PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

THURSDAY, OCTOBER 15, 2020

LOCATION Peace River Regional District Office, Dawson Creek, BC

ATTENDANCE

Directors
Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E' , Meeting Chair
Director Goodings, Electoral Area 'B'
Director Hiebert, Electoral Area 'D'

Staff
Tyra Henderson, Corporate Officer
Shawn Dahlen, Chief Administrative Officer
Teri Vetter, Chief Financial Officer
Crystal Brown, Electoral Area Manager
Paulo Eichelberger, GM of Environmental Services
Kari Bondaroff, Environmental Services Manager
Jeff McDonald, Communications Manager
Hunter Rainwater, Recorder

Others
Katrin Saxty, Urban Systems Ltd.

1. CALL TO ORDER The Chair called the meeting to order at 1:07 pm.

2. DIRECTORS' NOTICE OF NEW BUSINESS

3. ADOPTION OF AGENDA

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee adopt the October 15, 2020 Meeting Agenda.

1. Call to Order
1.1. Meeting Chair - Director Rose
2. Directors' Notice of New Business
3. Adoption of Agenda
4. Gallery Comments or Questions
5. Adoption of Minutes
5.1. Rural Budgets Administration Committee Draft Meeting Minutes of September 17, 2020
6. Business Arising from the Minutes
7. Delegations
8. Correspondence
8.1. Rory Todd - Thank You Letter
8.2. Cindy Willson - Electrical Extension Grant Application
9. Reports
9.1. Gas Tax Allocation Analysis, FN-RBAC-027
9.2. Cemetery Grant in Aid, FN-RBAC-030
9.3. Grant Request – Cutbank Community Club, FN-RBAC-023
9.4. Grant Request – Dawson Creek for Community Living, FN-RBAC-031
9.5. Area B Recreational and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC-032

(Continued on next page)

Adoption of Agenda (continued)

9.6. Area C Recreational and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC-033
9.7. Area E Recreational and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC-034
9.8. Charlie Lake Reclaim Water Facility – Funds Securement, ENV-RBAC-002
9.9. Potable Water Stations Capital Update and Loan Repayment, ENV-RBAC-001
9.10. Sub-Regional Rec and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC-035
9.11. September 2020 Financial Report, FN-RBAC-028
10. Discussion Items
11. New Business
12. Diary
12.1. Diary Items
13. Item(s) for Information
13.1. RBAC Establishing Bylaw
14. Adjournment

CARRIED

4. GALLERY COMMENTS OR QUESTIONS

5. ADOPTION OF MINUTES

5.1
Sept. 17/20 RBAC Minutes

MOVED Director Sperling, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee adopt the September 17, 2020 Meeting Minutes.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

7. DELEGATIONS

8. CORRESPONDENCE

8.1
Rory Todd – Thank You Letter

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee receive the Thank You Letter from Rory Todd for information.

CARRIED

8.2
Cindy Willson – Electrical Extension Grant Application

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize an Electrical Extension Grant to Cindy Willson in the amount of $4,000, payable from Electoral Area B Fair Share.

CARRIED

9. REPORTS

9.1
Gas Tax Allocation Analysis, FN-RBAC-027

MOVED Director Sperling, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee receive the report titled "Gas Tax Allocation Analysis – FN-RBAC-027", which examines options on splitting Gas Tax, for discussion.

CARRIED

9.1
Gas Tax Allocation Analysis, FN-RBAC-027
(continued)

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee approve that the Community Works Gas Tax Fund gets split evenly between Area B, Area C, Area D and Area E, based on individual electoral area usage retroactive to 2018.

CARRIED

9.2
Cemetery Grant in Aid, FN-RBAC-030

MOVED Director Sperling, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee recommend that the Regional Board amend Bylaw No. 839, 1993, Cemetery Grants-In-Aid for Electoral Areas B, C D and E, to include the distribution of grants to member municipalities that provide cemetery Services to Electoral Areas B, C, D or E.

CARRIED

Vary Agenda

MOVED Director Sperling, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee vary the agenda to deal with report numbers 9.8 (Charlie Lake Reclaim Water Facility –Funds Securement, ENV-RBAC-002) and 9.9 (Potable Water Stations Capital Update and Loan Repayment, ENV-RBAC-001) at this time.

CARRIED

9.8
Charlie Lake Reclaim Water Facility – Funds Securement, ENV-RBAC-002

MOVED Director Sperling, SECONDED Director Goodings,
That the Rural Budgets Administration Committee release $533,400 from Peace River Agreement funds previously committed by the following resolution at the July 19, 2018 RBAC meeting:

> *MOVED*, *SECONDED* and *CARRIED*
> That the Rural Budgets Administration Committee commit funding for the portion of the Charlie Lake Reclaimed Water Facility project that is not eligible under the Canada-British Columbia Investing in Canada Infrastructure Program-Green Infrastructure: Environmental Quality Sub-stem Program, estimated at 26.67% of the total project cost, which is up to a maximum of $2 million
>
> **CARRIED**

MOVED Director Sperling, SECONDED Director Goodings,
That the Rural Budgets Administration Committee approve a commitment of $1,000,000, payable from Electoral Area C Peace River Agreement Funds - Spending Item #9 PRRD Sewer Services Assistance, to the Charlie Lake Sewer for the construction of a reclaim water system at the Charlie Lake Wastewater Treatment Facility.

CARRIED

MOVED Director Sperling, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee recommend that the Regional Board endorse the "Water Conservation in the Peace River Regional District" plan, dated August 2018, in support of the grant application to "Investing in Canada Infrastructure Program - British Columbia - Rural and Northern Communities Infrastructure" for the construction of a reclaim water system at the Charlie Lake Wastewater Treatment Facility.

CARRIED

9.8
Charlie Lake Reclaim Water Facility – Funds Securement, ENV-RBAC-002
(continued)

MOVED Director Sperling, SECONDED Director Goodings,
That the Rural Budgets Administration Committee recommend that the Regional Board authorize a grant application for $2,000,000 for the Charlie Lake Wastewater Treatment Facility be submitted to the "Investing in Canada Infrastructure Program - British Columbia - Rural and Northern Communities Infrastructure"; further

That the Regional Board commit funding in the amount of $1,000,000 to be paid from Electoral Area C Peace River Agreement Funds to the Charlie Lake Wastewater Treatment Facility.

CARRIED

9.9
Potable Water Stations Capital Update and Loan Repayment, ENV-RBAC-001

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize that the $2.9 million loan from the Municipal Finance Authority for the Area B Potable Water Capital Project be paid out using $1.9 million dollars from Area B Peace River Agreement - Spending Item #1 - Potable Water and Water Security/Studies, and $1 million from the Area B Community Works Gas Tax fund.

CARRIED

9.3
Grant Request – Cutbank Community Club, FN-RBAC-023

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee approve a grant in the amount of $40,806.87, payable from Electoral Area D Community Works Gas Tax, to be issued to Cutbank Community Club to assist with the Exterior Façade Improvement project for the Cutbank Community Hall.

CARRIED

9.4
Grant Request – Dawson Creek Society for Community Living, FN-RBAC-031

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee release the funding approved for the rural seniors initiative project on April 16, 2020 in the following amounts: $50,000 from Area E PRA, Spending Item #4 – Assistance to Other Organizations, and $50,000 from Area D PRA, Spending Item #4 – Assistance to Other Organizations.

CARRIED

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee approve an additional grant in the amount of $100,000 payable from Electoral Area D Peace River Agreements, Spending Item #4 – Assistance to Other Organizations, to the Dawson Creek Society for Community Living for the Rural Seniors Initiative.

CARRIED

9.5
Area B Recreational and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC-032

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the remaining unclaimed 2019 Area B Recreational and Cultural Grants-in-Aid allocated to the North Peace Regional Grad Fest Society in the amount of $1,000, be returned to the funding area and used to reduce the tax requisition for 2021 since no funding has been claimed and the event occurred in June 2019.

CARRIED

9.5
Area B Recreational and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC-032 (continued)

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the remaining $1,894.09 unclaimed grant from the original allocation of $17,995.84, approved in 2016 from Area B Recreational and Cultural Grants-in-Aid funds allocated to Golata Creek Recreation Society, be returned to the funding area and used to reduce the tax requisition for 2021 since the funding has not been claimed in over three years.

CARRIED

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the remaining $8,023.16 unclaimed grant from the original allocation of $38,700, approved in 2016 from Area B Recreational and Cultural Grants-in-Aid funds allocated to Goodlow Community Club, be returned to the funding area and used to reduce the tax requisition for 2021 since the funding has not been claimed in over three years.

CARRIED

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the release of the remaining $7,621.50 unclaimed grant from the original allocation of $18,347, approved in 2019 from Area B Recreational and Cultural Grants-in-Aid, to King's Valley Christian Camp, in accordance with the policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of reimbursement claim, and issue a grant payment in the amount issue a grant payment in the amount of $7,621.50 to assist with improvements for the kitchen, the cabins and purchase of dining room tables.

CARRIED

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the remaining $686.42 unclaimed grant from the original allocation of $18,582, approved in 2017 from Area B Recreational and Cultural Grants-in-Aid allocated to Montney Recreation Commission, be returned to the funding area and used to reduce the tax requisition for 2021 as the project is completed.

CARRIED

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the release of the remaining $22,123.28 unclaimed from the original allocations of $19,142 in 2018 and $17, 500 in 2019, approved from Area B Recreational and Cultural Grants-in-Aid, to Montney Recreation Commission, in accordance with policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of reimbursement claim, and issue a grant payment in the amount of $22,123.28 to assist with the completion of the Pioneer Wall and improvement to the kitchen and parking lot.

CARRIED

9.5
Area B Recreational and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC-032 (continued)

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the remaining $1,656.42 unclaimed grant from the original allocation $11,062.05, approved in 2016 from Area B Recreational and Cultural Grants-in-Aid allocated to Osborn Community Hall, be returned to the funding area and used to reduce the tax requisition for 2021 since the funding has not been claimed in over three years.

CARRIED

The CFO will note that, the 2021 Area B Recreational and Cultural Grants-in-Aid Budget, will include an allocation of $1,656.42 for the Osborn Community Hall. It was noted, that as per policy, Osborn Community Hall will need to submit a new grant application for 2021.

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the remaining $20,578.05 unclaimed grant from Area B Recreational and Cultural Grants-in-Aid, approved between 2015-2019 to Osborn Community Hall, remain as an allocation until such time the outcomes for the future of the community hall have been finalized.

CARRIED

MOVED Director Goodings, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize the remaining $2,386.23 unclaimed grant from the original allocation $12,120, approved in 2019 from Area B Recreational and Cultural Grants-in-Aid to the Rock of Ages Bible Camp, in accordance with policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of reimbursement claim, and issue a grant payment in the amount of $2,386.23 to assist with the lawn seeding project.

CARRIED

MOVED Director Goodings, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize the release of the remaining $1,729.75 unclaimed grant from the original allocation of $7,000, approved in 2019 from Area B Recreational and Cultural Grants-in-Aid to Rose Prairie Community Curling Centre Society, in accordance with policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of reimbursement claim, and issue a grant payment in the amount of $1,729.75 to assist with the draining of the ice rink lines.

CARRIED

9.6
Area C Recreational and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC-033

MOVED Director Sperling, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize the release of the remaining $12,336.76 unclaimed grant from the original allocation of $16,746.76, approved in 2019 from Area C Recreational and Cultural Grants-in-Aid, to Charlie Lake Community Club, in accordance with the policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of a reimbursement claim, and issue a grant payment in the amount of $12,336.76 for the completion of their renovation project.

CARRIED

9.6
Area C Recreational and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC-033 (continued)

MOVED Director Sperling, SECONDED Director Goodings,
That the Rural Budgets Administration Committee authorize the remaining $ 82.56 unclaimed grant from the original allocation of $11,500, approved in 2018 from Area C Recreational and Cultural Grants-in-Aid allocated to Charlie Lake Community Club, be returned to the funding area and used to reduce the tax requisition for 2021 as their renovation project is now complete.

CARRIED

MOVED Director Sperling, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize the remaining unclaimed 2019 Area C Recreational and Cultural Grants-in-Aid allocated to the North Peace Regional Grad Fest Society in the amount of $1,000, be returned to the funding are and used to reduce the tax requisition for 2021 since no funding has been claimed and the event occurred in June 2019.

CARRIED

MOVED Director Sperling, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize the release of the remaining $1,599.25 unclaimed grant from the original allocation of $3,500, approved in 2019 from Area C Recreational and Cultural Grants-in-Aid, to North Peace Fall Fair Society , in accordance with the policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of a reimbursement claim, and issue a grant payment in the amount of $1,599.25 for the completion of their accessibility improvements project.

CARRIED

MOVED Director Sperling, SECONDED Director Goodings,
That the Rural Budgets Administration Committee authorize the release of the remaining $1,307.14 unclaimed grant from the original allocation of $9,250.00, approved in 2018 from Area C Recreational and Cultural Grants-in-Aid, to North Peace Historical Society, in accordance with the policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of a reimbursement claim, and issue a grant payment in the amount of $1,307.14 for completion of their renovation project.

CARRIED

9.7
Area E Recreational and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC- 034

MOVED Director Rose, SECONDED Director Goodings,
That the Rural Budgets Administration Committee authorize the release of the remaining $8,307.24 unclaimed Area E Recreational and Cultural Grants-in-Aid allocation of $8,307.24 approved in 2019 to Camp Emile Society, in accordance with the policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of reimbursement claim, and issue a grant payment in the amount of $8,307.24 to fund the completion of their renovation project.

CARRIED

9.7
Area E Recreational and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC- 034 (continued)

MOVED Director Rose, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize the remaining $10,000.00 unclaimed Area E Recreational and Cultural Grants-in-Aid allocation of $10,000 approved in 2019 to Chetwynd Electric Eels, , to remain in the allocation.

CARRIED

MOVED Director Rose, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the remaining $63.08 unclaimed grant from the original allocation of $5,387.50, approved in 2016 from Area E Recreational and Cultural Grants-in-Aid funds allocated to Chetwynd Gymkhana Club, be returned to the funding area and used to reduce the tax requisition for 2021 since the funding has not been claimed in over three years.

CARRIED

MOVED Director Rose, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize all unspent Area E Recreational and Cultural Grants-in-Aid allocated to Chetwynd Horse Club in the amount of $5,713.75 remain in the allocation until the society is in compliance with the Societies Act of BC.

CARRIED

MOVED Director Rose, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize the remaining $35.00 unclaimed grant from the original allocation of $10,325.00, approved in 2019 from Area E Recreational and Cultural Grants-in-Aid allocated to Foothills Team Roping, be returned to the funding area and used to reduce the tax requisition in 2021 as the project is complete.

CARRIED

MOVED Director Rose, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize all unspent Area E Recreational and Cultural Grants-in-Aid allocated Jackfish Community Association in the amount of $17,580.56 remain in the allocations until the society is in compliance with the Societies Act of BC.

CARRIED

MOVED Director Rose, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize the release of the remaining $9,316.65 unclaimed Area E Recreational and Cultural Grants-in-Aid allocation of $4,337.50 in 2017, $6,506.25 in 2018, and $8,675.00 in 2019 to Little Prairie Heritage Society, in accordance with the policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of reimbursement claim, and issue a grant payment in the amount of $9,316.65 to fund the completion of their various renovation projects.

CARRIED

9.7
Area E Recreational and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC- 034 (continued)

MOVED Director Rose, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize the release of the remaining $3,762.84 unclaimed Area E Recreational and Cultural Grants-in-Aid allocation of $5,000.00 in 2017 and 2019 to Moberly Lake Community Association, in accordance with the policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of reimbursement claim, and issue a grant payment in the amount of $3,762.84 to fund the completion of their various renovation projects.

CARRIED

MOVED Director Rose, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize the release of the remaining $6,021.29 unclaimed Area E Recreational and Cultural Grants-in-Aid allocation of $21,000 in 2017 and $20,838.00 in 2018 to Pine Valley Exhibition Park, in accordance with the policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of reimbursement claim, and issue a grant payment in the amount of $6,021.29 to fund the completion of their Pen Revitalization.

CARRIED

MOVED Director Rose, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee authorize the remaining $120.00 unclaimed grant from the original allocation of $2,579.00, approved in 2019 from Area E Recreational and Cultural Grants-in-Aid allocated to Pine Valley Seniors Association, be returned to the funding area and used to reduce the tax requisition in 2021 as the project is now complete.

CARRIED

9.10
Sub-Regional Rec and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC-035

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the release of the remaining $23,673.19 unclaimed grant from the original allocation of $23,673.19 approved in 2019 from the Sub-Regional Recreational and Cultural Grants-in-Aid funds to the Dawson Creek Sportsman's Club, in accordance with the policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of reimbursement claim, and issue a grant payment in the amount of $23,673.19 for the maintenance of their property and buildings, expansion of youth programs, archery and shot gun improvements project.

CARRIED

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the remaining $6,558.72 unclaimed grant from the 2016 Sub-Regional Recreational and Cultural Grants-in-Aid funds, allocated to Hats 'N' Chaps Gymkhana Society, be returned to the funding area and used to reduce the tax requisition for 2021 since the funding has not been claimed in over three years

CARRIED

9.10
Sub-Regional Rec and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC-035 (continued)

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the release of the remaining $90.00 unclaimed grant from the original allocation of $2,200 approved in 2019 from the Sub-Regional Recreational and Cultural Grants-in-Aid funds to the Groundbirch Recreation Commission, in accordance with the policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of reimbursement claim, and issue a grant payment in the amount of $90.00 to assist with painting costs.

CARRIED

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the remaining $4,047.05 unclaimed grant from the 2016 Sub-Regional Recreational and Cultural Grants-in-Aid funds, allocated to Doe River Gymkhana Club, be returned to the funding area and used to reduce the tax requisition for 2021 since the funding has not been claimed in over three years.

CARRIED

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee defer the following recommendation to the next Rural Budgets Administration Committee meeting;

> That the Rural Budgets Administration Committee authorize the unclaimed 2019 Sub-Regional Recreational and Cultural Grants-in-Aid South Peace Trades Bursary, in the amount of $1,500, be returned to the funding area and used to reduce the tax requisition for 2021 since the recipient did not claim within one year as required for bursaries.

CARRIED

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the remaining $5,125 unclaimed grant approved in 2017, 2018 and 2019 from the Sub-Regional Recreational and Cultural Grants-in-Aid funds, allocated to Kilkerran Recreation Commission, remain in the allocation until the society is in compliance with the Societies Act of BC.

CARRIED

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the remaining $32.36 unclaimed grant approved in 2017 from the Sub-Regional Recreational and Cultural Grants-in-Aid funds, allocated to Kiskatinaw Fall Fair Association, be returned to the funding area and used to reduce the tax requisition for 2021 as the society no longer exists.

CARRIED

9.10
Sub-Regional Rec and Cultural Grants-in-Aid – Unspent Prior Year Allocations, FN-RBAC-035 (continued)

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the release of the remaining $7,471.89 unclaimed grant from the original Sub-Regional Grants-in-Aid allocations approved $9,315.15 in 2017 and $15,673.19 in 2019 to Sunset Prairie Recreation Commission, in accordance with the policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of reimbursement claim, and issue a grant payment in the amount of $7,471.89 to assist with improvements animal pens and purchase of folding picnic tables.

CARRIED

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the remaining $42.83 unclaimed grant approved in 2018 from the Sub-Regional Recreational and Cultural Grants-in-Aid funds, allocated to Sunset Prairie Recreation Commission, be returned to the funding area and used to reduce the tax requisition in 2021 as the project was completed.

CARRIED

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the remaining $225.00 unclaimed grant approved in 2017 from Sub-Regional Recreational and Cultural Grants-in-Aid funds, allocated to Sweetwater 905 Society, be returned to the funding area and used to reduce the tax requisition in 2021 since the society no longer exists.

CARRIED

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the release of the remaining $2,207.84 unclaimed grant from the original allocation of $11,500 approved in 2018 from the Sub-Regional Recreational and Cultural Grants-in-Aid funds, to the Tupper Community Club, in accordance with the policy change approved May 28, 2020 authorizing immediate release of funds upon grant approval without submission of reimbursement claim, and issue a grant payment of $2,207.84 to assist with improvements floor joist at the hall.

CARRIED

9.11
September 2020 Financial Report, FN-RBAC-028

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee receive the report titled "September 2020 Financial Report – FN-RBAC-028", for discussion.

CARRIED

MOVED Director Hiebert, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize the removal of the Youth Travel report from the monthly Financial Reports.

CARRIED

9.11
September 2020 Financial Report, FN-RBAC-028 (continued)

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize that the Scholarship Bursary report include recipients who have received a bursa within the last four years, on the monthly Financial Reports.

CARRIED

MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee authorize that the interest earned on investments and reserves be included on the monthly Financial Reports.

CARRIED

Chair Sperling requested that a report be prepared for the November RBAC meeting regarding the rural loan fund, including, how the fund was created and what the fund can be used for.

10. NEW BUSINESS

11. DIARY

11.1
Diary Items

No changes were made to the Diary.

12. ITEMS FOR INFORMATION

12.1
RBAC Establishing Bylaw

The RBAC Establishing Bylaw was included for the Committee's information.

13. ADJOURNMENT

The Chair adjourned the Meeting at 2:34 pm.

Original Signed By

Director Rose, Meeting Chair

Original Signed By

Hunter Rainwater, Recorder