



PEACE RIVER REGIONAL DISTRICT

Regional Board Meeting Agenda

March 20, 2025, 10:00 a.m.
1981 Alaska Avenue, Dawson Creek, BC

Pages

1.	CALL TO ORDER	
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PEACE RIVER REGIONAL DISTRICT

SPECIAL REGIONAL BOARD MEETING MINUTES

February 26, 2025, 10:00 a.m.
1981 Alaska Avenue, Dawson Creek, BC

Directors Present: Chair Hiebert, Electoral Area D
Vice-Chair Dober, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Alternate Director Dusseault, District of Tumbler Ridge
Alternate Director Graham, Electoral Area B
Director Hansen, City of Fort St. John
Alternate Director Houley, Electoral Area E
Director Quibell, District of Hudson's Hope (via Zoom)
Director Sperling, Electoral Area C
Director Taillefer, District of Taylor
Director Veach, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John

Staff Present: Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Roxanne Shepherd, Chief Financial Officer
Kari Bondaroff, General Manager of Environmental Services
Kevin Clarkson, General Manager of Community Services
Ashley Murphey, General Manager of Development Services
Joanne Caldecott, Deputy Corporate Officer
Kari Barber, Financial Services Manager
Gerritt Lacey, Solid Waste Services Manager
Daris Gillis, Environmental Services Manager
Bryna Casey, Community Services Manager
Ryan Kirkham, Protective Services Manager
Trevor Ouellette, IT Manager
Annette Andrews, Communications Manager
Olivia Lundahl, Electoral Area Officer
Carmen Willms, Legislative Services Clerk/Recorder

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- 1. CALL TO ORDER**
The Chair called the meeting to order at 10:00 a.m. and read aloud an official statement regarding Pink Shirt Day.
 - 2. ADOPTION OF AGENDA**
SRD/25/02/01
MOVED Director Veach
SECONDED Director Dober



2. ADOPTION OF AGENDA (Cont'd)

That the Regional Board adopt the February 26, 2025 Special Board Meeting Agenda:

1. CALL TO ORDER

1.1 Statement from Chair Re: Pink Shirt Day 2025

2. ADOPTION OF AGENDA

3. GALLERY COMMENTS OR QUESTIONS

4. DELEGATIONS

5. CORRESPONDENCE

6. REPORTS

- 6.1 PRRD Overall Draft 2025 Budget Package, FN-BRD-325
- 6.2 2025 Community Services Department Rural Draft Budgets, CS-BRD-395
- 6.3 2025 Environmental Services Department Draft Rural Budgets, ENV-BRD-223
- 6.4 2025 Finance Department Draft Rural Budgets, FN-BRD-316
- 6.5 2025 Protective Services Department Draft Rural Budgets, CS-BRD-383
- 6.6 Function 100 - Administration Draft 2025 Budget, FN-BRD-320
- 6.7 Function 110 – Legislative Regional Draft 2025 Budget, ADM-BRD-581
- 6.8 Function 135 – Regional Connectivity Draft 2025 Budget, ADM-BRD-582
- 6.9 Function 140 – Economic Development Draft 2025 Budget, FN-BRD-318
- 6.10 Function 150 – Fiscal Services – MFA Draft 2025 Budget, FN-BRD-323
- 6.11 Function 160 – Fleet Administration Draft 2025 Budget, ENV-BRD-225
- 6.12 Function 170 – Gotta Go Draft 2025 Budget, FN-BRD-319
- 6.13 Function 180 - Health Related Services Draft 2025 Budget, FN-BRD-326
- 6.14 Function 200 - Regional Parks Draft 2025 Budget, CS-BRD-394
- 6.15 Function 220 – Regional Recreation Draft 2025 Budget, CS-BRD-397
 - a. North Peace Leisure Facility Replacement Steering Committee Recommendation from January 30, 2025, CS-BRD-396
- 6.16 Function 222 – Dinosaur Museum Grant in Aid Draft 2025 Budget, CS-BRD-385
- 6.17 Function 223 – Global Geopark Grant in Aid Draft 2025 Budget, CS-BRD-386
- 6.18 Function 224 – Sport and Cultural Events Grant in Aid Draft 2025 Budget, FN-BRD-317
- 6.19 Function 235 – South Peace Multiplex Draft 2025 Budget, FN-BRD-322
- 6.20 Function 240 – Chetwynd Leisure Centre Draft 2025 Budget, CS-BRD-392
- 6.21 Function 245 – North Peace Leisure Pool Draft 2025 Budget, CS-BRD-398
- 6.22 Function 250 – Chetwynd Recreation Complex Draft 2025 Budget, FN-BRD-324
- 6.23 Function 255 – Chetwynd Arena Draft 2025 Budget, CS-BRD-393
- 6.24 Function 290 – Chetwynd Library Draft 2025 Budget, CS-BRD-387
- 6.25 Function 300 – Emergency Planning Draft 2025 Budget, CS-BRD-381
- 6.26 Function 305 – 911 Emergency Telephone System Draft 2025 Budget, CS-BRD-380
- 6.27 Function 400 – Management of Development Draft 2025 Budget, DS-BRD-456
- 6.28 Function 405 – Building Inspection Draft 2025 Budget, DS-BRD-460
- 6.29 Function 500 – Regional Solid Waste Draft 2025 Budget, ENV-BRD-222
- 6.30 Function 520 - Invasive Plants Draft 2025 Budget, ENV-BRD-226

7. MEDIA QUESTIONS

8. ADJOURNMENT

CARRIED

3. GALLERY COMMENTS OR QUESTIONS

4. DELEGATIONS

5. CORRESPONDENCE



6. REPORTS

6.1 PRRD Overall Draft 2025 Budget Package, FN-BRD-325

SRD25/02/02

MOVED Director Dober
SECONDED Director Courtoreille

That the Regional Board receive the report titled “PRRD Draft 2025 Budget Package – FN-BRD-325” to present the overall 2025 budget for consideration. **CARRIED**

Directors noted an anomaly regarding a fluctuation in the percentage used for the City of Fort St. John in the preliminary budget. Staff explained that the inconsistencies related to inconsistencies with the BC Assessment Roll that the Regional District was aware of and confirmed this would be corrected by BC Assessment when the revised tax roll is provided in March 2025.

The Chief Financial Officer (CFO) provided an overview of the 2025 budget. She commended staff for their hard work on the budget and noted a change in the format whereby rural services were now grouped according to department with all regional services having their own resolution per function. Tax rate sheets now included the contributors to each service and showed the taxes due on a \$250,000 property assessment. She also pointed out the alternate recommendation for Function 500 - Solid Waste.

A Director asked about the increased requisition for the electoral areas noting that it appeared as though it had doubled (Page 4 of attachment – Total Requisition by Regional District Area). The CFO explained that this was simply a change in the way the requisition was grouped. In prior years, Solid Waste and Health Related Services was grouped in the ‘Local Services’ line item, in 2025 Solid Waste and Health Related Services are grouped in each Electoral Area.

6.2 2025 Community Services Department Rural Draft Budgets, CS-BRD-395

SRD/25/02/03

MOVED Director Sperling
SECONDED Director Dober

That the Regional Board approve the 2025 Community Services Department Rural Budgets as listed:

Name	Function	Total Budget	Total Requisition	Tax Rate
Community Parks	210	\$78,854	\$47,335	0.0079
Kelly Lake Community Centre	225	\$886,741	\$124,950	0.7433
Tate Creek Community Centre	230	\$100,739	\$100,030	0.2493
Clearview Arena	260	\$187,466	\$186,196	0.3568
Buick Creek Arena	265	\$400,413	\$310,000	1.0035



6.2 2025 Community Services Department Rural Draft Budgets, CS-BRD-395 (Cont'd)

Name	Function	Total Budget	Total Requisition	Tax Rate
Fort St. John Public Library (Area B)	291	\$80,814	\$79,235	0.0071
Library Services (Area C)	295	\$85,704	\$75,495	0.0387

CARRIED

6.3 2025 Environmental Services Department Draft Rural Budgets, ENV-BRD-223

SRD/25/02/04

MOVED

Director Dober

SECONDED

Director Veach

That the Regional Board authorize that the 2024 operating expenditure overage of \$315 incurred in 2024 in Function 604 – Friesen Sewer be carried forward to the 2025 Financial Plan as a deficit.

CARRIED

SRD/25/02/05

MOVED

Director Dober

SECONDED

Director Zabinsky

That the Regional Board approve the Draft 2025 Environmental Services Department Rural Budgets as listed:

Name	Function	Total Budget	Total Requisition	Tax Rate or Amount per Parcel
Rolla Creek Dyking**RBAC February 13, 2025**	430	\$270,587.00	\$23,000.00	\$3,833.33
North Pine TV	525	\$47,283.00	\$0.00	\$0.00
Charlie Lake Sewer	601	\$4,321,407.00	\$230,910.00	\$482.07
Chilton Sewer	602	\$124,509.00	\$35,000.00	\$1,000.00
North Peace Airport Sub Sewer	603	\$787,779.00	\$37,500.00	\$635.39
Friesen Sewer	604	\$43,189.00	\$17,004.00	\$1,308.00
Harper Imperial Sewer	605	\$174,582.00	\$64,960.00	\$1,120.00
Kelly Lake Sewer	606	\$288,876.00	\$23,437.00	\$1,065.32



6.3 2025 Environmental Services Department Draft Rural Budgets, ENV-BRD-223 (Cont'd)

Name	Function	Total Budget	Total Requisition	Tax Rate or Amount per Parcel
Rolla Sewer	607	\$245,073.00	\$71,444.00	\$1020.63
North Peace Airport Sub Water	701	\$285,281.00	\$38,843.00	\$658.36
Potable Water - Area B	702	\$3,565,091.00	1,025,000.00	\$0.092/\$1000

CARRIED

Staff confirmed that the North Pine TV Function was still an active function due to rental revenue received on the tower and was not taxed.

6.4 2025 Finance Department Draft Rural Budgets, FN-BRD-316

SRD/25/02/06

MOVED

Chair Hiebert

SECONDED

Director Dober

That the Regional Board approves a funding commitment in the amount of \$152,204 payable from Function 120 Area D Fair Share Reserve to be issued to Function 190 Seniors Aging in Place for the purpose of reducing 2025 requisition.

CARRIED

SRD/25/02/07

MOVED

Director Sperling

SECONDED

Alternate Director Graham

That the Regional Board approves a funding commitment in the amount of \$67,651 payable from Function 120 Area E Fair Share Reserve to be issued to Function 190 Seniors Aging in Place for the purpose of reducing 2025 requisition.

CARRIED

SRD/25/02/08

MOVED

Director Sperling

SECONDED

Alternate Director Graham

That the Regional Board approve the 2025 Rural Finance Department Budgets as listed:

Name	Function	Total Budget	Total Requisition	Estimated Tax Rate
Legislative - Electoral Areas	120	\$29,277,254	\$544,977	0.0183
Seniors Aging in Place	190	\$1,722,517	\$900,662	0.0945
Sub-Regional Rec & Culture	221	\$1,258,591	\$1,257,244	0.1421



6.4 2025 Finance Department Draft Rural Budgets, FN-BRD-316 (Cont'd)

Name	Function	Total Budget	Total Requisition	Estimated Tax Rate
Rec & Cultural Facilities Grants-In-Aid	280	\$451,084	\$384,281	0.0202
Cemeteries	285	\$67,904	\$51,986	0.0020
Animal Control Shelter	410	\$20,668	\$20,668	0.0075
Chetwynd and Area Scramblevision	505	\$117,628	\$100,000	0.0775
Chetwynd & Area TV Rebroadcasting	510	\$19,302	\$0	0.0000

CARRIED

6.5 2025 Protective Services Department Draft Rural Budgets, CS-BRD-383

SRD/25/02/09

MOVED

Director Sperling

SECONDED

Director Dober

That the Regional Board approve the 2025 Rural Protective Services Department Budgets as listed:

Name	Function	Total Budget	Total Requisition	Estimate Tax Rate
Emergency Rescue Vehicle	310	\$18,522	\$17,737	0.0013
Charlie Lake Fire Protection	315	\$1,321,394	\$959,438	0.6792
Chetwynd Rural Fire Protection	320	\$713,462	\$236,438	0.8887
Dawson Creek/Pouce Coupe Rural Fire	325	\$2,200,270	\$708,210	1.0173
Fort St. John Rural Fire Protection	330	\$673,300	\$671,471	1.2160
Moberly Lake Rural Fire	335	\$648,499	\$151,097	1.3075
Taylor Rural Fire Protection	340	\$267,787	\$267,102	1.1221
Tomslake Rural Fire Protection	345	\$152,855	\$144,248	0.3178

CARRIED

6.6 Function 100 - Administration Draft 2025 Budget, FN-BRD-320

SRD/25/02/10

MOVED Director Dober

SECONDED Alternate Director Graham

That the Regional Board approve the draft 2025 budget totalling \$12,414,631 for Function 100 - Administration, with a total requisition of \$5,387,599 and an estimated tax rate of \$0.1302. **CARRIED**

6.7 Function 110 – Legislative Regional Draft 2025 Budget, ADM-BRD-581

SRD/25/02/11

MOVED Director Veach

SECONDED Director Hansen

That the Regional Board approve the draft 2025 budget totalling \$711,166 for Function 110 – Legislative Regional, with a total requisition of \$393,603 and an estimated tax rate of \$0.0095/\$1,000. **CARRIED**

6.8 Function 135 – Regional Connectivity Draft 2025 Budget, ADM-BRD-582

SRD/25/02/12

MOVED Alternate Director Graham

SECONDED Alternate Director Dusseault

That the Regional Board approve the draft 2025 budget totaling \$1,482,803 for Function 135 – Regional Connectivity, with a total requisition of \$197,843 and an estimated tax rate of \$0.0058/\$1,000. **CARRIED**

Director Veach, Village of Pouce Coupe left the meeting at 10:45 am.

6.9 Function 140 – Economic Development Draft 2025 Budget, FN-BRD-318

SRD/25/02/13

MOVED Alternate Director Dusseault

SECONDED Alternate Director Graham

That the Regional Board approve the draft 2025 budget totalling \$12,784 for Function 140 – Economic Development, with no taxation as the function is funded solely by surplus.

Directors questioned where the surplus came from. The CFO explained that this was a regional function - five years ago the PRRD stopped doing work through the function and municipalities were refunded at that time. Since then, two refund checks from prior unused grants had been received into the function and the balance of funds were to be used with the function becoming dormant in due course. Staff explained the history of why the economic development service ultimately did not go forward for consideration of a referendum.

The Chair called the Question to the Motion. **CARRIED**

Director Veach, Village of Pouce Coupe joined the meeting at 10:45 am.



6.10 Function 150 – Fiscal Services – MFA Draft 2025 Budget, FN-BRD-323

SRD/25/02/14

MOVED Alternate Director Graham

SECONDED Director Zabinsky

That the Regional Board approve the draft 2025 budget totalling \$8,073,174 for Function 150 – Fiscal Services - MFA, with no requisition as this function is funded solely by Municipal Debt Payments to the Regional District.

CARRIED

Directors asked staff to explain how the Fiscal Services function worked. Staff explained that the Regional District borrowed money from the Municipal Finance Authority on behalf of the seven member municipalities who then made the long term debt repayments to the Regional District. They noted that there was no requisition or taxation for this function.

6.11 Function 160 – Fleet Administration Draft 2025 Budget, ENV-BRD-225

SRD/25/02/15

MOVED Alternate Director Graham

SECONDED Director Dober

That the Regional Board approve the draft 2025 budget totalling \$472,312 for Function 160 – Fleet Administration, with no requisition or estimated tax rate.

CARRIED

6.12 Function 170 – Gotta Go Draft 2025 Budget, FN-BRD-319

SRD/25/02/16

MOVED Alternate Director Dusseault

SECONDED Director Hansen

That the Regional Board approve the draft 2025 budget totalling \$73,899 for Function 170 – Gotta Go Draft 2025 Budget, with a total requisition of \$13,899 and an estimated tax rate of \$0.0009.

CARRIED

6.13 Function 180 - Health Related Services Draft 2025 Budget, FN-BRD-326

SRD/25/02/17

MOVED Director Veach

SECONDED Director Hansen

That the Regional Board approve the draft 2025 budget totalling \$993,790 for Function 180 – Health Related Services, with a total requisition of \$713,790 and an estimated tax rate of \$0.0209.

CARRIED

Directors noted that \$70,000 had been transferred to this function from the Health Care Scholarship Committee reserves. They mentioned that health care remains a provincial matter and that organizations should be encouraged to reach out and advocate to the province for additional funding.



6.14 Function 200 - Regional Parks Draft 2025 Budget, CS-BRD-394

SRD/25/02/18

MOVED Alternate Director Graham

SECONDED Director Veach

That the Regional Board approve the draft 2025 budget totalling \$882,996 for Function 200 – Regional Parks, with a total requisition of \$467,972 and an estimated tax rate of \$0.0137.

CARRIED

6.15 Function 220 – Regional Recreation Draft 2025 Budget, CS-BRD-397

SRD/25/02/19

MOVED Alternate Director Dusseault

SECONDED Director Sperling

That the Regional Board include the draft 2025 budget totalling \$1,344,871 for Function 220 – Regional Recreation, in the 2025 Financial Plan. This budget includes \$1,188,700 in project costs for the North Peace Leisure Facility Replacement Project. The total requisition of this function is \$499,396. In Dawson Creek, Hudson’s Hope, Tumbler Ridge, Chetwynd, Pouce Coupe, Area D, Area E, the estimated tax rate is \$0.0006/\$1,000. In Fort St. John, Taylor, Area B, and Area C the estimated tax rate is \$0.0282/\$1,000. An average requisition decrease of 45.27%.

Directors asked for clarification on the difference of payment between the groups. Staff explained that only Fort St. John, Taylor, Area B and Area C groups were included in the tax requisition for the North Peace Leisure Facility Replacement Project whereas the rest of the Regional District was not.

Directors discussed what the projected budget funding would be used for in 2025 and noted that some 2024 expenses were carried over to 2025. Staff explained that unused funds at the end of the year would be brought back before the Regional Board for decision. They noted that funds were needed for project development and for repairs of the current building, inclusive of operational expenses.

The Chair called the Question to the Motion.

CARRIED

6.15.1 North Peace Leisure Facility Replacement Steering Committee Recommendation from January 30, 2025, CS-BRD-396

SRD/25/02/20

MOVED Director Sperling

SECONDED Director Hansen

That the Regional Board include the draft 2025 **project** budget totalling \$1,188,700 for the North Peace Leisure Facility Replacement Project in Function 220 – Regional Recreation in the 2025 Financial Plan; and further that only Electoral Area B, Electoral Area C, Fort St. John and Taylor be requisitioned for the cost of the project in 2025.

CARRIED

- 6.16 Function 222 – Dinosaur Museum Grant in Aid Draft 2025 Budget, CS-BRD-385**
SRD/25/02/21
MOVED Alternate Director Dusseault
SECONDED Director Courtoreille
That the Regional Board approve the draft 2025 budget totalling \$210,777 for Function 222 – Dinosaur Museum Grant in Aid, with a total requisition of \$190,577 and an estimated tax rate of \$0.0056.
CARRIED
- 6.17 Function 223 – Global Geopark Grant in Aid Draft 2025 Budget, CS-BRD-386**
SRD/25/02/22
MOVED Alternate Director Dusseault
SECONDED Director Courtoreille
That the Regional Board approve the draft 2025 budget totalling \$200,977 for Function 223 – Global Geopark Grant in Aid, with a total requisition of \$170,647 and an estimated tax rate of \$0.0050.
CARRIED
- 6.18 Function 224 – Sport and Cultural Events Grant in Aid Draft 2025 Budget, FN-BRD-317**
SRD/25/02/23
MOVED Director Veach
SECONDED Alternate Director Houley
That the Regional Board approve the draft 2025 budget totalling \$261,410 for Function 224 – Sport and Cultural Events Grant in Aid, with a total requisition of \$172,660 and an estimated tax rate of \$0.0051.
CARRIED
- 6.19 Function 235 – South Peace Multiplex Draft 2025 Budget, FN-BRD-322**
SRD/25/02/24
MOVED Director Veach
SECONDED Director Dober
That the Regional Board authorize that the 2024 Operating expenditure overage of \$311 in Function 235 – South Peace Multiplex, incurred due to the actual Municipal Grants-in-Lieu revenue being less than budgeted, be carried forward to the 2025 Financial Plan as a deficit.
CARRIED
- SRD/25/02/25
MOVED Director Veach
SECONDED Director Dober
That the Regional Board approve the draft 2025 budget totalling \$1,525,726 for Function 235 – South Peace Multiplex, with a total requisition of \$1,522,537 and an estimated tax rate of \$0.1456.
CARRIED

Directors noted that the South Peace Multiplex budget did not include operational costs. Staff clarified that the last debt payment for this function would be October 2025.



6.20 Function 240 – Chetwynd Leisure Centre Draft 2025 Budget, CS-BRD-392

SRD/25/02/26

MOVED Director Courtoreille

SECONDED Alternate Director Houley

That the Regional Board provide capital budget approval for the following 2025 supplemental requests:

1. Retile Pool Areas - \$25,000
2. Replace Variable Frequency Drives - \$32,000
3. Engineering for Energy Efficiency Program - \$50,000

and authorize the inclusion of the expenses in Function 240 – Chetwynd Leisure Centre Draft 2025-2029 Financial Plan.

CARRIED

SRD/25/02/27

MOVED Director Courtoreille

SECONDED Alternate Director Houley

That the Regional Board approve the 2025 budget totalling \$2,169,342 for Function 240 – Chetwynd Leisure Centre, with a total requisition of \$1,427,238 and an estimated tax rate of \$0.3888.

CARRIED

6.21 Function 245 – North Peace Leisure Pool Draft 2025 Budget, CS-BRD-398

SRD/25/02/28

MOVED Director Sperling

SECONDED Director Zabinsky

That the Regional Board provide capital budget approval for the following 2025 supplemental requests:

1. Replace Fire Alarm System - \$60,000
2. Re-Roof Facility - \$750,000
3. Replace Panel Boards 400A or Higher - \$30,000
4. Remodel Front Counter - \$35,000
5. Replace Heating System in Steam Room - \$10,000
6. Renovate Change Rooms and Washrooms to Meet Accessibility Standards - \$35,000
7. Repair Basin Tile - \$30,000

and authorize the inclusion of the expenses in Function 245 – North Peace Leisure Pool Draft 2025-2029 PRRD Financial Plan.

Directors noted that the supplemental requests were regarding the building and not the pool. They explored the future options of the current building if a new building was built, and whether the same function would be used for both.

The Chair called the Question to the Motion.

CARRIED



6.21 Function 245 – North Peace Leisure Pool Draft 2025 Budget, CS-BRD-398 (Cont'd)

SRD/25/02/29

MOVED Director Courtoreille

SECONDED Director Sperling

That the Regional Board approve the draft 2025 budget totalling \$5,902,847 for Function 245 – North Peace Leisure Pool, with a total requisition of \$4,749,831 and an estimated tax rate of \$0.2954/\$1,000.

CARRIED

Recess

The Chair recessed the meeting at 11:29 a.m.

Reconvene

The Chair reconvened the meeting at 11:35 a.m.

6.22 Function 250 – Chetwynd Recreation Complex Draft 2025 Budget, FN-BRD-324

SRD/25/02/30

MOVED Director Courtoreille

SECONDED Alternate Director Houley

That the Regional Board authorize that the 2024 operating expenditure overage of \$1 incurred in 2024 in Function 250 – Chetwynd Recreation Complex be carried forward to the 2025 Financial Plan as a deficit.

CARRIED

Director Courtoreille, District of Chetwynd, commended the partnership with Director Rose, Electoral Area E for this function.

SRD/25/02/31

MOVED Director Courtoreille

SECONDED Alternate Director Houley

That the Regional Board approve the draft 2025 budget totalling \$431,219 for Function 250 – Chetwynd Recreation Complex, with a total requisition of \$431,220 and an estimated tax rate of \$0.1179.

CARRIED

6.23 Function 255 – Chetwynd Arena Draft 2025 Budget, CS-BRD-393

SRD/25/02/32

MOVED Director Courtoreille

SECONDED Alternate Director Houley

That the Regional Board provide capital budget approval for the following 2025 supplemental requests:

1. Replacement of Domestic Hot Water Tanks - \$40,000
2. Parking Lot Paving - \$1,500,000
3. Painting Exterior of Building - \$60,000

and authorize the inclusion of the expense in Function 255 – Chetwynd Arena Draft 2025-2029 Peace River Regional District Financial Plan.

CARRIED



6.23 Function 255 – Chetwynd Arena Draft 2025 Budget, CS-BRD-393 (Cont'd)

SRD/25/02/33

MOVED Director Courtoreille

SECONDED Alternate Director Houley

That the Regional Board approve the draft 2025 budget totalling \$4,024,936 for Function 255 – Chetwynd Arena, with a total requisition of \$2,019,280 and an estimated tax rate of \$0.4241.

CARRIED

6.24 Function 290 – Chetwynd Library Draft 2025 Budget, CS-BRD-387

SRD/25/02/34

MOVED Director Courtoreille

SECONDED Alternate Director Houley

That the Regional Board approve the draft 2025 budget totalling \$1,176,482 for Function 290 – Chetwynd Library, with a total requisition of \$845,541 and an estimated tax rate of \$0.1786.

CARRIED

6.25 Function 300 – Emergency Planning Draft 2025 Budget, CS-BRD-381

SRD/25/02/35

MOVED Alternate Director Graham

SECONDED Director Sperling

That the Regional Board approve the draft 2025 budget totalling \$2,015,127 for Function 300 – Emergency Planning with a total requisition of \$370,034 and an estimated tax rate of \$0.0124.

CARRIED

6.26 Function 305 – 911 Emergency Telephone System Draft 2025 Budget, CS-BRD-380

SRD/25/02/36

MOVED Alternate Director Graham

SECONDED Director Veach

That the Regional Board approve the draft 2025 budget totalling \$1,953,159 for Function 305 – Emergency Telephone System, with a total requisition of \$1,411,725 and an estimated tax rate of \$0.0414.

CARRIED

6.27 Function 400 – Management of Development Draft 2025 Budget, DS-BRD-456

SRD/25/02/37

MOVED Director Veach

SECONDED Director Dober

That the Regional Board provide operating budget approval for the 2025 supplemental request to undertake the update of the Rural Official Community Plan at a total cost not to exceed \$200,000 and authorize the inclusion of the expense of \$50,000 in 2025 and \$150,000 in 2026 in Function 400 – Management of Development Draft 2025-2029 PRRD Financial Plan.

CARRIED



6.27 Function 400 – Management of Development Draft 2025 Budget, DS-BRD-456 (Cont’d)
 SRD/25/02/38
 MOVED Director Veach
 SECONDED Director Courtoreille
 That the Regional Board approve the draft 2025 budget totalling \$1,552,567 for Function 400 – Management of Development, with a total requisition of \$659,290 and an estimated tax rate of \$0.0160.
CARRIED

6.28 Function 405 – Building Inspection Draft 2025 Budget, DS-BRD-460
 SRD/25/02/39
 MOVED Director Veach
 SECONDED Alternate Director Graham
 That the Regional Board approve the draft 2025 budget totalling \$565,282 for Function 405 – Building Inspection, with a total requisition of \$103,741 and an estimated tax rate of \$0.0035.
CARRIED

6.29 Function 500 – Regional Solid Waste Draft 2025 Budget, ENV-BRD-222
 SRD/25/02/40
 MOVED Director Sperling
 SECONDED Alternate Director Houley
 That Regional Board approve the draft 2025 budget totaling \$18,672,371 for Function 500 – Regional Solid Waste, with a total requisition of \$9,250,000 and an estimated tax rate of \$0.2718.
 Directors discussed the Regional Solid Waste alternate budget which excluded the Lebell and Groundbirch capital projects. They noted that removing those projects would lower the requisition for Function 500 to 2024 levels. Directors noted that the two capital projects had been deferred for three years in a row and agreed that it may be time to consider directing staff to remove the two prospective capital projects from the Solid Waste Plan.

The Chair called the Question to the Motion. **CARRIED**

SRD/25/02/41
 MOVED Director Sperling
 SECONDED Alternate Director Houley
 That the Regional Board provide operating budget approval for 2025 supplemental request for North Peace Regional Landfill Mattress Shredding at a total cost not to exceed \$125,000 and authorize the inclusion of the expense in Function 500 – Regional Solid Waste draft 2025-2029 PRRD Financial Plan.
CARRIED



6.30 Function 520 - Invasive Plants Draft 2025 Budget, ENV-BRD-226

SRD/25/02/42

MOVED Director Veach

SECONDED Director Hansen

That the Regional Board approve the draft 2025 budget totaling \$129,505 for Function 520 – Invasive Plants, with a total requisition of \$90,600 and an estimated tax rate of \$0.0022 /\$1,000.

CARRIED

Directors commended staff and thanked the Chief Financial Officer and her Finance team for their diligence in preparing the 2025 Budget; they expressed appreciation for the new format of the budget which they found much easier to read and understand.

Director Sperling noted that he would bring forward a motion at the March 6, 2025 Regional Board meeting regarding the Health Related Services function.

7. MEDIA QUESTIONS

8. ADJOURNMENT

The Chair adjourned the meeting at 11:57 a.m.

CERTIFIED a true and correct copy of the Minutes of the Peace River Regional Special Budget Board meeting held on February 26, 2025 in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

Leonard Hiebert, Chair

Tyra Henderson, Corporate Officer



PEACE RIVER REGIONAL DISTRICT

COMMITTEE OF THE WHOLE MEETING MINUTES

March 6, 2025, 10:00 a.m.
1981 Alaska Avenue, Dawson Creek, BC

Directors Present: Chair Hiebert, Electoral Area D
Vice-Chair Dober, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Hansen, City of Fort St. John
Director Krakowka, District of Tumbler Ridge
Director Quibell, District of Hudson's Hope
Director Rose, Electoral Area E
Director Sperling, Electoral Area C
Director Veach, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John

Directors Absent: Alternate Director Graham, Electoral Area B
Director Taillefer, District of Taylor

Staff Present: Shawn Dahlen, Chief Administrative Officer
Roxanne Shepherd, Chief Financial Officer
Joanne Caldecott, Deputy Corporate Officer
Kari Bondaroff, General Manager of Environmental Services
Gerritt Lacey, Solid Waste Services Manager
Daris Gillis, Environmental Services Manager
Kevin Clarkson, General Manager of Community Services
Ashley Murphey, General Manager of Development Services
Trevor Ouellette, IT Manager
Olivia Lundahl, Electoral Area Officer
Carmen Willms, Recording Clerk

-
1. **CALL TO ORDER**
The Chair called the meeting to order at 10:00 a.m.

 2. **ADOPTION OF AGENDA**
CW/25/03/01
MOVED Director Krakowka
SECONDED Director Quibell
That the Committee of the Whole adopt the March 6, 2025 meeting agenda:
 1. **CALL TO ORDER**
 2. **ADOPTION OF AGENDA**
 3. **GALLERY COMMENTS OR QUESTIONS**

(Cont'd on next page)



4. DELEGATIONS

4.1 PRRD Development Services Re: Regional Climate Resiliency Plan

5. REPORTS

6. MEDIA QUESTIONS

7. ADJOURNMENT

CARRIED

3. GALLERY COMMENTS OR QUESTIONS

4. DELEGATIONS

4.1 PRRD Development Services Re: Regional Climate Resiliency Plan

Ashley Murphey, General Manager of Development Services for the Peace River Regional District delivered a presentation titled "Regional Climate Resiliency Plan" which included the following information:

- Project Overview, Timeline and Work to Date
- Areas of Concern Identified by Residents
- Overview of the Draft Regional Climate Resiliency Plan including the six action areas being Buildings and Energy, Transportation and Mobility, Public Infrastructure and Corporate Responsibility, Local Economy and Agriculture, Emergency Management, Ecosystems and Green Spaces.
- Example Action Area: Enhance Resilience and Efficiency of Homes and Buildings highlighting the Regional District scope, timeframe, advocacy action and lead departments involved.
- Example Action Area: Public Infrastructure and Corporate Responsibility highlighting the Regional District scope, timeframe, advocacy action and lead departments involved.
- Next Steps – Survey launches March 6 on the ‘Have Your Say’ page of PRRD website with the final plan presented May/June 2025.

A question-and-answer period ensued and included:

- Noting the public infrastructure involved and as regards collaboration; whether industries would be willing to collaborate and cooperate on the Regional Climate Resiliency Plan project; what if they don't respond or see the value. The presenter explained that Northern Health staff had participated throughout the development of the project. When asked about other agencies, the presenter noted that agencies that had participated thus far had contributed meaningful input, ideas and actions at a staff level and that the document drafted was based on input from them. As the PRRD embarks further down the timeline of the project, further direction will be sought as things progress.
- What service function development of the plan was under, and how much money remained. The presenter explained that she was not aware of the balance of funds remaining and noted that this and other programs had been funded through the Local Government Climate Action Program. She noted that other departments within the Peace River Regional District (PRRD) that were involved in actionable items of the Plan may share costs depending on the crossover between actions and projects undertaken. She clarified that the funding covered the costs of the initial work to create a plan that would provide a solid foundation for the work to follow.



4.1 PRRD Development Services Re: Regional Climate Resiliency Plan (Cont'd)

- Where the funding for the action items would come from. The presenter explained that individual projects would be included in the budgeting process for each relevant PRRD department, and would come before the Regional Board for approval.
- What methods of public engagement were planned. The presenter noted that public engagement events had already taken place, and the survey would be the final opportunity for the public to comment on the project either online or in writing and was available at both the Fort St. John and Dawson Creek PRRD offices.
- Whether Greenhouse Gas (GHG) emissions were outlined in the Plan. The presenter confirmed that GHG emissions information could be found on pages 16-19 of the Plan with the climate change projections located on pages 13-15. The presenter confirmed that the GHG emissions information related only to the PRRD.

The Chair thanked the PRRD Development Services Delegation for their presentation.

5. REPORTS

6. MEDIA QUESTIONS

7. ADJOURNMENT

The Chair adjourned the Committee of the Whole Meeting at 10:17 a.m.

CERTIFIED a true and correct copy of the Minutes of the Peace River Regional District's Committee of the Whole meeting held on March 6, 2025 in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

Leonard Hiebert, Chair

Joanne Caldecott, Deputy Corporate Officer



PEACE RIVER REGIONAL DISTRICT

REGIONAL BOARD MEETING MINUTES

March 6, 2025, 10:00 a.m.
1981 Alaska Avenue, Dawson Creek, BC

Directors Present: Chair Hiebert, Electoral Area D
Vice-Chair Dober, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Hansen, City of Fort St. John
Director Krakowka, District of Tumbler Ridge
Director Quibell, District of Hudson's Hope
Director Rose, Electoral Area E
Director Sperling, Electoral Area C
Director Veach, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John

Directors Absent: Alternate Director Graham, Electoral Area B
Director Taillefer, District of Taylor

Staff Present: Shawn Dahlen, Chief Administrative Officer
Roxanne Shepherd, Chief Financial Officer
Joanne Caldecott, Deputy Corporate Officer
Kari Bondaroff, General Manager of Environmental Services
Kevin Clarkson, General Manager of Community Services
Ashley Murphey, General Manager of Development Services
Daris Gillis, Environmental Services Manager
Gerritt Lacey, Solid Waste Services Manager
Trevor Ouellette, IT Manager
Olivia Lundahl, Electoral Area Officer
Carmen Willms, Legislative Services Clerk/Recorder

Delegations: **Northern Health**
Ciro Panessa, President & Chief Executive Officer
Kendra Kiss, Northeast Senior Operating Officer

1. CALL TO ORDER

The Chair called the meeting to order at 10:17 a.m.

2. ADOPTION OF AGENDA

Vary Agenda

The Chair noted that the Delegation presenting under Item 6.1 – Northern Health Re: Strategic Plan was scheduled to start at 1:00 p.m.



2. ADOPTION OF AGENDA (Cont'd)

RD/25/03/01

MOVED Director Sperling

SECONDED Director Veach

That the Regional Board vary the agenda to defer Item 6.1 – Delegation from Northern Health
Re: Strategic Plan to 1:00 p.m. **CARRIED**

RD/25/03/02

MOVED Director Krakowka

SECONDED Director Dober

That the Regional Board adopt the March 6, 2025 Board Meeting Agenda:

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. GALLERY COMMENTS OR QUESTIONS

4. ADOPTION OF MINUTES

4.1 Committee of the Whole Draft Meeting Minutes of February 20, 2025

4.2 Regional Board Meeting Minutes of February 20, 2025

5. BUSINESS ARISING FROM THE MINUTES

6. DELEGATIONS

6.1 Northern Health Re: Strategic Plan

7. CORRESPONDENCE

7.1 Letter from South Peace District Crime Prevention Association Re: Request for Letter of Support

7.2 Letter from Canadian Association of Petroleum Producers Re North Central Local Government
Association Resolution Ideas

7.3 Letter from Rolla Rate Payers Association Re Request for Letter of Support

7.4 Letter from Indigenous Services Canada Re Request for Letter of Support for Doig River First Nations
Proposed Reserve Creation

8. REPORTS

8.1 Procurement Policy – Canadian Manufacturing Preference, DR-BRD-097

8.2 Health Related Services Grant Recipients – Meeting re: Funding, DR-BRD-096

8.3 Electoral Area Directors Committee Recommendation from February 13, 2025, ADM-BRD-584

8.4 Request for Access to Economic Development Funding – Website Upgrade, ADM-BRD-585

8.5 Indigenous Engagement Requirement Funding – Authorization to Seek Year 2 Funding, CS-BRD-399

8.6 Request to Waive Minimum Parcel Frontage – PRRD File No. 22-051-MOTT, DS-BRD-452

8.7 Site C Regional Legacy Benefits Agreement Policy & Funding Allocation – Deferred Resolution from
January 23, 2025, ADM-BRD-580

8.8 RFQs 02-2025, 03-2025, 04-2025 – 2025 Spring and Fall Cleanup Campaign, ENV-BRD-229

9. BYLAWS

9.1 Zoning Amendment Bylaw No. 2570, 2025, PRRD File No. 24-006, DS-BRD-473

9.2 2025-2029 Five Year Financial Plan Bylaw No. 2572, 2025, FN-BRD-327

10. NEW BUSINESS

11. APPOINTMENTS

11.1 2025 Board Appointments List

12. CONSENT CALENDAR

12.1 Draft Regional Climate Resiliency Plan, DS-BRD-472

12.2 Electoral Area Directors Committee Draft Meeting Minutes of February 13, 2025

12.3 Rural Budgets Administration Committee Draft Meeting Minutes of February 13, 2025

12.4 Invasive Plants Committee Draft Minutes of February 13, 2025

12.5 Chetwynd Public Library Regular Board Meeting Minutes of January 21, 2025

12.6 Response from Ministry of Energy and Climate Readiness Re: Environmental Assessment Process

(Cont'd on next page)



- 12.7 Letter of Support from Peace River Regional District to Rolla Rate Payers Re Grant Application to NDIT
- 12.8 Letter from Dawson Creek RCMP Re: Policing Report for January 2025
- 12.9 Letter from E-Comm 9-1-1 Re: Transition to Next Generation 9-1-1
- 12.10 Letter from Columbia Shuswap Regional District to Minister of Forests Re Cooperative Community Wildfire Response Program

13. STRATEGIC PLAN

- 13.1 2023 - 2026 Strategic Plan

14. COMMUNICATIONS UPDATE

15. CHAIR'S REPORT

16. NOTICE OF MOTION

17. MEDIA QUESTIONS

18. RECESS TO CLOSED SESSION

- 18.1 Notice of Closed Board Meeting – March 6, 2025, ADM-BRD-587

19. ADJOURNMENT

CARRIED

3. GALLERY COMMENTS OR QUESTIONS

4. ADOPTION OF MINUTES

4.1 Committee of the Whole Draft Meeting Minutes of February 20, 2025

RD/25/03/03

MOVED

Director Hansen

SECONDED

Director Krakowka

That the Regional Board adopt the Committee of the Whole Meeting minutes of February 20, 2025.

CARRIED

4.2 Regional Board Draft Meeting Minutes of February 20, 2025

RD/25/03/04

MOVED

Director Hansen

SECONDED

Director Dober

That the Regional Board adopt the Regional Board Meeting minutes of February 20, 2025.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

7. CORRESPONDENCE

7.1 Letter from South Peace District Crime Prevention Association Re: Request for Letter of Support

RD/25/03/05

MOVED

Director Dober

SECONDED

Director Sperling

That the Regional Board send a letter of support to the South Peace Crime Prevention Association in support of the following grant applications:

- To Cenovus to fund the lease of a vehicle to be used by the Association in various programs.
- To South Peace Mackenzie Trust to fund the wages of a full-time coordinator for the Association.

CARRIED



7.2 Letter from Canadian Association of Petroleum Producers Re North Central Local Government Association Resolution Ideas

RD/25/03/06

MOVED Director Hansen

SECONDED Director Quibell

That the Regional Board receive the letter from the Canadian Association of Petroleum Producers for discussion.

CARRIED

Directors noted that municipalities had also received copies of the resolution ideas from the Canadian Association of Petroleum Producers for submission to the North Central Local Government Association (NCLGA) for the 2025 Annual General Meeting. They discussed whether it was more beneficial to have the proposed resolutions submitted multiple times by individual member municipalities, or rather to be submitted by the regional local government (i.e. the Peace River Regional District) with letters of support provided by the member municipalities in the region. Directors noted that the deadline for submitting resolutions was March 14, 2025 allowing the Regional District adequate time to submit the resolutions to the NCLGA and that member municipalities' letters of support could be submitted after the deadline. Some Directors indicated that their municipalities were also currently working on NCLGA resolutions.

RD/25/03/07

MOVED Director Hansen

SECONDED Director Dober

That the Regional Board direct staff to contact Peace River Regional District member municipalities to collaborate on wording for the proposed North Central Local Government Association resolution ideas.

Directors discussed that collaborating with the member municipalities to reword the resolutions could result in disjointed resolutions, and that member municipalities would be able to choose which resolutions to support. They requested that the words “fossil fuels” be replaced by “natural resources” in the resolutions.

The Chair called Question to the Motion.

DEFEATED

RD/25/03/08

MOVED Director Sperling

SECONDED Director Veach

That the Regional District endorse all four resolutions from the Canadian Association of Petroleum Producers and submit them to the North Central Local Government Association; further, that notice be sent to all Regional District member municipalities requesting that they send letters of support for these resolutions to North Central Local Government Association.

CARRIED

7.3 Letter from Rolla Rate Payers Association Re Request for Letter of Support

RD/25/03/09

MOVED Chair Hiebert

SECONDED Director Krakowka

That the Regional Board receive the letter from the Rolla Ratepayers Association for discussion. **CARRIED**

Directors considered the conditions under which a blanket letter of support could be provided to an organization. They reviewed the process for letters of support provided to grant applicants who applied for funds from the Northern Development Initiative Trust. The Chair suggested that the Rolla Rate Payers Association request could be dealt with in a similar manner. Directors agreed that moving forwards, any requests for a letter of support from the Rolla Ratepayers Association should be limited to those which were time sensitive and those that required no matching funds from the Peace River Regional District.

RD/25/03/10

MOVED Director Krakowka

SECONDED Director Sperling

That the Regional Board gives authority to the Chair or Vice-Chair on behalf of the Peace River Regional District to send letters of support to the Rolla Rate Payers Association for their grant applications related to major renovations of the Rolla Hall which are time sensitive and have no monetary requirement from the Peace River Regional District; Further, that all requests provide specific details including the funding source, amount requested and identify the specific project the funds will be used for; and Further, that a copy of the letters of support provided to the Rolla Rate Payer's Association be placed on the next Regional Board Meeting Agenda under the Consent Calendar for information. **CARRIED**

7.4 Letter from Indigenous Services Canada Re Request for Letter of Support for Doig River First Nations Proposed Reserve Creation

RD/25/03/11

MOVED Director Sperling

SECONDED Director Quibell

That the Regional Board send a letter of support to Indigenous Services Canada regarding Doig River First Nation's Treaty Land Entitlement selection and the subsequent transfer of the lands identified in their letter as Mygosh West, KTP1, KTP2, KTP3, and Broomfield into the Additions to Reserve lands as listed below:

1. Mygosh West

In the Province of British Columbia

In Peace River District

All of District Lot 4514, as shown on Plan EPC2320 filed in the Crown Land Registry; a copy of said plan is recorded as Plan 113025 in the Canada Lands Surveys Records. Lands described comprise about 489 hectares (1208 acres).

7.4 Letter from Indigenous Services Canada Re Request for Letter of Support for Doig River First Nations Proposed Reserve Creation (Cont'd)

2. KTP1

**In the Province of British Columbia
In Peace River District**

All of Block B of District Lot 4529 and Section 30, Township 86, Range 13, West of the 6th Meridian, as shown on Plan EPC2377 filed in the Crown Land Registry; a copy of said plan is recorded as Plan 113029 in the Canada Lands Survey Records. Lands described comprise about 709 hectares (1752 acres).

3. KTP2

**In the Province of British Columbia
In Peace River District**

All of District Lot 4517, as shown on Plan EPC2321 filed in the Crown Land Registry; a copy of said plan is recorded as Plan 113026 in the Canada Lands Surveys Records. Lands described comprise about 362 hectares (895 acres).

4. KTP3

**In the Province of British Columbia
In Peace River District**

All of District Lot 4523, as shown on Plan EPC2344 filed in the Crown Land Registry; a copy of said plan is recorded as Plan 113028 in the Canada Lands Surveys Records. Lands described comprise about 39.9 hectares (98.6 acres).

5. Broomfield

**In the Province of British Columbia
In Peace River District**

All of Block A of District Lot 4524 and Section 27, Township 86, Range 14, West of the 6th Meridian, as shown on Plan EPC2322 filed in the Crown Land Registry; a copy of said plan is recorded as Plan 113027 in the Canada Lands Surveys Records. Lands described comprise about 7.37 hectares (18.21 acres).

CARRIED

8. REPORTS

8.1 Procurement Policy – Canadian Manufacturing Preference, DR-BRD-097

RD/25/03/12

MOVED

Director Zabinsky

SECONDED

Director Hansen

That the Regional Board authorize review of the existing Procurement Policy and associated procedures to identify all opportunities that would focus on incorporating a Canadian first/buy tendering policy.

Directors asked staff how this resolution would apply to the current Procurement Policy. Staff explained that the current policy received a full review a few years ago and did provide a procurement process for local suppliers. The requested review was more about the current scenario facing Canada based on recent actions south of the border and to consider whether current trade agreements may change in the light of potential tariffs. Directors discussed that the review would focus on the tendering process rather than where materials for projects were sourced. Directors noted that while it was timely to receive recommendations and review potential options available, in light of pending actions by provinces across Canada including British Columbia, there may be changes to



8.1 Procurement Policy – Canadian Manufacturing Preference, DR-BRD-097 (Cont'd)

legislation that follow in the near future therefore careful consideration of timings would be necessary.

The Chair called the Question to the Motion.

CARRIED

8.2 Health Related Services Grant Recipients – Meeting re: Funding, DR-BRD-096

RD/25/03/13

MOVED Director Sperling

SECONDED Director Veach

That the Regional Board authorize the Chair and Vice-Chair to meet with North Peace Division of Family Practice, South Peace Division of Family Practice and the South Peace First Nations Primary Care Clinic Society to discuss advocating to the Ministry of Health that they provide financial support for recruitment and retention of medical professionals for which funding is currently being provided by the Peace River Regional District through Function 180 – Health Related Services.

Directors deliberated on the reason for meeting with the Health Related Services Grant recipients. They discussed the need for the funding recipients to advocate to the Ministry of Health regarding financial support. Directors noted that the funds received from the Ministry of Health were restrictive while grants received from the Peace River Regional District were not as limited in scope. They mentioned that the meeting should be held with all three organizations at the same time to promote collaboration and deliver a unified message to the Ministry of Health.

Amendment:

RD/25/03/14

MOVED Director Zabinsky

SECONDED Director Sperling

That the Regional Board amend the motion to add the words “at the same time” to indicate that the meeting would be held with all three Health Related Services Grant Recipients at the same time.

CARRIED

Motion as Amended:

RD/25/03/13

MOVED Director Sperling

SECONDED Director Veach

That the Regional Board authorize the Chair and Vice-Chair to meet with North Peace Division of Family Practice, South Peace Division of Family Practice and the South Peace First Nations Primary Care Clinic Society at the same time, to discuss advocating to the Ministry of Health that they provide financial support for recruitment and retention of medical professionals for which funding is currently being provided by the Peace River Regional District through Function 180 – Health Related Services.

CARRIED

Director Veach, Village of Pouce Coupe left the meeting at 11:13 a.m.



8.3 Electoral Area Directors Committee Recommendation from February 13, 2025, ADM-BRD-584

RD/25/03/15

MOVED Director Sperling
SECONDED Director Krakowka

That the Regional Board defer drilling a fourth well at the Rose Prairie Water Station until after the Area B Director has held a Rose Prairie community meeting and an online survey has been circulated in the community to gather further information to inform next steps for the Rose Prairie Water Station.

CARRIED

8.4 Request for Access to Economic Development Funding – Website Upgrade, ADM-BRD-585

RD/25/03/16

MOVED Director Sperling
SECONDED Director Krakowka

That the Regional Board allocate \$6,000 from Function 140 – Economic Development to fund website upgrade costs in 2025.

CARRIED

Director Veach, Village of Pouce Coupe joined the meeting at 11:15 a.m.

8.5 Indigenous Engagement Requirement Funding – Authorization to Seek Year 2 Funding, CS-BRD-399

RD/25/03/17

MOVED Director Krakowka
SECONDED Director Sperling

That the Regional Board authorize staff to submit an Expression of Interest to the BC Ministry of Emergency Management and Climate Readiness seeking Indigenous Engagement Requirement Funding Program Year 2 funding; further, that the Chair of the Regional Board and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

CARRIED

Directors questioned the amount of funding being requested through the Indigenous Engagement Requirement Funding Program Year 2. Staff explained that the request was for more than the \$48,000 which was received in 2024.

8.6 Request to Waive Minimum Parcel Frontage – PRRD File No. 22-051-MOTT, DS-BRD-452

RD/25/03/18

MOVED Director Sperling
SECONDED Director Rose

That the Regional Board approve the request to waive the 10% minimum parcel frontage for the proposed subdivisions, on the subject properties identified as PID: 008-804-338 and 008-804-320, within PRRD Zoning Bylaw No. 1343, 2001.

CARRIED

OPPOSED: Director Hansen



8.6 Request to Waive Minimum Parcel Frontage – PRRD File No. 22-051-MOTT, DS-BRD-452 (Cont'd)

Directors explored why the Regional District avoided creating panhandle parcels in the Official Community Plan. Directors noted that panhandle parcels which did not create landlocked parcels could encourage densification, and that covenants on development within panhandle parcels would be included on the title of the property.

RD/25/01/20 (23)

MOVED Director Sperling
SECONDED Director Zabinsky

That the Regional Board approve allocation of the Regional Services Impact portion of the Site C Regional Legacy Benefits that is to be allocated proportionally to all region-wide service functions, based on actual operating expenditures incurred two years previous, excluding transfer to reserves, as the Site C Regional Legacy Benefits Agreement does not state what base is to be used to proportionally allocate the funds.

Directors discussed the formula that the Site C Regional Legacy Benefits Agreement (Agreement) used to allocate the Site C Regional Legacy Benefits, specifically regarding the Regional Services Impact portion. They deliberated on the lengthy and divisive process involved during creation of the Agreement, and the costs and benefits involved in revisiting the Agreement. Staff confirmed that the allocation amount in the recommendation was not included in the 2025 Financial Plan, and that the resolution was to allocate the already received regional portion to the regional functions.

The Chair called the Question to the Motion.

CARRIED
OPPOSED: Director Rose

RD/25/03/19

MOVED Director Quibell
SECONDED Director Veach

That the Regional Board send a letter to BC Hydro questioning the amount of funding that the Peace River Regional District receives through the Site C Legacy Benefits Agreement, for distribution to the region, in consideration of BC Hydro's recently announced increase in generating capacity for Site C and officially make a comment on the Environmental Assessment Process.

CARRIED

Directors discussed a letter from BC Hydro received by some Directors which requested feedback on its application to the Environmental Assessment Office to increase the generating capacity for Site C. They noted that an increase in generating capacity should bring about an increase in funding received through the Site C Legacy Benefits Agreement.

8.8 RFQs 02-2025, 03-2025, 04-2025 – 2025 Spring and Fall Cleanup Campaign, ENV-BRD-229

RD/25/03/20

MOVED Director Veach
SECONDED Director Krakowka



8.8 RFQs 02-2025, 03-2025, 04-2025 – 2025 Spring and Fall Cleanup Campaign, ENV-BRD-229 (Cont'd)

That the Regional Board award Request for Quotation (RFQ) 02-2025 “South Peace Area – Spring and Fall Cleanup Campaign” to Green for Life Environmental Inc (GFL) for a three-year term, at a cost not exceeding \$134,820 (excluding taxes) for the term May 2025 to December 2027; further, that the Chair and Chief Administrative Officer be authorized to sign on behalf of the PRRD. **CARRIED**

RD/25/03/21

MOVED Director Veach

SECONDED Director Krakowka

That the Regional Board award Request for Quotation (RFQ) 03-2025 “North Peace Area – Spring and Fall Cleanup Campaign” to Green for Life Environmental Inc (GFL) for a three-year term, at a cost not exceeding \$88,128 (excluding taxes) for the term May 2025 to December 2027; further, that the Chair and Chief Administrative Officer be authorized to sign on behalf of the PRRD. **CARRIED**

RD/25/03/22

MOVED Director Veach

SECONDED Director Krakowka

That the Regional Board award Request for Quotation (RFQ) 04-2025 “West Peace Area – Spring and Fall Clean-up Campaign” to Green for Life Environmental Inc (GFL) for a three-year term, at a total cost not exceeding \$110,160 (excluding taxes) for the term May 2025 to December 2027; further, that the Chair and Chief Administration Officer be authorized to sign on behalf of the PRRD. **CARRIED**

Directors discussed the cost of the Spring and Fall Clean-up Campaign and noted that it had been started to alleviate illegal dumping in the region.

9. BYLAWS

9.1 Zoning Amendment Bylaw No. 2570, 2025, PRRD File No. 24-006, DS-BRD-473

RD/25/03/23

MOVED Director Rose

SECONDED Director Sperling

That the Regional Board adopt Peace River Regional District Zoning Bylaw No. 2570, 2025, which rezones the property identified as PID 005-606-331 from R-4 Zone (Residential 4 Zone) to R-3 Zone (Residential 3 Zone).

CARRIED

OPPOSED: Directors Hansen, Krakowka and Zabinsky

Directors debated the advantages and disadvantages of placing a covenant on the property identified as PID 005-606-331 regarding development in a floodplain. They discussed issues such as risk and liability, the Official Community Plan, previous decisions on properties around Moberly Lake, and the impact on insurance. Directors noted that further assessment was needed to create mapping that could impact building regulations. Staff noted that Swan Lake development was within a different situation due to it being in a Development Variance Permit area.

Recess

The Chair recessed for luncheon at 12:09 p.m.

Reconvene

The Chair reconvened the meeting at 1:00 p.m.

6. DELEGATIONS

6.1 Northern Health Re: Strategic Plan

Ciro Panessa, President and Chief Executive Officer and Kendra Kiss, Northeast Senior Operating Officer for Northern Health delivered a presentation titled "Strategic Plan" which included the following information:

- Current areas of focus
- Current actions underway to stabilize staffing and Emergency Room Service
 - Trend decreasing since September, 2024.
- Focus on Retention and Recruitment
 - More permanent and part-time placements rather than casual.
- Overall Vacancy Rate Trends
- Medical Staff Net Gains in 2024
 - Still a high vacancy rate for nurses.
 - Vacancy rate for doctors is falling.
 - GoHealth BC has reduced number of closures.
- Expanding GoHealth BC

Directors questioned whether the service hours for Northern British Columbia by GoHealth BC included Prince George. The presenter explained that Prince George was not included in the number of service hours for GoHealth BC.

The presentation continued as follows:

- Reduction in Relief Not Found Hours
- Team Enhancements

Directors asked for the definition of an associate physician. The presenter explained that associate physicians were physicians who had trained outside of Canada and did not have or are in the process of getting their licensure. He noted that a physician oversees an associate physician, and was able to expand capacity.

The presentation continued as follows:

- Improving Hospital Access and Flow
- Virtual Hybrid Supports - Teledoc Project

Directors questioned whether the virtual physician model created more pressure on laboratory or X-ray technicians. The presenter explained that it was too early to say for those positions, though there would be added pressure on nursing teams. He added that there would be continued assessment and monitoring of impacts.

Directors asked whether patients could be treated by the same teledoc over time for tests and follow-ups for prescriptions. The presenter explained it could be possible, and

6.1 Northern Health Re: Strategic Plan (Cont'd)

that digitization of records could facilitate a group practice and allow treatment through different providers.

The presentation continued as follows:

- Training
- Earn and Learn Programs

Directors asked for updates on the University of Northern British Columbia program that could transition Licenced Practical Nurses (LPN) into Registered Nurses (RN). The presenter spoke about an accelerated program with the Northern Lights College that shortened the schooling from eighteen to twenty four months into thirteen months. He noted that Angela De Smit was responsible for clinical education would be able to answer questions in greater detail.

The presentation continued as follows:

- Medical Staff Retention Supports
- Medical Staff ER Locum Program

Directors questioned whether the Peace River Regional District had a higher percentage of locum hours than the provincial average. The presenter explained that the percentage varied according to municipality, but that the larger communities were high.

The presentation continued as follows:

- Additional Human Health Resources Successes
- Medical Staff & Community Engagement
- Surgery - Electives Compared from 2018/2019 to 2023/2024 and 2024/2025
- Future Focus

A question-and-answer period ensued and included:

- The number of service interruptions from March 2024 to September 2024 compared to the number of service interruptions from October 2024 to February 2025. The presenter explained he did not have the numbers on hand but could provide them after the meeting.
- What steps were being taken to alleviate service interruptions due to transportation delays of patients. The presenter noted that Northern Health was looking at options to expand the Northern Health Connections program to have a low or no acuity transport capability and capacity, and continuing the partnership with BC Emergency Health Services.
- Whether solutions were coming for rural seniors who need to remain at home due to lack of space in senior facilities. Directors noted that access to funding from United Way or Better at Home was not available. The presenter explained that Northern Health was aware of the problem which was continuing to be addressed.
- Whether Northern Health would be willing to collaborate with Alberta on the Maskwa Medical Center being built in Grande Prairie as a doctor training facility and specialist center. The presenter explained that he would welcome a meeting with them.

6.1 Northern Health Re: Strategic Plan (Cont'd)

- The plan to deal with the drug opioid crisis. The presenter explained that the action plan was to mobilize an emergency room stabilization task force, which was acted on in spring 2024. Directors asked whether the plan had the continued support of the provincial government. The presenter explained that the previous and current government were supportive of the plan and were providing dedicated resourcing to expand GoHealth BC, as well as northern specific signing bonuses and retention incentives.
- Whether the associate physician program could be expanded to include associate nurses. The presenter noted that there were approximately thirty internationally educated nurses and that he would provide an update regarding professionals who had been trained outside of Canada.
- Gratitude for the help provided by Northern Health regarding the North Winds Wellness Centre.
- The sustainability of financial incentives for the recruitment and retention of health care professionals. The presenter recognized the possibility of a period of fiscal constraint in the future and explained that the challenge would be to monitor and evaluate what interventions were the most impactful.
- Suggestions to aid in retention of health care professionals in the Regional District. The presenter specified that a 'red carpet welcome' and special treatment were important; not just with those who have signed a letter of offer but also with locums. He also noted the importance of spousal contentment, housing, and day care. The presenter indicated that the acceptance of diversity in the Regional District was noticed and appreciated.
- The need to recognize the smaller communities and rural areas in the Regional District outside the two bigger cities with regard to numbers of long term care beds.
- Whether the Ministry of Health was aware of the challenges regarding the change in the Practice Ready Assessment (PRA) program when it was expanded to include urban centres to the detriment of rural areas. The presenter explained that active discussion was occurring to increase the allocation to the north.
- Whether offer letters to physicians included a mandate to work in the Emergency Rooms. The presenter explained the trend whereby some physicians expressed less interest in working in facilities or hospitals; there is need for continuing dialogue with the Province regarding these contracts as important services were needed for all communities to function well.
- The degree of investment in technology, such as Artificial Intelligence (AI). The presenter explained that radiologists and technologists were already using AI for imaging with computerized tomography (CT) scans, and that digital pathology was starting to be enabled. He noted that documentation and transcription were potential candidates for AI technology in the future. He mentioned that currently there were limitations around the base infrastructure of a digital ecosystem as well as concerns around cybersecurity.
- Who would provide funding for digitization of the system. The presenter noted that funding would be an ongoing question with the Regional Hospital District, and the answer was not yet available.

6.1 Northern Health Re: Strategic Plan (Cont'd)

- How to balance virtual and in-person medical visitations. The presenter noted that balancing this looked different in every community; hospitals and communities have to find agreement on a balance that allows a workable service model in each community.

The Chair thanked the Northern Health Delegation for their presentation, and the delegates left the meeting.

Director Hansen, City of Fort St. John left the meeting at 2:40 pm.

9. BYLAWS

9.2 2025-2029 Five Year Financial Plan Bylaw No. 2572, 2025, FN-BRD-327

RD/25/03/24

MOVED Director Sperling

SECONDED Director Courtoreille

That the Regional Board give PRRD Five Year Financial Plan (2025-2029) Bylaw No. 2572, 2025, first three readings.

CARRIED

10. NEW BUSINESS

RD/25/03/25

MOVED Director Sperling

SECONDED Director Rose

That the Regional Board accept a New Business item from Director Sperling regarding energy mandates.

CARRIED

10.1 Energy Regulations

RD/25/03/26

MOVED Director Sperling

SECONDED Director Rose

That the Regional Board invite the BC Energy Regulator and the Minister of Energy and Climate Solutions to present to the Board on their new mandates of permitting processes and consultation specifically regarding crown versus private land and the whether environmental assessments will be included.

CARRIED

RD/25/03/27

MOVED Director Sperling

SECONDED Director Zabinsky

That the Regional Board send a letter to the proponents of the Taylor Wind Farm and Stewart Creek Wind Farm projects regarding their environmental process, consultation, reclamation, and disposal of products before, during, and after end of life.

CARRIED

Director Zabinsky added a New Business related to Agenda Item 7.2 - Letter from Canadian Association of Petroleum Producers Re North Central Local Government Association Resolution Ideas. He informed the PRRD member municipalities that there was a form to be used for supporting resolutions from the Regional District to the North Central Local Government Association; the form was to be provided when sending Letters of Support.

11. APPOINTMENTS

12. CONSENT CALENDAR

The Chair asked Directors whether they wished to lift any items from the March 6, 2025 Consent Calendar.

Director Dober requested that Item 12.8 – Letter from Dawson Creek RCMP Re: Policing Report for January 2025 be lifted from the Consent Calendar for discussion.

12.8 Letter from Dawson Creek RCMP Re: Policing Report for January 2025

Director Dober highlighted the outstanding work done by the Dawson Creek RCMP Detachment in regard to criminality in Dawson Creek. He noted it was good to see a shift following the advocacy work being done and advised that charges were successfully laid within a week following a recent murder case. He thanked Staff Sergeant Hughes and the RCMP Detachment who were working hard to bring change.

Director Sperling requested that Item 12.6 – Response from Ministry of Energy and Climate Readiness Re: Environmental Assessment Process be lifted from the Consent Calendar for discussion.

12.6 Response from Ministry of Energy and Climate Readiness Re: Environmental Assessment Process

Director Sperling noted that the letter from the Ministry of Energy and Climate Readiness had prompted his motions regarding Energy Mandates under New Business and explained the importance of not losing time on the issue.

RD/25/03/28

MOVED

Director Dober

SECONDED

Director Veach

That the Regional Board receive the March 6, 2025 Consent Calendar.

CARRIED

13. STRATEGIC PLAN

The Chief Administrative Officer confirmed that the next quarterly update on the Regional Board's 2023-2026 Strategic Plan would be provided in April 2025.

14. COMMUNICATIONS UPDATE

15. CHAIR'S REPORT

Chair Hiebert confirmed that he would provide his next Chair's Report at the March 20, 2025 Regional Board meeting.

16. NOTICE OF MOTION

Director Krakowka gave notice of a motion he would bring to the next meeting regarding a request to investigate the hiring of doctors and request to bring back a report on the pilot program.

17. MEDIA QUESTIONS



18. RECESS TO CLOSED SESSION

18.1 Notice of Closed Board Meeting – March 6, 2025, ADM-BRD-587

RD/25/03/29

MOVED Director Sperling

SECONDED Director Quibell

That the Regional Board recess to a Closed Meeting at 3:00 p.m. for the purpose of discussing the following items:

Agenda Item	Description	Authority
3.1 & 6.1	Minutes	CC Section 97(1)(b) Closed Minutes, Access to Records.
5.1	Rolla Dyke	CC Section 90 (1)(g)& (i) Litigation/Potential Litigation and Receipt of Advice Subject to Solicitor Client Privilege.

CARRIED

19. ADJOURNMENT

The Chair reconvened and adjourned the Open Regional Board meeting at 3:04 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on March 6, 2025 in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

Leonard Hiebert, Chair

Joanne Caldecott, Deputy Corporate Officer

IMPLEMENTING MINIMUM NURSE-TO-PATIENT RATIOS



*Towards improved patient
outcomes and safe staffing levels*

Name of Presenter

Date

INDIGENOUS LAND ACKNOWLEDGEMENT



WHY RATIOS?

MEMBER PRIORITIES

- > Nurses recognize that mandatory ratios create better work environments, leading to enhanced retention & recruitment
- > **84%** of more than 15,000 BCNU survey respondents said ratios were a 'must have'
- > California & Australia were in a nursing shortage when they implemented ratios
- > BC has tried other methods to address workload without success

WHY RATIOS?

RECRUITMENT & RETENTION

- > **7,000** inactive nurses came back to work in Australia¹
- > **60%** increase in nurse registrations in California¹
- > **69%** decrease in vacancies in Sacramento hospitals¹
- > **67%** say they're more likely to stay in their jobs because of ratios²

1. National Nurses United (n.d.). RN staffing ratios: A necessary solution to the patient safety crisis in U.S. hospitals. Available at: https://www.nationalnursesunion.org/sites/default/files/nnu/documents/0619_Ratios_Booklet_NNU.pdf

2. Aiken, L. et al (2010). Implications of the California nurse staffing mandate for other states. Health Serv Res, 45(4), doi:10.1111/j.1475-6773.2010.01114.x.

WHY RATIOS?

SAFETY FOR ALL

- > **74%** of nurses say that quality of care increased because of ratios¹
- > **31.6%** fewer nurse injuries in California after implementation²
- > Additional patient per nurse represents a **12-16%** increase in the risk of 30-day mortality^{3,4}

1. Aiken, L. et al (2010). Implications of the California nurse staffing mandate for other states. *Health Serv Res*, 45(4), doi:10.1111/j.1475-6773.2010.01114.x.
2. Leigh, J.P. et al (2015). California's nurse-to-patient ratio law and occupational injury. *Int Arch Occup Environ Health*, 88(4):477-84.
3. McHugh, M.D., Aiken, L.H. et al (2020). Case for hospital nurse-to-patient ratio legislation in Queensland, Australia hospitals: An observational study. *Nursing*, doi:10.1136/bmjopen-2019-036264.
4. Lasater, K.B., Aiken, L.H. et al (2021). Patient outcomes and cost savings associated with hospital safe nurse staffing legislation: An observational study. *BMJ Open*, doi:10.1136/bmjopen-2021-052899.

ACUTE CARE RATIOS

Unit Type	Ratio
Med/Surg	1:4
Rehabilitation	1:5 days, 1:7 nights
ALC	1:7
Palliative Care	1:3
Focused (Special) Care	1:3
High Acuity / Step Down	1:2
Intensive Care	1:1
NICU	1:1 to 1:3, by Tier of Service

Unit Type	Ratio
Operating Rooms	2.5 nurses per room
PACU	2:1 to 1:2, by stage of recovery
Antepartum	1:3
Labour & Delivery	1:1 active labour, 2:1 at birth
Postpartum	1:3 dyads, 1:4 birth parent only
Newborn Nursery	1:3
Emergency	1:3 acute, 1:4 fast track & short stay, 1:1 critical care & trauma

mNPR GOVERNANCE STRUCTURE & WORKING GROUPS IN BC

Ministry of Health

Executive Steering Committee (MoH, BCNU/NBA, HEABC)

Planning

Implementation

Monitoring,
Reporting &
Evaluation

Recruitment &
Retention

Communications

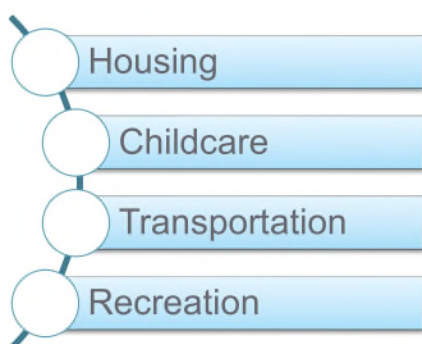
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WHAT IS NEEDED TO MAKE RATIOS A REALITY?

- 1) Retain and recruit more nurses
- 2) Provide safe and health workplaces
- 3) Apply a diversity, equity and inclusion lens

WHERE DO LOCAL GOVERNMENTS FIT IN?

Nurses need more available and affordable...



- > Local governments can help by creating communities that are attractive to nurses.
- > Nearly half of BC nurses are under 40, and over 90% are women; child care and other local resources that help promote work/life balance are essential.

WHAT ELSE CAN LOCAL GOVERNMENTS DO?

Be allies with us in:

- > Advocating for the provincial and federal governments to do more to retain and recruit nurses.
- > Educating the public about minimum nurse-to-patient ratios and what is needed to make them a reality.

KEEP IN TOUCH WITH YOUR REGION'S NURSE LEADERS

BCNU's elected regional leaders want to stay connected with you.

Here are your best contacts in the **Pacific Rim region**:

- > Kelley Charters, Regional Council Member
kelleycharters@bcnu.org
- > Ashley Johnston, Regional Lobby Coordinator
ashleyjohnston@bcnu.org

QUESTIONS?



2024 Call for Power

Monique Stevenson
Senior Manager, Power Acquisitions



March 20, 2025

Call for Power

Purpose

- Acquire about 3,000 GWh/y of clean or renewable energy from IPPs, starting as early as Fall 2028
- Support First Nations economic reconciliation
- Deliver clean, renewable and affordable power to British Columbians
- Reduce greenhouse gas emissions through efficient electrification



Call for Power

Engagement and call design

- June to December 2023: Extensive engagement
- January to March 2024: Call design



31

information sessions,
focus groups and
engagement sessions



99

First Nations
engaged



42

individual
First Nations
meetings



5

surveys



650+

attendees
at events



2,500+

individual pieces
of feedback
received

Call for Power

Eligibility requirements



- Plant capacity between 40 MW–200 MW; newly constructed (or new generating units added to existing project)
- Minimum 25% First Nations equity ownership (evaluation credit up to 51%)
- Connect to BC Hydro's existing system, and located in B.C.
- Clean or renewable; using proven technologies
- Commercial Operation Date between October 1, 2028 to October 1, 2031
- Must have an executed Interconnection Feasibility Study Agreement

Call for Power

Developed in collaboration with First Nations

- Model based on significant engagement and lessons learned from other jurisdictions (i.e., Alberta, Saskatchewan).
- Designed to create opportunities for meaningful economic benefits and facilitate project development.
- Three part model:
 - each proposal must include a minimum 25% of First Nations equity ownership in a project (applies to First Nations in whose territory a project is located);
 - an evaluation-related credit to incentivize ownership up to 51%; and,
 - an additional evaluation credit to acknowledge further economic benefits accruing to non-equity holding First Nation(s) under a proposal.



Call for Power

Canada Infrastructure Bank participation

- Structured as an option for all successful projects, but not a requirement
- Operated at arm's length from BC Hydro
- CIB providing a two-product package in support of Call:
 - Indigenous Equity Loan: Loan to participating First Nations for up to 90% of their equity position in a project
 - Investment Tax Credit Bridge Loan: Short-term bridge loan in the amount of the project's estimated federal investment tax credit



RFP results

September 2024

21 proposals

9,100 GWh

70% wind **20%** solar

10% included clean resources



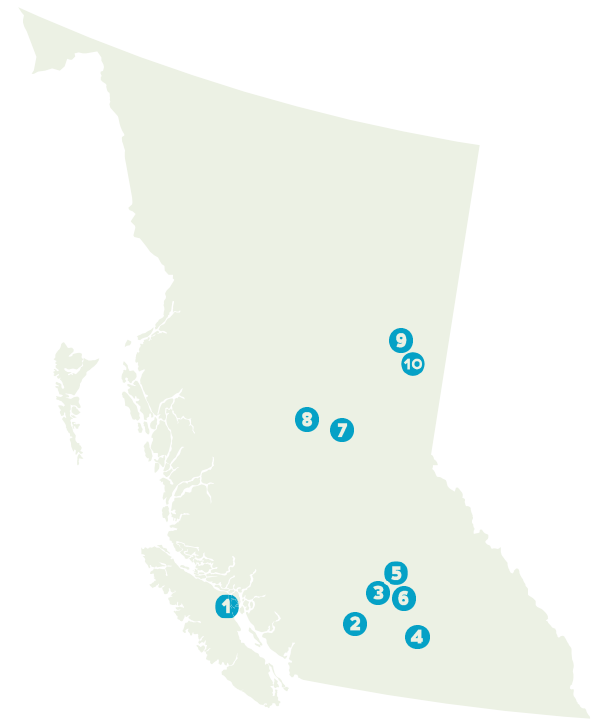
Electricity purchase agreements awarded



Boosting our clean energy supply

EPA awarded projects

- | | |
|------------------------------------|-------------------------------|
| 1 Brewster Wind Project | 6 Mount Mabel Wind Project |
| 2 Boulder and Elkhart Wind Project | 7 Nilhts'i Ecoener Project |
| 3 Highland Valley Wind Project | 8 Nithi Mountain Wind Project |
| 4 K2 Wind Project | 9 Stewart Creek Wind Project |
| 5 ShTSaQU Solar Project | 10 Taylor Wind Project |



What we learned



Future calls



Going forward





0-010



PRRD New Landfill: Regional Solid Waste Management Plan Amendment

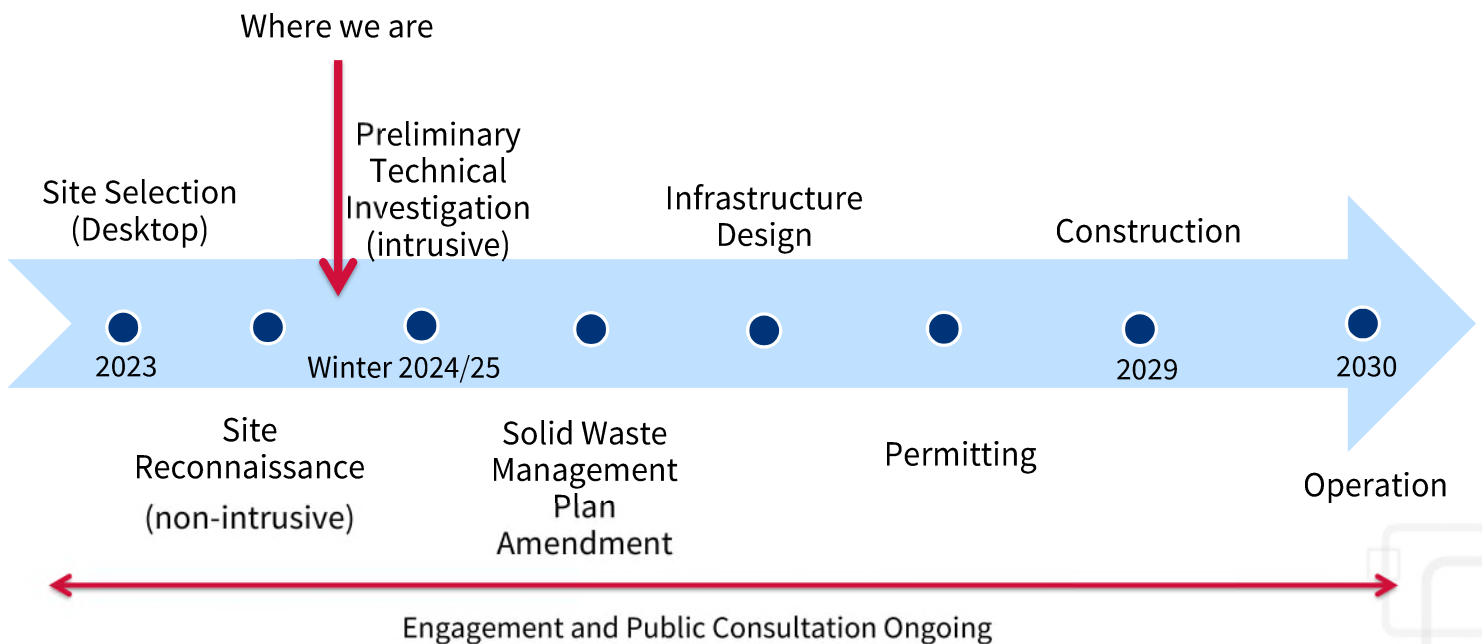
Sarah Keith

March 2025

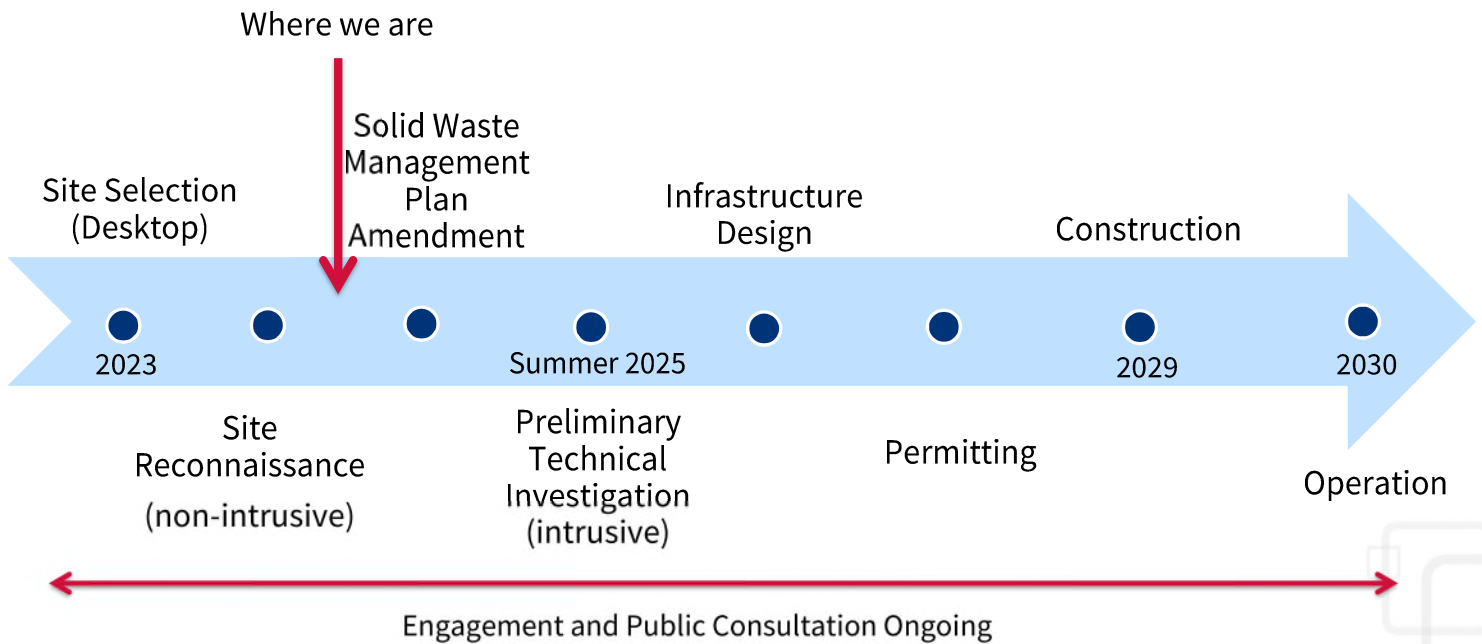


Leading with Science®

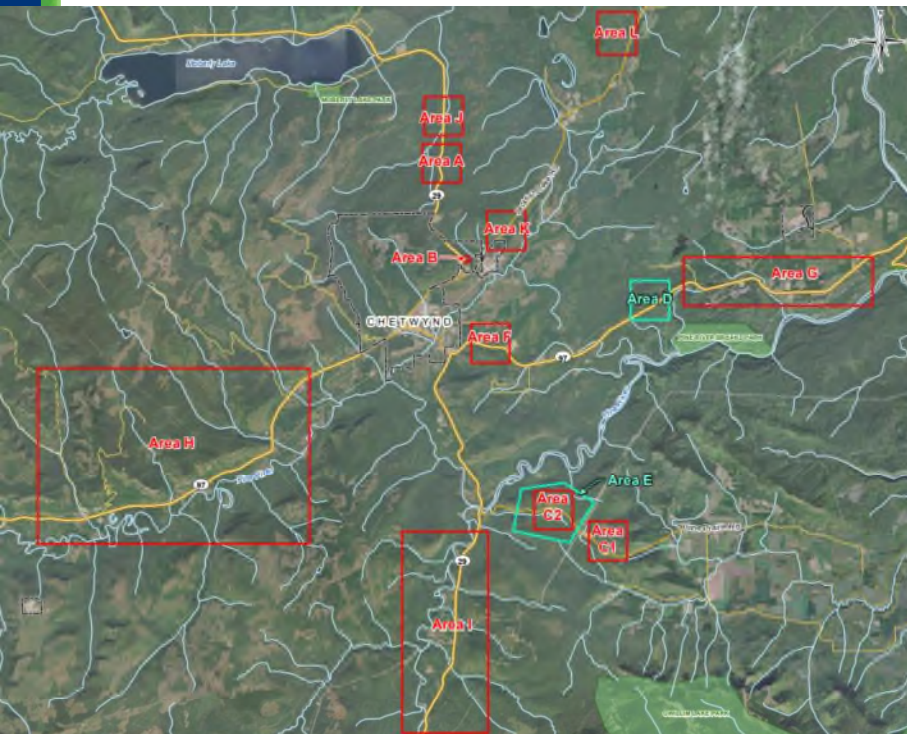
Last Project Timeline



Current Project Timeline



Desktop Site Selection



Area	Result
A	Potential
B	Potential
C1	Steep road not accessible
C2	Potential
D	Water features / private land
E	Water features / alluvial fans / private land
F	Airport setback / acreages / water features
G	Water features / water wells / agricultural
H	Steep topography / alluvial fan / water and water wells
I	Alluvial fans / steep topography / water wells
J	Steeper than A / Closer to WMFN than A
K	Steepness / private land / water / airport set-back
L	Potential

Site Reconnaissance

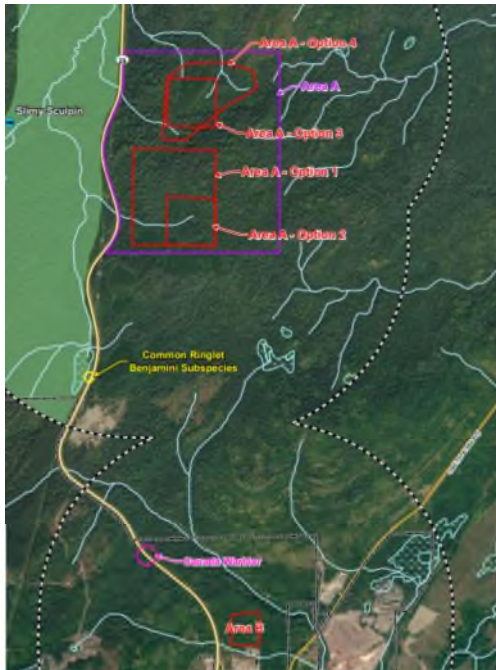


- CDC Species at Risk Occurrences**
- Aphrodite Fritillary - Manitoba Subspecies (Blue-listed)
 - Black-throated Green Warbler (Blue-listed)
 - Canada Warbler (Blue-listed)
 - Common Ringlet - Benjamini Subspecies (Blue-listed)
 - Connecticut Warbler (Blue-listed)
 - Uhler's Arctic (Blue-listed)
 - Yellow-banded Bumble Bee (Blue-listed)

- Environmental
 - Wetlands / watercourses
 - Habitat of sensitive species
- Engineering
 - Constructability
 - Operations

Area	Result
A	Potential (east side) – confirm nest cavity presence and topography / West side not favourable
B	Potential – no apparently limitations confirm topography and geology
C2	Steep slopes / potential shallow groundwater / defined water courses / large trees preferential for nest cavities
L	Significant wetlands limiting area

Further Environmental Field Work



Consultation to Date

Timeline	Stakeholder	Format
April 2024	Solid Waste Committee	Progress report
April 2024	Regional Board	Progress report
May 2024	25 (District, Ministry, First Nations)	Letter with access to technical reports requesting feedback (2 responded)
June 2024	Ministry of Environment and Climate Change Strategy	Remote meeting
June 2024	West Moberly First Nation	In person Community to Community meeting
July 2024	7 First Nations	Letter on Land Occupancy for Areas A and B
July 2024	23 "adjacent" landowners within 1km of Area B	Letter on Land Occupancy for B (3 responded)
August 2024	West Moberly First Nation	In person to Councillors
October 2024	Public Technical Stakeholder Committee	Presentation
December 2024	Saulteau First Nation	In person meeting
September - Current	License of Occupation	Front Counter BC

- Ongoing: Engagement on proposed sites separate from RSWMP process

What We Have Heard

Stakeholder	Response
Doig River First Nation	Requested data files and deferred to West Moberly First Nation
Lheidli T'enneh First Nation	Expressed no concerns
West Moberly First Nation	Initial response was concern with Area A for critical wildlife habitat and cabin
	Support for Area B
	Subsequently Area A was revised to east side of highway only Lands Department currently considering
Saulteau First Nation	Initial response concerns with A and wood license
	Favours Area B
	Looking forward to further collaboration
Adjacent Landowners (3 of 23 responded)	Potential impacts to Wilkie Creek
	Deforestation due to clearing for new landfill
	Noise from current operation
	Purchased property with understanding current site would be closing

Regional Solid Waste Management Plan Amendment


- Will be amending the Plan to include a “Future Facilities Section” for replacement of the Chetwynd Landfill and allow for implementation of Strategy 12
- At this time the intention is to include both the Chetwynd Expansion (Area B) and Hwy 29 North (Area B) within the Plan for further investigation and consultation
- A consultation plan which is informative in nature has been proposed for the RSWMP amendment as the nature is administrative to allow for Strategy 12 to be implement which is based on previous consultation during the Plan development.
- Outcome of the consultation summary report will be for the PTSC to recommend or reject the proposed amendment to SWC and then Board for approval to the Ministry.
- Ongoing consultation/engagement will occur on the proposed sites themselves.

Strategy 12: Monitor the PRRD’s three active landfills to continually assess long-term disposal options


- No decision has been made on the most feasible future direction once the current Chetwynd Landfill reaches capacity, however, without the RSWMP amendment an alternative site can’t be considered

This strategy can include but is not limited to:

- 12A. In parallel with operating the Chetwynd Landfill, complete a review of the options available for long term disposal, as the Chetwynd Landfill is nearing capacity.
- 12B. In parallel with operating North Peace Regional and Bessborough Landfills, continue to monitor and plan for changes if deemed necessary.
- 12C. If any changes to any of the active landfills are deemed necessary, proceed with most suitable option(s) which could include final closure, establishment of a transfer station, continuing operation as a landfill for demolition and land clearing waste, expansion of the landfill, **and/or relocation of the landfill to an alternative site.**



Year 1-10



CapEx: \$tbd*
OpEx: \$100,000*

Responsibility: PRRD

Proposed Amendment Text

3.4 Future Facilities

Municipal solid waste may be directed to any new landfill or transfer station contemplated by this plan. The specific sites being contemplated by the PRRD are shown in Schedule G.

Should one of the contemplated sites be deemed feasible the following process will be used for development of the chosen site.

- Follow the PRRDs procurement process for the engineering and construction of a new facility;
- Ensure that any and all required Federal, Provincial and Local Government requirements are met and obtain all necessary authorizations including but not limited to an Operational Certificate under the Environmental Management Act (EMA) from the Ministry of Environment and Parks (MEP);
- Public and First Nation consultation and engagement will occur; and
- Any additional requirements that may be included as conditions in the Minister’s approval of the amendment to this plan.

Proposed RSWMP Schedule



Proposed Consultation Plan

- Based on Ministry input amendment is considered a “focused” amendment
 - Consultation can be more general awareness to the broader Regional District with more focused communication within the Chetwynd area

- Proposed consultation plan is to “inform” vs “engage”
 - Engagement occurred to develop the RSWMP and Strategy 12
 - Consultation is specific to the administrative amendment
 - Opportunity for feedback through email and in person meetings/open house as requested
 - Engagement regarding the sites themselves will be ongoing and separate from this process

- Outcome will be recommendation to approve or reject proposed amendment

RSWMP Amendment Timeline

Consultation Component	Estimated Timeline
Advisory Committee Communication	February 26, 2025
Board Meeting – Seek Resolution to Initiate Amendment	March 20, 2025
PTSC Meeting – Amendment Initiation and Recommend Consultation Plan	March 27, 2025
Solid Waste Committee – Recommend Consultation Plan	April 11, 2025
Board Meeting – Approve Consultation Plan	May 1, 2025
Website Page Updated	May 2, 2025
Email and Letter Communication to Local Government, First Nations and Adjacent Landowners	May 3, 2025
Media Release	May 3, 2025
Presentations to West Moberly First Nation and Saulteau First Nation	Early June 2025
Focused Engagement (as required)	Ongoing May – June 2025
Local Government, First Nations Engagement and Adjacent Landowners (as required)	Ongoing May – June 2025
PTSC Meeting – Consultation Summary – Recommendation to Approve or Reject	July 18, 2025
Solid Waste Committee – Recommendation to Board	July 31, 2025
Board Meeting – Resolution to Approve or Reject	August 14, 2025
Ministry Submission – if Approved	September 2025

Questions

Thank you



From: Cathy Peters

Sent: Friday, February 28, 2025 10:47 PM

Subject: URGENT: Cathy Peters- Hard drugs full decriminalization needs to be repealed in BC- this may stop Trump tariffs

Dear Peace River Regional District Directors,

The **full decriminalization of hard drugs is normalizing hard drug usage in British Columbia**, particularly among youth and the vulnerable.

Sex and drug trafficking go together and are escalating in every corner of BC.

ASK: Please alert Premier David Eby that this law must be repealed.

It is causing devastating harm.

This may then STOP the Trump tariffs and **show the USA government that Canada is serious about stopping fentanyl use, production, sale and shipment.**

The impact of tariffs and hard drug usage is devastating to BC and Canada.

Please view the summary from CBC's Rosemary Barton's interview with **US Advisor and National Security expert David Asher** on February 10, 2025.

3 steps are needed:

-Secure the border,

-Shutdown drug labs (largest superlab in the world just shut down in Vancouver),

-Get rid of the laws that protect criminals and cartels (institute a RICO Act like in the USA: Racketeering Influence Corrupt Organizations Act).

Addressing fentanyl was emphasized at the first Trump Cabinet meeting as the main problem with Canada.

British Columbia is the weak link for fentanyl use, procurement, development, shipments.

Attached is my presentation to **23 Mayors from the Lower Mainland.**

The second edition of my book will be available on Amazon on March 1st.

ASK: Please let me know if you have alerted the Premier.

Sincerely, Cathy Peters phone: 604-828-2689

BC anti human trafficking educator, speaker, advocate

beamazingcampaign.org

1101-2785 Library Lane,

North Vancouver, BC V7J 0C3

Queens' Platinum Jubilee Medal recipient for my anti human trafficking advocacy work

Author: **Child Sex Trafficking in Canada and How to Stop It**

Lower Mainland Mayors presentation: Friday, January 17, 2025.

Thank you. My name is Cathy Peters. I was an inner city high school teacher 45 years ago.

For the past 11 years I have been raising awareness about the crime of **Human Sex Trafficking, Sexual Exploitation, and Child Sex Trafficking.**

It is the fastest growing crime globally, in Canada and locally. BC is vulnerable with 3 ports, international airports, easy access to the USA border.

My website: **beamazingcampaign.org**

My new book: **Child Sex Trafficking in Canada and How to Stop It.** I have just completed the second edition.

I have 2 new booklets: for **Indigenous and Public Health providers.** These should be available to every band and hospital in BC.

I am observing 5 Trends:

1. With the full decriminalization of hard drugs in BC, drug use amongst youth has exploded and become normalized/accepted. Once youth are easily hooked, they will sell their bodies to get more drugs. Sex trafficking explodes. Full decriminalization of hard drugs needs to be repealed.
2. With massive immigration and a weakened economy in Canada human trafficking, crime, prostitution is increasing.
3. Sexting (sending nude photos) is being normalised so sextortion, online grooming, luring, and recruiting for the sex industry is increasing. There is an increase in the sexualization of youth/children. Which in turn increases childhood sexual assault/incest, and child-on-child sexual assault.
4. There is a lack of digital safety training, social media accountability, positive parenting support and **lack of education to teach men and boys NOT to exploit women and girls.**
5. The unchecked development of artificial intelligence (AI).

Human trafficking is the recruiting, transporting, transferring, receiving, holding, concealing, harbouring or exercising control over a person for the purpose of exploiting them.

STATS:

-13 years old is the average age of recruitment. In cities- 10-12 year olds.

-50%-90% in the sex trade are Indigenous.

-82% involved in prostitution had childhood sexual abuse/incest.

-72% live with complex PTSD.

-95% in prostitution want to leave- it is NOT a choice or a job.

-90%-99% of prostituted persons are pimped or trafficked- organized crime and international crime syndicates are involved.

-Only 1-5% of individuals get out of the sex industry. The majority experience mental illness, drug addiction, commit suicide or are murdered.

The most notorious cases in Canada are from the Lower Mainland:

Amanda Todd (victim), **Robert Pickton** (sex buyer and gruesome serial killer), **Reza Moazami** (trafficker).

I have been raising awareness about sexual exploitation and Child Sex Trafficking, to every City Council, Regional District, MLA, MP, school board and police agency in BC since **The Protection of Communities and Exploited Persons Act (PCEPA)** became Federal Law in 2014, so that police would enforce it, the public would understand it and be able to report it.

The Law has 4 parts:

- 1. Targets the DEMAND by criminalizing the buyers of sex and profiteers.**
- 2. Recognizes the seller of sex as a victim, who is immune from prosecution.**
- 3. Exit strategies are in place to assist the victim out of the sex trade.**
- 4. Robust prevention education programs are in place so youth, children and the vulnerable are not pulled into the sex industry.**

This Law focuses on the **source of harm**: the buyers of sex and the profiteers. The clear statement from Parliament was that girls and women in Canada are

NOT FOR SALE; that they are full human beings, with dignity and human rights.

This LAW is not enforced in BC, so prostitution is de facto legalized. **Unless the sex buyers are deterred this crime will continue to explode.**

Vancouver, Toronto, and Montreal are global sex tourism hotspots. Canada is a **Child Sex Tourism** destination.

The global sex trade is growing FAST, targeting children (children is where the money is), fueled by the internet where most of the luring is taking place. The US Surgeon General is recommending no social media platforms until ages 16-18 years of age, and no smartphones until at least age 15. Dumbphones are a better option than smartphones. Phones need to be removed from schools in BC.

Contributing factors to a rapidly growing sex industry is **globalization, unregulated technology, limited law enforcement and very little prevention education.**

Canada has a new **National Human Trafficking Hotline number: 1-833-900-1010.** Provincially VictimLink has a helpline.

Communities need to: **Reduce Demand** by addressing complicit businesses. **Diminish Supply** by education and public awareness.

Businesses involved; unregistered massage and body rub parlours, nail spas, day spas, modelling agencies, tattoo parlours, escort services, cheap bars and hotels, men's clubs, AirBnB, VRBO, casinos, strip clubs, organized crime club houses, bus stops, homeless camps, tent cities, can be typical covers for sexual exploitation.

Prostitution is ILLEGAL in Canada. Sweden has the similar law as Canada, where men and boys understand gender equality, so prostitution is not accepted or normalized there. So, it is possible to stop sexual exploitation. **The KEY is to reach the Premier, so he understands the Federal Law needs to be enforced.** I have an example template letter for the Premier.

The sex industry is targeting youth online. Schools are **recruiting grounds for gangs even in elementary schools**. An effective deterrent is the **School Liaison Officer Program**; officers prevent crime and protect the vulnerable.

Pornography is a public health crisis. Along with childhood sexual assault, pornography is a pipeline to prostitution. Online pornography is grooming our children. Mass-scale prevention education is needed in this country.

Who are the victims? Typically, female but due to popularity of online gaming sites a growing number of boys.

Who are the traffickers? Typically male, with some female traffickers who recruit their peers. Traffickers today are highly organized, sophisticated, move fast; organized crime and even sometimes family members are involved.

Who are the buyers? Male buyers from all ages and demographics are the root cause of the harm caused by human trafficking. If there were no buyers there would be no business.

What is needed to stop this crime in BC?

1. The enforcement of the **Protection of Communities and Exploited Persons ACT** (PCEPA), that criminalizes the sex buyer, profiteer and trafficker, while acknowledging that the seller of sex is a victim.
2. Additional funding and programs to help trafficked person out of prostitution.
3. A provincial public awareness campaign to stop sexual exploitation plus school education- especially teaching boys not to exploit women and girls.
4. A Human Trafficking Task Force similar to drugs and gangs and updating of provincial police policies in line with PCEPA.
5. Education for crown counsel and judiciary.

QUESTIONS (my words in brief):

Mayor Mike Little- District of North Vancouver- *Why is this occurring in BC and not elsewhere?*

Ans: Political will is the key. The Premier is the Key.

Mayor Linda Buchanan- City of North Vancouver- *No campaign here- Why? USA has posters in airports.*

Ans: No awareness campaigns by the government. But Paul Brandt with “Not in My City” NGO out of Alberta is training Canadian airports, and training police (Maddison Sessions).

Mayor Brenda Locke- Surrey- *Schools? School Boards? Do they know about this?*

Ans: They are difficult to reach. Terrace School Board is an exception.

Mayor Richard Stewart- Coquitlam- *Mental health issues? Any recognition of this?*

Ans: No medical, nursing or social work program address this issue in Canada. Mental health for our youth is at risk today.

MAYORS:

Membership: 23

Locke, Brenda (C) – Surrey

West, Brad (VC) – Port Coquitlam

Berry, Ken – Lions Bay

Brodie, Malcolm – Richmond

Buchanan, Linda – North Vancouver City

Cassidy, Laura – Tsawwassen First Nation

Harvie, George V. – Delta

Hurley, Mike – Burnaby

Johnstone, Patrick – New Westminster

Knight, Megan – White Rock

Lahti, Meghan – Port Moody

Leonard, Andrew – Bowen Island

Little, Mike – North Vancouver District

MacDonald, Nicole – Pitt Meadows

McCutcheon, Jen – Electoral Area A

McEwen, John – Anmore

Pachal, Nathan – Langley City

Ross, Jamie – Belcarra

Ruimy, Dan – Maple Ridge

Sager, Mark – West Vancouver

Sim, Ken – Vancouver

Stewart, Richard – Coquitlam

Woodward, Eric – Langley Township

From: Brian Johnston

Sent: Monday, March 3, 2025 2:12 PM

Subject: letter of support

The North Pine Farmers Institute has been a long time supporter of the agriculture community in the North Peace region. The institute was formed in 1930 and has been active in many projects since that time. Our current project of owning the last remaining grain elevator in Fort St John since 2009 is by far the largest undertaking we have made.

After the loss of the many wooden grain elevators in Fort St John over several years the only remaining one was a concrete elevator that was currently closed down and slated for demolition. Members of the institute got together and through a lot of work by many people were able to purchase the elevator and the property it sits on in 2009. With loans, grants and a lot of contract and volunteer work the elevator was returned to operating condition and leased to Viterra and put into service. Peace River Regional District has been a large part of our success with grants and loans to help us purchase and upgrade the elevator. It has been a resounding success since that time in large part due to the volunteer efforts of our membership. In 2024 the elevator handled 100,000 tonnes of grain and oilseeds produced in the region. Any production that cannot be handled by our elevator must be trucked to other facilities many kilometers away. This increases costs to producers and puts additional strain on our roads. The time has come for expanding the facility as it is operating at maximum capacity at this time. We are currently investigating adding additional storage to facilitate the movement of grain to rail. The cost of the proposed expansion is estimated to be about \$3,500,000.

As a supporter of the North Pine Farmers Institute throughout the years of owning the elevator we would like to ask for your support once again, by way of a letter of support, as we endeavour to obtain a grant from the BC Hydro Agricultural Compensation Fund to aid our expansion plans. There is a grant of \$1,000,000 available that we are applying for.

We once again thank you for your assistance with our elevator and look forward to working closely with you in the future

Brian Johnston, secretary, North Pine Farmers Institute
[REDACTED]

Bob Gammer
Community Relations Manager
Site C Project
Phone: 250 561-4858
Cell: 250 961-0676
Email: bob.gammer@bchydro.com

March 5, 2025

Chair Leonard Hiebert and CAO Shawn Dahlen
Via email: leonard.hiebert@prrd.bc.ca; shawn.dahlen@prrd.bc.ca

Dear Chair Hiebert and CAO Dahlen,

Re: BC Hydro Community Recreation Site Fund Relaunch

BC Hydro is proud to offer financial assistance to local governments, non-profit organizations and Indigenous Nations through the re-launch of our Community Recreation Site Fund. The Fund supports the development of new public shoreline-based, day-use, or overnight, recreation sites within the Peace Region. Upgrades and expansions to existing sites are also eligible.

Our Community Recreation Site Fund has a total of \$200,000 available and will begin accepting applications on March 15, 2025. Applications will be evaluated as they are received (on a “rolling basis”) until October 15, 2025, or until the funds are exhausted, whichever comes first.

How to Apply:

1. Download our fillable pdf application form, available as of March 15, 2025 at: <https://www.sitecproject.com/recreation-site-fund>
2. Email your **completed application form**, along with **supporting documentation**, to CommunityRecSite@bchydro.com with the Subject Line indicating the “**Name of Your Project - 2025 Intake**”. All applicants will be notified once their application has been reviewed.

For additional information on the Fund, including eligibility criteria and frequently asked questions, please visit: <https://www.sitecproject.com/recreation-site-fund>

Sincerely,



Bob Gammer



School District No.59 (Peace River South)

March 10, 2025

Peace River Regional District
1981 Alaska Highway
PO Box 810
Dawson Creek, BC V1G 48H

ATTENTION: Board Chair and Directors

Dear Chair Hiebert:

RE: Strategic Plan and Budget Consultation

Peace River South School District is presenting its renewed Strategic Plan and corresponding budget consultation, and invites you to a dinner meeting on April 2, 2025 from 5:00-8:00 pm. Please join the Board for an evening of presentations and round table discussion focusing on strategic direction, resource allocation and most importantly, learning in SD59.

When we talk about student learning, we're really talking about investment in our future community and the success of each child according to the goals of the learner. We'd like to share our thoughts about current and ideal state, and to gather information through facilitated discussion about priorities for learners from your unique educational partner perspective.

The evening will begin with dinner, move into brief learning and budget presentations, and finally end with facilitated discussion on 3-4 topics. Trustees will be in attendance and will move from table to table for the discussions on each topic in order to meet and hear from as many partners as possible. District staff will also be available at tables to facilitate.

We hope you will join us for an informative and interactive conversation that updates the community, and informs the Board in its overall direction, and human and financial resource allocations. The current strategic plan is renewed from 2024 to 2028 and the budget will encompass multi-years 2025/26 to 2027/28.

We invite you to send three representatives from your organization. Please RSVP to Kim Morris, Secretary-Treasurer (kmorris@sd59.bc.ca) by March 31, 2025 with the names, titles and dietary restrictions of your attendees.

Details:

April 2, 2025 5 pm
The Fixx, 512 Hwy 2, Dawson Creek
RSVP kmorris@sd59.bc.ca

For more information on SD59's strategic plan please visit: [Strategic Plan-2024-2028-FINAL.pdf](#) . For more information on the 2025-2026 Budget Process please visit: [Financial Information | School District 59](#) .

The Board will consider second and third reading of its 2025-2026 Budget Bylaws on April 30, 2025. Please add your voice to inform the Board.

Thank you and we look forward to seeing you on the 2nd.

Sincerely,

BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 59 (PEACE RIVER SOUTH)



Chad Anderson
Board Chair

Cc: Trustees
Christy Fennell, Superintendent/CEO
Shawn Dahlen, CEO, Peace River Regional District
Tyra Henderson, Corporate Officer, Peace River Regional District
Becky Gelsthorpe, Executive Assistant, Peace River Regional District

CA/km



DIRECTOR REPORT

To: Chair and Directors

Report Number: DR-BRD-098

From: Director Quibell

Date: March 20, 2025

Subject: Site C Regional Legacy Benefits Agreement – Environmental Assessment E14-02 re Changed Generation Capacity

PURPOSE/ISSUE:

The Site C Regional Legacy Benefits Agreement mitigates the population and service impacts of the Site C Project on the Peace Region. An increase in the Generating Unit Capacity, and thus an increase in revenue generating ability, should be reflected in an increase to the Site C Regional Legacy Benefits Agreement annual amount.

RECOMMENDATION/ACTION: [Corporate Unweighted]

That the Regional Board provides the following comment to the BC Hydro Environmental Assessment Office regarding *Environmental Assessment Certificate (EAC) #E14-02 - Request to Amend Section 4.3.1.4, Schedule A Project Description, regarding Generating Unit Capacity:*

That the Peace River Regional Board requests that a condition of the approval for Environmental Assessment Certificate (EAC) #E14-02 - Request to Amend Section 4.3.1.4, Schedule A Project Description, regarding Generating Unit Capacity be a review and amendment to the annual amount of the Site C Regional Legacy Benefit Agreement. Specifically, that the annual amount of the Site C Regional Legacy Benefit Agreement payment be increased in equal proportion to the increased Generating Unit Capacity.

BACKGROUND:

At the Regional Board meeting held on March 6, 2025, the Board discussed the report titled [Site C Legacy Benefits Agreement Policy and Funding Allocation - Deferred Resolution from January 23, 2025 – ADM-BRD-580](#) which provides background information related to this recommendation in addition to the attachments provided.

STRATEGIC PLAN RELEVANCE:

Advocacy

Attachments:

1. Letter from BC Hydro Feb 12, 2025 re: EA Certificate E14-02 – Request to Amend re Generating Unit Capacity.
2. Site C Clean Energy Project – Comment Tracking Table for Increase Installed Capacity Amendment Application.
3. 2013 Site C Regional Legacy Benefits Agreement.

February 12, 2025

BC Environmental Assessment Office
2nd Floor, 836 Yates Street
P.O. Box 9426 Stn Prov Govt
Victoria, BC V8W 9V1
Attention: Alex MacLennan, Associate Deputy Minister
& Chief Executive Assessment Officer

Dear Alex MacLennan:

Re: Environmental Assessment Certificate (EAC) #E14-02 -- Request to Amend Section 4.3.1.4, Schedule A Project Description, regarding Generating Unit Capacity

1. INTRODUCTION

The purpose of this letter is to seek an amendment to Section 4.3.1.4 of Schedule A to EAC #E14-02 of the Site C Clean Energy Project (the “Project”). Section 4.3.1.4 of Schedule A describes the Project’s generating station and indicates that the powerhouse will “contain six generating units with a combined installed capacity of up to 1,100 MW.” With filling of the Site C reservoir now complete and testing and commissioning of two of six generating units complete, we have been able to confirm that the constructed (“as-built”) generating units will be more efficient, and will produce more power with the same amount of water than anticipated during the environmental assessment. The as-built units will also have a maximum possible power output (i.e., installed capacity) between 1,150 MW and 1,230 MW. Our requested amendment reflects this higher installed capacity.

Information in this letter is provided in accordance with section 32 of the *Environmental Assessment Act* and section 7(4) of the EAC. This letter provides a description of the proposed amendment as well as the following:

- The difference between the Project Description in Schedule A and the proposed amendment
- The impact of the proposed amendment to relevant valued components as assessed in the Project’s Environmental Impact Statement (EIS)
- The impact of the proposed amendment on Indigenous groups and rights, in accordance with Section 25 of the *Environmental Assessment Act*
- Environmental studies relevant to the amendment
- Indigenous group consultation on the requested amendment
- Government approvals related to the requested amendment

Our assessment shows that the proposed change is not anticipated to result in any adverse effects on valued components. The effects of the Project are not expected to be different from what was assessed in the Project’s EIS. The increase in electricity is anticipated to provide a benefit to the province, with the project potentially generating electricity with low greenhouse gas emissions for 470,000 to 500,000 homes. This is between 20,000 to 50,000 more homes than estimated during the environmental assessment.

2. BACKGROUND

Changes in Generating Unit Characteristics

The installed capacity of a generating station is the maximum amount of electrical power that the facility is designed to produce under specific conditions, typically measured in megawatts (MW) or gigawatts (GW). The installed capacity is based on the assumption that all generating units are running at full output at the same time.

Installed capacity does not necessarily reflect the actual amount of electricity generated at any given time, as this depends on factors such as the design of the turbines, the volume of water that is discharged from the generating station, and the hydraulic head during generation – i.e., the vertical distance the water falls from the top of the reservoir as it passes into and out of the generating station turbines and flows out into the tailrace (Figure 1). The higher the water levels in the reservoir and deeper the bottom of the tailrace, the higher the hydraulic head.

During the environmental assessment of the Project, BC Hydro anticipated that the installed capacity of the Site C generating station would be 1,100 MW. This estimate was based on early design values selected by engineers and included the assumption that the generating station would discharge up to 2,540 m³/s of water during operations.¹ The EIS also indicated that, depending on final turbine design, the maximum turbine discharge capability could be plus or minus five percent of 2,540 m³/s, or between approximately 2,500 m³/s and 2,700 m³/s.

As part of the turbine and generator procurement process, BC Hydro incentivized prospective bidders to design units with higher efficiencies and capacities. This process resulted in proposed designs that are more efficient and exceed the original design estimates.

We are now in the process of testing and commissioning the as-built generating units. When all the units are operating together, we predict they will have an installed capacity of between 1,150 MW and 1,230 MW. As described below, we expect these higher capacities to be achieved depending on the rate of surface water flow through the turbines, the height of the reservoir and the depth of the tailrace.

Surface Water Flow and Hydraulic Head

All reservoir levels and downstream discharges are governed by the Site C water licences. The water licences require that, under normal operating conditions, the reservoir level remain between elevations 460.0 m and 461.8 m, the downstream minimum flow be 390 m³/s, and the maximum turbine discharge be 2,700 m³/s.

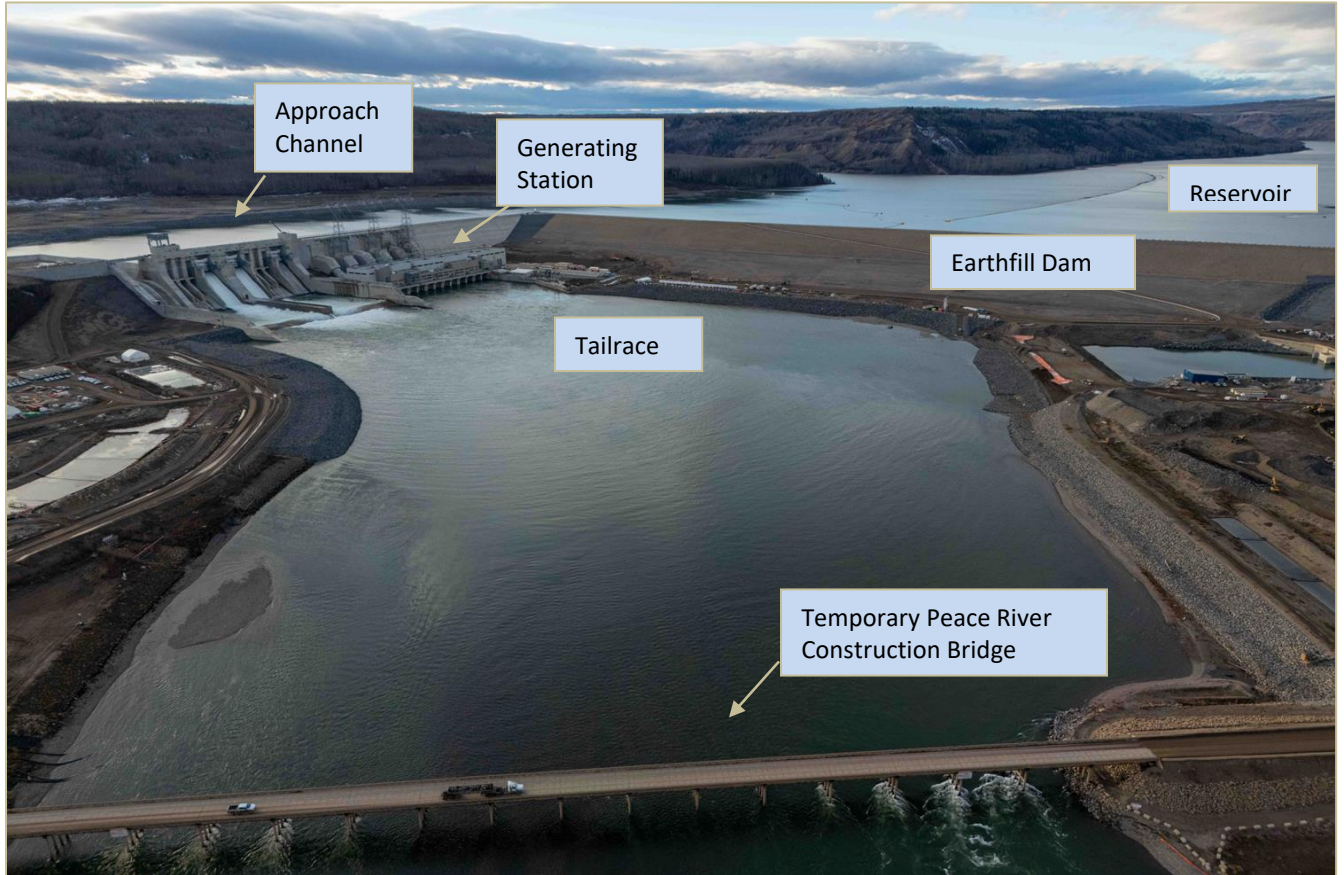
We expect that the generating station will achieve a capacity of 1,150 MW to 1,170 MW with the more efficient turbines and a flow of 2,700 m³/s. The same flow will produce a higher estimated capacity of

¹ EIS Volume 2, Section 11 Surface Water Regime ([link](#)) and EIS Volume 2, Appendix D1, Surface Water Regime Technical Memo, Part 1, Site C Operations Study ([link](#))

1,195 MW with an increased hydraulic head, which we will achieve through the planned excavation of the tailrace and removal of the temporary Peace River Construction Bridge.

The upper bound of the generating station installed capacity is 1,230 MW. This capacity may be achieved at a flow of 2,700 m³/s if we further increase the hydraulic head by excavating the tailrace level an additional average of ~1.5 m. While this work is not yet scheduled, we are including the upper range of 1,230 MW in our amendment request to reflect the potential for this capacity to be achieved.

Figure 1. Site C Dam Site



3. PROPOSED AMENDMENT TO EAC SCHEDULE A

Table 1 below summarizes the requested amendment to EAC Schedule A.

Table 1. Current EAC Schedule A Text versus Proposed Text

Reference	Existing Text	Proposed Text
Section 4.3.1.4	The powerhouse would contain six generating units with a combined installed capacity of up to 1,100 MW ... Vertical axis Francis turbines would be used. The output of the turbines would be controlled by high pressure hydraulic governors.	The powerhouse would contain six generating units with a combined installed capacity between 1,150 MW and 1,230 MW . Vertical axis Francis turbines would be used. The output of the turbines would be controlled by high pressure hydraulic governors.

4. IMPACT TO VALUED COMPONENTS ASSESSED IN EIS

Surface Water Changes

Because turbine output is correlated with surface water flow, we undertook modelling to determine whether the operation of the as-built units would result in any material changes to the surface water regime that was described in the EIS, and therefore any corresponding changes to valued components. As described below, our modelling shows the reservoir will continue to be operated within the various ranges approved under the reservoir’s conditional water licence and within the discharge range set out in the EIS (2,540 m³/s plus or minus 5 percent) . Finally, the revised modelling suggests that operations with the as-built units would result in very similar, but slightly lower, spills from the facility.

Using the same period of historical inflows as the EIS, the model outputs compare a) the simulated reservoir (forebay) levels, total discharge levels, and spills based on the assumptions of the generating unit characteristics at the time of the EIS, against b) the simulated reservoir (forebay) levels, total discharge levels, and spills using the as-built generating unit characteristics.²

Figures 2, 3, and 4 present the model results as “Duration Curves.” These curves show the percentage of time a quantity (e.g. flow) is likely to exceed a specific value (e.g. 1,000 m³/s). The blue lines in the figures represent the quantity described in the EIS (the “assumed unit characteristic curve”); the red lines represent the updated quantity reflecting this EAC amendment request (the “as-built unit characteristic curve”).

² The EIS simulations assumed a capacity of 1,100 MW and maximum turbine discharge rate of 2,540 m³/s. The revised simulations assume a capacity of 1,195 MW and a maximum turbine discharge flow rate of 2,700 m³/s. We did not undertake modelling assuming a capacity of 1,230 MW and a maximum turbine discharge rate of 2,700 m³/s as the results are expected to be similar to those assuming a capacity of 1,195 MW and maximum turbine discharge rate of 2,700 m³/s.

Figure 2 shows that the reservoir (forebay) levels during operations with the as-built units are expected to be the same as those described in the EIS (i.e., the red line is the same as the blue line).

The model results show the reservoir being operated within 0.6 m of its maximum operating level of elevation 461.8 m (461.8 m) over 99% of the time.

Figure 2. Simulated Forebay Elevations – EIS (blue) versus As-built units (red)

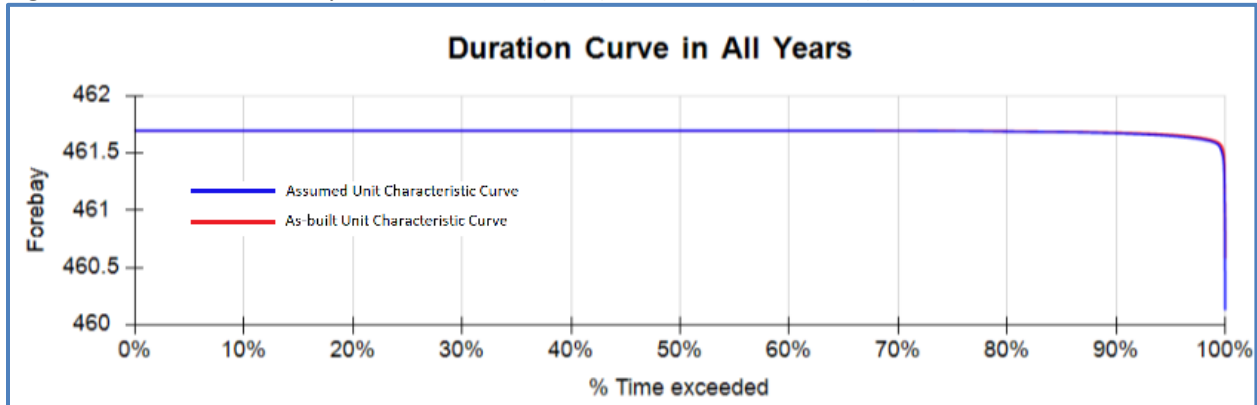


Figure 3 shows that the total discharge levels during operations with the as-built units are expected to be the largely identical to those described in the EIS (i.e., the red line mostly matches the blue line).

Operations with the as-built units are expected to result in a total discharge of approximately 2,100 m³/s for somewhat more time than operations with the EIS units. A total discharge at that level reflects a point of “peak” operational efficiency when all six as-built units are making the most amount of power per unit of water. When requiring high output from the facility, operating at this peak efficiency helps maximize the energy produced.

The model also shows other small differences in the total discharge levels between operations with the as-built units versus the EIS units. Over time, the total flow of water entering the facility must equal the total flow of water discharging from the facility. The amount of time the facility operates with a discharge of 2,100 m³/s therefore influences the amount of time operations will be at other total discharge levels. These differences in total discharge over time are reflected by the differences in the “as built” and EIS (“assumed”) lines on the figure.

Figure 3. Simulated Total Discharge - EIS (blue) versus As-built units (red)

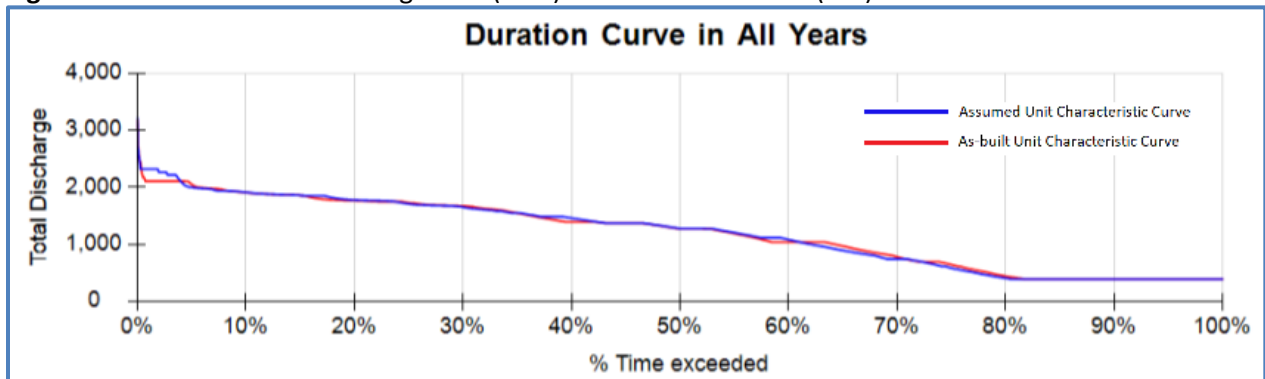
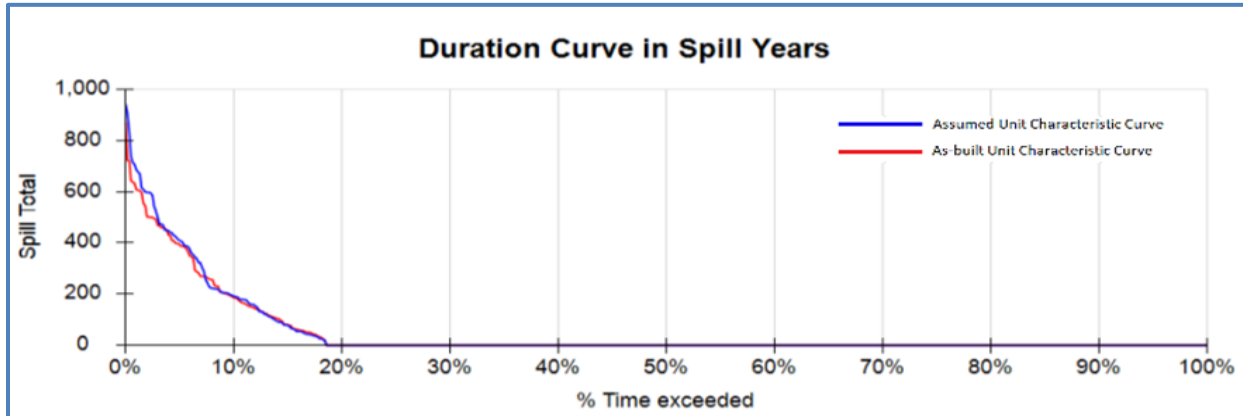


Figure 4 shows that spills from the Site C reservoir are also expected to be similar, and overall slightly lower, than those described in the EIS (i.e., the red line is similar to the blue line).

This is consistent with the as-built units having higher capacity than those assumed in the EIS modelling. Note that Figure 4 shows data only for the 5 out of 60 years for which spills occurred. For all other years, the spill flow was zero.

Figure 4. Simulated Spills - EIS (blue) versus As-built units (red)



For additional information on modelling results, refer to Appendix A, “Memo: Evaluating the Impact of As-built Plant Characteristics on the STC Clean Energy Project”. The technical memo indicates that the differences between of the “assumed unit characteristics” and the “as built unit characteristics” are not expected to significantly affect overall operations.

Valued Components

Table 2 provides an overview of BC Hydro’s consideration of how the valued components described in the EIS interact with proposed amendment. As shown in the table, the following valued components were reviewed as having potential interactions with the proposal: fish and fish habitat, vegetation and ecological communities, wildlife resources, greenhouse gases, local government revenue, current use of land and resources for traditional purposes, harvest of fish and wildlife, navigation and heritage resources.

Table 2. EIS Valued Components Interactions – Increased Installed Capacity

Valued Component	Potential Interaction Identified (Y/N)	Description
Fish and Fish Habitat	Y	The EIS assessment of fish and fish habitat considers potential effects on fish habitat, fish health and survival and changes in fish movement. As described in the EIS, the transformation of a river ecosystem to a reservoir would create a new and productive ecosystem. However, the composition of fish species would change, with species that rely on riverine habitats declining – namely, the migratory component of the

Valued Component	Potential Interaction Identified (Y/N)	Description
		<p>Moberly River Arctic grayling, migratory bull trout that spawn in the Halfway River, and Mountain Whitefish that rear in the Peace River and spawn in tributaries of the Peace River upstream of the Site C dam site. As a result of the potential loss of these species, the EIS found that the Project may result in a significant adverse effect on fish and fish habitat.</p> <p>The operation of the Site C facility with the as-built turbines, including any associated excavations of the tailrace, is not expected to result in material changes to the reservoir levels, total discharge levels, or spills affecting fish and fish habitat as described in the EIS. The proposed change in installed capacity due to the as-built turbines is therefore not anticipated to affect the conclusions of the EIS with regard to fish and fish habitat.</p>
Vegetation and Ecological Communities	Y	<p>The EIS assessment of vegetation and ecological communities considers habitat alteration and fragmentation. As described in the EIS, the creation of the reservoir and other Project activities would alter and fragment some unique terrestrial ecosystems that include marl fen, tufa seeps, and old and mature riparian and floodplain forests. In addition, occurrences of rare vascular and non-vascular plants would be lost. The EIS found that the Project may result in a significant adverse effect on vegetation and ecological communities due to the potential alteration and fragmentation of unique terrestrial ecosystems and loss of occurrences of vascular and non-vascular plant species at risk.</p> <p>The operation of the Site C facility with the as-built turbines is not expected to result in material changes to the reservoir levels, total discharge levels, or spills potentially affecting vegetation and ecological communities as described in the EIS. The proposed change in installed capacity due to the as-built turbines is therefore not anticipated to affect the conclusions of the EIS with regard to vegetation and ecological communities.</p>
Wildlife Resources	Y	<p>The potential effects of the Project on wildlife resources focused on a number of wildlife key indicators under the species groups of butterflies and dragonflies, amphibians and reptiles, migratory birds, non-migratory game birds, raptors, bats, furbearers, ungulates, and large carnivores. The EIS found that the residual effects to wildlife resources would be local for all indicator species, except migratory birds, and would not jeopardize the persistence of those indicator groups in a regional context. The EIS found that certain migratory birds would be affected by the creation of the reservoir (e.g., Canada,</p>

Valued Component	Potential Interaction Identified (Y/N)	Description
		<p>Cape May and Bay-breasted Warblers, Yellow Rail and Nelson’s Sparrow). The EIS found that the Project may result in a significant adverse effect on wildlife resources because these species are considered species at risk.</p> <p>The operation of the Site C facility with the as-built turbines is not expected to result in material changes to the reservoir levels, total discharge levels, or spills potentially affecting wildlife resources as described in the EIS. The proposed change in installed capacity due to the as-built turbines is therefore not anticipated to affect the conclusions of the EIS with regard to vegetation and ecological communities.</p>
Greenhouse Gases	Y	<p>The potential effects of the Project on greenhouse gases during the environmental assessment considered the net change in greenhouse gas (GHG) emissions from the construction and operations of the Project, including emissions associated with construction activities, land use change and clearing to form the reservoir. The environmental effects of the Project on Greenhouse Gases were determined to be not significant because GHG emissions from the Project are low in relation to other forms of non-renewable electricity generation and in relation to the provincial, regional or national GHG emission totals.</p> <p>The assessment concluded that the Project would result in a net benefit from a GHG perspective, producing electricity with substantively lower GHG emissions per unit energy produced compared to non-renewable thermal electricity generation resources. The proposed increase in installed capacity is expected to be beneficial as the increased capacity provides additional electricity with low GHG emissions per unit energy produced.</p>
Local Government Revenue	Y	<p>The EIS assessment of local government revenue considers local government expenditures on programs and services, local government revenues from property taxes, grants in lieu of payments, sales of services, transfers or other income.</p> <p>The EIS assessed that, once operational, the Project would contribute annually to provincial and local governments through grants-in-lieu of taxes, school taxes, and water rental fees, in addition to a return on equity and contribution to dividend to the Province each year. The Province of British Columbia may consider the increased capacity in the calculation of any grants in lieu provided to local governments.</p>
Labour Market	N	The EIS assessment of the labour market considers labour supply and

Valued Component	Potential Interaction Identified (Y/N)	Description
		demand of workers with specific skills and training in proximity to the Project, throughout, British Columbia, Canada or internationally. The proposed increase in the installed capacity of the generating units does not interact with this valued component.
Regional Economic Development	N	The EIS assessment of regional economic development considers the Projects effects on the regions overall economy. Key indicators assessed were the regional business and contracting profile, capabilities, including Indigenous companies. The proposed increase in the installed capacity of the generating units does not interact with this valued component.
Current Use of Lands and Resources for Traditional Purposes	Y	<p>Project effects on Current Use of Lands and Resources for Traditional Purposes were assessed in the EIS by considering Project changes to current use of lands and resources for hunting, fishing and trapping activities, as well as current use of lands and resources for activities other than hunting, fishing and trapping by Indigenous Nations.</p> <p>The proposed increase in installed capacity is not expected to result in any adverse effects on fish and fish habitat, vegetation and ecological communities, or wildlife resources. The proposed amendment is therefore not anticipated to affect the conclusions of the environmental assessment regarding the effects of the Project on current use of land and resources for traditional purposes.</p>
Agriculture	N	The EIS assessment of agriculture considers interactions of the Project with the agricultural land base, farm operations, the agricultural economy, and food production and consumption. The proposed increase in the installed capacity of the generating units does not interact with this valued component.
Forestry	N	The EIS assessment of forestry considers changes in land use, resource use, access and activities related to industrial forest use, and changes in land use that affect Crown forest management. The proposed increase in the installed capacity of the generating units does not interact with this valued component.
Oil, Gas and Energy	N	The EIS assessment of oil, gas and energy considers changes in land and resource use for tenured oil, gas, and energy activities, operations and facilities, and changes in access for oil and gas industry activities. The proposed increase in the installed capacity of the generating units does not interact with this valued component.
Minerals and Aggregates	N	The EIS assessment of minerals and aggregates considers changes to land use, resource use, and access, the Project's use of local aggregate for construction activities, and any new or improved access to aggregate sources created by the Project. The proposed increase in the installed capacity of the generating units does not interact with this valued component.

Valued Component	Potential Interaction Identified (Y/N)	Description
Harvest of Fish and Wildlife	Y	The EIS assessment of harvest of fish and wildlife resources considers the use of and access to hunting, fishing, trapline and guide outfitter areas, tenure areas, or the availability of harvested species based on the affects to fish and fish habitat, and wildlife resources. The proposed increase in installed capacity is not expected to result in any adverse effects on fish and fish habitat or wildlife resources. The proposed amendment is therefore not anticipated to affect the conclusions of the environmental assessment regarding the effects of the Project on harvest of fish and wildlife resources.
Outdoor Recreation and Tourism	N	The EIS assessment of outdoor recreation and tourism considers interactions with outdoor recreation and tourism features, amenities, sites, activities, visitor levels and use levels. The proposed increase in the installed capacity of the generating units does not interact with this valued component.
Navigation	Y	<p>The EIS assessment of navigation considers changes and potential effects to water-based navigation (navigation) and air navigation (aviation). The EIS determined that the dam and associated permanent restriction to navigation would result in an adverse residual effect that remains after mitigation measures are in place. However, new types of navigable uses on the reservoir would be available during Project operations.</p> <p>The operation of the Site C facility with the as-built turbines is not expected to result in material changes to the reservoir levels, total discharge levels, or spills potentially affecting navigation as described in the EIS. The proposed change in installed capacity due to the as-built turbines is therefore not anticipated to affect the conclusions of the EIS with regard to navigation.</p>
Visual Resources	N	The EIS assessment of visual resources considers visibility of Project components from selected sites, viewpoints, or predicted scenic values. The proposed increase in the installed capacity of the generating units does not interact with this valued component.
Population & Demographics	N	The EIS assessment of population and demographics considers a change in population as a result of the Projects demand for an in-migration of skilled workers. The proposed increase in the installed capacity of the generating units does not interact with this valued component.
Housing	N	The EIS assessment of housing considers that a change in population would drive a change in the demand for local housing. The proposed increase in the installed capacity of the generating units does not interact with this valued component.
Community	N	The EIS assessment of community infrastructure and services

Valued Component	Potential Interaction Identified (Y/N)	Description
Infrastructure and Services		considers that a change in population would affect infrastructure that services communities in Proximity to the project. The proposed increase in the installed capacity of the generating units does not interact with this valued component.
Transportation	N	The EIS assessment of transportation considers the effects of the Projects use of existing roadways, rail, and air modes of travel. The proposed increase in the installed capacity of the generating units does not interact with this valued component.
Heritage Resources	Y	<p>The EIS assessment of heritage resources considers disturbance to heritage sites and features, disturbance to elements essential to the heritage character, disturbance to artifacts, features, human remains, and fossils, hindrance or increase in access to sites, and other relevant issues raised by Indigenous groups in relation to palaeontological, archaeological and historical sites, as well as preservation of heritage resources for cultural uses by Indigenous peoples.</p> <p>The operation of the Site C facility with the as-built turbines is not expected to result in material changes to the reservoir levels, total discharge levels, or spills potentially affecting heritage resources as described in the EIS. The proposed change in installed capacity due to the as-built turbines is therefore not anticipated to affect the conclusions of the EIS with regard to heritage resources.</p>
Human Health	N	The EIS assessment of human health considers changes in air quality, water quality, noise and vibration, electric and magnetic fields and methylmercury levels in fish. The proposed increase in the installed capacity of the generating units does not interact with this valued component.

5. RELATED STUDIES

The following sections of the EIS provide additional information regarding the effects assessments of the valued components that potentially interact with the proposed amendment:

- Volume 2, Section 11.4 Surface Water Regime
- Volume 2, Appendices D1, D2, and D3, Surface Water Regime Technical Memos
- Volume 2, Section 12, Fish and Fish Habitat
- Volume 2, Section 13, Vegetation and Ecological Communities
- Volume 2, Section 14, Wildlife Resources
- Volume 2, Section 15, Greenhouse Gas Emissions
- Volume 3, Section 16, Local Government Revenue
- Volume 3, Section 19 Current Use of Lands and Resources for Traditional Purposes

- Volume 3, Section 24, Harvest of Fish and Wildlife Resources
- Volume 3, Section 26, Navigation
- Volume 4, Section 32, Heritage Resources

Appendix A contains a memo outlining the potential changes to the surface water regime as a result of the as-built unit characteristics: “Evaluating the Impact of As-built Plant Characteristics on the STC Clean Energy Project”.

6. INDIGENOUS NATION CONSULTATION

Regulatory and compliance matters for BC Hydro’s northeast projects (including Site C) are discussed during regular/monthly meetings with some BC Treaty 8 First Nations. The proposed amendment request was discussed with Doig River First Nation, West Moberly First Nations, Saulteau First Nations, Halfway River First Nation and McLeod Lake Indian Band at monthly meetings at the end of November and early December 2024. The proposed amendment will be discussed on request at additional meetings scheduled for 2025.

On January 8, 2025, BC Hydro shared the draft request to amend Section 4.3.1.4 of Schedule A, EAC #E14-02 with the Indigenous Nations listed in the EAC and federal Decision Statement, namely: Blueberry River First Nation, Dene Tha’ First Nation, Doig River First Nation, Duncan’s First Nation, Fort Nelson First Nation, Halfway River First Nation, Horse Lake First Nation, McLeod Lake Indian Band, Saulteau First Nations, Prophet River First Nation, West Moberly First Nations, Kelly Lake Métis Settlement Society and Métis Nation British Columbia.

BC Hydro asked Indigenous Nations to provide their comments on the draft amendment request by February 7, 2025. Indigenous Nations were advised that their input would inform the final amendment request. BC Hydro offered to meet with Indigenous Nations to discuss the proposed amendment. BC Hydro sent a follow-up reminder to Nations at the end of January and in early February regarding our request for comments by February 7, 2025.

To date (February 12, 2025), BC Hydro has not received any comments from Indigenous Nations regarding the amendment request.

8. IMPACT OF PROPOSED AMENDMENT ON INDIGENOUS NATIONS AND RIGHTS

Appendix B provides an assessment of potential impacts of the proposed amendment on Indigenous Nations and rights, in accordance with Section 25 of the Environmental Assessment Act.

9. LOCAL GOVERNMENT ENGAGEMENT

On January 8, 2025, BC Hydro shared the draft request to amend Section 4.3.1.4 of Schedule A, EAC #E14-02 with the following local governments: City of Fort St. John, District of Hudson’s Hope, District of Chetwynd, District of Taylor, and the Peace River Regional District. BC Hydro asked local governments to provide their comments on the draft amendment request by February 7, 2025. Local governments were advised that their input would inform the final amendment request.

To date (February 12, 2025), BC Hydro has not received any comments from local governments regarding the amendment request.

10. GOVERNMENT APPROVALS

The proposed amendment to EAC #E14-02 will be the certificate's 12th amendment if approved. Appendix C contains a list of amendments issued to EAC #14-02 to date.

In addition to Environmental Assessment Certificate #E14-02 authorizing the Site C Project, the Project's capacity and discharge are authorized under:

- Conditional Water Licences ([link](#))
- Fisheries Act Authorization ([link](#))
- Canadian Navigable Waters Act Approval ([link](#))
- Federal Decision Statement ([link](#))

The proposed amendment to the capacity of the generating station and associated discharge will not require any amendments to the Project's Conditional Water Licences, Fisheries Act Authorization, or Canadian Navigable Waters Act Approval.

The federal Decision Statement refers to the generating station capacity of 1,100 MW. However, our assessment shows that the proposed change can be implemented in accordance with the conditions set out the federal Decision Statement. BC Hydro is sharing information with the Impact Assessment Agency of Canada regarding the proposed change in capacity to confirm that an amendment to the Decision Statement is not required.

11. APPENDICES

Appendix A: Technical Memorandum

- Evaluating the Impact of As-built Plant Characteristics on the STC Clean Energy Project

Appendix B: Indigenous Nations and Rights

- Assessment of Impact of Proposed Amendment on Indigenous Groups and Rights.

Appendix C: Site C Environmental Assessment Certificate #E14-02

- List of EAC Amendments for the Site C Project to date.

12. CLOSURE

I trust this submission provides information you require to consider BC Hydro's request to amend Schedule A, EAC #E14-02.

We look forward to discussing this amendment with you further. In the meantime, please don't hesitate to contact me if you have any questions or comments.

Regards,



Karen von Muehldorfer
Regulatory Manager
Site C Clean Energy Project
Karen.vonMuehldorfer@bchydro.com

Cc: Shanna Mason, Environment, Regulation, Community Impacts & Properties Director, BC Hydro
Matthew Scarr, Project Assessment Director, Environmental Assessment Office

Appendix A: Technical Memorandum

- Evaluating the Impact of As-built Plant Characteristics on the STC Clean Energy Project

Memo: Evaluating the Impact of As-built Plant Characteristics on the Site C Clean Energy Project

To: Karen von Muehldorfer, Regulatory Manager, Site C Project, BC Hydro

From: Naser Moosavian, Engineer, Resource Planning & Coordination, BC Hydro

Date: 2024-12-05

Subject: Evaluating the Impact of As-built Plant Characteristics on the simulated operations of the Site C Clean Energy Project

1 Introduction

This memo summarizes the studies carried out by BC Hydro Resource Planning & Coordination in support of the environmental assessment for the Site C Clean Energy Project (STC). The objective of these studies was to characterize the Project operation under two different operating scenarios: i) the first scenario characterizes the releases from the Site C reservoir using the assumed unit characteristics used in modeling in the Site C Environmental Impact Statement (EIS), and ii) the second scenario characterizes releases from the Site C reservoir using the as-built unit characteristics.

As was done for the EIS, the Hydro Simulation Model (HYSIM) was initially employed to simulate the monthly operations of BC Hydro's generation system, utilizing 60 years of historical inflow data to the Peace River from October 1, 1940, to September 30, 2000. The Generalized Optimization Model (GOM) was subsequently used to optimize the hourly operation of the hydropower system, guided by the month-end storage targets produced by HYSIM. GOM results provide the basis for expected reservoir levels and the expected reservoir releases, with assumed and as-built unit characteristic curves, across different historical inflow sequences. The as-built characteristics assumed a maximum power output of 1195 MW and a maximum turbine discharge of 2700 m³/s.

2 Summary of Results

We analyzed the as-built plant characteristics using the GOM model over 60 years and found no material changes in system operation compared to previous results based on assumed plant characteristics. The limited changes in the modelled results are minor, and align with the actual Site C units being more efficient and slightly larger than initially assumed. The sections below detail the changes in various operational quantities between the two scenarios.

In this analysis, the forebay measurements are in metres (m), and all discharge values are in cubic metres per second (m³/s).

3 Forebay Duration Curves: Assumed vs As-built Unit Characteristics

Forebay duration curve plots the forebay level (m) on the y-axis against the percentage of time that forebay rate is equaled or exceeded on the x-axis. The difference between the two duration curves is minimal, with a maximum deviation of only 0.005% for five spill years (1964, 1972, 1976, 1996, and 1997). This indicates that the general operation of the system in both cases are quite similar.

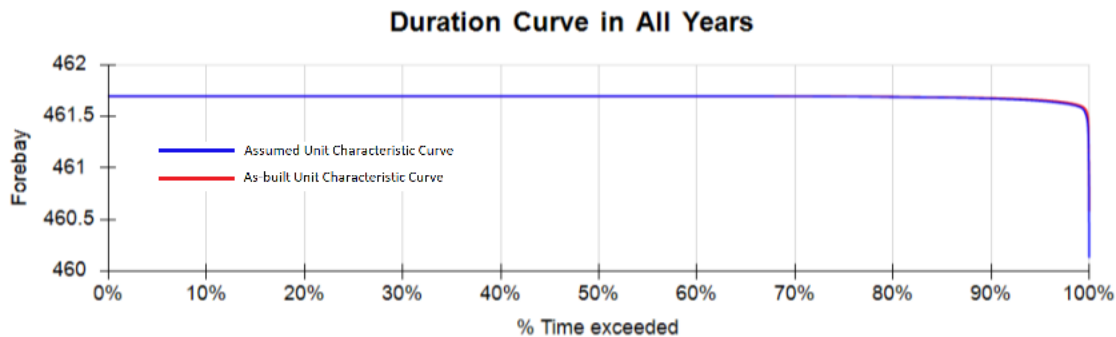


Figure1: Forebay Duration Curves in All Years: Assumed vs As-built Unit Characteristics

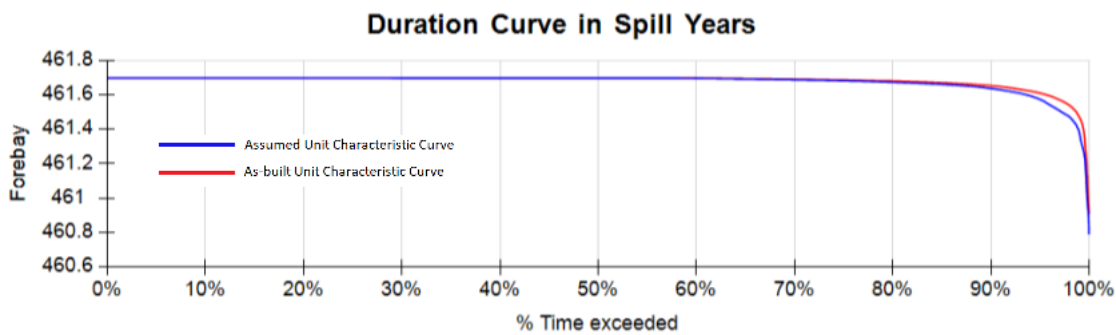


Figure2: Forebay Duration Curves in Spill Years: Assumed vs As-built Unit Characteristics

The reservoir level scenario analysis described in section 5.1.2.1 of the EIS Surface Water Regime Technical memo has been reviewed and remains valid. As this scenario analysis was not derived from GOM results, there are no updated figures provided in this memo.

4 Total Discharge Duration Curves: Assumed vs As-built Unit Characteristics

The total flow duration curve plots the flow rate (discharge) on the y-axis against the percentage of time that flow rate is equaled or exceeded on the x-axis. This type of plot helps in understanding the flow characteristics of a river or stream over time. The difference between the assumed and as-built duration curves is minimal, with a maximum deviation of only 5% for five spill years (1964, 1972, 1976, 1996, and 1997). This also indicates that the general operation of the system in both cases are quite similar.

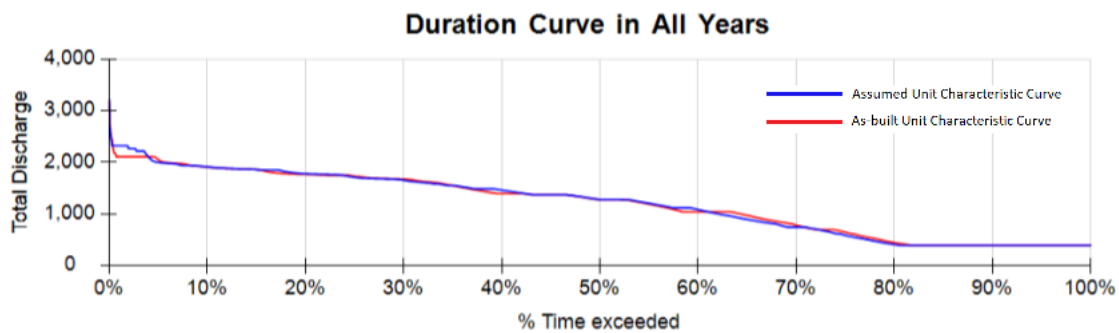


Figure3: Total Discharge Duration Curves in All Years: Assumed vs As-built Unit Characteristics

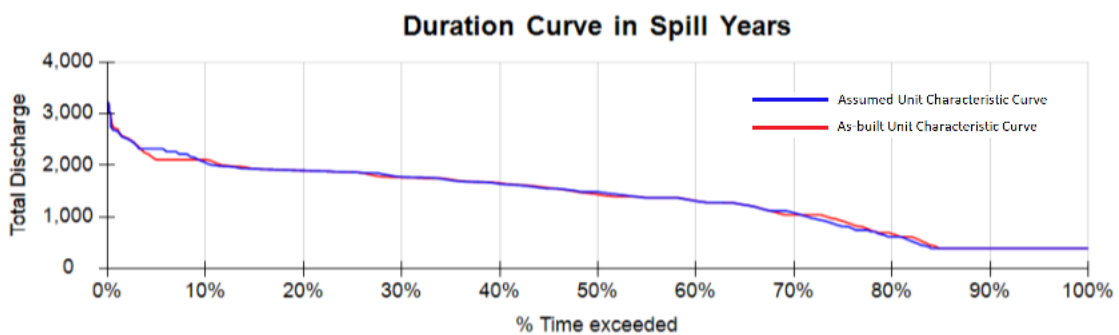


Figure4: Total Discharge Duration Curves in Spill Years: Assumed vs As-built Unit Characteristics

A duration graph of the Site C reservoir releases on a seasonal (winter, spring freshet and summer) basis, over the 60-year simulation period is provided in Figure 5,6, and 7. The seasons are defined the same as in the EIS, as follows:

- Winter: November 15 to February 15
- Freshet: May 1 to July 15
- Summer: July 16 to September 30

In both scenarios, the volume of reservoir releases from the Site C reservoir is typically highest during the winter months when increased generation is needed to meet high system loads. Additionally, there is limited opportunity to decrease releases during light load hours over the winter due to ice control flow requirements. Conversely, the volume of reservoir releases is usually

lowest during the spring freshet due to low demand and the low financial value of generation during this period, which is influenced by high generation from non-dispatchable resources such as run-of-river hydro. In both cases, we see almost similar results in terms of the volume of releases during their respective periods.

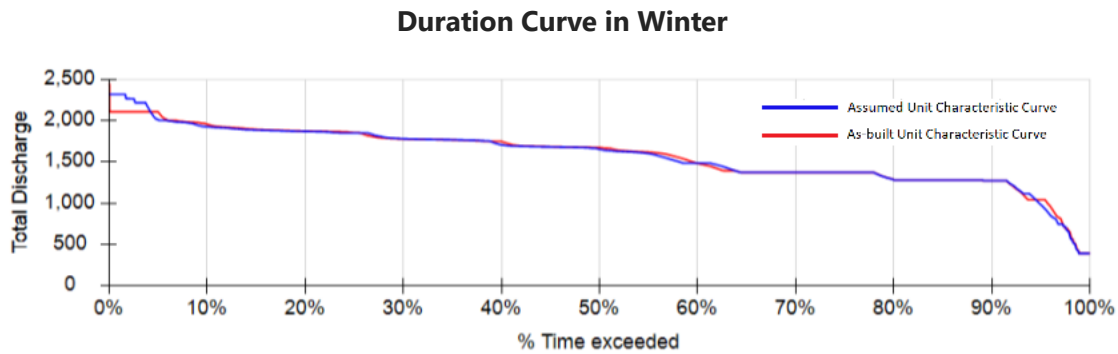


Figure5: Total Discharge Duration Curves in All Years (Winter): Assumed vs As-built Unit Characteristics

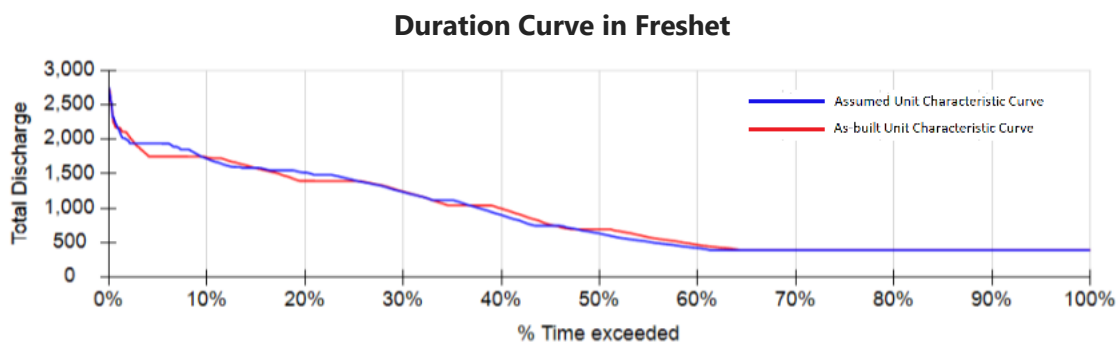


Figure6: Total Discharge Duration Curves in All Years (Freshet): Assumed vs As-built Unit Characteristics

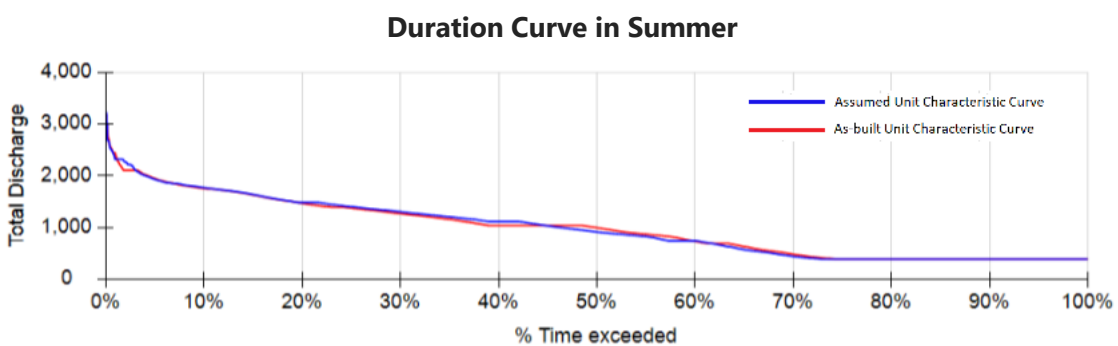


Figure7: Total Discharge Duration Curves in All Years (Summer): Assumed vs As-built Unit Characteristics

5 Total Spill Duration Curves: Assumed vs As-built Unit Characteristics

The total spill duration curve plots the spill rate (discharge) on the y-axis against the percentage of time that spill rate is equaled or exceeded on the x-axis. Similarly, the results from the spill discharge duration curves are consistent with the total discharge plots, showing only minor variations. This consistency indicates that the flow patterns and characteristics remain stable across both characteristic curves, with no significant changes in system operation.

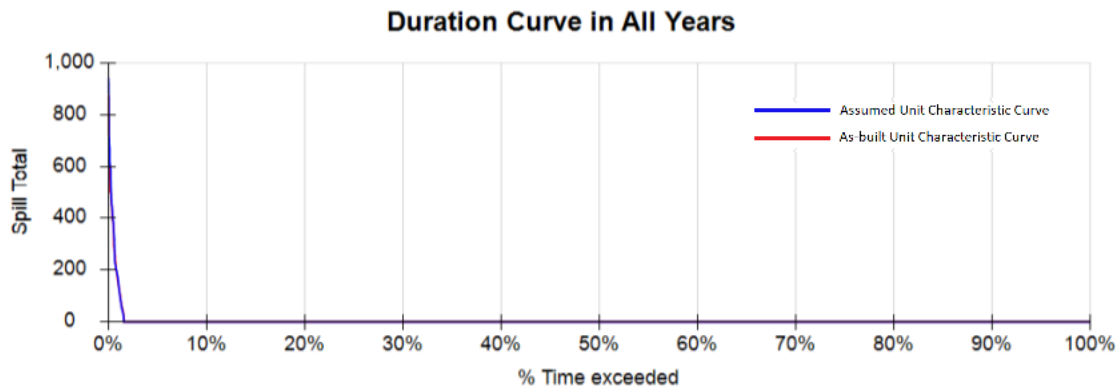


Figure8: Total Spill Duration Curves in All Years: Assumed vs As-built Unit Characteristics

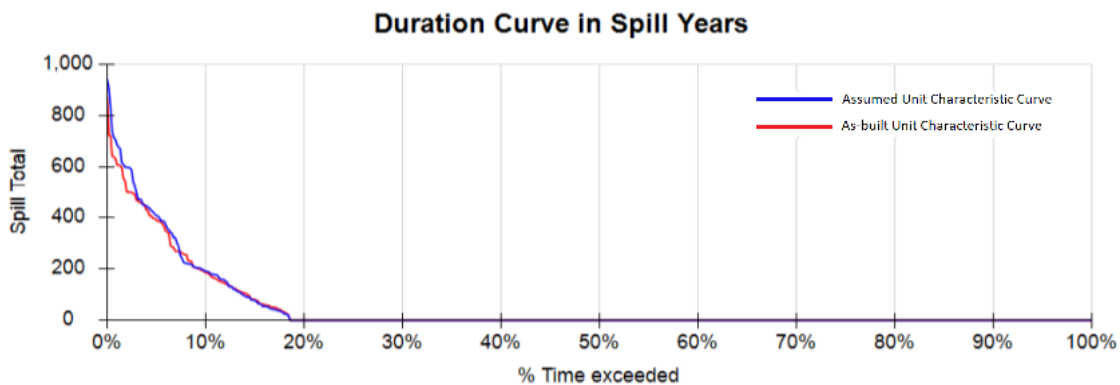


Figure9: Total Spill Duration Curves in Spill Years: Assumed vs As-built Unit Characteristics

To show the total spill discharge differences, we focus on the 5 spill years (1964, 1972, 1976, 1996, and 1997). In all other cases, the spill flow is zero. As can be seen, the overall envelope under the spill flow, from Jun to Sep, plot is quite similar, indicating no significant difference in general system operation.

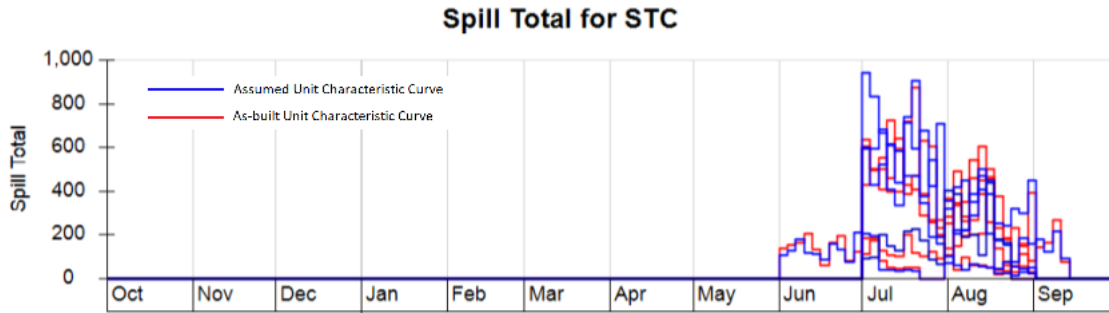
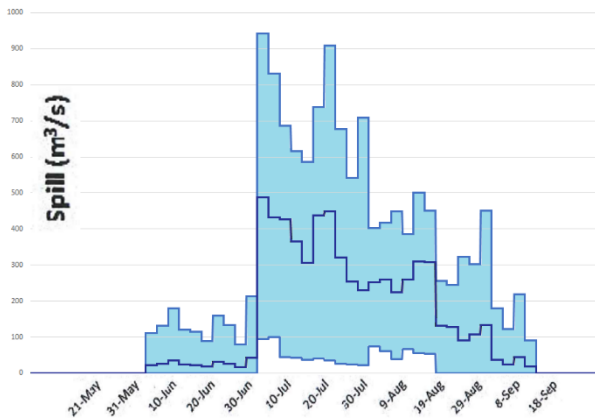


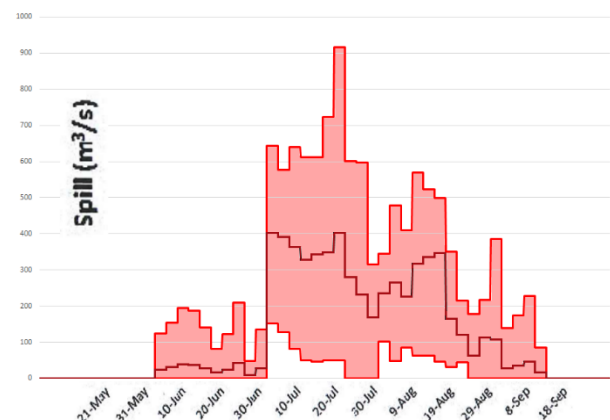
Figure10: Total Spill Variations: Assumed vs As-built Unit Characteristics

In only 5 spill years among 60 years, (1964, 1972, 1976, 1996, and 1997), the spill discharges are non-zero. The Site C spill plot comparisons for these 5 spill years are provided below. It should be re-iterated that for the other years, the spills are zero, so they have not been included in the chart.

As illustrated in the Figure 11, the envelopes of the two spill curves cover approximately the same area. This indicates that there is no significant impact on the overall system operations.



Spill flow considering "Assumed Unit Characteristic Curves"



Spill flow considering "As-built Unit Characteristic Curves"

Figure11: Envelope of site spills modelled by GOM considering Assumed and As-built unit characteristic curves.

6 Conclusion

After re-running the Generalized Operational Model (GOM) with the as-built Site C unit characteristics, we found that the Site C releases are very similar to our previous simulation using the original assumptions. This similarity confirms that our initial assumptions about the input parameters and simulations were almost accurate.

As shown in the duration curve plots in comparison sections, comparing the assumed and actual unit characteristics, there are no significant changes in our metrics. The results are consistent with our previous findings, indicating that the difference in characteristics is not expected to significantly affect overall operations.

7 References

- Site C Environmental Impact Statement, Volume 2, Appendix D, Surface Water Regime Technical Memo, Part 1, Available at:
 - https://projects.eao.gov.bc.ca/api/public/document/5fd40a887dd8fd0022b5ccf9/download/EIS_Vol2_Appendix_D_Surface_Water_Regime_Technical_Memo.pdf

Appendix B: Indigenous Nations and Rights

- Assessment of Impact of Proposed Amendment on Indigenous Groups and Rights

Please find below additional information regarding BC Hydro's assessment of *Environmental Assessment Act* (EAA) Section 25 requirements in support of this amendment request.

Overall, the requested amendment is not anticipated to result in changes to the matters outlined in Section 25 of the EAA as follows:

- a) positive and negative direct and indirect effects of the reviewable project, including environmental, economic, social, cultural and health effects and adverse cumulative effects
 - The requested amendment is not anticipated to cause adverse effects on valued components beyond the effects that were considered in the environmental assessment of the Project.
- b) risks and uncertainties associated with those effects, including the results of any interaction between effects
 - Please refer to BC Hydro's EAC Amendment Request which includes a description of the assessment of effects on valued components for the proposed amendment.
- c) risks of malfunctions or accidents
 - The proposed amendment is not anticipated to result in increased risks to malfunctions or accidents.
- d) disproportionate effects on distinct human populations, including populations identified by gender
 - The proposed amendment is not anticipated to have disproportionate effects on distinct human populations, including populations identified by gender.
- e) effects on biophysical factors that support ecosystem function
 - Please refer to BC Hydro's EAC Amendment Request, which indicates that the proposed amendment is not anticipated to cause any adverse effects on valued components beyond the effects that were considered and approved during the environmental assessment of the Project. The assessment of valued components includes biophysical factors (fish and fish habitat, vegetation and ecological communities, and wildlife resources) that support ecosystem function.

- f) effects on current and future generations
- The proposed amendment is not anticipated to result in adverse effects on current or future generations.
- g) consistency with any land-use plan of the government or an Indigenous nation if the plan is relevant to the assessment and to any assessment conducted under section 35 or 73.
- The proposed amendment is consistent with land use planning and is being consulted on with Indigenous Nations.
- h) greenhouse gas emissions, including the potential effects on the province being able to meet its targets under the *Greenhouse Gas Reduction Targets Act*
- The proposed increase in installed capacity is expected to be beneficial as the increased capacity provides additional electricity with low GHG emissions per unit energy produced.
- i) alternative means of carrying out the project that are technically and economically feasible, including through the use of the best available technologies, and the potential effects, risks and uncertainties of those alternatives
- Please refer to Sections 1 and 2 of the Amendment Request, which describes the rationale for the proposed amendment.
- j) potential changes to the reviewable project that may be caused by the environment
- Potential Effects of the Environment on the Project are described in Section 37.1 of the EIS. The proposed amendment is not anticipated to result in any changes to the assessment of these effects.

Appendix C: Site C Environmental Assessment Certificate #E14-02

- List of EAC Amendments for the Site C Project to date.

Amendment #	Amendment Date	Project Component	Amendment Details
#1	June 22, 2018	Generating Station & Spillway	Revision to <i>Schedule A</i> to accommodate design changes to the generating station and spillways.
#2	October 26, 2018	Highway 29 Halfway River Bridge	Revision to <i>Schedule A</i> for design changes to the Highway 29 Halfway River Bridge.
#3	November 14, 2018	West Pine Quarry	Revision to <i>Schedule A</i> for the use of West Pine Quarry as a material source for the Highway 29 realignment and Hudson's Hope Berm and the addition of Condition 78 to <i>Schedule B</i> for the development of a West Pine Haul Route Traffic Management Plan.
#4	February 12, 2019	Riparian Zones	Revision to <i>Schedule B</i> Condition 4 and Condition 13 to accommodate the selective use of machinery to clear in riparian areas.
#5	December 13, 2019	Highway 29 Cache Creek	Revision to <i>Schedule A</i> for design changes to the Highway 29 Cache Creek Bridge and Realignment and the addition of Condition 79 to <i>Schedule B</i> for Noise Monitoring and Mitigation.
#6	December 13, 2019	Worker Accommodation	Revision to <i>Schedule A</i> to accommodate an expansion of the Worker Accommodation camp facilities and capacity.
#7	May 27, 2020	Highway 29 Farrell Creek, Dry Creek, Lynx Creek.	Revision to <i>Schedule A</i> for design changes to the Farrell Creek, Dry Creek and Lynx Creek Bridge.
#8	November 24, 2020	Halfway River East Borrow Source	Revision to <i>Schedule A</i> to accommodate the addition of a Borrow Source at Halfway River East to be used for the development of reservoir clearing access roads.
#9	May 6, 2022	Halfway River East Boat Launch	Revision to Condition 40 of <i>Schedule B</i> to relocate the planned Cache Creek Boat Launch to Halfway River East and an addition to Condition 40 requiring BC Hydro to fund a Conservation Officer position for 5 years.
#10	June 30, 2022	85 th Ave Contingency Haul Route	Revision to <i>Schedule A</i> to accommodate contingency hauling

Amendment #	Amendment Date	Project Component	Amendment Details
			from 85 th Avenue to the dam site and the addition of Condition 81 to <i>Schedule B</i> for Truck Hauling Management.
#11	July 28, 2023	Temporary Structures	Revision to Condition #4 to require that temporary structures must be removed as soon as they are no longer required except if a QEP retained by BC Hydro assesses that removing the structure will result in harm to fish and fish habitat; retaining the structure will provide a benefit to fish; or the risk of removing the structure poses the same risk of harm to fish and fish habitat as retaining the structure.

Site C Clean Energy Project – Comment Tracking Table for Increase Installed Capacity Amendment Application

TERM SHEET
REGARDING A SITE C REGIONAL LEGACY BENEFITS AGREEMENT

BETWEEN

BC HYDRO AND POWER AUTHORITY
("BC Hydro")

AND

PEACE RIVER REGIONAL DISTRICT

AND

District of Chetwynd

AND

City of Dawson Creek

AND

City of Fort St. John

AND

District of Hudson's Hope

AND

Village of Pouce Coupe

AND

District of Taylor

AND

District of Tumbler Ridge

(the "Region")

Background

BC Hydro is proposing to develop and construct the Site C Clean Energy Project (the "Project"). The Project is currently undergoing a federal and provincial environmental assessment process, including a review by an independent Joint Review Panel. The project has the opportunity to provide benefits to local communities, the Peace Region and the Province as a whole.

BC Hydro has committed to meaningful engagement of communities in addition to consultation throughout the environmental assessment process. In addition, BC Hydro is committed to constructing the project to meet international and Canadian industry standards for quality and safety.

BC Hydro is engaged in discussions regarding individual agreements with communities for the identification and mitigation of potential effects of the Project. While these mitigation initiatives and other related commitments may proceed immediately and/or through the construction period, BC Hydro and the Region (the "Parties") have agreed to take a regional perspective regarding additional ongoing legacy benefits once the Project is in operation. These discussions have been informed by a Peace River Energy Benefit Position Paper, developed by the Region and presented to BC Hydro on October 17, 2012 in addition to a request by the Region for BC Hydro to negotiate legacy benefits collectively through the PRRD.

A Site C Regional Legacy Benefits Agreement is intended to recognize the Region's contribution to hosting the Project, contribute to the longer-term self-sufficiency of the communities and the region, and to provide stable, predictable long-term benefits to the region and to leave the region better-off after construction.

Objective

The objective of this Term Sheet is to set out the substantive terms developed through discussions between representatives of the Parties regarding a Regional Site C Legacy Benefits Agreement.

It is agreed that these terms will be presented for review and approval by the Board of BC Hydro and the Board of the Peace River Regional District.

Legacy Benefits

BC Hydro will pay \$2,400,000 by April 15 of each year once the Project is operational. This amount will be adjusted annually, averaged for the preceding 12 months by the BC Consumer Price Index as published by Stats Can, effective beginning in the second year of payment.

The first payment will be calculated from the first month of power generation and prorated to the end of the calendar year, with the full CPI indexing to apply for the second year of the benefit and funded as per this agreement.

All payments will be made by BC Hydro to the PRRD.

Payments will be made annually over 70 years once the Project is operational (anticipated to be 2022 to 2092).

These benefits are in addition to any taxes and payments-in-lieu of taxes that may be paid by BC Hydro in relation to the Project. These benefits are also in addition to community specific agreements that may be entered into related to mitigation measures for specific effects of the project as determined by the Environmental Assessment Process.

Regional Allocation of Benefits

Benefits will be administered by the PRRD. The benefits will be allocated to the member jurisdictions, according to a formula established by the PRRD and its member communities, and to be set out in an Appendix to the Agreement. The funds allocated to each jurisdiction may be utilized for purposes determined by each jurisdiction at its sole discretion.

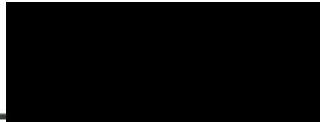
Certainty of Agreement

Both parties recognize that, through the proposed Site C Regional Legacy Benefits Agreement, BC Hydro and the Province of BC can be assured that the regional shared benefit issues of the Region are resolved.

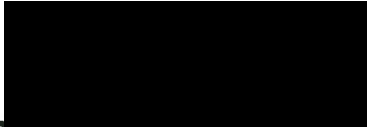
Dated this day of , 2013.



PEACE RIVER REGIONAL DISTRICT
Karen Goodings, Chair



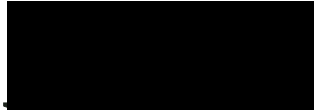
BC HYDRO AND POWER AUTHORITY
Susan Yurkovich
Executive Vice-President, Site C Clean Energy
Project



District of Chetwynd
Merlin Nichols, Mayor



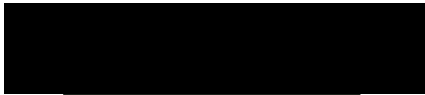
Village of Pouce Coupe
Larry Fynn, Mayor



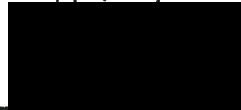
City of Dawson Creek
Mike Bernier, Mayor



District of Taylor
Fred Jarvis, Mayor



City of Fort St. John
Lori Ackerman, Mayor



District of Tumbler Ridge
Darwin Wren, Mayor

District of Hudson's Hope
Gwen Johansson, Mayor

APPENDIX A

Regional Allocation Formula

Site C Benefit Agreement Legacy Allocation Model

BC Hydro Legacy Benefit Allocation 60% population - 40% impact	100	to be adjusted annually			
	Population	Population Legacy	Services Impact Legacy	Total Legacy %	
Column 1	Column 2	Column 3	Column 4	Column 5	
District of Chetwynd	2,635	\$ 2.69	\$ 2.80	5.49	
City of Dawson Creek	11,583	\$ 11.82	\$ 1.20	13.02	
City of Fort St. John	18,609	\$ 18.99	\$ 15.60	34.59	
District of Hudson's Hope	970	\$ 0.99	\$ 10.00	10.99	
Village of Pouce Coupe	738	\$ 0.75	\$ 1.20	1.95	
Peace River Regional District – Regional Services Impact	20,193		\$ 12.36	12.36	
Peace River Regional District – Rural Population	20,193	\$ 8.24		8.24	
District of Taylor	1,373	\$ 1.40	\$ 8.00	9.40	
District of Tumbler Ridge	2,710	\$ 2.76	\$ 1.20	3.96	
TOTALS	58,811	\$ 47.64	\$ 52.36	100.00	

Column 1 = Peace Region Legacy Benefit Agreement partners.

Column 2 = Population stats adjusted annually using BC Stats annual projections for current year of allocation.

Column 3 = The regional percentage of the local government's population weighted at 60% of the benefit allocation.

Column 4 = Projected service impact associated with long-term effect of the Site C project. Impact associated to servicing is calculated at 40% of the benefit allocation. Impact weighting is calculated and based upon the following impact table:

Service providers impacted:

Chetwynd	7
Dawson Creek	3
Fort St. John	39
Hudson's Hope	25
Pouce Coupe	3
Taylor	20
Tumbler Ridge	3
	100

Column 5 = The total Legacy Benefit calculation resulting from the combined 60% population weighting and 40% services impact weighting.

NOTE 1 - The Peace River Regional District only participates in population legacy benefit of which 60% is allocated for impacted regional servicing and 40% for unincorporated population allocation.

Note 2 - This funding allocation model is an example of the calculations considering annually the BC Hydro legacy benefit allocation dollar value and the current year's local government population. As these two variables change yearly, so too will the local government share of legacy funding.

Note 3 - Annual funds received through the legacy benefit agreement shall be allocated and spent at the sole discretion of each municipal council. Annual funds received by the Regional District allocated to regional servicing shall be proportionally applied to all region wide service functions, those funds allocated to rural population allocation shall spent through Rural Budgets Administration Committee allocation policy.

Note 4 - Regional District population does not include on reserve statistics



District of Chetwynd

Box 357
Chetwynd, BC
Canada V0C 1J0

tel: (250) 401-4100
fax: (250) 401-4101

email: d-chet@gochetwynd.com

Peace Region Site "C" Energy Legacy

The District of Chetwynd has reviewed and considered the proposed Site "C" Legacy Term Sheet as presented by the Peace Region CAO group March 26, 2013.

Council is somewhat concerned with the conclusions, and the process used to reach the '**mitigation formula**' presented by the CAO group. The formula is "odd" to say the least. Chetwynd feels that the CAO group missed its opportunity to find a 'fair and equitable' formula in this matter.

Further, in a position paper submitted to the CAO group by Chetwynd, emphasis was placed upon principles of **Equity and Fairness, Governance by Representation and Democratic Role** (*Democratic Role being the principle that the minority should not monopolize the majority*). The later principle was **not** reflected in the CAO's presentation March 26, 2013.

- Pause -

While not fully in support of the final recommendations of the CAO group, the District of Chetwynd,

- Pause -

in the spirit of cooperation, endorses the Peace River Site "C" Dam Energy Legacy Term Sheet and agrees to act as a signatory to the final agreement with BC Hydro.



Mevlín Nichols

Mayor

G:\SITE C\Peace Region Site C Energy Legacy - March 26, 2013.docx

Vision Statement
Chetwynd exists in order that area residents have sustainable opportunities for
Security, Health, Safety and Prosperity
in surroundings that display the best of our natural environment.

IC
Alaska
1981



the City of
Dawson Creek

BRITISH COLUMBIA
"the Capital of the Peace"



April 9, 2013

File No.: 4-2-0

Chair Goodings and Board Members
Peace River Regional District
1981 Alaska Avenue
Box 810
Dawson Creek, BC, V1G 4H8

"Hand Delivered"

Dear Chair Goodings & Board Members:

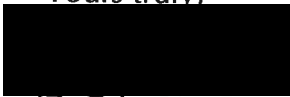
Re: Site C Regional Legacy Benefit Agreement

At its In Camera Meeting held Monday, April 8, 2013, the Council of the City of Dawson Creek passed the following resolution:


*"MOVED, SECONDED and CARRIED,
That Report No. 13-068 from the Chief Administrative Officer re: Site C Regional Legacy Benefit Agreement be received; further, that Council approve the attached Term Sheet."*

If further clarification is required, please contact Jim Chute, Chief Administrative Officer, at 250.784.3613.

Yours truly,



/ Brenda Ginter
Director of Corporate Administration

CERTIFIED A TRUE AND CORRECT COPY OF
THE RESOLUTION OF COUNCIL FROM THE
REGULAR MEETING HELD APRIL 8, 2013.

BRENDA GINTER
DIRECTOR OF CORPORATE ADMINISTRATION

/cf

April 10, 2013

File #5500-02--01

Sent Via email to Fred.Banham@prrd.bc.ca

City of Fort St. John
10631-100th Street
Fort St. John, BC
Canada V1J 3Z5

(250) 787-8150 City Hall
(250) 787-8181 Facsimile

www.cityfsj.com

Peace River Regional District
Box 810
Dawson Creek BC, V1G 4H8

Attention: Fred Banham, Chief Administrative Officer

Dear Mr. Banham:

Reference: Peace Region Legacy Benefit Agreement

Further to your March 27, 2013 letter regarding the above noted topic, please be advised that Fort St. John City Council considered the Site C Regional Legacy Benefit Agreement, Term Sheet at the April 8, 2013 Closed Council meeting. Council authorized the Mayor to sign this Agreement on behalf of the City.

Please let me know if you require anything further on this matter.

Sincerely yours,



Diana Burton
Deputy City Clerk

Fred Banham

From: Michael McPhail <cao@poucecoupe.ca>
Sent: Wednesday, April 03, 2013 12:57 PM
To: Fred Banham
Subject: legacy benefit

Hi there,

Hope all is well, just got back yesterday from holiday and thought I would tell you the good news that Council approved the legacy benefit agreement last night....

Cheers Mike



DISTRICT OF TAYLOR
British Columbia
Incorporated 1958

OFFICE OF THE MAYOR

P.O. Box 300, Taylor, BC V0C 2K0
Phone: (250) 789-3392 Fax: (250) 789-3543
www.DistrictofTaylor.com

April 3, 2013

CONFIDENTIAL

Peace River Regional District
PO Box 810
Dawson Creek, BC V1G 4H8

Dear Mr. Banham:

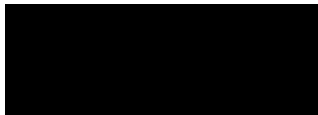
RE: Site C Regional Legacy Benefit Agreement

At the April 3, 2013 In-Camera meeting, the District of Taylor Council discussed the Site C Regional Legacy Benefit Agreement Term Sheet.

Council appreciates the efforts of all parties involved and recognize that this was a difficult undertaking. This Legacy Agreement provides a benefit for every man, woman and child and also gives consideration for unforeseen or unidentified changes (impacts) in the region. As a result, a fair and equitable Term Sheet has been presented.

The District of Taylor Mayor and Council would like to advise that as per Resolution 14i/2013, they have endorsed the Term Sheet and agree to be a signatory to the Agreement.

Sincerely,



Fred Jarvis
Mayor



DISTRICT OF TUMBLER RIDGE

CERTIFIED RESOLUTION

REGULAR COUNCIL MEETING

APRIL 2, 2013

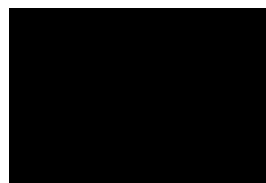
13. **RISE AND REPORT FROM CLOSED MEETING**

It was MOVED and SECONDED

THAT Council supports the Site C Regional Legacy Benefits Agreement as presented.

CARRIED

Certified a true and correct copy of a resolution passed at the District of Tumbler Ridge regular Council meeting held on Tuesday, April 2, 2013.



Barry Elliott, CAO/Corporate Officer



PEACE RIVER REGIONAL DISTRICT

Office of: Administration

MOVED, SECONDED and CARRIED:

that subject to clarification from legal counsel regarding the "Certainty of Agreement" clause contained in the Peace Region Legacy Benefits Agreement, the Regional Board endorse the Site C Regional Legacy Benefits Agreement between the Peace River Regional District and BC Hydro and authorize the Chair to sign the document.

CERTIFIED a true and correct copy of a resolution as passed by the Regional Board of the Peace River Regional District at a closed meeting held on April 11, 2013.


Fred Banham, Chief Administrative Officer

PLEASE REPLY TO:

BOX 810, DAWSON CREEK, BC V1G 4H8, TELEPHONE: (250) 784-3200 or 1-800-670-7773 FAX: (250) 784-3201
EMAIL: prrd.dc@prrd.bc.ca

9505 - 100 STREET, FORT ST. JOHN, BC V1J 4N4, TELEPHONE: (250) 785-8084 FAX: (250) 785-1125
EMAIL: prrd.fsj@prrd.bc.ca



REPORT

To: Chair and Directors

Report Number: ENV-BRD-233

From: Environmental Services

Date: March 20, 2025

Subject: Regional Solid Waste Management Plan 2025 Amendment

RECOMMENDATION: [Corporate Unweighted]

That the Regional Board approve initiating the process of amending the Peace River Regional District’s Regional Solid Waste Management Plan to include a section that allows for future facilities to be contemplated; further, that staff notify the public of its intention to amend the Solid Waste Management Plan and begin consultation on the proposed amendment through the Public and Technical Stakeholder Committee.

BACKGROUND/RATIONALE:

On November 7, 2024 the Regional Board passed the following resolution:

MOVED, SECONDED, and CARRIED,

That the Regional Board primarily investigate the land adjacent to the existing Chetwynd Landfill (Area B), for the suitability of an expanded landfill location and in the event that the landfill expansion be undesirable, the secondary site (Area A) located 4km north along Don Phillips Way, past the existing landfill be further investigated.

In 2023, the Peace River Regional District (PRRD) began the process of siting a new landfill, and secured Tetra Tech Canada Inc to assist the PRRD through the process. Work completed to date includes:

- 2023 – Completion of Desktop Study, investigating 11 potential sites which was narrowed to 4 sites for further investigation these were identified as Areas A, B, C, L
- 2024 – Areas A and B underwent Lidar Investigations and an Environmental assessment. Additionally, a License of Occupation (LOC) application through the Province for tree clearing and initial geotechnical investigation was initiated for Area B.

To continue the project, the PRRD must amend the Regional Solid Waste Management Plan (RSWMP) to include a new section for consideration of “Future Facilities”. Currently sub-strategy 12C allows for the relocation of landfills to an alternative site as one of the potential options if a change to an active landfill is proven necessary. However, the RSWMP did not include any specifics on the location of the new sites or facilities that would be contemplated. The proposed RSWMP amendment wording is as follows:

3.4 Future Facilities

Municipal solid waste may be directed to any new landfill or transfer station contemplated by this plan. The specific sites being contemplated by the PRRD are shown in Schedule G.

Should one of the contemplated sites be deemed feasible, the following process will be used for development of the chosen site.

- *Follow the PRRDs procurement process for the engineering and construction of a new facility;*
- *Ensure that any and all required Federal, Provincial and Local Government requirements are met and obtain all necessary authorizations including but not limited to an Operational Certificate under the Environmental Management Act (EMA) from the Ministry of Environment and Parks (MEP);*
- *Public and First Nation consultation and engagement will occur; and*
- *Any additional requirements that may be included as conditions in the Minister’s approval of the amendment to this plan.*

Schedule G is attached to this report for reference and provides a map for the locations being considered for a future facility in the Chetwynd area. To date they have been referred to as Area A and Area B, through the amendment and as the project moves forward, they will be referred to as:

- Hwy 29 North Site (formerly Area A).
- Chetwynd Landfill Expansion Site (formerly Area B).

The amendment is considered as a major amendment requiring Minister approval. As part of the amendment process Tetra Tech has developed a consultation plan which is intended to inform, consult and engage on the above proposed text and currently is not to consult on the specific sites themselves. Communications on the potential sites has already been initiated and will continue through the duration of the entire process. A high-level timeline for the amendment process is presented below:

March 27, 2025	PTSC Meeting	Amendment Initiation and Recommendation Consultation Plan
April 11, 2025	SWC Meeting	Recommendation Consultation Plan from PTSC
May 1, 2025	Board Meeting	Recommendation Consultation Plan from SWC
May 3, 2025	June 30, 2025	Consultation Period
July 18, 2025	PTSC Meeting	Consultation Summary, Resolution to Approve or Reject Amendment.
July 31, 2025	SWC Meeting	Consultation Summary, and amendment recommendation from PTSC
August 14, 2025	Board Meeting	Consultation Summary, and amendment recommendation from SWC
September 2025		Submission of the Amendment for Ministry Approval

When approved, this amendment will allow the PRRD to take the next steps through additional public consultation, permitting and construction, should one of the sites be deemed feasible for the construction of a landfill or transfer station.

The risks of not recommending the proposed amendment would be the following:

- PRRD would be limited to solid waste management at the current existing facilities and would not be able to consider new sites for landfills or transfer stations.
- PRRD would not be able to fully implement sub-strategy 12C as the potential option for relocation of landfills is not currently possible under the RSWMP without allowing for future facilities.

- Specific to Chetwynd, the only alternative option would be to close the landfill and place a transfer station on the same site.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Asset and Infrastructure Management

FINANCIAL CONSIDERATION(S):

In 2023, the contract for engineering services to assist the PRRD through the process of siting a new landfill was awarded to Tetra Tech Canada Inc at a cost of up to \$1,100,000 over a five-year period.

In November of 2023, the PRRD \$1,133,000 through the Province's Growing Communities Fund for the project. These funds will be utilized for the engineering services required through the project.

Between June, 2023 and January, 2025, \$156,128 has been spent on the project leaving \$943,872 remaining in the allocated contract value.

COMMUNICATIONS CONSIDERATION(S):

Ongoing consultation and engagement (concurrent to the RSWMP amendment process and post amendment approval) on the specific contemplated sites will occur at a more localized level to those in the Chetwynd area that may be impacted by the development of one of the proposed areas. Once a site has been chosen, the RSWMP will need to be amended again to include the new approved facility. This amendment is planned to be incorporated into the 5-year review of the existing RSWMP set to take place in 2027.

OTHER CONSIDERATION(S):

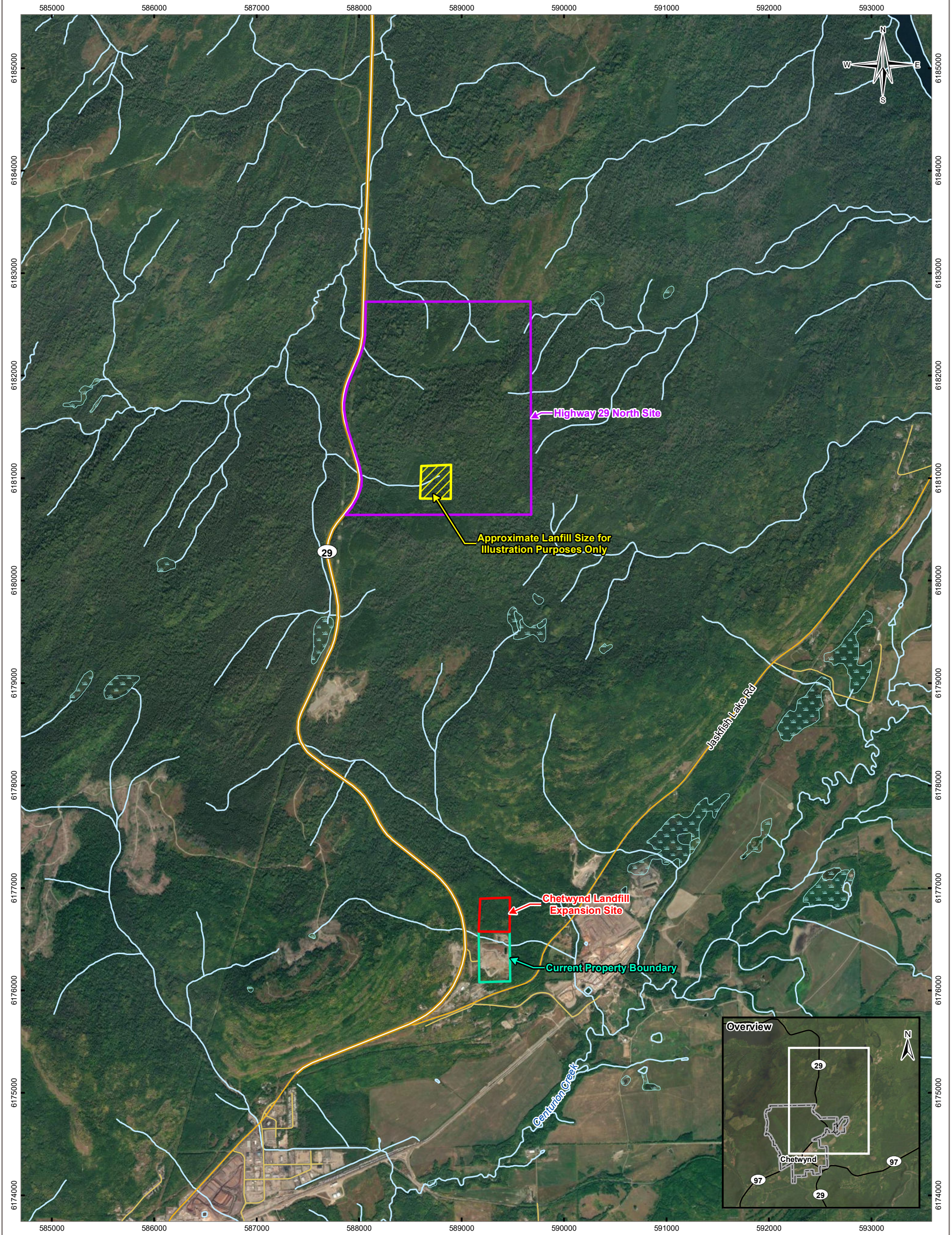
None at this time.

Attachment:

1. Regional Solid Waste Management Plan Proposed Amendment – Schedule G.

External Link:

1. [Chetwynd Landfill Replacement Project Update, ENV-PTSC-009](#) – See Item 8.2 on the Solid Waste Public and Technical Stakeholder Committee Agenda dated October 4, 2024



LEGEND

- Current Property Boundary
- Chetwynd Landfill Expansion Site
- Highway 29 North Site
- Approximate Lanfill Size for Scale

Base Data

- Highway
- Main Road
- Local Road
- Watercourse/Waterbody
- Wetland

NOTES
 Base data source:
 Imagery from ESRI; Maxar
 Base data from CanVec (2019) and Fresh Water Atlas (2023)

**NEW LANDFILL FEASIBILITY STUDY
 PEACE RIVER REGIONAL DISTRICT**

**Schedule G: Figure of Expansion Area
 and Potential Relocation Sites**

PROJECTION UTM Zone 10		DATUM NAD83		CLIENT Peace River Regional District	
Scale: 1:35,000					
FILE NO. SWOP04805-02_Fig01_ExpansionSites.mxd					
OFFICE TL-VANC		DWN DS	CKD RM	APVD SK	REV 0
DATE March 11, 2025		PROJECT NO. SWM.SWOP04805-02			
Figure 1					



REPORT

To: Chair and Directors

Report Number: ENV-BRD-227

From: Environmental Services

Date: February 20, 2025

Subject: Aquatic Harvester WSA – Section 11 Approvals for Charlie and Swan Lake

RECOMMENDATION: [Corporate Unweighted]

That the Regional Board receive and refer 'Approval Letter 9000857 – Swan Lake, Section 11 Approval 9000857, WSA Approval Letter 9000856 – Charlie Lake and WSA Section 11 Approval 9000856' which outlines the *Water Sustainability Act* approvals and conditions for removing aquatic vegetation from Charlie Lake and Swan Lake to the Electoral Area Directors Committee for further consideration.

BACKGROUND/RATIONALE:

On May 18, 2023, the Regional Board passed the following resolution:

MOVED, SECONDED and CARRIED,

That the Regional Board pursue an application for a Section 11 Change Approval under the Water Sustainability Act to the Ministry of Water, Land and Natural Resource Stewardship to harvest aquatic vegetation from Charlie Lake and Swan Lake.

The Electoral Area Directors Committee sent the resolution to the Regional Board for approval on April 27, 2023. Currently, there is no direction or funding to investigate an aquatic vegetation harvesting program for Charlie Lake or Swan Lake.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

None at this time.

COMMUNICATIONS CONSIDERATION(S):

The Aquatic Harvesting Have Your Say page will be updated to note the approvals, their conditions, and the referral from the Regional Board to the Electoral Area Directors Committee.

OTHER CONSIDERATION(S):

None at this time.

Attachments:

1. Approval Letter 9000857 - Swan Lake
2. WSA Section 11 Approval 9000857
3. Approval Letter 9000856 – Charlie Lake
4. WSA Section 11 Approval 9000856

External Links:

1. [Charlie, Swan & One Island Lake Aquatic Harvesting Plans](#) – See Item 9.3 on the Electoral Area Directors Committee Agenda dated April 27, 2023.

Deferred from February 20, 2025 Regional Board



January 20, 2025

Job Number: 127752
vFCBC Tracking Number: 100431166

Peace River Regional District
PO BOX 810
DAWSON CREEK BC V1G 4H8

Dear Peace River Regional District,

Change Approval - Changes In and About a Stream (File 9000857)

A Change Approval for the above application has been granted and a *Water Sustainability Act Section 11(1) Changes In and About a Stream* Approval document verifying this is attached.

This approval does not constitute authority of any other agency. The holder of this approval shall have the necessary permits from other agencies concerned prior to the commencement of the works authorized herein. The permit holder is required to adhere to all other applicable Provincial and Federal Regulations.

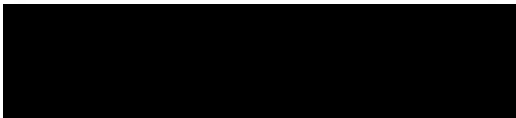
We wish to inform you that the water bodies may serve as spawning and rearing areas for fish. The protective requirement of the federal *Fisheries Act* must be met. Proponents are responsible for determining whether Fisheries and Oceans Canada (FOC) must be consulted and whether an authorization from FOC is required prior to making the change.

Proponents are responsible for complying with the provincial *Wildlife Act*. Due to the potential for entrainment or serious harm to fish and wildlife, *Wildlife Act* authorizations must be obtained <http://www.env.gov.bc.ca/pasb/>.

Section 105 of the *Water Sustainability Act* gives the recipient of this notice the right to appeal my decision. You may file an appeal within 30 days of the date indicated on this letter. Information on filing an appeal can be found on the Environmental Appeal Board WEB site at <http://www.eab.gov.bc.ca/>.

If you have any questions or concerns regarding the document issued or this letter please feel free to contact me, Lenore Mallis, Water Officer, by email at Lenore.Mallis@gov.bc.ca or by phone at (778) 576-1141.

Sincerely,



Marianne Johnson
Water Manager

Enclosure(s) Section 11– Changes In and About a Stream Approval 9000857



Province of British Columbia

Water Sustainability Act

Approval

Section 11(1) and 11(2)– Changes In and About a Stream Approval

Job Number: 127752

File Number: 9000857

VFCBC Tracking Number: 100431166

The Peace River Regional District, Box 810, Dawson Creek, BC V11G 4H8 is hereby authorized to make changes in and about a stream as follows:

The name of the stream is Swan Lake.

The changes to be made in and about the stream are:

- Removal of aquatic vegetation at the existing public area of:
 - Swan Lake Boat Launch

The location of the works includes a 2.0 hectare area around the Swan Lake Boat Launch as outlined in the Environmental Mitigation Plan, prepared by Zonal Ecosystem and Wildlife Consultants Ltd. dated April 18, 2023.

All works shall be completed in accordance with the following:

- *Environmental Mitigation Plan For Aquatic Vegetation Harvesting In Swan Lake, BC*, prepared by Zonal Ecosystem and Wildlife Consultants Ltd. dated April 18, 2023
- Updated aquatic vegetation harvesting areas map and shapefiles
- Completion of the Aquatic Harvester Operator Sample Logbook, attached as Appendix A in the Environmental Mitigation Plan.

The following document shall be provided to the Assistant Water Manager, 30 days prior to the commencement of instream work:

- Updated aquatic vegetation harvesting areas map and shapefiles

The holder of this Approval must comply with all other applicable Provincial and Federal Legislation prior to commencement of work.

All authorized harvesting activities will be performed once annually over the two-year term during the following periods:

- July 15 to March 31, 2025
- July 15 to March 31, 2026

A Qualified Environmental Professional with the authority to halt work shall be on site during all phases of vegetation harvest to:

1 of 2

- Train the harvester crew prior to harvesting on environmental awareness, the Environmental Management Plan, Standard Operation Procedures, Best Management Practices and Spill Response.
- Accompany the harvester during all vegetation harvesting procedures and ensure the Environmental Management Plan is being followed and,
- Observe, record and salvage to the extent practicable all fish species and non fish species entangled with harvested vegetation.

The lakebed must not be disturbed, and aquatic vegetation cannot be cut shorter than 0.3 meters.

All machinery and equipment operating within the stream shall be clean, free of external grease, oil or fluid leaks and shall use biodegradable grease, oil and fluids.

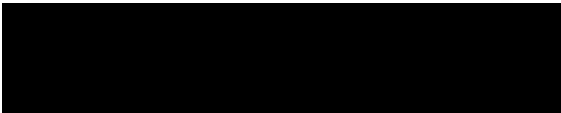
Fuelling and servicing of vehicles and equipment must occur a minimum of 30 metres away from all streams, lakes and waterbodies. Keep a spill containment kit on site and train onsite staff in its use. Immediately report any spill of a substance that is toxic, polluting, or deleterious to aquatic life of reportable quantities to the Dangerous Goods Incident Report 24-hour phone line at **1-800-663-3456**.

Measures shall be taken to ensure that no harmful material (e.g. Fuel and other hydrocarbons, soil, road fill, or sediment), which could adversely impact water quality, fish and other aquatic life, and/or fish habitat, can enter the wetted perimeter as a result of project activities.

The holder of this approval shall take reasonable care to avoid damaging any land, works, trees, or other property and shall make full compensation to the owners for any damage or loss resulting from the exercise of the rights granted with this approval.

The works completed under this approval shall be documented and an annual post-construction report shall be prepared by a Qualified Professional to the satisfaction of a Water Manager, as defined in the *Water Sustainability Act*. This annual report will be provided to the Water Manager at Northeastwaterstewardship@gov.bc.ca on or before December 31 of each year.

All work shall be carried out in accordance with the Provincial "*Requirements and Best Management Practices for Making Changes In and About A Stream in British Columbia (2022)*" <https://www2.gov.bc.ca/assets/gov/environment/air-land-water/water/working-around-water/wsa-cias-requirements-bmps.pdf?msclkid=295e67c4c1ae11ecadd4ff4606dd7f6e> and "*A Users' Guide for Changes In and About A Stream in British Columbia (2022)*" https://www2.gov.bc.ca/assets/gov/environment/air-land-water/water/working-around-water/wsa-cias-users_guide.pdf?msclkid=92f2e4dbc1b011ec95c005b94d9b874d.



Marianne Johnson
Water Manager
January 20, 2025



January 20, 2025

Job Number: 127748
vFCBC Tracking Number: 100431118

Peace River Regional District
PO BOX 810
DAWSON CREEK BC V1G 4H8

Dear Peace River Regional District,

Change Approval - Changes In and About a Stream (File 9000856)

A Change Approval for the above application has been granted and a *Water Sustainability Act Section 11(1) Changes In and About a Stream Approval* document verifying this is attached.

This approval does not constitute authority of any other agency. The holder of this approval shall have the necessary permits from other agencies concerned prior to the commencement of the works authorized herein. The permit holder is required to adhere to all other applicable Provincial and Federal Regulations.

We wish to inform you that the water bodies may serve as spawning and rearing areas for fish. The protective requirement of the federal *Fisheries Act* must be met. Proponents are responsible for determining whether Fisheries and Oceans Canada (FOC) must be consulted and whether an authorization from FOC is required prior to making the change.

Proponents are responsible for complying with the provincial *Wildlife Act*. Due to the potential for entrainment or serious harm to fish and wildlife, *Wildlife Act* authorizations must be obtained <http://www.env.gov.bc.ca/pasb/>

Section 105 of the *Water Sustainability Act* gives the recipient of this notice the right to appeal my decision. You may file an appeal within 30 days of the date indicated on this letter. Information on filing an appeal can be found on the Environmental Appeal Board WEB site at <http://www.eab.gov.bc.ca/>.

If you have any questions or concerns regarding the document issued or this letter please feel free to contact me, Lenore Mallis, Water Officer, by email at Lenore.Mallis@gov.bc.ca or by phone at (778) 576-1141.

Sincerely,



Marianne Johnson
Water Manager

Enclosure(s) Section 11– Changes In and About a Stream Approval 9000856



Province of British Columbia

Water Sustainability Act

Approval

Section 11– Changes In and About a Stream Approval

Job Number: 127748

File Number: 9000856

VFCBC Tracking Number: 100431118

The Peace River Regional District, Box 810, Dawson Creek, BC V1G 4H8 is hereby authorized to make changes in and about a stream as follows:

The name of the stream is Charlie Lake.

The changes to be made in and about the stream are:

- Removal of aquatic vegetation at the existing public areas of:
 - South Boat Launch,
 - Charlie Lake Provincial Park Boat Launch and,
 - Beatton Park Boat Launch and the Beatton Park Beach.

The location of the works includes a 3.0 hectare area around the South Boat Launch, 2.5 hectare around Charlie Lake Provincial Park Boat Launch and 6.5 hectare area around the Beatton Park Boat Launch and Beach as outlined in the Environmental Mitigation Plan, prepared by Zonal Ecosystem and Wildlife Consultants Ltd. dated April 18, 2023.

All works shall be completed in accordance with the following:

- *Environmental Mitigation Plan For Aquatic Vegetation Harvesting In Charlie Lake, BC*, prepared by Zonal Ecosystem and Wildlife Consultants Ltd. dated April 18, 2023
- Updated aquatic vegetation harvesting areas map and shapefiles
- Completion of the Aquatic Harvester Operator Sample Logbook, attached as Appendix A in the Environmental Mitigation Plan.

The following document shall be provided to the Assistant Water Manager, 30 days prior to the commencement of instream work:

- Updated aquatic vegetation harvesting areas map and shapefiles

The holder of this Approval must comply with all other applicable Provincial and Federal Legislation prior to commencement of work.

All authorized harvesting activities will be performed once annually over the two-year term during the following periods:

- July 15 to December 31, 2025
- July 15 to December 31, 2026

1 of 2

A Qualified Environmental Professional with the authority to halt work shall be on site during all phases of vegetation harvest to:

- Train the harvester crew prior to harvesting on environmental awareness, the Environmental Management Plan, Standard Operation Procedures, Best Management Practices and Spill Response.
- Accompany the harvester during all vegetation harvesting procedures and ensure the Environmental Management Plan is being followed and,
- Observe, record and salvage to the extent practicable all fish species and non fish species entangled with harvested vegetation.

The lakebed must not be disturbed, and aquatic vegetation cannot be cut shorter than 0.3 meters.

All machinery and equipment operating within the stream shall be clean, free of external grease, oil or fluid leaks and shall use biodegradable grease, oil and fluids.

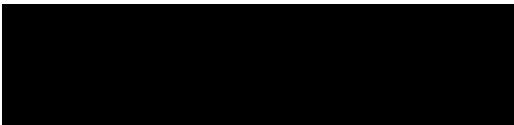
Fuelling and servicing of vehicles and equipment must occur a minimum of 30 metres away from all streams, lakes and waterbodies. Keep a spill containment kit on site and train onsite staff in its use. Immediately report any spill of a substance that is toxic, polluting, or deleterious to aquatic life of reportable quantities to the Dangerous Goods Incident Report 24-hour phone line at **1-800-663-3456**.

Measures shall be taken to ensure that no harmful material (e.g. Fuel and other hydrocarbons, soil, road fill, or sediment), which could adversely impact water quality, fish and other aquatic life, and/or fish habitat, can enter the wetted perimeter as a result of project activities.

The holder of this approval shall take reasonable care to avoid damaging any land, works, trees, or other property and shall make full compensation to the owners for any damage or loss resulting from the exercise of the rights granted with this approval.

The works completed under this approval shall be documented and an annual post-construction report shall be prepared by a Qualified Professional to the satisfaction of a Water Manager, as defined in the *Water Sustainability Act*. This annual report will be provided to the Water Manager at Northeastwaterstewardship@gov.bc.ca on or before December 31 of each year.

All work shall be carried out in accordance with the Provincial "*Requirements and Best Management Practices for Making Changes In and About A Stream in British Columbia (2022)*" <https://www2.gov.bc.ca/assets/gov/environment/air-land-water/water/working-around-water/wsa-cias-requirements-bmps.pdf?msclkid=295e67c4c1ae11ecadd4ff4606dd7f6e> and "*A Users' Guide for Changes In and About A Stream in British Columbia (2022)*" https://www2.gov.bc.ca/assets/gov/environment/air-land-water/water/working-around-water/wsa-cias-users_guide.pdf?msclkid=92f2e4dbc1b011ec95c005b94d9b874d.



Marianne Johnson
Water Manager
January 20, 2025



REPORT

To: Chair and Directors

Report Number: DS-BRD-475

From: Development Services

Date: March 20, 2025

Subject: Non-Farm Use within the ALR, PRRD File No. 25-001, ALC ID 103196

RECOMMENDATION: [Corporate Unweighted]

That the Regional Board support Agricultural Land Reserve Non-Farm Use Application No. 25-001 to permit a 2.5 ha gravel and sand extraction operation on the property identified as PID: 014-912-333 and authorize the application to proceed to the Agricultural Land Commission.

BACKGROUND/RATIONALE:

Proposal

The applicant is seeking approval for a gravel and sand extraction operation on the subject property. The total area of extraction activities will be 2.5 ha (6.2 ac) where 100,000 m³ of aggregate will be removed at a depth of 8 m for the duration of 10 years.

Rationale

Support is recommended as the proposal is consistent with the Agriculture-Rural (Ag-Rural) designation and mining, including that gravel extraction and processing are permitted uses in the Large Agricultural Holdings Zone (A-2).

File Details

Owner:	Rosalinde Embree
Agent:	Jody Watson, Skye Blue Solutions Inc.
Area:	Electoral Area E
Location:	Hasler Flats
Legal:	The Fractional West 1/2 Of District Lot 1127 Peace River District
PID:	014-912-333
Lot Size:	120.6 ha (298.01 ac)

Background

October 4, 2019	The ALC approved Notice of Intent (NOI) File No. 58287 (PRRD ALC Ref File No. 19-116) to authorize gravel and sand extraction activities on the subject property. A total area of 2.8 ha would be disturbed to remove 30,000 m ³ of aggregate at a depth of 8 m for the duration of 10 years. The proposal was approved for a term of five years.
-----------------	--

October 11, 2024	The PRRD received ALC NOI File No. 102283 (PRRD ALR NOI File No. 24-101) for the proposed gravel and sand extraction activities as the five-year term expired on October 4, 2024 and no aggregate extraction activities occurred on the
------------------	---

subject property. The proposal was amended to disturb a total area of 2.5 ha and to remove a total volume of 100,000 m³ at a depth of 8 m for the duration of 10 years.

December 17, 2024 The ALC received ALC NOI File No. 102283 and determined that the proposed activities were beyond the scope of a NOI and that a *Soil Use for Placement of Fill or Removal of Soil* application was required to proceed.

Site Context

The subject property is located ±400 m south of the Hasler Flats rural community and ±21 km west of Chetwynd. The Pine River runs along the northern boundary subject property and the Hasler Creek runs west along the property. The CN Railway and Highway 97 S are situated north of the property running east-to-west. North of the subject property are residential lots in the Hasler Flats community. The remaining surrounding land uses are forested agricultural parcels and crown land.

Official Community Plan (OCP)

Pursuant to the *Rural Official Community Plan Bylaw No. 1940, 2011* the subject property is designated Agriculture-Rural (Ag-Rural). Land within this designation should be used for agriculture and residential uses. The minimum parcel size should be 63 ha (155 ac).

Policy 15.1 states that the PRRD acknowledges resource extraction activities are regulated by provincial legislation and policy 15.2 requests the provincial government to give serious consideration to the impact of resource extraction activities on surrounding land uses and to direct such uses away from rural communities, rural neighbourhoods and residential land use designations.

Policy 15.6 and 15.7 states that resource extraction activities should ensure that recognized resource management, conservation, impact mitigation, site rehabilitation and reclamation techniques are being met, as well as standards applicable to environmental protection in regard to local air sheds, and surface and ground water sources.

As the proposed extraction activities are within the Pine River watershed, Policy 3.2.7 recommends consultation with the District of Chetwynd concerning new development within the Pine River Watershed upstream from the district's water supply intake. The District of Chetwynd has been notified of the proposal; however, no response was received.

Policy 15.12 recognizes that all sand and gravel deposits are within provincial jurisdiction.

Therefore, the proposal is consistent with the Official Community Plan.

Land Use Zoning

Pursuant to the *PRRD Zoning Bylaw No. 506, 1986* the subject property is zoned A-2 (Large Agricultural Holdings Zone). Land within this zone may be used for agriculture or mining, including gravel extraction and processing facilities. The minimum parcel size is 63 ha (155 ac).

Therefore, the proposal is consistent with the Zoning Bylaw.

Impact AnalysisContext

The proposed gravel and sand extraction activities would be inconsistent to the nearby residential land uses in the Hasler Flats community. The area is surrounded by industrial uses of logging on crown lands and aggregate extraction activities. Given that the proposed extraction activities are relatively small, conflicts are not anticipated. Further, the Mine Development and Reclamation Plan provides measures to mitigate potential nuisances to nearby residences.

Population & Traffic

Increased industrial traffic is anticipated.

Sewage & Water

No sewage or water systems are proposed.

Site FeaturesLand

The property is mostly forested with small portions of cleared land for hay crops and pasture.

Structures

One structure is present on the property.

Access

The property will be accessed off Hasler Creek FSR.

Canada Land Inventory Soil Rating

According to the Canada Land Inventory, soils on the subject property are classified as 5_{CT}. Class 5 soils have very severe limitations that restrict their capability in producing perennial forage crops and improvement practices are feasible. Subclass C denotes adverse climate and subclass T denotes topography.

Comments & ConsiderationsApplicant

A forested boundary will be maintained around the pit area to minimize dust dispersion and further dust control measures will be implemented as needed such as water.

Fire Protection Area

The subject property is outside all fire protection areas.

Mandatory Building Permit Area

The subject property is outside the Mandatory Building Permit Area. Building Permits are still available on a voluntary basis.

Development Permit Area

The subject property is outside all Development Permit Areas.

Development Cost Charge Area

The subject property is outside the Development Cost Charge Area.

School District 60 School Site Acquisition Charge Area

The subject property is outside the School District 60 School Site Acquisition Charge Area.

Comments Received from Municipalities & Provincial Agencies

Ministry of Agriculture and Food

The Ministry recommends that the Regional District ask for a renewed reclamation plan as the report was created in 2019 and site conditions may have changed over time. Given the nature of the proposal, the project will likely not substantially contribute to agricultural production. See attached response letter.

Ministry of Transportation and Transit

The Ministry has no objections to the proposal and has provided further comment regarding third-party access. See attached response letter.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

None at this time.

COMMUNICATIONS CONSIDERATION(S):

The Regional Board’s decision will be communicated to the applicant.

OTHER CONSIDERATION(S):

None at this time.

Attachments:

1. Application, PRRD File No. 25-001 ALR NFU
2. Maps, PRRD File No. 25-001 ALR NFU
3. Comments Received from Municipalities & Provincial Agencies, PRRD File No. 25-001 ALR NFU
4. ALC NOI Order, PRRD File No. 25-001 ALR NFU
5. Mine Development and Reclamation Plan, PRRD File No. 25-001 ALR NFU



Provincial Agricultural Land Commission - Applicant Submission

Application ID: 103196
Application Type: Removal of Soil (Extraction) within the ALR
Status: Submitted to L/FNG
Name: Embree
Local/First Nation Government: Peace River Regional District

1. Parcel(s) Under Application

Parcel #1

Parcel Type Fee Simple
Legal Description THE FRACTIONAL WEST 1/2 OF DISTRICT LOT 1127 PEACE RIVER DISTRICT
Approx. Map Area 120.68ha
PID 014-912-333
Purchase Date Jan 1, 2004
Farm Classification Yes
Civic Address n/a
Certificate Of Title Land Title - Embree Oct24.pdf

Land Owner(s)	Organization	Phone	Email	Corporate Summary
Rosalinde Embree	Not Applicable	[REDACTED]	[REDACTED]	Not Applicable

2. Other Owned Parcels

Do any of the land owners added previously own or lease other parcels that might inform this application process? No

3. Primary Contact

Type	Third-Party Agent
First Name	Jody
Last Name	Watson
Organization (If Applicable)	Skye Blue Solutions Inc
Phone	[REDACTED]
Email	[REDACTED]

4. Government

Local or First Nation Government: Peace River Regional District

5. Land Use

Land Use of Parcel(s) under Application

Describe all agriculture that currently takes place on the parcel(s). 6 ha Hay Crop, pasture land103 ha timber, reforested land1 ha bare land (cleared and stripped)

Describe all agricultural improvements made to the parcel(s). Historical clearing of land, undeveloped since 1981's. Small section utilized for hay/pasture.

Describe all other uses that currently take place on the parcel(s). None. Historical gravel extraction.

Land Use of Adjacent Parcels

	Main Land Use Type	Specific Activity
North	Agricultural / Farm	Small pasture area, forested
East	Agricultural / Farm	Small pasture area, forested
South	Agricultural / Farm	Small pasture area, forested
West	Agricultural / Farm	Small pasture area, forested

6. Proposal

Are you removing soil and placing fill in order to build a structure? No

Has the ALC previously received an application or Notice of Intent for this proposal? Yes

Application or NOI ID 102283, 58287

What is the purpose of the proposal?

The proposed scope of works include creation of a small (2.5 ha) gravel extraction operation on this property.

- Area has been previously cleared and stripped, not currently developed or used for agriculture (surrounded by forest).
- Gravel will be extracted in horizontal lifts from the original (sloped) ground level, maintaining a generally flat working surface.
- At completion of extraction, the pit area will be restored to pre-development use (undeveloped forestry), utilizing any available topsoil from the parcel to aide in natural regeneration.

Funds from the gravel will directly benefit the upkeep and development of the pasture/crop on this property, through use in purchase/upkeep of fencing, seed/fertilizer, machinery, and general property maintenance. Access road enhancements on the property to facilitate use of pit will enable better access to this portion of the lot, which would increase likelihood of use for agricultural purposes in the future.

The gravel will be utilized on local transportation and natural resource projects, including road construction, dust control, etc. The demand for gravel is currently high in this area (Hasler), and this potential gravel extraction location is well situated by the major industrial route (Hasler FSR) which may ease some of the transportation safety risks and GHG impacts

associated with gravel import to Hasler area from other locations (via Highway 97, etc).

Removal of Soil Project Duration 10 years

Soil to be Removed

Volume 100000 m³

Area 25000 m²

Maximum Depth 8 m

Average Depth 8 m

Soil Already Removed

Volume 0 m³

Area 0 m²

Maximum Depth 0 m

Average Depth 0 m

Describe the type of soil proposed to be removed. Sand, gravel

What steps will be taken to reduce impacts to surrounding agricultural land?

- Forested boundary will be maintained around the pit area to minimize dust dispersion.
- Dust control measures will be implemented as needed (water, no chemical).
- Site drainage measures will be maintained.
- Invasive plant prevention will include prompt seeding and regular monitoring of disturbed areas and soil stockpiles, and cleaning of equipment prior to arriving/leaving the site. Management measures will be implemented as per guidance of the PRRD IPP.

Proposal Map / Site Plan 5000 Ortho Map.pdf

Cross Sections

Site Plan Cross Section Embree 27May19.pdf

Reclamation Plan

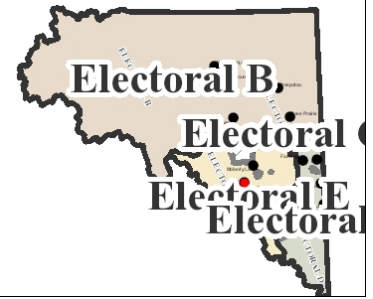
Agrologist Report -Embree 23May19.pdf

7. Optional Documents

Type	Description	File Name
Other files that are related	Direction from ALC	102283d1.pdf
Other files that are related	Geomark - Embree Pit	Geomark - Embree.url



Embree Pit - Ortho



Legend

- ▬ Hwy Mile Marker
- Rural Community
- 911 Civic Address-Label
- 911 Civic Address Rural
- 911 Civic Address Municipal
- Regional Park
- Parcels
- Highway
- Municipal Road
 - Hard Surface
 - Gravel
- Rural Road >1:250k
 - Hard Surface
 - Gravel
 - Seasonal
- ⋯ Driveway
- PRRD_Sewer_Systems
 - Sewer Line
 - Water Line
- Streams/Rivers
- Locality
- ▭ Municipal Boundary
- ▭ Regional District Boundary
- DC City
 - Red: Band_1
 - Green: Band_2
 - Blue: Band_3
- North Peace Fringe
 - Red: Band 1

1: 5,000

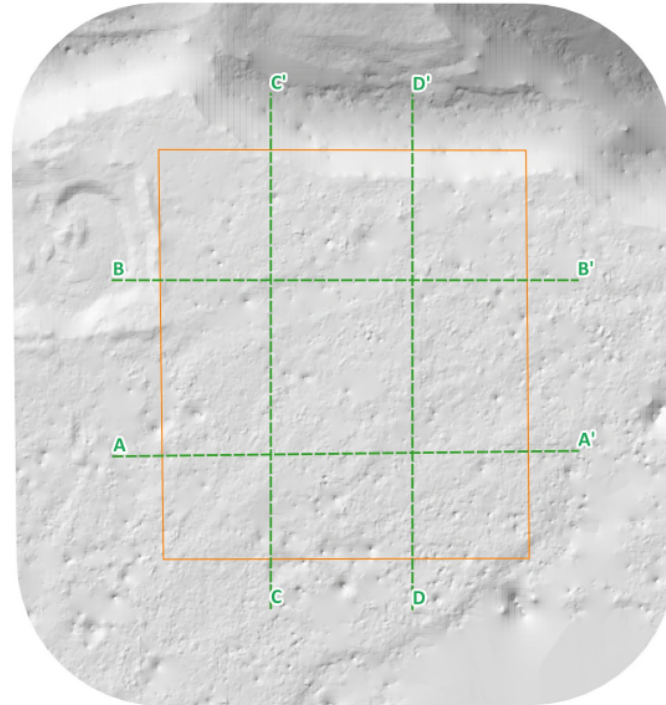
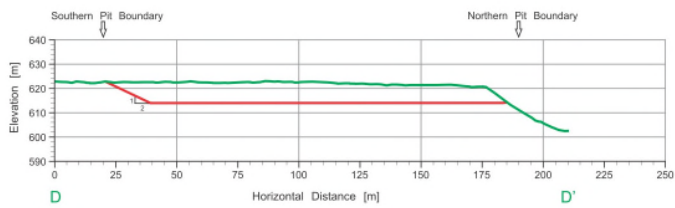
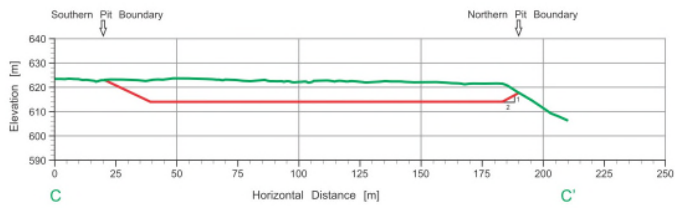
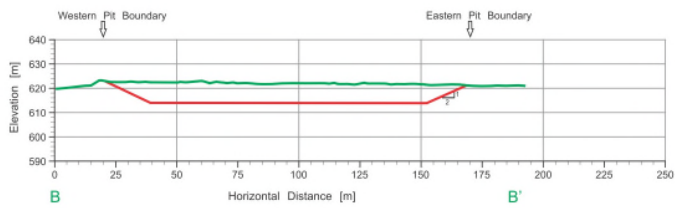
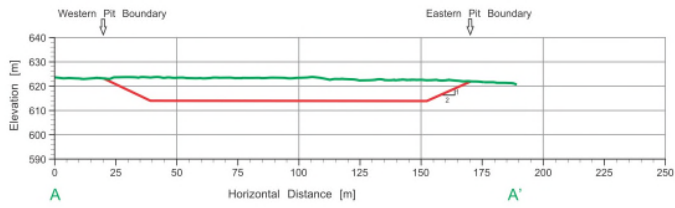


254.0 0 127.00 254.0 Meters

NAD_1983_UTM_Zone_10N
© Latitude Geographics Group Ltd.

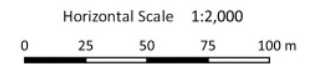
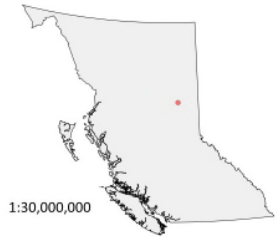
This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Notes



Rosalinde Embree

Embree Pit
within W 1/2 DL 1127, Peace River District
Cross-Sectional Profiles



Vertical Exaggeration = 2 Vertical Scale 1:2,000
Map to scale when plotted on a page 280 mm x 432 mm (Tabloid)

Legend

- Pit Boundary
- Cross-Sectional Profiles
- Surface Contours - March 26, 2019
- Final Grade

Disclaimer

UTM Zone 10, MAD 83, CGVD28
Date of data acquisition: March 26, 2019
Data Credit: Blackbird Environmental Ltd., BC Geodata Warehouse
For representational purposes only, all locations are approximate.

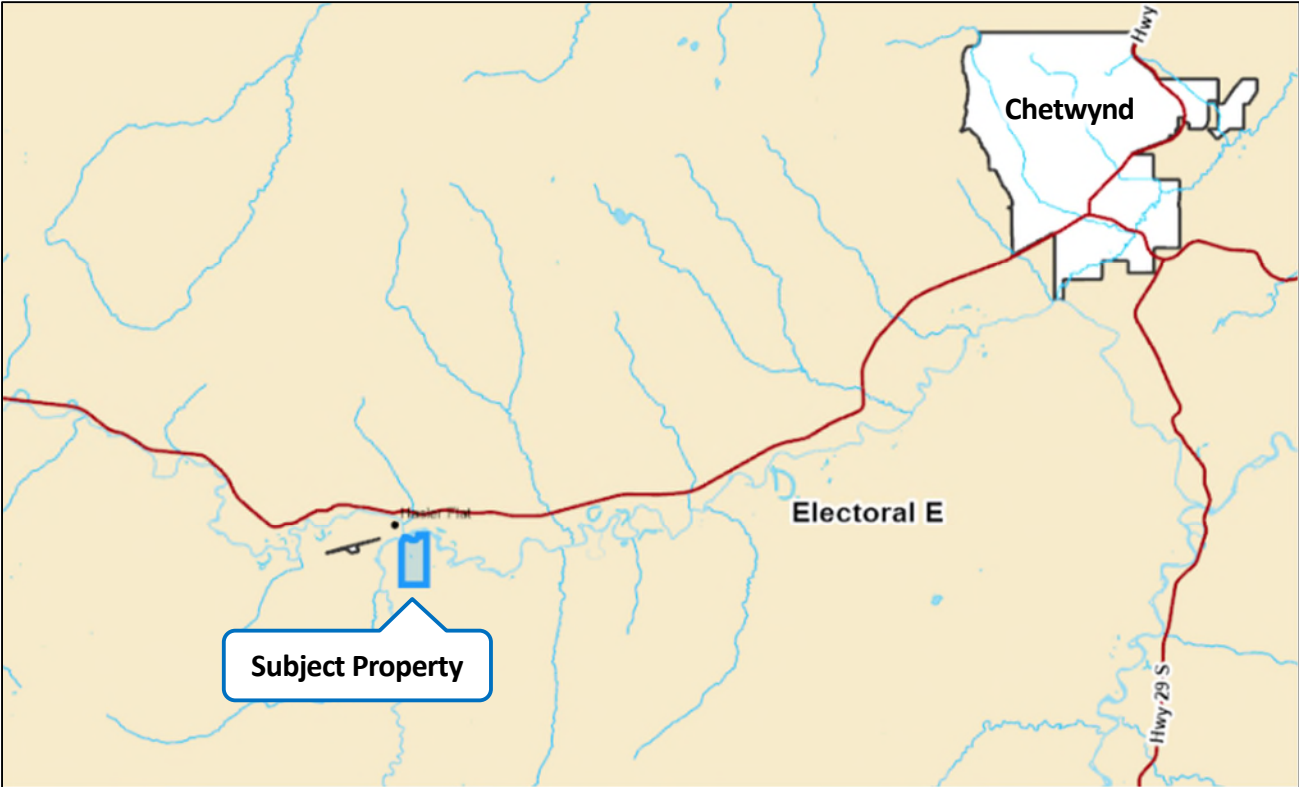
Our File:	19016	Mine No.:	1642051	Revision #:	0
Client File:	n/a	GIS:	ML	Date:	May 21, 2019



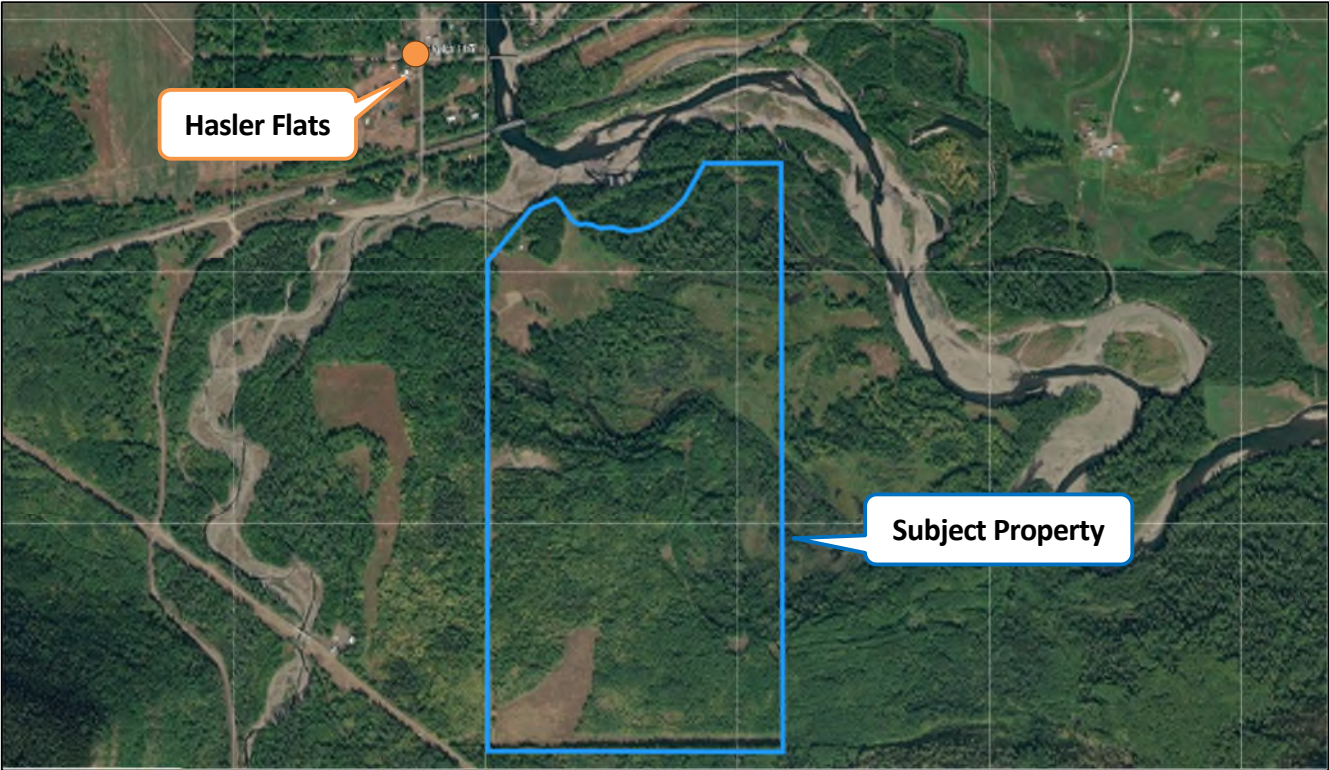
blackbird.ca
Fort St. John, BC
250.793.7262

Figure 3

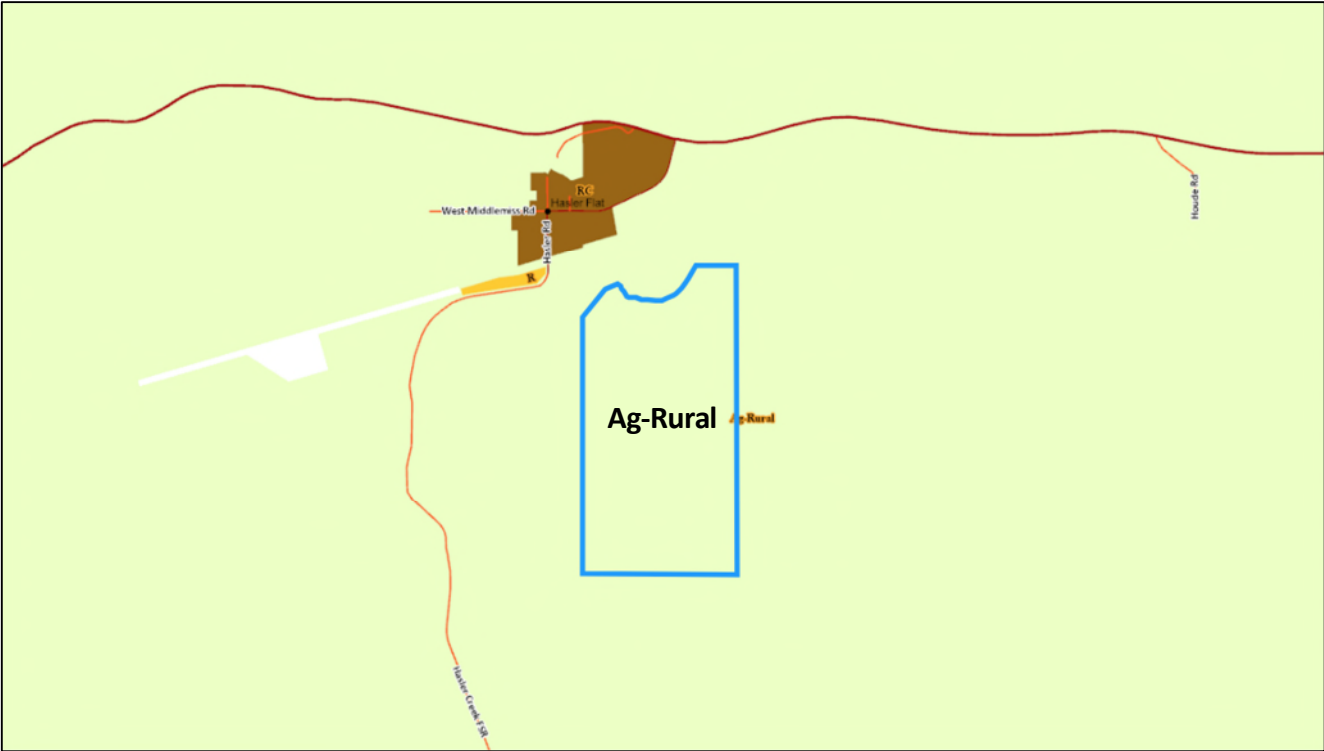
Location: Hasler Flats area



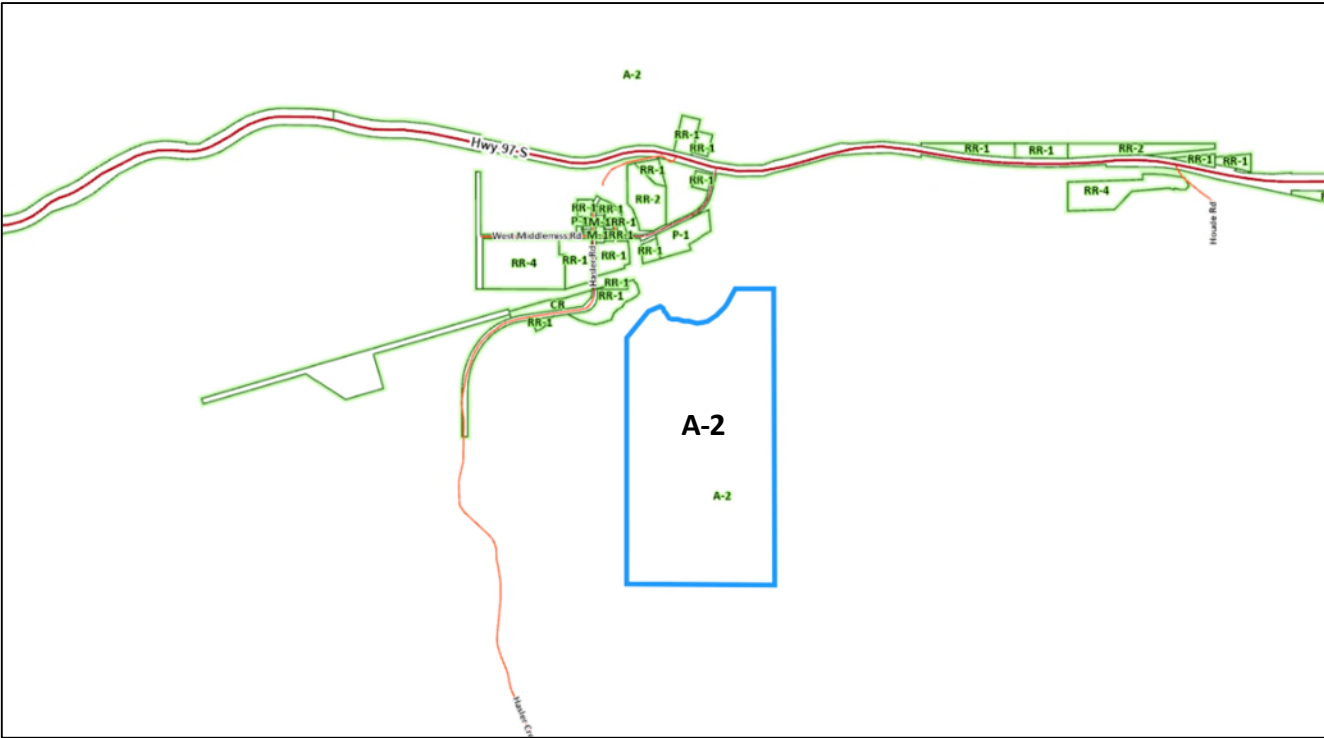
Aerial imagery



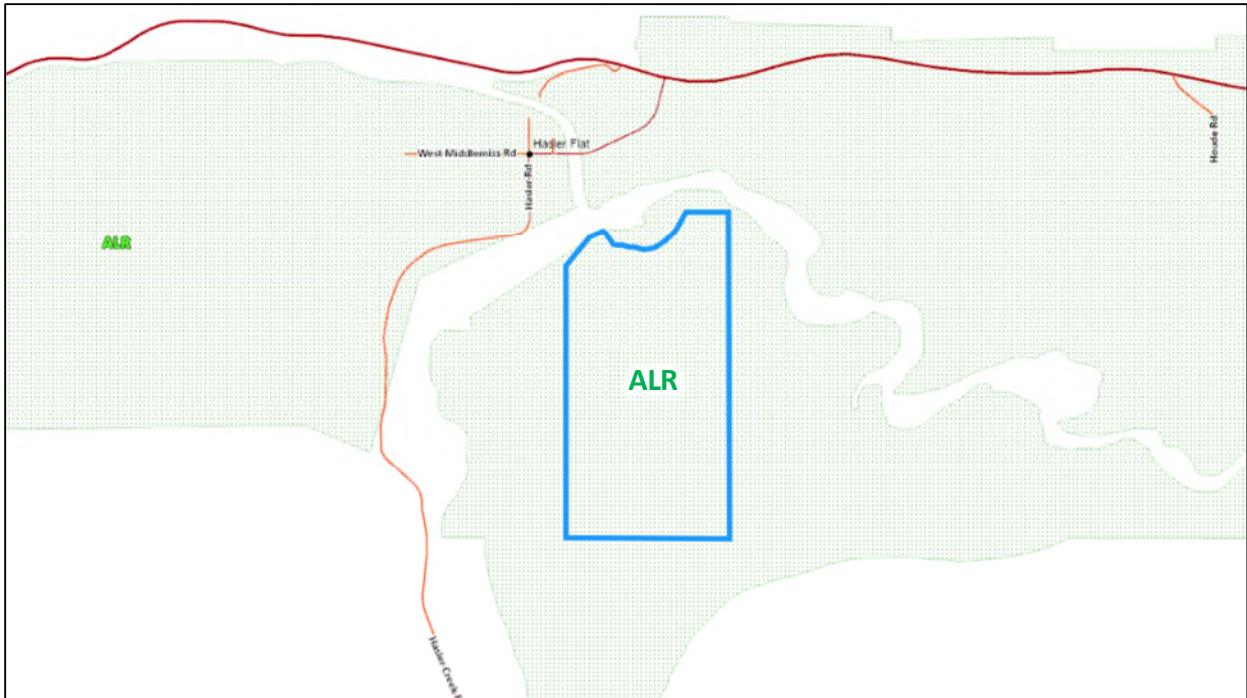
PRRD Rural Official Community Plan Bylaw No. 1940, 2011: Agriculture-Rural



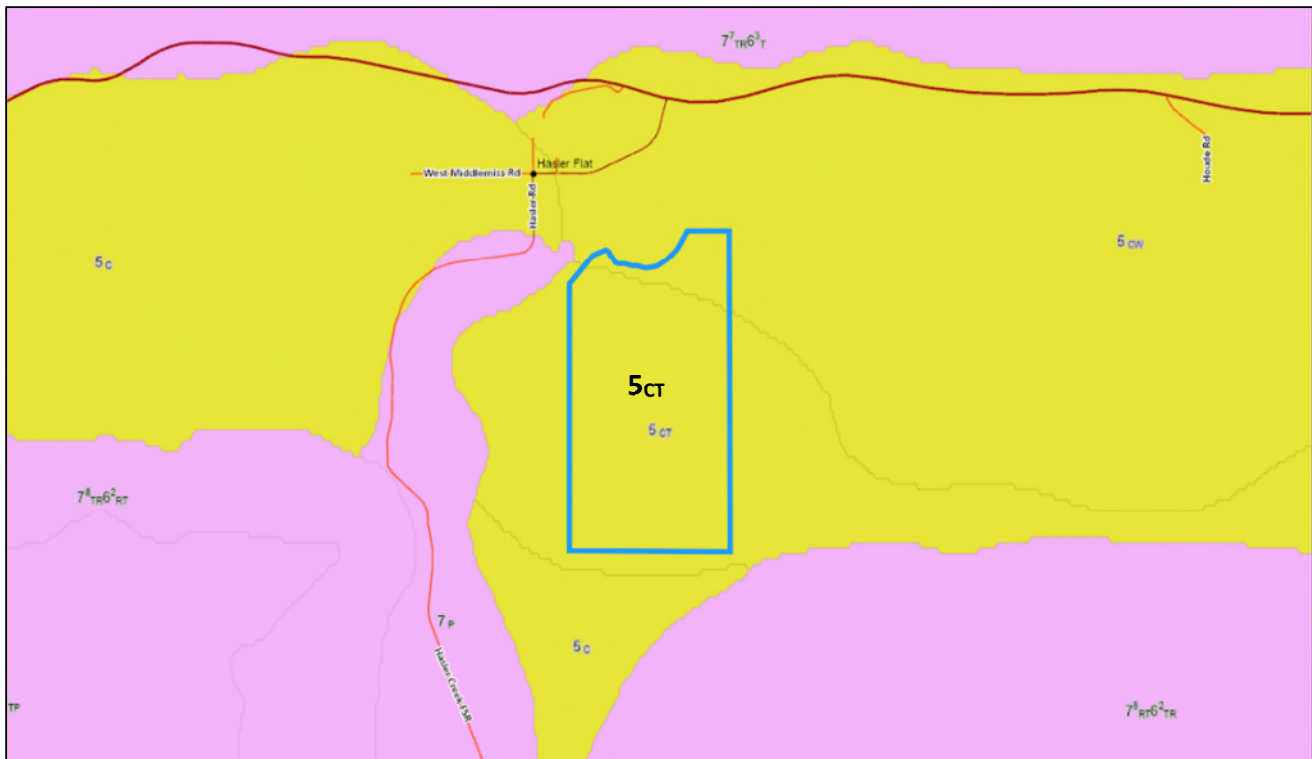
PRRD Zoning Bylaw No. 506, 1986: Large Agricultural Holdings Zone (A-2)



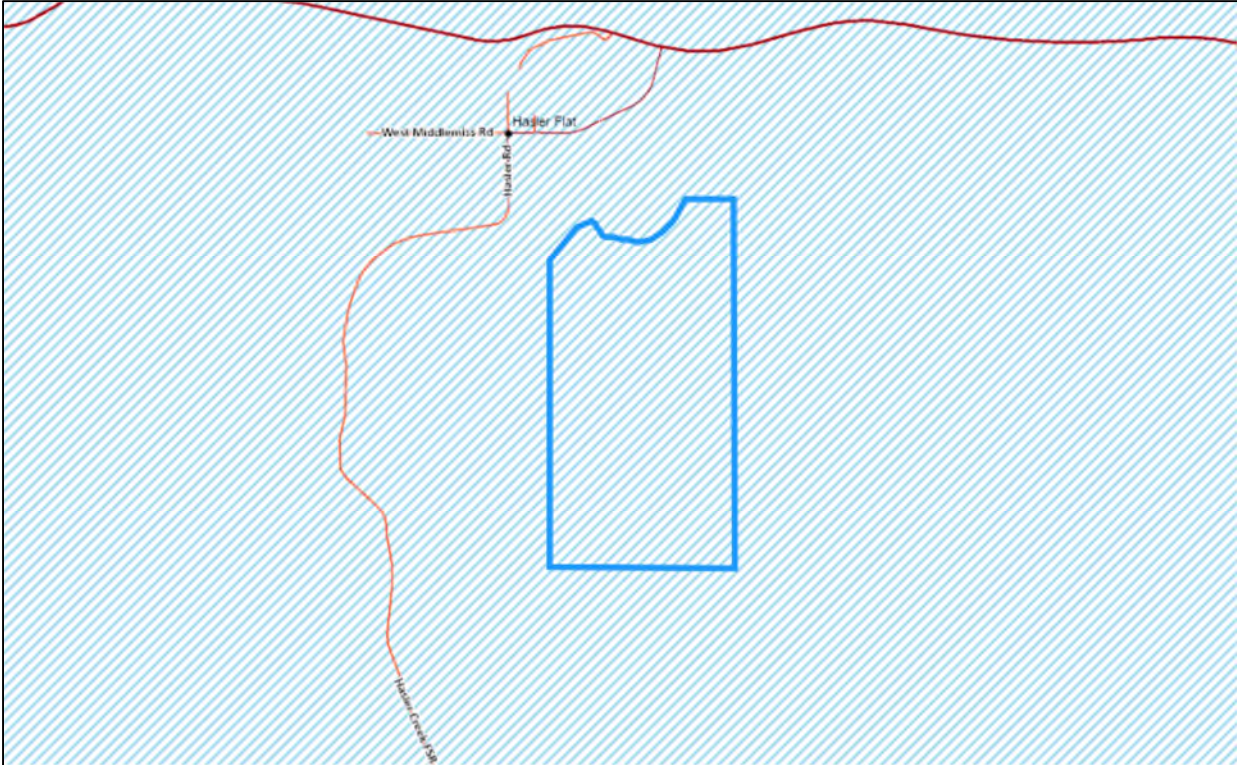
Agricultural Land Reserve: Within



CLI Soil Classification: 5_{CT}



Watershed Reserve: Pine River





February 4, 2025

Anastasia Moreau
Planner 1, Peace River Regional District

Sent by email: anastasia.moreau@prrd.bc.ca

Re: ALC File #103196; Local Government File #25-001 ALR NFU, Removal of Soil within the ALR, unaddressed parcel, Hasler Flats (PID: 014-912-333) – The Subject Property

Thank you for providing the opportunity for Ministry of Agriculture and Food (Ministry) staff to comment on File #25-001 ALR NFU, that proposes sand and gravel extraction on 2.5 hectares of the Subject Property. From a land use planning perspective, Ministry staff offer the following comments:

- The Subject Property is 120.7 hectares and located in the Agricultural Land Reserve (ALR). Large areas of ALR land surround the Subject Property throughout the region, adjacent properties appear to be forested with small areas of pastureland. The Subject Property contains 6 ha of hay production, and some pastureland but is predominantly forested.
- According to the British Columbia Soil Information Finder Tool ([SIFT](#)), the Subject Property is composed mainly of soil with an agricultural capability rating of 5CT. Agricultural capability ratings range from 1-7, with soil in the classes of 1-3 being considered 'prime agricultural lands'. Soil with a capability rating of 5 may have moderate-severe management limitations when it comes to annual cultivation systems, however, is considered well suited to forage, pasture or perennial cropping. The letters of 'C' and 'T' denote possible management limitations caused by extreme climate and topography. None of these limitations preclude the land from being used for agricultural purposes.
- It should be noted that the Subject Property is located within a Livestock District. Livestock Districts are areas that cattle are permitted to be at large, and it is up to the landowner to keep cattle out via appropriate fencing. More information can be found on the [BC Government website](#).

- Ministry staff acknowledge that the application package does include a reclamation plan and indicates measures that will be used to control the spread of weeds, and to control dust. However, the report was created in 2019, and the local government may consider asking for a renewed report, as site conditions may change over time.
- Ministry staff recognize there may be a limited and indirect advantage for farmers to have access to nearby sources of gravel. Nevertheless, given the nature of the proposal, this project will likely not substantially contribute to agricultural production in the region in either the short or long term.

Please contact Ministry staff if you have any questions regarding the above comments.

Sincerely,

Chelsey Andrews, MCP

Land Use Planner
Strengthening Farming Program
Ministry of Agriculture and Food



Brenna Schilds, P.Ag

Regional Agrologist-Peace
Grain and Oilseed Specialist
Ministry of Agriculture and Food



CC: Agricultural Land Commission – ALC.Referrals@gov.bc.ca



Peace River Regional District
1981 Alaska Avenue
Dawson Creek, BC
V1G 4H8

Attn: Anastasia Moreau, Planner 1

The Ministry of Transportation and Transit (MoTT) has received and reviewed your Non- Farm Use referral on January 16, 2025, for a proposal referral for a 2.5ha sand and gravel extraction operation located on the fractional west ½ of district lot 1127, Peace River District (PID: 014-912-333). The current proposal is to extract 100,000 m3 of material at a depth of 8 m and for the duration of 10 years.

The Ministry has no objection to the proposal and has the following comments for the third-party:

1. Approvals from the Agricultural Land Commission (ALC) should be obtained.
2. Depending on the third party's intended access to the gravel pit, they should be aware that Hasler Road extends into an industrial access road, which is not owned by the Ministry of Transportation and Transit. The third party would need to obtain permission from the road owners to use the road.
3. If the third-party company plans to upgrade the road on the road allowance along the western boundary of the pit, they must apply to the Ministry of Transportation and Transit (MOTT) for a roadworks permit at: <https://www2.gov.bc.ca/gov/content/transportation/funding-engagement-permits/permits/works>
4. If the third-party company intends to access the pit via the road allowance along the western boundary, the applicant must apply online for an "Access, Resource, and Industrial Road" permit for access to the subject lot through the Ministry of Transportation and Transit (MoTT) at: <https://www2.gov.bc.ca/gov/content/transportation/funding-engagement-permits/permits/access>
5. The third-party company should be aware that increased traffic could be a significant factor, and they would be responsible for any necessary public highway or infrastructure improvements, as well as any damages to the public highway or infrastructure.
6. The applicant should be aware that there is a chance that the area may contain previously unrecorded archaeological material that is protected under the Heritage Conservation Act. Please contact the Archaeology Branch immediately at (250) 953-3334 if archaeological site deposits are encountered on the subject property.



Our file: 2025-00256
Your file: 25-001 ALR NFU
Date: February 10, 2025

Thank you for the opportunity to comment. If you or the applicant have any questions, I encourage you to contact me at (250)-576-8841 or by email at Sarah.Trouwborst@gov.bc.ca

Sincerely,



Sarah Trouwborst
Development Services Technician

December 17, 2024

ALC File: 102283

SENT BY E-MAIL

Dear Jody Watson:

**Re: Notice of Intent Order Under Section 20.3(2)(c) of the Agricultural Land
Commission Act**

PID: 014-912-333

Legal Description: The Fractional West ½ of District Lot 1127 Peace River District

Civic Address: N/a

(the "Property")

On October 18, 2024 the Chief Executive Officer (CEO) of the Agricultural Land Commission received a Notice of Intent (NOI) pursuant to section 20.3(1)(c) of the *Agricultural Land Commission Act* (ALCA) to remove aggregate from the Property (the **Proposed Aggregate Extraction** Activities). The CEO also received a fee of \$150 with respect to the NOI pursuant to subsection 20.3(1)(c)(ii).

As delegate CEO pursuant to section 20.3(6) of the ALCA, I understand the following about the Proposed Aggregate Extraction Activities from the NOI and accompanying documents:

- The landowner of the Property is Rosalinde Lee Embree;
- Jody Watson of SkyeBlue Solutions Inc. was appointed as Agent;
- The total area of the Property is 120.68 ha;
- There was previous NOI approval associated with ALC File No. 58287 that expired on October 4, 2024, which authorized the extraction of 30,000 m³ of sand and gravel over a 2.8 ha area;
 - However, the Agent submits that no activity occurred on the Property following ALC File No. 58287. The area has been previously cleared and stripped, not currently developed or used for agriculture;
- The purpose of the Proposed Aggregate Extraction Activities is to proceed with the aggregate extraction activities that were not started under the previous NOI. The proposed scope of works include the creation of a small 2.5 ha gravel extraction operation on the Property;
- The total area of the Proposed Aggregate Extraction Activities is 2.5 ha (25,000 m²);
- The type of material proposed to be placed on the Property is gravel and sand;
- The proposed volume of materials to be removed from the Property is 100,000 m³;
- The proposed depth of material to be removed from the Property is 8 m; and
- The proposed duration of the Proposed Aggregate Extraction is ten (10) years.

Upon review of the Notice of Intent, I, as delegate of the CEO, have determined that the Proposed Aggregate Extraction Activities are beyond the scope of an NOI and the ALC does not have the capacity of thoroughly reviewing the Proposed Aggregate Extraction Activities through the NOI process.

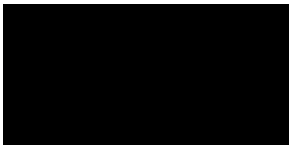
I therefore order, **pursuant to section 20.3(2)(c) of the ALCA, that you must not engage in the Proposed Fill Placement Activities unless a Soil Use for Placement of Fill or Removal of Soil application is first submitted to and approved by the Commission.**

If you wish to pursue the Proposed Aggregate Extraction Activities, you may initiate the Soil Use for Placement of Fill or Removal of Soil application process by submitting the required form and paying the requisite fee: (\$750) to the local government [Peace River Regional District]. The remainder of the application fee (\$600) will only be required if your local government forwards the above noted application to the Agricultural Land Commission. The application can be submitted through the [ALC's Application Portal](#). Information on the application process can be found on the ALC website under [Applications](#).

Notice of Intent decisions are not subject to section 33(1) of the ALCA [*Reconsideration of decisions of panel*]. Under section 20.3(2)(c) of the ALCA, a person ordered not to proceed may make an application under section 20.3(5) of the Act for approval of the Activities.

As agent, it is your responsibility to advise your client of this correspondence.

Sincerely,



Jenny Huynh
Delegate of the Chief Executive Officer

cc: Peace River Regional District (prrd.dc@prrd.bc.ca)

Northeast/Central Mines Regional Office – Ministry of Energy, Mines and Low Carbon Innovation (MMD-PrinceGeorge@gov.bc.ca)

102283d1

Mine Development and Reclamation Plan Embree Pit

Rosalinde Embree c/o Sky Blue Solutions Inc.



Blackbird Environmental Ltd.

May 21, 2019

Final Report – Rev. 0
Blackbird File No.: 19017

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Plan Revisions

Revision No.	Date	Reason/Type of Revision
R0	May 21, 2019	Original report released

1 Project and Property Description

Blackbird Environmental Ltd. has been retained by Sky Blue Solutions to prepare this gravel pit development and reclamation plan to facilitate the adjudication of a Notice of Intent to the BC Agricultural Land Commission (ALC). This project is not subject to review under the BC *Environmental Assessment Act*.

The aggregate operation subject to this report (Mine # 1642051) is designed to comprise approximately 2.5 ha of active extraction, processing, and stockpile areas (Appendix D, Figure 1).

The proposed pit is located in the community of Hasler Flats approximately 24 km southwest of Chetwynd, BC, and is contained within one parcel of private land (Table 1).

Table 1: Parcel Description

Legal Description	Assessment Roll Number	Parcel Identifier
FRAC W 1/2 OF DL 1127 PEACE RIVER	759-041342.000	014-912-333

The areas of the subject property not subject to gravel extraction activities are largely dominated by deciduous forest vegetation, with cleared areas utilized as pasture to the north and southwest of the pit. Trembling aspen, white spruce and some lodgepole pine dominate the canopy in the areas immediately adjacent to the pit's footprint.

The objective of this mine development and reclamation plan is to provide a guide that will protect the site and surrounding environmental values from negative impacts such as subsidence, erosion, poor slope stability, and the establishment and spread of noxious weeds. Once completed, the implementation of the land rehabilitation section of this report will speed up the process of returning the site to natural conditions, consistent with the surrounding ecosystem and/or agricultural land use.

2 Approaches and Methods

2.1 Desktop Review

As recommended in 'Soil Inventory Methods for BC' (BC RIC 1995), Blackbird's project staff reviewed available current and historic satellite imagery for the subject parcel (including the proposed pit area) to pre-type soil map units, i.e. determine land use patterns likely related to soil, hydrology, topography or climate factors (e.g. wetlands, cultivated areas).

Blackbird's project staff accessed Landsat information for the subject area through the USGS Earth Explorer application during the desktop review process (USGS 2019). The normalized difference vegetation index derived from this remotely sensed information enabled Blackbird project personnel to clearly differentiate forested from agricultural vegetation in any given year (Steyaert et al. 1997, Cohen & Goward 2004), as well as infer potential soil type and property changes directly or from vegetation responses (Basnyat et al. 2006).

Blackbird staff accessed a variety of digitized maps and publicly available GIS layers in the desktop review. Agriculture Canada released maps outlining "Soils of the Fort St. John – Dawson Creek Area, British Columbia" of the Peace Land District at a scale of 1:100,000 in 1986, which represents the most recent soil survey information available for the subject parcel (Agriculture Canada 1986).

Similarly, Agriculture Canada published the current agricultural capability map for the Moberly Lake area of the Peace Land District (which includes the subject parcel) in 1979. This map presents capability ratings for agricultural use at a scale of 1:125,000 (Agriculture Canada 1979).

Additional data layers accessed for the purpose of the assessment of the proposed pit area include GIS data related to hydrology and wetlands, cultural features (e.g. roadways & industrial activities), forestry and vegetation, terrain, surficial geology, fish and wildlife, as well as zoning and landownership information.

The sources of information described above were incorporated into georeferenced digital maps, which were used to guide the field assessments. The resulting pre-typed soil map polygons were considered a first approximation of the map units recognized by the field component of the assessment.

2.2 Field Procedures

Field procedures were based on Section 2 of the “Field Manual for Describing Terrestrial Ecosystems, 2nd Edition” (BC MFR and BC MOE 2010).

The field assessment for this project was undertaken as an authoritative or ‘free’ survey. This type of survey utilizes known and inferred soil-landscape relationships to predict soil characteristics (BC RIC 1995). During this type of survey, the assessment professional chooses a representative sample site and extrapolates the information gathered at this location to nearby sites with the same soil-landscape relationship (BC RIC 1995).

The scale and intensity for the subject assessment was based on the results of the pre-typing and was focused on confirming or adjusting soil types and boundaries identified during the desktop review. Transects during the field component were spaced less than 50 m apart, and all delineations were inspected (BC RIC 1995). The minimum size of delineated features was set to 0.1 ha (BC RIC 1995).

An agrologist in good standing with the BC Institute of Agrologists assessed the areas subject to this report on March 26, 2019 (please refer to Appendix A for the assessment team’s qualifications). As part of the assessment, the application area was accessed via snowmobile and traversed on foot to assess soil, terrain and hydrological characteristics, document existing conditions, and complete soil assessment plots.

Soil profiles were assessed via shovel test into the C horizon or to auger refusal to identify soil characteristics. Assessment point locations were determined on slope, vegetation and apparent drainage characteristics. At each location, field crews documented the following information:

- Horizon designation
- Horizon depth
- Horizon colour
- Horizon texture
- Consistence
- Coarse fragment content
- Presence or absence of mottling
- Drainage class
- Slope gradients

Following the site visit, Blackbird project staff classified soils according to the Canadian System of Soil Classifications (AAFC 1998) criteria and subsequently correlated site soils to the soils described in the BC 42 soil survey (Agriculture Canada 1986). All field documentation was compared and reconciled with existing data to determine soil types and agricultural land capability ratings for the assessed area.

3 Results

3.1 Land Use and Zoning

The property containing the proposed aggregate operation subject to this report is largely forested, with trembling aspen and white spruce dominating the canopy. Minor occurrences of lodgepole pine and paper birch were noted throughout the footprint of the proposed pit.

Several smaller pastures have been cleared within the parcel (to the southwest and north of the proposed pit). The review of historic Landsat information indicates that the footprint and its immediate surroundings have under forest cover without anthropogenic disturbance since at least 1985 (USGS 2019).

Agricultural land use on parcels in the immediate and general vicinity of the subject parcel appears restricted to the perennial forage stands (i.e. pasture/hay), with little to no annual crops within the Hasler Flats area (AAFC 2019).

The property subject to this application is currently zoned as A-2 (large agricultural holdings). Per the Peace River Regional District (PRRD) Zoning Bylaw No. 506, 1986 (PRRD 1986), mining (including gravel extraction and processing) is a permitted land use in this zoning class.

The subject parcel is part of the PRRD Rural OCP Bylaw No. 1940, 2011, with all current uses aligning with the policies laid out in that bylaw (PRRD 2011).

The property subject to this application is contained in the Agricultural Land Reserve (ALR), and a Notice of Intent will be submitted to the BC Agricultural Land Commission.

3.2 Soil Survey

The soil unit map published as part of the BC42 soil survey report indicates that the subject aggregate operation is contained in a large polygon of relatively young soils on sandy substrates typical of parcels adjacent the Pine River and its major tributaries in this area (Table 2).

Table 2: Soil map units and unimproved agriculture rating with limiting factors

Section of Application Area	Soil Map Unit	Average Slopes	BCLI Rating
All	100 % Meikle Creek	15 %	5 _{CT}

Meikle Creek map units are dominated by Cumulic Regosols on non-calcareous sandy fluvial deposits in the benchlands and foothills of the Peace River District. In the floodplains, some low-lying areas of sandy loam and loamy sand deposits are subject to flooding. The Meikle Creek map units occur on level to gently

sloping topography at elevations below 600 m. Meikle Creek soils are well drained, rapidly pervious, and have a humid water regime.

The field assessment confirmed the presence of regosols as the dominant soil types within the footprint of the proposed aggregate operation. A detailed description of the observed soil map unit can be found in Appendix C.

Topsoil textures encountered during the field visit were typically sandy loams, with topsoil depths consistently ranging from 3-4 cm (7-9 cm including the organic duff layer). No significant admixing, which could indicate historic disturbance, was observed within the footprint of the proposed pit.

3.3 BC Land Inventory Ratings – Agriculture

The agricultural classification system is based on the Canada Land Inventory as modified for British Columbia by Kenk and Cotic in MOE Manual 1 (1983). The capability class, which defines the degree of limitation for soil-based agriculture, is further defined by the sub-class(es) which indicate(s) the particular type of limitation.

The assessment of a parcel of land's capability for agricultural use is determined by assessing both climate (which generally determines the range of crops possible in any particular area) and soil-landscape characteristics (which govern the type and relative level of management practices required). It should be noted that the BC land inventory classification (BCLI) is based on the relative degree and type of limitation and/or the range of crops; it is not related to actual productivity (i.e. yield) of any specific crop (MOE 1983).

Among other assumptions and limitations, the methodology guidelines for agricultural capability ratings state that ratings are subject to revisions if newer or more accurate information with regards to the underlying information becomes available, or if agricultural technology enables a wider range of crops.

The proposed aggregate operation and the vast majority of the remainder of the parcel are contained in a BCLI polygon with a class 5 rating as a result of climatic and topographic restrictions.

Mineral soils in **Class 5** have very severe limitations that restrict their capability to produce perennial forage crops; improvement practices are feasible. The limitations are so severe that the soils are not capable of use for sustained production of annual field crops. The soils are capable of producing native or tame species of perennial forage plants and may be improved by use of farm machinery. These improvement practices may include clearing of bush, cultivation, seeding, fertilizing, or water management/control. Productivity of certain forage crops may be high to very high. Some soils in class 5 can be used for cultivated field crops provided unusually intensive management is used (BC MOE 1983).

Subclass C described soils with restrictions association with an adverse climate. This class is used on a sub-regional or local basis to indicate an adverse departure from the regional climate. In this subclass, the main limitation is low temperature or low or poor distribution of rainfall during the cropping season, a combination of these, or local frosty areas.

Subclass T is related to topographic restrictions, either steepness of slopes or a pattern of slopes that impedes mechanized agricultural utilization.

Based on the results of the desktop review and field assessment, it is the report author's professional opinion that the land subject containing the proposed gravel pit exhibits characteristics similar to other parcels that are assigned an agricultural capability classification of 5_{CT}.

3.4 Topography and Surficial Geology

The area subject to this application is contained in an alluvial fan related to historic deposits within the Hasler Creek and Pine River watershed systems. The gravel deposits in the immediate vicinity of the project site are the result of glaciofluvial activities during the Cordilleran 'Classical' Wisconsinian glaciation, which resulted in the deposition of fine clastic sedimentary rock.

The aggregate deposit is covered by a shallow layer of sandy overburden, which ranges between approximately 0.15 and 0.3 m in depth. Exposed slopes in the vicinity of the pit indicate that the gravel deposit extends to at least 6 m below the surface.

The site's aspect is to the north and northeast, with very gentle slopes ranging from 1-2 % in the surrounding undisturbed land to the south, and very steep slopes and drop-offs towards the stream valley to the north.

The steep slopes to the north of the pit may be subject to slopes failures over time, as evidenced by slumping along the excavated trail to the west of the proposed pit. No other visible indications of significant erosion, slope movement, slumping, subsidence, or tension cracks were observed in the immediate vicinity of the pit area at the time of the assessment. However, it should be noted that the field assessment was completed during winter conditions, with snow cover that may have masked such features.

3.5 Hydrology

The site assessment of undisturbed soil and substrate conditions showed soils that are well drained and rapidly pervious. No accumulated surface runoff was observed on site at the time of the field assessment.

A review of the BC Freshwater Atlas indicates that no previously mapped drainages directly traverse the area subject to this report (BC MOE 2019). However, an open wetland complex to the north of the proposed pit location contributing flow to the Pine River watershed system was noted during the field assessment, which represent the closest surface watercourse to the pit location.

No historic fish inventory data is available for the unnamed wetland complex. The closest fish occurrence record in relation to the area of interest is located near the confluence of Hasler Creek and Pine River (Table 3), approximately 700 m to the north of the aggregate operation (BC MOE 2019).

Table 3: Hydrological features near the aggregate operation

Watershed Code (1:50k)	Description
234-593000	Hasler Creek
234	Pine River

Groundwater information in the vicinity of the aggregate operation is limited to historic water well construction records. Water well records for wells to the west of the site indicate a static water table at a depth of 33' (10 m; Government of BC 2019).

3.6 Vegetation and Wildlife

The areas of the gravel pit subject to this report are dominated by trembling aspen, with minor white spruce, lodgepole pine and paper birch. Understory vegetative species include bluejoint, dandelion, strawberry, bunchberry, showy aster, fireweed, yarrow, and prickly rose.

No weed species listed as provincially or regionally noxious were observed within the footprint of the proposed pit or in its immediate vicinity at the time of the assessment (though it should be noted that snow cover may have obscured their presence).

No occurrence records of any animal or vegetative species at risk were found to overlap the physical footprint of the proposed pit. The nearest recorded occurrence describes a historic occurrence of least moonwort (*Botrychium simplex var. compositum*) collected in 1960 near the confluence of Hasler Creek and Johnson Creek, approximately 1.2 km to the southwest of the pit.

To ensure compliance with the federal *Species at Risk Act*, *Migratory Birds Convention Act*, the *Migratory Bird Regulations* and the provincial *Wildlife Act*, it is recommended that no new land clearing (including clearing of brushy vegetation) occur during the nesting window of May 1 to August 15 (BC MOE 2009). If clearing or stripping operations during this time frame cannot be avoided, a qualified avian biologist should be engaged to assess the site prior to the commencement of operations.

The subject area is contained in private land, and as such does not overlap a Wildlife Habitat Area (WHA), an Ungulate Winter Range (UWR), or an Old Growth Management Area (OGMA).

4 Mine Development and Operating Plan

4.1 Development Schedule

Extraction will commence near the historic gravel pit in the western segment of the proposed aggregate operation to allow for adequate access to stockpile areas and the full sequential extraction of available aggregate within the pit boundaries.

The actual rate of gravel extraction and the operational life of the pit before final reclamation activities are planned are currently uncertain, as they depend on market demand and aggregate deposit characteristics.

Please refer to the cross sections in (Appendix D, Figure 3) for details about the final depth and layout of the proposed pit. The reclaimed pit layout is based on a final excavation depth of approximately 614 m CGVD28.

4.2 Clearing and Grubbing

Any non-merchantable trees will have to be cleared prior to any topsoil removal. To reduce the probability of dust, slope stability issues and stormwater impacts, clearing and grubbing will be restricted to the areas that will be actively used for extraction, processing and stockpiling in the near future. Future extraction areas will be cleared and grubbed immediately prior to the commencement of extraction activities.

Wood debris will generally be burned or chipped on site. Minor woody debris from the proposed area may be used as a final dressing over the replaced topsoil to help prevent erosion. Stumps or coarse woody debris can, if retained for reclamation, provide habitat for birds, small animals and insects, and may enrich the soil when decayed. Mulch should not exceed a depth of five centimeters, as excessive wood debris will inhibit the re-establishment of vegetation.

4.3 Topsoil Stripping and Storage

Upon completion of clearing and grubbing, topsoil will be removed from the extraction area and from any future overburden or product stockpile areas. No material (e.g. overburden, reject materials, processed product) is to be stockpiled on top of undisturbed topsoil. Except for topsoil berms, all storage areas are to be stripped of topsoil prior to use.

To minimize double handling of materials and reduce the amount of exposed disturbed area, it is strongly recommended to progressively disturb and reclaim this site. Wherever possible, natural vegetation will be maintained in areas not required for extraction or processing activities.

Topsoil will only be handled during dry to moist conditions, as any handling of wet soil is likely to result in compaction, admixing and soil loss. Due to the varying micro-topography and a strong colour difference between soil horizons, the mineral topsoil can be removed based on colour change.

Stored topsoil will not be used to fill berms or be used as temporary fill material and must not be allowed to leave the pit area (i.e. no topsoil sales or relocations without additional permits from the ALC). In order to avoid admixing, topsoil will be stockpiled in a section of the aggregate operation which will require no further movement until the reclamation of the extraction phase.

Live topsoiling, which is defined as extracting topsoil from its place of origin and placing it directly onto an area that has already been mined, backfilled and graded for reclamation, will be implemented to the extent feasible for this aggregate operation.

Due to the relatively low amount of topsoil at this location and the poor fertility of the subsoil and parent material, great care will be taken not to overstrip the topsoil. It may be required to strip the topsoil in horizontal increments (e.g. 30 m swaths) and haul it to the stockpile/berm location. Heavy equipment traffic on topsoil will be reduced to a minimum and avoided whenever possible.

Topsoil stockpiles will be seeded as soon as possible, at a minimum within 30 days after the formation of the stockpile. All topsoil mounds will be seeded with a certified weed-free forage seed mixture in order to prevent the establishment of noxious weeds on site, as well as to prevent topsoil loss through erosion.

4.4 Overburden and Reject Storage

Following topsoil removal, the remaining subsoil (overburden) will be removed. Any overburden not suitable for extraction, as well as any reject material resulting from processing operations, will be used for re-contouring the site as part of progressive site reclamation efforts.

Stockpiled overburden and any other rejected material must be stored separately from the topsoil, in an area of the pit that is not subject to heavy traffic and risk of contamination.

A one-meter separation between topsoil and overburden/reject piles and berms will be maintained at all times.

Stockpiles that will not be used within 12 months will be stabilized with permanent vegetation to aid in preventing erosion and the establishment or spread of noxious weeds on site.

4.5 Erosion Control

Erosion is a potential concern at this site due to the creation of exposed slopes throughout the active phases of the aggregate pit. The most efficient protection from any potential erosion is the establishment of appropriate vegetative cover. Re-vegetating the stockpiled topsoil and overburden berms, as well as any affected areas that are not required for the site, with a favourable seed mixture are considered the primary measure to mitigate for the risk of erosion. Additional erosion control measures will be implemented as required and may include installing biodegradable erosion control blankets over any seeded areas, the use of certified weed-free straw bales, straw wattles, or sediment (silt) fencing.

4.6 Groundwater and Surface Water Protection

No excavation activities are proposed to occur within one meter of the high groundwater table. As a result, the proposed pit is considered unlikely to directly affect groundwater resources. However, any aggregate operation carries the potential to increase the risk of groundwater contamination, e.g. through the removal of vegetation and soil buffers, or through the accidental release of pollutants during operations.

Hazardous materials will not be permanently stored on site. Fuel and required lubricants will be transported to site as needed, and impermeable barriers (e.g. drip trays) will be used if any repair or maintenance work is required to be conducted within the boundaries of the aggregate operation.

Due to the nature and depth of the gravel deposit, it is considered unlikely that significant amounts of stormwater accumulate on site. If water was to accumulate on site, it is expected that it will exfiltrate into the ground within a short period of time.

If the need to discharge stormwater arises, the discharge will be designed in a manner that does not allow any sediment-laden discharge fluid to enter any surface water courses directly. Discharge will occur onto a well vegetated area (e.g. to the southwest of the pit) through sprinklers or perforated hoses and will be closely monitored to avoid discharge-related erosion.

4.7 Weed Management

A weed control program will be developed and implemented to prevent the spread of noxious weeds. Weed species often thrive in disturbed soils which are free of vegetative cover. In addition to seeding the stockpiled soil berms during excavation operations, operators should be trained to identify noxious weeds as early identification can prevent significant outbreaks. Once identified, weeds will be handpicked and destroyed, or sprayed with herbicides. During reclamation the site will be regularly inspected for weeds until favourable vegetation is well established, and no bare areas remain.

4.8 Operations

Processing operations may include crushing and screening. No drilling and blasting will be required as part of the pit exploration, and no washing is anticipated at this point of the planning process.

A slight increase in emissions, odor or noise can be expected as a result of heavy machinery operating on this site, particularly during initial extraction and processing phases. Adequate mufflers will be utilized on all equipment to eliminate excessive noise.

The pit is not located within at least 800 m of a residence, and direct project-related impacts to residential properties is considered unlikely.

The location, layout and depth of this gravel pit are expected to help mitigate potential noise concerns associated with the operation. In addition, frequent inspections will be completed to ensure mufflers and other noise reducing equipment are in good working order. Radios will be used in the pit to negate the use of horn signals for communication; the active pit channel will be communicated through signage at the beginning of the pit access road.

Crushing operations, as well as loading and hauling along the private access roads on the property have the potential to temporarily increase dust levels in the vicinity of the pit. To prevent excessive dust during processing, dust skirts should be utilized, and the drop height of any processed product during stockpiling and loading will be adjusted and kept to a minimum.

Pit-related truck traffic along the Hasler Flats Road and West Coast FSR is not expected to exceed 10-15 truck loads a day at maximum, with average truck traffic expected to be considerably less during normal operations. Truck traffic within the pit will be subject to enforced speed restrictions of 25 km/h in an effort to reduce dust. In addition, water spray will be used in the pit to reduce dust levels as required. If water spray alone proves ineffective in eliminating dust along the road, dust suppressants (e.g. magnesium and calcium chlorides) are to be utilized.

The existing accesses off the Hasler Flats Road will be utilized to access all future pit phases, and the signage specifying access restrictions, speed limits within the pit areas, PPE requirements as well as any other applicable information will be installed and maintained.

5 Land Rehabilitation Program

Upon completion of aggregate extraction, the land subject to this application will be reclaimed to resemble the surrounding landscape. As such, the pit area will be restored to form a depression vegetated with an agronomic forage mixture, which will eventually revert to forested habitat.

Upon final reclamation, all debris and garbage must be removed from the site. No material is to be buried on site.

5.1 Backfilling and Contouring

Concurrent (i.e. progressive) reclamation will be completed during future operations. Final slope angles, shapes and grades will be established during extraction, rather than as a separate operation.

Once removal of aggregate at this site is complete, the walls of the pit will be re-contoured to be consistent with the surrounding area. Using overburden and reject materials, slopes will be reclaimed to a minimum of a 2:1 run to rise ratio (Appendix D, Figure 3).

The overburden and fill material will be compacted in small increments to aid in slope stabilization. Any compacted areas will be ripped prior to topsoil replacement.

5.2 Topsoil Replacement

Once rough grading of the disturbed areas is complete, salvaged topsoil will be spread evenly over the surface. It is imperative that no topsoil handling occur while the material is very wet.

The salvaged topsoil will be returned to 80 percent or more of the original topsoil depth and will be spread as evenly as possible.

Topsoil will not be compacted, and the surface of the topsoil should be left somewhat rough. The rough surface allows non-uniform microsites to develop, which aids in the establishment of vegetative growth. The rough surface will also help to slow water runoff and reduce the potential for erosion.

5.3 Vegetation Establishment

The timely establishment of a cover of dense vegetation is essential to maintain slope stability, prevent erosion and reduce the probability of occurrence of noxious weeds. Any replaced topsoil will be seeded with a certified weed-free forage mix without delay.

Seeding will be completed in the spring, which will enable the forage to form a protective blanket prior to winter and the following spring melt (poor growth will result if a frost or drought occurs following germination). If final reclamation activities are to occur in the late fall or winter, the forage crop can be seeded onto the snow cover. Fertilizing should be considered as a means to help establish a healthy and functional forage stand.

Erosion control blankets, coconut matting or other geotechnical erosion control measures may be used if erosion problems are encountered during reclamation.

The establishment of the protective vegetative cover must be evaluated in the following growing season, and any erosion must be reclaimed. Spot re-seeding might be required if the surface runoff concentrated seeds in certain areas.

6 Closure

Services provided by Blackbird for this report have been conducted in a manner consistent with the level of skill, care and competence ordinarily exercised by members of the profession of agrology currently practicing under similar conditions and like circumstances in the same jurisdiction in which the services were provided.

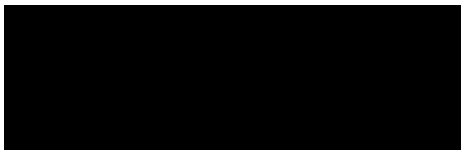
The evaluations contained in this report are based on professional judgement, calculations, and experience. They are inherently imprecise. Soil, landscape, and hydrological conditions other than those indicated may exist on the sites.

The recommendations and conclusions contained in this report pertain only to the site conditions observed by Blackbird at the time of the inspection. Since site conditions may change over time, this report is intended for immediate use.

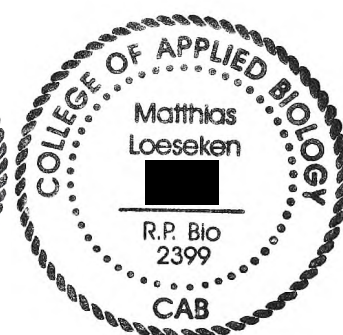
The conclusions of this report are based in part on information provided by others. Blackbird believes this information to be accurate but cannot guarantee or warrant its accuracy or completeness.

The information presented in this report was acquired, compiled and interpreted exclusively for the client for the purposes described in this report. It is intended only for internal use by the client and for use by government agencies regulating the specific activities to which it pertains. Blackbird does not accept any responsibility for the use of this report, in whole or in part, for any purpose other than intended or to any third party for use whatsoever.

If you have questions with regards to this report, feel free to contact the author at your convenience by email at matthias@blackbird.ca or by phone at (250) 793-7262.



Matthias Loeseken, M.Sc., P.Ag., R.P.Bio.



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Appendix A: Statement of Qualifications

Matthias Loeseke served as the responsible Professional Agrologist for this project, supervised the field assessment, reviewed the findings, and authored the project report.

Matthias holds a Bachelor of Science and a Master of Science Degree in Agricultural Ecology from the University of Rostock (Germany). During his studies, he completed both introductory and upper-level courses in soil sciences, including soil genesis, soil chemistry, and soil biology. As part of his degrees, he also successfully completed courses in remote sensing and cartography, landscape ecology, advanced plant nutrition, soil fertility management and integrated crop production techniques. Matthias completed multiple field schools focussed on soil mapping and fertility management during his studies.

Matthias commenced working as an environmental scientist at Roy Northern Environmental Ltd. in Fort St. John, BC in January of 2009. During his five years at Roy Northern, Matthias completed well over 200 pre-disturbance site assessments in the Agricultural Land Reserve, which included soil surveys and agricultural capability assessments. Additional soil-related work included reclamation assessments on sites disturbed by industrial activities, environmental inspections, as well as soil stripping and site reclamation supervision. For the first three years at Roy Northern, all of his soil surveys were conducted under the direct supervision of a Professional Agrologist trained and experienced in soil survey techniques and methodologies.

Matthias moved on from Roy Northern to work at Blackbird Environmental Ltd. in the spring of 2014. Since then, he has continued to conduct soil surveys as part of pre-disturbance site assessments, to support aggregate operation permitting and reclamation planning, as well as to assess, demonstrate, and/or restore regulatory compliance on industrial projects. Since 2014, Matthias has trained a wide range of junior agrologists and agricultural producers on identifying and managing soils in the BC Peace.

Matthias has completed a variety of capability and arability assessments and has assisted producers, government decision-makers and industrial proponents with the assessment, diagnosis and management of crop depredation, crop failures, and fertility problems. He has been and is involved in a range of applied research projects focused on the identification of soil type distribution, the management of drainage, runoff and erosion issues in agricultural settings, as well as fertility zone delineation and management for crop production. All of these projects utilize a wide variety of means to identify soil types, including existing soil survey data, aerial imagery, satellite multispectral information, topography data, electromagnetic conductivity surveys, as well as field soil sampling at a variety of densities to aid in the efficient and accurate identification of soil parameters.

Matthias is a member of the Pacific Regional Society of Soil Science and is registered as a Professional Agrologist with the BC Institute of Agrologists (P.Ag. # 2390, P.Ag. status attained on June 15, 2011). He is actively maintaining his P.Ag. status with a commitment to professional development, which includes attendance and presentations at events related to soil survey methodologies, soil fertility assessment, and soil productivity management in agricultural settings in the BC Peace (e.g. Peace River Forage Association of BC, BC Grain Producers Association, Peace Region Forage Seed Association). Matthias' declared areas of practice as a Professional Agrologist include:

- 1 Arable land evaluation, conservation planning and management
- 2 Environmental impact assessment and mitigation planning
- 3 Research, technology development, transfer and application

Appendix B: Photos



Photo 1: Aerial view of the pit from near its western perimeter, facing east.



Photo 2: View of typical vegetation near the northwestern corner of the pit, facing southeast.



Photo 3: View of the pit from near the southeastern corner, facing north.



Photo 4: Example view of typical topsoil horizons (LFH to 5 cm, Ah to 9 cm).

Appendix C: Soil Plot Information

Plot #:		1 (NW)			UTM:	565085E			6161875N
Horizon	Depth (cm)	Colour	Texture	Structure	Consistence	Coarse Fragments	Slope:	1 %	Comments
LFH	5-0						Aspect:	010°	At > Sw >> Pl, Ep Prickly rose, palmate coltsfoot, bunchberry, yarrow, showy aster, bluejoint, willow spp., red-stemmed feathermoss.
Ah	0-4	5 YR 4/2	SL	GR	FR	/	Drainage:	w	
C	>40	7.5 YR 5/3	SL	GR	FR	20 % G	Admixing:	/	
							Soil Subgroup:	CU.R	

Plot #:		2 (SE)			UTM:	565167E			6161790N
Horizon	Depth (cm)	Colour	Texture	Structure	Consistence	Coarse Fragments	Slope:	level	Comments
LFH	4-0						Aspect:	n/a	At > Sw Prickly rose, palmate coltsfoot, bunchberry, yarrow, willow spp., horsetail, showy aster, bluejoint.
Ah	0-3	2.5 YR 4/2	SL	GR	FR	/	Drainage:	mw	
C	>50	7.5 YR 5/3	SL	GR	FR	10 % G	Admixing:	/	
							Soil Subgroup:	CU.R	

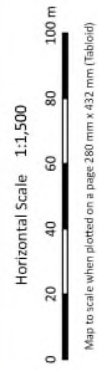
Appendix D: Maps and Sketches

Rosalinde Embree

Embree Pit
within W 1/2 DL 1127, Peace River District
Orthomosaic March 26, 2019



1:30,000,000



Legend

- Pit Boundary
- Parcel Boundary

Disclaimer

UTM Zone 18, NAD 83
Date of data acquisition March 26, 2019
Data Credit: Blackbird Environmental Ltd., BC Geopata Warehouse
For representational purposes only, all locations are approximate.

Our File: 19017 | Mine No.: 1642051 | Revision #: 0
Client File: N/A | GIS: ML | Date: May 21, 2019



blackbird.ca
Fort St. John, BC
250.793.2262

Figure 1



Rosalinde Embree

Embree Pit
within W 1/2 DL 1127, Peace River District
Photogrammetric Surface Contours



Horizontal Scale 1:1,500
0 20 40 60 80 100 m
Map to scale when plotted on a page 280 mm x 432 mm (Tabloid)

Legend

- Pit Boundary
- Contours 100 cm

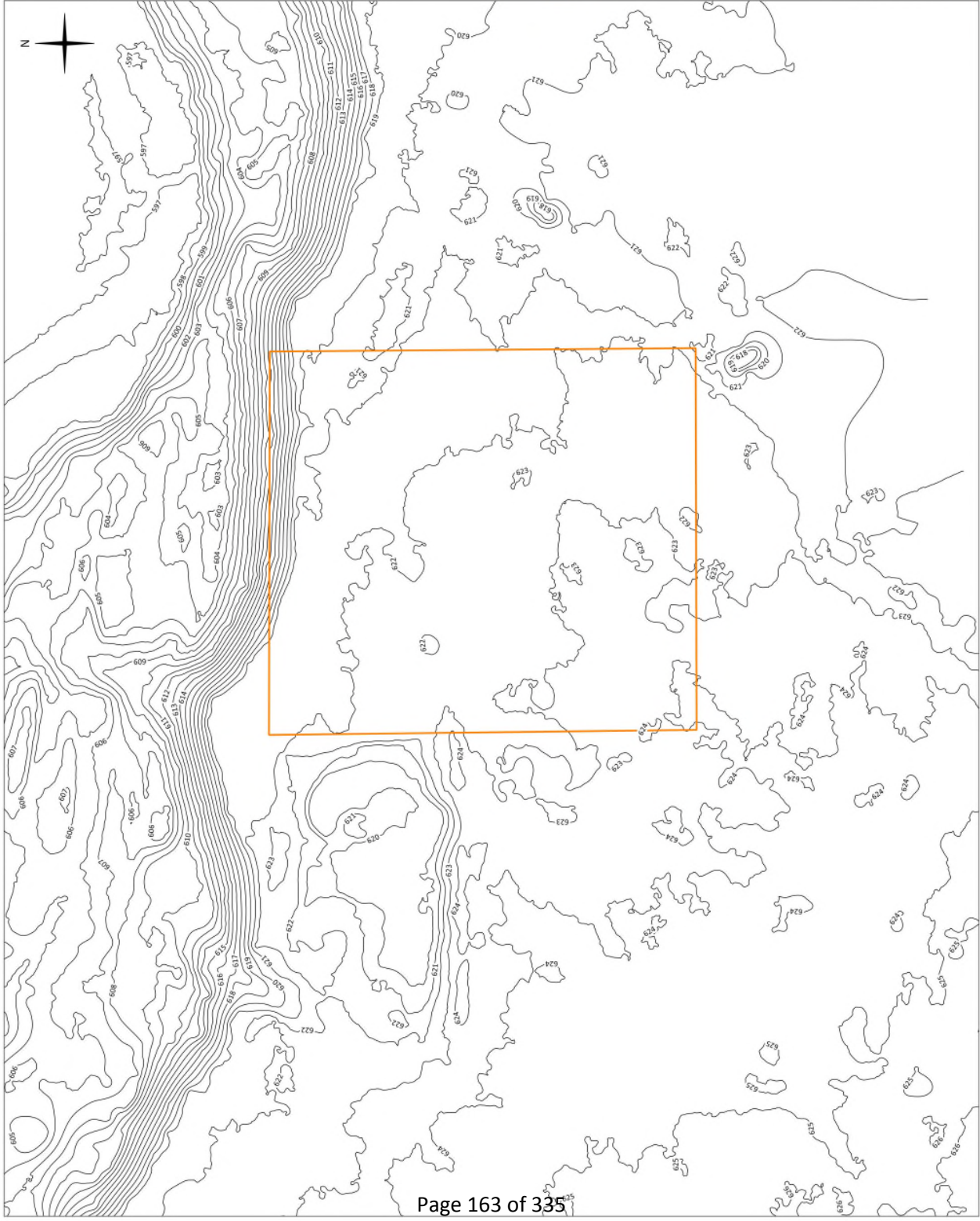
Disclaimer

UTM Zone 10, NAD83, CORD88
Date of data acquisition: March 26, 2019
Data Credit: Blackbird Environmental Ltd., BC Geodata Warehouse
For representational purposes only, all locations are approximate.

Our File: 19017 Mine No.: 1642051 Revision #: 0
Client File: n/a GIS: ML Date: May 21, 2019

blackbird.ca
Fort St. John, BC
250.793.2862

Figure 2



Rosalinde Embree

Embree Pit
within W 1/2 DL 1127, Peace River District
Cross-Sectional Profiles



Horizontal Scale 1:2,000



Vertical Engraving = 2 Vertical Scale: 1:2,000
Map to scale when plotted on a page 280 mm x 432 mm (tabloid)

Legend

- Pit Boundary
- Cross-Sectional Profiles
- Surface Contours - March 26, 2019
- Final Grade

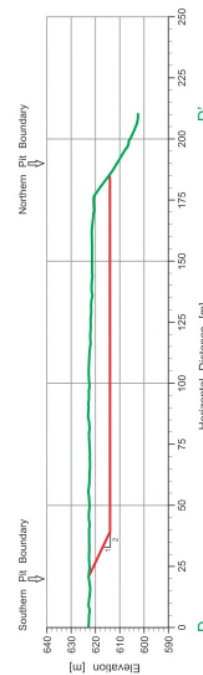
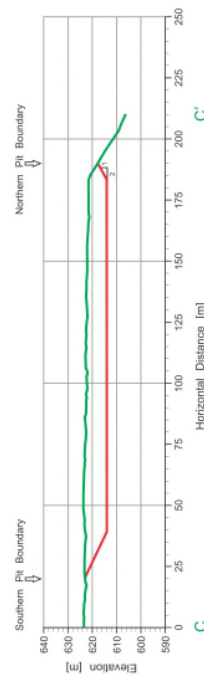
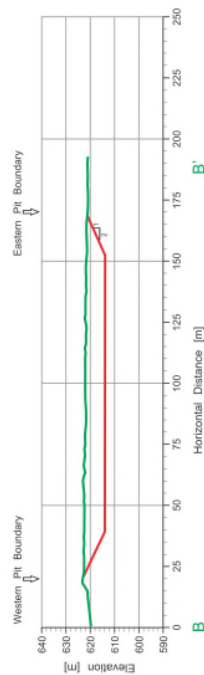
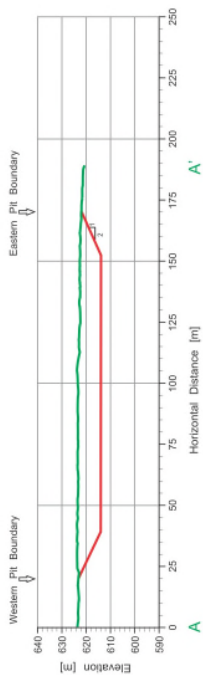
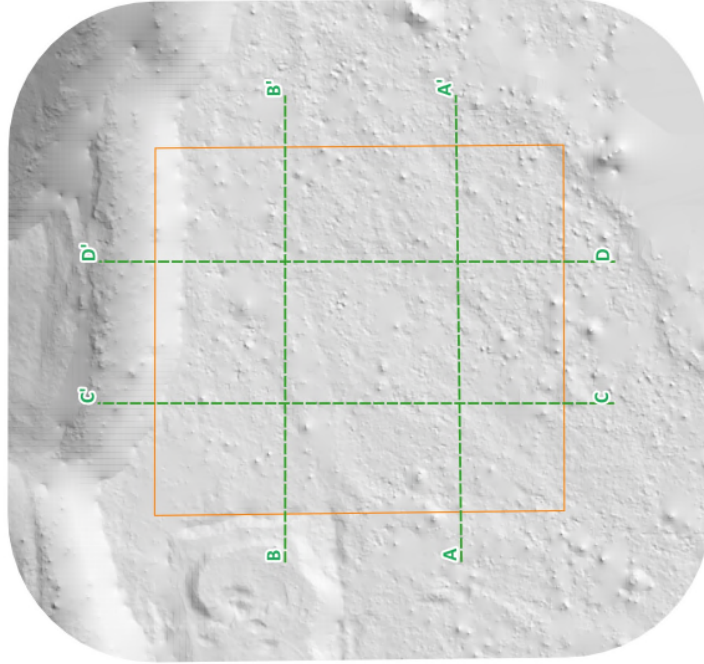
Disclaimer

UTM Zone 10, NAD 83, CORD28
Date of data acquisition: March 26, 2019
Data Credit: Blackbird Environmental Ltd., BC Geodata Warehouse
For representational purposes only, all locations are approximate.

Our File: 19016 | Mine No.: 1642051 | Revision #: 0
Client File: n/a | OS: ML | Date: May 21, 2019



Figure 3





REPORT

To: Chair and Directors

Report Number: DS-BRD-476

From: Development Services

Date: March 20, 2025

Subject: Development Variance Permit No. 24-012

RECOMMENDATION: [Corporate Unweighted]

That the Regional Board respectfully refuse the issuance of Development Variance Permit No. 24-012 to increase the maximum permitted accessory building floor area on the property identified as PID: 012-355-267 from 187 m² to ±312 m² (for the existing 5 m wide lean-to additions on the existing 156 m² shop), as the proposal exceeds the maximum permitted accessory building floor area by ±125 m² (±66.8%).

BACKGROUND/RATIONALE:

Proposal

The applicant is requesting to increase the maximum accessory building floor area for their property from 187 m² (2012 ft²) to ±312 m² (3358 ft²), an increase of ±125 m² (1345 ft²) or ±66.8%.

This increase is to accommodate two existing 5 m (17 ft) wide lean-to additions, constructed without permits, on the existing 156 m² (1679 ft²) shop. The lean-to additions provide an additional 156 m² of floor area, bringing the total shop size to 312 m².

Rationale

Refusal is recommended because the existing lean-to additions exceed the maximum accessory building floor area of 187 m² by ±125 m² or ±66.8% as set out in the PRRD Zoning Bylaw No. 1343, 2001.

File Details

Owner:	Shawn & Mary-Beth Roste
Area:	Electoral Area C
Location:	Fort St. John
Legal:	Lot 1 Block 1 Section 3 Township 84 Range 19 West Of The 6th Meridian Peace River District Plan 12243
PID:	012-355-267
Civic Address:	10205 271 Rd
Lot Size:	0.81 ha (2 ac)

Background

February 8, 2021 The applicant submitted a Building Permit application (File No. 21-009 BP) to construct a walkway from the existing 78 m² (840 ft²) garage to the principal dwelling and to construct a 179 m² (1,925 ft²) shop.

March 15, 2021	A site inspection found the applicant omitted a 30 m ² barn and two 30 m ² sea cans from the Building Permit application. The total accessory building floor area would have been 269 m ² , exceeding the permitted maximum floor area by 82 m ² . Therefore, the application was withdrawn.
October 5, 2021	<p>Building Permit No. 21-082 was issued for the construction of a 156 m² (1679 ft²) shop. The shop brought the property's total accessory building floor area to 186 m² by the following:</p> <ul style="list-style-type: none">• An attachment was constructed between the 78 m² garage and the principal dwelling. Therefore, the garage was not an accessory building and was excluded from the total accessory building floor area. The attachment was constructed without the mandatory Building Permit.• The two 30 m² sea cans were to be removed after the 156 m² shop was constructed.• The 30 m² barn was to remain on the property and would be included in the total accessory building floor area.
June 24, 2022	The PRRD Building Official completed a Final Inspection on BP 21-082. The principal dwelling was attached to the 78 m ² garage, and no lean-to additions were present.
October 2024	<p>The PRRD became aware of the following infractions:</p> <ul style="list-style-type: none">• The attachment between the 78 m² garage and the principal dwelling was removed and a 38.6 m² addition had been added to the garage without a mandatory Building Permit.• Two 5 m wide lean-to additions were constructed on the side and rear of the 156 m² shop without a mandatory Building Permit, bringing the total floor area of the shop to 312 m².• The two 30 m² sea cans were not removed.
November 8, 2024	The PRRD requested for a legal survey showing the size and setback distances for all buildings and structures. The legal survey was not provided.
November 27, 2024	The Bylaw Enforcement Officer requested that the property be brought into compliance with PRRD Zoning Bylaw No. 1343, 2001 by bringing the total accessory building floor area on the subject property down to 187 m ² or applying for a Development Variance Permit.
December 6, 2024	<p>The applicant submitted Development Variance Permit application No. 24-012 to increase the maximum accessory building floor area for the existing 5 m wide lean-to additions. The applicant also proposed the following to bring the property into compliance:</p> <ul style="list-style-type: none">• Removing the 30 m² barn;• Removing the two 30 m² sea cans.

- Re-attaching the ± 116.6 m² garage to the principal dwelling with the mandatory building permit.

At this time, the applicant has re-attached the ± 116.6 m² garage without the mandatory Building Permit but has provided the PRRD with engineering design reports confirming the structure garage addition is safe for its intended use. The remaining accessory structure on the subject property would be the 156 m² shop with the two 5 m wide lean-to additions, bringing the total accessory building floor area on the subject property to 312 m².

Site Context

The subject property is 2.7 km west of the City of Fort St. John boundary and Highway 97 N. The subject property is located within a rural residential neighborhood and is adjacent to actively farmed agricultural land to the west.

Official Community Plan (OCP)

Pursuant to the *NPFA Official Community Plan Bylaw No. 2460, 2021* the subject property is designated Rural Residential (RR). Section 6.1 states land within this designation is intended to provide large lot residential housing options where the principal use of land will be residential, subject to zoning regulations.

Therefore, the proposal is consistent with the Official Community Plan.

Land Use Zoning

Pursuant to *PRRD Zoning Bylaw No. 1343, 2001*, the subject property is zoned Residential 3 (R-3). Section 36.1 states dwelling unit is a permitted principal use and accessory buildings are a permitted accessory use. Section 36.2 states the minimum parcel size is 1.8 ha (4.5 ac). Section 13 states the maximum accessory building floor area is 187 m² (2016 ft²).

The subject property currently has the following accessory structures:

- 312 m² shop
 - Building Permit No. 21-082 was issued for the construction of a 156 m² shop.
 - Two 5 m wide lean-to additions were constructed on the side and rear of the shop without a building permit, increasing the floor area to 312 m².
 - The shop is used for storing vehicles, holiday trailer, boat, etc.
- 30 m² barn
 - The structure is proposed to be demolished to reduce the property's total accessory building floor area.
- Two 30 m² sea cans
 - One sea can is placed under the lean-to additions of the 312 m² shop and the second sea can is placed on the north-east corner of the property. Both sea cans are proposed to be removed from the property.

Currently, the property has a total of 402 m² of accessory build floor area. Removing the 30 m² barn and the two 30 m² sea cans would bring the total floor area down to 312 m². As the maximum accessory

building floor area permitted is 187 m², a Development Variance Permit is needed to increase the building floor area by ±125 m² or ±66.8%.

Impact Analysis

Context

The maximum accessory building floor area ensures consistent land uses in rural residential areas. Accessory structures that greatly exceed maximum floor area may allow for home-based businesses to be conducted at a larger scale that conflict with neighboring properties. A variance to increase the accessory building floor area by ±66.8% is not consistent with the intended intensity of land uses in rural residential areas.

Population & Traffic

No change with population or traffic is anticipated with the proposed variance.

Sewage & Water

The property has on-site sewer and water services.

Site Features

Land

The subject property is mostly cleared for residential use and is treed along Blueberry Ave and 271 Road.

Structures

The subject property has one dwelling unit, a 312 m² shop, a ±116.6 m² attached garage, a 30 m² barn and two 30 m² sea cans.

Access

The subject property is accessed by an existing driveway off Blueberry Avenue.

Canada Land Inventory Soil Rating

According to the Canada Land Inventory, soils on the subject property are classified as 2c. Class 2 soils have moderate limitations that restrict the range of crops or require moderate conservation practices. Subclass c denotes adverse climate.

Comments & Considerations

Applicant

The two 5 m wide lean-to additions are for personal storage (vehicles, holiday trailer, boat etc.).

Fire Protection Area

The subject property is within the Charlie Lake Fire Protection Area.

Mandatory Building Permit Area

The subject property is within the Mandatory Building Permit Area.

Development Permit Area

The subject property is outside all Development Permit Areas.

Development Cost Charge Area

The subject property is outside the Development Cost Charge Area.

School District 60 School Site Acquisition Charge Area

The subject property is within the School District 60 School Site Acquisition Charge Area. However, the charge is not applicable because no new residential lots are proposed.

Comments Received from Municipalities & Provincial AgenciesPacific Northern Gas (PNG)

PNG's gas meter is located on the south side of the 312 m² shop under the lean-to addition. PNG has no concerns provided that the lean-to is never enclosed with walls and doors installed. If the lean-to additions were to be enclosed, the landowner would have to relocate the meter outside the enclosure. See attached PNG map.

MOTT

See attached letter.

Comments Received from Internal DepartmentsBuilding Inspector

The construction of the two 5 m wide lean-to additions was completed without the mandatory building permit. The structure will require engineering design and certification prior to a building permit being issued. As the construction has already been completed, the Building Official will rely on the comprehensive engineer review that the construction is safe for its intended use.

Bylaw Enforcement Officer

This application is the result of an enforcement file. There is a 40 ft sea can east of the barn that has not been shown on the site plan. Unless the sea can is removed, it should be included in the request for additional accessory building floor area.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

None at this time.

COMMUNICATIONS CONSIDERATION(S):

The Regional Board's decision will be communicated to the applicant.

OTHER CONSIDERATION(S):

None at this time.

Attachments:

1. Application, PRRD File No. 24-012 DVP
2. Maps, PRRD File No. 24-012 DVP
3. Comments Received from Municipalities & Provincial Agencies, PRRD File No. 24-012 DVP
4. Development Variance Permit No. 24-012



PEACE RIVER REGIONAL DISTRICT

Dawson Creek | Box 810, 1981 Alaska Avenue BC, V1G 4H8
(T): (250) 784-3200 prrd.dc@prrd.bc.ca

Fort St. John | 9505 100 Street BC, V1J 4N4
(T): (250) 785-8084 prrd.fsj@prrd.bc.ca

For Office Use:
 Receipt # _____
 Date Received _____
 File No. _____
 Sign Issued: Yes No N/A

Application for Development

1. TYPE OF APPLICATION

	FEE
<input type="checkbox"/> Official Community Plan Bylaw Amendment*	\$ 1,150.00
<input type="checkbox"/> Zoning Bylaw Amendment* #	\$ 800.00
<input type="checkbox"/> Official Community Plan / Zoning Bylaw Amendment combined* #	\$ 1,200.00
<input type="checkbox"/> Temporary Use Permit*	\$ 500.00
<input type="checkbox"/> Temporary Use Permit Renewal	\$ 350.00
<input type="checkbox"/> Development Permit #	\$ 165.00
<input checked="" type="checkbox"/> Development Variance Permit	\$ 165.00

* Sign is required for this application type.

Sign provided by the PRRD and posted pursuant to Section 6 of Bylaw No. 2449, 2021, attached.

Contaminated Site Declaration Form required for this application type.

<input type="checkbox"/> Exclusion from the Agricultural Land Reserve (Applicant responsible for additional costs associated with the advertisements, signage, and facility rental, if applicable)	\$ 1,500.00
---	-------------

2. PLEASE PRINT

Property Owner's Name Shawn Roste / Mary-Beth Roste	Authorized Agent of Owner (if applicable)
Address of Owner 10205 271rd	Address of Agent
City/Town/Village: Fort St John	City/Town/Village:
Postal Code: V1J8A7	Postal Code:
Telephone Number: [REDACTED]	Telephone Number:
E-mail: [REDACTED]	E-mail:

Notice of collection of personal information:

Personal information on this form is collected for the purpose of processing this application. The personal information is collected under the authority of the *Local Government Act* and the bylaws of the PRRD. Documentation/Information submitted in support of this application can be made available for public inspection pursuant to the *Freedom of Information and Protection of Privacy Act*.

3. PROPERTY DESCRIPTION

Full legal description and PID of each property under application	Area of each lot	
Lot1 Block 1 section 3 township 84 range 10 W6m peace river plan 12243	2	ha./acres
		ha./acres
		ha./acres
	TOTAL AREA 2	ha./acres

4. Civic Address or location of property: _____

5. PARTICULARS OF PROPOSED AMENDMENT

Please check the box(es) that apply to your application type:

Official Community Plan (OCP) Bylaw amendment:

Existing OCP designation: _____

Proposed OCP designation: _____

Text amendment: _____

Zoning Bylaw amendment:

Existing zone: _____

Proposed zone: _____

Text amendment: _____

Development Variance Permit – describe proposed variance request:

lean-to addition to my existing shop on the south and east side , covered roof for parking holiday trailer
 additional 2000sq feet for covered parking

Temporary Use Permit – describe proposed use:

Development Permit: Bylaw No. _____ Section No. _____

6. Describe the existing use and buildings on the subject property:

House with attached garage (live in) , shop(storage for cars) and a small barn (shelter for on cat / storage)

7. Describe the existing land use and buildings on all lots adjacent to and surrounding the subject property:

- (a) North shop on lot
- (b) East single family house
- (c) South single family
- (d) West empty quarter

8. Describe your proposal. Attach a separate sheet if necessary:

Lean-to addition to shop south and east side

9. Reasons and comments in support of the application. Attach a separate sheet if necessary:

Stoage for holiday trailer / boat

10. Describe the proposed and/or existing means of sewage disposal for the property:

11. Describe the proposed and/or existing means of water supply for the property:

THE FOLLOWING INFORMATION IS REQUIRED DEPENDING ON THE PROPOSAL/APPLICATION:

12. Proof of ownership of the subject property or properties. (For example: Certificate of State of Title, BC Land Title Office Property Title Search or recent Property Tax Notice.)

13. A Sketch Plan of the subject property or properties, showing the following:

- (a) the legal boundaries and dimensions of the subject property;
- (b) boundaries, dimensions and area of any proposed lots (if subdivision is being proposed);
- (c) the location and size of existing buildings and structures on the subject property, with distances to property lines;
- (d) the location and size of any proposed buildings, structures, or additions thereto, with distances to property lines;
- (e) the location of any existing sewage disposal systems;
- (f) the location of any existing or proposed water source.

ADDITIONAL OR MORE DETAILED INFORMATION MAY BE REQUESTED BY THE PEACE RIVER REGIONAL DISTRICT FOLLOWING REVIEW OF YOUR APPLICATION.

If it is necessary for the property boundaries and the location of buildings and structures to be more accurately defined, a survey plan prepared by a British Columbia Land Surveyor may be required.

15. I / We the undersigned hereby declare that the information provided in this application is complete and to the best of my / our knowledge, a true statement of the facts related to this application.



Signature of Owner

DEC 6 / 2024
Date signed

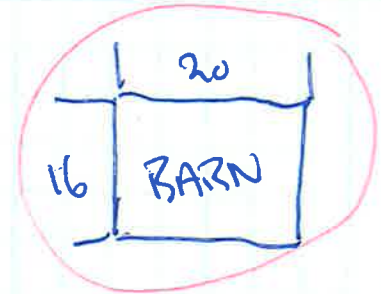
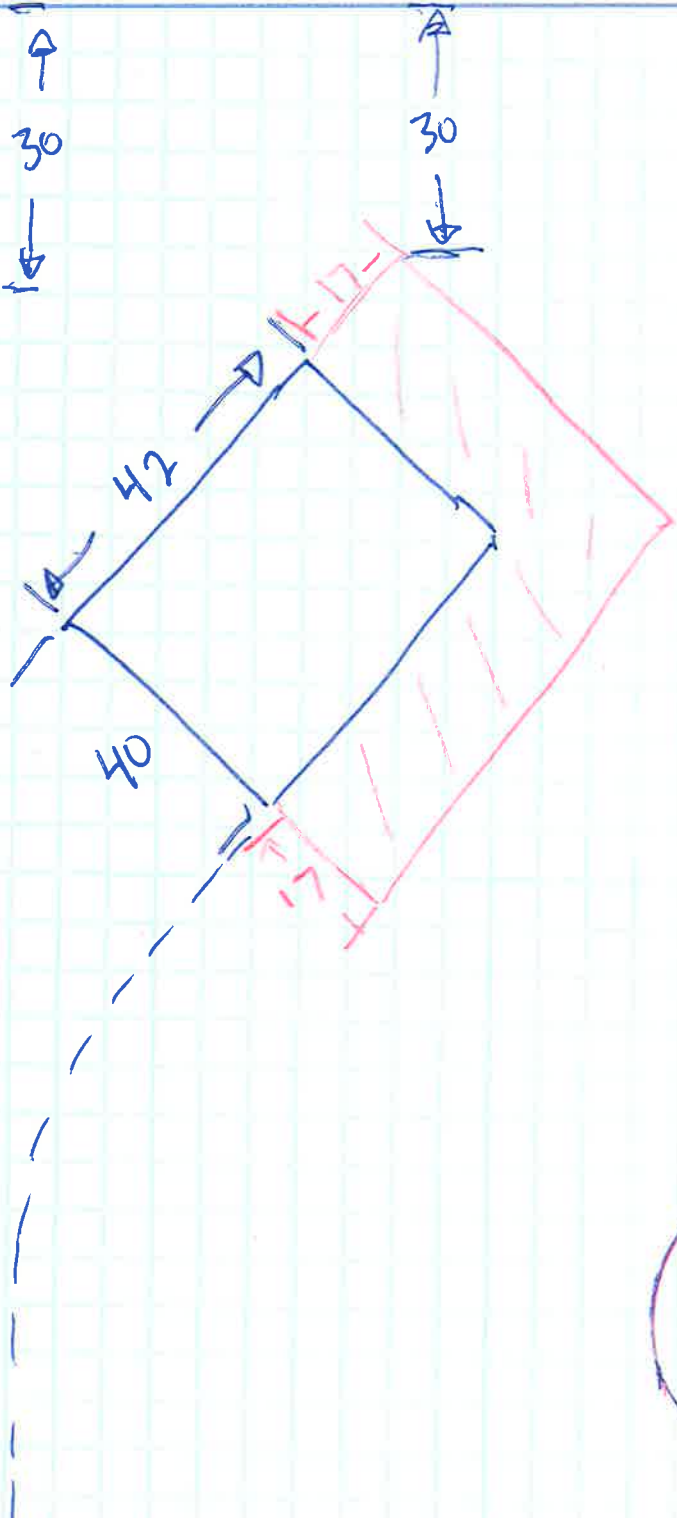
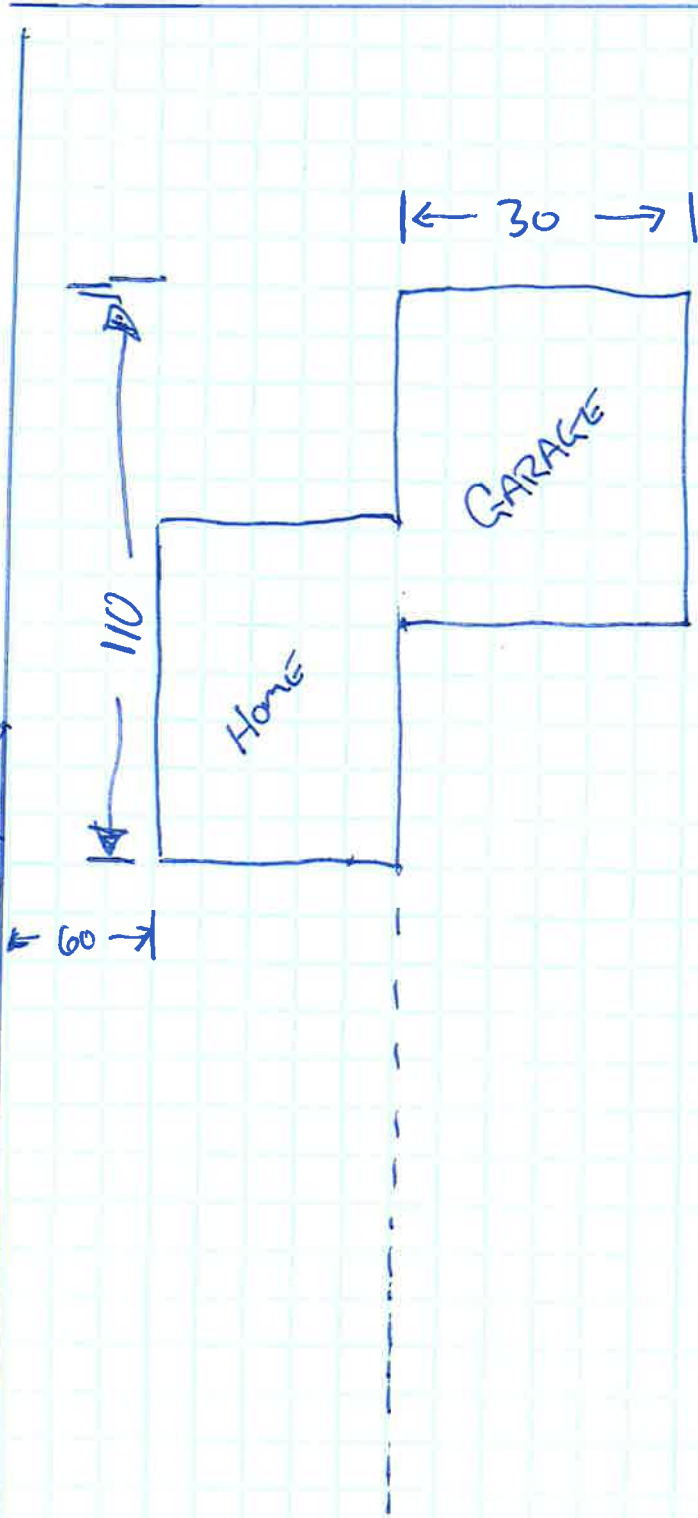
Jan 15 / 25
Date signed

16. **AGENT'S AUTHORIZATION**

If you have an agent act on your behalf in submission of this application, the following authorization **MUST** be signed by **ALL** property owners.

I / We _____ and _____ hereby authorize	
(name of landowner)	(name of landowner)
_____ to act on my/our behalf regarding this application.	
(name of agent)	
Signature of Owner:	Date:
Signature of Owner:	Date:

271 Rd

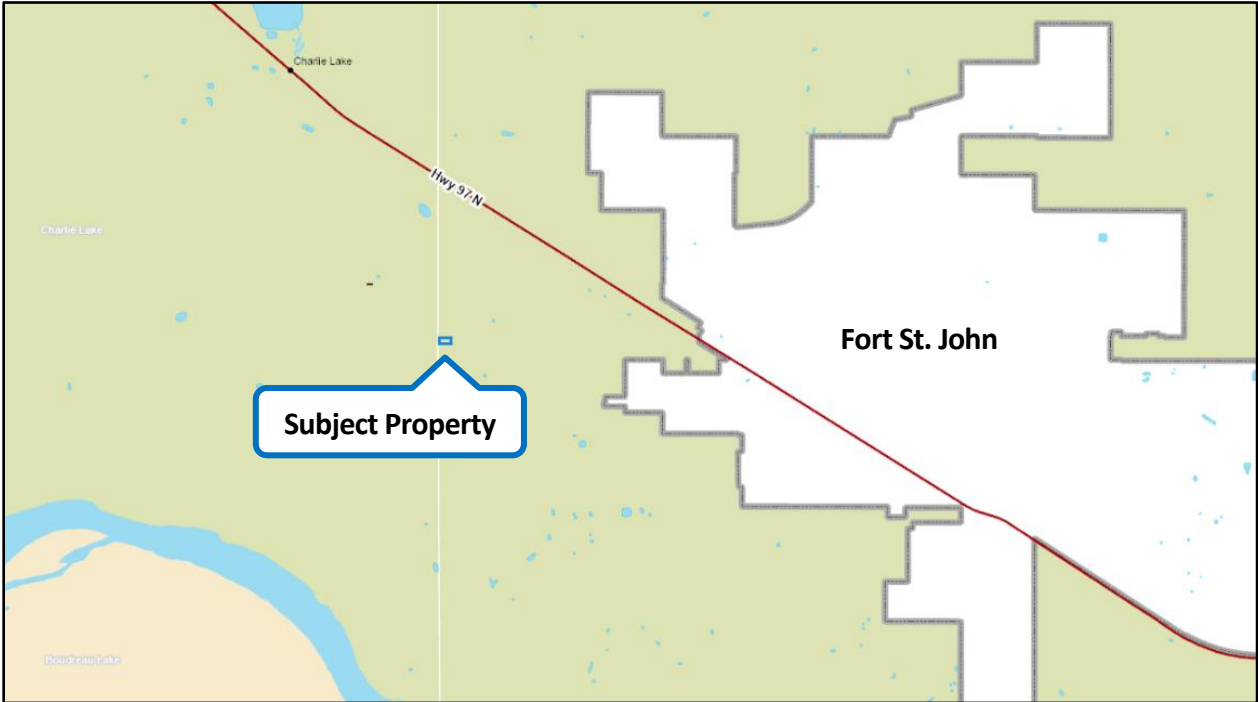


PERMIT TO REMOVE



HICKORY Rd

Location: Fort St. John / Charlie Lake area



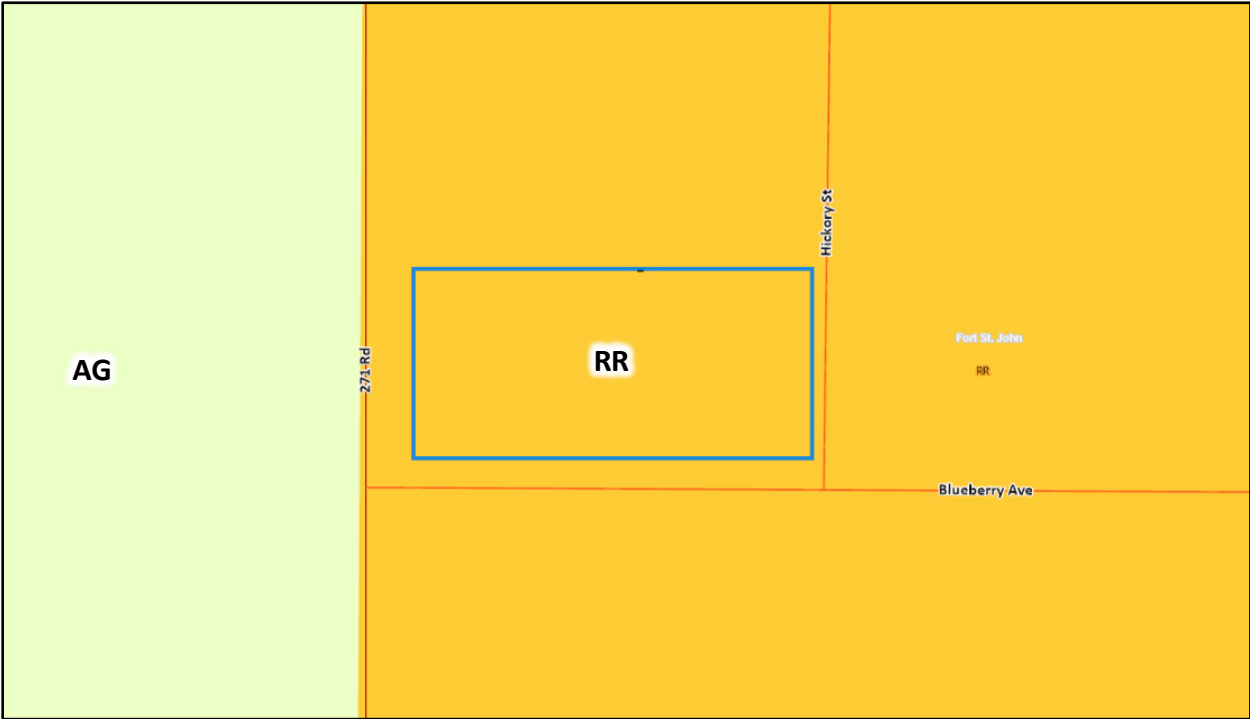
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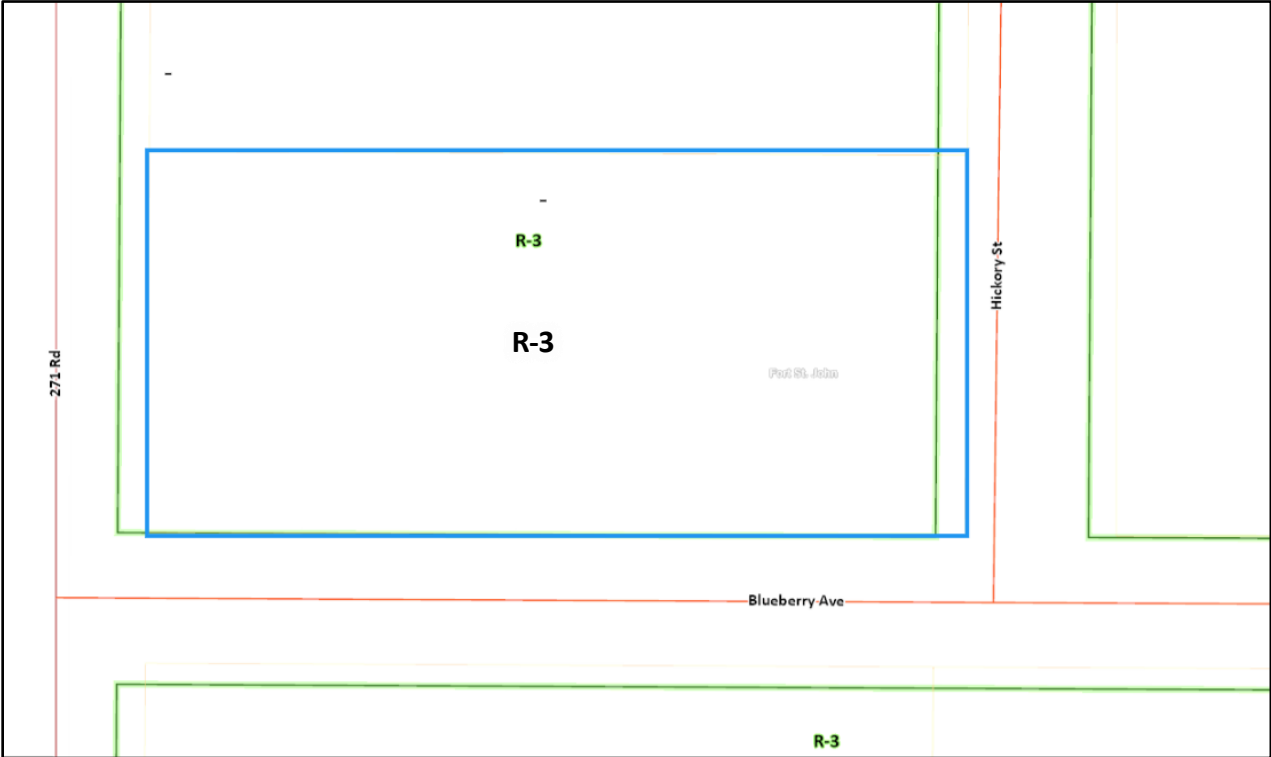
Aerial imagery



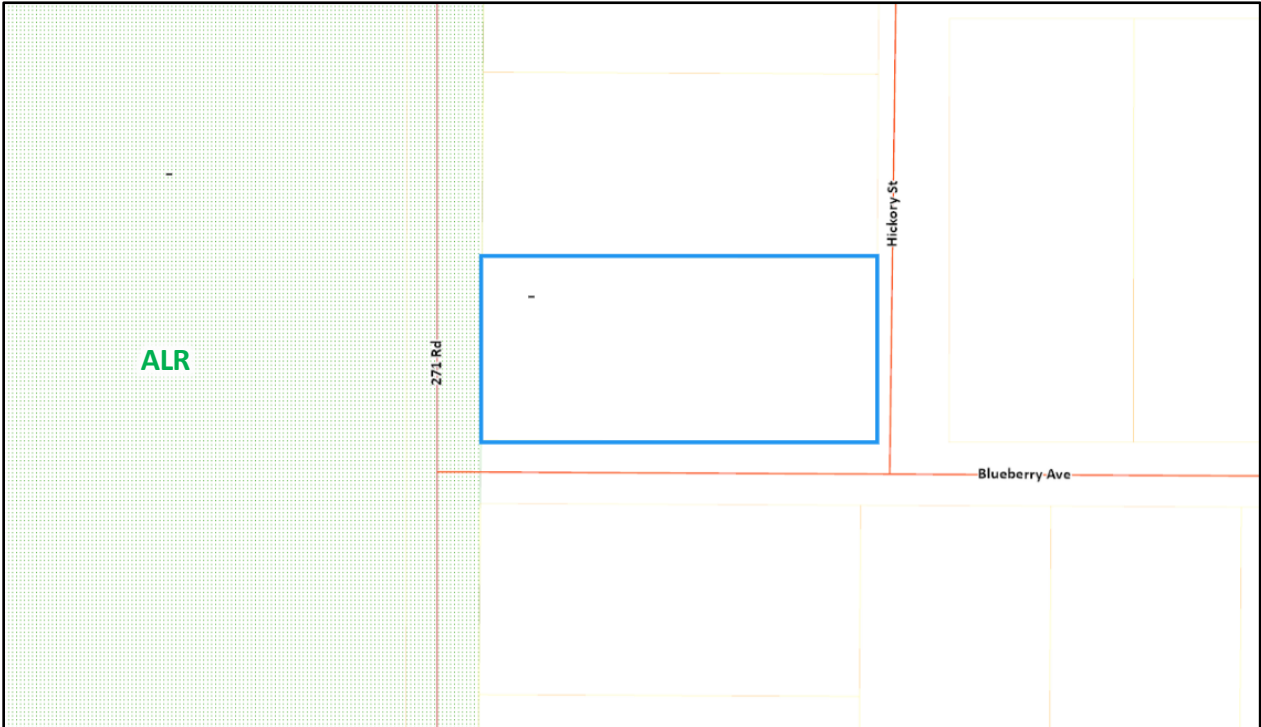
PRRD NPFA Official Community Plan Bylaw No. 2460, 2021: Rural-Residential (RR)



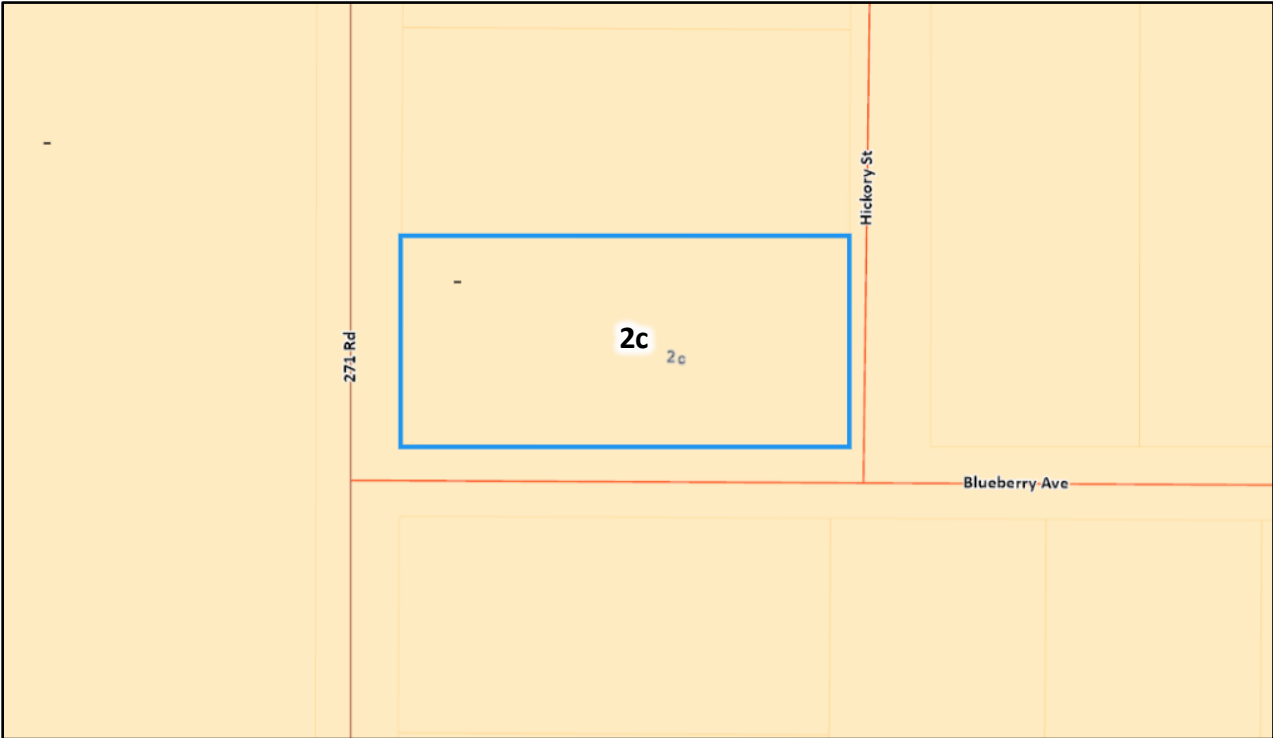
PRRD Zoning Bylaw No. 1343, 2001: Residential 3 Zone (R-3)



Agricultural Land Reserve: Outside



CLI Soil Classification: 2c





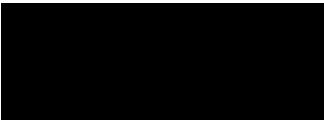
Peace River Regional District
PO Box 810
1981 Alaska Avenue
Dawson Creek, BC V1G 4H8

Attn: Planning Services Department

The Ministry of Transportation and Transit has received and reviewed your referral of January 16, 2025 to increase the accessory building floor area from 187 m² to ±312 m² (a difference of ±125 m²) for the existing 17 ft lean-to additions along the south and east sides of the 156 m² shop. Section 505 of the Local Government Act does not apply and will not require Ministry of Transportation and Infrastructure formal approval.

Thank you for the opportunity to comment. If you or the proponent has any questions, please contact Kelsi Windhorst at 250-645-9575

Sincerely,



Kelsi Windhorst
Development Officer

Anastasia Moreau

From: Fred Straub <fstraub@png.ca>
Sent: Thursday, January 16, 2025 1:43 PM
To: Anastasia Moreau
Subject: RE: PRRD File No. 24-012 DVP Referral

Hi Anastasia,

PNG's gas meter is on the side of the shop of the proposed / current lean-to.

PNG has no concerns if the lean-to, never gets to be enclosed. Meaning walls closed and doors installed. In such case the owner will have to pay to get the meter relocated to the outside of the enclosure, as gas meters are not allowed to be enclosed inside a building.

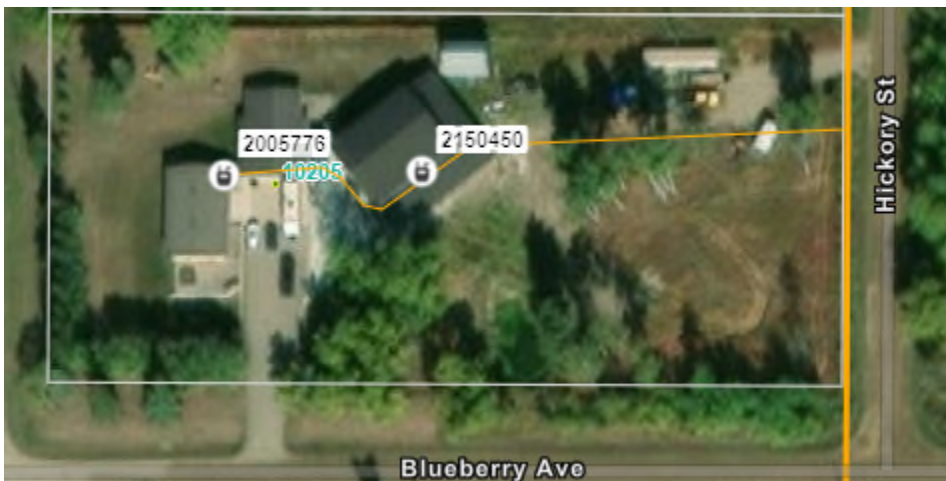
In this case, it looks like the property owner is looking for additional covered parking (just a roof with 3 sides open). Which we would have no concerns with.

Regards,

Fred Straub | Utilityperson I
Pacific Northern Gas Ltd.
10016 - 104 St. | Fort St. John, BC | V1J 6L1
Direct: 250-262-3353 | Cell: 250-224-4314
fstraub@png.ca



This email may contain confidential information which may be protected by legal privilege. If you are not the intended recipient, please immediately notify us by reply email or by telephone. Delete this email and destroy any copies.



From: Anastasia Moreau <anastasia.moreau@prrd.bc.ca>
Sent: January 16, 2025 9:34 AM
To: [REDACTED]



PEACE RIVER REGIONAL DISTRICT DEVELOPMENT VARIANCE PERMIT NO. 24-012

Issued to: Shawn & Mary-Beth Roste

Address: 10205 271 Road Fort St. John

1) Property affected: Lot 1 Block 1 Section 3 Township 84 Range 19 West Of The 6th Meridian Peace River District Plan 12243

PID: 012-355-267

2) Official Community Plan: North Peace Fringe Area OCP Bylaw No. 2460, 2021 Designation: Rural Residential (RR)

3) Zoning Bylaw: 1343, 2001 Zone: R-3 (Residential 3 Zone)

4) This Development Variance Permit is issued subject to compliance with all of the bylaws of the Regional District applicable thereto, except as specifically varied or supplemented by this Permit. The provisions of this Development Variance Permit shall prevail over any other provisions of the bylaws in the event of a conflict.

5) This Development Variance Permit authorizes: a. an increase of the maximum accessory building floor area by ±125 m², from 187 m² to ±312 m² (a ±66.8% increase);

to accommodate two existing 5 m (17 ft) wide lean-to additions on an existing 156 m² (1679 ft²) shop, bringing the total shop size to ±312 m² as shown in Schedule A, which is attached to and forms part of this permit.

6) This development permit is subject to the following conditions; a. That a surveyed site plan shall be provided in accordance with the Schedule A attached to and forming part of this permit, at the building permit stage.

7) The land described herein, shall be developed strictly in accordance with the terms, conditions and provisions of this permit and any plans and specifications attached to this Permit which shall form a part thereof.

8) This Permit is NOT a building permit.

ISSUED THIS _____ day of _____, 2025.



This permit is authorized by Peace River Regional District Board Resolution No. RD/___/___/___ passed on the 20th day of March, 2025.

AUTHORIZED SIGNATORY



PEACE RIVER REGIONAL DISTRICT

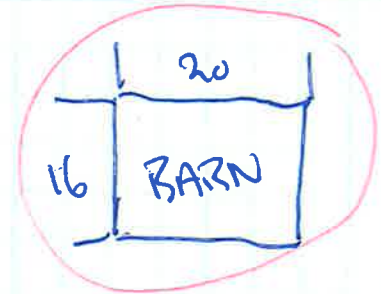
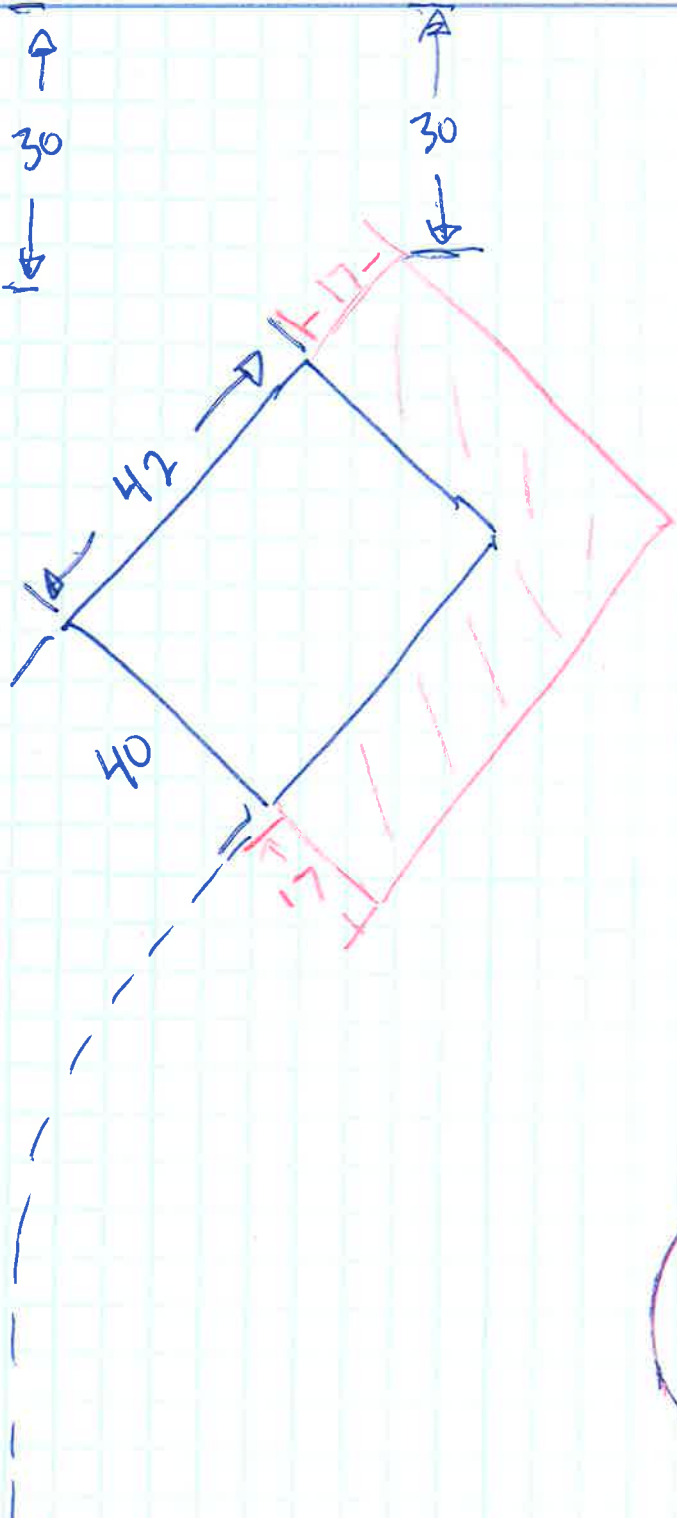
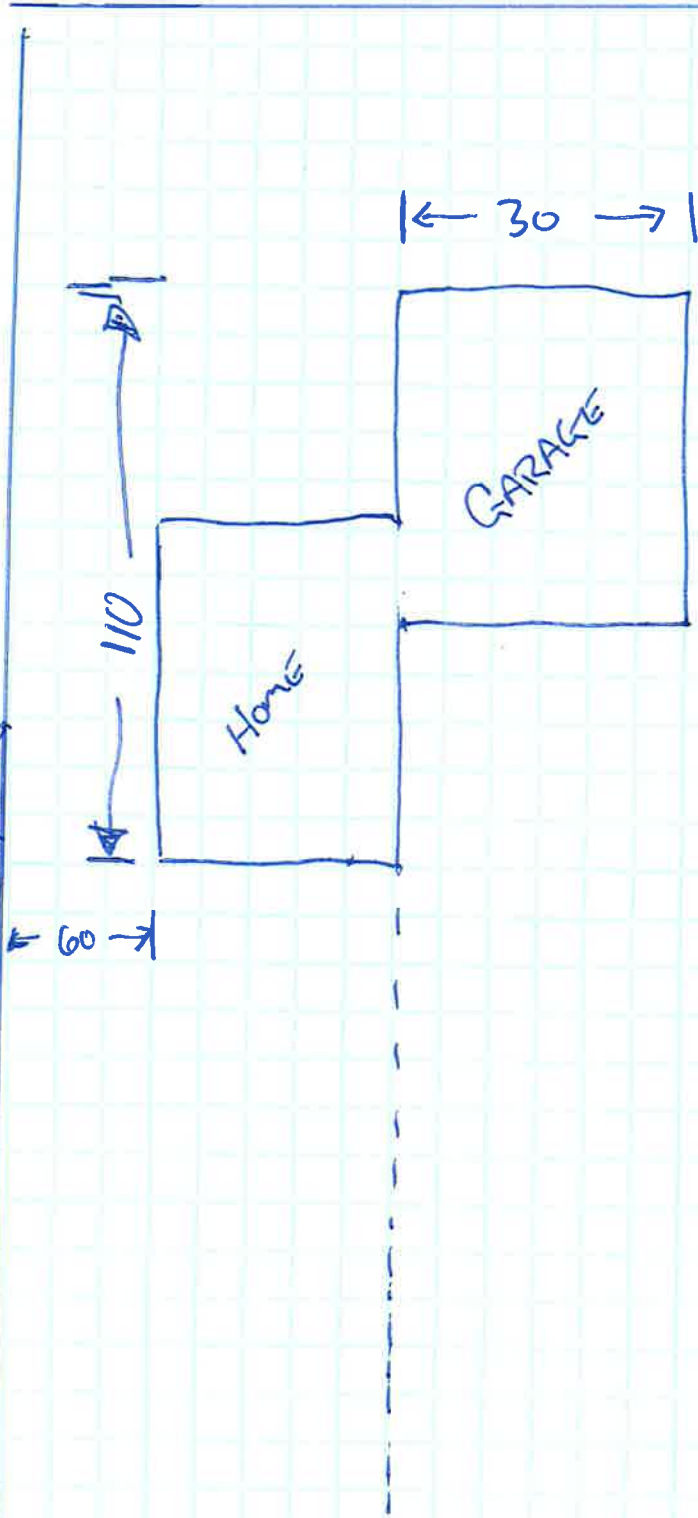
SCHEDULE "A"

Development Variance Permit

No. 24-012

diverse. vast. abundant.

271 Rd



PERMIT TO REMOVE



HICKORY Rd



REPORT

To: Chair and Directors

Report Number: DS-BRD-477

From: Development Services

Date: March 20, 2025

Subject: Regional Growth Strategy Bylaw No. 2571, 2025

RECOMMENDATION: [Corporate Unweighted]

That the Regional Board give Regional Growth Strategy Bylaw No. 2571, 2025 first and second readings; Further, that a Public Hearing be held pursuant to Section 434 of the *Local Government Act* on April 10, 2025 before the Regional Board Meeting, and that public notification be authorized pursuant to Section 466 of the *Local Government Act*.

BACKGROUND:

The Regional Growth Strategy (RGS) is the first project of its kind that the Peace River Regional District (PRRD) has undertaken and the first of its kind in northern B.C. An RGS is a long-range, high-level plan that will help the PRRD and member communities (City of Dawson Creek, City of Fort St. John, District of Taylor, District of Chetwynd, District of Hudson's Hope, District of Tumbler Ridge and Village of Pouce Coupe) better understand and prepare for the potential changes that can be expected over the next 20 years due to a growing population, new service demands and affordable housing challenges, among other issues.

Enabled through the provincial *Local Government Act*, an RGS is prepared and enacted by a Regional District with the involvement of its member municipalities. The province leaves the process of preparing an RGS largely up to each region, so the PRRD RGS was truly “made in the Peace River region.”

Like all Regional Growth Strategies in the province, the PRRD RGS does not regulate land use. Land use and development are regulated by Official Community Plans, Zoning Bylaws, and Building Permit requirements where they exist in our region.

An RGS can cover a wide range of interconnected topics but must meet basic provincial requirements, which include:

- A 20-year time frame.
- A regional vision statement.
- Population and employment projections.

The RGS includes nine (9) goal areas and associated policies:

1. Community Building
2. Economic Strength
3. Agriculture and Food
4. Living Well
5. Infrastructure and Services

6. Ecosystem Health
7. Transportation and Mobility
8. Climate Resilience
9. Regional Collaboration

This is the PRRD's first RGS. The final product is a long-range, high-level document that aims to ensure the region is working toward a common future shared by its member municipalities and electoral areas. This includes helping guide long-term regional growth and development, and supporting more coordinated region-wide planning, particularly around issues that cross jurisdictional boundaries.

Timeline:

July 12, 2018:	The Regional Board authorized staff to explore the development of a Regional Growth Strategy.
May 26, 2022:	The Regional Board authorized staff to apply for a grant to fund the Regional Growth Strategy.
February 2, 2023:	The Regional Board authorized a supplemental budget request to fund the Regional Growth Strategy, if the grant application was unsuccessful.
May 4, 2023:	The Regional Board received confirmation that the grant application was successful.
July 20, 2023:	The Regional Board authorized the contract award for the Regional Growth Strategy to EcoPlan International.
November 16, 2023:	PRRD staff and EcoPlan International presented an overview of the Regional Growth Strategy project to the Regional Board.
November 17, 2023 – February 1, 2024:	The Regional Growth Strategy Survey was open for public input.
April 3 – May 27, 2024:	PRRD staff presented on the RGS project and upcoming engagement to all member municipalities.
May 30, 2024:	PRRD staff shared the engagement schedule for the project.
June 8 – 11, 2024	PRRD staff and EcoPlan travelled around the region to gather public input for the Regional Growth Strategy.
November 7, 2024	PRRD Staff and EcoPlan presented a project update to the Board and shared the “What We Heard” report.
February 20, 2025	PRRD staff presented the draft Regional Growth Strategy to the Board.
February 24 – March 24, 2025	PRRD staff presented the draft Regional Growth Strategy to all member municipalities.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

This project is entirely funded through grants from the Federal and Provincial governments.

COMMUNICATIONS CONSIDERATION(S):

Notifications will be done in accordance with the *Local Government Act*.

OTHER CONSIDERATION(S):

None at this time.

Attachments:

1. Regional Growth Strategy Bylaw No. 2571, 2025

External Links:

1. [July 12, 2018 Board Meeting Minutes](#) – See Item C-1 on the Regional Board Meeting Minutes dated July 12, 2018
2. [Regional Growth Strategy](#) – See Item 9.6 on the Regional Board Meeting Agenda dated May 26, 2022
3. [Function 400 – Management of Development, Regional Growth Strategy 2023 Budget Supplemental Request](#) – See Item 8.11 on the Regional Board Meeting Agenda dated February 2, 2023
4. [UBCM News Release - New Investments support 45 local infrastructure projects across BC](#) – See Item 12.4 on the Regional Board Meeting Agenda dated May 4, 2023
5. [RFP Award 54-2023 Regional Growth Strategy](#) – See Item 8.11 on the Regional Board Meeting Agenda dated July 20, 2023
6. [EcoPlan International & Peace River Regional District RE: Regional Growth Strategy Intro Project Overview](#) – See Item 4.2 on the Committee of the Whole Meeting Agenda dated November 16, 2023
7. [Regional Growth Strategy & Regional Climate Resiliency Plan Public Engagement Events](#) – See Item 8.14 on the Regional Board Meeting Agenda dated May 30, 2024.
8. [Planning Department and EcoPlan International Re: Regional Growth Strategy "What We Heard" Report](#) – See Item 4.2 on the Committee of the Whole Meeting Agenda dated November 7, 2024
9. [Regional Growth Strategy – Project Update](#) – See Item 13.1 on the Regional Board Meeting Agenda dated November 7, 2024
10. [PRRD Development Services Re: Regional Growth Strategy Project Update](#) – See Item 4.2 on the Committee of the Whole Meeting Agenda dated February 20, 2025
11. [Draft Regional Growth Strategy](#) – See Item 12.1 on the Regional Board Meeting Agenda dated February 20, 2025

PEACE RIVER REGIONAL DISTRICT

REGIONAL GROWTH STRATEGY

JUNE 2025







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Peace River Regional District

Regional Growth Strategy Bylaw No. 2571, 2025

WHEREAS the Peace River Regional District (PRRD) wishes to adopt Bylaw No. 2571, 2025, pursuant to Part 13 – Division 3, of the *Local Government Act*;

AND WHEREAS the Board of Directors gave notice to affected local governments on _____, that included information on the proposed Bylaw;

NOW THEREFORE the Regional Board of the PRRD, in an open meeting assembled, enacts as follows:

The Peace River Regional District Growth Strategy attached hereto as Schedule 'A' forming part of this bylaw is adopted as the PRRD Regional Growth Strategy.

If any statement, section, sub-section, clause, sub-clause or phrase of this bylaw and the Regional Growth Strategy adopted by this bylaw is for any reason held to be invalid by a decision of a court of competent jurisdiction, the decision shall not affect the validity of the remaining portions of this bylaw and Regional Growth Strategy.

This bylaw may be cited for all purposes as the Peace River Regional District Regional Growth Strategy Bylaw No. 2571, 2025.

READ A FIRST, SECOND, THIRD TIME AND ADOPTED on the __ day of ____, 2025.

.....
Chair

.....
Corporate Officer

Introduction and Context

Purpose

A Regional Growth Strategy (RGS) is a strategic plan enabled by the provincial Local Government Act that provides an overarching planning framework for coordinating the activities of local governments and the provincial government. They are prepared and enacted by a regional district with the involvement of its member municipalities.

An RGS can cover a wide range of interconnected policy topics but must meet basic provincial requirements, which include:

- A 20-year time frame.
- A regional vision statement.
- Population and employment projections.
- Regional actions or policies for key areas such as housing, transportation, regional district services, parks and natural areas and economic development.

As a long-range plan, an RGS aims to ensure the region is working toward a common future shared by its member municipalities and electoral areas. This includes helping guide long-term regional growth and development and supporting more coordinated region-wide planning, particularly around issues that cross jurisdictional boundaries. An RGS can also help strengthen links between regional districts and the provincial ministries and agencies whose resources are needed to carry out projects and programs.

For the Peace River Regional District (PRRD), this RGS will help the region better understand and prepare for the potential changes that can be expected over the next 20 years. These changes include a growing population, new service demands, the regional economy and a changing climate.

This is the PRRD’s first RGS. Launched in August 2023, the project was completed in May 2025.

The content and policies in this RGS were developed with input from member municipalities, the public and other stakeholders and partner groups throughout the region, including First Nations. Input was gathered through a series of open houses, surveys, workshops and direct communications. An RGS Steering Committee was also established as a core project planning group. It was made up of representatives from member municipalities, PRRD staff and representatives from key provincial ministries and agencies, including the Ministry of Transportation and Transit, Ministry of Housing and Municipal Affairs, Northern Health, and the Agricultural Land Commission. A representative from Doig River First Nation also sat on the committee.

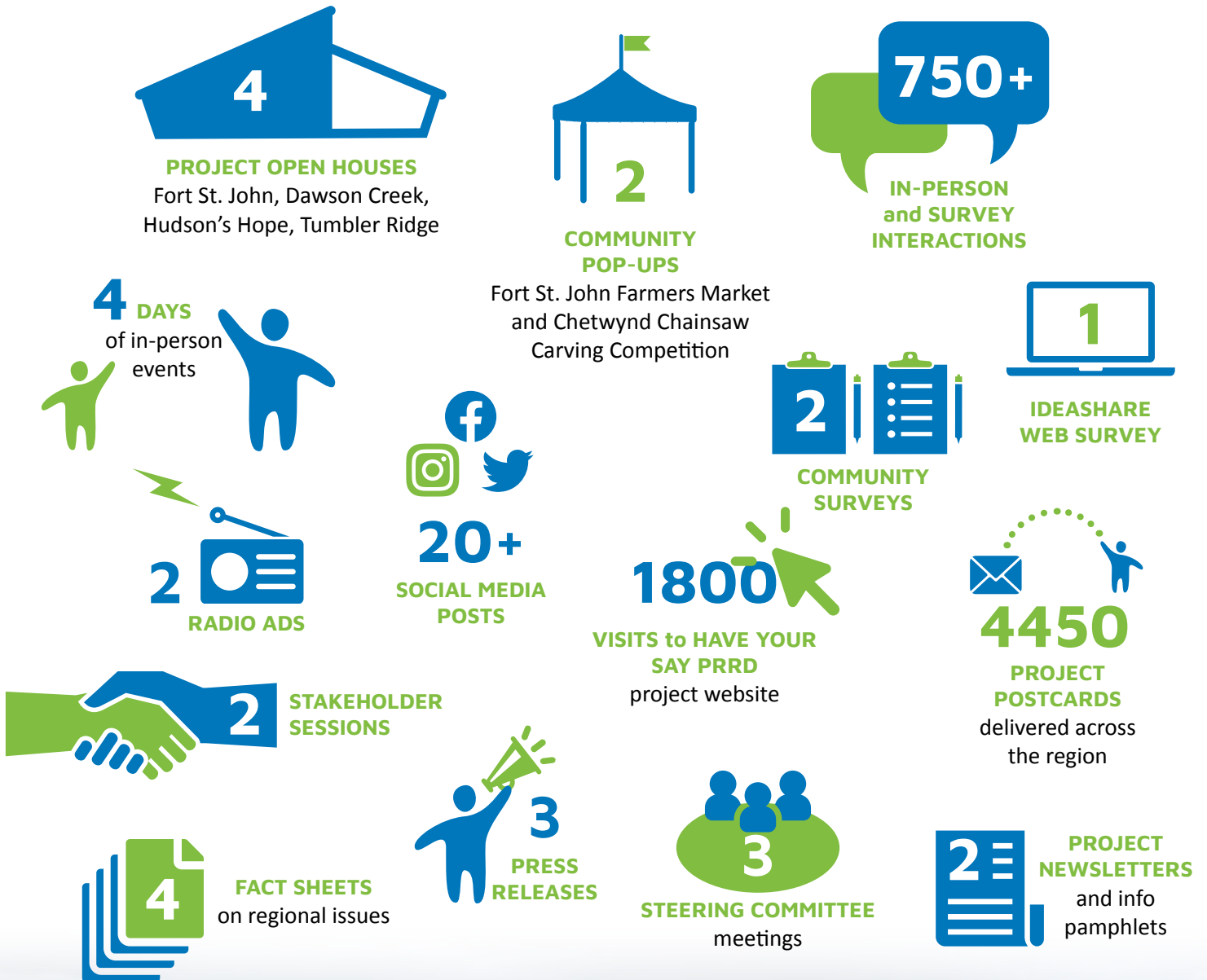
FIGURE 1: RGS Project Timeline



This RGS is comprised of three major sections with supporting maps. The first section introduces the RGS process and planning context. The second outlines the RGS Goals, associated objectives and supporting policies. The third section provides details on RGS implementation and monitoring.

As per Section 445 (3) of the *Local Government Act*, the RGS does not commit or authorize a regional district to proceed with any project or action in this plan.

FIGURE 2: RGS Engagement Summary



Who We Are

Established in 1967, the PRRD is the largest of the 27 regional districts in B.C. with a 119,200 square kilometre land area. The PRRD has a population of approximately 61,532 and is the 13th most populous regional district in the province. The PRRD has a low population density with most residents living in the primary urban centers of Fort St. John and Dawson Creek.

Regional districts like the PRRD are a federation of local governments with three main roles:

1. Providing region-wide and sub-regional services.
2. Advocating to the province and senior government agencies on shared regional issues and priorities.
3. Providing land use planning services to unincorporated areas (electoral areas).

The PRRD plays a vital role in providing various regional (e.g., solid waste management), sub-regional (e.g., water) and local services (e.g., wastewater) that are valued by residents and contribute to the region's economic activity and high quality of life. The PRRD also actively collaborates with local government members, First Nations, provincial agencies and ministries and local community organizations to address challenges and needs in the region.

The PRRD's four electoral areas (Electoral Area B, Electoral Area C, Electoral Area D, Electoral Area E) are home to over 40 unincorporated, rural communities. The four electoral areas are represented by Electoral Area Directors on the PRRD Regional Board.

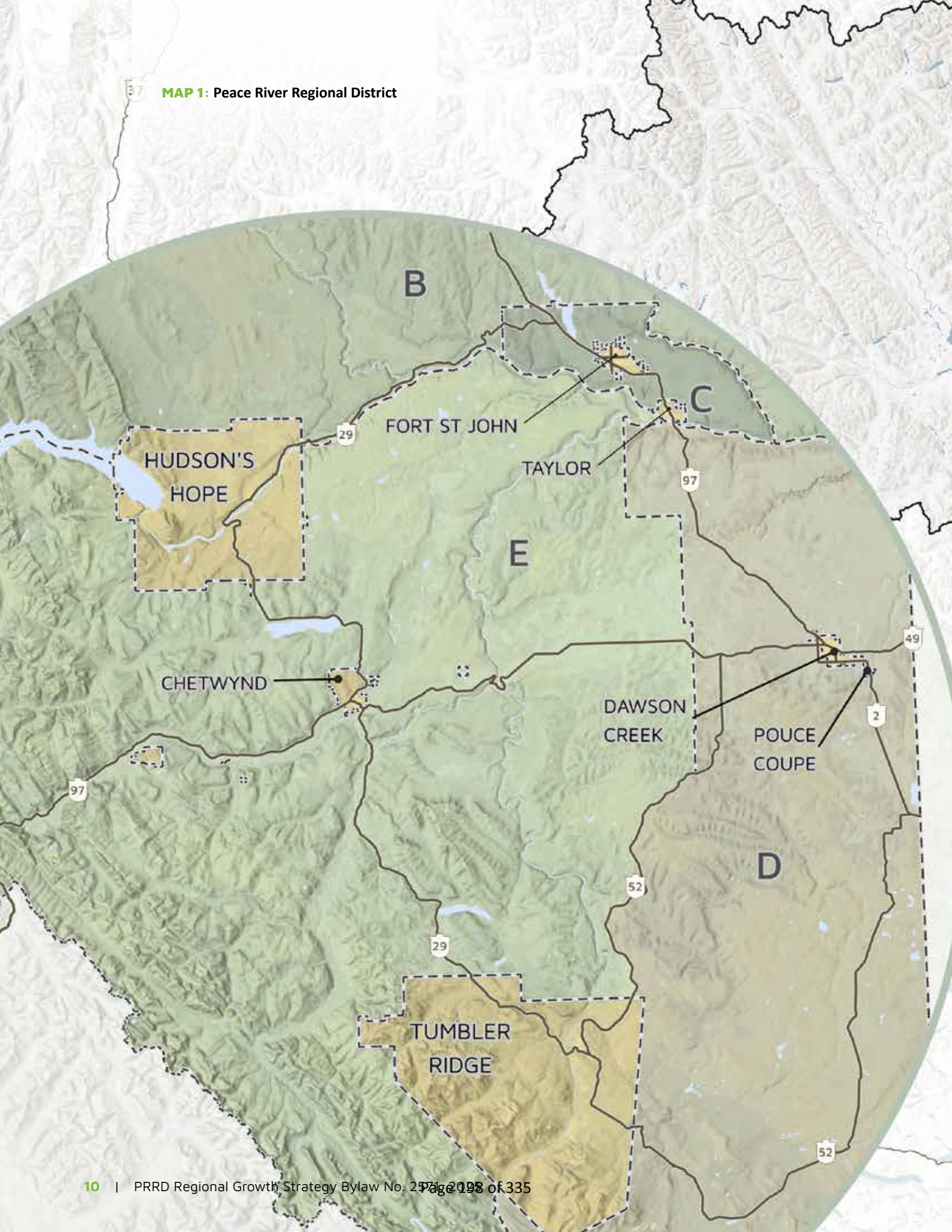
There are seven incorporated municipalities in the PRRD. Directors are appointed by their councils to the PRRD Board. The City of Fort St. John, the largest municipality in the region, is represented by two Directors.

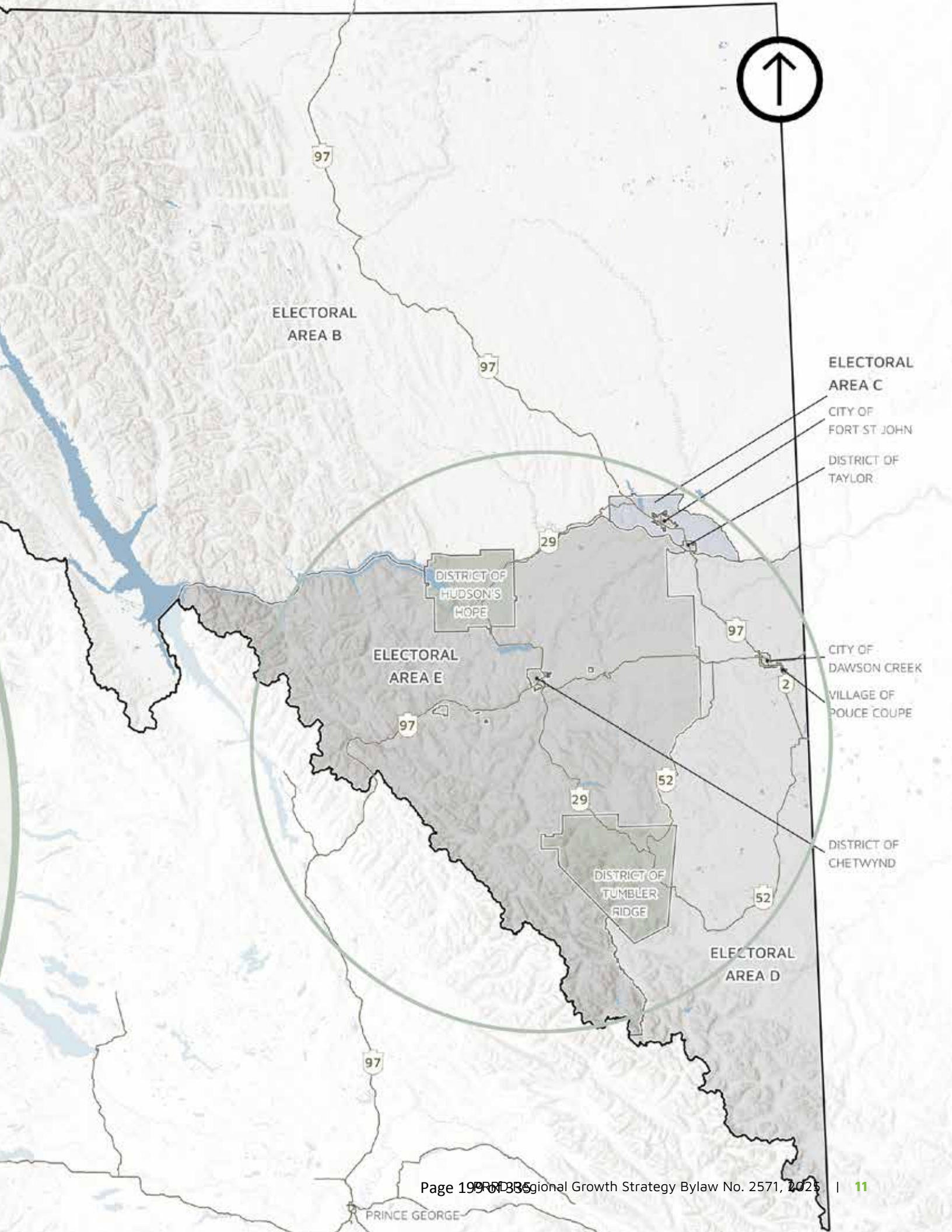
- District of Chetwynd
- City of Dawson Creek
- City of Fort St. John
- District of Hudson's Hope
- Village of Pouce Coupe
- District of Taylor
- District of Tumbler Ridge

The PRRD is situated on the traditional territory of the Dane-zaa (Beaver), signatories of Treaty 8 and the Métis Nation BC Region 7. There are nine First Nations communities within the PRRD. They include Doig River First Nation, Blueberry River First Nation, Halfway River First Nation, West Moberly First Nation, McLeod Lake Indian Band, Sauteau First Nation, Tsay Keh Dene Nation, Kwadacha Nation and Kelly Lake Cree Nation. There is a significant urban Indigenous population in the PRRD's two principal urban centres. According to the 2021 census, 13.1% of the population in Fort St. John and 15.2% of the population in Dawson Creek identified as Indigenous, which is relatively high in comparison to the provincial average of 5.9%.

First Nations in the PRRD are continuing to expand their land management authorities, capacities and opportunities. Although First Nations are not represented on the PRRD Regional Board, the regional district values the significant contributions of Indigenous peoples who have lived and worked on the lands and waters of our region for time immemorial. The PRRD Board's 2023 – 2026 Strategic Plan is representative of this effort, which identifies regional collaboration and cooperation with First Nations as one of the plan's six strategic areas.

MAP 1: Peace River Regional District





ELECTORAL AREA B

ELECTORAL AREA C

CITY OF FORT ST JOHN
DISTRICT OF TAYLOR

ELECTORAL AREA E

DISTRICT OF HUDSON'S HOPE

CITY OF DAWSON CREEK
VILLAGE OF POUCE COUPE

DISTRICT OF TUMBLER RIDGE

DISTRICT OF CHETWYND

ELECTORAL AREA D

POPULATION ESTIMATES AND PROJECTIONS

The region’s population has historically been sensitive to natural resource development (coal, natural gas, forestry), which has resulted in fluctuating census counts. Using historical data and projected population estimates, the PRRD could see a population increase of up to 30% (19,000 new residents) in the next two decades.

The PRRD’s population, on average, is younger than the rest of the province. However, its residents are gradually getting older and moving away from labour-intensive industries. This demographic shift is accompanied by population declines in many Electoral Areas and smaller municipalities, but larger municipalities such as Dawson Creek and Fort St. John are experiencing gradual and steady growth. At the same time, households in the region are getting smaller, with an increase in single-person households, reflecting changes in living preferences and economic realities.

From 2016 to 2021, the population of the PRRD declined at an average annual rate of -0.45%, reaching a total of 61,532 residents in 2021. However, the growth rate varies between local municipalities and electoral areas, with the District of Tumbler Ridge having experienced the fastest annual growth rate (4.1%) and Electoral Area D having experienced the greatest decline (-3.8%). The following table details the region’s annual growth rate from 2016 to 2021 by population, municipality and Electoral Area.

FIGURE 3: 2021 Population of PRRD Member Municipalities and Electoral Areas

Member Municipality/ Electoral Area	2016-2021 Annual Growth Rate	2021 Census Population
City of Fort St. John	1.2%	21,465
City of Dawson Creek	0.2%	12,323
District of Tumbler Ridge	4.1%	2,399
District of Chetwynd	-1.6%	2,302
District of Taylor	-2.1%	1,317
District of Hudson’s Hope	-3.4%	841
Village of Pouce Coupe	-0.8%	762
Electoral Area B	-0.9%	5,379
Electoral Area C	-2.2%	5,947
Electoral Area D	-3.8%	4,793
Electoral Area E	-2.0%	2,660

The locations with the largest populations are the City of Fort St. John, the City of Dawson Creek and Electoral Area C. The smallest are the District of Taylor, the District of Hudson’s Hope and the Village of Pouce Coupe.

Despite a slight decrease since 2016, the overall population in the PRRD has increased steadily, with around 3,300 new residents since 2006. If these increasing growth trends continue, the PRRD could expect to welcome roughly 5,000 (0.3% per year) to 19,000 (1.1% per year) new residents over the next 20 years. However, if the population decline over the past 5 years continues, there may be 6,000 (-0.4% per year) fewer residents by 2046.

FIGURE 4: PRRD Population estimate and projection, 2006-2046

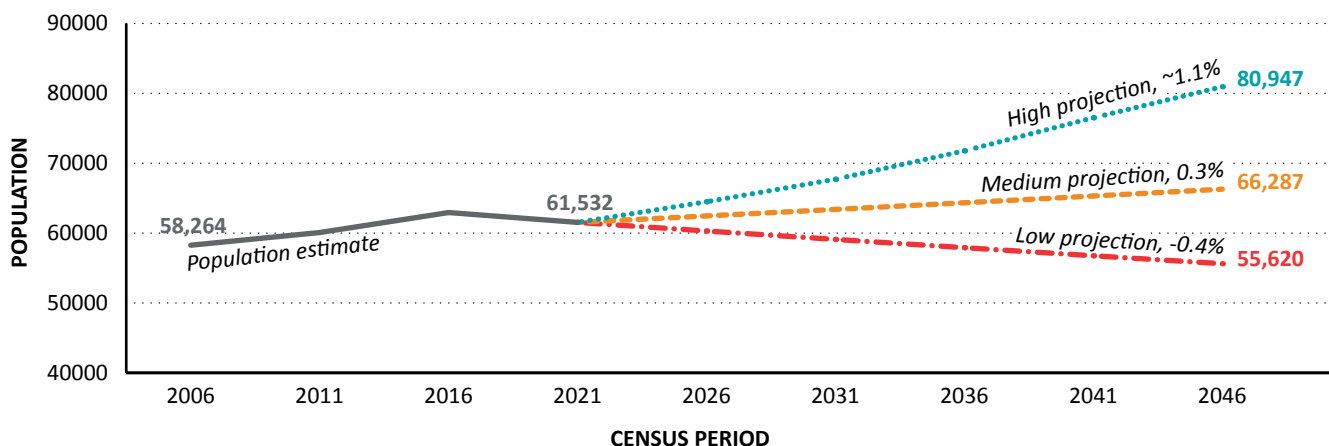


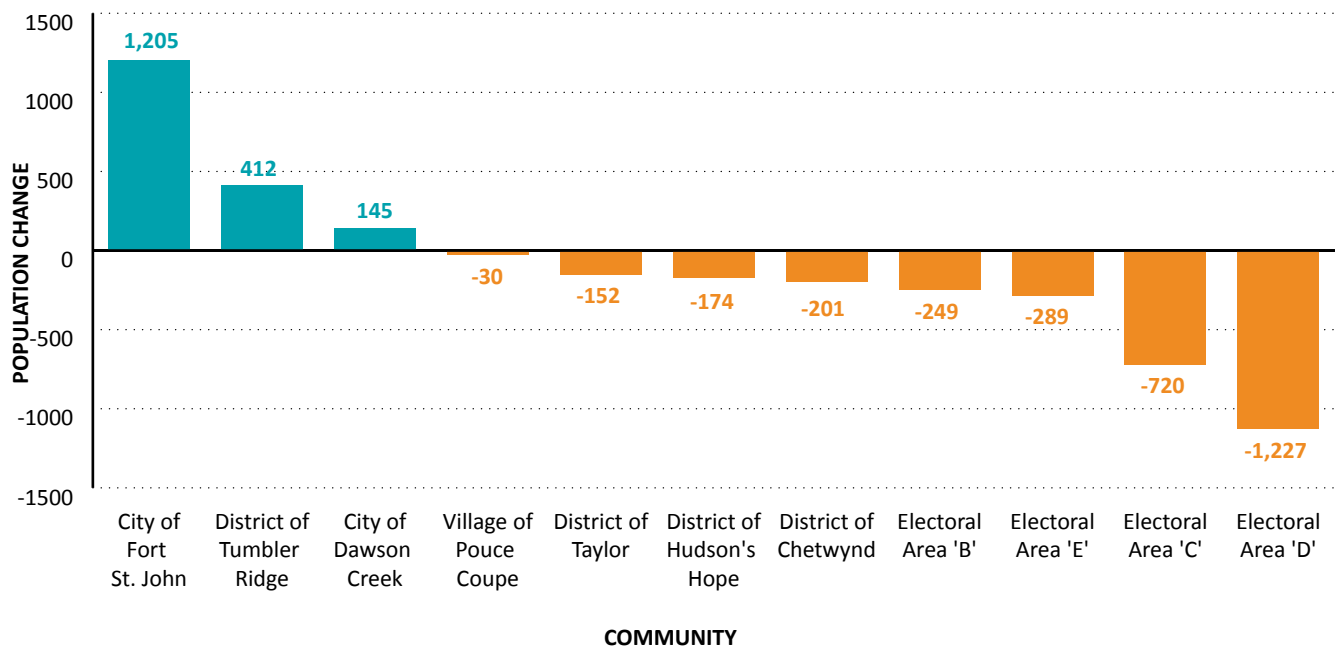
Figure 4 shows overall population estimates in the PRRD since 2006 with the solid line. The dashed lines represent population projections under high (BC PEOPLE Projection App¹ average growth rate, +1.1%/yr.), medium (average annual growth over the past 10 years, +0.3%/yr.) and low (decline since 2016 continues, -0.4%/yr.) growth scenarios.

Since 2016, the population has only grown in three communities: the City of Fort St. John, the District of Tumbler Ridge and the City of Dawson Creek (roughly 1,800 combined). Electoral Area C (the most populous Electoral Area) and Electoral Area D experienced the greatest population decline, around 1,800 combined.

Population decline is more pronounced in smaller and more rural Electoral Areas and Municipalities. The City of Fort St. John, the District of Tumbler Ridge and the City of Dawson Creek were the only communities where populations increased. This demographic shift underscores the challenges that smaller and more remote areas face in sustaining their populations in contrast to larger urban centers that continue to attract most residents in the region.

In some municipalities and electoral areas, population decline is accompanied by moderate levels of people moving into the municipalities. This dynamic suggests a less stable population with a higher turnover of residents moving in and out.

FIGURE 5: Population change by community, 2016 - 2021



1 BC Stats Population Projections Application <https://bcstats.shinyapps.io/popApp/>

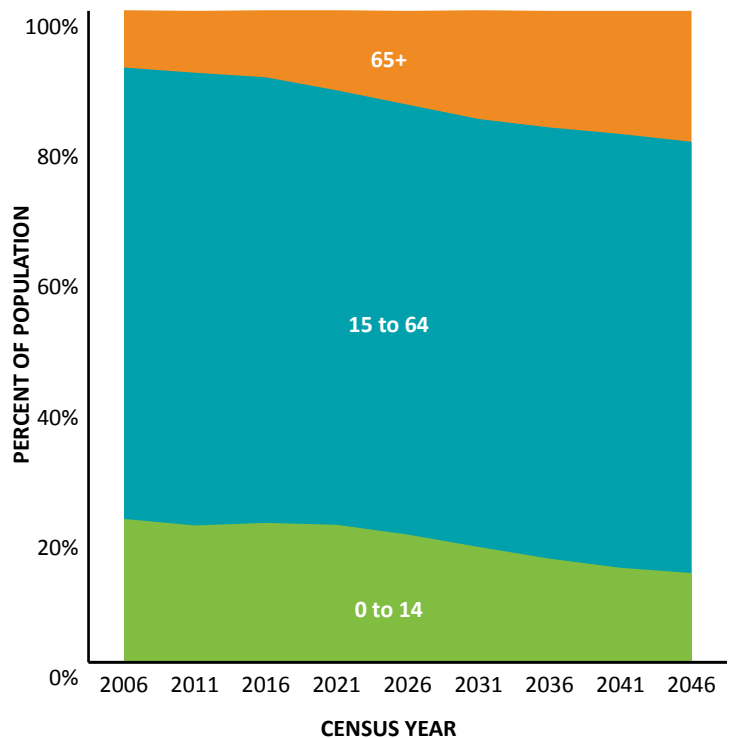




Although the median age of the PRRD is low compared to the province, the proportion of youth is on the decline, while the proportion of seniors is on the rise. The population in this region is aging, though more slowly than the provincial average. Managing an aging population is becoming an important consideration for the PRRD and regional partners. This issue is growing in significance.

In 2021, the median age across the PRRD was 35.6, compared to 42.8 across the province. The District of Hudson’s Hope had the highest median age (46.8), while Electoral Area ‘B’ had the lowest (30.6).

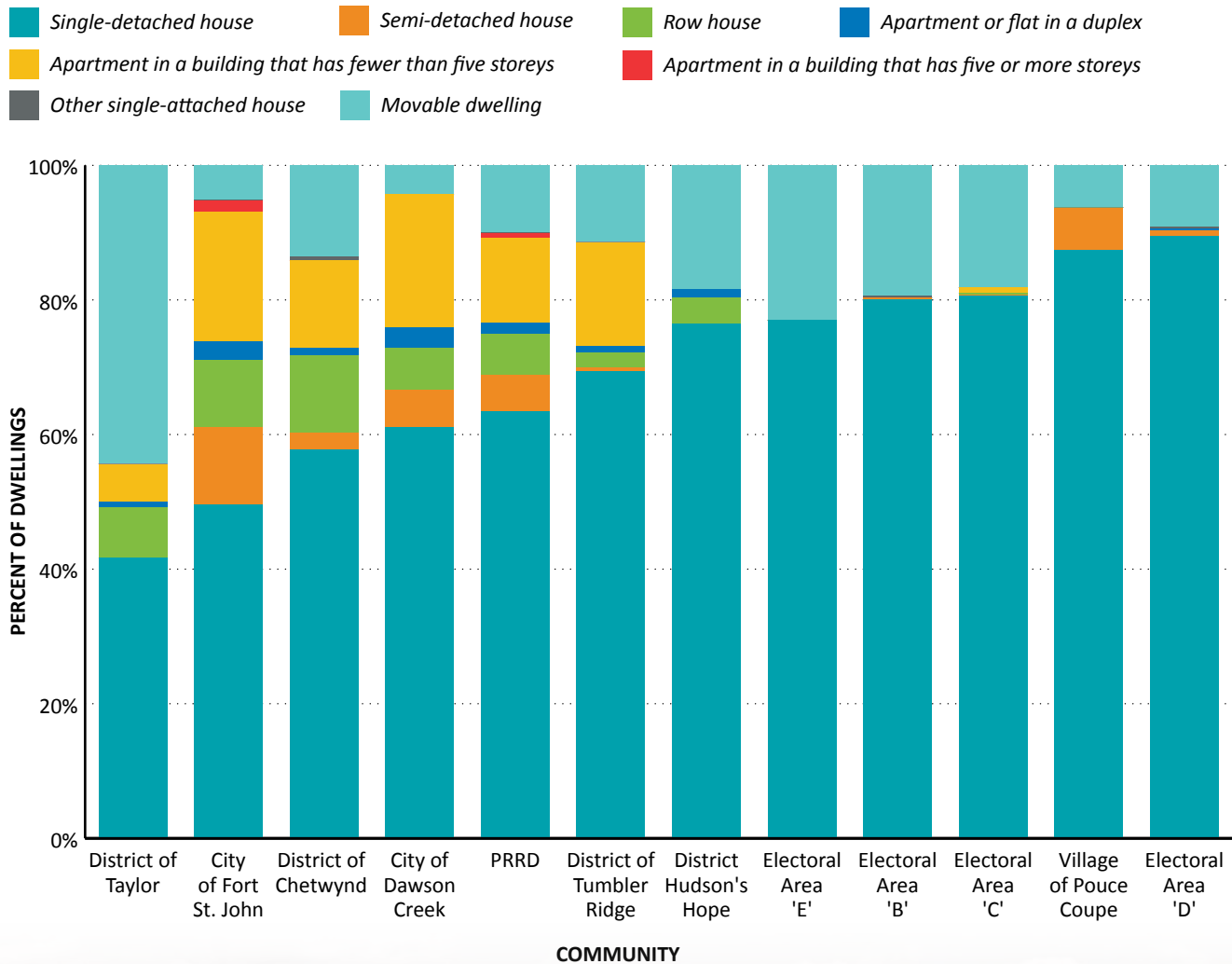
FIGURE 6: PRRD population by age, 2006 - 2046



HOUSING OUTLOOK AND PROJECTIONS

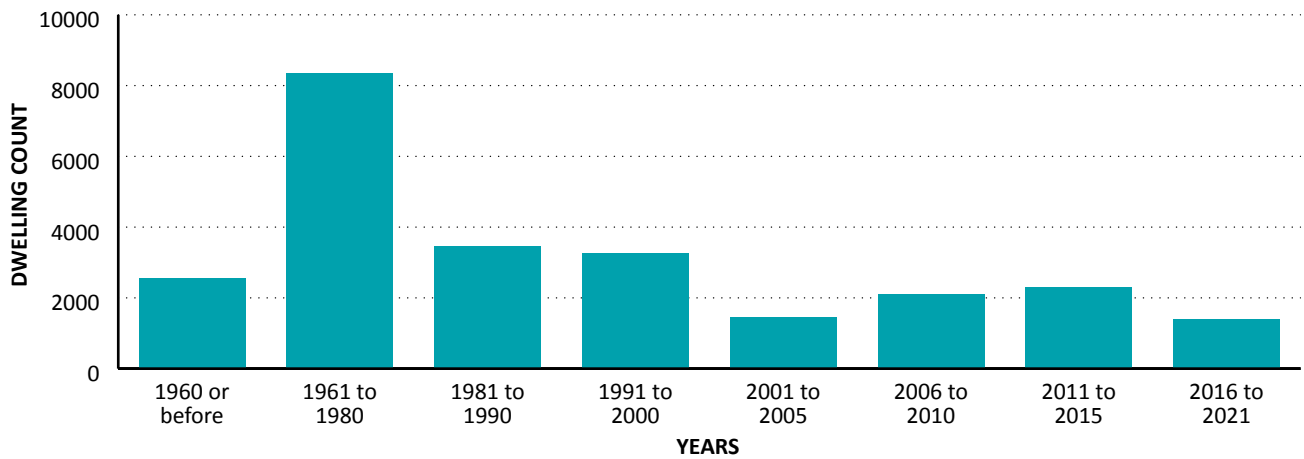
The regional housing stock has changed slightly since 2016 (Figure 7). The proportion of single-detached homes in the region decreased by three percent, and the proportion of mobile homes (which the province defines as movable dwellings) decreased by one percent. Meanwhile, the combined proportion of semi-detached homes, row homes and apartments with fewer than five storeys has increased by 4%.

FIGURE 7: PRRD Housing Stock, 2021



Across the PRRD, nearly 60% of dwellings were built before 1990.

FIGURE 8: PRRD Dwellings, Year Built



Household incomes tend to be high in the PRRD relative to the province and have increased at a similar rate since 2006. In 2021, the highest median income was in Electoral Area C, and the lowest was in the City of Dawson Creek and the District of Hudson’s Hope.

At the same time, the average value of dwellings is lower in the PRRD when compared to the province, with their relative value also increasing at a rate lower than the provincial average. In 2021, the highest value dwellings were in the Electoral Areas, particularly in Electoral Area C, where incomes tend to be high relative to the rest of the region. Lower-value dwellings were found in the District of Tumbler Ridge and the District of Hudson’s Hope.

FIGURE 9: Change in household median after-tax incomes and average shelter costs PRRD and BC, 2006 to 2021



The average rent in the PRRD was similar to the province from 2006 (\$720) until 2016 (\$1,100). By 2021, the average rent increased by nearly \$500 across BC but remained relatively stable in the PRRD. In 2021, a slightly smaller proportion of PRRD renter households lived in subsidized housing (9.3%) than across the province (11.0%).

Nonetheless, rising rental prices can displace locals. Noting limited rental units and relatively high costs, the *2021 PRRD and Partner Member Municipality Housing Needs Implementation Framework* stressed the need for more purpose-built rental buildings.

With relatively high household incomes and inexpensive dwellings, fewer households spend 30% of their annual household income on shelter costs in the PRRD (15%) when compared to the provincial average (26%). In 2021, the greatest proportion of households spending more than 30% of their income on shelter were in the City of Dawson Creek (18.6%), the City of Fort St. John (16.4%) and Electoral Area C (15.2%).

Housing needs assessments were completed across the region between 2020 and 2022. Provincially mandated updates were released in early 2025. Together, these reports highlighted the following regional issues and trends:

- **Workforce housing:** Increasing rental costs make it difficult for employers to recruit employees. There is a need for more affordable housing, especially for one-person or single-income households.
- **Seniors' housing:** Seniors tend to move from rural areas to be closer to services and family. However, residents seeking senior housing may face long waitlists of up to three years or be placed prematurely in long-term care facilities when appropriate supportive housing units are not available.
- **Supportive housing:** There is a pressing demand for enhanced supportive housing options, particularly in rural areas, as some individuals relying on extended hospital stays or long-term care homes often lack necessary services. In addition, those with mental health issues encounter housing barriers which restricts access to essential support.

- **Residents at risk or experiencing homelessness:** Experiencing hidden homelessness, some residents must couch surf, live in overcrowded homes, or live in vehicles, emphasizing the need for strategically located emergency housing and shelters with support services. There is a particular need for more supports dedicated to youth.

Other important regional housing trends and issues include:

- **Changing household dynamics:** While there is a total increase in the number of households, they have decreased in size since 2006. Seniors, including the aging farming population, are moving to larger population centres, creating a need for younger workers and families in rural areas.
- **Housing instability linked to economic changes:** The shifting nature of the economy and surges in the number of workers and visitors entering the region affect shelter costs and availability. Scarcity and high prices can be associated with periods of robust economic growth, which adversely impact employers and their ability to recruit workers.
- **Affordable rental housing:** Renters in the PRRD typically have lower household incomes than homeowners and generally have fewer affordable rental options. For example, the Fort St. John's 2020 Housing Needs Assessment found that the median homeowner income was \$120,000 versus a median household income for renters of \$60,000. This assessment also noted more limited affordable rental opportunities for this group.

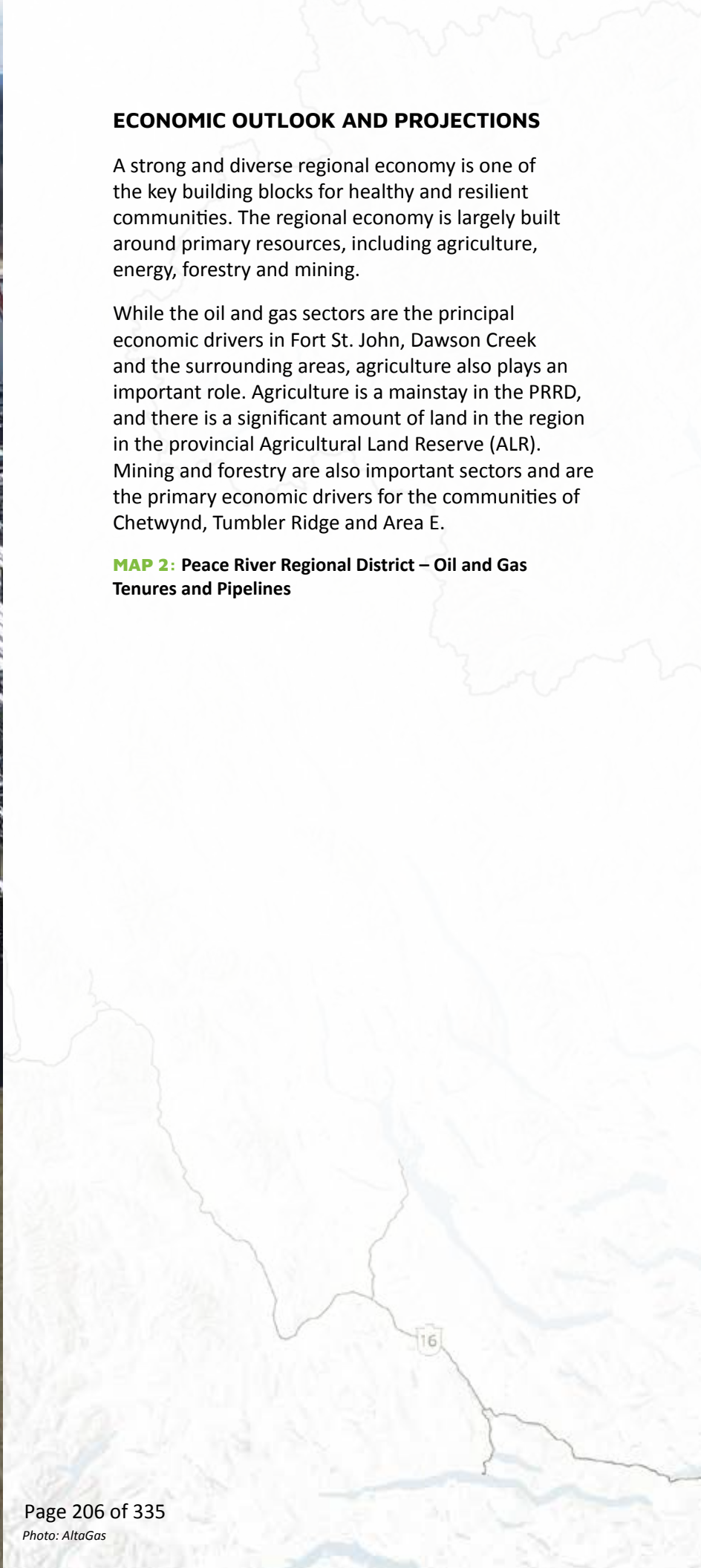


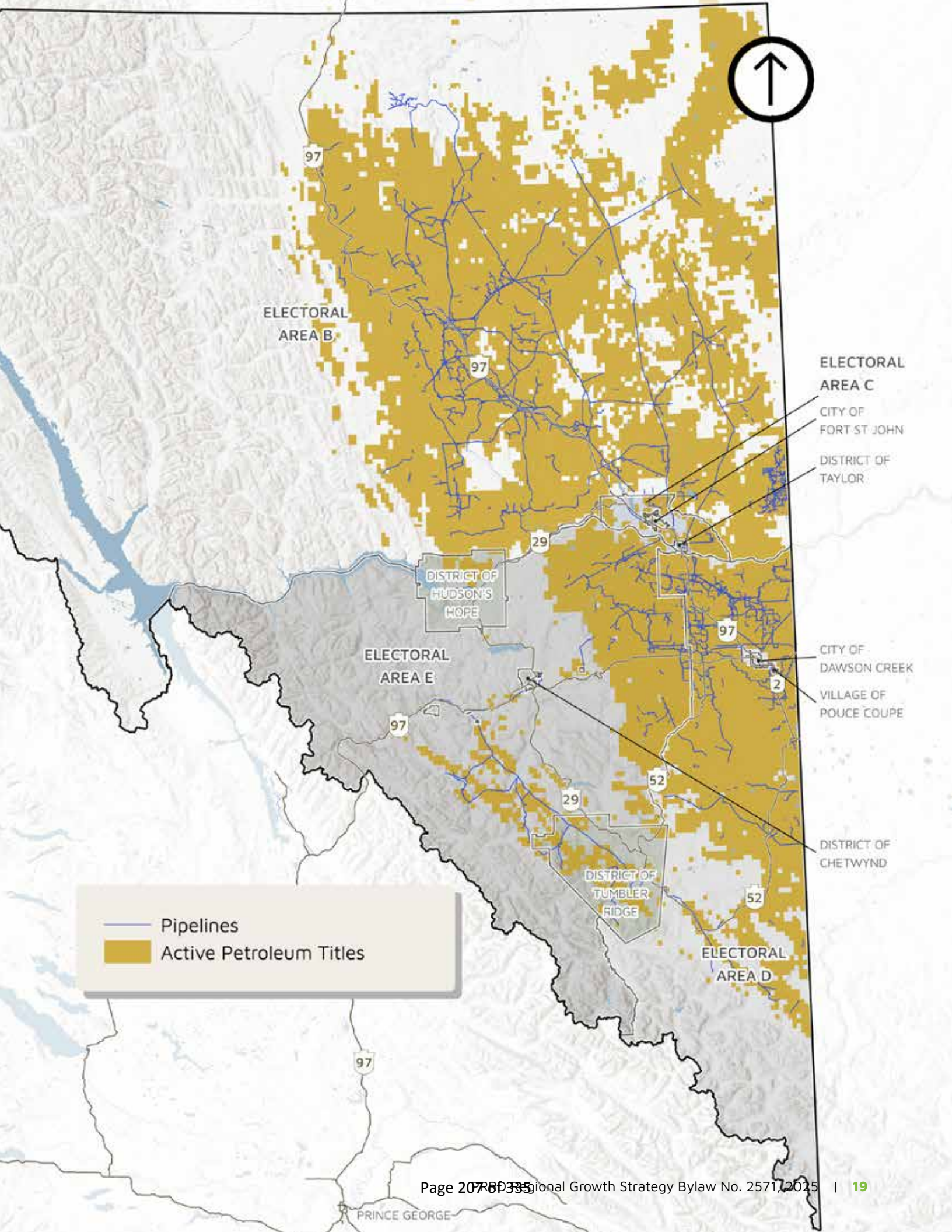
ECONOMIC OUTLOOK AND PROJECTIONS

A strong and diverse regional economy is one of the key building blocks for healthy and resilient communities. The regional economy is largely built around primary resources, including agriculture, energy, forestry and mining.

While the oil and gas sectors are the principal economic drivers in Fort St. John, Dawson Creek and the surrounding areas, agriculture also plays an important role. Agriculture is a mainstay in the PRRD, and there is a significant amount of land in the region in the provincial Agricultural Land Reserve (ALR). Mining and forestry are also important sectors and are the primary economic drivers for the communities of Chetwynd, Tumbler Ridge and Area E.

MAP 2: Peace River Regional District – Oil and Gas Tenures and Pipelines





The PRRD has long had a high employment rate relative to the province. However, both the province and the PRRD have experienced a slight decline of 8% and 4%, respectively, since 2006. Meanwhile, the unemployment rate has grown by 4% in the PRRD and 2% across the province. The greater increase in the unemployment rate in the PRRD relative to the province may indicate worsening job market conditions, in addition to people leaving the labour force (e.g., retiring, going back to school, etc.). Conversely, informal feedback from PRRD staff suggests there may be a larger proportion of stay-at-home parents in the region. This trend could be attributed to the area’s low cost of living and higher income levels.

FIGURE 10: Employment and unemployment rates in BC and the PRRD, 2006 to 2021

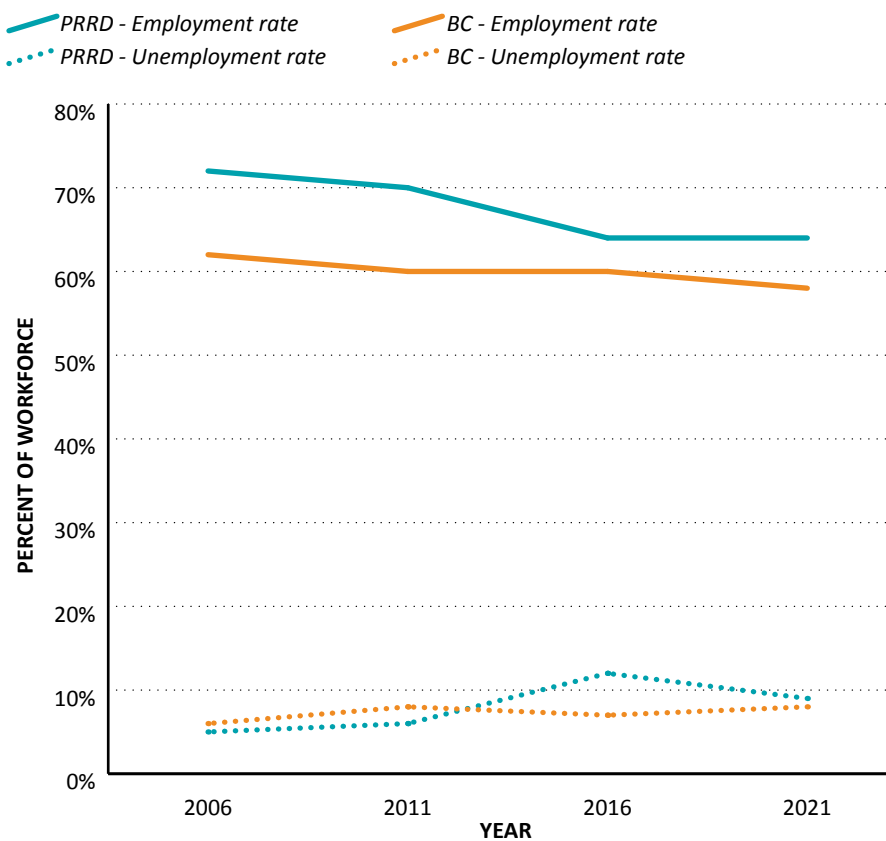


FIGURE 11: Workforce participation, employment and unemployment rates 2021

Member Municipality/Electoral Area	Participation rate	Employment rate	Unemployment rate
City of Fort St. John	75.9%	69.2%	8.9%
PRRD	70.4%	64.2%	8.8%
Electoral Area 'D'	68.4%	64.0%	6.5%
Electoral Area 'C'	68.8%	63.4%	7.6%
District of Chetwynd	67.6%	62.9%	7.1%
City of Dawson Creek	69.6%	62.8%	9.8%
Electoral Area 'B'	67.0%	62.2%	7.2%
Electoral Area 'E'	66.7%	61.0%	8.1%
District of Tumbler Ridge	65.3%	59.9%	7.7%
District of Taylor	67.5%	59.7%	12.2%
BC	63.3%	57.9%	8.4%
Village of Pouce Coupe	66.4%	55.2%	16.9%
District of Hudson's Hope	57.6%	53.8%	6.6%

The following table provides regional employment estimates (2021) and forecasts (2046) in the PRRD by industry. Low and high growth scenarios are based on low and high rates of change over the past five and 10 years.

- ▲ Green arrows indicate industries that have consistently grown over the past 10 years and are expected to continue doing so.
- ▼ Red arrows indicate industries that have consistently declined over the past 10 years, and are expected to continue doing so.
- Yellow bars indicate industries that have experienced both growth and decline over the past 10 years.

As illustrated, health care and social assistance, and educational services are growing sectors and should continue to be a significant source of employment in the region.

FIGURE 12: PRRD Employment Estimates (2021) and Forecasts (2046)

Industry - PRRD	2021 est.	Projected annual growth rate	2046 Low	2046 High
— Mining, quarrying and oil and gas extraction	3825	-1.6% to 0.2%	3620	5440
▼ Construction	3740	-2.2% to -0.1%	3760	6090
▼ Retail trade	3505	-1.0% to -0.6%	3540	5210
▲ Health care and social assistance	2830	1.5% to 2.3%	3690	6440
— Accommodation and food services	2290	-1.3% to 1.1%	2790	4200
▲ Educational services	2195	1.1% to 2.7%	2770	4910
▼ Transportation and warehousing	2005	-1.0% to -0.1%	2200	3280
▼ Agriculture, forestry, fishing and hunting	1760	-3.8% to -0.9%	1450	2640
— Public administration	1735	-0.2% to 3.1%	1930	3470
▼ Other services (except public administration)	1645	-3.9% to -1.8%	1210	2240
▼ Professional, scientific and technical services	1605	-1.4% to -1.3%	1470	2270
— Manufacturing	1510	-4.4% to 0.8%	1440	2700
— Administrative and support, waste management and remediation services	1155	-1.4% to 4.5%	1870	2760
▼ Wholesale trade	910	-1.6% to -0.5%	850	1260
▼ Real estate and rental and leasing	535	-3.3% to -3.1%	340	610
▼ Finance and insurance	510	-5.7% to -0.9%	370	770
▲ Arts, entertainment and recreation	500	0.2% to 3.5%	580	1060
▲ Utilities	490	1.1% to 1.5%	640	1040
▼ Information and cultural industries	235	-4.1% to -2.2%	160	300
▼ Management of companies and enterprises	10	-6.7% to -3.3%	0	10

Policies

Vision

The RGS vision statement describes the desired long-term future for the PRRD and sets the basic direction for planning, policies and action over the next 20 years.

The vision statement started with an existing vision from the PRRD's Strategic Plan from 2023. Revisions were made based on feedback from residents through two surveys and community outreach and engagement that were carried out as part of the project.

“The Peace River Regional District is comprised of distinct and unique urban and rural communities. The region is shaped by its roots in agriculture and its culture of independence, resilience and compassion for others.

With a strong regional economy, residents enjoy a high quality of life with a broad array of effective and responsive regional services.

Moving forward, we will continue to build strong collaborative relationships with all residents and First Nations in our region. And we will engage and involve all residents and communities as we move towards a bright, prosperous and healthy future.”



Goals

The RGS is organized around nine policy goals, which were developed through community engagement and outreach and in consultation with PRRD member municipalities and the RGS Steering Committee. Each of the policy goals is, in turn, supported by a series of related policy objectives.

At the core of this RGS is a commitment to broad-based, long-term sustainable development. The balancing of social, economic and environmental dimensions of this commitment is clearly expressed in the nine core policy goals. It is important to recognize that the goals are all interconnected, highlighting both the complexities and challenges that come with regional planning but also the potential to strengthen and enrich regional relationships through collaboration and coordinated action.



1. Community Building

Support compact, complete urban communities, maintain rural character and offer choice and affordability in housing.



2. Economic Strength

Encourage a diverse, resilient and prosperous economy that builds on regional strengths.



3. Agriculture and Food

Support agriculture and protect farmlands in the PRRD.



4. Living Well

Foster safe, healthy communities that support a high quality of life for all.



5. Infrastructure and Services

Provide efficient, cost-effective services that contribute to regional wellbeing and health.



6. Ecosystem Health

Protect the air, water and lands on which we all depend.



7. Transportation and Mobility

Collaborate with partners to provide an accessible, safe and efficient transportation system for people and goods.



8. Climate Resilience

Adapt and ensure the PRRD is prepared for a changing climate.



9. Regional Collaboration

Coordinate and collaborate with residents, PRRD member municipalities, rural communities, other levels of government and First Nations to achieve shared goals and address common issues.

1. COMMUNITY BUILDING



GOAL: *Support compact and complete urban communities, maintain rural character and offer choice and affordability in housing.*

The PRRD is composed of diverse and distinct communities that range in size from small, rural settlements to larger urban centres like Fort St. John and Dawson Creek. Over the next 20 years, the PRRD is expected to accommodate an additional 19,000 residents. It is expected that about 90% of this growth will occur within larger communities, with most in Fort St. John and Dawson Creek and smaller amounts in Taylor, Tumbler Ridge, Chetwynd, Hudson's Hope and Pouce Coupe. The remaining growth is expected to occur in the PRRD's rural areas and unincorporated communities.

Encouraging the development of compact and complete communities, whether urban or rural, will help reduce our impact on the surrounding natural environment, improve access to economic and social opportunities and enable more efficient distribution of services, such as utilities and water, that benefit residents of all ages.

Like most regions across the province, the PRRD is facing the challenges of rising housing costs, limited rental stocks and increasing homelessness. Larger communities like Fort St. John and Dawson Creek are particularly affected, but in general, affordability issues are a concern for most communities in the region, including rural areas.

Housing is a key determinant for many aspects of health, wellbeing and economic prosperity. As a core land use planning issue, housing is an area where more coordinated planning across the region could have a significant impact.

One important sign of a healthy community is housing diversity that meets the needs of all residents, regardless of their age, income, or ability. Planning for a wide range of housing now will ensure the demand for accessible, affordable and adaptable housing will be met in the future.

1. Encourage and support growth in urban centres.

- a) Recognize the City of Fort St. John and the City of Dawson Creek as the PRRD's main urban centres with their established services and identified growth capacity.
- b) Support growth in smaller urban centres (District of Chetwynd, District of Tumbler Ridge, District of Hudson's Hope, District of Taylor, Village of Pouce Coupe) that is within their Official Community Plans' established development capacities.
- c) Work collaboratively with member municipalities on fringe area planning through PRRD OCP updates.
- d) Encourage appropriately located accessible commercial, institutional, light and heavy industrial development in urban centres.

2. Protect the character of rural areas.

- a) Identify and engage with rural communities throughout the region which could be designated as rural settlement centres and accommodate higher levels of development than other rural communities.
- b) Ensure that potential rural settlement centres consider future servicing needs and associated development costs and financing.
- c) Work with the Prespatou Planning Committee on identifying current and future growth needs for the community.
- d) Discourage rezoning of large rural land parcels to smaller parcel sizes in rural areas outside of designated rural settlement centres.
- e) Identify areas where updating the zoning bylaw to require larger minimum lot sizes is necessary to protect agricultural uses and/or rural character.



3. Collaborate across the PRRD to support affordable and accessible housing.

- a) Work with member municipalities, regional housing providers and residents to implement recommendations from the PRRD Housing Needs Implementation Framework where they are consistent with municipal Housing Needs Reports.
- b) Collaborate with all PRRD member municipalities to jointly undertake provincially required Housing Needs Report updates by 2028 and continue to work together collectively to update the Report on the required five-year report update cycle.
- c) Consider working with PRRD member municipalities, non-profit housing providers, other housing and development partners and residents to develop a Regional Housing Plan.
- d) Consider hosting a forum on actions to address housing issues for PRRD communities and northern communities with neighbouring local governments, including Northern Rockies Regional Municipality, Fraser-Fort George Regional District and Saddle Hills County in Alberta, to identify opportunities to share learning.

4. Strengthen senior's housing and supports for others in need of housing.

- a) Work with PRRD member municipalities, community organizations, Northern Health and other provincial agencies to expand existing supports for aging in place and identify new opportunities or programs to keep seniors in their homes and healthy for as long as possible.
- b) Advocate to BC Housing, CMHC and other senior government agencies for additional housing supports, including seniors housing and housing for low-income households.
- c) Encourage supportive housing opportunities that are appropriate for smaller and more rural communities within the PRRD.

5. Address workforce housing.

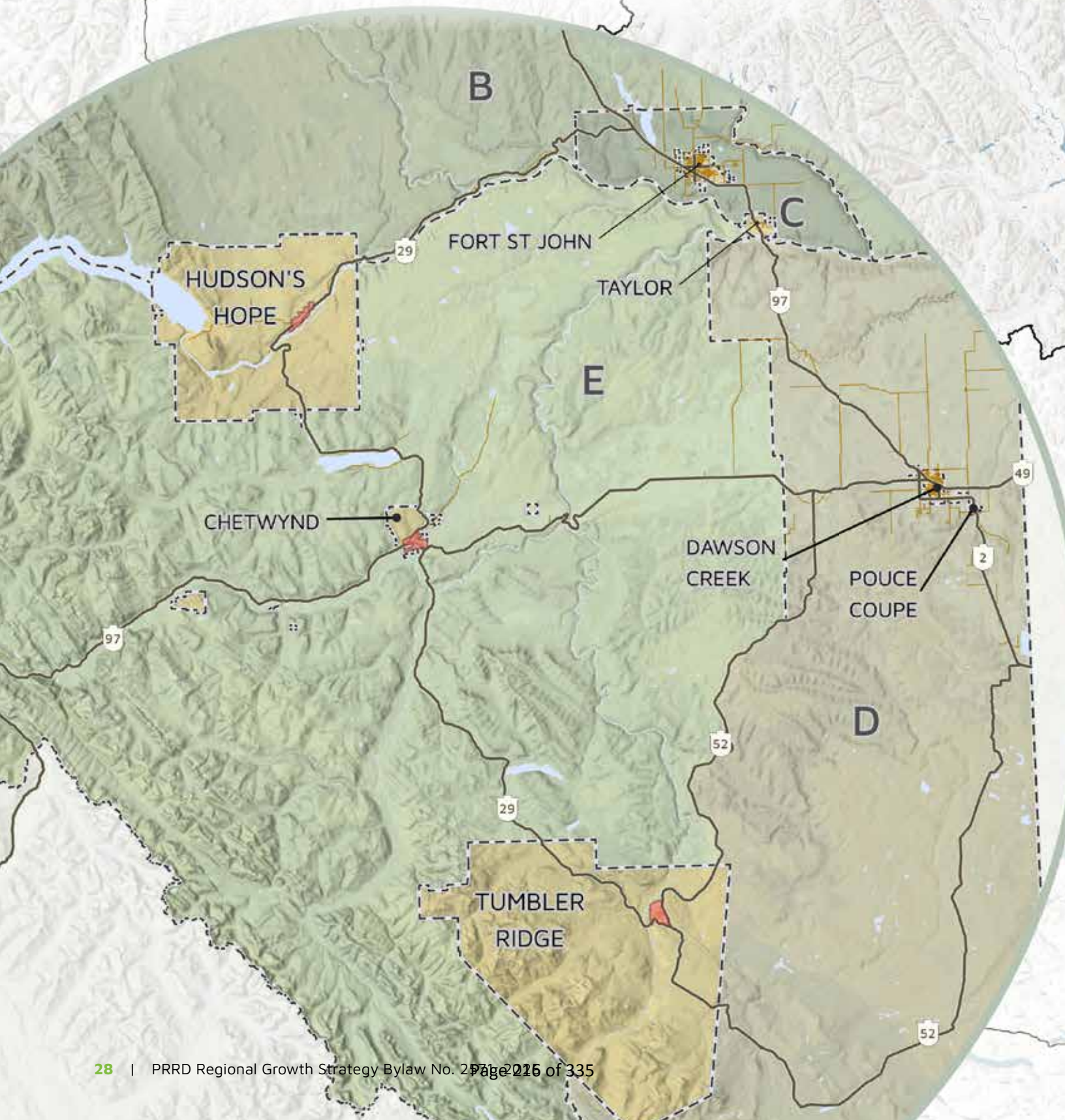
- a) Work with the natural resource sector to identify opportunities to minimize the impacts of industry on housing issues in the PRRD.
- b) Advocate for senior government (B.C., Canada) resources to pilot and support new initiatives for workforce housing.
- c) Work with PRRD member municipalities and the natural resource sector to quantify the impact of the shadow workforce² and develop solutions in partnership with industry to alleviate housing market pressure build-up.

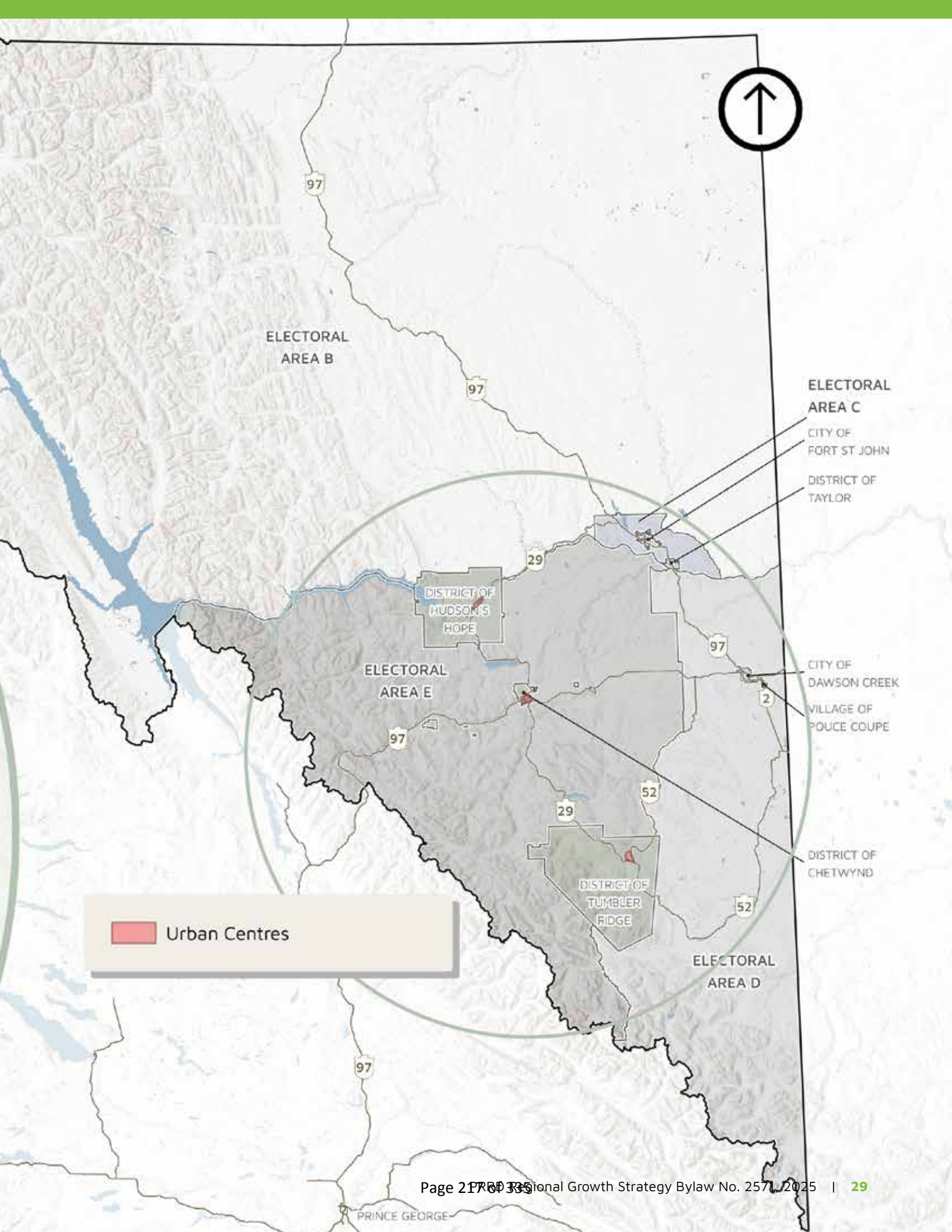
² Industry in the PRRD is largely influenced by the cyclical nature of the natural resource economy which has developed a strong mobile “shadow population” due to seasonal and project-oriented work in the region. A significant shadow population exists of individuals who work in the region but live permanently elsewhere. As a result of the shadow population, there is increased pressure on housing, infrastructure, transportation, and services for health, education and community support.



MAP 3: Peace River Regional District – Urban Centres

- 3 The pink areas in map 3 highlight the approximate boundaries of urban density land use designations (residential, commercial, mixed-use) and future growth areas in larger district municipalities (Hudson's Hope, Tumbler Ridge, Chetwynd).





ELECTORAL AREA B

ELECTORAL AREA C

CITY OF FORT ST JOHN

DISTRICT OF TAYLOR

DISTRICT OF HUDSON'S HOPE

ELECTORAL AREA E

CITY OF DAWSON CREEK

VILLAGE OF POUCE COUPE

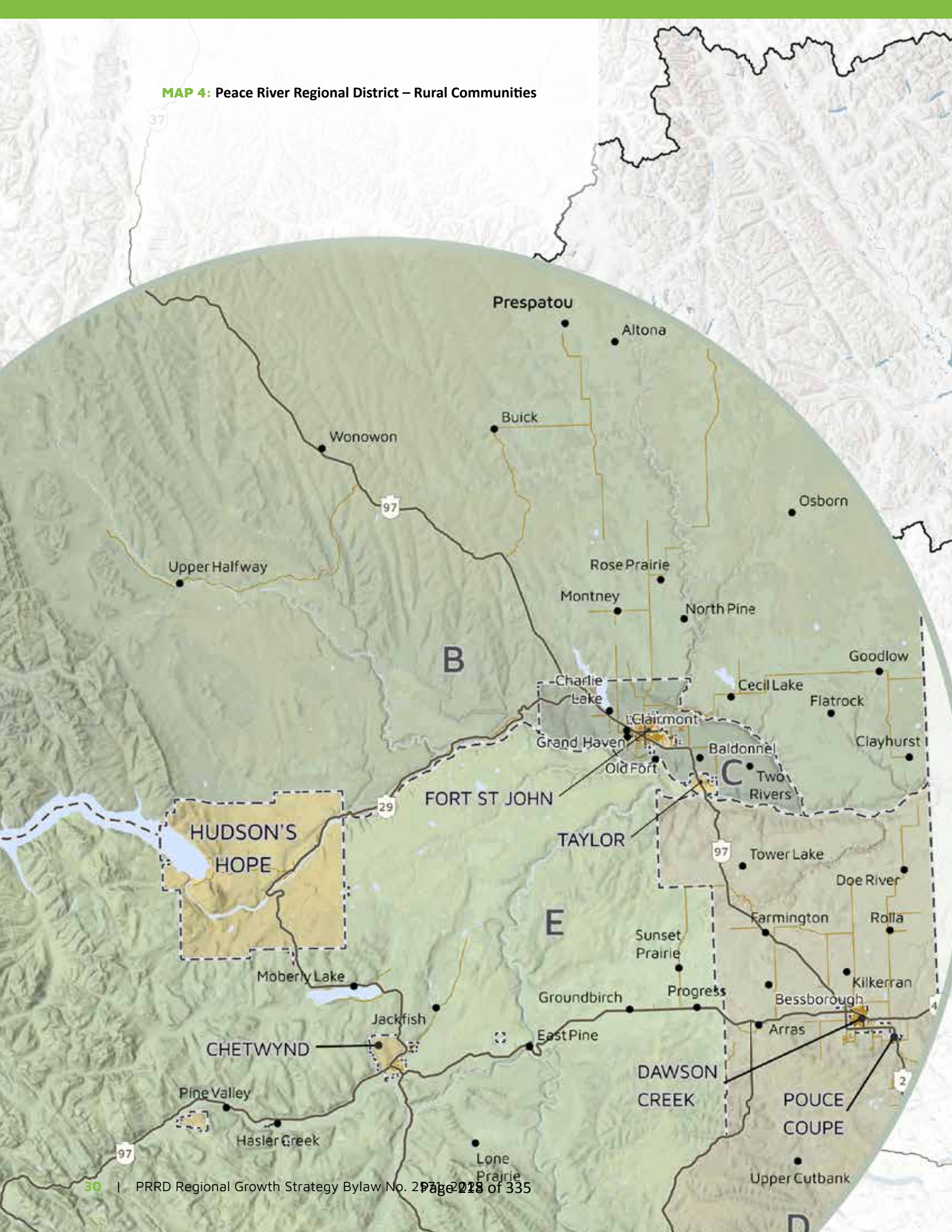
DISTRICT OF TUMBLER RIDGE

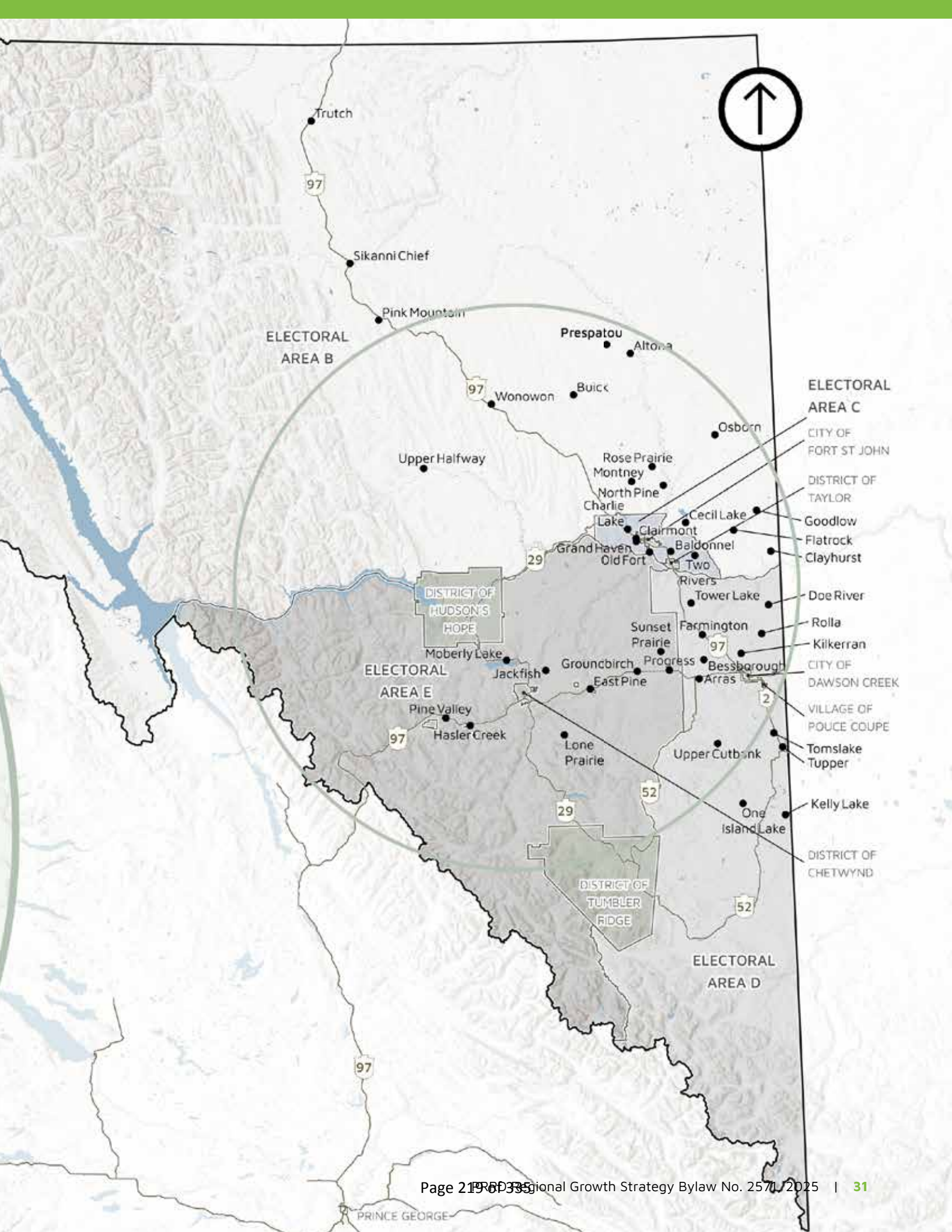
DISTRICT OF CHETWYND

ELECTORAL AREA D

Urban Centres

MAP 4: Peace River Regional District – Rural Communities





ELECTORAL AREA B

ELECTORAL AREA C

ELECTORAL AREA E

ELECTORAL AREA D

DISTRICT OF HUDSON'S HOPE

DISTRICT OF TUMBLER RIDGE

CITY OF FORT ST JOHN

DISTRICT OF TAYLOR

Goodlow

Flatrock

Clayhurst

Doe River

Rolla

Kilkerran

CITY OF DAWSON CREEK

VILLAGE OF POUCE COUPE

Tomslake

Tupper

Kelly Lake

DISTRICT OF CHETWYND



2. ECONOMIC STRENGTH

GOAL: *Encourage a diverse, resilient and prosperous economy that builds on regional strengths.*

A healthy, diverse regional economy is one of the cornerstones of more sustainable, resilient communities. As a region, the PRRD has some economic diversity, with employment generated by multiple sectors. Outside of the oil and gas sector, public sector employment is significant, with government, health and education services clustered in Fort St. John and Dawson Creek. Agriculture is a major contributor, while forestry and tourism are other key sectors. Fort St. John and Dawson Creek are the regional employment centres.

Public consultation carried out through the RGS process identified the local economy as the number one area of importance to the region.

1. Support a diversified regional economy.

- a) Encourage economic development that builds on the strengths and character of PRRD member municipalities and urban and rural communities in the PRRD.
- b) Encourage business retention, expansion and attraction activities with a special focus on region-serving businesses.
- c) Support secondary value-added processing and manufacturing in agricultural and resource sectors where feasible and appropriate.
- d) Collaborate with PRRD member municipalities and regional partners to attract high-tech, knowledge-based industries.
- e) Support the agricultural sector and encourage the development of local food production and processing facilities where practical and feasible.
- f) Support the development of a targeted regional workforce attraction program in collaboration with educational institutions operating in the PRRD.

- g) Explore economic opportunities and collaboration on projects of mutual interest and benefit with First Nations in the PRRD.
- h) Explore the development of a Regional Employment Lands Strategy.
- i) Consider the development of a Regional Economic Development Strategy through a collaborative process involving PRRD member municipalities, economic development stakeholders, industry groups and First Nations in the PRRD who may be interested in participating.
- j) Recognize the North Peace Regional Airport as a key driver of the regional economy and advocate for improved service and additional direct flight options.
- k) Direct industrial uses to existing industrial areas.

2. Support and promote tourism and tourism-related activities.

- a) Support regional tourism marketing efforts.
- b) Support and encourage regional recreational tourism initiatives and projects.
- c) Work with PRRD member municipalities and stakeholder groups to continue implementing recommendations from the Regional Parks and Trails Master Plan.

3. Address workforce housing.

- a) Work with the natural resource sector to identify opportunities to minimize the impacts of industry on housing issues.
- b) Advocate for senior government resources to pilot and support new initiatives for workforce housing.

3. AGRICULTURE AND FOOD



GOAL: Support agriculture and protect farmlands in the PRRD.

Agriculture and farming have played a central role in the regional economy, its recent history and the larger identity of the region. Grain, forage crops, canola and cattle have long been the foundation of this agricultural region, and the sector has remained a reliable mainstay of the region's economy through resource boom and bust cycles and other economic challenges. As shown in Map 5, the ALR makes up 11% of all land in the region. With over 1.3 million hectares of ALR land, the PRRD is home to 27% of the province's ALR land.

1. Support local agriculture and related businesses.

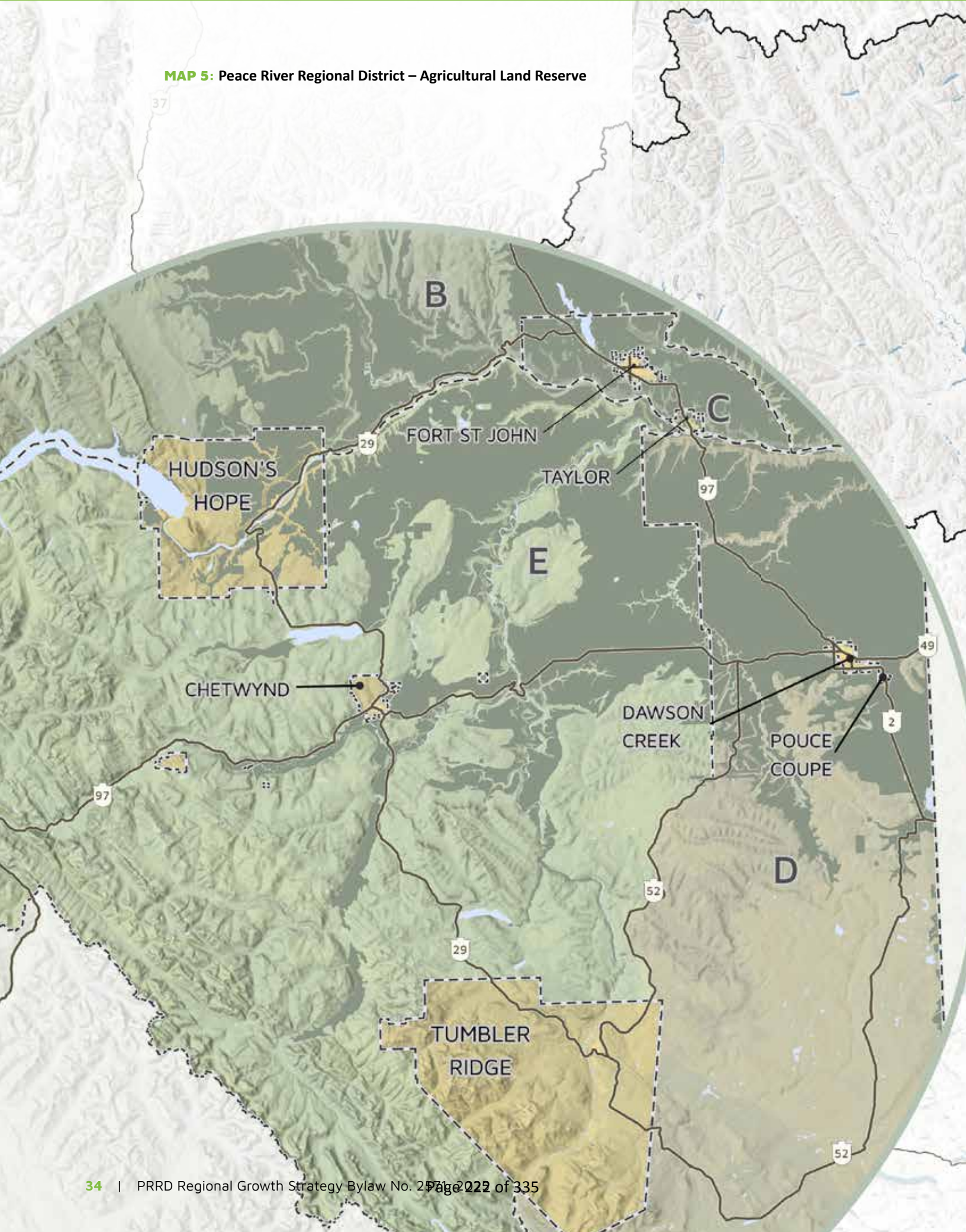
- a) Support and encourage value-added agricultural processing and production where practical and feasible.
- b) Support the preservation of the Agricultural Land Reserve for long-term agricultural uses through the update and implementation of official community plans in the region.
- c) Support maintenance and improvements to the regional transportation network, including rail, to support the transport of agricultural products.
- d) Undertake edge planning to mitigate the impacts of non-farm uses on farming activities when considering development adjacent to the ALR and designated agricultural properties.
- e) Work collaboratively with member municipalities, agricultural producers, residents and First Nations to develop a Regional Agriculture Strategy.
- f) Work with PRRD member municipalities to advocate for and protect agricultural land within the rural areas while recognizing urban development needs within municipalities.
- g) Work with PRRD member municipalities to advocate for land use exemptions to the ALC Act and Regulations that allow for greater flexibility and support of the unique needs of farmers in this region.

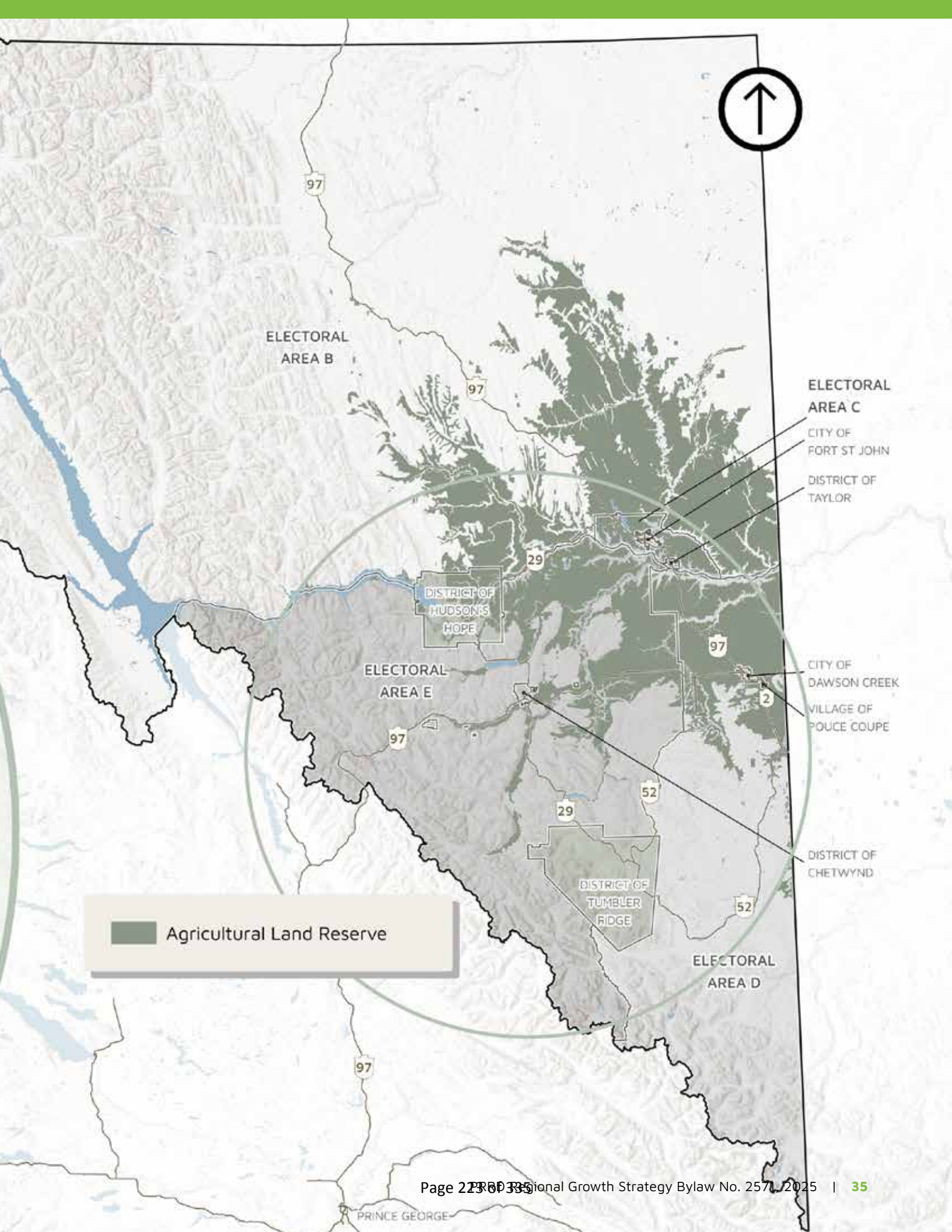
- h) Work with PRRD member municipalities to advocate for and build provincial awareness of the unique situation that exists in northern B.C. as compared to other agricultural areas in the province (e.g., larger parcel sizes, longer winters, lack of rail access) that may necessitate more and larger buildings and facilities, including additional farm residences.
- i) Work with the agricultural partners and collaborators in the PRRD to attract and support younger farming families in the region.
- j) Support agricultural partners and collaborators working in the PRRD (B.C. Agriculture Council, Northern Development Initiative Trust, B.C. Peace Agricultural Fund) to ensure a sustainable food supply for the region.

2. Collaborate with regional partners on addressing climate impacts on agriculture in the PRRD.

- a) Work with PRRD member municipalities, First Nations, the Province (Ministry of Agriculture and Food, Ministry of Water, Land and Resource Stewardship) and the regional agricultural sector to help plan for and ensure sustainable access to water for agriculture in increasingly warmer and drier climate.
- b) Work with PRRD member municipalities, First Nations, the Province (Ministry of Agriculture and Food, Ministry of Water, Land and Resource Stewardship) and the regional agricultural sector to explore an integrated water resource management approach to watershed planning at the PRRD level to help better coordinate more holistic and collaborative regional water management strategies.
- c) Identify opportunities to improve climate resilience for agriculture through land use policies.

MAP 5: Peace River Regional District – Agricultural Land Reserve





ELECTORAL AREA B

ELECTORAL AREA C

CITY OF FORT ST JOHN

DISTRICT OF TAYLOR

DISTRICT OF HUDSON'S HOPE

ELECTORAL AREA E


CITY OF DAWSON CREEK

VILLAGE OF POUCE COUPE

DISTRICT OF TUMBLER RIDGE

DISTRICT OF CHETWYND

ELECTORAL AREA D

 Agricultural Land Reserve

4. LIVING WELL



GOAL: Foster safe, healthy communities that support a high quality of life for all.

The residents of the PRRD face significant challenges in health and are particularly vulnerable to increasing threats associated with a changing climate, such as wildfires, droughts, floods and geohazards. The PRRD plays an increasingly important role in coordinating regional efforts and advocating for public health, emergency management and preparedness within the region.

The PRRD falls within the northeast health service area under the jurisdiction of the Northern Health Authority (Northern Health). The health authority covers over 605,000 square kilometres, making it the largest geographic health region in the province, serving municipalities and rural and remote communities across the area.

Northern Health has a Healthy Communities team that works with the PRRD, communities and community organizations in the PRRD and others to influence conditions – like transportation, food systems, neighbourhood design and housing – that promote wellbeing. They support this through facilitation, building relationships and funding programs.

1. Collaborate for safe, healthy and active communities across the PRRD.

- a) Support Northern Health in expanding regional health promotion programs and advancing a proactive recruitment program to increase medical services in the PRRD.
- b) Support the RCMP in raising awareness for crime watch and prevention programs.
- c) Work with School Districts 59 and 60 to recognize and support school facilities as valuable neighbourhood resources that can support community activities and initiatives.
- d) Continue working with the PRRD Regional Accessibility Committee to improve the accessibility of public spaces.
- e) Collaborate with regional partners to ensure public spaces and events are consistent with changing demographics and community needs.
- f) Work with the Ministry of Transportation and Transit and member municipalities to create a Regional Transportation Master Plan that considers active transportation.
- g) Support Northern Health and regional agricultural producers in enhancing local food security programs and initiatives.

2. Enhance regional emergency management.

- a) Support emergency planning and networking of response services in the PRRD and inter-regionally (Northern Rockies Regional Municipality, Fraser-Fort George Regional District) and with neighbouring counties and municipal districts in Alberta (Municipal District of Greenview, County of Grande Prairie No. 1, Saddle Hills County, Clear Hills County, Northern Lights County).
- b) Work with regional partners to prepare regional risk assessments for all potential hazards as required by the *Emergency and Disaster Management Act*.
- c) Work with member municipalities, First Nations and residents to prepare enhanced emergency management plans that address all four phases of emergency management (preparedness, mitigation, response, recovery) that are informed by regional risk assessments as required by the *Emergency and Disaster Management Act*.
- d) Develop a PRRD business continuity plan to ensure the PRRD's continued function and provision of essential services during an emergency as required by the *Emergency and Disaster Management Act*.

- e) Prioritize the strengthening of regional fire safety through the recruitment, training and retention of qualified fire inspectors and investigators.
- f) Advocate to the Office of the Fire Commissioner to ensure regional considerations are taken into account when developing provincial fire safety standards, mutual aid agreements and best practices.
- g) Explore opportunities to support the development of new or existing fire departments in rural settlement centres.
- h) Explore opportunities for new or enhanced mutual aid agreements with Northern Rockies Regional Municipality, Fraser-Fort George Regional District, the Municipal District of Greenview, County of Grande Prairie No. 1, Saddle Hills County, Clear Hills County and Northern Lights County in Alberta.
- d) Work with Northern Health and PRRD member municipalities to support accessible and affordable long-term care facilities.
- e) Consider working with PRRD member municipalities, non-profit housing providers, other housing and development partners and residents to develop a Regional Housing Plan.
- f) Collaborate with Northern Health and community groups to coordinate and deliver more accessible and affordable services for rural and senior residents to age in place.
- g) Advocate for increased provincial resources to support individuals experiencing homelessness, including increased mental health and substance use supports.
- h) Coordinate with Northern Health and BC Housing to identify opportunities to expand existing mental health and substance use supports in the PRRD.

3. Enhance community wellbeing.

- a) Support economic opportunities that attract and retain young families.
- b) Encourage new housing to provide accessibility features.
- c) Collaborate with PRRD member municipalities to enhance housing diversity and ensure the availability of accessible and affordable housing.
- i) Advocate to the province, North Central Local Government Association and Union of BC Municipalities for action on mental health and substance use and the need for additional supports in the PRRD.
- j) Support and encourage community arts, culture and heritage programs, and community events and celebrations.



5. INFRASTRUCTURE AND SERVICES



GOAL: *Provide efficient, sustainable and cost-effective services that contribute to regional wellbeing and health.*

Well-planned infrastructure services are important to the overall health, safety and livability of communities. More dispersed settlement patterns require servicing infrastructure extensions, which are expensive to build, operate and maintain and can produce greater environmental impacts than development in existing serviced areas.

The delivery of services such as water, wastewater and sewer, and solid waste are core functions of the PRRD, as with other regional districts across the province. The PRRD provides a range of services across the region for electoral area residents and member municipalities. In general, areas closest to municipalities have access to more services, including some water and sewer services provided through neighbouring municipalities. Expanding and extending this infrastructure is often an essential component of planning for growth, as it is necessary to consider the capacity, costs and needs associated with those services.

1. Reduce solid and liquid waste.

- a) Continue to implement and monitor the PRRD Regional Solid Waste Management Plan.
- b) Continue to support and promote public waste reduction and education programs as outlined in the PRRD Regional Solid Waste Management Plan.
- c) Identify ways to improve the recycling and composting programs for municipalities and electoral areas.
- d) Explore the use of treated effluent water for industrial use where feasible and appropriate.
- e) Consider establishing a development trigger (e.g., number of lots) for the creation of

new community sewer systems in any new designated rural settlement centre.

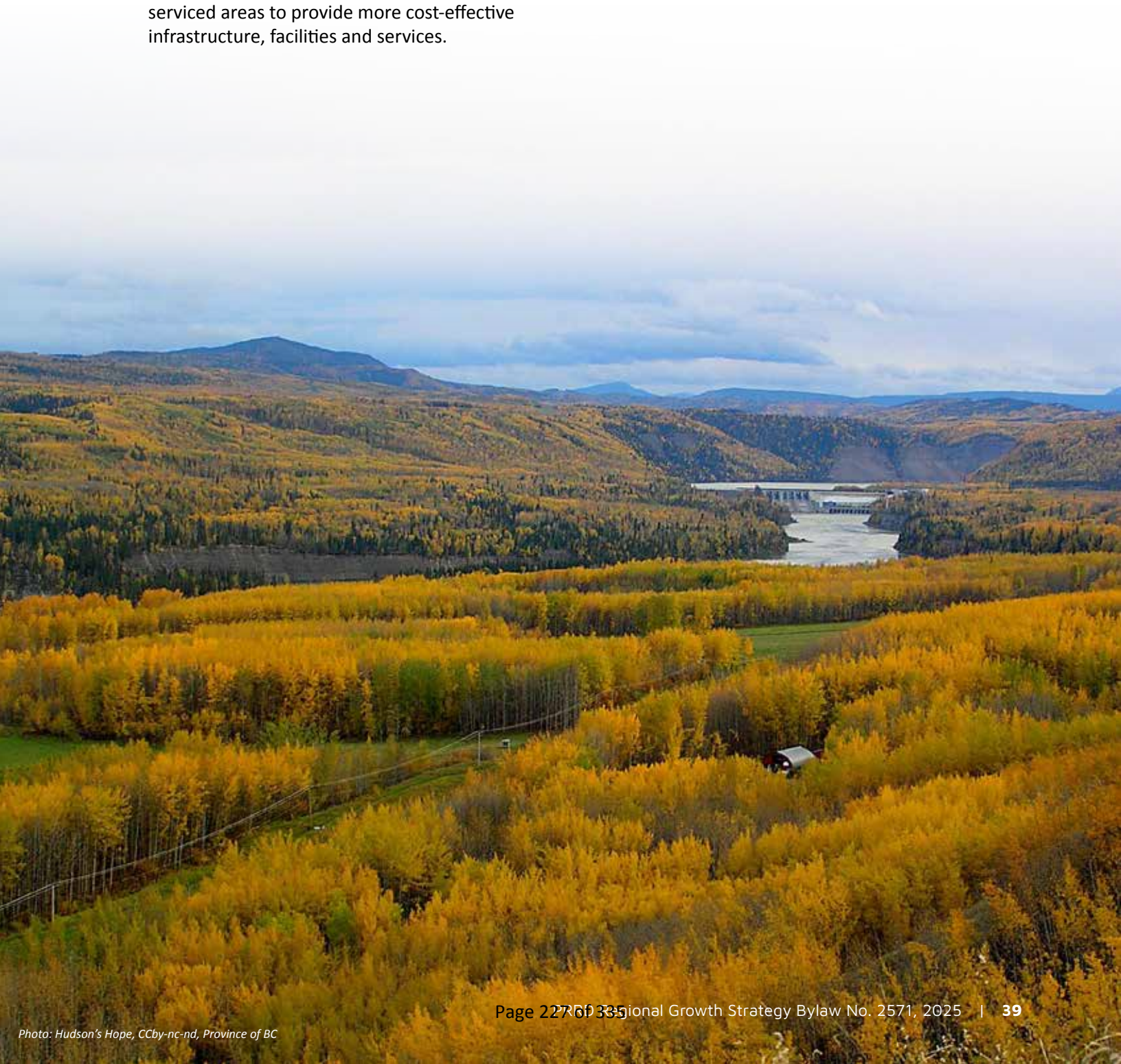
- f) Collaborate with PRRD member municipalities on exploring the development of more specific plans for improving rural water and sewer systems, particularly in areas near urban growth centres, which would enhance inter-municipal service efficiency.
- g) Collaborate with industry to promote wastewater reuse programs to reduce water use and improve water conservation.

2. Minimize environmental impacts of PRRD infrastructure and services.

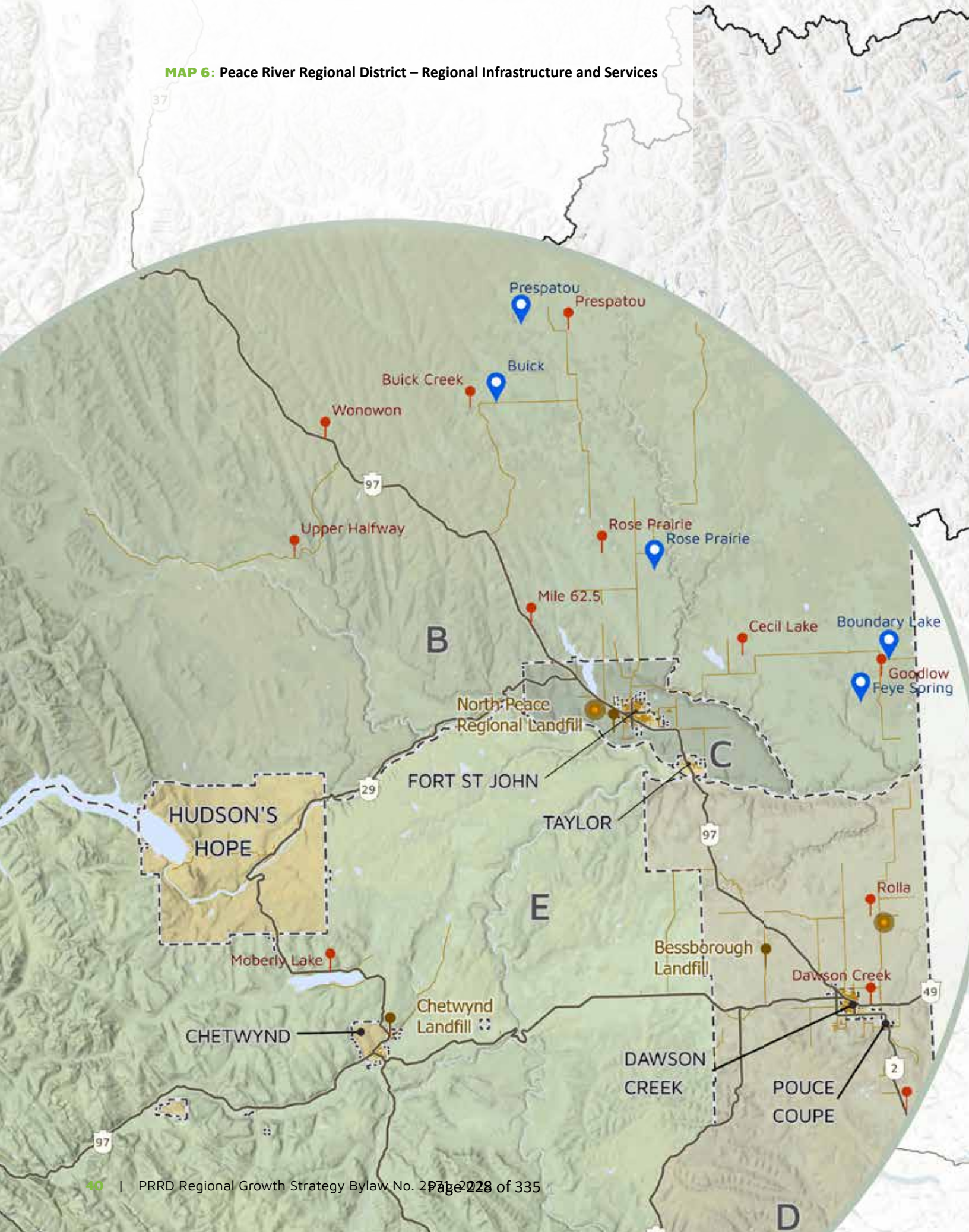
- a) Support projects to improve water resource management, including water conservation and reuse, groundwater management and stormwater management.
- b) Update the Subdivision and Development Servicing Bylaw to include regulations on stormwater management for new development.
- c) Minimize regional infrastructure development impacts by avoiding hazard areas and environmentally sensitive areas.
- d) Work with Northern Health to address water quality concerns associated with contamination and impacts from other uses, such as the oil and gas industry, Site C Dam, forestry and agriculture.
- e) Consider collaborating with provincial partners (Ministry of Environment and Parks) to undertake a regional natural asset mapping and inventory to support sustainable planning, conservation, and climate resilience.

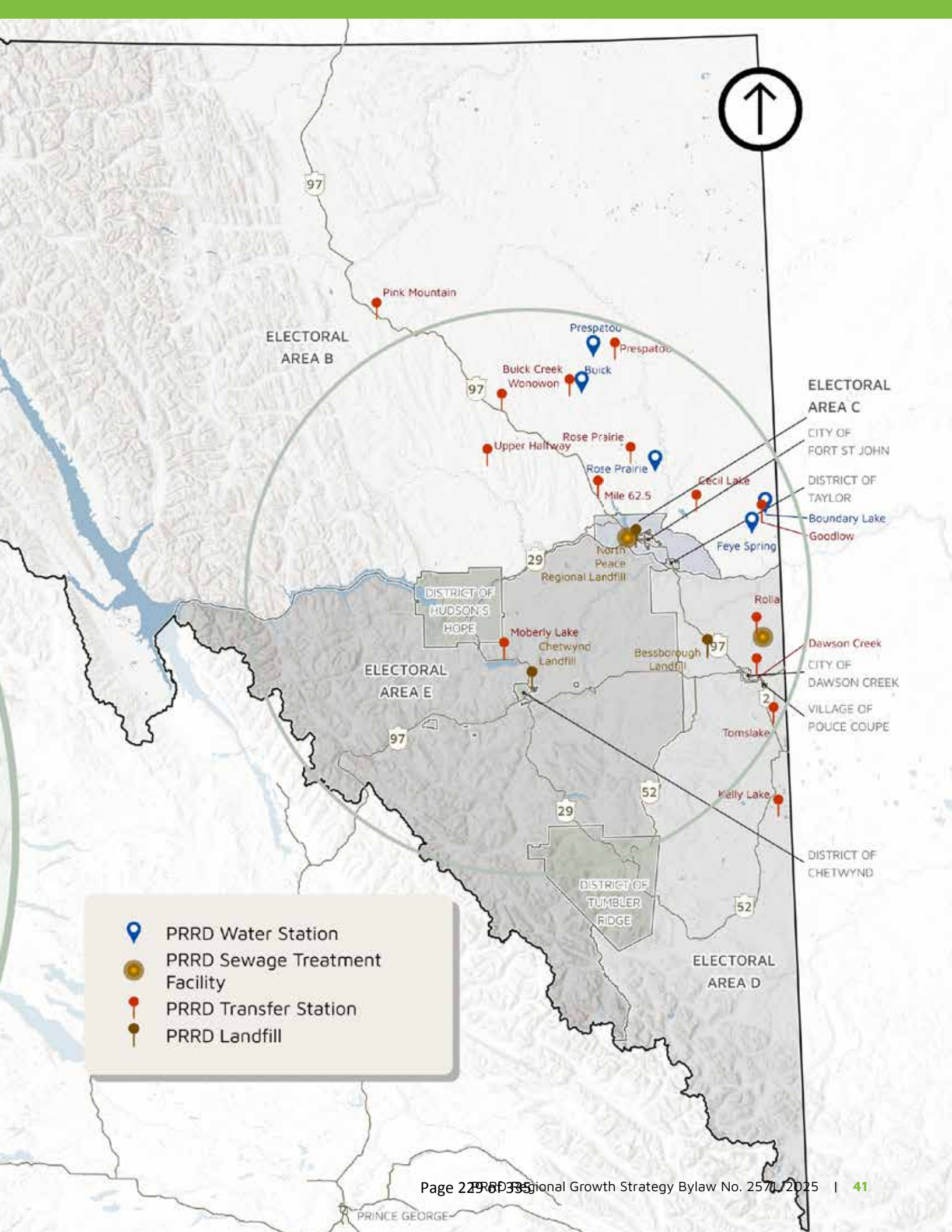
3. Improve PRRD asset management.

- a) Continue to implement the Asset Management Policy and Asset Management Financial Strategy.
- b) Explore undertaking a Regional Natural Hazard and Climate Risk Assessment for all PRRD-owned assets to identify potential climate change hazards and risks and outline mitigation strategies to reduce them.
- c) Direct and encourage new development to serviced areas to provide more cost-effective infrastructure, facilities and services.



MAP 6: Peace River Regional District – Regional Infrastructure and Services





ELECTORAL AREA B

ELECTORAL AREA C

ELECTORAL AREA E

ELECTORAL AREA D

- CITY OF FORT ST JOHN
- DISTRICT OF TAYLOR
- Boundary Lake
- Goodlow
- Feye Spring
- Cecil Lake
- Mile 62.5
- Rose Prairie
- Rose Prairie
- Upper Halfway
- Buick Creek
- Wonowon
- Buick
- Prespatou
- Prespatou
- Pink Mountain
- Rolla
- Dawson Creek
- CITY OF DAWSON CREEK
- VILLAGE OF POUCE COUPE
- Tomslake
- Kelly Lake
- DISTRICT OF CHETWYND

DISTRICT OF HUDSON'S HOPE

DISTRICT OF TUMBLER RIDGE

North Peace Regional Landfill

Moberly Lake Chetwynd Landfill

Bessborough Landfill

- PRRD Water Station
- PRRD Sewage Treatment Facility
- PRRD Transfer Station
- PRRD Landfill



6. ECOSYSTEM HEALTH

GOAL: *Protect the air, water and lands on which we all depend.*

The PRRD is the largest regional district in size, with a vast expanse of natural areas and host to many different types of ecosystems. The land cover includes young and old forests and many lakes, watercourses, wetlands, alpine meadows, mountain vistas, canyons and waterfalls. These valuable areas are critical as wildlife habitat, providing water supplies to our communities, and providing residents with diverse recreational opportunities across the seasons.

There are 49 provincial parks, protected areas and ecological reserves located within the PRRD, encompassing approximately ten percent of the total land area for the region. The sizes range from over 130,000 hectares (Kwadacha Wilderness Provincial Park) to less than three hectares (Taylor Landing Provincial Park).

1. Support regional environmental stewardship.

- a) Conserve and protect the region's natural resources for the benefit of existing and future generations.
- b) Work with environmental partners on continued coordination of conservation and stewardship initiatives.
- c) Work with PRRD member municipalities, First Nations and other partners to conserve, protect and steward watersheds, wetlands, riparian areas and open spaces.
- d) Promote local stewardship and develop options for increased community engagement and involvement in community-led conservation initiatives.
- e) Develop policies to protect the natural environment, including updated development permit areas in PRRD OCPs to protect sensitive ecosystems.

- f) Collaborate with provincial agencies, member municipalities, First Nations, Northern Health and residents to explore the development of watershed management plans across the PRRD, incorporating a health lens to protect drinking water quality and community well-being.
- g) Encourage best environmental management practices on farms.

2. Promote and enhance water conservation and sustainability.

- a) Protect and enhance the quality and quantity of the water in the region's lakes, rivers, streams, and groundwater sources.
- b) Promote conservation and sustainability of watershed ecosystems, wetlands and riparian areas.
- c) Work with PRRD member municipalities, First Nations and other partners to maintain environmental flows that support ecological functions and groundwater recharge.
- d) Support the provision of adequate water resources for the agriculture sector.
- e) Address and improve permitting and management of water dugouts on agricultural properties.
- f) Collaborate with Northern Health to investigate and establish guidelines for new development that support incorporating non-potable water systems, such as purple pipe infrastructure, as an optional feature to enhance water sustainability.
- g) Encourage and support practices for more efficient and sustainable industrial water use, particularly for fracking.

- h) Ensure the updated PRRD Official Community Plans include lakeshore development guidelines that are consistent with relevant provincial regulations and guidelines (e.g., septic setbacks).

3. Expand and improve the regional park system.

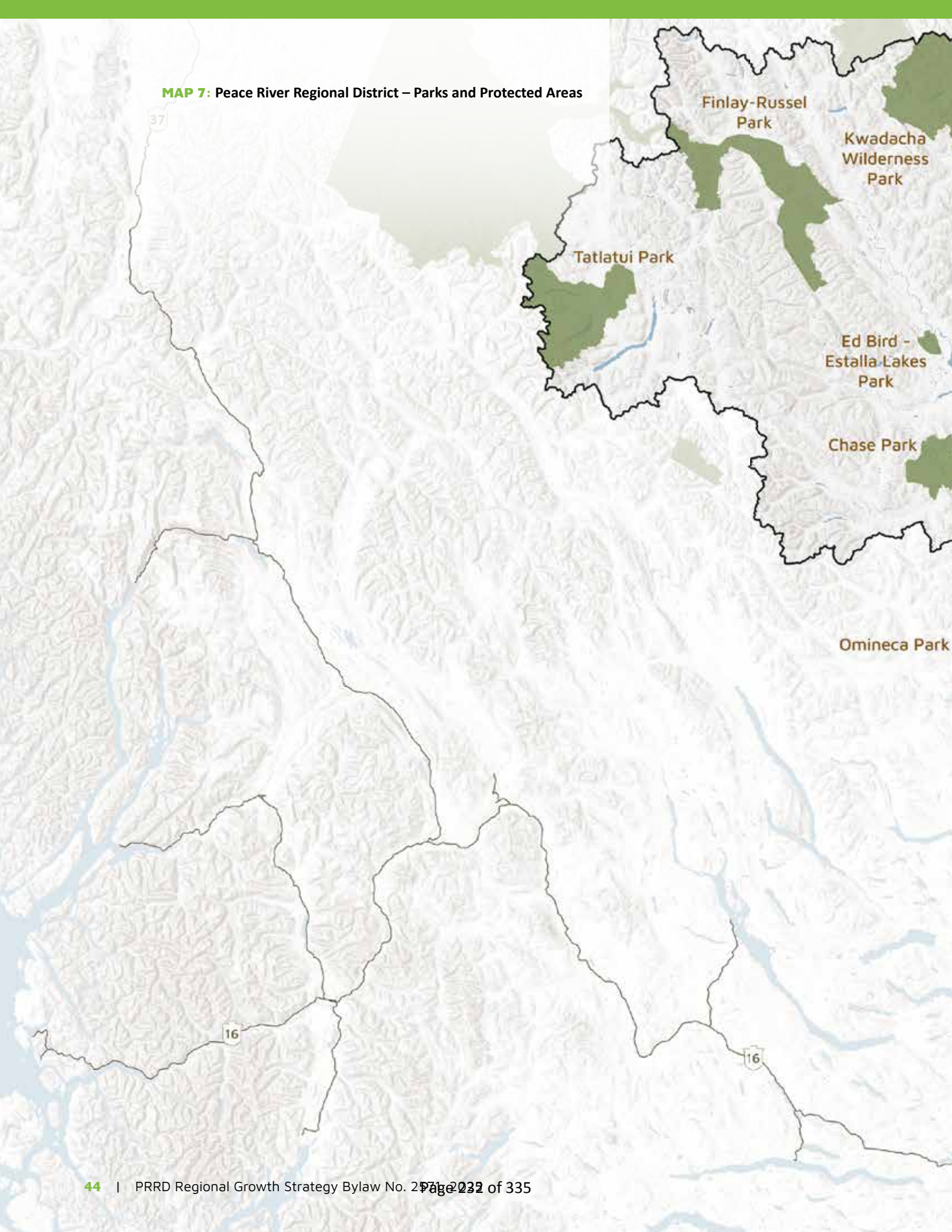
- a) Work with PRRD member municipalities, First Nations and other partners to review and update the PRRD Regional Parks and Trails Master Plan.
- b) Work with PRRD member municipalities, First Nations and other partners to identify potential

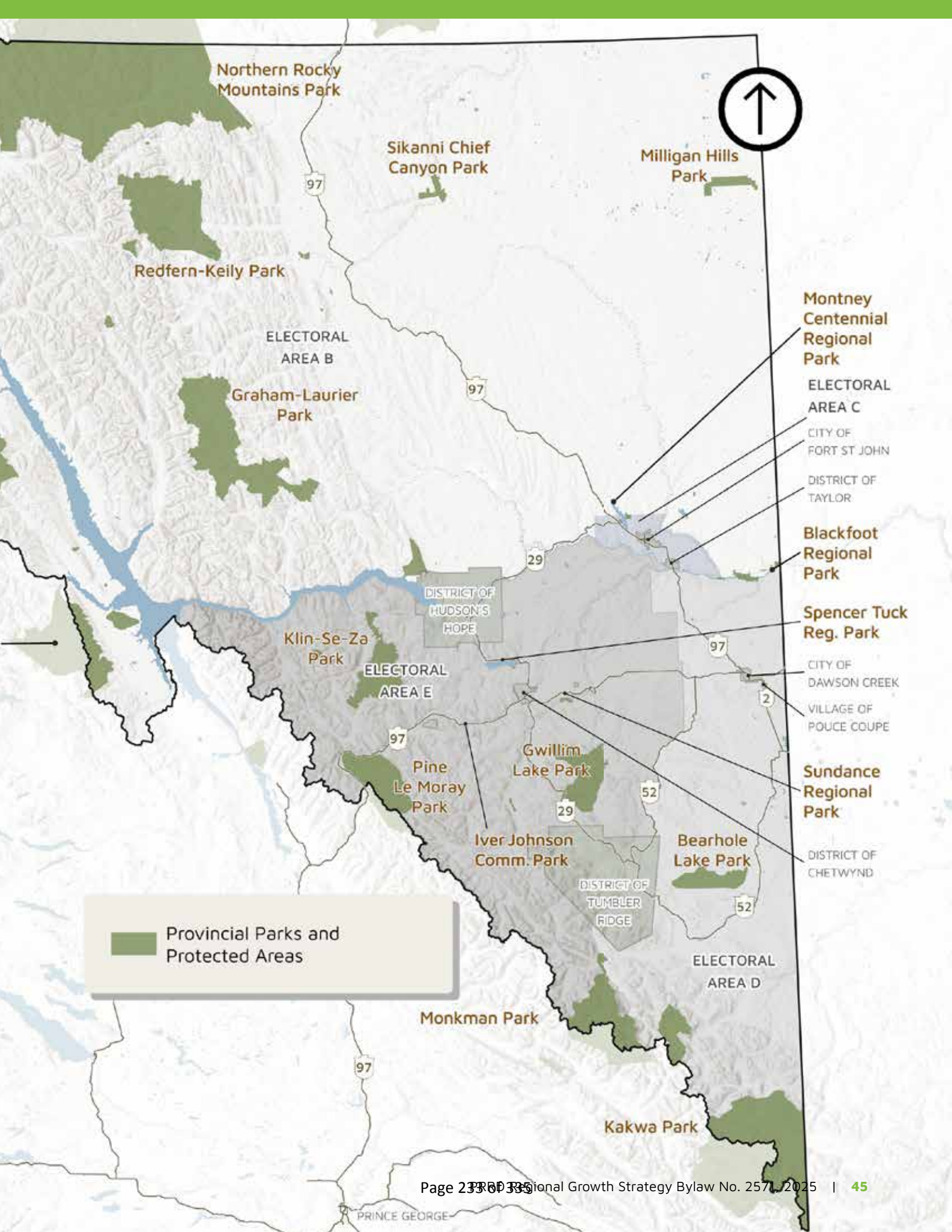
future regional park sites and trail network opportunities.

- c) Develop a clear parkland classification system and establish transparent service levels for each classification.
- d) Consider linking parkland acquisition to regional biodiversity stewardship.
- e) Develop a PRRD parkland acquisition policy that is better aligned with parkland acquisition requirements in the LGA and to help ensure future park acquisitions are sustainable and adequately resourced.



MAP 7: Peace River Regional District – Parks and Protected Areas





Northern Rocky Mountains Park

Sikanni Chief Canyon Park

Milligan Hills Park

Redfern-Keily Park

ELECTORAL AREA B

Graham-Laurier Park

Montney Centennial Regional Park

ELECTORAL AREA C

CITY OF FORT ST JOHN

DISTRICT OF TAYLOR

Blackfoot Regional Park

Spencer Tuck Reg. Park

CITY OF DAWSON CREEK

VILLAGE OF POUCE COUPE

Sundance Regional Park

DISTRICT OF CHETWYND

DISTRICT OF HUDSON'S HOPE

Klin-Se-Za Park

ELECTORAL AREA E

Pine Le Moray Park

Gwillim Lake Park

Iver Johnson Comm. Park

Bearhole Lake Park

DISTRICT OF TUMBLER RIDGE

ELECTORAL AREA D

Monkman Park

Kakwa Park



Provincial Parks and Protected Areas



7. TRANSPORTATION AND MOBILITY



GOAL: *Collaborate with partners to provide an accessible, safe and efficient transportation system for people and goods.*

PRRD residents depend on a municipal and provincial transportation network for work, recreation and day-to-day travel, and the regional economy depends on the network for safe and efficient goods movement. While most residents rely on private vehicles to move around the region, the City of Fort St. John and BC Transit operate a local bus system.

Except for roads within municipal boundaries, the road network in the region is under the jurisdiction of the province and the Ministry of Transportation and Transit.

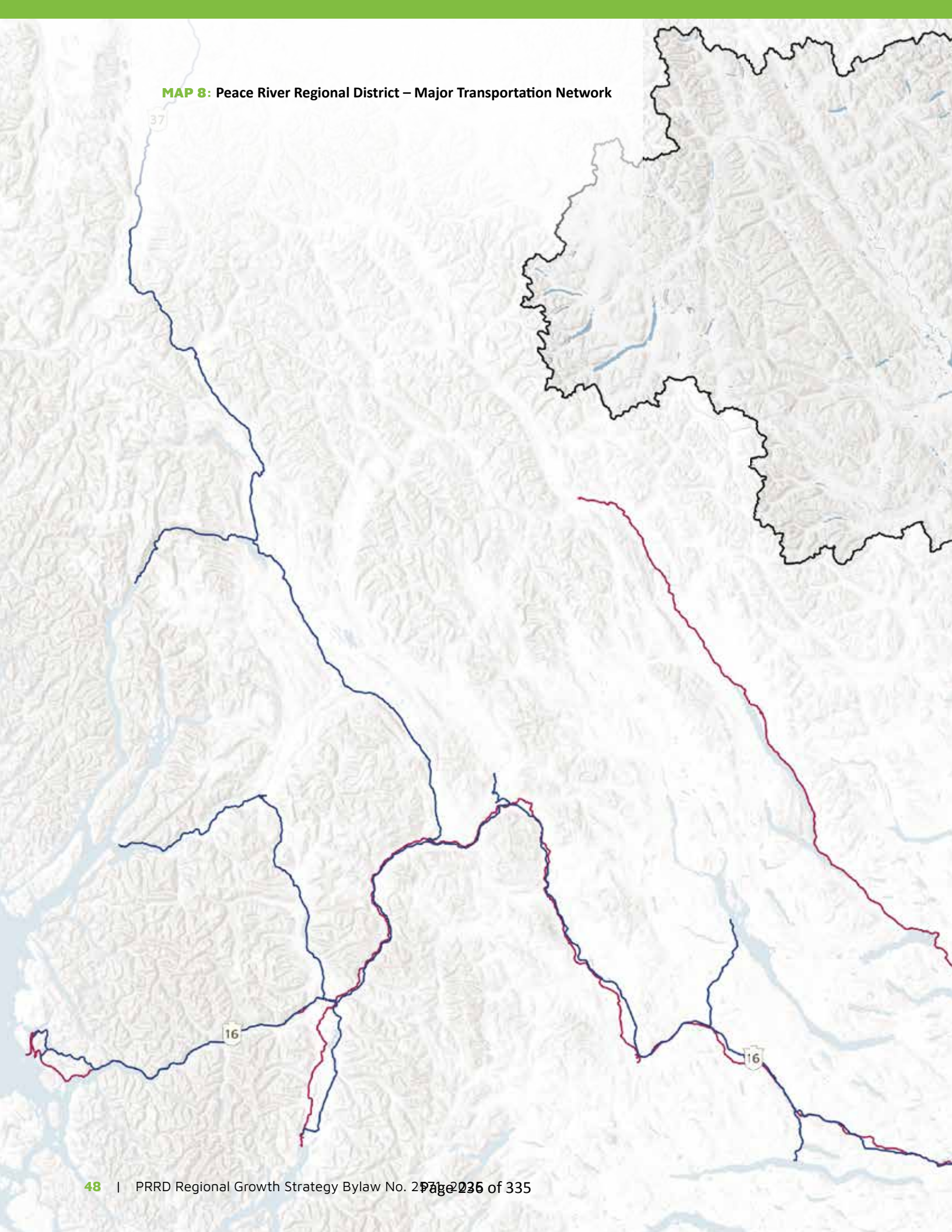
1. Improve transportation networks, infrastructure and capacity in the PRRD.

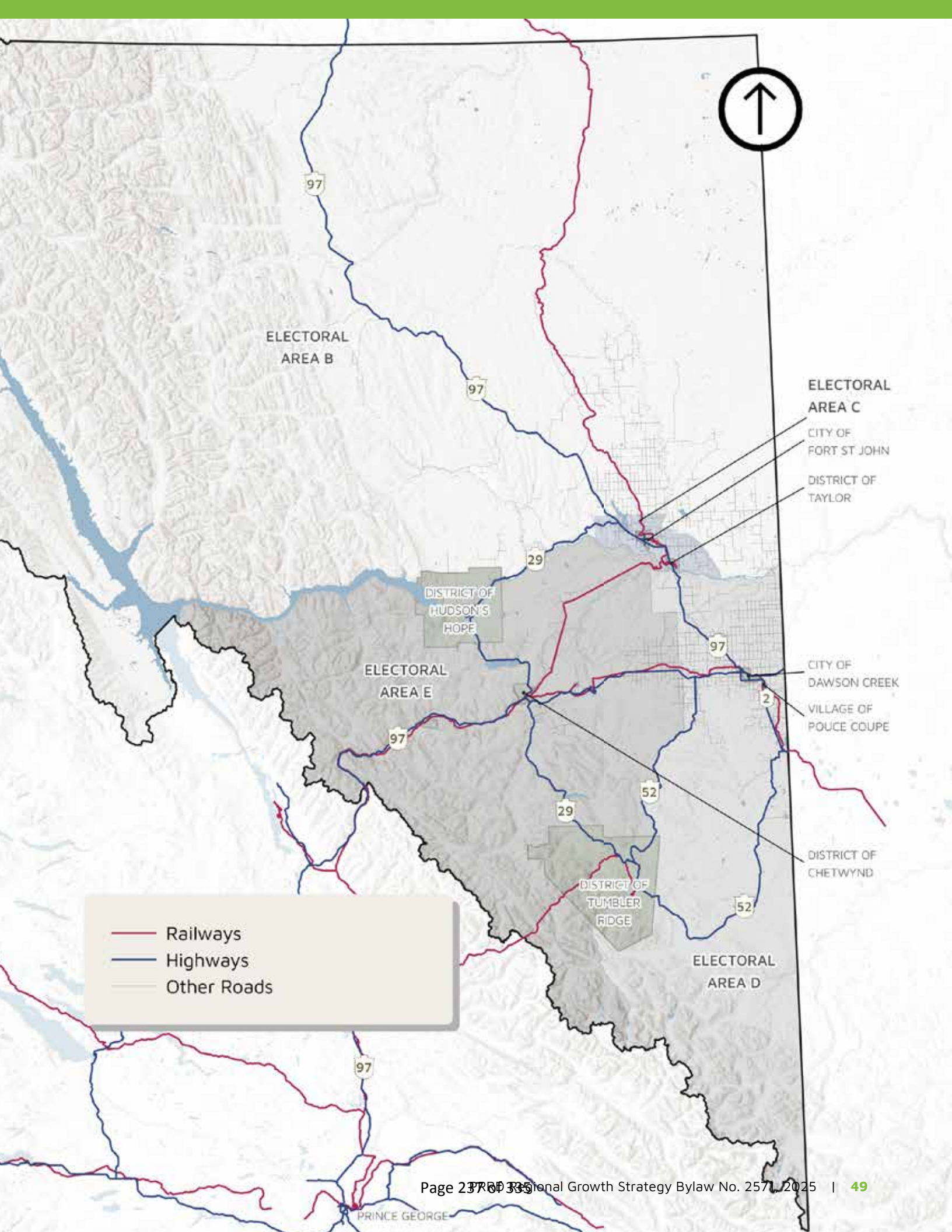
- a) Work with the Ministry of Transportation and Transit and PRRD member municipalities to ensure transportation infrastructure supports the economic functions of the PRRD.
- b) Explore the creation of a Regional Transportation Plan with member municipalities, residents, businesses, First Nations and the Ministry of Transportation and Transit.
- c) Work with the Ministry of Transportation and Transit to identify and prioritize road network improvements.
- d) Work with the Ministry of Transportation and Transit to improve the maintenance and safety of important industrial and agricultural transportation connections in the region.
- e) Advocate for and support improved rail service to support the resource and agricultural sectors.

2. Expand safe, accessible, efficient transit, cycling and walking where practical.

- a) Work with BC Transit, Ministry of Transportation and Transit and PRRD member municipalities to explore the expansion of public transportation in the area, including a potential regional connection between Fort St. John and Dawson Creek.
- b) Support the creation of compact, walkable neighbourhoods in urban communities with pedestrian and cycling connections and linkages.
- c) Support the creation of traffic-separated walking and cycling paths in rural settlement areas, particularly around schools and other community facilities.

MAP 8: Peace River Regional District – Major Transportation Network





- Railways
- Highways
- Other Roads

8. CLIMATE RESILIENCE

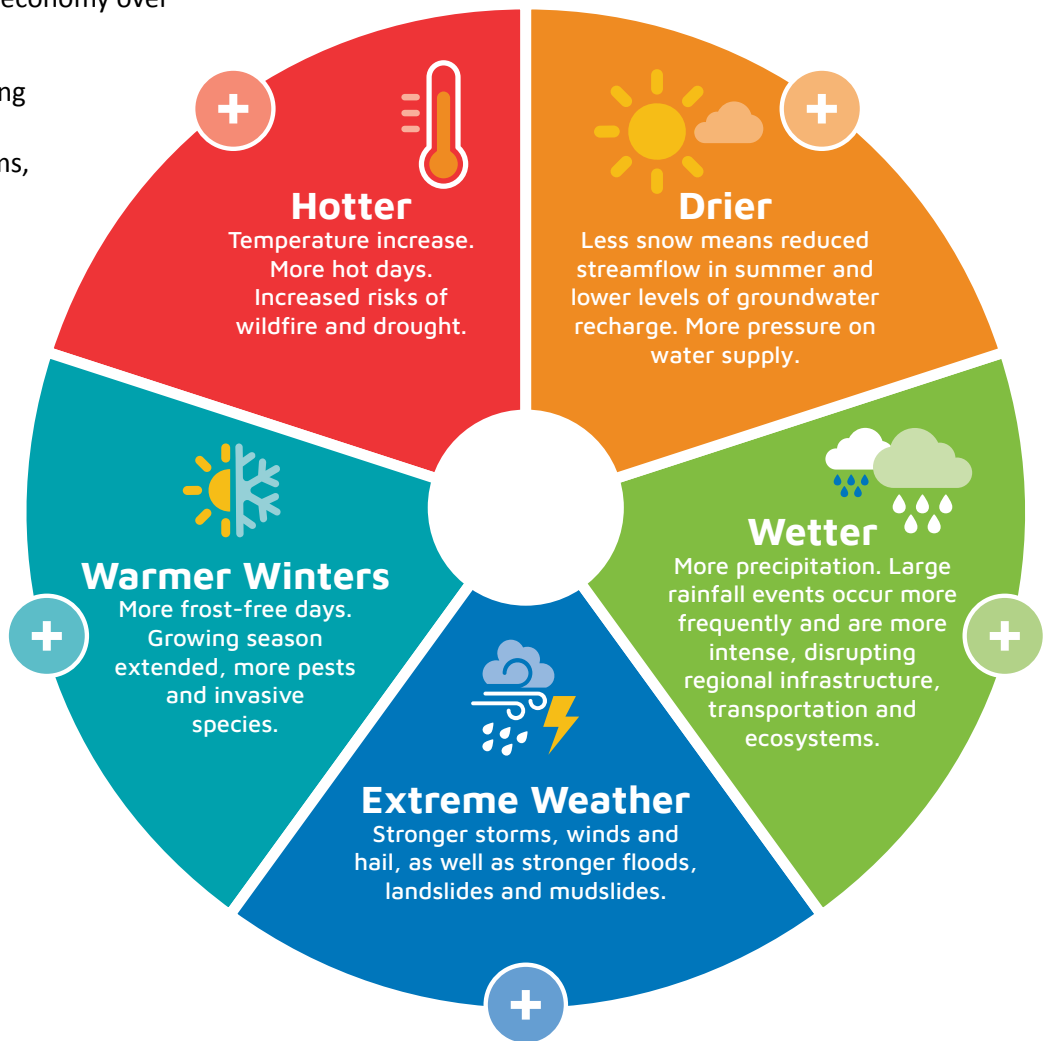


GOAL: Adapt and ensure the PRRD is prepared for a changing climate.

As with the rest of the world, the climate in the PRRD is changing due to global heating. The effects of this warming have already been experienced and will continue to impact the entire region, our communities and our regional economy over the coming years.

The PRRD has been experiencing a changing climate with more extreme weather events, storms, flooding, heat and drought. These changes drive other hazards, including increased wildfire activity, notably the 2023 Donnie Creek fire, which became the largest in BC’s history. The 619,000-hectare fire burned through the winter of 2023 into the summer of 2024.

FIGURE 13: Summary of projected regional climate impacts



1. Support climate resilience programs and initiatives in the PRRD.

- a) Support implementation of the Regional Climate Resiliency Strategy.
- b) Work with PRRD member municipalities, Northern Health, the Province, First Nations in the PRRD and others on regional climate adaptation initiatives, including green infrastructure programs, floodplain management and resilient regional water and wastewater infrastructure.
- c) Work with PRRD member municipalities, Northern Health, the province, First Nations in the PRRD and others to raise awareness of climate impacts on health and wellbeing.
- d) Advocate for provincial support to carry out a regional project that builds on outputs of the 2024 PRRD Geohazards Workshop to improve understanding of the existing vulnerabilities and reduce the risk of disasters over the longer term³.
- e) Support ongoing public engagement and awareness of climate hazards in the PRRD and what the PRRD and member municipalities are doing to address current and likely future climate change impacts.
- f) Support municipal members (Fort St. John, Dawson Creek, Tumbler Ridge, Chetwynd) in implementing actions from climate change vulnerability assessments completed through the Northeast Climate Resilience Network.
- g) Develop PRRD staff and technical capacity to measure and report community-wide emissions data.
- h) Support member municipalities with provincial requirements for minimum provincial Step Code targets.

2. Support improved regional emergency response for climate-related events.

- a) Work with member municipalities, regional First Nations and other partners on developing a permanent space for emergency operations in the region⁴.
- b) Work with member municipalities, regional First Nations and other partners to identify and secure the necessary resources (human resources, staffing, equipment) for effective emergency response and create protocols for future events.
- c) Encourage local government staff across the region to complete emergency management training.
- d) Consider developing a PRRD emergency/hazard response plan that incorporates knowledge and experience gained by local emergency personnel and residents in recent emergencies.

³ In November 2023, the Regional District of Fraser-Fort George received \$1 million for a similar project.

⁴ As recommended in a 2023 wildfire response report.

9. REGIONAL COLLABORATION



GOAL: *Coordinate and collaborate with residents, PRRD member municipalities, rural communities, other levels of government and First Nations to achieve shared goals and address common issues.*

Ongoing coordination, collaboration and communication with PRRD member municipalities, rural communities, other levels of government and First Nations are critical to RGS implementation and more effective region-wide planning. This includes Working together on shared issues and challenges will improve outcomes at a regional level.

As identified in the 2023-2026 Board Strategic Plan, the PRRD will strive to meet the following commitments to fulfill our obligations and responsibilities as a regional government:

- **Communicate and engage** with our residents and stakeholders.
- **Collaborate and cooperate** with our partners.
- **Be consistent** in the application of our policies and decisions.

Furthermore, collaboration and cooperation with First Nations was specifically identified as a strategic focus area in the 2023-2026 Strategic Plan, including pursuing opportunities for partnerships and governance participation.

The PRRD is situated on the traditional territory of the Dane-zaa (Beaver), signatories of Treaty 8, and the Métis Nation BC Region 7. There are nine First Nations communities within the PRRD. They include Doig River First Nation, Blueberry River First Nation, Halfway River First Nation, West Moberly First Nation, McLeod Lake Indian Band, Sauteau First Nation, Tsay Keh Dene Nation, Kwadacha Nation and Kelly Lake Cree Nation.

First Nations in the PRRD are continuing to expand their land management authorities, capacities and opportunities. Some First Nations are also expanding

their land through the B.C. Treaty process or have purchased properties intending to add these newly acquired lands to their reserve lands. While these Nations are not represented on the PRRD Board, the regional district values the significant contributions of Indigenous peoples who have lived and worked on the land for time immemorial.

The PRRD also follows a cultural safety mission statement that is based on the concept of cultural safety and seeks to understand other cultures and worldviews to enhance inclusion, trust and relationships.

1. Enhance regional-local government partnerships.

- a) Facilitate dialogue between electoral areas, PRRD member municipalities and other organizations for cost sharing, delivery of services, capacity building and development.
- b) Continue to foster dialogue between communities around shared goals while recognizing and supporting unique community goals.
- c) Advocate to ensure that when the province transfers responsibilities to local governments that the transfers are matched with adequate resources for local governments to manage the additional responsibility.
- d) Encourage the development of a formalized framework to support smaller PRRD member municipalities in joint planning efforts, particularly for shared infrastructure and services.

2. Continue relationship-building with regional First Nations and Métis.

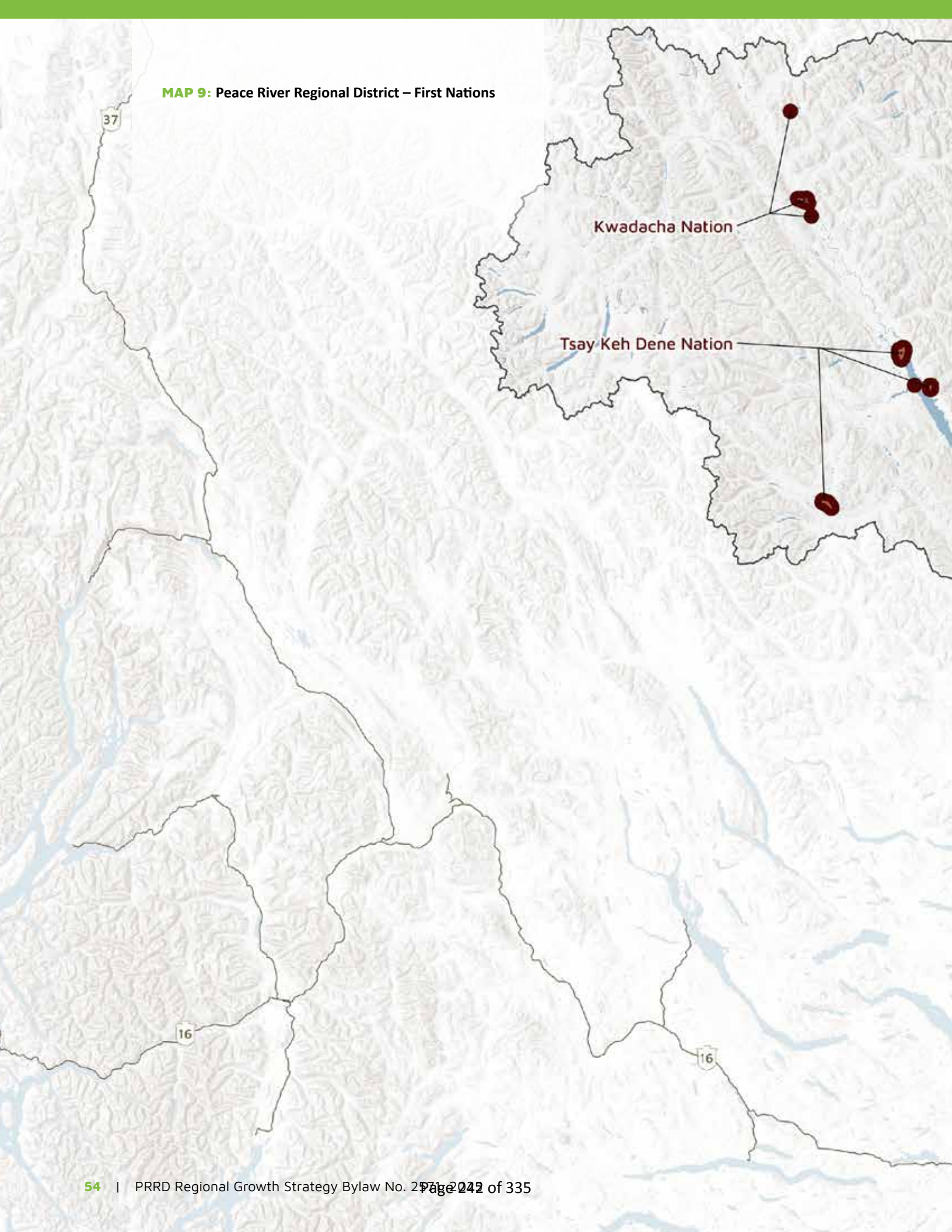
- a) Develop protocol agreements with First Nations and Métis communities in the PRRD regarding service delivery, joint services and joint capacity-building initiatives.
- b) Support the development of a cultural awareness program for the PRRD and PRRD member municipalities.
- c) Further PRRD relationships with First Nations in the PRRD and pursue opportunities for partnerships and governance participation.

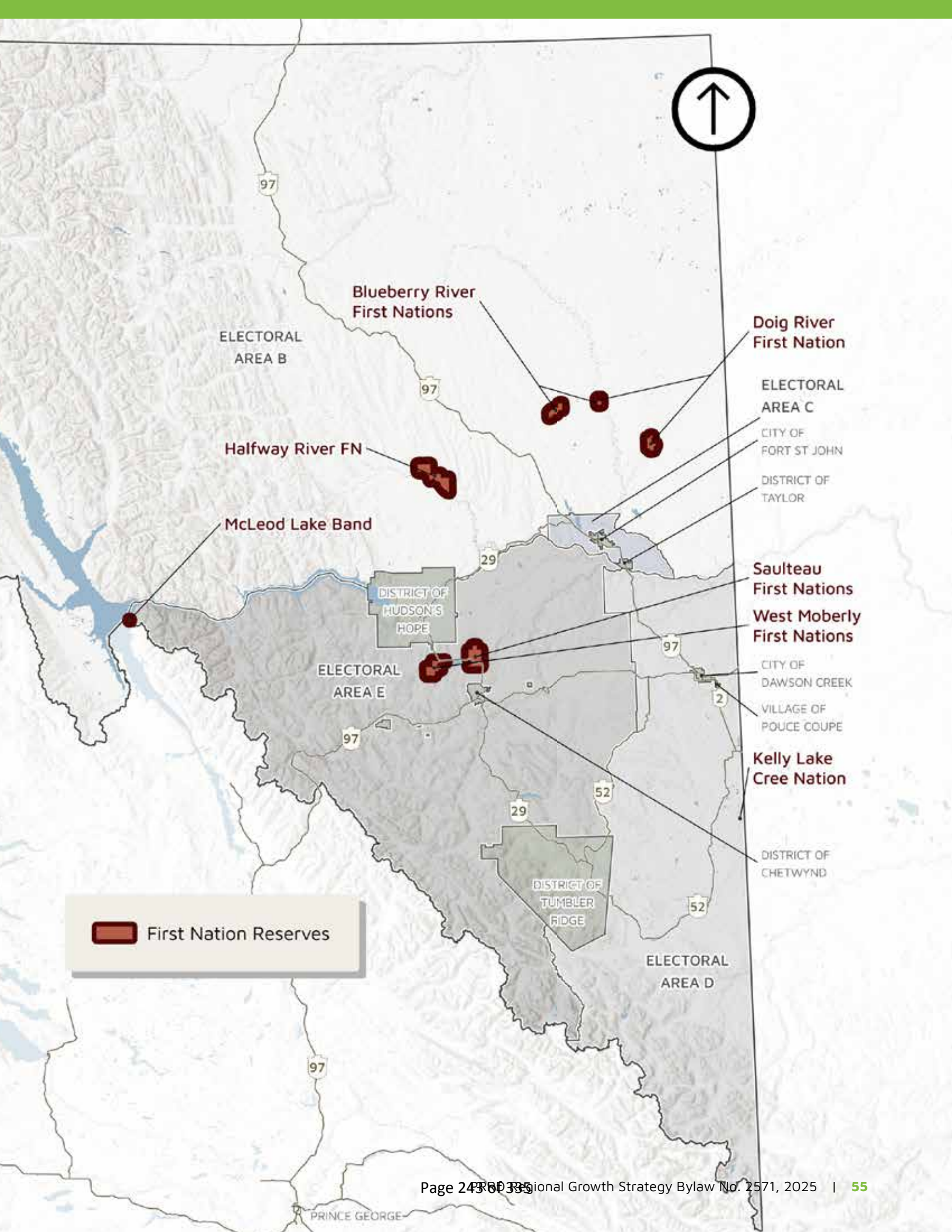
3. Facilitate public participation and engagement in PRRD projects and governance.

- a) Facilitate community engagement by providing enhanced public information on local governance, including opportunities for involvement on committees and community planning meetings and events.
- b) Continue to enhance regional governance transparency and accessibility.
- c) Measure progress toward achieving RGS goals and implementation of policies through an annual report on RGS indicators and a more comprehensive five-year evaluation.



MAP 9: Peace River Regional District – First Nations





Implementation, Monitoring and Amendments

Regional Context Statements

A regional context statement identifies the relationship between this RGS and PRRD municipal OCPs. Section 447 of the *Local Government Act* (LGA) outlines the procedure and requirements to ensure consistency between an RGS and a municipal OCP.

Each PRRD member municipality is required to prepare an updated OCP with a regional context Statement within two years of PRRD's RGS adoption. PRRD electoral area (Fringe Area) OCPs may also include a regional context statement, but the LGA does not require it.

In accordance with Section 448(1) of the LGA, PRRD member municipalities must submit their regional context Statements to the PRRD board for review. Regional context statements must also be reviewed every five years.

Regional context statements must clearly outline the relationship between the municipal OCP and the PRRD RGS, as specified and how the OCP will be aligned with the PRRD RGS over time, if necessary.

How this information is conveyed is up to the discretion of PRRD member municipalities. The scope and detail may vary across municipal OCPs in the PRRD.





Implementation

The RGS identified eleven actions (plans, programs, activities) to consider undertaking over the shorter-term (one to five years) and longer-term (five to 10+ years). These potential implementation actions include:

- PRRD Subdivision and Development Servicing Bylaw Update
- Updated Development Permit Areas - Lakeshore Development
- PRRD Parkland Acquisition Policy
- Rural Settlement Centre Study
- PRRD Regional Natural Hazard and Climate Assessment
- PRRD Regional Parks and Trails Master Plan Update
- PRRD Regional Employment Lands Strategy
- PRRD Regional Housing Plan
- PRRD Regional Transportation Plan
- PRRD Regional Agriculture Strategy
- PRRD Regional Economic Development Strategy

A separate, internal implementation framework has been developed to support the alignment of the RGS with other long-range plans and strategic initiatives across the PRRD, including member municipal plans and strategies. The Coordinated Implementation Framework summarizes RGS actions implementation, including timing and phasing, responsibilities and key planning considerations.

Monitoring

Section 452 of the *Local Government Act* requires a regional district to measure its progress on their RGS through a monitoring and evaluation program. Performance indicators selected for the RGS will allow the PRRD to monitor its implementation and progress towards the vision articulated by the community.

A set of indicators was developed as part of the RGS based on the nine RGS goal areas. Data for all the indicators are available freely from trusted sources (including internal regional district processes) and with data refresh cycles of at least every two years. To maximize their effectiveness, the selected indicators were reviewed based on the following criteria:

- **Relevant:** Is the indicator clear and easily understood by a wide audience without requiring specialized knowledge?
- **Comprehensive:** Does the indicator offer a well-rounded view of various aspects of the target policy goal?






- **Verifiable:** Is the indicator derived from established methods, with accessible and checkable data?
- **Timely:** Is the data updated regularly, enabling the detection of changes over time?
- **Data-driven:** Is the data being used of the highest quality and directly related to the parameter being measured?





The indicators will be used as regular reporting on progress towards RGS goals. A state of the region ‘Snapshot’ will be prepared annually to communicate trends and findings on regional progress towards the nine Policy Goals.

With the monitoring program, the PRRD and its member municipalities will have added insight into what is working and where improvements can be made, allowing them to update RGS actions and policies accordingly.



FIGURE 14: RGS Indicators and Measures

Policy Area/Goal	Indicator	Measure and Rationale	Data Source
Context	Population growth	Total and % change in annual population estimates / projections.	<ul style="list-style-type: none"> BC Stats (Annual Population Estimates)
 1. Community Building	Housing Starts	<p>Total number and type of dwelling units beginning construction each year in the PRRD, with a focus on multi-family starts.</p> <p>Helps identify shorter-term development trends.</p> <p>Can be supplemented by 5-year Housing Needs Reports.</p>	<ul style="list-style-type: none"> BC Housing (Monthly New Homes Registry Reports)
 2. Economic Strength and Resiliency	Unemployment Rate	<p>Tracks annual employment rate as a % of the total labour force.</p> <p>Helps understand how PRRD employment strength tracks in relation to provincial averages.</p>	<ul style="list-style-type: none"> BC Labour Force Survey & Work BC Labour Market Statistics (3-month moving average)
 3. Agriculture and Food	Total change to ALR area (ha)	Tracks land that has been added or removed from the Agricultural Land Reserve (ALR) annually.	<ul style="list-style-type: none"> Agricultural Land Commission (ALC) mapping (annual)
	Regional Drought Conditions	<p>Regional drought conditions are determined by measuring externally tracked indices to better understand regional wildfire risk and water security.</p> <ul style="list-style-type: none"> Also applicable under <i>Goal 6: Ecosystem Health</i>, and <i>Goal 8: Climate Resilience</i> 	<ul style="list-style-type: none"> BC Drought Portal (provided weekly during core drought season May through October)
 4. Living Well	Community safety	Annual offence counts (criminal code, violent, property).	<ul style="list-style-type: none"> Regional District Crime Trends (annual) (RCMP – Detachment Level)
	Physicians per capita	Number of physicians and nurse practitioners per 1,000 people.	<ul style="list-style-type: none"> Canadian Institute for Health Information - Scott's Medical Database metadata Northern Health
	Particulate Matter	<p>Average particulate matter concentration (PM2.5) across all Provincial Air Quality Stations located within the PRRD.</p> <ul style="list-style-type: none"> Also applicable under <i>Goal 8: Climate Resilience</i> 	<ul style="list-style-type: none"> BC Ministry of Environment: Multi Station Report
 5. Transportation and Mobility	Road Safety	<p>Vehicle accidents.</p> <ul style="list-style-type: none"> Tracked as a proxy for general road safety and maintenance. 	<ul style="list-style-type: none"> ICBC Reported Crashes (North Central - Crash Count)

Policy Area/Goal	Indicator	Measure and Rationale	Data Source
 6. Ecosystem Health	Regional Drought Conditions	<p>Regional drought conditions are determined by measuring externally tracked indices to better understand regional wildfire risk and water security.</p> <ul style="list-style-type: none"> • Also applicable under <i>Goal 3: Agriculture and Food</i>, and <i>Goal 8: Climate Resilience</i> 	<ul style="list-style-type: none"> • BC Drought Portal (provided weekly during core drought season May through October)
	Area protected as a provincial park or conservation area	Total land protected as provincial park or designated conservation area.	<ul style="list-style-type: none"> • BC NGO Conservation Areas Database Technical Working Group (Annual BC Conservation Areas Summary Reports)
 7. Infrastructure and Services	Waste Diversion Rates	<p>Average tons of waste diverted from PRRD landfills.</p> <ul style="list-style-type: none"> • Understanding changes in diversion rates can assist in gauging the success of waste reduction programs. 	<ul style="list-style-type: none"> • PRRD (Regional Solid Waste Management Plan Tracking)
 8. Climate Resilience	Particulate Matter	<p>Average particulate matter concentration (PM2.5) across all Provincial Air Quality Stations located within the PRRD.</p> <ul style="list-style-type: none"> • Also applicable under <i>Goal 4: Living Well</i> 	<ul style="list-style-type: none"> • BC Ministry of Environment: Multi Station Report
	Regional Drought Conditions	<p>Regional drought conditions are determined by measuring externally tracked indices to better understand regional wildfire risk and water security.</p> <ul style="list-style-type: none"> • Also applicable under <i>Goal 3: Agriculture and Food</i>, and <i>Goal 6: Ecosystem Health</i> 	<ul style="list-style-type: none"> • BC Drought Portal (provided weekly during core drought season May through October)
	Completed Regional Risk Assessments	Helps track emergency preparedness through completion of work under the new provincial <i>Emergency and Disaster Management Act</i> (Regional risk assessments, enhanced emergency management plans, PRRD business continuity plan).	<ul style="list-style-type: none"> • Peace River Regional District (internal) & member municipalities
 9. Regional Collaboration	Measure of Activity	Number of service agreements, protocol agreements, or other joint planning activities between First Nations in the PRRD and/or the PRRD and member municipalities.	<ul style="list-style-type: none"> • PRRD and member municipalities
	Measure of Activity	Number of joint planning activities between PRRD and member municipalities, including RGS implementation actions.	<ul style="list-style-type: none"> • PRRD

Amendments

There are two types of amendments to an RGS: minor and major. Both must follow the process set out in Part 13 (Division 3) of the *Local Government Act*.

MINOR AMENDMENTS

Recognizing that the RGS requires some flexibility to respond to changing conditions in the PRRD, the minor amendment process provides a process for minor changes while ensuring that amendments which substantially change the vision and direction of the strategy remain subject to acceptance by all affected local governments.

The *Local Government Act* enables minor amendments pursuant to section 437 (3) in accordance with the following:

- The board must give notice, including notice that the proposed amendment may be determined to be a minor amendment and the date, time and place of the board meeting at which the amending bylaw is to be considered for first reading, to each affected local government at least 30 days before the meeting.
- Before first reading of the amending bylaw, the board must allow an affected local government that is not represented on the board an opportunity to make representations to the board.
- If, at first reading, the amending bylaw receives an affirmative vote of all board members attending the meeting, the bylaw may be adopted in accordance with the procedures that apply to the adoption of a regional growth strategy bylaw under Division 3 [*Voting and Voting Rights*] of Part 6 [*Regional Districts: Governance and Procedures*] and the board's procedure bylaw.
- If, at first reading, the amending bylaw does not receive an affirmative vote of all board members attending the meeting, the bylaw may be adopted only in accordance with the procedure established by section 436 [*acceptance by affected local governments required*].

Criteria under which a proposed amendment to the RGS may be considered a minor amendment include the following:

- Where a land use or development proposal is inconsistent with the Regional Growth Strategy and, in the opinion of the PRRD Board:
 - Is not to be of regional significance in terms of scale, impacts or precedence; and
 - Contributes to achieving the goals and objectives set out in the policies section of this RGS.
- Text and map amendments that are not directly related to enabling specific proposed developments may be considered minor if, in the opinion of the Board, the amendment is not of regional significance.
- Any proposal that does not meet the criteria set out above would be considered a major amendment and will be required to follow the regular process as outlined in the *Local Government Act*, Part 13.

MAJOR AMENDMENTS

A major amendment to the RGS is required when proposals substantially change the vision and direction of the original RGS. Major amendment approvals are subject to the acceptance of all affected local governments.





REPORT

To: Chair and Directors

Report Number: FN-BRD-328

From: Financial Administration

Date: March 20, 2025

Subject: PRRD Five Year Financial Plan (2024-2028) Amendment Bylaw No. 2575, 2025

RECOMMENDATION #1: [Corporate Weighted]

That the Regional Board give PRRD Five Year Financial Plan (2024 – 2028) Amendment Bylaw No. 2575, 2025, a bylaw to carry forward the 2024 operating expenditure overages and fund in 2025, add additional funding for projects, increase capital expenditures, and reallocate capital expenditures from operating to capital, first three readings.

RECOMMENDATION #2: [Corporate Weighted – 2/3 majority]

That the Regional Board adopt PRRD Five Year Financial Plan (2024 – 2028) Amendment Bylaw No. 2575, 2025.

BACKGROUND/RATIONALE:

Since the adoption of the PRRD Five Year Financial Plan (2024 – 2028) Bylaw No. 2546, 2024 on March 21, 2024 additional funding has been requested for projects. Staff has reviewed the 2024 expenditures, compared them to budgeted amounts, and identified operating overages and Tangible Capital Assets recorded to operating expenditures requiring a budget amendment. Operating expenditure overages were identified for Function 604 – Friesen Sewer, Function 235 – South Peace Multiplex, and Function 250 – Chetwynd Recreation Complex.

The amendment to 2024 includes resolutions to:

Increase capital expenditures for the following:

- Function 200 – Regional Parks – Repairs to 8 sets of bleachers at the North Peace Regional Park.
- Function 500 - Solid Waste – Purchase and installation of a generator at the Kelly Lake Transfer Station, Construction of the Hudson’s Hope Tier 1 Transfer Station, and Bessborough Landfill Phase 4A Construction.
- Function 315 – Charlie Lake Fire – Purchase of the Squad 1 and Squad 3 replacement.

Add additional grant funding for the following:

- Function 300 – Emergency Planning – One-time supplement to the 2024 FireSmart program, UBCM Community Resiliency Investment Program funding, Food Security Emergency Planning and Preparedness Fund grant.

Add additional funding for projects for the following:

- Function 400 – Management of Development – Climate Action Plan Contract.

- Function 295 – Library Services – Creating Literacy in Computer Knowledge (CLICK) Program.
- Function 500 – Solid Waste – North Peace Regional Landfill Concrete Crushing.

Adding Site C Clean Energy Project Community Agreement funds for the following:

- Function 120 – Legislative – Electoral Areas – Change in land use payment, fire and emergency services, regional community liaison committee and project engagement, Old Fort community amenity, Old Fort emergency preparedness and resiliency measures, and 85th Avenue lands.
- Function 300 – Emergency Planning – Emergency preparedness funding.

The amendment also includes transferring operating expenditures to capital expenditures for the following:

Tangible Capital Assets included in operating expenditures for:

- Function 110 – Legislative – Regional - New Board Room screen.
- Function 200 – Regional Parks – Spencer Tuck Regional Park design study, engineering works for the Adeline Kelly Building, and Blackfoot Regional Park Detailed trail design.

Table 1 summarizes the required amendments to the 2024 portion of the 2024 – 2028 Financial Plan by function:

Table 1. Amendment to Schedule A and B 2024

Function	Revenue			Expenditures		Resolution/Report
	Operating Reserves	Capital Reserves	Other Revenue	Capital	Other Purposes	
110 - Legislative - Regional				\$ 7,670	\$ (7,670)	
120 - Legislative Electoral Areas			\$ 677,156		\$ 677,156	RD/24/06/29
200 - Regional Parks		\$ 85,000		\$ 85,000		RD/24/05/08 (30)
200- Regional Parks	\$ (160,000)	\$ 160,000		\$ 160,000	\$ (160,000)	
295 - Library Services	\$ 8,000				\$ 8,000	RD/24/09/11
300 - Emergency Planning			\$ 100,000		\$ 100,000	RD/24/07/19
300 - Emergency Planning			\$ 400,000		\$ 400,000	RD/24/06/14
300 - Emergency Planning			\$ 210,000		\$ 210,000	RD/24/05/21 (30)
300 - Emergency Planning			\$ 75,000		\$ 75,000	RD/24/06/30
315 - Charlie Lake Fire		\$ 50,000		\$ 50,000		RD/24/04/06
315 - Charlie Lake Fire		\$ 14,790		\$ 14,790		RD/24/12/20
400- Management of Development	\$ 30,000				\$ 30,000	RD/24/03/25 (21)
500 - Solid Waste		\$ 75,000		\$ 75,000		RD/24/06/18
500 - Solid Waste		\$ 417,434		\$ 417,434		RD/24/05/24
500- Solid Waste		\$ 300,000		\$ 300,000		RD/24/09/19
500- Solid Waste	\$ 150,000				\$ 150,000	RD/24/05/25 (30)
Total	\$ 28,000	\$ 1,102,224	\$ 1,462,156	\$ 1,109,894	\$ 1,482,486	

The amendment also includes adjustments to the 2025 budget of the 2024 – 2028 Financial Plan Summarized in Table 2 on the next page:

Table 2. Amendment to Schedule A and B 2025

2024	Revenue	Expenditures	
Function	Tax Requisition	Deficit Prior Year	Resolution/ Report
604 - Friesen Sewer	\$ 315	\$ 315	SRD/25/02/04
235 - South Peace Multiplex	\$ 311	\$ 311	SRD/25/02/24
250- Chetwynd Recreation Complex	\$ 1	\$ 1	SRD/25/02/30
Total	\$ 627	\$ 627	

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

The Five-Year Financial Plan may be amended by bylaw at any time as per the *Local Government Act* S.374 (2).

COMMUNICATIONS CONSIDERATION(S):

Once adopted, the PRRD Five Year Financial Plan (2024 – 2028) Amendment Bylaw No. 2575, 2025 will be sent to the Ministry for their records.

OTHER CONSIDERATION(S):

None at this time.

Attachment:

1. PRRD Five Year Financial Plan (2024 – 2028) Amendment Bylaw No. 2575, 2025

PEACE RIVER REGIONAL DISTRICT

Bylaw No. 2575, 2025

A bylaw to amend PRRD Five Year Financial Plan
(2024 – 2028) Bylaw No. 2546, 2024

WHEREAS, the Regional Board of the Peace River Regional District did, pursuant to the Province of British Columbia *Local Government Act*, adopt "PRRD Five Year Financial Plan (2024 – 2028) Bylaw No. 2546, 2024",

AND WHEREAS the Regional Board wishes to amend the Five Year Financial Plan Bylaw in accordance with the *Local Government Act*,

NOW THEREFORE, the Board of the Peace River Regional District enacts as follows:

1. This bylaw may be cited as "**PRRD Five Year Financial Plan (2024 – 2028) Amendment Bylaw No. 2575 2025**".
2. "PRRD Five Year Financial Plan (2024 – 2028) Bylaw No. 2546, 2024" is hereby amended as follows:

2.1. Schedule 'A' to Bylaw 2546 is replaced with the attached Schedule 'A' - Summary of Revenues and Expenditures – Five Year Budget Summary.

2.2. Schedule 'B' to Bylaw 2546 is replaced with the attached Schedule 'B' – Revenues and Expenditures by Function, 2024-2028.

READ A FIRST TIME THIS _____ day of _____, 2025.

READ A SECOND TIME THIS _____ day of _____, 2025.

READ A THIRD TIME THIS _____ day of _____, 2025.

ADOPTED this _____ day of _____, 2025.

(Corporate Seal has been affixed
to the original bylaw)

Leonard Hiebert,
Chair

Tyra Henderson,
Corporate Officer

I hereby certify this to be a true and correct copy of "PRRD Five Year Financial Plan (2024 – 2028) Amendment Bylaw No. 2575, 2025", as adopted by the Peace River Regional District Board on _____, 2025.

Tyra Henderson,
Corporate Officer

SCHEDULE A - SUMMARY OF REVENUES AND EXPENDITURES – FIVE YEAR BUDGET SUMMARY

	2024	2025	2026	2027	2028
SUMMARY OF REVENUE					
Tax Requisition	38,490,262	47,385,670	47,213,597	46,746,054	48,154,172
Parcel Taxes	480,910	824,748	838,038	830,063	877,027
Fees & Charges	6,420,500	6,230,704	6,062,539	5,896,831	5,983,650
Other Revenue	18,802,923	14,880,266	14,749,275	14,784,282	13,104,133
Proceeds of Borrowing					
Capital Reserves	13,866,621	5,446,336	1,882,967	634,722	1,052,758
Operating Reserve	24,279,489	1,186,038	1,186,038	1,113,592	1,113,592
Surplus	13,635,227	168,378	173,129	178,023	183,064
TOTAL REVENUE	115,975,932	76,122,140	72,105,583	70,183,567	70,468,396
SUMMARY OF EXPENDITURES					
Debt Servicing	3,325,522	3,195,660	1,767,332	1,245,606	651,953
Transfer to Operating Reserves	5,638,803	5,676,475	5,672,892	5,745,766	5,820,127
Transfer to Capital Reserves	4,526,504	3,079,289	2,663,310	2,171,745	2,598,125
Capital	23,659,752	11,435,784	8,166,106	6,379,640	7,276,771
Other Purposes	78,824,462	52,734,932	53,835,943	54,640,810	54,121,420
Deficit prior year	889				
TOTAL EXPENDITURE	115,975,932	76,122,140	72,105,583	70,183,567	70,468,396

SCHEDULE B – REVENUES AND EXPENDITURES BY FUNCTION

YEAR 2024

Function #	Function Name	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Capital Reserves	Operating Reserve	Surplus of Prior	Total Revenue	Debt Servicing	Transfer to Operating Reserves	Transfer to Capital Reserves	Capital	Other Purposes	Deficit prior year	Total Expenditures
100	Administrative	5,281,960	0	0	1,148,065	0	6,430,025	506,523	206,964	3,685,794	10,829,296	0	(120,082)	(1,706,631)	(2,619,113)	(6,383,470)	0	(10,829,296)
110	Legislative - Regional	461,269	0	0	22,389	0	483,658	0	0	290,579	774,237	0	0	0	(7,670)	(766,567)	0	(774,237)
120	Legislative - Electoral Areas	564,768	0	0	5,106,728	0	5,671,496	133,000	21,513,721	562,041	27,880,258	0	(4,421,572)	0	(133,000)	(23,235,686)	0	(27,880,258)
135	Regional Connectivity	95,934	0	0	17,728	0	113,662	0	1,000,000	340,757	1,454,419	0	0	0	0	(1,454,419)	0	(1,454,419)
140	Economic Development	0	0	0	0	0	0	0	0	44,072	44,072	0	0	0	0	(44,072)	0	(44,072)
150	Fiscal Services - MFA	0	0	0	8,449,689	0	8,449,689	0	0	0	8,449,689	0	0	0	0	(8,449,689)	0	(8,449,689)
160	Fleet Administration	0	0	0	360,944	0	360,944	0	0	176,561	537,505	0	0	(30,000)	(236,509)	(270,996)	0	(537,505)
170	Gotta Go	0	0	0	0	0	0	0	0	229,126	229,126	0	0	0	0	(229,126)	0	(229,126)
180	Health Related Services	685,800	0	0	26,765	0	712,565	0	0	183,602	896,167	0	0	0	0	(896,167)	0	(896,167)
190	Seniors Aging in Place	818,784	0	137,950	0	0	956,734	0	0	684,722	1,641,456	0	(100,000)	0	(1,541,456)	0	0	(1,641,456)
200	Regional Parks	462,005	0	20,000	21,000	0	503,005	285,000	50,000	433,787	1,271,792	0	(80,683)	(75,000)	(335,000)	(781,109)	0	(1,271,792)
210	Community Parks	46,126	0	0	0	0	46,126	0	0	14,530	60,656	0	0	0	0	(60,656)	0	(60,656)
220	Regional Recreation	912,536	0	0	0	0	912,536	0	0	348,305	1,260,841	0	0	0	0	(1,260,841)	0	(1,260,841)
221	Sub-Regional Recreation	1,250,047	0	0	0	0	1,250,047	0	0	15	1,250,062	0	0	0	0	(1,250,062)	0	(1,250,062)
222	Dinosaur Museum Grant in Aid	24,819	0	0	9,511	0	34,330	0	0	182,765	217,095	0	0	0	0	(217,095)	0	(217,095)
223	Global Geopark Grant in Aid	21,753	0	0	0	0	21,753	0	0	185,487	207,240	0	0	0	0	(207,240)	0	(207,240)
224	Sport & Cultural Events Grant in Aid	0	0	0	9,511	0	9,511	0	0	175,087	184,598	0	0	0	0	(184,598)	0	(184,598)
225	Kelly Lake Community Centre	122,500	0	0	0	0	122,500	765,000	0	13,189	900,689	0	(11,689)	(20,583)	(765,000)	(103,417)	0	(900,689)
230	Tate Creek Community Centre	96,161	0	0	0	0	96,161	0	0	1,481	97,642	0	0	0	0	(97,642)	0	(97,642)
235	South Peace Multiplex	1,517,626	0	0	7,900	0	1,525,526	0	0	200	1,525,726	(1,525,726)	0	0	0	0	0	(1,525,726)
240	Chetwynd Leisure Centre	1,375,000	0	0	356,380	0	1,731,380	1,664,500	0	334,180	3,730,060	0	0	(181,900)	(1,812,500)	(1,735,660)	0	(3,730,060)
245	North Peace Leisure Pool	4,569,704	0	766,700	0	0	5,336,404	0	0	346,710	5,683,114	0	(107,750)	(538,749)	(510,000)	(4,526,615)	0	(5,683,114)
250	Chetwynd Recreation Complex	353,073	0	0	0	0	353,073	0	0	698	353,771	0	0	0	0	0	0	(353,771)
255	Chetwynd Arena	1,980,000	0	0	257,239	0	2,237,239	0	0	179,833	2,417,072	0	(132,480)	(155,000)	(125,000)	(2,004,592)	0	(2,417,072)
260	Clearview Arena - Artificial Ice	162,466	0	0	0	0	162,466	0	46,659	2,048	211,173	0	0	0	0	0	0	(211,173)
265	Buick Creek Arena	288,183	0	0	0	0	288,183	0	95,000	1,820	385,003	(114,735)	0	0	0	0	0	(385,003)
280	Rec & Cultural Facilities Grants-in-Aid	384,281	0	0	0	0	384,281	0	0	6,123	390,404	0	0	0	0	(390,404)	0	(390,404)
285	Cemeteries - B.C.D. & E	52,311	0	0	0	0	52,311	0	0	15,259	67,570	0	0	0	0	(67,570)	0	(67,570)
290	Chetwynd Library	828,962	0	0	305,215	0	1,134,177	0	559,799	45,746	1,739,722	0	0	0	(865,014)	(874,708)	0	(1,739,722)
291	Fort St. John Public Library	62,667	0	0	0	0	62,667	0	0	19,966	82,633	0	0	0	0	(82,633)	0	(82,633)
295	Library Services	73,489	0	0	0	0	73,489	0	8,000	6,266	87,755	0	0	0	0	(87,755)	0	(87,755)
300	Emergency Planning	296,983	0	0	968,234	0	1,265,217	750,000	0	444,409	2,459,626	0	0	0	(756,326)	(1,703,300)	0	(2,459,626)
305	911 Emergency Telephone System	1,377,700	0	0	110,990	0	1,488,690	300,000	0	371,813	2,160,303	(485,000)	(30,000)	(50,000)	(516,796)	(1,078,507)	0	(2,160,303)
310	Emergency Rescue Vehicle	16,305	0	(109)	0	0	16,196	0	0	0	16,196	0	0	0	0	(16,196)	(109)	(16,196)
315	Charlie Lake Fire	958,904	0	0	0	0	958,904	596,040	0	117,360	1,672,304	0	(20,000)	(165,000)	(596,040)	(891,264)	0	(1,672,304)
320	Chetwynd Rural Fire	233,114	0	0	0	0	233,114	641,134	50,000	1,243	925,491	0	0	(50,000)	(714,634)	(160,857)	0	(925,491)
325	Dawson Creek/Pouce Coupe Fire	687,774	0	0	0	0	687,774	150,000	70,000	5,426	913,200	(34,000)	0	(142,485)	(70,000)	(586,715)	0	(913,200)
330	Fort St. John Rural Fire	653,716	0	0	0	0	653,716	0	0	6,827	660,543	0	0	0	0	(660,543)	0	(660,543)
335	Moberly Lake Rural Fire	150,000	0	0	114,925	0	264,925	106,000	139,947	7,429	518,301	0	0	(110,925)	(407,376)	0	0	(518,301)
340	Taylor Rural Fire	262,648	0	0	0	0	262,648	0	0	1,463	264,111	0	0	0	0	(264,111)	0	(264,111)
345	Tomslake Fire	140,659	0	0	0	0	140,659	0	7,863	9,990	158,512	0	(25,000)	0	0	(133,512)	0	(158,512)
400	Management of Development	637,155	0	29,500	292,024	0	958,679	0	155,000	601,032	1,714,711	0	0	0	(30,000)	(1,684,711)	0	(1,714,711)
405	Building Inspection	96,817	0	236,000	16,000	0	348,817	0	0	183,765	532,582	0	0	0	(30,000)	(502,582)	0	(532,582)
410	Animal Control Shelter	20,663	0	0	0	0	20,663	0	0	6,577	20,663	0	0	0	0	(20,663)	0	(20,663)
420	12-Mile Electrification	0	(829)	0	0	0	(829)	0	0	846	17	0	0	0	0	0	0	(17)
430	Rolla Creek Drying	0	1,500	0	0	0	1,500	0	334,083	0	335,583	0	0	0	0	(335,583)	0	(335,583)
500	Regional Solid Waste Management	9,250,000	0	4,816,350	748,900	0	14,815,250	2,169,434	157,924	1,723,522	18,866,130	(812,290)	(525,000)	(1,268,565)	(6,334,189)	(9,926,086)	0	(18,866,130)
505	Area E Scramblevision	100,000	0	0	0	0	100,000	0	25,610	0	125,610	0	0	0	0	(125,610)	0	(125,610)
510	Chetwynd TV	0	0	0	0	0	0	0	25,610	0	25,610	0	0	0	0	(25,610)	0	(25,610)
520	Invasive Plants	90,600	0	0	0	0	90,600	0	0	1,625	98,802	0	0	0	0	(98,802)	0	(98,802)
525	North Pine TV	0	0	0	3,000	0	3,000	0	15,435	2,105	20,540	0	0	0	0	(20,540)	0	(20,540)
601	Charlie Lake Sewer	0	178,125	177,000	450,875	0	806,000	2,958,655	161,065	92,756	4,018,476	0	(22,699)	(22,699)	(2,958,655)	(1,014,423)	0	(4,018,476)
602	Chilton Sewer	0	35,000	22,500	0	0	57,500	0	20,000	7,891	84,658	0	0	(20,000)	0	(64,658)	0	(84,658)
603	FSJ Airport Sub Sewer	0	36,050	50,000	0	0	86,050	689,638	4,596	7,159	788,175	0	(14,307)	(4,737)	(689,638)	(79,493)	0	(788,175)
604	Friesen Sewer	0	17,000	6,500	(780)	0	22,720	0	20,000	0	42,720	0	0	(20,000)	0	(21,940)	(780)	(42,720)
605	Kelly Harper Imperial Sewer	0	65,000	25,000	0	0	90,000	0	20,000	24,888	134,888	0	(15,000)	(30,155)	0	(89,733)	0	(134,888)
606	Kelly Lake Sewer	0	23,437	0	0	0	23,437	267,910	90,184	0	381,531	0	0	(20,000)	(267,910)	(93,621)	0	(381,531)
607	Rolla Sewer	0	91,397	0	0	0	91,397	295,623	40,397	0	427,417	0	0	(20,000)	(295,623)	(111,794)	0	(427,417)
701	FSJ Airport Sub Water	0	34,230	50,000	0	0	84,230	211,895	14,854	9,347	320,326	0	(7,099)	(5,000)	(211,895)	(96,334)	0	(320,326)
702	Potable Water - Area B	1,025,000	0	83,000	0	0	1,108,000	816,470	0	1,503,593	3,429,063	0	0	(15,442)	(2,588,315)	(831,260)	0	(3,429,063)
Total		38,490,262	480,910	6,420,500	18,802,923	0	64,194,595	13,866,621	24,279,489	13,635,227	115,975,972	(3,325,522)	(5,638,803)	(4,526,504)	(23,659,752)	(78,824,462)	(889)	(115,975,972)

SCHEDULE B – REVENUES AND EXPENDITURES BY FUNCTION

YEAR 2025

Function #	Function Name	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Capital Reserves	Operating Reserve	Surplus of Prior	Total Revenue	Debt Servicing	Transfer to Operating Reserves	Transfer to Capital Reserves	Capital	Other Purposes	Deficit prior year	Total Expenditures
100	Administrative	7,340,004	0	0	0	0	7,340,004	1,706,631	0	0	9,046,635	0	0	(524,237)	(1,984,937)	(6,537,461)	0	(9,046,635)
110	Legislative - Regional	797,466	0	0	0	0	797,466	0	0	0	797,466	0	0	0	0	(797,466)	0	(797,466)
120	Legislative - Electrical Areas	1,167,005	0	0	4,487,817	0	5,654,822	0	0	0	5,654,822	0	(4,487,817)	0	0	(1,167,005)	0	(5,654,822)
135	Regional Connectivity	373,824	0	0	0	0	373,824	0	1,000,000	0	1,373,824	0	0	0	0	(1,373,824)	0	(1,373,824)
150	Fiscal Services - MFA	0	0	0	7,299,195	0	7,299,195	0	0	0	7,299,195	0	0	0	0	(7,299,195)	0	(7,299,195)
160	Fleet Administration	0	0	0	399,160	0	399,160	0	0	0	399,160	0	0	0	(161,142)	(238,018)	0	(399,160)
170	Gotta Go	83,309	0	0	0	0	83,309	0	0	0	83,309	0	0	0	0	(83,309)	0	(83,309)
180	Health Related Services	821,452	0	0	30,000	0	851,452	0	0	0	851,452	0	0	0	0	(851,452)	0	(851,452)
190	Seniors Aging in Place	1,445,610	0	142,089	0	0	1,587,699	0	0	0	1,587,699	0	0	0	0	(1,587,699)	0	(1,587,699)
200	Regional Parks	1,180,227	0	20,600	21,000	0	1,221,827	300,000	50,000	0	1,571,827	0	(97,000)	(75,000)	(700,000)	(699,827)	0	(1,571,827)
210	Community Parks	52,476	0	0	0	0	52,476	0	0	10,000	62,476	0	0	0	0	(62,476)	0	(62,476)
220	Regional Recreation	172,286	0	0	0	0	172,286	0	0	0	172,286	0	0	0	0	(172,286)	0	(172,286)
221	Sub-Regional Recreation	1,251,565	0	0	0	0	1,251,565	0	0	0	1,251,565	0	0	0	0	(1,251,565)	0	(1,251,565)
222	Dinosaur Museum Grant in Aid	217,608	0	0	0	0	217,608	0	0	0	217,608	0	0	0	0	(217,608)	0	(217,608)
223	Global Geopark Grant in Aid	217,039	0	0	0	0	217,039	0	0	0	217,039	0	0	0	0	(217,039)	0	(217,039)
224	Sport & Cultural Events Grant in Aid	202,154	0	0	0	0	202,154	0	0	0	202,154	0	0	0	0	(202,154)	0	(202,154)
225	Kelly Lake Community Centre	139,760	0	0	0	0	139,760	0	0	0	139,760	0	(12,040)	(21,200)	0	(106,520)	0	(139,760)
230	Tate Creek Community Centre	97,872	0	0	0	0	97,872	0	0	0	97,872	0	0	0	0	(97,872)	0	(97,872)
235	South Peace Multiplex	1,525,726	0	0	0	0	1,525,726	0	0	0	1,525,726	(1,525,726)	0	0	0	(1,525,726)	0	(1,525,726)
240	Chetwynd Leisure Centre	2,197,261	0	0	367,071	0	2,564,332	0	0	0	2,564,332	0	(50,000)	(181,900)	(550,000)	(1,782,432)	0	(2,564,332)
245	North Peace Leisure Pool	4,868,882	0	766,700	0	0	5,635,582	0	0	0	5,635,582	0	(110,983)	(554,911)	(315,000)	(4,654,688)	0	(5,635,582)
250	Chetwynd Recreation Complex	445,495	0	0	0	0	445,495	0	0	0	445,495	(445,495)	0	0	0	0	0	(445,495)
255	Chetwynd Arena	2,316,267	0	0	263,143	0	2,579,410	1,500,000	0	0	4,079,410	0	(132,480)	(155,000)	(1,735,000)	(2,056,930)	0	(4,079,410)
260	Clearview Arena - Artificial Ice	169,449	0	0	0	0	169,449	0	0	0	169,449	0	0	0	0	(169,449)	0	(169,449)
265	Buick Creek Arena	370,261	0	0	0	0	370,261	0	0	0	370,261	(114,735)	(25,000)	(50,000)	0	(180,526)	0	(370,261)
280	Rec & Cultural Facilities Grants-in-Aid	390,956	0	0	0	0	390,956	0	0	0	390,956	0	0	0	0	(390,956)	0	(390,956)
285	Cemeteries - B, C, D, & E	53,116	0	0	0	0	53,116	0	0	0	53,116	0	0	0	0	(53,116)	0	(53,116)
290	Chetwynd Library	944,149	0	0	0	0	944,149	0	0	0	944,149	0	0	(50,000)	0	(894,149)	0	(944,149)
291	Fort St. John Public Library	83,012	0	0	0	0	83,012	0	0	0	83,012	0	0	0	0	(83,012)	0	(83,012)
295	Library Services	80,048	0	0	0	0	80,048	0	0	0	80,048	0	0	0	0	(80,048)	0	(80,048)
300	Emergency Planning	593,973	0	0	400,000	0	993,973	0	0	0	993,973	0	0	0	0	(993,973)	0	(993,973)
305	911 Emergency Telephone System	1,530,698	0	0	40,000	0	1,570,698	0	0	0	1,570,698	(485,000)	0	(50,000)	0	(1,035,698)	0	(1,570,698)
310	Emergency Rescue Vehicle	16,669	0	0	0	0	16,669	0	0	0	16,669	0	0	0	0	(16,669)	0	(16,669)
315	Charlie Lake Fire	1,187,128	0	0	0	0	1,187,128	650,000	0	0	1,837,128	0	(20,000)	(200,000)	(700,000)	(917,128)	0	(1,837,128)
320	Chetwynd Rural Fire	213,491	0	0	0	0	213,491	0	0	0	213,491	0	0	(50,000)	0	(163,491)	0	(213,491)
325	Dawson Creek/Pouce Coupe Fire	747,815	0	0	0	0	747,815	1,050,000	0	0	1,797,815	(31,051)	0	(142,485)	(1,050,000)	(574,279)	0	(1,797,815)
330	Fort St. John Rural Fire	674,062	0	0	0	0	674,062	0	0	0	674,062	0	0	0	0	(674,062)	0	(674,062)
335	Moberly Lake Rural Fire	150,000	0	0	300,000	0	450,000	0	0	0	450,000	0	0	(30,790)	0	(419,210)	0	(450,000)
340	Taylor Rural Fire	268,610	0	0	0	0	268,610	0	0	0	268,610	0	0	0	0	(268,610)	0	(268,610)
345	Tomstake Fire	151,441	0	0	0	0	151,441	0	0	0	151,441	0	(25,000)	0	0	(126,441)	0	(151,441)
400	Management of Development	1,573,545	0	30,385	51,500	0	1,655,430	0	0	0	1,655,430	0	(75,000)	0	0	(1,580,430)	0	(1,655,430)
405	Building Inspection	111,022	0	243,080	16,480	0	370,582	0	0	158,378	528,960	0	0	0	0	(528,960)	0	(528,960)
410	Animal Control Shelter	20,683	0	0	0	0	20,683	0	0	0	20,683	0	0	0	0	(20,683)	0	(20,683)
430	Rolla Creek Dyking	0	1,500	0	0	0	1,500	0	12,446	0	13,946	0	0	0	0	(13,946)	0	(13,946)
500	Regional Solid Waste Management	10,250,000	0	4,613,850	763,900	0	15,627,750	0	0	0	15,627,750	(593,653)	(625,000)	(893,766)	(4,000,000)	(9,515,331)	0	(15,627,750)
505	Area E Scramblevision	12,628	0	0	0	0	12,628	0	0	0	12,628	0	0	0	0	(12,628)	0	(12,628)
510	Chetwynd TV	0	0	0	0	0	0	0	610	0	610	0	0	0	0	(610)	0	(610)
520	Invasive Plants	90,600	0	0	0	0	90,600	0	12,161	0	102,761	0	0	0	0	(102,761)	0	(102,761)
525	North Pine TV	0	0	0	6,000	0	6,000	0	10,821	0	16,821	0	(1,283)	0	0	(15,538)	0	(16,821)
601	Charlie Lake Sewer	0	414,438	177,000	435,000	0	1,026,438	239,705	0	0	1,266,143	0	0	0	(239,705)	(1,026,438)	0	(1,266,143)
602	Chilton Sewer	0	35,000	22,500	0	0	57,500	0	20,000	0	77,500	0	(20,000)	0	0	(57,500)	0	(77,500)
603	FSJ Airport Sub Sewer	0	38,493	50,000	0	0	88,493	0	0	0	88,493	0	(4,000)	(5,000)	0	(79,493)	0	(88,493)
604	Friesen Sewer	0	16,220	6,500	0	0	22,720	0	20,000	0	42,720	0	(20,000)	0	0	(22,720)	0	(42,720)
605	Harper Imperial Sewer	0	65,000	25,000	0	0	90,000	0	20,000	0	110,000	0	(5,267)	(15,000)	0	(89,733)	0	(110,000)
606	Kelly Lake Sewer	0	93,621	0	0	0	93,621	0	20,000	0	113,621	0	(20,000)	0	0	(93,621)	0	(113,621)
607	Rolla Sewer	0	114,144	0	0	0	114,144	0	20,000	0	134,144	0	(20,000)	0	0	(114,144)	0	(134,144)
701	FSJ Airport Sub Water	0	46,332	50,000	0	0	96,332	0	0	0	96,332	0	0	0	0	(96,332)	0	(96,332)
702	Potable Water - Area B	789,026	0	83,000	0	0	872,026	0	0	0	872,026	0	(5,605)	0	0	(866,421)	0	(872,026)
Total		47,385,670	824,748	6,230,704	14,880,266	0	69,321,388	5,446,336	1,186,038	168,378	76,122,140	(3,195,660)	(5,676,475)	(3,079,289)	(11,435,784)	(52,734,932)	0	(76,122,140)

SCHEDULE B – REVENUES AND EXPENDITURES BY FUNCTION

YEAR 2026

Function #	Function Name	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Capital Reserves	Operating Reserve	Surplus of Prior	Total Revenue	Debt Servicing	Transfer to Operating Reserves	Transfer to Capital Reserves	Capital	Other Purposes	Deficit prior year	Total Expenditures
100	Administrative	7,485,552	0	0	0	0	7,485,552	524,237	0	0	8,009,789	0	0	(534,722)	(810,892)	(6,664,175)	0	(8,009,789)
110	Legislative - Regional	821,391	0	0	0	0	821,391	0	0	0	821,391	0	0	0	0	(821,391)	0	(821,391)
120	Legislative - Electrical Areas	1,327,019	0	0	4,555,387	0	5,882,406	0	0	0	5,882,406	0	(4,555,387)	0	0	(1,327,019)	0	(5,882,406)
135	Regional Connectivity	373,823	0	0	0	0	373,823	0	1,000,000	0	1,373,823	0	0	0	0	(1,373,823)	0	(1,373,823)
150	Fiscal Services - MFA	0	0	0	7,075,484	0	7,075,484	0	0	0	7,075,484	0	0	0	0	(7,075,484)	0	(7,075,484)
160	Fleet Administration	0	0	0	391,603	0	391,603	8,730	0	0	400,333	0	0	0	(172,614)	(227,719)	0	(400,333)
170	Gotta Go	85,600	0	0	0	0	85,600	0	0	0	85,600	0	0	0	0	(85,600)	0	(85,600)
180	Health Related Services	906,897	0	0	30,000	0	936,897	0	0	0	936,897	0	0	0	0	(936,897)	0	(936,897)
190	Seniors Aging in Place	1,488,977	0	146,352	0	0	1,635,329	0	0	0	1,635,329	0	0	0	0	(1,635,329)	0	(1,635,329)
200	Regional Parks	1,121,425	0	21,218	21,000	0	1,163,643	0	50,000	0	1,213,643	0	(97,000)	(75,000)	(340,000)	(701,643)	0	(1,213,643)
210	Community Parks	54,350	0	0	0	0	54,350	0	0	10,000	64,350	0	0	0	0	(64,350)	0	(64,350)
220	Regional Recreation	175,953	0	0	0	0	175,953	0	0	0	175,953	0	0	0	0	(175,953)	0	(175,953)
221	Sub-Regional Recreation	1,253,111	0	0	0	0	1,253,111	0	0	0	1,253,111	0	0	0	0	(1,253,111)	0	(1,253,111)
222	Dinosaur Museum Grant in Aid	218,136	0	0	0	0	218,136	0	0	0	218,136	0	0	0	0	(218,136)	0	(218,136)
223	Global Geopark Grant in Aid	217,550	0	0	0	0	217,550	0	0	0	217,550	0	0	0	0	(217,550)	0	(217,550)
224	Sport & Cultural Events Grant in Aid	202,218	0	0	0	0	202,218	0	0	0	202,218	0	0	0	0	(202,218)	0	(202,218)
225	Kelly Lake Community Centre	143,924	0	0	0	0	143,924	0	0	0	143,924	0	(12,390)	(21,818)	0	(109,716)	0	(143,924)
230	Tate Creek Community Centre	98,108	0	0	0	0	98,108	0	0	0	98,108	0	0	0	0	(98,108)	0	(98,108)
240	Chetwynd Leisure Centre	1,864,572	0	0	378,083	0	2,242,655	0	0	0	2,242,655	0	(50,000)	(181,900)	(175,000)	(1,835,755)	0	(2,242,655)
245	North Peace Leisure Pool	4,990,497	0	789,701	0	0	5,780,198	0	0	0	5,780,198	0	(114,312)	(571,558)	(300,000)	(4,794,328)	0	(5,780,198)
250	Chetwynd Recreation Complex	537,218	0	0	0	0	537,218	0	0	0	537,218	(537,218)	0	0	0	0	0	(537,218)
255	Chetwynd Arena	3,010,500	0	0	263,143	0	3,273,643	0	0	0	3,273,643	0	(132,480)	(155,000)	(867,600)	(2,118,563)	0	(3,273,643)
260	Clearview Arena - Artificial Ice	174,532	0	0	0	0	174,532	0	0	0	174,532	0	0	0	0	(174,532)	0	(174,532)
265	Bulk Creek Arena	375,677	0	0	0	0	375,677	0	0	0	375,677	0	(114,735)	(25,000)	(50,000)	(185,942)	0	(375,677)
280	Rec & Cultural Facilities Grants-in-Aid	391,525	0	0	0	0	391,525	0	0	0	391,525	(114,735)	0	0	0	(391,525)	0	(391,525)
285	Cemeteries - B.C.D. & E	53,164	0	0	0	0	53,164	0	0	0	53,164	0	0	0	0	(53,164)	0	(53,164)
290	Chetwynd Library	969,325	0	0	0	0	969,325	0	0	0	969,325	0	0	(50,000)	0	(919,325)	0	(969,325)
291	Fort St. John Public Library	83,401	0	0	0	0	83,401	0	0	0	83,401	0	0	0	0	(83,401)	0	(83,401)
295	Library Services	80,349	0	0	0	0	80,349	0	0	0	80,349	0	0	0	0	(80,349)	0	(80,349)
300	Emergency Planning	617,988	0	0	400,000	0	1,017,988	0	0	0	1,017,988	0	0	0	0	(1,017,988)	0	(1,017,988)
305	911 Emergency Telephone System	1,582,423	0	0	40,000	0	1,622,423	0	0	0	1,622,423	(485,000)	0	(50,000)	0	(1,087,423)	0	(1,622,423)
310	Emergency Rescue Vehicle	17,001	0	0	0	0	17,001	0	0	0	17,001	0	0	0	0	(17,001)	0	(17,001)
315	Charlie Lake Fire	1,332,988	0	0	0	0	1,332,988	1,350,000	0	0	2,682,988	0	(20,000)	(200,000)	(1,500,000)	(962,988)	0	(2,682,988)
320	Chetwynd Rural Fire	216,618	0	0	0	0	216,618	0	0	0	216,618	0	0	(90,000)	0	(166,618)	0	(216,618)
325	Dawson Creek/Pouce Coupe Fire	768,320	0	0	0	0	768,320	0	0	0	768,320	(36,726)	0	(142,485)	0	(589,109)	0	(768,320)
330	Fort St. John Rural Fire	688,592	0	0	0	0	688,592	0	0	0	688,592	0	0	0	0	(688,592)	0	(688,592)
335	Moberly Lake Rural Fire	157,500	0	0	315,000	0	472,500	0	0	0	472,500	0	0	(32,640)	0	(439,860)	0	(472,500)
340	Taylor Rural Fire	273,716	0	0	0	0	273,716	0	0	0	273,716	0	0	0	0	(273,716)	0	(273,716)
345	Tomstake Fire	152,794	0	0	0	0	152,794	0	0	0	152,794	0	0	(25,000)	0	(127,794)	0	(152,794)
400	Management of Development	1,574,775	0	31,296	53,045	0	1,659,116	0	0	0	1,659,116	0	0	0	0	(1,659,116)	0	(1,659,116)
405	Building Inspection	129,149	0	250,372	0	0	379,521	0	0	163,129	542,650	0	0	0	0	(542,650)	0	(542,650)
410	Animal Control Shelter	20,703	0	0	0	0	20,703	0	0	0	20,703	0	0	0	0	(20,703)	0	(20,703)
430	Rolla Creek Dying	0	1,500	0	0	0	1,500	0	12,446	0	13,946	0	0	0	0	(13,946)	0	(13,946)
500	Regional Solid Waste Management	10,250,000	0	4,409,600	785,530	0	15,445,130	0	0	0	15,445,130	(593,653)	(625,000)	(448,187)	(4,000,000)	(9,778,290)	0	(15,445,130)
505	Area E Scramblevision	12,647	0	0	0	0	12,647	0	0	0	12,647	0	0	0	0	(12,647)	0	(12,647)
510	Chetwynd TV	0	0	0	0	0	0	0	610	0	610	0	0	0	0	(610)	0	(610)
520	Invasive Plants	90,600	0	0	0	0	90,600	0	12,161	0	102,761	0	0	0	0	(102,761)	0	(102,761)
525	North Pine TV	0	0	0	6,000	0	6,000	0	10,821	0	16,821	0	(1,283)	0	0	(15,538)	0	(16,821)
601	Charlie Lake Sewer	0	427,728	177,000	435,000	0	1,039,728	0	0	0	1,039,728	0	0	0	0	(1,039,728)	0	(1,039,728)
602	Chilton Sewer	0	35,000	22,500	0	0	57,500	0	20,000	0	77,500	0	0	(20,000)	0	(77,500)	0	(77,500)
603	FSJ Airport Sub Sewer	0	38,493	50,000	0	0	88,493	0	0	0	88,493	0	(4,000)	(5,000)	0	(79,493)	0	(88,493)
604	Friesen Sewer	0	16,220	6,500	0	0	22,720	0	20,000	0	42,720	0	0	(20,000)	0	(42,720)	0	(42,720)
605	Harper Imperial Sewer	0	65,000	25,000	0	0	90,000	0	20,000	0	110,000	0	(5,267)	(15,000)	0	(89,733)	0	(110,000)
606	Kelly Lake Sewer	0	93,621	0	0	0	93,621	0	20,000	0	113,621	0	0	(20,000)	0	(93,621)	0	(113,621)
607	Rolla Sewer	0	114,144	0	0	0	114,144	0	20,000	0	134,144	0	0	(20,000)	0	(114,144)	0	(134,144)
701	FSJ Airport Sub Water	0	46,332	50,000	0	0	96,332	0	0	0	96,332	0	0	0	0	(96,332)	0	(96,332)
702	Potable Water - Area B	822,989	0	83,000	0	0	905,989	0	0	0	905,989	0	0	(5,773)	0	(900,216)	0	(905,989)
Total		47,213,597	838,038	6,062,539	14,749,275	0	68,863,449	1,882,967	1,186,038	173,129	72,105,583	(1,767,332)	(5,672,892)	(2,663,310)	(8,166,106)	(53,835,943)	0	(72,105,583)

SCHEDULE B – REVENUES AND EXPENDITURES BY FUNCTION

YEAR 2027

Function #	Function Name	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Capital Reserves	Operating Reserve	Surplus of Prior	Total Revenue	Debt Servicing	Transfer to Operating Reserves	Transfer to Capital Reserves	Capital	Other Purposes	Deficit prior year	Total Expenditures
100	Administrative	7,662,704	0	0	0	0	7,662,704	534,722	0	0	8,197,426	0	0	(545,416)	(829,977)	(6,822,033)	0	(8,197,426)
110	Legislative - Regional	846,031	0	0	0	0	846,031	0	0	0	846,031	0	0	0	0	(846,031)	0	(846,031)
120	Legislative - Electoral Areas	1,238,085	0	0	4,624,308	0	5,862,393	0	0	0	5,862,393	0	(4,624,308)	0	0	(1,238,085)	0	(5,862,393)
135	Regional Connectivity	372,861	0	0	0	0	372,861	0	1,000,000	0	1,372,861	0	0	0	0	(1,372,861)	0	(1,372,861)
150	Fiscal Services - MFA	0	0	0	6,982,794	0	6,982,794	0	0	0	6,982,794	0	0	0	0	(6,982,794)	0	(6,982,794)
160	Fleet Administration	0	0	0	391,523	0	391,523	0	0	0	391,523	0	0	0	(172,163)	(219,360)	0	(391,523)
170	Gotta Go	87,962	0	0	0	0	87,962	0	0	0	87,962	0	0	0	0	(87,962)	0	(87,962)
180	Health Related Services	892,502	0	0	30,000	0	922,502	0	0	0	922,502	0	0	0	0	(892,502)	0	(922,502)
190	Seniors Aging in Place	1,533,646	0	150,743	0	0	1,684,389	0	0	0	1,684,389	0	0	0	0	(1,684,389)	0	(1,684,389)
200	Regional Parks	878,069	0	21,855	21,000	0	920,924	0	50,000	0	970,924	0	(97,000)	(75,000)	(90,000)	(708,924)	0	(970,924)
210	Community Parks	56,280	0	0	0	0	56,280	0	0	10,000	66,280	0	0	0	0	(66,280)	0	(66,280)
220	Regional Recreation	179,730	0	0	0	0	179,730	0	0	0	179,730	0	0	0	0	(179,730)	0	(179,730)
221	Sub-Regional Recreation	1,254,705	0	0	0	0	1,254,705	0	0	0	1,254,705	0	0	0	0	(1,254,705)	0	(1,254,705)
222	Dinosaur Museum Grant in Aid	218,681	0	0	0	0	218,681	0	0	0	218,681	0	0	0	0	(218,681)	0	(218,681)
223	Global Geopark Grant in Aid	218,077	0	0	0	0	218,077	0	0	0	218,077	0	0	0	0	(218,077)	0	(218,077)
224	Sport & Cultural Events Grant in Aid	202,286	0	0	0	0	202,286	0	0	0	202,286	0	0	0	0	(202,286)	0	(202,286)
225	Kelly Lake Community Centre	148,184	0	0	0	0	148,184	0	0	0	148,184	0	(12,741)	(22,435)	0	(113,008)	0	(148,184)
230	Tate Creek Community Centre	98,352	0	0	0	0	98,352	0	0	0	98,352	0	0	0	0	(98,352)	0	(98,352)
240	Chetwynd Leisure Centre	1,953,152	0	0	389,425	0	2,342,577	0	0	0	2,342,577	0	(50,000)	(181,900)	(220,000)	(1,890,677)	0	(2,342,577)
245	North Peace Leisure Pool	5,018,711	0	813,392	0	0	5,832,103	0	0	0	5,832,103	0	(117,741)	(588,705)	(187,500)	(4,938,157)	0	(5,832,103)
250	Chetwynd Recreation Complex	537,218	0	0	0	0	537,218	0	0	0	537,218	(537,218)	0	0	0	0	0	(537,218)
255	Chetwynd Arena	2,978,489	0	0	271,037	0	3,249,526	0	0	0	3,249,526	0	(132,480)	(155,000)	(780,000)	(2,182,046)	0	(3,249,526)
260	Clearview Arena - Artificial Ice	179,767	0	0	0	0	179,767	0	0	0	179,767	0	0	0	0	(179,767)	0	(179,767)
265	Bulk Creek Arena	381,254	0	0	0	0	381,254	0	0	0	381,254	(114,735)	(25,000)	(50,000)	0	(191,519)	0	(381,254)
280	Rec & Cultural Facilities Grants-in-Aid	392,111	0	0	0	0	392,111	0	0	0	392,111	0	0	0	0	(392,111)	0	(392,111)
285	Cemeteries - B.C.D. & E	53,214	0	0	0	0	53,214	0	0	0	53,214	0	0	0	0	(53,214)	0	(53,214)
290	Chetwynd Library	995,253	0	0	0	0	995,253	0	0	0	995,253	0	0	(50,000)	0	(945,253)	0	(995,253)
291	Fort St. John Public Library	83,803	0	0	0	0	83,803	0	0	0	83,803	0	0	0	0	(83,803)	0	(83,803)
295	Library Services	80,661	0	0	0	0	80,661	0	0	0	80,661	0	0	0	0	(80,661)	0	(80,661)
300	Emergency Planning	622,960	0	0	400,000	0	1,022,960	0	0	0	1,022,960	0	0	0	0	(1,022,960)	0	(1,022,960)
305	911 Emergency Telephone System	1,151,002	0	0	40,000	0	1,191,002	0	0	0	1,191,002	0	0	(50,000)	0	(1,141,002)	0	(1,191,002)
310	Emergency Rescue Vehicle	17,351	0	0	0	0	17,351	0	0	0	17,351	0	0	0	0	(17,351)	0	(17,351)
315	Charlie Lake Fire	1,231,141	0	0	0	0	1,231,141	100,000	0	0	1,331,141	0	(20,000)	(200,000)	(100,000)	(1,011,141)	0	(1,331,141)
320	Chetwynd Rural Fire	219,798	0	0	0	0	219,798	0	0	0	219,798	0	0	(50,000)	0	(169,798)	0	(219,798)
325	Dawson Creek/Pouce Coupe Fire	746,888	0	0	0	0	746,888	0	0	0	746,888	0	0	(142,485)	0	(604,403)	0	(746,888)
330	Fort St. John Rural Fire	703,464	0	0	0	0	703,464	0	0	0	703,464	0	0	0	0	(703,464)	0	(703,464)
335	Moberly Lake Rural Fire	165,375	0	0	330,750	0	496,125	0	0	0	496,125	0	0	(34,608)	0	(461,517)	0	(496,125)
340	Taylor Rural Fire	278,959	0	0	0	0	278,959	0	0	0	278,959	0	0	0	0	(278,959)	0	(278,959)
345	Tomstake Fire	154,239	0	0	0	0	154,239	0	0	0	154,239	0	(25,000)	0	0	(129,239)	0	(154,239)
400	Management of Development	1,575,832	0	32,235	54,636	0	1,662,703	0	0	0	1,662,703	0	0	0	0	(1,662,703)	0	(1,662,703)
405	Building Inspection	134,740	0	257,883	0	0	392,623	0	0	168,023	560,646	0	0	0	0	(560,646)	0	(560,646)
410	Animal Control Shelter	20,724	0	0	0	0	20,724	0	0	0	20,724	0	0	0	0	(20,724)	0	(20,724)
500	Regional Solid Waste Management	10,250,000	0	4,206,723	807,809	0	15,264,532	0	0	0	15,264,532	(593,653)	(625,000)	(6,196)	(4,000,000)	(10,039,683)	0	(15,264,532)
505	Area E Scramblevision	12,666	0	0	0	0	12,666	0	0	0	12,666	0	0	0	0	(12,666)	0	(12,666)
510	Chetwynd TV	0	0	0	0	0	0	0	610	0	610	0	0	0	0	(610)	0	(610)
520	Invasive Plants	90,600	0	0	0	0	90,600	0	12,161	0	102,761	0	0	0	0	(102,761)	0	(102,761)
525	North Pine TV	0	0	6,000	0	0	6,000	0	10,821	0	16,821	0	(1,283)	0	0	(15,538)	0	(16,821)
601	Charlie Lake Sewer	0	441,253	177,000	435,000	0	1,053,253	0	0	0	1,053,253	0	0	0	0	(1,053,253)	0	(1,053,253)
602	Chilton Sewer	0	35,000	22,500	0	0	57,500	0	0	0	57,500	0	0	0	0	(57,500)	0	(57,500)
603	FSJ Airport Sub Sewer	0	38,493	50,000	0	0	88,493	0	0	0	88,493	0	(4,000)	(5,000)	0	(79,493)	0	(88,493)
604	Frisen Sewer	0	16,220	6,500	0	0	22,720	0	0	0	22,720	0	0	0	0	(22,720)	0	(22,720)
605	Harper Imperial Sewer	0	65,000	25,000	0	0	90,000	0	20,000	0	110,000	0	(5,267)	(15,000)	0	(89,733)	0	(110,000)
606	Kelly Lake Sewer	0	73,621	0	0	0	73,621	0	20,000	0	93,621	0	0	0	0	(93,621)	0	(93,621)
607	Rolla Sewer	0	114,144	0	0	0	114,144	0	0	0	114,144	0	0	0	0	(114,144)	0	(114,144)
701	FSJ Airport Sub Water	0	46,332	50,000	0	0	96,332	0	0	0	96,332	0	0	0	0	(96,332)	0	(96,332)
702	Potable Water - Area B	856,527	0	83,000	0	0	941,527	0	0	0	941,527	0	(5,946)	0	0	(935,581)	0	(941,527)
Total		46,746,054	830,063	5,896,831	14,784,282	0	68,257,230	634,722	1,113,592	178,023	70,183,567	(1,245,606)	(5,745,766)	(2,171,745)	(6,379,640)	(54,640,810)	0	(70,183,567)

SCHEDULE B – REVENUES AND EXPENDITURES BY FUNCTION

YEAR 2028

Function #	Function Name	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Capital Reserves	Operating Reserve	Surplus of Prior	Total Revenue	Debt Servicing	Transfer to Operating Reserves	Transfer to Capital Reserves	Capital	Other Purposes	Deficit prior year	Total Expenditures
100	Administrative	7,906,741	0	0	0	0	7,906,741	545,416	0	0	8,452,157	0	0	(556,324)	(849,529)	(7,046,304)	0	(8,452,157)
110	Legislative - Regional	871,412	0	0	0	0	871,412	0	0	0	871,412	0	0	0	0	(871,412)	0	(871,412)
120	Legislative - Electoral Areas	1,275,233	0	0	4,694,608	0	5,969,841	0	0	0	5,969,841	0	0	0	0	(1,275,233)	0	(5,969,841)
135	Regional Connectivity	373,940	0	0	0	0	373,940	0	1,000,000	0	1,373,940	0	0	0	0	(1,373,940)	0	(1,373,940)
150	Fiscal Services - MFA	0	0	0	5,163,712	0	5,163,712	0	0	0	5,163,712	0	0	0	0	(5,163,712)	0	(5,163,712)
160	Fleet Administration	0	0	0	399,218	0	399,218	147,342	0	0	546,560	0	0	0	(321,905)	(224,655)	0	(546,560)
170	Gotta Go	90,401	0	0	0	0	90,401	0	0	0	90,401	0	0	0	0	(90,401)	0	(90,401)
180	Health Related Services	868,279	0	0	30,000	0	898,279	0	0	0	898,279	0	0	0	0	(898,279)	0	(898,279)
190	Seniors Aging in Place	1,579,655	0	155,265	0	0	1,734,920	0	0	0	1,734,920	0	0	0	0	(1,734,920)	0	(1,734,920)
200	Regional Parks	897,856	0	22,511	21,000	0	941,367	0	50,000	0	991,367	0	(97,000)	(75,000)	(90,000)	(729,367)	0	(991,367)
210	Community Parks	58,270	0	0	0	0	58,270	0	0	10,000	68,270	0	0	0	0	(68,270)	0	(68,270)
220	Regional Recreation	183,620	0	0	0	0	183,620	0	0	0	183,620	0	0	0	0	(183,620)	0	(183,620)
221	Sub-Regional Recreation	1,256,346	0	0	0	0	1,256,346	0	0	0	1,256,346	0	0	0	0	(1,256,346)	0	(1,256,346)
222	Dinosaur Museum Grant in Aid	219,241	0	0	0	0	219,241	0	0	0	219,241	0	0	0	0	(219,241)	0	(219,241)
223	Global Geopark Grant in Aid	218,619	0	0	0	0	218,619	0	0	0	218,619	0	0	0	0	(218,619)	0	(218,619)
224	Sport & Cultural Events Grant in Aid	202,355	0	0	0	0	202,355	0	0	0	202,355	0	0	0	0	(202,355)	0	(202,355)
225	Kelly Lake Community Centre	152,543	0	0	0	0	152,543	0	0	0	152,543	0	(13,092)	(23,053)	0	(116,398)	0	(152,543)
230	Tate Creek Community Centre	98,603	0	0	0	0	98,603	0	0	0	98,603	0	0	0	0	(98,603)	0	(98,603)
240	Chetwynd Leisure Centre	2,728,628	0	0	401,108	0	3,129,736	0	0	0	3,129,736	0	(50,000)	(181,900)	(950,590)	(1,947,246)	0	(3,129,736)
245	North Peace Leisure Pool	5,438,147	0	837,794	0	0	6,275,941	0	0	0	6,275,941	0	(121,273)	(606,366)	(462,000)	(5,086,302)	0	(6,275,941)
250	Chetwynd Recreation Complex	537,218	0	0	0	0	537,218	0	0	0	537,218	(537,218)	0	0	0	0	0	(537,218)
255	Chetwynd Arena	2,498,491	0	0	279,168	0	2,777,659	0	0	0	2,777,659	0	(132,480)	(155,000)	(242,747)	(2,247,432)	0	(2,777,659)
260	Clearview Arena - Artificial Ice	185,160	0	0	0	0	185,160	0	0	0	185,160	0	0	0	0	(185,160)	0	(185,160)
265	Buick Creek Arena	386,999	0	0	0	0	386,999	0	0	0	386,999	(114,735)	(25,000)	(50,000)	0	(197,264)	0	(386,999)
280	Rec & Cultural Facilities Grants-in-Aid	392,714	0	0	0	0	392,714	0	0	0	392,714	0	0	0	0	(392,714)	0	(392,714)
285	Cemeteries - B,C,D, & E	53,266	0	0	0	0	53,266	0	0	0	53,266	0	0	0	0	(53,266)	0	(53,266)
290	Chetwynd Library	1,021,961	0	0	0	0	1,021,961	0	0	0	1,021,961	0	0	(50,000)	0	(971,961)	0	(1,021,961)
291	Fort St. John Public Library	84,216	0	0	0	0	84,216	0	0	0	84,216	0	0	0	0	(84,216)	0	(84,216)
295	Library Services	80,981	0	0	0	0	80,981	0	0	0	80,981	0	0	0	0	(80,981)	0	(80,981)
300	Emergency Planning	648,918	0	0	400,000	0	1,048,918	0	0	0	1,048,918	0	0	0	0	(1,048,918)	0	(1,048,918)
305	911 Emergency Telephone System	1,206,524	0	0	40,000	0	1,246,524	0	0	0	1,246,524	0	0	(50,000)	0	(1,196,524)	0	(1,246,524)
310	Emergency Rescue Vehicle	17,717	0	0	0	0	17,717	0	0	0	17,717	0	0	0	0	(17,717)	0	(17,717)
315	Charlie Lake Fire	1,281,707	0	0	0	0	1,281,707	360,000	0	0	1,641,707	0	(20,000)	(200,000)	(360,000)	(1,061,707)	0	(1,641,707)
320	Chetwynd Rural Fire	223,039	0	0	0	0	223,039	0	0	0	223,039	0	0	(50,000)	0	(173,039)	0	(223,039)
325	Dawson Creek/Pouce Coupe Fire	772,719	0	0	0	0	772,719	0	0	0	772,719	0	0	(142,485)	0	(630,234)	0	(772,719)
330	Fort St. John Rural Fire	718,686	0	0	0	0	718,686	0	0	0	718,686	0	0	0	0	(718,686)	0	(718,686)
335	Moberly Lake Rural Fire	173,944	0	0	347,288	0	520,932	0	0	0	520,932	0	0	(36,676)	0	(484,256)	0	(520,932)
340	Taylor Rural Fire	284,345	0	0	0	0	284,345	0	0	0	284,345	0	0	0	0	(284,345)	0	(284,345)
345	Tomslake Fire	155,754	0	0	0	0	155,754	0	0	0	155,754	0	(25,000)	0	0	(130,754)	0	(155,754)
400	Management of Development	1,601,501	0	33,202	56,275	0	1,690,978	0	0	0	1,690,978	0	0	0	0	(1,690,978)	0	(1,690,978)
405	Building Inspection	138,870	0	265,619	0	0	404,489	0	173,064	0	577,553	0	0	0	0	(577,553)	0	(577,553)
410	Animal Control Shelter	20,746	0	0	0	0	20,746	0	0	0	20,746	0	0	0	0	(20,746)	0	(20,746)
500	Regional Solid Waste Management	10,250,000	0	4,255,259	830,756	0	15,336,015	0	0	0	15,336,015	0	(625,000)	(401,321)	(4,000,000)	(10,309,694)	0	(15,336,015)
505	Area E Scramblevision	12,686	0	0	0	0	12,686	0	0	0	12,686	0	0	0	0	(12,686)	0	(12,686)
510	Chetwynd TV	0	0	0	0	0	0	0	610	0	610	0	0	0	0	(610)	0	(610)
520	Invasive Plants	90,600	0	0	0	0	90,600	0	12,161	0	102,761	0	0	0	0	(102,761)	0	(102,761)
525	North Pine TV	0	0	0	6,000	0	6,000	0	10,821	0	16,821	0	(1,283)	0	0	(15,538)	0	(16,821)
601	Charlie Lake Sewer	0	488,217	177,000	435,000	0	1,100,217	0	0	0	1,100,217	0	0	0	0	(1,100,217)	0	(1,100,217)
602	Chilton Sewer	0	35,000	22,500	0	0	57,500	0	0	0	57,500	0	0	0	0	(57,500)	0	(57,500)
603	FSJ Airport Sub Sewer	0	38,493	50,000	0	0	88,493	0	0	0	88,493	0	(4,000)	(5,000)	0	(79,493)	0	(88,493)
604	Friesen Sewer	0	16,220	6,500	0	0	22,720	0	0	0	22,720	0	0	0	0	(22,720)	0	(22,720)
605	Harper Imperial Sewer	0	65,000	25,000	0	0	90,000	0	20,000	0	110,000	0	(5,267)	(15,000)	0	(89,733)	0	(110,000)
606	Kelly Lake Sewer	0	73,621	0	0	0	73,621	0	20,000	0	93,621	0	0	0	0	(93,621)	0	(93,621)
607	Rolla Sewer	0	114,144	0	0	0	114,144	0	0	0	114,144	0	0	0	0	(114,144)	0	(114,144)
701	FSJ Airport Sub Water	0	46,332	50,000	0	0	96,332	0	0	0	96,332	0	0	0	0	(96,332)	0	(96,332)
702	Potable Water - Area B	895,821	0	83,000	0	0	978,821	0	0	0	978,821	0	(6,124)	0	0	(972,697)	0	(978,821)
Total		48,154,172	877,027	5,983,650	13,104,133	0	68,118,982	1,052,758	1,113,592	183,064	70,468,396	(651,953)	(5,820,127)	(2,598,125)	(7,276,771)	(54,121,420)	0	(70,468,396)



REPORT

To: Chair and Directors

Report Number: FN-BRD-329

From: Financial Administration

Date: March 20, 2025

Subject: 2025-2029 Five Year Financial Plan Bylaw No. 2572, 2025 - Adoption

RECOMMENDATION: [Corporate Weighted]

That the Regional Board adopt '2025-2029 Five Year Financial Plan Bylaw No. 2572, 2025'.

BACKGROUND/RATIONALE:

The *Local Government Act* requires that a Financial Plan Bylaw, covering the current and next four years, be adopted by March 31st each year. The Financial Plan Bylaw details the revenues and expenses for every service function in the Peace River Regional District.

Various budgets were presented to Committees and Commissions leading up to the overall review of all PRRD budgets at the Special Board Meeting on February 26, 2025. All changes to the draft budget directed at the February 26th Special Meeting were incorporated into the bylaw that was given first, second, and third readings on March 6, 2025.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

The overall budget for all service functions within the PRRD is \$118,159,578, an increase of \$4.78 million or 4.21% from 2024. The overall requisition is \$39,994,921, which is inclusive of \$519,098 of Parcel Taxes, an increase of \$1,023,749 or 2.63% over 2024.

COMMUNICATIONS CONSIDERATION(S):

Once adopted, the '2025-2029 Five Year Financial Plan Bylaw No. 2572, 2025' will be sent to each member municipality and the Inspector of Municipalities in accordance with the *Local Government Act*, Section 375 (2), and posted to the PRRD website.

OTHER CONSIDERATION(S):

None at this time.

Attachments:

1. 2025-2029 Five Year Financial Plan Bylaw No. 2572, 2025

Staff Initials:

Dept. Head Initials: RS

CAO: Shawn Dahlen

Page 1 of 1

**PEACE RIVER REGIONAL DISTRICT
Bylaw No. 2572, 2025**

A bylaw to adopt a Financial Plan for the years 2025 – 2029

WHEREAS, the Board of the Peace River Regional District shall, pursuant to the *Local Government Act*, adopt by bylaw a five year financial plan;

AND WHEREAS, an expenditure not provided for in the financial plan, or the financial plan as amended, is not lawful unless for an emergency that was not contemplated;

AND WHEREAS, the public was consulted regarding the plan at a Special Budget meeting held on February 26, 2025;

NOW THEREFORE, the Peace River Regional District Board of Directors, in open meeting assembled, enacts as follows:

SECTION 1 – GENERAL PROVISIONS

1. This bylaw shall be cited for all purposes as the "PRRD Five Year Financial Plan (2025 – 2029) Bylaw No. 2572, 2025."

SECTION 2 – SCHEDULES

2. The following schedules are included in and form part of this bylaw:
 - a) Schedule "A" – Summary of Revenues and Expenditures - Five Year Budget Summary
 - b) Schedule "B" – Financial Plan Revenues and Expenditures by Function and Year

SECTION 3 – AMENDMENTS

3. As per *Local Government Act* " for certainty, the financial plan may be amended by bylaw at any time," this bylaw may be amended in the following manner:
 - a) The Board may authorize amendments to the plan for Emergencies as defined in the *Emergencies Program Act*;
 - b) Funds may be re-allocated in accordance with the Peace River Regional District's Purchasing Policy.

SECTION 4 – REPEAL

4. "PRRD Five Year Financial Plan (2024 – 2028) Bylaw No. 2546, 2024" and all amendments thereto, are hereby repealed.

READ A FIRST TIME THIS 6th day of March , 2025.

READ A SECOND TIME THIS 6th day of March , 2025.

READ A THIRD TIME THIS 6th day of March , 2025.

ADOPTED THIS _____ day of _____ , 2025.

Leonard Hiebert, Chair

(Corporate Seal has been affixed to the original
bylaw)

Tyra Henderson, Corporate Officer

I hereby certify this to be a true and correct copy of
"PRRD Five Year Financial Plan (2025-2029) Bylaw
No. 2572, 2025" as adopted by the Peace River Regional
District Board on _____, 2025.

Tyra Henderson, Corporate Officer

SCHEDULE A - SUMMARY OF REVENUES AND EXPENDITURES - FIVE YEAR BUDGET SUMMARY

	2025	2026	2027	2028	2029
SUMMARY OF REVENUE					
Tax Requisition	39,452,823.00	49,458,725.00	48,989,166.00	49,640,500.00	48,279,970.00
Parcel Taxes	542,098.00	769,934.00	785,510.00	833,082.00	833,868.00
Fees & Charges	5,995,964.00	5,847,182.00	5,582,931.00	5,568,838.00	5,394,466.00
Other Revenue	17,553,091.00	16,670,501.00	16,675,842.00	15,034,076.00	14,735,586.00
Proceeds of Borrowing					
Capital Reserves	14,623,768.00	2,332,038.00	634,722.00	1,085,259.00	556,324.00
Operating Reserve	36,211,558.00	1,774,621.00	1,239,477.00	1,210,700.00	1,189,879.00
Surplus	3,780,276.00				
TOTAL REVENUE	118,159,578.00	76,853,001.00	73,907,648.00	73,372,455.00	70,990,093.00
SUMMARY OF EXPENDITURES					
Debt Servicing	3,220,355.00	1,762,509.00	1,240,283.00	647,130.00	647,130.00
Transfer to Operating Reserves	4,949,801.00	5,008,070.00	5,102,164.00	5,236,830.00	5,332,253.00
Transfer to Capital Reserves	8,356,230.00	1,915,242.00	2,231,546.00	2,243,077.00	2,254,838.00
Capital	20,436,871.00	9,019,006.00	6,587,570.00	7,220,702.00	7,151,719.00
Other Purposes	81,196,006.00	59,148,174.00	58,746,085.00	58,024,716.00	55,604,153.00
Deficit prior year	315.00				
TOTAL EXPENDITURE	118,159,578.00	76,853,001.00	73,907,648.00	73,372,455.00	70,990,093.00

**SCHEDULE B - REVENUES AND EXPENDITURES BY FUNCTION
YEAR 2026**

Function #	Function Name	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Capital Reserves	Operating Reserve	Surplus of Prior Year	Total Revenue	Debt Servicing	Transfer to Operating Reserves	Transfer to Capital Reserves	Capital	Other Purposes	Deficit prior year	Total Expenditures
100	Administrative	5,387,599.00			1,394,475.00		6,782,074.00	286,176.00	3,828,201.00	1,518,180.00	12,414,631.00			3,155,816.00	2,219,165.00	7,059,650.00		12,414,631.00
110	Legislative - Regional	393,603.00			22,000.00		415,603.00		295,563.00		711,166.00							711,166.00
120	Legislative - Electoral Areas	544,977.00			4,366,176.00		4,911,153.00	1,055,446.00	23,310,655.00		29,277,254.00		4,358,176.00		1,055,446.00	23,863,632.00		29,277,254.00
135	Regional Connectivity	197,843.00			4,450.00		202,293.00		1,482,803.00		1,482,803.00							1,482,803.00
140	Economic Development				6,000.00		6,000.00			6,784.00	12,784.00							12,784.00
150	Fiscal Services - MFA				8,073,174.00		8,073,174.00		8,073,174.00		8,073,174.00							8,073,174.00
160	Fleet Administration				349,733.00		349,733.00		66,848.00	55,731.00	472,312.00				216,558.00	255,754.00		472,312.00
170	Gotta Go	13,899.00					13,899.00		60,000.00		73,899.00							73,899.00
180	Health Related Services	713,790.00			30,000.00		743,790.00		250,000.00		993,790.00							993,790.00
190	Seniors Aging in Place	900,662.00		102,000.00			1,002,662.00		719,855.00		1,722,517.00							1,722,517.00
200	Regional Parks	467,972.00		20,000.00	24,250.00		512,222.00	80,000.00	286,238.00		882,996.00		21,625.00	129,739.00	84,536.00	647,096.00		882,996.00
210	Community Parks	47,335.00					47,335.00		31,519.00		78,854.00							78,854.00
220	Regional Recreation	499,396.00			19,000.00		518,396.00		826,475.00		1,344,871.00					1,344,871.00		1,344,871.00
221	Sub-Regional Recreation	1,257,244.00					1,257,244.00		1,347.00		1,258,591.00					1,258,591.00		1,258,591.00
222	Dinosaur Museum Grant in Aid	190,577.00			10,200.00		200,777.00		10,000.00		210,777.00					210,777.00		210,777.00
223	Global Geopark Grant in Aid	170,647.00			10,330.00		180,977.00		20,000.00		200,977.00					200,977.00		200,977.00
224	Sport & Cultural Events Grant in Aid	172,660.00					172,660.00		88,750.00		261,410.00					261,410.00		261,410.00
225	Kelly Lake Community Centre	124,950.00					124,950.00	756,619.00	5,172.00		886,741.00			8,327.00	756,619.00			886,741.00
230	Tate Creek Community Centre	100,030.00					100,030.00		709.00		100,739.00					100,739.00		100,739.00
235	South Peace Multiplex	1,522,537.00			3,500.00		1,526,037.00		311.00		1,525,726.00	1,525,726.00						1,525,726.00
240	Chetwynd Leisure Centre	1,427,238.00			368,297.00		1,795,535.00	117,500.00	256,307.00		2,169,342.00			89,600.00	283,840.00	1,795,712.00		2,169,342.00
245	North Peace Leisure Pool	4,749,831.00		766,700.00			5,516,531.00		211,267.00		5,902,847.00				950,000.00	4,952,847.00		5,902,847.00
250	Chetwynd Recreation Complex	431,220.00					431,220.00		1.00		431,219.00	431,219.00						431,219.00
255	Chetwynd Arena	2,019,280.00			260,590.00		2,279,870.00	1,488,013.00	216,967.00	40,086.00	4,024,936.00		20,000.00	269,752.00	1,652,183.00	2,083,001.00		4,024,936.00
260	Clearview Arena - Artificial Ice	186,196.00					186,196.00		1,270.00		187,466.00					187,466.00		187,466.00
265	Buick Creek Arena	310,000.00					310,000.00		90,413.00		400,413.00	138,464.00				261,949.00		400,413.00
280	Rec & Cultural Facilities Grants-in-Aid	384,281.00					384,281.00		66,803.00		451,084.00					451,084.00		451,084.00
285	Cemeteries - B.C.D. & E	51,986.00					51,986.00		15,918.00		67,904.00					67,904.00		67,904.00
290	Chetwynd Library	845,541.00			11,750.00		857,291.00		94,000.00		1,176,482.00			63,864.00	225,191.00	887,427.00		1,176,482.00
291	Fort St. John Public Library	79,235.00					79,235.00		1,579.00		80,814.00					80,814.00		80,814.00
295	Library Services	75,495.00					75,495.00		10,209.00		85,704.00					85,704.00		85,704.00
300	Emergency Planning	370,034.00			621,000.00		991,034.00		619,567.00		2,015,127.00				619,567.00	1,395,560.00		2,015,127.00
305	911 Emergency Telephone System	1,411,725.00			110,500.00		1,522,225.00		186,357.00		1,953,159.00	500,242.00			50,000.00	1,86,357.00		1,953,159.00
310	Emergency Rescue Vehicle	17,737.00					17,737.00		785.00		18,522.00					18,522.00		18,522.00
315	Charlie Lake Fire	959,438.00					959,438.00	155,549.00	203,423.00	2,984.00	1,321,394.00			146,040.00	158,533.00	1,016,821.00		1,321,394.00
320	Chetwynd Rural Fire	236,438.00					236,438.00		50,029.00		713,462.00			50,000.00	500,495.00	162,967.00		713,462.00
325	Dawson Creek/Pouce Coupe Fire	708,210.00					708,210.00	1,469,642.00	22,418.00		2,200,270.00	31,051.00		155,000.00	1,469,642.00	544,577.00		2,200,270.00
330	Fort St. John Rural Fire	671,471.00					671,471.00		1,829.00		673,300.00					673,300.00		673,300.00
335	Moberly Lake Rural Fire	151,097.00			345,171.00		496,268.00	100,000.00	52,231.00		648,499.00			21,922.00	100,000.00	526,577.00		648,499.00
340	Taylor Rural Fire	267,102.00					267,102.00		685.00		267,787.00					267,787.00		267,787.00
345	Tomslake Fire	144,248.00					144,248.00		8,607.00		152,855.00			25,000.00		127,855.00		152,855.00
400	Management of Development	659,290.00		15,500.00	292,910.00		967,700.00		584,867.00		1,552,567.00					1,552,567.00		1,552,567.00
405	Building Inspection	103,741.00			270,000.00		383,741.00		181,541.00		565,282.00					565,282.00		565,282.00
410	Animal Control Shelter	20,668.00					20,668.00		20,668.00		20,668.00					20,668.00		20,668.00
430	Rolla Creek Dying		23,000.00				23,000.00		247,587.00		270,587.00					270,587.00		270,587.00
500	Regional Solid Waste Management	9,250,000.00		4,364,100.00	778,900.00		14,393,000.00	2,781,447.00	1,497,924.00		18,672,371.00	593,653.00	525,000.00	3,757,271.00	3,106,447.00	10,690,000.00		18,672,371.00
505	Area E Scramblevision	100,000.00					100,000.00		17,628.00		117,628.00					117,628.00		117,628.00
510	Chetwynd TV								19,302.00		19,302.00					19,302.00		19,302.00
520	Invasive Plants	90,600.00					90,600.00		38,905.00		129,505.00					129,505.00		129,505.00
525	North Pine TV				6,000.00		6,000.00		41,283.00		47,283.00					47,283.00		47,283.00
601	Charlie Lake Sewer		230,910.00	195,000.00	435,000.00		860,910.00	3,301,489.00	159,008.00		4,321,407.00			3,301,489.00	1,019,918.00	3,321,407.00		4,321,407.00
602	Chilton Sewer		35,000.00	23,000.00			58,000.00	40,000.00	26,509.00		124,509.00			20,000.00	40,000.00	64,509.00		124,509.00
603	FSJ Airport Sub Sewer		37,500.00	50,000.00			87,500.00	689,638.00	10,641.00		787,779.00			7,951.00	689,638.00	90,190.00		787,779.00
604	Friesen Sewer		17,004.00	6,500.00	315.00		23,189.00	20,000.00	20,000.00		43,189.00			20,000.00	22,874.00	43,189.00	315.00	43,189.00
605	Harper Imperial Sewer		64,960.00	25,000.00			89,960.00	40,000.00	44,622.00		174,582.00			47,841.00	40,000.00	86,741.00		174,582.00
606	Kelly Lake Sewer		23,437.00	6,710.00			30,147.00	180,666.00	78,063.00		288,876.00			20,000.00	180,666.00	88,210.00		288,876.00
607	Rolla Sewer		71,444.00	18,454.00			89,898.00	121,727.00	33,448.00		245,073.00			30,170.00	121,727.00	93,176.00		245,073.00
701	FSJ Airport Sub Water		38,843.00		50,000.00		88,843.00	185,976.00	10,462.00		285,281.00				185,976.00	99,305.00		285,281.00
702	Potable Water - Area B	1,025,000.00			83,000.00		1,108,000.00	540,961.00	164,395.00	1,751,735.00	3,565,091.00			312,847.00	2,292,696.00	959,548.00		3,565,091.00
Total		39,452,823.00	542,098.00	5,995,964.00	17,553,091.00		63,543,976.00	14,623,768.00	36,211,558.00	3,780,276.00	118,159,578.00	3,220,355.00	4,949,801.00	8,356,230.00	20,436,871.00	81,196,006.00	315.00	118,159,578.00

SCHEDULE B - REVENUES AND EXPENDITURES BY FUNCTION
YEAR 2026

Function #	Function Name	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Capital Reserves	Operating Reserve	Surplus of Prior Year	Total Revenue	Debt Servicing	Transfer to Operating Reserves	Transfer to Capital Reserves	Capital	Other Purposes	Deficit prior year	Total Expenditures
100	Administrative	7,096,982.00			1,356,549.00		8,453,531.00	524,237.00			8,977,768.00			534,722.00	1,360,892.00	7,082,154.00		8,977,768.00
110	Legislative - Regional	710,232.00			22,000.00		732,232.00				732,232.00							732,232.00
120	Legislative - Electoral Areas	1,319,019.00			4,433,747.00		5,752,766.00				5,752,766.00		4,425,747.00			1,327,019.00		5,752,766.00
135	Regional Connectivity	232,669.00					232,669.00		1,000,000.00		1,232,669.00					1,232,669.00		1,232,669.00
150	Fiscal Services - MFA				7,864,664.00		7,864,664.00				7,864,664.00					7,864,664.00		7,864,664.00
160	Fleet Administration				454,852.00		454,852.00	7,801.00			462,653.00				172,614.00	290,039.00		462,653.00
170	Gotta Go	26,123.00					26,123.00		50,000.00		76,123.00					76,123.00		76,123.00
180	Health Related Services	909,069.00			30,000.00		999,069.00				999,069.00					999,069.00		999,069.00
190	Seniors Aging in Place	1,822,281.00		146,352.00			1,968,635.00		150,000.00		2,118,635.00					2,118,635.00		2,118,635.00
200	Regional Parks	686,087.00	20,400.00		21,250.00		727,737.00	300,000.00	50,000.00		1,077,737.00		5,000.00	75,000.00	300,000.00	697,737.00		1,077,737.00
210	Community Parks	67,232.00					67,232.00				67,232.00					67,232.00		67,232.00
220	Regional Recreation	1,282,155.00			10,250.00		1,292,405.00				1,292,405.00					1,292,405.00		1,292,405.00
221	Sub-Regional Recreation	1,253,111.00					1,253,111.00				1,253,111.00					1,253,111.00		1,253,111.00
222	Dinosaur Museum Grant in Aid				5,100.00		5,100.00				210,993.00					210,993.00		210,993.00
223	Global Geopark Grant in Aid				205,843.00		205,843.00				210,993.00					210,993.00		210,993.00
224	Sport & Cultural Events Grant in Aid				200,000.00		200,000.00				200,000.00					200,000.00		200,000.00
225	Kelly Lake Community Centre	132,341.00					132,341.00				132,341.00			10,000.00		122,341.00		132,341.00
230	Tate Creek Community Centre	100,955.00					100,955.00				100,955.00					100,955.00		100,955.00
240	Chetwynd Leisure Centre	1,739,259.00			375,663.00		2,114,922.00				2,114,922.00				275,000.00	1,839,922.00		2,114,922.00
245	North Peace Leisure Pool	4,980,629.00		766,700.00			5,747,329.00				5,747,329.00				769,000.00	4,978,329.00		5,747,329.00
250	Chetwynd Recreation Complex	508,666.00					508,666.00				508,666.00	508,666.00				0.00		508,666.00
255	Chetwynd Arena	2,650,359.00			265,802.00		2,916,161.00				2,916,161.00		20,000.00	155,000.00	616,500.00	2,124,661.00		2,916,161.00
260	Clearview Arena - Artificial Ice	191,216.00					191,216.00				191,216.00					191,216.00		191,216.00
265	Buick Creek Arena	330,564.00					330,564.00				330,564.00	138,464.00				192,100.00		330,564.00
280	Rec & Cultural Facilities Grants-in-Aid	391,525.00					391,525.00				391,525.00					391,525.00		391,525.00
285	Cemeteries - B, C, D, & E	53,164.00					53,164.00				53,164.00					53,164.00		53,164.00
290	Chetwynd Library	940,415.00			12,000.00		952,415.00				952,415.00			50,000.00		902,415.00		952,415.00
291	Fort St. John Public Library	86,030.00					86,030.00				86,030.00					86,030.00		86,030.00
295	Library Services	82,859.00					82,859.00				82,859.00					82,859.00		82,859.00
300	Emergency Planning	663,518.00			400,000.00		1,063,518.00		150,000.00		1,213,518.00					1,213,518.00		1,213,518.00
305	911 Emergency Telephone System	1,701,743.00			41,500.00		1,743,243.00				1,743,243.00	485,000.00		50,000.00		1,208,243.00		1,743,243.00
310	Emergency Rescue Vehicle	18,672.00					18,672.00				18,672.00					18,672.00		18,672.00
315	Charlie Lake Fire	1,257,157.00					1,257,157.00	1,500,000.00			2,757,157.00			200,000.00	1,500,000.00	1,057,157.00		2,757,157.00
320	Chetwynd Rural Fire	166,226.00					166,226.00		50,000.00		216,226.00			50,000.00		166,226.00		216,226.00
325	Dawson Creek/Pouce Coupe Fire	734,021.00					734,021.00				734,021.00	36,726.00		155,000.00		542,295.00		734,021.00
330	Fort St. John Rural Fire	686,765.00					686,765.00				686,765.00					686,765.00		686,765.00
335	Moberly Lake Rural Fire	221,961.00			352,074.00		574,035.00				574,035.00			30,520.00	25,000.00	518,515.00		574,035.00
340	Taylor Rural Fire	272,143.00					272,143.00				272,143.00					272,143.00		272,143.00
345	Tomslake Fire	151,263.00					151,263.00				151,263.00		25,000.00			126,263.00		151,263.00
400	Management of Development	1,497,920.00		10,500.00	50,000.00		1,558,420.00		100,000.00		1,658,420.00					1,658,420.00		1,658,420.00
405	Building Inspection	377,816.00		200,000.00	10,000.00		587,816.00				587,816.00					587,816.00		587,816.00
410	Animal Control Shelter	20,703.00					20,703.00				20,703.00					20,703.00		20,703.00
430	Rolla Creek Dyking		1,500.00				1,500.00		33,921.00		35,421.00					35,421.00		35,421.00
500	Regional Solid Waste Management	12,497,822.00		4,289,100.00	518,900.00		17,305,822.00		7,924.00		17,313,746.00	593,653.00	525,000.00	500,000.00	4,000,000.00	11,695,093.00		17,313,746.00
505	Area E Scramblevision	12,726.00					12,726.00				12,726.00					12,726.00		12,726.00
510	Chetwynd TV								610.00		610.00					610.00		610.00
520	Invasive Plants	90,600.00					90,600.00		12,161.00		102,761.00					102,761.00		102,761.00
525	North Pine TV				6,000.00		6,000.00		10,821.00		16,821.00		1,283.00			15,538.00		16,821.00
601	Charlie Lake Sewer		427,728.00	177,000.00	435,000.00		1,039,728.00				1,039,728.00					1,039,728.00		1,039,728.00
602	Chilton Sewer		35,000.00	22,500.00			57,500.00		20,000.00		77,500.00			20,000.00		57,500.00		77,500.00
603	FSJ Airport Sub Sewer		38,493.00	50,000.00			88,493.00				88,493.00			5,000.00		83,493.00		88,493.00
604	Friesen Sewer		17,000.00	6,630.00			23,630.00		20,000.00		43,630.00			20,000.00		23,630.00		43,630.00
605	Harper Imperial Sewer		66,300.00	25,000.00			91,300.00		20,000.00		111,300.00			20,000.00		91,300.00		111,300.00
606	Kelly Lake Sewer		23,437.00				23,437.00		79,184.00		102,621.00		267.00	20,000.00		82,621.00		102,621.00
607	Rolla Sewer		114,144.00				114,144.00		20,000.00		134,144.00			20,000.00		114,144.00		134,144.00
701	FSJ Airport Sub Water		46,332.00		50,000.00		96,332.00				96,332.00					96,332.00		96,332.00
702	Potable Water - Area B				83,000.00		905,989.00				905,989.00			5,773.00		900,216.00		905,989.00
Total		49,458,725.00	769,934.00	5,847,182.00	16,670,501.00		72,746,342.00	2,332,038.00	1,774,621.00		76,853,001.00	1,762,509.00	5,008,070.00	1,915,242.00	9,019,006.00	59,148,174.00		76,853,001.00

**SCHEDULE B - REVENUES AND EXPENDITURES BY FUNCTION
YEAR 2027**

Function #	Function Name	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Capital Reserves	Operating Reserve	Surplus of Prior Year	Total Revenue	Debt Servicing	Transfer to Operating Reserves	Transfer to Capital Reserves	Capital	Other Purposes	Deficit prior year	Total Expenditures
100	Administrative	6,668,880.00			1,381,345.00		8,050,228.00	534,722.00			8,584,950.00				545,416.00	829,977.00	7,205,557.00	8,584,950.00
110	Legislative - Regional	731,930.00			22,000.00		753,930.00				753,930.00							753,930.00
120	Legislative - Electoral Areas	1,230,085.00			4,502,668.00		5,732,753.00				5,732,753.00		4,494,668.00			1,238,085.00		5,732,753.00
135	Regional Connectivity	234,732.00					234,732.00		1,000,000.00		1,234,732.00					1,234,732.00		1,234,732.00
150	Fiscal Services - MFA				7,771,974.00		7,771,974.00				7,771,974.00					7,771,974.00		7,771,974.00
160	Fleet Administration				439,296.00		439,296.00				439,296.00				173,093.00	266,203.00		439,296.00
170	Gotta Go	38,894.00					38,894.00		40,000.00		78,894.00					78,894.00		78,894.00
180	Health Related Services	974,674.00			30,000.00		1,004,674.00				1,004,674.00					1,004,674.00		1,004,674.00
190	Seniors Aging in Place	2,464,186.00		150,743.00			2,614,929.00				2,614,929.00					2,614,929.00		2,614,929.00
200	Regional Parks	721,147.00		20,808.00	21,250.00		763,205.00		50,000.00		813,205.00		5,000.00	75,000.00	80,000.00	633,205.00		813,205.00
210	Community Parks	68,479.00					68,479.00				68,479.00					68,479.00		68,479.00
220	Regional Recreation	95,530.00			10,250.00		105,780.00				105,780.00					105,780.00		105,780.00
221	Sub-Regional Recreation	1,254,705.00					1,254,705.00				1,254,705.00					1,254,705.00		1,254,705.00
222	Dinosaur Museum Grant in Aid	206,113.00			5,100.00		211,213.00				211,213.00					211,213.00		211,213.00
223	Global Geopark Grant in Aid	206,063.00			5,150.00		211,213.00				211,213.00					211,213.00		211,213.00
224	Sport & Cultural Events Grant in Aid	200,000.00					200,000.00				200,000.00					200,000.00		200,000.00
225	Kelly Lake Community Centre	132,897.00					132,897.00				132,897.00					132,897.00		132,897.00
230	Tate Creek Community Centre	101,175.00					101,175.00				101,175.00					101,175.00		101,175.00
240	Chetwynd Leisure Centre	1,713,345.00			383,176.00		2,096,521.00				2,096,521.00				220,000.00	1,876,521.00		2,096,521.00
245	North Peace Leisure Pool	4,711,695.00		766,700.00			5,478,395.00				5,478,395.00				404,500.00	5,073,895.00		5,478,395.00
250	Chetwynd Recreation Complex	508,666.00					508,666.00				508,666.00	508,666.00				0.00		508,666.00
255	Chetwynd Arena	2,851,037.00			271,118.00		3,122,155.00				3,122,155.00		20,000.00	155,000.00	780,000.00	2,167,155.00		3,122,155.00
260	Clearview Arena - Artificial Ice	195,041.00					195,041.00				195,041.00					195,041.00		195,041.00
265	Buick Creek Arena	334,407.00					334,407.00				334,407.00	138,464.00				195,943.00		334,407.00
280	Rec & Cultural Facilities Grants-in-Aid	392,111.00					392,111.00				392,111.00					392,111.00		392,111.00
285	Cemeteries - B, C, D, & E	53,214.00					53,214.00				53,214.00					53,214.00		53,214.00
290	Chetwynd Library	963,743.00			12,000.00		975,743.00				975,743.00			50,000.00		925,743.00		975,743.00
291	Fort St. John Public Library	86,250.00					86,250.00				86,250.00					86,250.00		86,250.00
295	Library Services	83,016.00					83,016.00				83,016.00					83,016.00		83,016.00
300	Emergency Planning	828,628.00			400,000.00		1,228,628.00				1,228,628.00					1,228,628.00		1,228,628.00
305	911 Emergency Telephone System	1,657,748.00			41,500.00		1,699,248.00				1,699,248.00				455,000.00	1,244,248.00		1,699,248.00
310	Emergency Rescue Vehicle	18,824.00					18,824.00				18,824.00					18,824.00		18,824.00
315	Charlie Lake Fire	1,277,900.00					1,277,900.00	100,000.00			1,377,900.00			200,000.00	100,000.00	1,077,900.00		1,377,900.00
320	Chetwynd Rural Fire	169,550.00					169,550.00		50,000.00		219,550.00			50,000.00		169,550.00		219,550.00
325	Dawson Creek/Pouce Coupe Fire	709,748.00					709,748.00				709,748.00			155,000.00		554,748.00		709,748.00
330	Fort St. John Rural Fire	700,500.00					700,500.00				700,500.00					700,500.00		700,500.00
335	Moberly Lake Rural Fire	200,902.00			359,115.00		560,017.00				560,017.00			31,130.00		528,887.00		560,017.00
340	Taylor Rural Fire	276,586.00					276,586.00				276,586.00					276,586.00		276,586.00
345	Tomslake Fire	151,789.00					151,789.00				151,789.00		25,000.00			126,789.00		151,789.00
400	Management of Development	1,627,623.00		10,500.00	50,000.00		1,688,123.00				1,688,123.00					1,688,123.00		1,688,123.00
405	Building Inspection	407,766.00		180,000.00	10,000.00		597,766.00				597,766.00					597,766.00		597,766.00
410	Animal Control Shelter	20,724.00					20,724.00				20,724.00					20,724.00		20,724.00
430	Rolla Creek Dyrking		1,500.00				1,500.00		8,777.00		10,277.00					10,277.00		10,277.00
500	Regional Solid Waste Management	12,756,985.00		4,039,100.00	518,900.00		17,314,985.00		7,924.00		17,322,909.00	593,153.00	550,000.00	500,000.00	4,000,000.00	11,679,756.00		17,322,909.00
505	Area E Scramblevision	12,748.00					12,748.00				12,748.00					12,748.00		12,748.00
510	Chetwynd TV								610.00		610.00					610.00		610.00
520	Invasive Plants	90,600.00					90,600.00		12,161.00		102,761.00					102,761.00		102,761.00
525	North Pine TV				6,000.00		6,000.00		10,821.00		16,821.00		1,283.00			15,538.00		16,821.00
601	Charlie Lake Sewer		441,253.00	177,000.00	435,000.00		1,053,253.00				1,053,253.00					1,053,253.00		1,053,253.00
602	Chilton Sewer		35,725.00	22,950.00			58,675.00				58,675.00					58,675.00		58,675.00
603	FSJ Airport Sub Sewer		38,493.00	50,000.00			88,493.00				88,493.00			5,000.00		83,493.00		88,493.00
604	Friesen Sewer		17,000.00	6,630.00			23,630.00				23,630.00					23,630.00		23,630.00
605	Harper Imperial Sewer		67,626.00	25,500.00			93,126.00				93,126.00		267.00			92,859.00		93,126.00
606	Kelly Lake Sewer		23,437.00				23,437.00		59,184.00		82,621.00					82,621.00		82,621.00
607	Rolla Sewer		114,144.00				114,144.00				114,144.00					114,144.00		114,144.00
701	FSJ Airport Sub Water		46,332.00	50,000.00			96,332.00				96,332.00					96,332.00		96,332.00
702	Potable Water - Area B	858,527.00		83,000.00			941,527.00				941,527.00			5,946.00		935,581.00		941,527.00
Total		48,989,166.00	785,510.00	5,582,931.00	16,675,842.00		72,033,449.00	634,722.00	1,239,477.00		73,907,648.00	1,240,283.00	5,102,164.00	2,231,546.00	6,587,570.00	58,746,085.00		73,907,648.00

**SCHEDULE B - REVENUES AND EXPENDITURES BY FUNCTION
YEAR 2028**

Function # Function Name	Revenue				Total Funding	Capital			Total Revenue	Expenditures					Total Expenditures
	Tax Requirement	Parcel Taxes	Fees & Charges	Other Revenue		Reserves	Operating Reserve	Surplus of Prior Year		Debt Servicing	Transfer to Operating Reserves	Transfer to Capital Reserves	Capital	Other Purposes	
100 Administrative	6,895,430.00			1,406,885.00	8,302,315.00	545,416.00		8,847,731.00			556,324.00	849,529.00	7,441,878.00		8,847,731.00
110 Legislative - Regional	754,277.00			22,000.00	776,277.00			776,277.00					776,277.00		776,277.00
120 Legislative - Electoral Areas	1,267,233.00			4,612,156.00	5,879,389.00			5,879,389.00		4,604,156.00			1,275,233.00		5,879,389.00
135 Regional Connectivity	236,837.00				236,837.00		1,000,000.00	1,236,837.00					1,236,837.00		1,236,837.00
150 Fiscal Services - MFA				5,952,892.00	5,952,892.00			5,952,892.00					5,952,892.00		5,952,892.00
160 Fleet Administration				458,316.00	458,316.00	179,843.00		638,159.00				355,336.00	282,823.00		638,159.00
170 Gotta Go	61,233.00				61,233.00			61,233.00					61,233.00		61,233.00
180 Health Related Services	980,451.00			30,000.00	1,010,451.00			1,010,451.00					1,010,451.00		1,010,451.00
190 Seniors Aging in Place	2,613,902.00		155,265.00		2,769,167.00			2,769,167.00					2,769,167.00		2,769,167.00
200 Regional Parks	726,821.00		21,224.00	21,250.00	769,295.00		50,000.00	819,295.00		5,000.00	75,000.00	80,000.00	659,295.00		819,295.00
210 Community Parks	69,752.00				69,752.00			69,752.00					69,752.00		69,752.00
220 Regional Recreation	97,644.00			10,250.00	107,894.00			107,894.00					107,894.00		107,894.00
221 Sub-Regional Recreation	1,256,346.00				1,256,346.00			1,256,346.00					1,256,346.00		1,256,346.00
222 Dinosaur Museum Grant in Aid	206,337.00			5,100.00	211,437.00			211,437.00					211,437.00		211,437.00
223 Global Geopark Grant in Aid	206,287.00			5,150.00	211,437.00			211,437.00					211,437.00		211,437.00
224 Sport & Cultural Events Grant in Aid	200,000.00				200,000.00			200,000.00					200,000.00		200,000.00
225 Kelly Lake Community Centre	133,466.00				133,466.00			133,466.00			10,000.00		123,466.00		133,466.00
230 Tate Creek Community Centre	101,400.00				101,400.00			101,400.00					101,400.00		101,400.00
240 Chetwynd Leisure Centre	2,473,601.00			390,840.00	2,864,441.00			2,864,441.00				950,590.00	1,913,851.00		2,864,441.00
245 North Peace Leisure Pool	4,787,173.00		764,700.00		5,551,873.00			5,551,873.00				382,500.00	5,171,373.00		5,551,873.00
250 Chetwynd Recreation Complex	508,666.00				508,666.00			508,666.00	508,666.00				0.00		508,666.00
255 Chetwynd Arena	2,351,705.00			276,540.00	2,628,245.00			2,628,245.00			20,000.00	155,000.00	242,747.00	2,210,498.00	2,628,245.00
260 Clearview Arena - Artificial Ice	198,941.00				198,941.00			198,941.00					198,941.00		198,941.00
265 Buick Creek Arena	338,325.00				338,325.00			338,325.00	138,464.00				199,861.00		338,325.00
280 Rec & Cultural Facilities Grants-in-Aid	392,714.00				392,714.00			392,714.00					392,714.00		392,714.00
285 Cemeteries - B.C.D. & E	53,266.00				53,266.00			53,266.00					53,266.00		53,266.00
290 Chetwynd Library	973,376.00			15,000.00	988,376.00			988,376.00			50,000.00		938,376.00		988,376.00
291 Fort St. John Public Library	86,475.00				86,475.00			86,475.00					86,475.00		86,475.00
295 Library Services	83,176.00				83,176.00			83,176.00					83,176.00		83,176.00
300 Emergency Planning	843,600.00			400,000.00	1,243,600.00			1,243,600.00					1,243,600.00		1,243,600.00
305 911 Emergency Telephone System	1,697,418.00			41,500.00	1,738,918.00			1,738,918.00			455,000.00		1,283,918.00		1,738,918.00
310 Emergency Rescue Vehicle	18,979.00				18,979.00			18,979.00					18,979.00		18,979.00
315 Charlie Lake Fire	1,299,057.00				1,299,057.00	360,000.00		1,659,057.00			200,000.00	360,000.00	1,099,057.00		1,659,057.00
320 Chetwynd Rural Fire	172,941.00				172,941.00		50,000.00	222,941.00					172,941.00		222,941.00
325 Dawson Creek/Pouce Coupe Fire	732,584.00				732,584.00			732,584.00			155,000.00		577,584.00		732,584.00
330 Fort St. John Rural Fire	714,509.00				714,509.00			714,509.00					714,509.00		714,509.00
335 Moberly Lake Rural Fire	204,919.00			366,297.00	571,216.00			571,216.00			31,753.00		539,463.00		571,216.00
340 Taylor Rural Fire	281,117.00				281,117.00			281,117.00					281,117.00		281,117.00
345 Tomiakie Fire	152,325.00				152,325.00			152,325.00			25,000.00		127,325.00		152,325.00
400 Management of Development	1,642,146.00		10,500.00	50,000.00	1,702,646.00			1,702,646.00					1,702,646.00		1,702,646.00
405 Building Inspection	436,794.00		160,000.00	10,000.00	606,794.00			606,794.00					606,794.00		606,794.00
410 Animal Control Shelter	20,746.00				20,746.00			20,746.00					20,746.00		20,746.00
500 Regional Solid Waste Management	12,369,339.00		4,039,100.00	518,900.00	16,927,339.00		7,924.00	16,935,263.00		575,000.00	500,000.00	4,000,000.00	11,860,263.00		16,935,263.00
505 Area E Scramblevision	12,771.00				12,771.00			12,771.00					12,771.00		12,771.00
510 Chetwynd TV								610.00					610.00		610.00
520 Invasive Plants	90,600.00				90,600.00			102,761.00					102,761.00		102,761.00
525 North Pine TV				6,000.00	6,000.00			16,821.00			1,283.00		15,538.00		16,821.00
601 Charlie Lake Sewer		488,217.00	177,000.00	435,000.00	1,100,217.00			1,100,217.00					1,100,217.00		1,100,217.00
602 Chilton Sewer		36,480.00	23,409.00		59,889.00			59,889.00					59,889.00		59,889.00
603 FSJ Airport Sub Sewer		38,493.00	50,000.00		88,493.00			88,493.00			5,000.00		83,493.00		88,493.00
604 Friesen Sewer		17,000.00	6,630.00		23,630.00			23,630.00					23,630.00		23,630.00
605 Harper Imperial Sewer		68,979.00	26,010.00		94,989.00			94,989.00			267.00		94,722.00		94,989.00
606 Kelly Lake Sewer		23,437.00			23,437.00		59,184.00	82,621.00					82,621.00		82,621.00
607 Rolla Sewer		114,144.00			114,144.00			114,144.00					114,144.00		114,144.00
701 FSJ Airport Sub Water		46,332.00	50,000.00		96,332.00			96,332.00					96,332.00		96,332.00
702 Potable Water - Area B	895,821.00		83,000.00		978,821.00			978,821.00			6,124.00		972,697.00		978,821.00
Total	49,640,500.00	833,082.00	5,568,838.00	15,034,076.00	71,076,496.00	1,085,259.00	1,210,700.00	73,372,455.00	647,130.00	5,236,830.00	2,243,077.00	7,220,702.00	58,024,716.00		73,372,455.00

**SCHEDULE B - REVENUES AND EXPENDITURES BY FUNCTION
YEAR 2029**

Function #	Function Name	Tax Requisition	Parcel Taxes	Fees & Charges	Other Revenue	Proceeds of Borrowing	Total Funding	Capital Reserves	Operating Reserve	Surplus of Prior Year	Total Revenue	Debt Servicing	Transfer to Operating Reserves	Transfer to Capital Reserves	Capital	Other Purposes	Deficit prior year	Total Expenditures
100	Administrative	7,094,843.00			1,433,192.00		8,528,035.00	556,324.00			9,084,359.00			567,450.00	866,519.00	7,650,395.00		9,084,359.00
110	Legislative - Regional	777,295.00			22,000.00		799,295.00				799,295.00					799,295.00		799,295.00
120	Legislative - Electoral Areas	1,305,489.00			4,683,862.00		5,989,351.00				5,989,351.00		4,675,862.00			1,313,489.00		5,989,351.00
135	Regional Connectivity	241,750.00					241,750.00		1,000,000.00		1,241,750.00					1,241,750.00		1,241,750.00
150	Fiscal Services - MFA				5,543,753.00		5,543,753.00				5,543,753.00					5,543,753.00		5,543,753.00
160	Fleet Administration				448,119.00		448,119.00				448,119.00				181,200.00	266,919.00		448,119.00
170	Gotta Go	73,589.00					73,589.00		10,000.00		83,589.00					83,589.00		83,589.00
180	Health Related Services	984,216.00			30,000.00		1,014,216.00				1,014,216.00					1,014,216.00		1,014,216.00
200	Regional Parks	732,607.00		21,649.00			775,506.00		50,000.00		825,506.00		5,000.00	75,000.00	80,000.00	665,506.00		825,506.00
210	Community Parks	71,050.00					71,050.00				71,050.00					71,050.00		71,050.00
220	Regional Recreation	99,804.00			10,250.00		110,054.00				110,054.00					110,054.00		110,054.00
221	Sub-Regional Recreation	1,258,035.00					1,258,035.00				1,258,035.00					1,258,035.00		1,258,035.00
222	Dinosaur Museum Grant in Aid	206,564.00			5,100.00		211,664.00				211,664.00					211,664.00		211,664.00
223	Global Geopark Grant in Aid	206,514.00			5,150.00		211,664.00				211,664.00					211,664.00		211,664.00
224	Sport & Cultural Events Grant in Aid	200,000.00					200,000.00				200,000.00					200,000.00		200,000.00
225	Kelly Lake Community Centre	134,047.00					134,047.00				134,047.00			10,000.00		124,047.00		134,047.00
230	Tate Creek Community Centre	101,628.00					101,628.00				101,628.00					101,628.00		101,628.00
240	Chetwynd Leisure Centre	1,950,112.00			406,816.00		2,356,928.00				2,356,928.00				405,000.00	1,951,928.00		2,356,928.00
245	North Peace Leisure Pool	5,873,100.00		766,700.00			6,639,800.00				6,639,800.00				1,369,000.00	5,270,800.00		6,639,800.00
250	Chetwynd Recreation Complex	508,666.00					508,666.00				508,666.00	508,666.00				0.00		508,666.00
255	Chetwynd Arena	2,397,637.00			282,071.00		2,679,708.00				2,679,708.00		20,000.00	155,000.00	250,000.00	2,254,708.00		2,679,708.00
260	Clearview Arena - Artificial Ice	202,920.00					202,920.00				202,920.00					202,920.00		202,920.00
265	Buick Creek Arena	342,321.00					342,321.00				342,321.00	138,464.00				203,857.00		342,321.00
280	Rec & Cultural Facilities Grants-in-Aid	393,336.00					393,336.00				393,336.00					393,336.00		393,336.00
285	Cemeteries - B,C,D, & E	53,319.00					53,319.00				53,319.00					53,319.00		53,319.00
290	Chetwynd Library	992,384.00			15,000.00		1,007,384.00				1,007,384.00			50,000.00		957,384.00		1,007,384.00
291	Fort St. John Public Library	86,705.00					86,705.00				86,705.00					86,705.00		86,705.00
295	Library Services	83,340.00					83,340.00				83,340.00					83,340.00		83,340.00
300	Emergency Planning	858,873.00			400,000.00		1,258,873.00				1,258,873.00					1,258,873.00		1,258,873.00
305	911 Emergency Telephone System	1,736,418.00			41,500.00		1,777,918.00				1,777,918.00			455,000.00		1,322,918.00		1,777,918.00
310	Emergency Rescue Vehicle	19,136.00					19,136.00				19,136.00					19,136.00		19,136.00
315	Charlie Lake Fire	1,292,945.00					1,292,945.00				1,292,945.00			200,000.00		1,092,945.00		1,292,945.00
320	Chetwynd Rural Fire	176,401.00					176,401.00		50,000.00		226,401.00			50,000.00		176,401.00		226,401.00
325	Dawson Creek/Pouce Coupe Fire	744,136.00					744,136.00				744,136.00			155,000.00		589,136.00		744,136.00
330	Fort St. John Rural Fire	728,801.00					728,801.00				728,801.00					728,801.00		728,801.00
335	Moberly Lake Rural Fire	209,014.00			373,623.00		582,637.00				582,637.00			32,388.00		550,249.00		582,637.00
340	Taylor Rural Fire	286,740.00					286,740.00				286,740.00					286,740.00		286,740.00
345	Tomslake Fire	152,873.00					152,873.00				152,873.00		25,000.00			127,873.00		152,873.00
400	Management of Development	1,672,576.00		10,500.00	50,000.00		1,733,076.00				1,733,076.00					1,733,076.00		1,733,076.00
405	Building Inspection	465,965.00		140,000.00	10,000.00		615,965.00				615,965.00					615,965.00		615,965.00
410	Animal Control Shelter	20,769.00					20,769.00				20,769.00					20,769.00		20,769.00
500	Regional Solid Waste Management	12,544,837.00		4,039,100.00	518,900.00		17,102,837.00		7,924.00		17,110,761.00		600,000.00	500,000.00	4,000,000.00	12,010,761.00		17,110,761.00
505	Area E Scramblevision	12,794.00					12,794.00				12,794.00					12,794.00		12,794.00
510	Chetwynd TV								610.00		610.00					610.00		610.00
520	Invasive Plants	90,600.00					90,600.00		12,161.00		102,761.00					102,761.00		102,761.00
601	Charlie Lake Sewer		488,217.00	177,000.00	435,000.00		1,100,217.00				1,100,217.00					1,100,217.00		1,100,217.00
602	Chilton Sewer		37,266.00	23,877.00			61,143.00				61,143.00					61,143.00		61,143.00
603	FSJ Airport Sub Sewer		38,493.00	50,000.00			88,493.00				88,493.00			5,000.00		83,493.00		88,493.00
604	Friesen Sewer		17,000.00	6,630.00			23,630.00				23,630.00					23,630.00		23,630.00
605	Harper Imperial Sewer		68,979.00	26,010.00			94,989.00				94,989.00		267.00			94,722.00		94,989.00
606	Kelly Lake Sewer		23,437.00				23,437.00		59,184.00		82,621.00					82,621.00		82,621.00
607	Rolla Sewer		114,144.00				114,144.00				114,144.00					114,144.00		114,144.00
701	FSJ Airport Sub Water		46,332.00	50,000.00			96,332.00				96,332.00					96,332.00		96,332.00
702	Potable Water - Area B	895,821.00		83,000.00			978,821.00				978,821.00			6,124.00		972,697.00		978,821.00
Total		48,279,970.00	833,868.00	5,394,466.00	14,735,586.00		69,243,890.00	556,324.00	1,189,879.00		70,990,093.00	647,130.00	5,332,253.00	2,254,838.00	7,151,719.00	55,604,153.00		70,990,093.00



REPORT

To: Chair and Directors

Report Number: ADM-BRD-588

From: Corporate Administration

Date: March 20, 2025

Subject: Directors Appointment to North Peace Airport Society

RECOMMENDATION #1: [Corporate Unweighted]

That the Regional Board remove Jordan Kealy as a Director from the North Peace Airport Society representing Electoral Area B and as the Peace River Regional District Member representative; further, that the Regional Board appoint Brad Sperling as a Director to the North Peace Airport Society, representing Electoral Area C, and that Reid Graham be appointed as the Peace River Regional District Alternate Member Representative to the North Peace Airport Society.

RECOMMENDATION #2: [Corporate Unweighted]

That the Regional Board reaffirms appointment of Jim McKnight – Director of the North Peace Airport Society representing Electoral Area C.

BACKGROUND/RATIONALE:

The North Peace Airport Society (NPAS) Constitution and Bylaws allow the Peace River Regional District (PRRD) to name four Directors to the Society, two each for Electoral Area B and C. NPAS has requested confirmation of the appointed directors and alternates from the PRRD Board for 2025 who would vote at general meetings on both ordinary and special resolutions.

With Director Kealy’s departure and pending the results of an Area B By-Election, on January 11, 2025 the Regional Board named Mr. Reid Graham the NPAS Director representing Electoral Area B and left vacant the second Area B NPAS Director position when the following resolution was passed:

MOVED, SECONDED and CARRIED,

That the Regional Board receive for information the nomination of Reid Graham as the second Area B representative to both the North Peace Leisure Pool Commission and the North Peace Airport Society.

On January 23, 2025, the Peace River Regional District reaffirmed the following appointments with the North Peace Airport Society:

Director Kealy – Director representing Electoral Area B and PRRD Member Representative
Director Sperling – Director representing Electoral Area C and PRRD Member Representative
Jim McKnight – Director of North Peace Airport Society representing Electoral Area C.

Now that the Area B By-Election is complete, it is necessary to update the PRRD Appointments to the Society and the following is proposed:

1. That Jordan Kealy be removed as a Director from the North Peace Airport Society representing Electoral Area B and as Peace River Regional District Member Representative on the NPAS.
2. That Brad Sperling join Jim McKnight as Director representing Electoral Area C and the PRRD Member Representative on the NPAS.
3. That Reid Graham be named as Director representing Electoral Area B and the PRRD Alternate Member Representative for PRRD in the event that a special resolution is put forward and member representative Brad Sperling is not in attendance to vote.
4. That a second Director representing Electoral Area B will be appointed to the NPAS when Reid Graham has named his Alternate (within 60 days of being elected).

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

In alignment with North Peace Airport Society Bylaws and an Agreement between the PRRD and NPAS, PRRD Directors appointed to the NPAS Board may claim meeting expenses from the PRRD (mileage and meeting fees) as per the Board Remuneration Bylaw; these expenses are then reimbursed to PRRD by NPAS.

COMMUNICATIONS CONSIDERATION(S):

Staff will provide the North Peace Airport Society official confirmation of the Director appointments.

OTHER CONSIDERATION(S):

None at this time.

Board Appointments – 2025

Chair – Leonard Hiebert*; Vice-Chair – Darcy Dober

Standing Committees – (Appointed by the Chair, LGA 218(2))

<p>Broadband Internet and Mobility Committee Director Sperling Director Hiebert Director Rose Director Courtoreille Director Dober Director Graham Director Hansen Director Zabinsky (Committee Vice Chair) Director Quibell (Committee Chair) Director Veach Director Taillefer Director Krakowka</p>	<p>Established: RD/21/05/13 (27) Membership as per Terms of Reference: The Broadband Internet and Mobility Committee will consist of all 12 Regional Board Directors, or their appointed alternates. The Regional Board Chair may appoint additional Members who are not Directors to the Committee. The Committee may make recommendations to the Regional Board to appoint additional Members who are not Directors to the Committee. The Regional Board may, by Board resolution, change the Members of the Committee as needed. Note-[RD/25/01/35(23)] Councillor Chris Norbury, TR-voting member]</p>
<p>Electoral Area Directors’ Committee Director Rose (Committee Chair) Director Sperling (Committee Vice Chair) Director Hiebert Director Graham</p>	<p>Membership as per Terms of Reference: The Electoral Area Directors’ Committee membership shall be elected representatives from Electoral Area ‘B’, Electoral Area ‘C’, Electoral Area ‘D’, and Electoral Area ‘E’.</p>
<p>Health Care Scholarship Committee Director Dober Director Hansen (Committee Vice Chair) Director Veach [RD/24/01/34] (Committee Chair) Director Taillefer Director Rose Director Sperling [RD/25/01/41]</p>	<p>Established: RD/18/06/23 Membership as per Terms of Reference: The HCSC will be a standing committee, and will consist of six Board members, appointed by the Chair as follows: i. City of Dawson Creek Director to PRRD Board; ii. City of Fort St. John Director to PRRD Board; iii. A representative from a smaller municipality in the South Peace; iv. A representative from a smaller municipality in the North Peace; v. An Electoral Area Director from the South Peace (Area D or E); vi. An Electoral Area Director from the North Peace (Area B or C); vii. Appropriate Regional District staff person(s) – non-voting.</p>
<p>Invasive Plant Committee Director Graham Director Hiebert (Committee Chair) Director Rose (Vice-Chair deferred)</p>	<p>Established: RD/14/02/31 Membership as per Terms of Reference: The Invasive Plant Committee will be a standing committee and will consist of a minimum of three Directors appointed by the Chair. Membership will include the GM of Environmental Services and/or their delegate.</p>

** As per Procedure Bylaw 2490, 2022, the Chair is an ex-officio and voting member of every Board Committee

2025 Board Appointments

Standing Committees – (Appointed by the Chair, LGA 218(2))

Regional Parks Committee Director Graham Director Hiebert Director Rose, (Committee Chair) Director Krakowka, (Committee Vice-Chair) [RD/24/01/34]	Established: RD/11/11/49 Membership as per Terms of Reference: The Parks Committee membership shall consist of at least two elected Board Directors as appointed by* the Peace River Regional District Board of Directors, the Manager of Community Services, the Field Services Supervisor, the General Manager of Environmental Services, and the General Manager of Development Services and/or their delegates.
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**While this is considered a standing committee, and therefore appointment of members is the responsibility of the Chair, the Terms of Reference adopted by the Board for this Committee state that the Board shall appoint members to this committee.*

Rural Budgets Administration Committee Director Hiebert Director Sperling (Committee Vice Chair) Director Graham Director Rose (Committee Chair)	Membership as per Bylaw (Bylaw 1166) Membership in the committee is limited to the Electoral Director from each Electoral Area in the Peace River Regional District.
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Solid Waste Committee Director Hiebert (Committee Chair) Director Dober Director Zabinsky (Committee Vice Chair) Director Krakowka Director Quibell Director Sperling [RD/25/01/42] Director Rose [RD/25/01/42]	Established: RD/22/11/12 (24) Membership as per Terms of Reference: 3.1 The SWC will consist of six (6) Board members as appointed by the Chair and will consist of: a. Director from the City of Dawson Creek, or their alternate; b. Director from the City of Fort St. John, or their alternate; c. Director or alternate director from one additional municipality in the South Peace (District of Chetwynd, <u>or</u> Village of Pouce Coupe <u>or</u> District of Tumbler Ridge); d. Director or alternate director from one additional municipality in the North Peace (District of Hudson’s Hope <u>or</u> District of Taylor); e. Director or alternate director from the North Peace (Electoral Area ‘B’ or ‘C’); f. Director or alternate director from South Peace (Electoral Area ‘D’ or ‘E’); g. PRRD Board Chair, as ex-officio member; h. Appropriate Regional District staff person – non-voting.
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** As per Procedure Bylaw 2490, 2022, the Chair is an ex-officio and voting member of every Board Committee

2025 Board Appointments

Select Committees (Appointed by the Board, LGA 218 (1))

<p>North Peace Leisure Facility Replacement Steering Committee Director Graham Director Sperling Alternate Director Garrison City of Fort St. John: Mayor Hansen Councillor Bolin District of Taylor: Councillor Turnbull Councillor Ponto</p>	<p>Established: RD/20/06/27 (25) Membership as per Terms of Reference: The Peace River Regional District Board of Directors appoints members to the Committee. Membership will include the following: a. Area B Electoral Director b. Area B Alternate Director c. Area C Electoral Director d. Area C Alternate Director e. Two (2) Council members appointed by City Fort St. John f. Two (2) Council members appointed by District of Taylor</p>
<p>Solid Waste Management Plan – Public Technical Stakeholder Committee (PTSC) Director Hiebert, (Committee Chair) Director Zabinsky, (Committee Vice Chair)</p>	<p>Established: RD/22/11/11 (24) Membership as per Terms of Reference: 5.1.1 A Chair and Vice Chair will be appointed by the SWC. 6.1.1 Member municipalities staff; 6.1.2 First Nation neighbors; 6.1.3 PRRD waste management contractors and partners; 6.1.4 Public agencies such as the Ministry of Environment and Climate Change Strategy; 6.1.5 Private and non-profit sectors; 6.1.6 Industry and institutional representatives; 6.1.7 General public</p>

** As per Procedure Bylaw 2490, 2022, the Chair is an ex-officio and voting member of every Board Committee

2025 Board Appointments

Legislated / Bylaw Commissions or Committees

<p>Chetwynd Civic Properties Commission Director Courtoreille [RD/22/12/48] Councillor Smith [RD/24/01/36] Councillor Wark [RD/22/12/48] Director Rose [RD/2014] Walter MacFarlane [RD/22/12/48] Larry Houley [RD/22/12/48]</p>	<p>Bylaw 1049, 1996 (as amended) The commission is composed of six members known as Commissioners as follows:</p> <ol style="list-style-type: none">a) Regional District Director for Electoral Area "E" is a member ex-officio.b) The Regional District Director for the District of Chetwynd is a member ex-officio or, with the director's consent, the council of the District of Chetwynd may nominate another council member.c) The Regional District Director for Electoral Area "E" and the Council of the District of Chetwynd each may nominate two members.d) The District of Chetwynd and the Director of Electoral Area E may each nominate an alternate who may serve in the absence of a Commissioner nominated by the District and the Director respectively <p>Nominations under 2. b) c) d) and 3. above must be accepted and appointed by the Regional District Board and serve at pleasure.</p>
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<p>Emergency Executive Committee Director Graham Director Sperling Director Hiebert (Committee Chair) Director Rose Director Dober [RD/22/12/50] (Committee Vice-Chair) Director Hansen [RD/22/12/50]</p>	<p>Bylaw 1599, 2005 An "Emergency Executive Committee" is established comprised of:</p> <ol style="list-style-type: none">a) the Directors of the Board representing Electoralb) Areas 'B', 'C', 'D' and 'E';c) the Chief Administrative Office for the Regional District of designate; andd) such other persons as may be appointed to the Committee by the Board from time to time.
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Fire Management Committees: (as per contracts)

Chetwynd

Director Rose

Mayor Courtoreille, District of Chetwynd or designate

Dawson Creek / Pouce Coupe

Director Hiebert

Mayor Dober, City of Dawson Creek or designate

Mayor Veach, Village of Pouce Coupe

Fort St. John

Director Sperling

Mayor Hansen, City of Fort St. John or designate

** As per Procedure Bylaw 2490, 2022, the Chair is an ex-officio and voting member of every Board Committee

2025 Board Appointments

Legislated / Bylaw Commissions or Committees continued

Fire Management Committees: (as per contracts)

Taylor

Director Sperling

Director Hiebert

Mayor Taillefer, District of Taylor or designate

Tomslake

Director Hiebert

North Peace Leisure Pool Commission

Electoral Area B - Director Graham

Electoral Area C – Director Sperling and Alternate Director Garrison

*City of Fort St. John – Councillor Bolin and Councillor Lequiere

These appts are made by the municipality and are recorded here for convenience.

Parcel Tax Roll Review Panel

Director Graham

Director Sperling [RD/24/01/37]

Director Hiebert

** As per Procedure Bylaw 2490, 2022, the Chair is an ex-officio and voting member of every Board Committee

2025 Board Appointments

Board Liaison Appointments to Outside Agencies

BC Hydro Peace Agricultural Compensation Fund [RD/22/10/35]

Chet Jans

BC Hydro Go Fund (BCH Peace Region Non-Profit Community Fund) [RD/22/11/20 (24)]

Director Rose

Kathleen Connolly, Public appointee [RD/23/02/39 (23)]

Chetwynd Communications Society

Director Rose

Mayor Courtoreille, District of Chetwynd

Chetwynd Library

Director Rose

Dawson Creek and District Hospital Redevelopment Capital Project Advisory Committee

Director Hiebert

Director Sperling [RD/24/01/38]

Dawson Creek and District Hospital Community Advisory Working Group [RD/24/01/39]

Director Rose

Director Veach

Invasive Plant Council of BC

Director Hiebert

Municipal Finance Authority of BC

Director Rose [RD/25/01/40]

Director Hiebert (Alternate) [RD/22/12/51]

Municipal Insurance Association of BC

Director Hiebert - Voting Member [RD/22/09/48]

Jodi Schmidt (Alternate) [RD/25/01/44]

North Central Local Government Association

Director Hiebert, Regional Representative

North Peace Airport Society

Electoral Area B – Director Graham

Electoral Area C – Director Sperling and Jim McKnight

PRRD Member Representative - Director Graham

PRRD Member Alternate Representative – Director Sperling

** As per Procedure Bylaw 2490, 2022, the Chair is an ex-officio and voting member of every Board Committee

2025 Board Appointments

Board Liaison Appointments to Outside Agencies - continued

North Peace Fall Fair Society

Director Graham

Director Sperling liaison to Society

Northeast Roundtable

All PRRD Board members

Northern Development Initiative (NDI) Trust - NE Regional Advisory Committee [RD/22/11/19(24)]

Director Graham

Director Hiebert

Director Sperling

Director Rose

North Wind Wellness Centre [Addition Recovery Community Housing Building Committee] [RD/20/08/36]

Director Hiebert

Taylor Bridge User Group [RD/24/01/40]

Director Sperling

UNBC Northern Medical Program Trust

Director Hiebert [RD/25/01/43]

Industry Sector Liaison Appointments

Site C Project Working Group

Director Rose [RD/20/11/41]

Director Sperling

Director Taillefer

Wonowon Landfill Project

Director Graham

[Updated: February 25, 2025]

** As per Procedure Bylaw 2490, 2022, the Chair is an ex-officio and voting member of every Board Committee



REPORT

To: Chair and Directors

Report Number: ADM-BRD-586

From: Chief Election Officer

Date: March 20, 2025

Subject: Electoral Area B 2025 By-Election Results

RECOMMENDATION: [Corporate Unweighted]

That the Regional Board receive the report titled “ADM-BRD-586, 2025 Area B By-Election Results” which provides the Board with official notification that Reid Graham was declared elected in the Electoral Area B By-Election held on February 22, 2025 with 204 votes, for information.

BACKGROUND/RATIONALE:

At the close of voting on February 22, 2025, preliminary election results were that Reid Graham was elected in Area B with 204 votes, compared with 102 votes for Madeleine Lehmann. Final election results confirming the preliminary results with no change, were declared on February 25, 2025.

ALTERNATIVE OPTIONS:

1. None.

STRATEGIC PLAN RELEVANCE:

- Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

The by-election cost approximately \$25,600 which includes polling station (7 locations) rental costs, advertising costs (newspaper, radio, and roadside signage), election official staffing costs, and supplies.

COMMUNICATIONS CONSIDERATION(S):

The opportunity to run as a candidate and the voting opportunities were advertised in a variety of ways in addition to the public notice requirements specified in the *Local Government Act*. Efforts to raise voter awareness of the by-election included:

- Portable signage across Area B at all six rural voting stations.
- Digital indoor and outdoor signage at the Pomeroy Sport Centre in Fort St. John.
- Print advertising in the revived Alaska Highway newspaper.
- Digital advertising through energeticcity.ca, the PRRD website and a digital newsletter.
- Media releases were issued for all important dates related to the by-election that saw the election covered all regional media outlets.

Both candidates have been informed of the results. The results were posted to the PRRD website and provided to Elections BC. The required notice will be sent to the BC Gazette within 30 days of the elected candidate taking office.

OTHER CONSIDERATION(S):

The voter turnout for the 2025 Area B By-election was 8.06%.

The PRRD utilizes as many options as possible to encourage folks to get out and vote. The voter turnout for this by-election was slightly lower though comparable to the 2022 local government general election when 399 votes were cast in Area B for a 10.51% voter turnout. The Peace River Regional District unfortunately tends to have a lower voter turnout compared to the Regional District average of 26.7% in 2022.

Attachments:

1. Determination of Election Results – Electoral Area B
2. Declaration of Election Results – Electoral Area B



**PEACE RIVER REGIONAL DISTRICT
DETERMINATION OF OFFICIAL ELECTION RESULTS**

Electoral Area B Director

February 22, 2025 By-Election

	Graham	Lehmann
Advanced Voting – February 12 &19, 2025		
Pomeroy Sport Centre (Advanced Voting Day 1 and 2 combined to preserve secrecy of the ballot, as required under LGA s.137 when less than 25 votes are cast at any one voting opportunity)	23	10
General Voting Day - February 22, 2025		
Buick Creek Community Hall	62	3
Cecil Lake Hall	38	40
Clearview Arena	11	16
Montney Community Hall	31	18
Pomeroy Sport Centre	19	10
Prespatou School (15) & Wonowon School (10) (Combined to preserve secrecy of the ballot, as required under LGA s.137 when less than 25 votes are cast at any one voting opportunity)	20	5
TOTAL NUMBER OF VOTES	204	102

This determination of official election results was made by the Chief Election Officer on February 25, 2025 at 11:30 am and is based on ballot accounts as amended or prepared by the Chief Election Officer.

Tyra Henderson

Chief Election Officer



PEACE RIVER REGIONAL DISTRICT

DECLARATION OF OFFICIAL ELECTION RESULTS

ELECTORAL AREA 'B' BY-ELECTION – FEBRUARY 22, 2025

I, Tyra Henderson, Chief Election Officer, do hereby declare **Reid Graham** elected as the Electoral Area B Director. Reid Graham received the highest number of valid votes for the office of Electoral Area B Director.

Dated at Dawson Creek, BC

This 25th day of February, 2025.

Tyra Henderson

Original Signed By

Tyra Henderson, Chief Election Officer



REPORT

To: Chair and Directors

Report Number: ENV-BRD-232

From: Environmental Services

Date: March 6, 2025

Subject: Site C Camp Demolition

RECOMMENDATION: [Corporate Unweighted]

That the Regional Board receive the report titled “Site C Camp Demolition, ENV-BRD-232” which provides an overview of the planned demolition of a 1,700-bed camp and other auxiliary structures located at the BC Hydro Site C Project, for information.

BACKGROUND/RATIONALE:

On February 10, 2025, the Peace River Regional District (PRRD) received an inquiry about the sorting requirements and capacity at the North Peace Regional Landfill (NPRLF). The inquiry came from a BC Hydro subcontractor responsible for the demolition planning of the 1,700-bed camp located at the Site C Project location. A quick summary of the buildings included in the project are listed below:

- 21 x three story modular dorm units
- 39 x three story corridors
- 131 x kitchen, dining and rec units
- 24 x modular offices
- 1 x fitness building
- 1 x gymnasium
- 1 x theater

In total these buildings represent 665,443 square feet of buildings. In addition to the buildings, there will also likely be concrete slabs, asphalt and steel piles associated with the demolition works.

Through initial discussions with the subcontractor, it was expressed that recycling or reuse options for as many of the items such as kitchen equipment and contents would be investigated. As for structures, it was understood that they are planned to be demolished.

The PRRD provided an overview of the diversion options provided at the NPRLF with materials such as wood waste, metal waste and concrete being separated prior to delivery. For the demolition of the buildings and structures, separation of deliverable materials through the demolition process would help reduce the airspace consumed by the project. If these materials are not separated, they would be considered as demolition waste and charged at a higher rate and taken to the active face for disposal. Additionally, it was noted that due to the amount of waste that might be generated through the project and the capacity at the NPRLF, arrangements to take some of the waste to Bessborough Landfill may be required.

The anticipated timeframe for the demolition project to take place is May – June 2025.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

Materials received at the NPRLF will be charged based on the PRRD's tipping fees, which have been summarized below in Table 1:

Table 1: Current PRRD Tipping Rates for Industrial, Commercial, and Institutional (ICI) Customers

Material Type	ICI Rate (per tonne)
Clean Wood Waste	\$60 per tonne
Clean Metal Waste	\$60 per tonne
Clean Concrete Rubble (No Rebar, piece size less than 15 cm)	Free
Concrete (with or without rebar, piece size greater than 15 cm)	\$60 per tonne
Demolition, Land Clearing and Construction Waste (Unsorted)	\$200 per tonne
Asbestos Containing Material	\$163 per tonne
Household Appliances containing Ozone Depleting Substances	\$60 per tonne
Household Waste, including Bulky Waste (Household Furniture, Mattresses, Box Springs, Sofas, Chairs, etc.)	\$60 per tonne

In 2024, as a part of the Community Measures Agreement negotiations, the PRRD and BC Hydro entered into a Solid Waste Funding Agreement. Through this agreement, BC Hydro provides the PRRD compensation for the airspace consumed by waste generated through the Site C Dam Project. The starting compensation in the agreement was \$1,453,592.71 payable by BC Hydro to the PRRD, which covered the waste received at the NPRLF between 2016 to 2022. As part of the agreement, this compensation value is to be updated annually until the completion of the construction phase of the project.

When the actual waste data from 2023 was provided by Hydro to the PRRD, the overall compensation value decreased by \$136,171.75 to \$1,317,420.96. The decrease in the compensation value is attributed to the amount of construction waste or mixed waste that was received by the project through 2023.

The compensation value is established by comparing the tipping fees received for the waste delivered to the site, versus the value of the airspace consumed. For sorted materials, typically there is compensation paid to the PRRD, as the amount of tipping fees received is less than the airspace consumed. For mixed waste, since the tipping fee increased in 2022, the tipping fees received are greater than the value of airspace consumed, which lowers the compensation value.

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

At the April 20, 2023 Regional Board Meeting, the Regional Board passed the following resolution:

MOVED, SECONDED and CARRIED,

That the Regional Board authorize a letter to BC Hydro confirming that the Peace River Regional District would prefer not to take their construction Styrofoam at the Regional District Landfills, requesting that they reach out to alternative disposal options; further, that the letter be copied to the Ministry of Environment and Climate Change, Ministry of Municipal Affairs, Minister of Energy, Mines and Low Carbon Innovation, North and South Peace MLAs, BC Hydro President & Chief Executive Officer, Chris O’Riley and finally, that this item be immediately released to the public.

A letter provided by BC Hydro dated July 4, 2024, provided an update to the Regional Board that in response to the letter BC Hydro’s contractors were successful in diverting approximately 50 truckloads of insulation from the PRRD landfill in 2023. Further, BC Hydro was confident that the small amount of Styrofoam remaining on the site would again be arranged for re-use or recycling.



REPORT

To: Chair and Directors

Report Number: FN-BRD-331

From: Financial Administration

Date: March 20, 2025

Subject: 2024 Investment Update

RECOMMENDATION: [Corporate Unweighted]

That the Regional Board receive the report titled “2024 Investment Update – FN-BRD-331”, that provides an update on the Peace River Regional District and the Peace River Regional Hospital District investments as of December 31, 2024, for information.

BACKGROUND/RATIONALE:

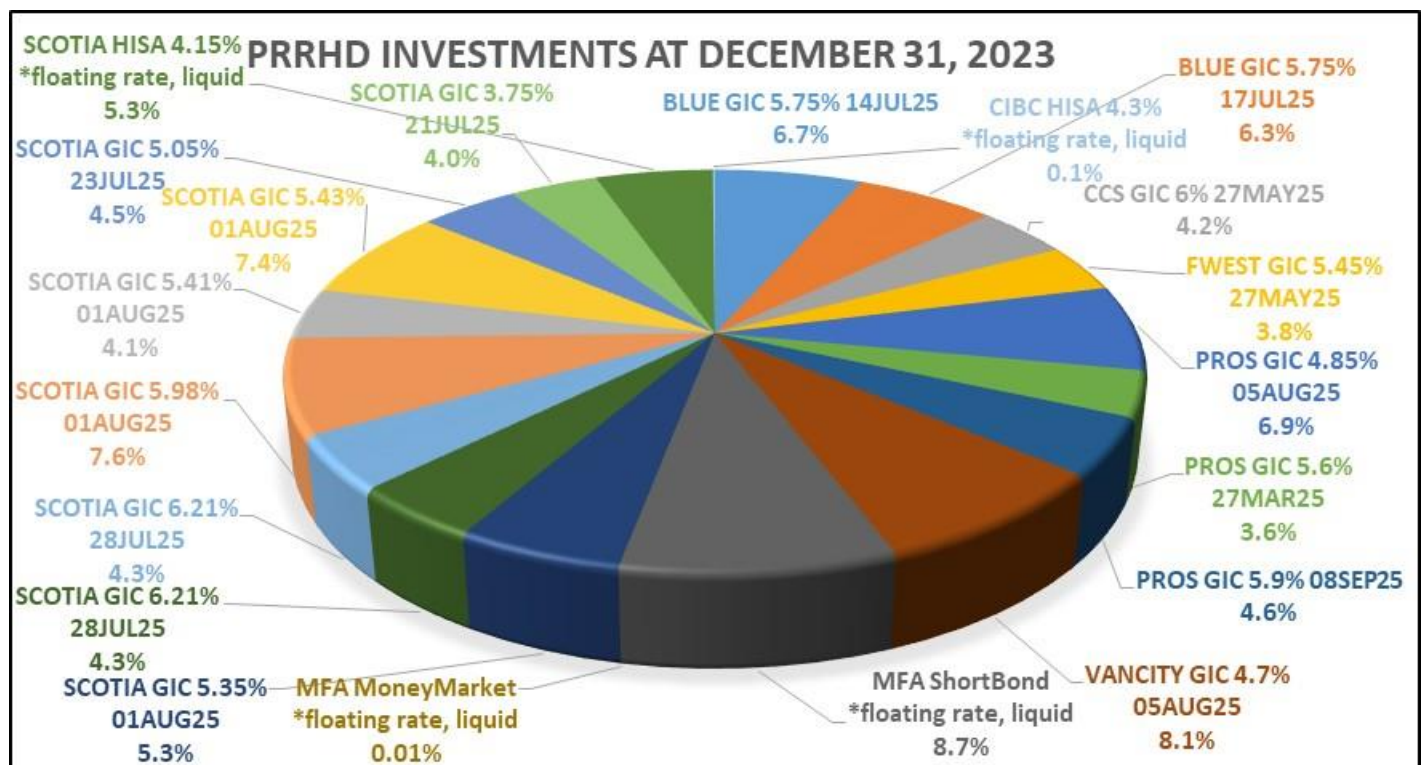
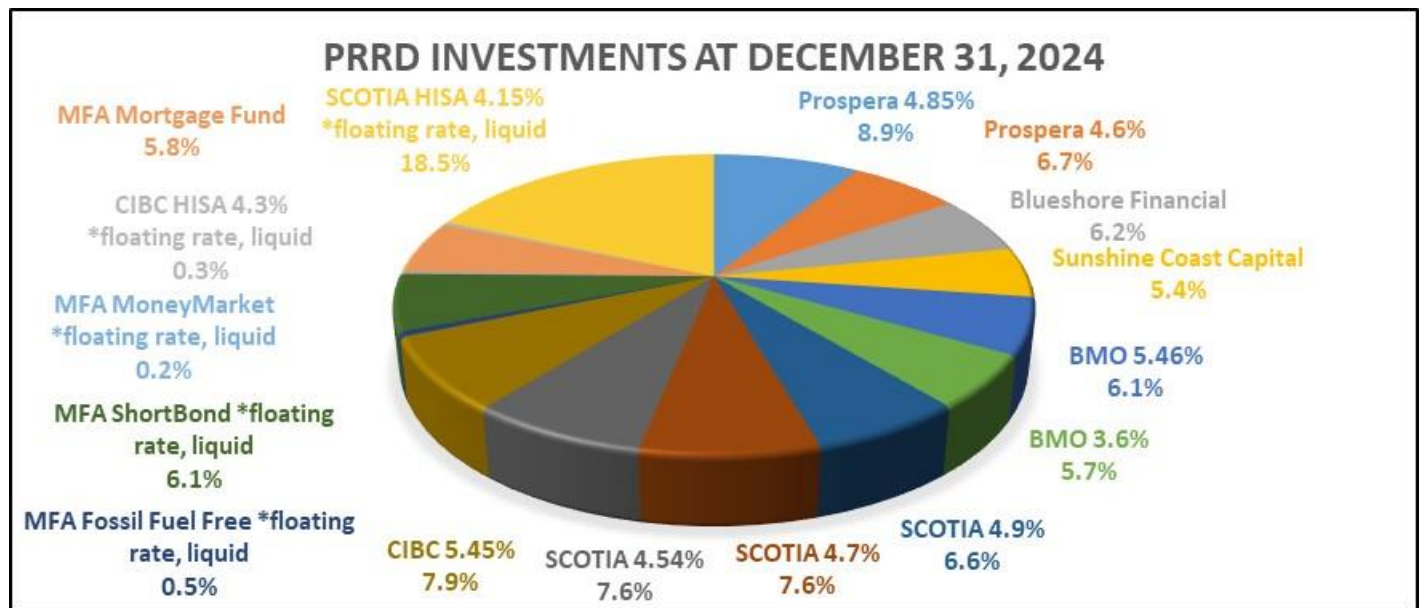
Local governments in BC are limited in the types of investments as per the *Local Government Act* S. 377(1)(c) and the *Community Charter* S.183. The legislation is intended to limit the risk that local governments are able to take in their investments. The Peace River Regional District (PRRD) risk is further limited by the Investment Policy No. 0340_70_31 adopted in 2018. However, the trade-off for low risk is lower returns.

The high inflation during 2022 and the first half of 2023 slowed heading into 2024. During the high inflation period the Bank of Canada continually raised interest rates and by July 2023, the overnight rate was at 5.0%, where it remained until June 4, 2024. From June to December 2024, the Bank of Canada dropped the interest rate five times. Four drops were 25 basis points, and one drop was 50 basis points. By year end 2024, the Overnight Rate was 3.25%. In January 2025, the rate dropped a further 25 basis points to 3.0%. Most of the GIC income earned in 2024 was based on the higher interest rates locked in from mid-year 2023 to mid-year 2024. As these GICs expire, lower rates will be replacing the higher rates from last year. The decreasing interest rate did have a positive effect on bond prices.

The PRRD Investment Policy states the objectives, in order of importance, as Principal Protection, Liquidity, Return on Investment, and Socially Responsible Investing. Principal Protection is the top investment priority and is achieved through mitigation of credit risk, which is accomplished through diversification and limiting investments to securities of high credit worthiness.

Investments include GICs, high interest savings accounts (HISAs), Municipal Finance Authority (MFA) money market fund, MFA short-term bond fund, MFA Fossil Fuel Free fund and MFA mortgage fund. As of December 31, 2024 the PRRD held investments with a market value of \$75,810,811 (\$93,343,700 including HISAs) and the PRRHD held investments with a market value of \$154,351,690 (\$161,148,101 with HISAs).

The charts that follow detail the investments and proportion of total portfolios held by the PRRD and the PRRHD at December 31, 2024.



ALTERNATIVE OPTIONS:

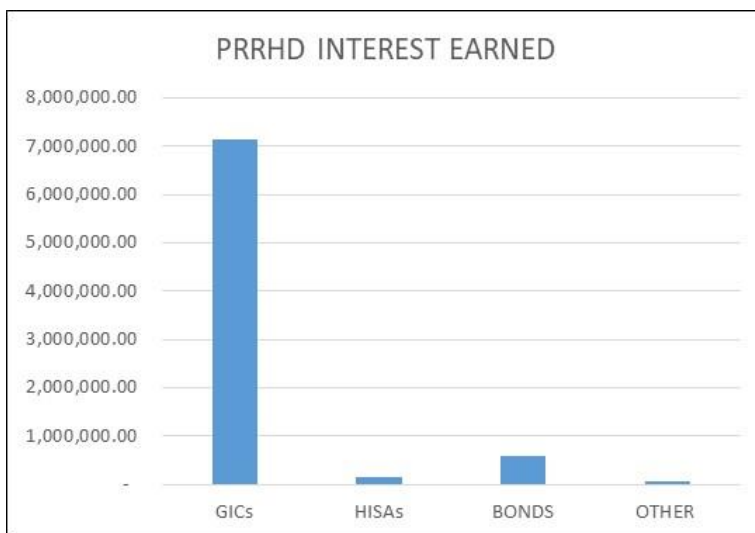
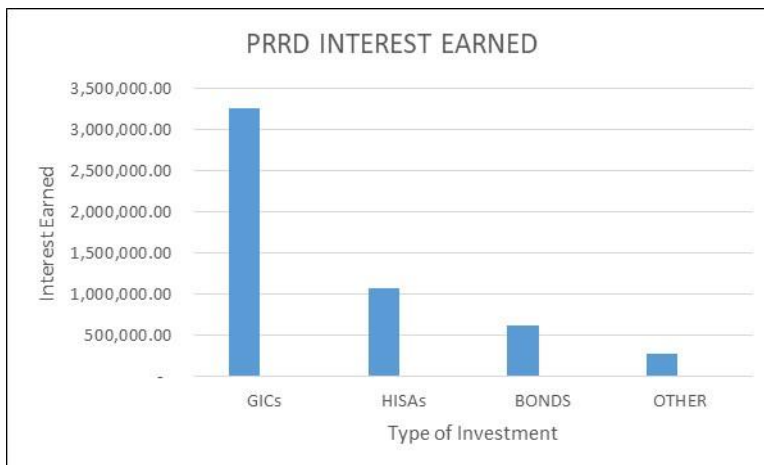
1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

From January 1 to December 31, 2024, the PRRD earned \$5,239,265 (2023 -\$4,138,202) in interest income and the PRRHD earned \$7,909,003 (2023 -\$6,068,266) for a total of \$13,148,368 (2023 - \$10,206,468) for the entire year. The following charts show the breakdown of interest earned by investment type for the PRRD and PRRHD for 2023:



The 2023 Financial Statements included a new statement; the Statement of Remuneration Gains and Losses, which separates out the unrealized gains and losses, being the difference between the purchase price of the bonds and the market value at the date of reporting.

In 2020 the PRRD and PRRHD invested in Municipal Finance Authority (MFA) Short Bonds, Fossil Fuel Free Bonds, and the Mortgage Fund. As interest rates have increased, the unit price of these bonds has fallen. This has resulted in an unrealized loss on the bonds. However, we are still receiving monthly distributions and therefore income throughout the time the bond is held. The following table shows the total accumulated unrealized losses as well as the distributions received from the MFA bonds. In 2023 the majority of the Fossil Fuel Free bonds were sold, resulting in a realized loss for both the PRRD and PRRHD. In 2024, the remainder of the Fossil Fuel Free bonds for the PRRHD were sold.

PRRD	PRRD BOOK VALUE	MARKET VALUE	UNREALIZED LOSS	REALIZED LOSS	DISTRIBUTIONS (INCOME)
MFA Short Bond	5,915,852	5,667,972	(247,880)	(42,922)	780,975
MFA Fossil Fuel Free	514,326	510,704	(3,622)	(357,725)	372,051
MFA Mortgage Fund	5,584,461	5,395,384	(189,077)		584,461
	12,014,639	11,574,059	(440,580)	(400,646)	1,737,487

PRRHD	PRRHD BOOK VALUE	MARKET VALUE	UNREALIZED LOSS	REALIZED LOSS	DISTRIBUTIONS (INCOME)
MFA Short Bond	11,390,087	10,974,960	(415,127)		1,254,720
MFA Fossil Fuel Free			-	(433,510)	350,876
	11,390,087		(415,127)	(433,510)	1,605,596

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

None at this time.

External Links:

1. [Investment Policy 0340 70 31](#)



SUBJECT: Northeast BC Accessibility Committee January Meeting #17

MEETING DATE: FEBRUARY 13, 2025

TIME: 1:30 PM to 3:00 PM

LOCATION: Virtual – Zoom

FILE: UM1958.0495.01

ATTENDEES

Full Name	Location
Darcy Guay	Peace River Regional District
Deanne Ennis	District of Chetwynd
Denis Bento	District of Tumbler Ridge
Devon Aaroe	City of Dawson Creek
Diana Jewan	Community Member – Hudson’s Hope
Edwina Nearhood	Community Member – Fort St. John
Hillary Sheppard	Northern Rockies Regional Municipality
Kristi Leer	Community Member – Fort Nelson
Naomi Larson	Community Member – Chetwynd
Steve McLain	District of Chetwynd
Vanessa Harris	City of Fort St. John
Isha Matous-Gibbs	Urban Matters
Jake Papineau	Urban Systems
Kathryn Rutherford	Urban Systems
Kenna Williams	Urban Systems

REGRETS

Full Name	Location
Annette Andrews	Peace River Regional District
Bill Darnbrough	City of Dawson Creek
Chris Civic	District of Hudson’s Hope
Ellen McAvany	District of Chetwynd
Gerri Bird	District of Hudson’s Hope
Gracie Boake	Community Member – Peace River Regional District
Jan Atkinson	Community Member – Dawson Creek

Jennifer Morris	Community Member – Village of Pouce Coupe
Katie Stelfox	District of Tumbler Ridge
Lisa Thompson	Northern Rockies Regional Municipality
Lori Slater	Community Member – Fort St. John
Marla Reed	Community Member – Dawson Creek
Marsha Dufresne	Community Member – Tumbler Ridge
Matthew Cybulski	Village of Pouce Coupe
Matt Chorney	Prospective Community Member – Pouce Coupe
Ryan Kirkham	Peace River Regional District
Sherri Maycock	District of Taylor

ITEM 0.0 – Materials provided in advance

- January 9, 2025, Northeast BC Collaborative Accessibility Committee Meeting Minutes #16
- February 13, Northeast BC Collaborative Accessibility Committee Meeting Agenda #17
- January 9, 2025, Northeast BC Collaborative Accessibility Committee Meeting Minutes #16 – Accessibility-Checked Version
- February 13, 2025, Northeast BC Collaborative Accessibility Committee Meeting Agenda #17 – Accessibility-Checked Version

ITEM 1.0 – Territorial Acknowledgement Introduction and Welcome

- We respectfully acknowledge that the communities of Northeastern BC are situated on the traditional territories of the Dane-zaa, Dene, Cree, Dunne Tsaa, Tsáá? Çhé Ne Dane, Tse'khene, Dene Tha', Kaska peoples, Dunne-za, and the Métis Nation BC Region 7. The Northeastern BC Collaborative Accessibility Committee recognizes the many Indigenous communities with ongoing connections to the land base on which we are situated and the many more whose communities have meeting grounds, gathering places and travelling routes across the region. We recognize and value the significant contributions of Indigenous Peoples who have lived and worked on this land since time immemorial.
- **Isha Matou Gibbs** deliver a territorial acknowledgement.

ITEM 2.0 – Action Tracker

Action Item Number:	9-5
Action By:	All committee members
Status:	In Progress
Description of Action:	The committee to review the Terms of Reference recruitment language and include September as the dedicated open application period for new committee members.
Timeline:	Ongoing

- No comments will discuss at a later time

Action Item Number:	15-1
Action By:	Jake / Urban Matters
Status:	In Progress
Description of Action:	Jake will draft a letter for UBCM and share it at the January 9 th , 2025, committee meeting to receive feedback.
Timeline:	March 2025

- UM needs more information on the funding program. Will complete this action next month

Action Item Number:	15-2
Action By:	Jake / Urban Matters
Status:	In Progress
Description of Action:	Jake and UM to check the grant eligibility for the BC Rehab Project and follow up with Edwina .
Timeline:	February 2025

- **Jake** and **Edwina** will discuss this later this week
- **Vanessa** checked the funding online and It does state all accessibility is funded and that the City's should be eligible to apply.

Action Item Number:	15-3
Action By:	Kristi Leer
Status:	In Progress
Description of Action:	Kristi to attend the January 15 th Spinal Cord Injury BC meeting and report back to the committee in the February 2025 meeting.
Timeline:	February 13, 2025 Committee meeting

- **Kristi** – meetings are going well, Spinal Cord Injury BC is hosting and coordinating for peers. They are not heading the group but only facilitating the meetings. **Kristi** has a link and will share with the committee via email.

Action Item Number:	16-2
Action By:	Urban Matters – Isha
Status:	In Progress
Description of Action:	Isha to prepare an invitation to Northern Health representative to attend a committee meeting and present at the next committee meeting.
Timeline:	February Committee meeting

- **Isha** has identified folks from Northern Health but has not initiated invitation until the hand over happens with the new representative.
- **Edwina** comments that Northern Health has hired a new Executive Director and will send the contact information to Isha.
- Northern Health has an accessibility committee and **Isha** would like to send the request to Northern Health and ask them to identify the best person to attend our committee meeting. There are other topics that overlap with health care that should be included.
- **Edwina** comments that she is trying to get more access to training in Fort St. John for accessibility.
- **Hilary** would like to share with the local committee feedback that they received related to accessing the facilities. These concerns we want to get representation at this committee so we know what their plans are. Hoping they would attend and some proactive conversation. We are not responsible for those facilities but still get all the concerns from the community.
- **Kristi** comments to talk to Northern Health and have them talk to our community. Walking Track Health Checks promoting self awareness. Would like Northern Health to attend a meeting to talk more about this.

ITEM 3.0 – Committee Open Discussion / New Business

- **Jake UM:** *update on discussion with local government members on future of NE BC AC, how to ensure distinct needs of each community are reflected and addressed, defining the role of the Committee, funding agreement for facilitation – discussion on January 23rd*
 - *Current ambiguity within local governments as to what the NE BC AC is and does, which has led to some hesitation to sign off on continued funding for facilitation, etc.*
 - *Need to clarify expectations, roles, and lanes we all operate in – local governments can only do so much within this space based on their legislated requirements – e.g. healthcare matters are beyond the scope of local governments. Keep the lines clear between someone’s role as a local*

government rep and what members with living experiences with accessibility barriers can/should do. Terms of Reference is one mechanism to manage expectations and clarify roles and areas where the Committee can/should be operating.

- *Example of Spinal Cord BC letter – does a letter of invitation from the Committee indicate that a local government also endorses the letter? What is appropriate for the Committee to speak to and whose voice does the Committee represent? (community members facing accessibility barriers? Local governments themselves?)*
- *Potential roles for Committee: advocacy, engagement, capacity building, education and training, and a way to maintain compliance with BC legislation*
 - **Question:** *How does the wider Committee feel about these roles? What do they mean to you? How can we maintain clarity of role and work together to drive change at a regional scale?*
 - **Question:** *What about the role of the Committee facilitator – to what extent do you want us to be a regulator / enforcer? What level of structure is needed.*
- *Discussion on whether the Committee is meeting at the right frequency – does it make sense to have whole Committee meetings every month? Does a different frequency make sense?*
 - **Question:** *What does the Committee think about shifting our approach? How about a whole Committee meeting every two months and then an optional / open discussion to brainstorm ideas in a less structured manner? UM Zoom link is available for use any time.*
 - **Question:** *How do we ensure that community member participants feel empowered and encouraged to be advocates, share experiences, as well as ensure that the limited role/responsibility of local governments in this space is considered and respected?*

Committee Discussion

- **Kristi** – last minute things need to be reviewed. If new initiatives come up should be vetted through email before the committee meetings.
- **Hillary** – there are lots of sharing, need to give lots of time to be vetted thoroughly. Don't want to send out any materials prematurely, really need to check and double check on anything we are sending out to each other.
- **Vanessa** – the municipalities receive lots of information and must make sure we are not favoring any one community over another. Represent everyone as equally as possible.

- **Isha** comments that we need to do more due diligent on all initiatives before we send out information. A good reminder to slow down and keep us all accountable and doing our due diligence on these types of things. **Jake** also agrees and comments that Isha is taking over the meeting facilitation at this time. **Jake** will be available as needed going forward. **Isha** comments that that Kathryn, Kenna and Isha started this committee over a year ago and then Isha went on maternity leave. It is amazing to see the group formalized and starting to do work. Excited to be working with everyone again. These collaborations are tough. Not always clear or linear but believe this is the kind of work that leads to system changes. Bringing unusual partners together.
- **Jake** – current sense of ambiguity within local government. Need to clarify roles and expectations. Possibly lead by community members to help support these initiative. Terms of Reference should be viewed as a living document. Community members vs local government. How are you feeling what can we do differently where do you want this to go?
- **Vanessa** – want to hear from the community members. My perspective, this committee can do an amazing things.
- **Edwina** – have a lot to say. Appreciate the potential that this committee has. Recently went to the Official Community Plan Open House for the City of Fort St. John. There was no mention of accessibility and what is mandated. This helps communities move forward. Speaking to the municipal members your role in this committee is to bring everything back to managers. I bridge both worlds, I have a disability but have a background in municipal work. Great opportunity to do some planning. You should be doing an audit in each department within the municipality. Why would there be a down spout on the sidewalk in a winter community, this causes hazards on the sidewalks. As a community member we can do better. How does one person come across to all the other departments within the municipality. See an opportunity with lots of work to do here.
- **Vanessa** agrees and appreciate Edwina’s sentiment. Need to integrate this committee further into our municipalities. The decision making comes down to legislation. Meeting the minimum has been completed. The legislation is growing over time. Right now we have to meet regularly and have feedback a mechanism but the requirements are still growing.
- **Jake** – They did more of an incremental roll out and currently have no consequences to the communities that are not compliant bur soon there will be.
- **Isha** comments that there is a section of the act that outlines enforcement. This section is not enforced yet. There is a three-year window, 2027 is when this will happen. There can be fines and withholding of funds. They are giving breathing room to get

committees organized. It was intentional to be vague as they wanted to respect that many communities have some kind of committee already. They wanted to leave this open so it wouldn't dismantle any existing committee and let each region determine what the best structure would be. There will be more guidelines moving forward. Provincial Accessibility Committee creating standards for the industry. The roles this committee can play, the flexibility is good that we can determine what the goals are and develop an action plan as structure to support this.

- **Hillary** appreciates all comments so far. When we talk about using the legislation as growing, I appreciate as one person in a big organization that this enquiry came in through the feedback tool, please indicate how we can respond or how can we incorporate this into our plan. Have hope and optimising as I am seeing firsthand how much the committee can do and how enlightening it is to hear all these perspectives. These committee are made up of people with lived experience. Want to see active participation in the committee. It is important that we are doing what we are saying we will do.
- **Kristi** – my preference when it started as a person with a disability, I can see that organizations will head a lot of this. Looking where this committee is heading, the SharePoint has all the info to catch people up. As much as we want people to attend there are only two community representatives here today. This is a vortex, and it is hard. Need more participation from the community members. We have missed one piece and hope that we can find a way to embrace and encourage them to attend. We could open up a meeting every other month to have a meeting and update. Would like to see training where we put someone in our shoes. If they can see and feel what it is like in our shoes they will understand better.
- **Jake** – touched on a few things that I have started to feel as well. So many committees around and not a lot of tangible action. Appreciate the commitment that everyone has participating in these conversations. How do we use this committee to empower people with disabilities to get things done. How does accountability work and how can we move things forward. Are we meeting too much? Should we meet every two months? What makes sense here. **Kristi** comments that she doesn't think the committee meets too much. Consistency has been amazing. Community presence off the internet is where we should focus.
- **Edwina** – we need to do some strategic planning. More of a focus intent. Next month lets invite all transportation managers from each municipality to the meeting that is impactful to them. Need some action for them to come back to us. Go through all departments to come to each meetings. Then we will have more meaningful engagement with our meetings. Should we attend council meetings to let them know

what we are and what we are doing? With only one person in each community makes it difficult to move forward.

- **Naomi** – we currently host monthly luncheon for our membership. If someone wants to present to our chamber meeting, please come. We have had business attend our luncheons to speak as well. Not sure if Fort St. John and Dawson Creek are doing these luncheons in their communities. Recorded in the chat *“Also, if you're interested in getting info out, contact the regional media outlets: Alaska Highway News, CJDC, PeaceFM, Chetwynd Coffee Talk, Energetic City, Moose FM etc. Could be an opportunity for a news story or advertising opportunity or editorial submissions”*.
- **Devon** – have been listening, Isha mention changing systems. Have asked the City Manager what council wants to see. Our council wants to show that they are listening and want to listen to the things this committee has to say. Great idea to have a conversation with the Transportation Managers. There is no money in accessibility. No money for building accessibility. We are not really a working committee more of an advocate. Advising local government on accessibility matters. More global. The influence this committee has is a voice to all the communities in the North. Need to give council the ability to action items. Need to give them asks. Devon talks about the committee wanting to make system changes. Can make these requests to the council. Want to see meaningful lasting changes.
- **Edwina** comments if we should we put together a presentation that we can present to mayor and councils. Devon notes that they don't expect you to represent the committee. We don't want to be giving a laundry list will make council feel overwhelmed and that they won't defer back to.
- **Diana** – the squeaky wheel gets the turn. No issues to speak my mind and saying out loud. I currently live in Hudson's Hope and have a disability. I sit on the public library board as well which gives me a secondary voice. We are getting a new building in Hudson's Hope, and I attend any meeting I can to voice my opinion on accessibility. Because of this committee I am learning about different disability and need to forward think to all possibility, blind, deaf and all forms or disabilities.
- **Kristi** – learnt after listening to Devon when you approach mayor and council as a voice things do change. Should embrace this avenue. Every non sector that offers support, disability is outside of this. Every nonprofit doesn't support the person with the disability has to do this on their own.
- **Vanessa** – echo what devon mentioned. System change needs to start from the top down. Would love to see the committee as part of the strategic planning to decide what is most important to each of our municipalities. Edwina if you want to book a meeting with council I can help you with this.

- **Edwina** – how do we communicate our work to the broader community or bring awareness to local government in a bigger way?
- **Denis** – as local government we have small budgets and apply for grants. Everyone is passionate, Provincial government could participate in one of our meetings.
- **Isha** thanks everyone for the conversation. **Follow up** – having people with lived experience be part of this committee what can these meetings offer that make it something you want to part of and want to be here. What needs to happen outside of meetings to fully participate and attend?
- **Kristi** – community engagement in the communities. We need to state our place, we should be going to these events and have events to highlight people with disabilities.
- **Edwina** – want to see some structure that gives us a takeaway. Accountability outside the committee meetings. Municipal governments are leaders and when they take ownership in making our communities accessible. Building that network out. Some challenges shouldn't be a challenge, and some don't cost any money.
- **Diana** – have received a great deal from these committee. Had a hard time voting in the past as the accessible door to the community building in Hudson's Hope was always locked. Now Hudson's Hope is really paying attention to the legislation and thinking ahead. Needed to have accessibility to the pool. No one thought of it before but now it will happen.
- **Jake** – we need to empower one another. Embedding accessibility in decision making. How do we make sure the uniqueness in each community is kept in mind while finding the common ground item to advocate together. Don't want to limit ourselves.
- **Vanessa** – each community may not need to push forward the same initiative. Want to highlight the small wins in each community. What are the things that can be accomplished immediately.
- **Kristi** – there is a balance. We may have two levels. We should look at this. A peer to peer and administration to peer. This would cover both ends really well.
- **Jake** – the committee is to meet again next month and what are the expectations and how should it be structured.
- **Edwina** – can we do some strategic planning to see what we can do moving forward. Be more methodical at our approach.
- **Devon** – strategic planning sessions, looking at a three-year horizon to keep us on the path. It's a large topic and will be good to focus on key priorities.
- **Kristi** – agreed. Have a lot of beef and need some action, plans and follow up. Goal setting now so in 2027 we are ready. Set goal and give barriers.

- **Jake** – more structure around strategic planning.
- **Isha** – very inspiring meeting for me. Thank you Jake for all the work and getting this conversation moving forward. You have done an excellent job and I will continue to move this forward.
- **Jake** – thank you to all the committee for all your efforts and contributions to date. Looking forward to see what this committee does in the future.
- **Diana** – better at home services here in Hudson’s Hope. Home care is limited to what they can do. Better at home service will start next week and I’m very excited for this.
- **Edwina** – come with your laundry list to the next meeting.

ITEM 4.0 – Accessibility Grants and Programs

- Upcoming grants and deadlines – spreadsheet on Sharepoint has been updated.
- No discussion

ITEM 5.0 – Closing Business

- Next meeting date: March 13, 2025
- The meeting minutes, along with other discussed information, will be sent out.
- The meeting ended at 03:00 PM (MST).

End of meeting minutes.

URBAN MATTERS CCC LTD.

Isha Matous-Gibbs and Jake Papineau,
Committee Facilitator

cc: All Committee Members



**KELLY LAKE COMMUNITY CENTRE SOCIETY
REPORT FOR 2024
FACILITY MANAGEMENT AND REPORTING**

“REBUILDING THE COMMUNITY”



The Society shall employ and provide the services of such staff, contractors, and volunteers as are necessary to safely and efficiently carry out the obligations and responsibilities of the Society under this agreement. The Society shall train, supervise, and remunerate or cause to be hired, trained, supervised, and remunerated, all employees, contractors, and volunteers required to safely and efficiently carry out the obligations and responsibilities of the Society under this Agreement. The Society shall provide the Regional District, from time to time on request, a list of the names and positions of such staff, contractors, and volunteers.

List of Staff, Contractors, and Volunteers:

Staff:

Angel Winiandy

Sheldon Letendre

Board Members/Volunteers:

Tania Horseman – President

Kathleen Letendre- Vice President

Barbara Belcourt- Secretary/Treasurer

Lois Duke- Director

Beverly Hommy -Director

Linda Laufman- Director

Brenda Calliou- Director

Contractors used on a regular basis:

Fab Tech

Dino's Potable Water

Dirty Mitt

Frank Webb Water Service

Tek Plumbing

Northern Safety & Welding

The Society shall ensure that the Society has obtained in respect of every person hired to carry out the obligations and responsibilities of the Society under this Agreement, whether as an employee, contractor, or volunteer, a complete and current criminal record check with satisfactory results.

2024 List for Criminal Record Check

Criminal Record Check for staff and volunteers need to be updated in 2025.

The Society shall ensure that there is at least one individual on duty with first aid training during activities occurring at the Facility that present a risk of injury to any person.

2024 List for First Aid Training:

Angel Winiandy

Sheldon Letendre

Upon entering into this agreement, the Society must submit for approval of the Regional District detailed procedures and action plans outlining the emergency and evacuation procedures which the Society will follow in the event of any of the following incidents:

- The sound of smoke, fire, and other alarms
- Lighting failure
- Power failure
- Bomb threat
- Threat of riot
- Gas leak
- Lost person
- Death or injury
- Burglary
- Earthquake, and
- Other situations where there may be risk to the public or staff.

And the Society must follow these procedures and plans throughout the Term.

Kelly Lake Community Centre Evacuation Procedure

If the KLCC must be evacuated in a situation where there may be a risk to the public or staff the following protocol will be applied:

- The current supervisor of the KLCC at the time of the incident will be contacted by available party or witness.

- The supervisor will then blast an air horn and announce that there has been an incident, and we ask all people to go to the nearest visible and safe exit in a safe and calm manner.
- The supervisor will also state that all persons will meet at the nearest muster station for more instructions
- Once everyone is believed to be out of the building the supervisor will check all rooms' time permitting to check for persons left behind and turn off lights and close doors again time permitting
- The supervisor will call the appropriate authorities and follow the emergency telephone procedure.
- Then the supervisor will instruct civilians on what to do next (get to higher ground, move farther away from building, etc.)

The Society shall post signs and otherwise ensure that users of the Facility and the public know the required safety precautions required at the Facility and the procedures to be followed in the event of an accident, emergency, or evacuation situation.

- There are posters posted throughout the centre to ensure the safety of all users of the centre.

The Society shall ensure that its contact person is available by telephone twenty-four hours per day.

Contacts for the Kelly Lake Community Centre

- Tania Horseman 780-518-3082
- Barbara Belcourt 780-512-8470
- Lois Duke 780-832-0815

The Society shall report immediately to the Regional District any incidents or accidents that require emergency services by police, fire, or ambulance services or hospitalization of any user of the Facility.

- No incidents/accidents to report for 2024.

Annual Reporting and Records

The Society shall provide the Regional District with a comprehensive annual report on or before Feb 15 of each year, in the form acceptable to the regional district addressing at least the following items related to the previous calendar year:

1. Improvements made to the Facility and Grounds over the year (2024):

- a. The lights were changed on the outside of the building to provide better lighting around the facility. May 2024

2. Maintenance completed on the Facility over the year (2024):

- a. Furnaces maintained every three months by Fab Tech.
- b. Tek plumbing replaced booster pump – January 2024
- c. Repair Electrical by water pump– Dirty Mitt – January 2024
- d. Northern Safety & Welding- Inspection and ensuring everything is up to par fire extinguishers, exits – March/April 2024
- e. Purchase new AED – April 2024
- f. Roof Inspection and repair by DM Henderson Roofing-June/July 2024
- g. Security was maintained as there were alarms going off – Alexander Security – June 2024
- h. Propane tanks- Mutli Service Valve-Avenir Enery-Nov/Dec2024

3. Summary of the Events held (including rentals) and approximate number of attendees for the 2024 calendar year:

1. Attendance numbers for all admissions and rentals
 - a) Weekly attendance
 - 10-25 people attend the facility during regular hours.
 - 5-8pm during weekdays (Tuesday, Wednesday, Thursday)
 - Sunday 2-6pm
 - b) Francis Gladue Memorial Jamboree (3days) July 2024
 - Successful event this year. Approximately 100 people attended each day.
 - c) Kelly Lake Stay in School Program– June 2024
 - This event hosted all the teachers from Beaverlodge and Hythe
 - Students and their families were invited.
 - Approximately 60 people attended.
 - d) Rentals
 - Kelly Lake First Nation rented the centre numerous times this year and held many events including Kelly Lake Days which had about 150 people in attendance. They also held the Christmas

160 people in attendance as well. KLFN has offered language classes on Monday nights that are open to the community, about 10-15 people attend this event as well.

- PRRD
- MCSKL
- Kelly Lake Cree Nation has rented the centre, and they held a few events; approximately 60 people attended their Christmas event.
- Funerals were held free of charge as well.
- The centre is being utilized by the community very well this year. Please see attached Rental Sheet for 2024.

4. Safety

- a. Fire Extinguishers Inspected and met requirements.
 - Paperwork attached.
- b. Evacuation Plan Updated with muster point location.
- c. Required sign-in sheets in case of emergency.
- d. First Aid on location
- e. AED Machine

5. Monthly safety Inspections:

- a. See attached.

6. Health permits:

- a. None currently need to arrange facility inspection with Northern Health.

7. Equipment Inventory:

- a. See attached.

8. Summary of Incidents and Accidents:

- a. None for the 2024 calendar year.

9. Facility inspection:

- A detailed facility inspection was done by PRRD.

10. 5-year capital plan:

<u>Project</u>	<u>Time Frame</u>
a. Kitchen	2025
b. Electrical	2025
c. Gym Floor	2025
d. Wheel Chair accessible	2025
e. Bathroom renovations	2026
f. Furnace	2026
g. Plumbing	2026
h. Flooring in all rooms	2027
i. Walls	2027
j. Expansion	2029

Note: There will be some renovations done through PRRD this year as there is a budget for it. We have put upgrades on hold pending the facility inspection and funding applications.

Kitchen will be the focus this year.

KLCC Rentals 2024

Day	January	February	March	April
1				
2				KLFN
3				KLFN
4				KLFN
5				
6				
7				KLFN
8				KLCN
9			KLFN	KLCN
10		KLFN		KLCN
11	KLFN			KLCN
12	KLFN		KLFN	KLFN
13				Monique/KLFN
14		KLFN		Tania Horseman
15		KLFN		KLFN
16		KLFN		KLFN
17				KLFN
18				KLFN
19	KLFN			KLCN
20	KLFN		KLFN	
21			KLFN	
22		KLFN		KLFN
23				DCSCL
24		MCSKL		
25				KLFN
26		KLFN		KLFN
27	MCSKL	KLFN	KLFN	KLFN
28				
29				
30			MCSKL/footcare	
31				

Legend

cancellations	KLCN	DCSCL	Personal
KLFN	MCSKL	Monique/KLFN	KLCC
PRRD	Funerals		

May	June	July	August
KLFN			
KLFN	KLSIS		KLFN
KLFN			KLFN
KLFN			KLFN
KLFN			Faron Funeral
KLFN			
KLFN			
KLFN			
KLFN	KLFN		
KLFN			
Monique/KLFN	MCSKL/footcare		
KLFN	KLFN		
KLFN		KLCC Jam	
KLFN		KLCC Jam	
	Monique/KLFN	KLCC Jam	
	KLFN		
	KLFN		
	KLFN		KLFN
		KLFN	
	KLFN		KLFN
KLCN	Bernie funeral		
KLFN	KLFN		
MCSKL/AGM			
Monique/KLFN	KLCN		
	KLFN		
ELECTIONS			

September	October	November	December	
	Eldon Funeral	KLCN		1
	Eldon Funeral		KLFN/Cree	2
	KLCN			3
		KLFN/Cree		4
				5
				6
				7
KLFN				8
				9
				10
		KLFN/Cree		11
KLCN				12
				13
			KLFN	14
			KLFN X-Mas dinner	15
			KLFN/Cree	16
				17
		KLFN/Cree	KLCN	18
	Election / KLFN	KLFN	KLCN	19
	KLFN	KLFN		20
		KLFN		21
				22
				23
KLFN				24
KLFN				25
		KLFN/Cree		26
	KLFN			27
	PRRD			28
	KLFN			29
	KLFN			30
			Monique/KLFN	31

Buick Arena
PO BOX 2948 Buick, B.C
250-630-2738

Buick Arena Annual Report

This last year we started putting the ice in the beginning of October and we are planning to run until the beginning of April, we then will take the ice out and clean up for the summer. Overall the year went very well with similar participation numbers compared to last year.

Participation Numbers:

- This year's participation numbers for admissions and rentals was about the same as last year.
 - Prespatou community used the rink once a week for five hours with six teams, they had approx. 75 kids
 - Buick community used the rink twice a week for four hours each time with four teams, approx. 50 kids.
 - We had two Adult drop in hockey's each week for the whole season averaging about 25 guys each time
 - We also had a family hockey drop in once a week for the season averaging about 10 each time
 - Also on the schedule was a weekly women's drop in hockey, which was up in numbers to 10 per week.
 - We also had 2 groups of guys renting once per week each for a pick up hockey game averaging 20 guys per ice time.
 - We had two one-hour public skates each week for the season averaging 10 people
 - We also added two hockey teams from prespatou who were playing in the house league with FSJ minor hockey and a few other communities, they had a 1 two hour practice every week plus games averaging one every weekend.
 - We also had several additional rentals mainly on Sundays averaging about two hours a week
 - Also we had our rural hockey tournaments approx. One per month for five months
 - Also we will be hosting the rural final tournament March 13/14 for the fourth year in a row now.
 - The Buick School used the facility one day a week for about 1/2 hour each time averaging about 14 kids each time for most of the season.
- Also the Prespatou school used the arena once with 30 kids, the Wonowon and Upperhalf way schools used the rink 1 time each with about 40 kids each. The Nig creek and Peaceland schools also used the rink 2 times each this season with about 30 kids each time and we had a weekly home school skate with about 10 kids per ice time.

Safety:

- We had safety checks done in October on our fire alarm systems and fire suppression systems which all went well
- All first aid equipment was checked and supplies re-stocked in October.

Facility Inspection:

- Upon inspection of the arena every thing is running good with no major issues at this time.
- Also Yeti Refrigeration was in and did routine inspection and maintenance on the plant around new year.
- We had trouble with our zamboni at the beginning of the season and we needed a new fan motor and shroud, also our main brine pump motor failed on Feb 28 but we were able to limp through with our backup motor until the main one could be replaced March 5.
- We have some lights in the arena area that need to be replaced this summer.
- Also I have Yeti Refrigeration looking in to when we should be overhauling our compressors on our ice plant, if it needs to be done soon then we will plan to do it this summer.
- I am also going to be looking into getting a zamboni technician in to do an inspection on our zamboni and to make any repairs that are necessary over the summer so we hopefully don't have any breakdowns during the season like we had the last two years.
- We also replaced our heaters above the bleachers the end of November which was a huge upgrade from what we had.
- Also looking at getting an inspection and repairs done on our main heating units for the lobby and dressing room area over the summer.

Five-Year Capital Plan:

- We are looking in to some upgrades and add ons at the arena.
- We would like to add 4 more dressing rooms with showers and zamboni room with melting pot.
- We are also looking in to a RO water system for the whole building

Incidents and Accidents

- This year we had one accident and I will attached the report to this report.

Equipment Inventory

- All equipment is the same as last year with no additions, Zamboni, ice edger, ice plant, ice making equipment, skate sharpener

All and all this year ran smoothly and efficiently with no major issues we are hoping to start putting ice in at the beginning of October 2025 for the 2025-26 season.

Arena Manager

Mathias Stotz
[REDACTED]



Mayor
Ross Siemens

Councillors
Les Barkman
Kelly Chahal
Patricia Driessen
Simon Gibson
Dave Loewen
Patricia Ross
Dave Sidhu
Mark Warkentin

February 28, 2025

File: 0530-003/0400-60

Via Email

UBCM Member Municipalities

Dear UBCM Members:

Re: Support for Resolution

I am writing on behalf of Abbotsford City Council, requesting favourable consideration and resolutions of support for our proposed UBCM Resolution for Infrastructure Support for Specified Municipalities – Housing Supply Act at the upcoming LMLGA Convention, in advance of the UBCM Convention this fall.

At the February 25, 2025 Council Meeting, City Council approved the following resolution:

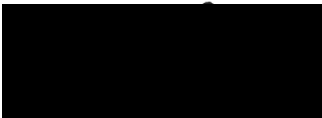
WHEREAS the Government of BC introduced the *Housing Supply Act* in 2023 and has since required multiple “specified” municipalities to review and update their zoning bylaws by December 31, 2025, to permit increased density in-line with government mandated housing targets;

AND WHEREAS the increased housing density requirements for these specified municipalities places undue financial pressure on those local governments due to the corresponding infrastructure upscaling requirements;

THEREFORE, BE IT RESOLVED that the Union of BC Municipalities work with the Government of BC to establish and provide long-term, stable and predictable infrastructure funding for municipalities to address these challenges.

We look forward to, and appreciate your support on this matter.

Sincerely,



Ross Siemens
Mayor

c. Council members
Peter Sparanese, City Manager



PEACE RIVER REGIONAL DISTRICT



strategic plan 2023-2026

diverse. vast. abundant.
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Message from the Chair

2023-2026 STRATEGIC PLAN

The 2023-2026 Strategic Plan is a guiding document that reflects the goals, priorities and objectives of the Peace River Regional District (PRRD) Board. The plan provides a roadmap for decision-making, resource allocation and helps to align the efforts of the organization and its employees. A well-crafted strategic plan is crucial to achieve long-term success by ensuring that the organization's resources are concentrated toward a common and sustainable vision.

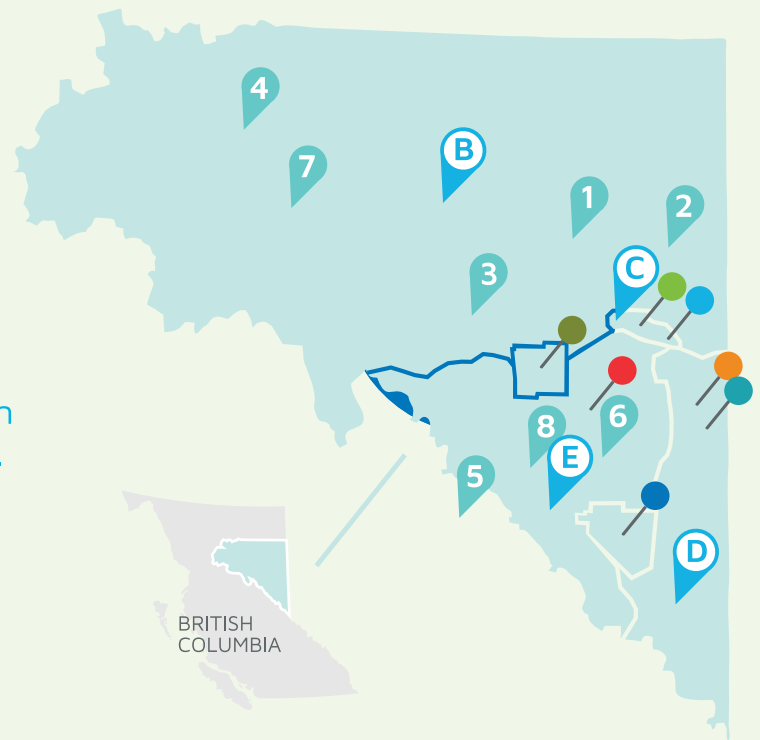
As a regional government, we provide leadership and use our influential, collective voice to advocate on behalf of our residents, businesses and industry in support of a prosperous economy, a healthy natural environment and resilient, inclusive communities. Over the next four years, the Board will focus on fiscal responsibility through infrastructure and asset management, best practices in human resources, collaboration and cooperation with First Nations and neighbouring local governments, responsive emergency management and advocating for the interests of the region.

The strategic plan is a living document that will adapt to the evolving needs of the organization and the citizens of the Peace River region; it may change through updates, be expanded as needed and serve a different purpose over time. Ultimately, the plan will support the Regional Board to engage with constituents and work together with First Nations and inter-provincial partners.

Chair Leonard Hiebert
Peace River Regional District

The Peace River Regional District (PRRD) was established in 1967, and is geographically the largest regional district in BC, encompassing over 119,000 kilometres.

The PRRD serves seven incorporated communities and four electoral areas that represent over 40 unincorporated (rural) communities. There are eight First Nations communities within District boundaries, which also include part of the traditional lands of the McLeod Lake Indian Band.



INCORPORATED COMMUNITIES

- District of Chetwynd
- City of Dawson Creek
- City of Fort St. John
- District of Hudson's Hope
- Village of Pouce Coupe
- District of Taylor
- District of Tumbler Ridge

ELECTORAL AREAS

- B Electoral Area B (18 unincorporated communities)
- C Electoral Area C (6 unincorporated communities)
- D Electoral Area D (12 rural communities)
- E Electoral Area E (10 rural communities)

FIRST NATIONS COMMUNITIES

- 1 Blueberry River First Nations
- 2 Doig River First Nation
- 3 Halfway River First Nation
- 4 Kwadacha Nation
- 5 McLeod Lake Indian Band
- 6 Saulteau First Nations
- 7 Tsay Keh Dene Band
- 8 West Moberly First Nations

Cultural Safety Mission Statement

The Peace River Regional District is situated on the traditional territory of the Dane-zaa (Beaver), signatories of Treaty 8 and the Métis Nation BC Region 7. We value the significant contributions of Indigenous Peoples who have lived and worked on the land for time immemorial and are committed to meaningful reconciliation.

The PRRD will use the concepts of cultural safety to create a mutual path forward with all of our neighbours. We are an organization that appreciates cultures in all its forms.

We value respect, trust, care and transparency and will act in accordance with these values. We seek to understand each other's cultures and worldviews in order to enhance inclusion, trust and relationships.



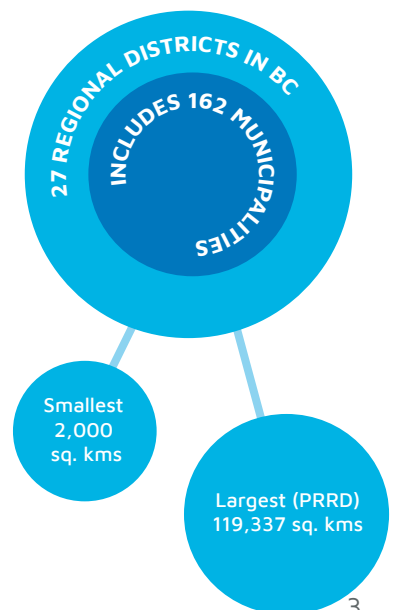
Regional Districts

Regional districts emerged due to a need for greater regional cooperation and equitable cost sharing between municipal and rural areas.

A concept unique to British Columbia, regional districts are a federation composed of municipalities, electoral areas, and in some cases, Treaty First Nations. Each regional district is divided into smaller (mostly rural) areas called electoral areas, and these representatives join those from the member municipalities to form the Board of Directors.

Regional districts perform three primary functions:

- act as local government for their (unincorporated) electoral areas;
- provide the political and administrative frameworks necessary for member municipalities and electoral areas to collaborate in the provision of services; and,
- be the regional service body responsible for providing regional services to, and undertaking key activities on behalf of, their entire regions.





Board of Directors

The Board of Directors for the Peace River Regional District and Hospital District are made up of twelve (12) Electoral Area and Municipal Directors.

Four (4) Electoral Area Directors are elected for a four-year term to represent the following rural Electoral Areas:

- Electoral Area 'B'
- Electoral Area 'C'
- Electoral Area 'D'
- Electoral Area 'E'

Eight (8) Municipal Directors are appointed by the councils of the seven member municipalities of the Peace River Regional District:

- District of Chetwynd
- City of Dawson Creek
- City of Fort St. John
- District of Hudson's Hope
- Village of Pouce Coupe
- District of Taylor
- District of Tumbler Ridge



Our Vision for the Future

The Peace River Regional District is comprised of distinct and unique communities, each with their own strengths, values and aspirations. The region is shaped by its roots in agriculture and its culture of independence, resilience and compassion for others. With a thriving resource-based economy, an array of services and amenities and a variety of striking and inspiring landscapes, our residents enjoy a rewarding quality of life.

We see a bright and prosperous future for our region, while acknowledging the economic vulnerabilities of our resource sector and the impacts on our region from a changing climate. We will strive for diversity within our region's economy; strong relationships with First Nations and other partners; and effective, responsive services that meet the needs of our residents and protect our communities from the increasing frequency of natural hazard events.



Our Role

The PRRD plays a vital role in providing a variety of regional, sub-regional and local services that are valued by our residents and contribute to a high quality of life. We collaborate with other local governments, First Nations, agencies and volunteer organizations to deliver services and address challenges and needs in the region. As a regional government, we provide leadership and use our influential, collective voice to advocate on behalf of our residents, businesses and industry in support of a prosperous economy, a healthy natural environment and resilient, inclusive and liveable communities.



Our Commitments

As we fulfill our obligations and responsibilities as a regional government, the PRRD will strive to:

- **COMMUNICATE AND ENGAGE** with our residents and stakeholders;
- **COLLABORATE AND COOPERATE** with our partners; and
- Be **CONSISTENT** in the application of our policies and decisions.




Purpose of the Strategic Plan

The Strategic Plan was developed by the Board to ensure that our decisions, activities and policies are in alignment with, and supportive of the Board's vision and goals. The plan addresses the most significant opportunities and challenges facing the region and supports the continued provision of quality services, amenities and infrastructure for our residents.

The plan will inform the development of our annual budgets and departmental work plans. Quarterly reports to the Board and the Annual Report will provide an opportunity to review, communicate, and celebrate progress in achieving the Board's goals and update the plan as necessary.





Strategic Focus Areas

1. Asset & Infrastructure Management
2. Human Resource Management
3. Collaboration & Cooperation with First Nations
4. Inter-Provincial Collaboration
5. Emergency Management
6. Advocacy

1. Asset & Infrastructure Management

Goal

To effectively plan for and manage the PRRD's assets and infrastructure to ensure they provide the desired levels of service to our residents, now, and in the future.

Why is it important?

The PRRD has a significant investment in infrastructure that serves our citizens and communities. It is essential that we have appropriate policies, systems and strategies in place to effectively maintain, replace and develop new infrastructure capable of meeting current and future demands.

STRATEGIES

- 1.1 Undertake condition assessments for all PRRD owned assets
- 1.2 Determine service expectations for all assets
- 1.3 Identify funding and investment strategies
- 1.4 Implement asset management software program

2. Human Resource Management

Goal

To enhance our human resource management practices and programs to ensure our employees are motivated, engaged, and supported in the work they do.

Why is it important?

Staff are our most important asset. Maintaining a positive and supportive work environment contributes to increased productivity and quality of work, establishes a positive reputation as an

STRATEGIES

- 2.1 Establish a corporate employee development program
- 2.2 Review and update performance review process
- 2.3 Develop an employee retention and recruitment strategy



3. Collaboration & Cooperation with First Nations

Goal

To further our relationships with the First Nations governments and pursue opportunities for partnerships and governance participation.

Why is it important?

Establishing relationships with First Nations promotes discussion on common interests, challenges and opportunities which can result in mutually beneficial protocols, partnerships and collaboration.

STRATEGIES

- 3.1 Advance the development of individual MOUs
- 3.2 Share PRRD strategic goals with First Nations to identify opportunities for cooperation and collaboration
- 3.3 Investigate governance participation models under Local Government Act

4. Inter-Provincial Collaboration

Goal

To explore and realize opportunities and advantages through cooperation and collaboration with neighbouring local governments in Alberta.

Why is it important?

Sharing of knowledge and exploring innovative solutions to our common issues and challenges can enhance the effectiveness of our efforts and improve outcomes.

STRATEGIES

- 4.1 Coordinate the re-establishment of Inter-Provincial meetings.
- 4.2 Establish follow-up and accountability framework for inter-provincial outcomes.





5. Emergency Management

Goal

To ensure the PRRD's interests are articulated and considered in response to proposed amendments to the Emergency Program Act and Fire Services Act.

Why is it important?

It is anticipated that legislative changes proposed for the Emergency Program Act and Fire Services Act will have significant financial and operational impacts on the PRRD.

STRATEGIES

- 5.1 Engage in Emergency Program Act and Fire Services Act amendment processes
- 5.2 Explore opportunities for new or enhanced mutual aid agreements

6. Advocacy

Goal

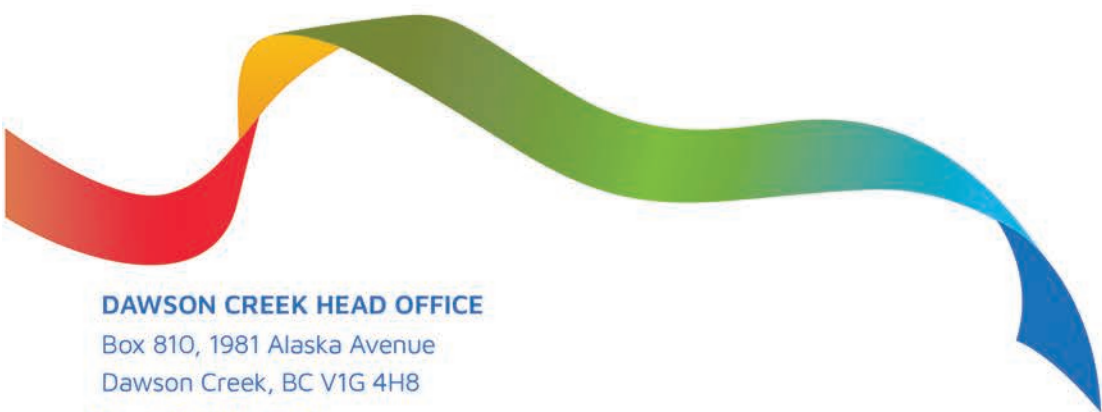
To represent and advance the interests of the region with other levels of government and agencies responsible for providing governance and services in our region.

Why?

Issues facing our local communities and the region can often be overlooked or underestimated by other levels of government. As a regional district, we have the benefit of a strong, collective voice to influence decisions, actions and policies through strategic advocacy effort.



TOPICS	MESSAGE	AUDIENCE
6.1 Emergency Program Act/ Fire Services Act Amendments	Recognition and consideration of financial and operational impacts to regional districts resulting from proposed changes to Emergency and Fire Services legislation.	Ministry of Emergency Management and Climate Readiness NCLGA UBCM
6.2 Agriculture/Food Security	Importance of investment and support for local growers and producers to ensure sustainable food supply for the region.	Ministry of Agriculture and Food
6.3 Senior's Housing	Advancement of the Regional Housing Needs Assessment and the need for investment in seniors housing facilities to ensure senior are able to age in their communities.	Northern Health Ministry of Housing Community Partners and Agencies Developers
6.4 Blueberry River FN	Awareness of the economic impacts of resource permit suspensions and encouraging and supporting the completion of a final agreement for a regulatory framework that will address the findings in Yahey v British Columbia.	Province of BC Blueberry River First Nation
6.5 Homelessness/Mental Health and Addictions/Crime	Continued awareness of the impacts of mental health and addictions on communities and the need for appropriate supports and services for those suffering from mental health and addictions.	Ministry of Mental Health and Addictions NCLGA UBCM
6.6 Aggregate Security	Importance of securing and enhancing aggregate supply to support construction activity and long-term maintenance of roads in the region.	Agricultural Land Commission Ministry of Energy, Mines and Low Carbon Innovation



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CHAIR'S REPORT

To: Directors

From: Leonard Hiebert, Board Chair

Date: March 20, 2025

Subject: **Chair's Report**

PURPOSE / ISSUE:

To provide the Regional Board with updates from the Chair from February 27 to March 12, 2025:

- February 27, 2025 – Leaders Table – in Fort St. John.
- February 28 – March 1, 2025 – North Central Local Government Association (NCLGA) Virtual Board Meeting.
- February 28, 2025 – Reforming *Local Government Act*: A Road Map.
- March 4, 2025 – Dawson Creek/Hockey Canada Announcement – Para Hockey.
- March 12 – Virtual Meeting with Agricultural Land Commission (ALC) Chair Dyson & CAO Kim Grout .
- March 12-14 Local Government Leadership Academy Forum (LGLA).



REPORT

To: Chair and Directors

Report Number: ADM-BRD-589

From: Corporate Administration

Date: March 20, 2025

Subject: Notice of Closed Board Meeting – March 20, 2025

RECOMMENDATION: [Corporate Unweighted]

That the Regional Board recess to a Closed Meeting, for the purpose of discussing the following items:

Agenda Item	Description	Authority
3.1	Minutes	CC Section 97(1)(b) Closed Minutes, Access to Records.
6.1	Wind Projects	CC Section 90 (1)(i) Advice Subject to Solicitor-Client Privilege.

BACKGROUND/RATIONALE:

As per the Closed Meeting Process and Proactive Disclosure Policy.

ALTERNATIVE OPTIONS:

The Board may recess to a Closed Meeting to discuss whether the items proposed properly belong in a Closed Session as per *Community Charter* Section 90(1)(n).

STRATEGIC PLAN RELEVANCE:

Not applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

Not applicable.

COMMUNICATIONS CONSIDERATION(S):

Not applicable.

OTHER CONSIDERATION(S):

Not applicable.