	-	61	61
Total Interest on Reserves	-	61	61
Internal Charges			
02-2-1150-1160 Indirect Cost Allocation	1,525	1,525	-
02-2-1150-1190 PRRD Vehicles	9,704	9,704	-
Total Internal Charges	11,229	11,229	-
	326,852	212,574	(114,278)
TOTAL SURPLUS	-	(23,454)	(23,454)





	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
03-1-0010-0012 Parcel Tax	34,230	34,230	-
Total Requisitions	34,230	34,230	-
Interest Income			
03-1-0070-0071 Interest on Reserves	-	2,413	2,413
Total Interest Income	-	2,413	2,413
Fees, Charges, and Other			
03-1-0060-0060 User Fees	50,000	49,228	(772)
Total Fees, Charges, and Other	50,000	49,228	(772)
	84,230	85,871	1,641
EXPENSES			
Water Utilities			
03-2-1000-1010 Wages - Full Time	12,259	11,719	(540)
03-2-1000-1030 Benefits	3,678	2,797	(881)
03-2-1000-1040 WCB	233	220	(13)
03-2-1000-5010 Advertising Services	200	-	(200)
03-2-1000-2130 R&M - Machinery	10,037	-	(10,037)
03-2-1000-2065 Insurance - Property FSJ Airport Water	300	297	(3)
03-2-1000-2070 Insurance - Liability	1,200	1,185	(15)
03-2-1000-3010 Travel	135	, -	(135)
03-2-1000-3020 Meals	158	-	(158)
03-2-1000-3030 Training & Development	187	-	(187)
03-2-1000-3040 Conferences & Seminars	160	-	(160)
03-2-7500-4250 Charges - Wtr Oper (NPAS)	50,000	49,806	(194)
03-2-1000-3100 Contract for Services	14,800	5,600	(9,200)
Total Water Utilities	93,347	71,624	(21,723)
OTHER			
	-	-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	9,117	(14,247)	(23,364)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
03-1-0020-0020 Surplus/Deficit	9,347	9,347	-
Total Surplus from Prior Year	9,347	9,347	-
Transfer from Reserve			
03-1-0140-0145 PRA Reserve	3,000	-	(3,000)
03-1-0140-0142 Fair Share Reserve	11,854	578	(11,276)
03-7-0120-8230 Fair Share Reserve	42,010	-	(42,010)
03-7-0140-0145 PRA Reserve	169,885	33,409	(136,476)
Total Transfer from Reserve	226,749	33,987	(192,762)
	236,096	43,334	(192,762)
EXPENSES			
Transfer to Reserve			
03-2-8100-8110 Capital Reserve	5,000	5,000	-
03-2-8100-8120 Operating Reserve	7,099	7,099	-
Total Transfer to Reserve	12,099	12,099	_



## 701 FSJ Airport Sub Water

	2024 Budget	2024 Actuals	Variance
Capital			
03-8-8500-8503 Infrastructure - Road, Water, Sewer	211,895	33,409	(178,486)
Total Capital	211,895	33,409	(178,486)
Interest on Reserves			
03-2-8100-8150 Interest on Reserves	-	2,413	2,413
Total Interest on Reserves	-	2,413	2,413
Internal Charges			
03-2-1150-1160 Indirect Cost Allocation	1,310	1,310	-
03-2-1150-1190 PRRD Vehicles	1,675	1,675	-
Total Internal Charges	2,985	2,985	-
	226,979	50,906	(176,073)
		()	
TOTAL SURPLUS		(6,675)	(6,675)

702 Potable Water - Area B



	2024 Budget	2024 Actuals	Variance
REVENUE			
Requisitions			
03-1-0010-0010 Electoral	513,540	513,540	-
03-7-0010-0010 Electoral	511,460	511,460	-
Total Requisitions	1,025,000	1,025,000	-
Interest Income			
03-1-0070-0071 Interest on Reserves		24,242	24,242
Total Interest Income	-	24,242	24,242
Fees, Charges, and Other			
03-1-0060-0060 User Fees	80,000	91,679	11,679
03-1-2007-0000 Fees - Boundary Lake	3,000	7,194	4,194
Total Fees, Charges, and Other	83,000	98,873	15,873
	1,108,000	1,148,115	40,115
EXPENSES			
Water Utilities			
03-2-1000-1010 Wages - Full Time	36,330	34,789	(1,541)
03-2-1000-1030 Benefits	10,899	7,971	(2,928)
03-2-1000-1040 WCB	690	635	(55)
03-2-1000-5010 Advertising Services	1,944	-	(1,944)
E0301 Banking Fees	2,600	2,850	250
03-2-1000-3060 Meetings	250	-,	(250)
03-2-1000-5030 Legal Services	15,000	5,205	(9,795)
03-2-2007-2065 Insurance - Property Boundry PW	1,100	997	(103)
03-2-2007-2070 Insurance - Liability Boundary PW	1,800	1,778	(22)
03-2-2010-2065 Insurance - Property Buick Creek PW	600	543	(57)
03-2-2010-2070 Insurance - Liability Buick Creek PW	1,800	1,778	(22)
03-2-2045-2065 Insurance - Property Fey Spring PW	700	613	(87)
03-2-2045-2070 Insurance - Liability Fey Spring PW	1,800	1,778	(22)
03-2-2160-2065 Insurance - Property Prespatou PW	600	566	(34)
03-2-2160-2070 Insurance - Liability Prespatou PW	1,800	1,778	(22)
03-2-2180-2065 Insurance - Property Rose Prairie PW	600	492	(108)
03-2-2180-2070 Insurance - Liability Rose Praire PW	1,800	1,778	(22)
03-2-2007-4010 Rent/Lease	17,500	12,113	(5,387)
03-2-2180-4010 Rent/Lease	14,575	14,575	(5)557
03-2-2007-6010 Operations - Boundary	7,500	15,057	7,557
03-2-2010-6010 Operations - Buick Creek	7,500	6,198	(1,302)
03-2-2045-6010 Operations - Fey Spring	5,000	5,802	802
03-2-2160-6010 Operations - Prespatou	7,500	11,978	4,478
03-2-2180-6010 Operations - Rose Prairie	7,500	7,880	380
03-2-1000-3010 Travel	400	626	226
03-2-1000-3020 Meals	443	-	(443)
03-2-1000-2050 Miscellaneous	40	_	(40)
03-2-1000-3030 Training & Development	554	473	(81)
03-2-1000-3040 Conferences & Seminars	473	437	(36)
03-2-1000-4250 Charges	1,300	1,000	(300)
03-2-1000-3100 Contract for Services	7,500	6,248	(1,252)
03-2-2007-6020 Contractor - Boundary	78,750	58,139	(20,611)
03-2-2007-0020 Contractor - Buchdary 03-2-2010-6020 Contractor - Buick Creek	147,000	134,363	(12,637)
03-2-2010-0020 Contractor - Buick Creek	105,000	67,955	(37,045)
03-2-2043-0020 Contractor - Prespatou	163,800	140,137	(23,663)
05 2 2200 0020 Contractor Trespatou	138,000	50,471	(87,529)
03-2-2180-6020 Contractor - Rose Prairie			





	2024 Budget	2024 Actuals	Variance
03-2-2045-2150 Electricity	5,000	4,739	(261)
03-2-2160-2150 Electricity	9,000	8,190	(810)
03-2-2180-2150 Electricity	8,000	2,935	(5,065)
Total Water Utilities	818,648	619,906	(198,742)
OTHER			
		-	-
TOTAL SURPLUS FOR FINANCIAL STATEMENTS	(289,352)	(528,209)	(238,857)
EXCLUDED FROM FINANCIAL STATEMENTS			
REVENUE			
Surplus from Prior Year			
03-1-0020-0020 Surplus/Deficit	243,208	243,208	-
03-7-0020-0020 Surplus/Deficit	1,260,385	1,260,385	-
Total Surplus from Prior Year	1,503,593	1,503,593	-
Transfer from Reserve			
03-7-0140-0145 PRA Reserve	816,470	275,509	(540,961)
Total Transfer from Reserve	816,470	275,509	(540,961)
	2,320,063	1,779,102	(540,961)
EXPENSES			
Transfer to Reserve			
03-2-8100-8120 Operating Reserve	5,442	5,442	-
Total Transfer to Reserve	5,442	5,442	-
Capital			
03-8-8500-8503 Infrastructure - Road, Water, Sewer	2,588,315	295,619	(2,292,696)
Total Capital	2,588,315	295,619	(2,292,696)
Interest on Reserves			
03-2-8100-8150 Interest on Reserves	-	24,242	24,242
Total Interest on Reserves	-	24,242	24,242
Internal Charges			
03-2-1150-1160 Indirect Cost Allocation	15,507	15,507	-
03-2-1150-1190 PRRD Vehicles	151	151	-
Total Internal Charges	15,658	15,658	-
	2,609,415	340,961	(2,268,454)
TOTAL SURPLUS	-	(1,966,350)	(1,966,350)

# SOLID WASTE COMMITTEE MEETING MINUTES

April 11, 2025, 10:00 a.m. 1981 Alaska Avenue, Dawson Creek, BC

Directors Present: Director Hiebert, Electoral Area D, Committee Chair

Director Dober, City of Dawson Creek

Director Rose, Electoral Area E

Director Quibell, District of Hudson's Hope (via Zoom)

Director Sperling, Electoral Area C

Director Zabinsky, City of Fort St. John (via Zoom)

Directors Absent: Director Krakowka, District of Tumbler Ridge

Staff Present: Kari Bondaroff, General Manager of Environmental Services

Gerritt Lacey, Solid Waste Manager Olivia Lundahl, Electoral Area Officer

Trevor Ouellette, IT Manager Colin Bates, Solid Waste Foreman Leah Dueck, Solid Waste Coordinator Terry McKinnon, Solid Waste Coordinator

Genevieve Mulvahill, Environmental Services Clerk

Suzanne Garrett, Corporate Services Coordinator/Recorder

### 1. CALL TO ORDER

The Chair and called the meeting to order at 10:00 a.m.

### 2. ADOPTION OF AGENDA

MOVED Director Sperling SECONDED Director Dober

That the Solid Waste Committee adopt the April 11, 2025 agenda:

- 1. CALL TO ORDER
- 2. ADOPTION OF AGENDA
- 3. GALLERY QUESTIONS OR COMMENTS
- 4. ADOPTION OF MINUTES
- 4.1 Solid Waste Committee Meeting Minutes of January 17, 2025
- 5. BUSINESS ARISING FROM THE MINUTES
- 6. DELEGATIONS
- 7. CORRESPONDENCE
- 8. REPORTS
- 8.1 Solid Waste Committee Terms of Reference Amendment, ENV-SWC-177
- 8.2 Agricultural Plastics Pilot Program 2025-2026 Extension, ENV-SWC-178
- 8.3 SW Public and Technical Stakeholder Committee Recommendation from March 27, 2025, ENV-SWC-181
- 8.4 PRRD Solid Waste Collection System Network Study, ENV-SWC-182
- 8.5 PRRD Illegal Dumping (Littering) Policy No. 0340-85, ENV-SWC-183
- 9. New Business
- 10. Consent Calendar

(Cont'd on next page)

10.1 Solid Waste Public and Technical Stakeholder Committee Draft Meeting Minutes of March 27, 2025 10.2 Terms of Reference

11. Adjournment

**CARRIED** 

### 3. GALLERY COMMENTS OR QUESTIONS

### 4. ADOPTION OF MINUTES

### 4.1 Solid Waste Committee Draft Meeting Minutes of January 17, 2025

MOVED Director Dober SECONDED Director Sperling

That the Solid Waste Committee adopt the Solid Waste Committee Meeting minutes of January 17, 2025.

CARRIED

### 5. BUSINESS ARISING FROM THE MINUTES

### 6. **DELEGATIONS**

### 7. CORRESPONDENCE

### 8. REPORTS

### 8.1 Solid Waste Committee – Terms of Reference – Amendment, ENV-SWC-177

MOVED Director Zabinsky SECONDED Director Dober

That the Solid Waste Committee recommend that the Regional Board authorize the following amendment to the Solid Waste Committee Terms of Reference:

### **Section 5 Procedures:**

5.3 Advisory Sub-Committees – the Chair and Vice-Chair of the Solid Waste Committee shall be the Chair and Vice-Chair of any advisory sub-committees formed by the Solid Waste Committee, approved by the Regional Board.

**CARRIED** 

In response to a question staff confirmed that the Chair and Vice-Chair would only act as the Chair and Vice-Chair for solid waste-related sub-committees.

### 8.2 Agricultural Plastics Pilot Program 2025-2026 Extension, ENV-SWC-178

MOVED Director Sperling SECONDED Director Dober

That the Solid Waste Committee recommend that the Regional Board continue to offer the Agricultural Plastics Program in partnership with Cleanfarms to accept grain bags and twine for recycling at the Peace River Regional District's solid waste facilities as part of the Solid Waste Program's regular activities.

Staff confirmed revenue received is from rental of the grain bag roller. Cleanfarms were unable to secure a market in the US for the recycled bags and twine.

Communications is an integral part of the program to increase public awareness of the program and needs to meet PRRD branding standards. The program has been successful in diverting agricultural plastics from being burned or disposed of in the landfill and is in alignment with Strategy 3 in the Regional Solid Waste Management Plan.

### 8.2 Agricultural Plastics Pilot Program 2025-2026 Extension, ENV-SWC-178 (Cont'd)

In response to a question staff advised that the addition of silage plastic recycling to the Clean Farms contract would increase the contract by another \$150,000.

The Chair called the Question to the Motion.

CARRIED

MOVED Director Sperling SECONDED Director Dober

That the Solid Waste Committee recommend that the Regional Board authorize staff to investigate cost implications to include additional information to current signage at transfer stations and landfills promoting the agricultural plastics recycling program to increase public awareness.

**CARRIED** 

# 8.3 SW Public and Technical Stakeholder Committee Recommendation from March 27, 2025, ENV-SWC-181

MOVED Director Dober
SECONDED Director Rose

That the Solid Waste Committee recommend that the Regional Board approve the "Regional Solid Waste Management Plan Amendment – Consultation Plan" dated March 13, 2025, to include the addition of a section for the contemplation of future facilities.

**CARRIED** 

### 8.4 PRRD Solid Waste Collection System Network Study, ENV-SWC-182

MOVED Director Dober SECONDED Director Sperling

That the Solid Waste Committee recommend that the Regional Board no longer pursue purchasing land or building attended transfer stations until a study can be completed to evaluate the existing solid waste collection system network and options for implementation are provided to move forward.

CARRIED

### 8.5 PRRD Illegal Dumping (Littering) Policy No. 0340-85, ENV-SWC-183

MOVED Director Dober SECONDED Director Rose

That the Solid Waste Committee recommend that the Regional Board adopt the PRRD Illegal Dumping (Littering) Policy No. 0340-85 which provides guidelines for addressing improper disposal of waste at PRRD owned and operated facilities, including monitoring, reporting, response, and enforcement.

In response to questions, staff noted:

- illegal dumping has not increased or decreased at PRRD solid waste sites;
- the frequency of reporting of illegal dumping to the PRRD is low, it is anticipated that
  the policy will create a greater awareness for how to report improper disposal of
  waste, littering and illegal dumping;
- illegal dumping on Crown Land is reported through the Report All Poachers and Polluters (R.R.A.P.) 24 hour tip line, follow-up done by the Ministry of Environment Conservation Officers Service, highway contractors conduct annual roadside cleanup, fees are waived;

### 8.5 PRRD Illegal Dumping (Littering) Policy No. 0340-85, ENV-SWC-183

• the policy will give the PRRD the ability to use different enforcement actions for onsite littering, such as putting pictures on a board – letting the abuser know this is strike one or something similar. Staff will develop a procedure following adoption of the policy.

The Chair called the Question to the Motion.

**CARRIED** 

### 10. NEW BUSINESS

### 11. CONSENT CALENDAR

MOVED Director Dober SECONDED Director Rose

That the Solid Waste Committee receive the April 11, 2025 Consent Calendar.

**CARRIED** 

### 12. ADJOURNMENT

The Chair adjourned the meeting at 10:26 a.m.

CERTIFIED a true and correct copy of the Minutes of the Solid Waste Committee from a meeting held on April 11, 2025 in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

Leonard Hiebert, Committee Chair

Suzanne Garrett, Corporate Services Coordinator/Recorder



# PEACE RIVER REGIONAL DISTRICT

# REGIONAL PARKS COMMITTEE MEETING MINUTES

April 15, 2025, 1:00 p.m. 1981 Alaska Avenue, Dawson Creek, BC

Directors Present: Chair Rose, Electoral Area E

Director Hiebert, Electoral Area D (via Zoom) Director Graham, Electoral Area B (via Zoom)

Directors Absent: Vice-Chair Krakowka, District of Tumbler Ridge

Staff Present: Tyra Henderson, Corporate Officer

Kevin Clarkson, General Manager of Community Services

Bryna Casey, Community Services Manager

Jennifer Bell, Parks & Rural Recreation Coordinator

Kari Bondaroff, General Manager of Environmental Services

Daris Gillis, Environmental Services Manager

Olivia Lundahl, Electoral Area Officer

Kyla Traichevich, Community Services Clerk, Recorder

### 1. CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

### 2. ADOPTION OF AGENDA

MOVED Director Graham SECONDED Director Hiebert

That the Regional Parks Committee Agenda for April 15, 2025, be adopted:

- 1. CALL TO ORDER
- 2. ADOPTION OF AGENDA
- 3. GALLERY COMMENTS OR QUESTIONS
- 4. ADOPTION OF MINUTES
- 4.1 Regional Parks Committee Draft Meeting Minutes of December 12, 2024
- 5. BUSINESS ARISING FROM THE MINUTES
- 6. DELEGATIONS
- 7. CORRESPONDENCE
- 8. REPORTS
- 8.1 Spencer Tuck Boat Launch Licence of Occupation Application, CS-RPC-041
- 9. NEW BUSINESS
- **10. CONSENT CALENDAR**
- 10.1 Regional Parks Committee Terms of Reference
- 11. DIARY
- 11.1 Regional Parks Committee Diary Items
- 12. ADJOURNMENT

**CARRIED** 

### 3. GALLERY COMMENTS OR QUESTIONS

### Page 2 of 2

### 4. ADOPTION OF MINUTES

4.1 Regional Parks Committee Draft Meeting Minutes of December 12, 2024

MOVED Director Hiebert SECONDED Director Graham

That the Regional Parks Committee meeting minutes of December 12, 2024 be adopted.

**CARRIED** 

- 5. BUSINESS ARISING FROM THE MINUTES
- 6. **DELEGATIONS**
- 7. CORRESPONDENCE
- 8. REPORTS
  - 8.1 Spencer Tuck Boat Launch Licence of Occupation Application, CS-RPC-041

MOVED Director Rose SECONDED Director Graham

That the Regional Parks Committee recommend that the Regional Board authorize submission of an application for a Crown Land Tenure for the boat launch/foreshore area at Spencer Tuck Regional Park, located at 6565 Lakeshore Drive, Moberly Lake to permit access and complete any future work including maintenance, upgrades, replacement or removal of the boat launch.

**CARRIED** 

The Committee discussed that the licence of occupation application is for recreational purposes and permits the Peace River Regional District to operate in the foreshore area. If any work, such as maintenance or replacements, is required, a permit would be needed; however, the process could be streamlined due to the licence.

- 9. NEW BUSINESS
- 10. CONSENT CALENDAR
- 11. DIARY
- 12. ADJOURNMENT

The Chair adjourned the meeting at 1:03 p.m.

CERTIFIED a true and correct copy of the Minutes of the Peace River Regional District Regional Parks Committee meeting held on April 15, 2025, in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

Dan Rose, Chair	Kyla Traichevich, Community
	Services Clerk/Recorder



# PEACE RIVER REGIONAL DISTRICT

# **ELECTORAL AREA DIRECTORS COMMITTEE**

### **MINUTES**

April 17, 2025, 10:00 a.m. 1981 Alaska Avenue, Dawson Creek, BC

Directors Present: Chair Rose, Electoral Area E

Vice-Chair Sperling, Electoral Area C

Director Graham, Electoral Area B (via Zoom)

Director Hiebert, Electoral Area D

Staff Present: Shawn Dahlen, Chief Administrative Officer

Roxanne Shepherd, Chief Financial Officer

Tyra Henderson, Corporate Officer

Ashley Murphey, General Manager of Development Services (via Zoom)

Kevin Clarkson, General Manager of Community Services

Daris Gillis, Environmental Services Manager Bryna Casey, Community Services Manager Ashley Dimapilis, Grants Coordinator

Olivia Lundahl, Electoral Area Officer Katherine Lovino, Administrative Clerk

1. CALL TO ORDER

The Chair called the meeting to order at 10:00 a.m.

### 2. ADOPTION OF AGENDA

MOVED Director Hiebert SECONDED Director Sperling

That the Electoral Area Directors Committee Meeting Agenda of April 17, 2025 be adopted:

- 1. CALL TO ORDER
- 2. ADOPTION OF AGENDA
- 3. GALLERY COMMENTS OR QUESTIONS
- 4. ADOPTION OF MINUTES
- 4.1 Electoral Area Directors Committee Draft Meeting of March 27, 2025
- 5. BUSINESS ARISING FROM THE MINUTES
- 6. DELEGATIONS
- 7. CORRESPONDENCE
- 8. REPORTS
- 8.1 Electoral Area Boundary Changes, DR-EADC-023
- 8.2 Area B Water Buick Creek Rodeo Grounds and Romedo Spring, ENV-EADC-042
- 8.3 Rose Prairie Water Station 2025 Community Meeting and Survey Results, ENV-EADC-043
- 9. NEW BUSINESS

(Cont'd on next page)

Electoral Area Directors Committee Meeting Minutes – April 17, 2025

### 10. DIARY

10.1 EADC Diary

### 11. CONSENT CALENDAR

11.1 2024 Area B Potable Water Stations Financial Report, ENV-EADC-044

11.2 EADC Terms of Reference

- 12. NOTICE OF MOTION
- 13. ADJOURNMENT

**CARRIED** 

### 3. GALLERY COMMENTS OR QUESTIONS

### 4. ADOPTION OF MINUTES

### 4.1 Electoral Area Directors Committee Draft Meeting of March 27, 2025

MOVED Director Hiebert SECONDED Director Sperling

That the Electoral Area Directors Committee Meeting Minutes of March 27, 2025, be adopted.

**CARRIED** 

### 5. BUSINESS ARISING FROM THE MINUTES

### 6. DELEGATIONS

### 7. CORRESPONDENCE

### 8. REPORTS

### 8.1 Electoral Area Boundary Changes, DR-EADC-023

MOVED Director Sperling SECONDED Director Hiebert

That the Electoral Area Directors Committee receive Report DR-EADC-023 titled "Electoral Area Boundary Changes" for discussion.

CARRIED

The Chief Administrative Officer confirmed that staff could investigate the process to request a change to Electoral Area boundaries and report back to the Committee so long as the work could be completed in less than four hours, as beyond that threshold, Board approval would be required. .

### 8.2 Area B Water – Buick Creek Rodeo Grounds and Romedo Spring, ENV-EADC-042

MOVED Director Graham SECONDED Director Sperling

That the Electoral Area Directors Committee recommend that the Regional Board proceed with decommissioning of the Buick Creek Rodeo Grounds Well Tag Number 113985, Well Identification Plate Number 51591, in Area B, as this well was never fully developed for use as an Area B Bulk Fill Tank Loader location.

**CARRIED** 

MOVED Director Graham SECONDED Director Hiebert

That the Electoral Area Directors Committee recommend that the Regional Board investigate returning the donated land, known as Romedo Springs, back to the landowner,

Page 3 of 3

8.2 Area B Water – Buick Creek Rodeo Grounds and Romedo Spring, ENV-EADC-042 (Cont'd) as the water source and water license, C118291 for the purpose of waterworks, has not been utilized since the spring fill station was closed in 2015 due to contamination concerns.

**CARRIED** 

8.3 Rose Prairie Water Station 2025 Community Meeting and Survey Results, ENV-EADC-043

MOVED Director Graham SECONDED Director Sperling

That the Electoral Area Directors Committee receive and forward the report titled 'Rose Prairie Water Station 2025 Community Meeting and Survey Results – ENV-EADC-043' to the Regional Board for information.

CARRIED

MOVED Director Graham SECONDED Director Hiebert

That the Electoral Area Directors Committee defer consideration of further drilling of the fourth well at the Rose Prairie Bulk Fill Station until the Area B Director has discussed options with representatives of Kelt Exploration and CNRL.

CARRIED

8.4 2024 Area B Potable Water Stations Financial Report, ENV-EADC-044

MOVED Director Graham SECONDED Director Hiebert

That the Electoral Area Directors Committee receive and forward the report titled "2024 Area B Potable Water Stations Financial Report — ENV-EADC-044", which outlines the consumption, revenue, and expenses of the five Area B Potable Water Station from 2018 to 2024, to the Regional Board for information.

CARRIED

- 9. NEW BUSINESS
- 10. DIARY
- 11. CONSENT CALENDAR
- 12. NOTICE OF MOTION
- 13. ADJOURNMENT

The Chair adjourned the meeting at 10:09 a.m.

CERTIFIED a true and correct copy of the Minutes of the Peace River Regional District's Electoral Area Directors Committee meeting held on April 17, 2025 in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

Dan Rose, Chair	Katherine Lovino,
	Administrative Clerk/Recorder



# **REPORT**

To: Electoral Area Directors Committee Report Number: ENV-EADC-043

From: Environmental Services Date: April 17, 2025

Subject: Rose Prairie Water Station 2025 Community Meeting and Survey Results

### **RECOMMENDATION #1:**

That the Electoral Area Directors Committee receive and forward the report titled 'Rose Prairie Water Station 2025 Community Meeting and Survey Results – ENV-EADC-043' to the Regional Board for information.

### **RECOMMENDATION #2:**

That the Electoral Area Directors Committee recommend that the Regional Board proceed with amending the Rose Prairie Drilling Authorization Agreement with the landowner, approve drilling a fourth well within 50m of the third drilling location, and continue with the testing and sampling program to determine suitability of the water for treatment at the existing Rose Prairie Water Station to be funded through Electoral Area B Peace River Agreement Funds committed on December 14, 2023 from Spending Item # 1 – Potable Water and Feasibility Studies.

### **BACKGROUND/RATIONALE:**

On March 6, 2025, the Regional Board endorsed the following recommendation from the February 13, 2025 Electoral Area Directors Committee meeting:

### MOVED, SECONDED, CARRIED

That the Regional Board defer drilling a fourth well at the Rose Prairie Water Station until after the Area B Director has held a Rose Prairie community meeting and an online survey has been circulated in the community to gather further information to inform next steps for the Rose Prairie Water Station.

Following the Regional Board's direction, Staff held an in-person community meeting with the Electoral Area B Director, Director Graham, at the Montney Recreation Hall, March 26, 2025, from 3-5 pm. In addition to the meeting, an online survey was posted on the PRRD website from March 12 to April 2, 2025, to gather input on the next steps for the Rose Prairie Water Station. Both the in-person meeting and online survey gathered feedback on the following three options for the station:

- 1. Drill a fourth well at the Rose Prairie Water Station within fifty meters of test well 3.
- 2. Upgrade the existing water station in Rose Prairie to accommodate the original well water quality, including an aeration system, granular activated carbon filtration, and additional storage (estimated to cost between \$2.9 4 million).
- 3. Decommission the existing water station, including removing the water station, reclaiming the land, and adhering to obligations according to existing legal agreements.

Staff Initials: DG Dept. Head Initials: NB CAO: Shawn Dahlen Page 1 of 2

There were 68 respondents to the survey, an increase of 4 compared to the 2023 survey. Participants were asked to select their preferred option and rank the choices. The survey results indicated:

- 33 respondents (48.5%) favour of drilling a fourth well; this was ranked the highest priority.
- 24 respondents (35.3%) favour decommissioning; this was ranked as the second-highest priority.
- 17 respondents (25%) favour upgrading the existing station; this was ranked as the third highest priority.
- 10 respondents (14.2%) did not support any options provided; this option was not able to be ranked.

Respondents were also asked if they would use the water station if it was successfully upgraded in its current location:

- 38 respondents (55.9%) indicated yes, they would use the station
- 13 respondents (19.1%) indicated they were unsure if they would use the station
- 10 respondents (14.7%) indicated no, they would not use the station.
- 7 respondents (10.3%) indicated others and provided a comment as to why they chose other, responses can be viewed in attached 'Rose Prairie Water Station 2025 Survey Report.

A full summary of the survey questions, results, and comments can be found in the attached 'Rose Prairie Water Station 2025 Survey Report".

Between May 2024 and December 2024, staff worked with Tetra Tech and Carbon Mountain Drilling to conduct the drilling and program based on the Regional Board's approval. The drilling and sampling program was completed in December 2024. A summary of the sampling results and testing program was presented to the Electoral Area Directors' meeting on January 24, 2025.

### **ALTERNATIVE OPTIONS:**

1. That the Electoral Area Directors Committee provide further direction.

### STRATEGIC PLAN RELEVANCE:

### FINANCIAL CONSIDERATION(S):

None at this time.

### **COMMUNICATIONS CONSIDERATION(S):**

A question-and-answer document highlighting the frequently asked questions from the Rose Prairie meeting will be posted on the PRRD website as a follow-up to what we heard from the meeting.

### OTHER CONSIDERATION(S):

### External Links:

1. EADC January 24, 2025 - See Item 8.1- Rose Prairie Water Well Drilling Program Updates

### Attachments:

1. Rose Prairie Water Station 2025 Survey Report



# **REPORT**

To: Electoral Area Directors Committee Report Number: ENV-EADC-044

From: Environmental Services Date: April 17, 2025

Subject: 2024 Area B Potable Water Stations Financial Report

### **RECOMMENDATION:**

That the Electoral Area Directors Committee receive and forward the report titled "2024 Area B Potable Water Stations Financial Report – ENV-EADC-044", which outlines the consumption, revenue, and expenses of the five Area B Potable Water Station from 2018 to 2024, to the Regional Board for information.

### **BACKGROUND/RATIONALE:**

The Area B Potable Water Function includes five bulk and bottle-fill potable water stations commissioned in 2018. Capital costs, operating expenses, and revenue vary by site. The attached '2024 Area B Potable Water Stations Financial Report' summarizes consumption, revenue, and expenses from each of the 5 water stations (Buick, Boundary, Fey Spring, Prespatou and Rose Prairie) from 2018 to 2024.

### **ALTERNATIVE OPTIONS:**

1. That the Electoral Area Directors Committee provide further direction.

### **STRATEGIC PLAN RELEVANCE:**

### FINANCIAL CONSIDERATION(S):

None at this time.

### **COMMUNICATIONS CONSIDERATION(S):**

None at this time.

### OTHER CONSIDERATION(S):

None at this time.

### Attachments:

1. 2024 Area B Potable Water Stations Financial Report

Staff Initials: DG Dept. Head Initials: NB CAO: Shawn Dahlen Page 1 of 1



Government Finance Officers Association

# Canadian Award for Financial Reporting

Presented to

# Peace River Regional District British Columbia

For its Annual
Financial Report
for the Year Ended

**December 31, 2023** 



Executive Director/CEO



Ref: 167120

Leonard Hiebert Chair, Peace River Regional District Regional Board prrd.dc@prrd.bc.ca

### Dear Leonard:

Thank you for your email regarding the Province's vision for Artificial Intelligence (AI) in BC. and potential plans to support AI data center development. As the Assistant Deputy Minister of the Innovation and Industry Development Division within the Ministry of Jobs, Economic Development and Innovation (the Ministry), I am pleased to respond.

Promoting opportunities to enhance the development, testing, and adoption of innovative technologies, such as AI, is a priority for the Ministry. As such, our teams actively collaborate with other governments, Ministries, businesses, and communities to attract investment and establish the foundational elements that will facilitate the growth and prosperity of AI companies and generate benefits across sectors.

To address your specific questions, the following initiatives may align with your interests:

- The Province is actively engaging with stakeholders to align BC's opportunities to access a portion of the \$2.4 billion allocated under the federal Canadian Sovereign AI Compute Strategy (<a href="https://ised-isde.canada.ca/site/ised/en/canadian-sovereign-ai-compute-strategy">https://ised-isde.canada.ca/site/ised/en/canadian-sovereign-ai-compute-strategy</a>). This funding includes up to \$705 for public supercomputing infrastructure, \$700M to mobilize private sector investment, and \$300M to support the purchase of AI compute resources by Canadian innovators and businesses. If there are interested proponents approaching or potential projects being considered, we would be happy to see whether and how we can support them.
- In alignment with BC's Clean Energy Strategy

  (<a href="https://www2.gov.bc.ca/gov/content/industry/electricity-alternative-energy/powering-our-future">https://www2.gov.bc.ca/gov/content/industry/electricity-alternative-energy/powering-our-future</a>), the Province is working on strategies to balance the clean energy needs of emerging industries, including AI data centers, with grid planning and affordability goals to ensure that investments can create lasting value for communities across BC.

.../2

### Page 2

- In parallel, the Province continues to invest in expanding broadband connectivity through initiatives such as the Connecting British Columbia program, administered by the Northern Development Initiative Trust (<a href="https://www.northerndevelopment.bc.ca/funding-programs/partner-programs/connecting-british-columbia/connecting-british-columbia-phase-two-community-infrastructure-strategy-funding/#terms">https://www.northerndevelopment.bc.ca/funding-programs/partner-programs/connecting-british-columbia-phase-two-community-infrastructure-strategy-funding/#terms</a>).
- The Province is also working with the post-secondary and research sectors to explore innovative approaches to ensuring that BC researchers and companies have access to the advanced computing capabilities.

The Province recognizes the potential of made-in-BC AI data centers, and we are happy to engage with you further to better understand any potential opportunities to advance AI development in Northern BC. Please contact the Executive Director of Technology and Life Sciences Branch, Maija.duffy@gov.bc.ca, who is the lead for this file, if you would like to set up a time to connect.

Thank you for taking the time to write and share you interest on this topic.

Sincerely,

Nathan Nankivell

Nathan Nankivell
Assistant Deputy Minister
Innovation and Industry Development



February 24, 2025 File #: 0400.20.14

Honorable Minister George Chow Minister of Citizens' Services Province of British Columbia PO Box 9068 Stn Prov Govt Victoria, BC V8W 9E2

Via Email: <u>CITZ.minister@gov.bc.ca</u>

Dear Minister Chow,

### Re: Inquiry Regarding AI Data Center Infrastructure Development in Northern British Columbia

At the February 20, 2025 Regional Board Meeting, the Peace River Regional District (PRRD) Board resolved to inquire about the Province of British Columbia's vision and potential initiatives to encourage the development of an artificial intelligence (AI) data center infrastructure, particularly in Northern BC.

### MOVED, SECONDED and CARRIED,

That the Regional Board send a letter to the Minister of Citizens Services inquiring what the Province's vision for Artificial Intelligence (AI) in British Columbia is and whether there are plans to support future AI projects in British Columbia.

Given the increasing demand for high-performance computing and Al-driven applications, regions across Canada are exploring opportunities to attract Al-related investments. Notably, Alberta's Municipal District of Greenview has recently announced plans for a large-scale Al data center in partnership with industry leaders (<u>link</u>). This initiative highlights the growing interest in leveraging Canada's natural advantages, including abundant land and renewable energy resources, to support Al infrastructure.

Northern British Columbia presents a unique opportunity for similar developments. With its access to hydroelectric power, cooler climate for natural cooling efficiency, and available land, the region is well-positioned to support AI data center investment. However, such initiatives would benefit from provincial support in terms of incentives, policy development, and infrastructure planning. Accordingly, could you please provide insights into whether the Province has any current or future plans to encourage AI data center infrastructure in Northern BC? Specifically, we would appreciate information on:

- Any existing or planned policies to support Al-related investments in BC.
- Potential funding or incentive programs available for AI data centers.
- Provincial strategies for integrating AI infrastructure with broadband and energy resources.
- Opportunities for regional districts, municipalities, first nations and other stakeholders to engage in this initiative.

diverse. vast. abundant.

A made-in-BC AI datacenter could offer significant strategic and economic advantages, considering recent tariff complications affecting cross-border trade. A domestic AI datacenter supports job creation, strengthens BC's technology ecosystem, ensures data sovereignty and compliance, and reduces reliance on foreign cloud providers, fostering long-term resilience and innovation. With AI demand surging around the world, it could help to enhance performance, security, and economic stability for Canadian governments and businesses navigating an uncertain economic landscape.

We would welcome the opportunity to discuss this further and explore how regional stakeholders, including local governments and industry partners, could collaborate with the Province to advance AI data center development in Northern BC.

Thank you for your time and consideration. We look forward to your response.

Sincerely,

Leonard Hiebert

### Leonard Hiebert Chair

c: Jeanne Holliss, Executive Director, Connected Communities, jeanne.holliss@gov.bc.ca
Rachel Greenspan, Executive Director Network BC, Rachel.greenspan@gov.bc.ca
Megan Chadwick, Director, Community Relations Connectivity Division,
megan.chadwick@gov.bc.ca

Mr. Bob Zimmer, MP, Bob.Zimmer@parl.gc.ca

Mr. Larry Neufeld, South Peace MLA, <u>Larry.Neufeld.MLA@leg.bc.ca</u> Mr. Jordan Kealy, North Peace MLA, <u>Jordan.Kealy.MLA@leg.bc.ca</u>

REPLY TO: prrd.dc@prrd.bc.ca



# **CHAIR'S REPORT**

To: Directors

From: Leonard Hiebert, Board Chair Date: May 1, 2025

**Subject: Chair's Report** 

### **PURPOSE / ISSUE:**

Director: LH

To provide the Regional Board with updates from the Chair from April 8 – April 23, 2025

- April 8, 2025 CTI Plus Resources Meeting Rocky Creek Metallurgical Coal Project Meeting -Judy Matkaluk
- April 22-23 Regional District Chair/CAO Forum



# **REPORT**

To: Chair and Directors Report Number: ADM-BRD-597

From: Corporate Administration Date: May 1, 2025

Subject: Notice of Closed Board Meeting – May 1, 2025

### **RECOMMENDATION:** [Corporate Unweighted]

That the Regional Board recess to a Closed Meeting, for the purpose of discussing the following items:

Agenda Item	Description	Authority
3.1	Minutes	CC Section 97(1)(b) Closed Minutes, Access to Records
5.1	Emergency	CC Section 90(1)(j) Information that if presented in a
	<b>Operations Centre</b>	document would be prohibited, from disclosure under section
		21 of the FOI and Privacy Act

### **BACKGROUND/RATIONALE:**

As per the Closed Meeting Process and Proactive Disclosure Policy.

### **ALTERNATIVE OPTIONS:**

The Board may recess to a Closed Meeting to discuss whether the items proposed properly belong in a Closed Session as per *Community Charter* Section 90(1)(n).

### STRATEGIC PLAN RELEVANCE:

### FINANCIAL CONSIDERATION(S):

Not applicable.

### COMMUNICATIONS CONSIDERATION(S):

Not applicable.

### OTHER CONSIDERATION(S):

Not applicable.

Staff Initials: BG Dept. Head Initials: TH CAO: Shawn Dahlen Page 1 of 1