



PEACE RIVER REGIONAL DISTRICT

Rural Budgets Administration Committee Meeting Agenda

March 19, 2020, Immediately following the EADC Meeting
1981 Alaska Avenue, Dawson Creek, BC

	Pages
1. Call to Order	
2. Directors' Notice of New Business	
3. Adoption of Agenda	
4. Adoption of Minutes	
4.1 Rural Budgets Administration Committee Draft Meeting Minutes of February 20, 2020	3
5. Business Arising from the Minutes	
6. Delegations	
7. Correspondence	
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9. Discussion Items

10. New Business

11. Communications

12. Diary

12.1 Diary Items

54

13. Adjournment



PEACE RIVER REGIONAL DISTRICT
RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING
MINUTES

DATE: Thursday, February 20, 2020

PLACE: PRRD Fort St. John Office Meeting Room, Fort St. John, BC

PRESENT: **Directors**

Director Hiebert, Meeting Chair
Director Goodings
Director Rose
Director Sperling

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Lyle Smith, Chief Financial Officer (via teleconference)
Trish Morgan, General Manager of Community Services (via teleconference)
Crystal Brown, Electoral Area Manager
Naomi Donat, Recording Secretary

Call to Order The Chair called the meeting to order at 1:26 pm.

DIRECTORS' NOTICE OF NEW BUSINESS:

Director Goodings Provincial Cattlemen's Association

Director Sperling Bulterys House

ADOPTION OF AGENDA:

MOVED by Director Goodings, SECONDED by Director Rose,
That the Rural Budgets Administration Committee agenda for the February 20, 2020 meeting be adopted as amended to include Directors' new business:

1. **CALL TO ORDER** - Director Hiebert to Chair the Meeting
2. **DIRECTORS' NOTICE OF NEW BUSINESS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
M-1 Rural Budgets Administration Committee Meeting Minutes of January 16, 2020
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **DELEGATIONS:** None
7. **CORRESPONDENCE:**
C-1 January 18, 2020 – Benjamin and Joanna Haab – Natural Gas Extension Grant Application
C-2 January 21, 2020 – Letter from Bruce Baxter – Columbarium for Montney Cemetery
C-3 February 3, 2020 – Thank you from Buick Creek Community Club
8. **REPORTS:**
R-1 February 5, 2020 – Report from Lyle Smith, Chief Financial Officer – Youth

- Travel Request – Fort St. John Midget A Flyers Hockey Team
- R-2 February 6, 2020 – Report from Lyle Smith, Chief Financial Officer – Grant Request – Flatrock Community Cemetery Society
- R-3 February 7, 2020 – Report from Lyle Smith, Chief Financial Officer – Recreational & Cultural Grants-in-Aid Policy – Options to Streamline
- R-4 February 6, 2020 – Report from Lyle Smith, Chief Financial Officer – 2020 Rural Recreational and Cultural Grants-in-Aid – Annual Grant Allocations
- R-5 February 10, 2020 – Report from Trish Morgan, General Manager of Community Services – 2020 Budget Commitments
- R-6 February 6, 2020 – Report from Lyle Smith, Chief Financial Officer – December 2019 Financial Report
9. **DISCUSSION ITEMS:** None
10. **NEW BUSINESS:**
NB-1 Director Goodings - Provincial Cattlemen's Association
NB-2 Director Sperling - Bulterys House
11. **COMMUNICATIONS:**
12. **DIARY:**
DIA-1 Diary Items
13. **ADJOURNMENT:**

CARRIED

ADOPTION OF MINUTES:

M-1 January 16, 2020 RBAC Minutes
MOVED by Director Sperling
SECONDDED by Director Goodings,
That the Rural Budgets Administration Committee Meeting Minutes of January 16, 2020 be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES:

The Committee directed staff to provide a report at the next Rural Budgets Administration Committee (RBAC) meeting for the Peace River Regional Cattleman Association's \$240,000 grant application, which was received after the following resolution was made at January 16, 2020 RBAC meeting:

MOVED, SECONDED, CARRIED

That the Rural Budgets Administration Committee approve a grant for the Peace River Regional Cattleman's Association in the amount of \$200,000 to support the Peace River Livestock Protection Program, with: \$58,333.33 payable from Area D PRA; \$58,333.33 payable from Area E PRA; \$58,333.33 payable from Area B PRA; and \$25,000 payable from Area C PRA.

DELEGATIONS:

None.

CORRESPONDENCE:

C-1 January 18, 2020 – Natural Gas Extension Grant Application
MOVED by Director Sperling, SECONDED by Director Rose,
That the Rural Budgets Administration Committee authorize a Natural Gas Extension Grant to Benjamin and Johanna Haab in the amount of \$5,000, payable from Electoral Area C Fair Share.

CARRIED

C-2
January 21, 2020 –
Columbarium for
Montney Cemetery

MOVED by Director Goodings, SECONDED by Director Rose,
That the Rural Budgets Administration Committee receive the January 14, 2020 letter
from Baxter Farms, re: Columbarium for Montney Cemetery, for discussion.

CARRIED

C-3
February 3, 2020 –
Thank you from Buick
Creek Community Club

MOVED by Director Goodings, SECONDED by Director Rose,
That the Rural Budgets Administration Committee receive the thank you card from
the Buick Creek Community Club for information.

CARRIED

REPORTS:

R-1
February 5, 2020 -
Youth Travel Request
– Fort St. John Midget
A Flyers Hockey Team

MOVED by Director Sperling, SECONDED by Director Rose,
That the Rural Budgets Administration Committee authorize a youth travel grant in the
amount of \$375 for the Fort St. John Midget 'A' Flyers Hockey Team, payable from Rural
Recreational and Cultural Grants-in-Aid, with \$250 from Electoral Area B and \$125 from
Electoral Area C, to assist with travel expenses to attend the BC Hockey Tier 2 Provincial
Championships from March 15-19, 2020, in North Saanich, BC.

CARRIED

R-2
February 6, 2020 –
Grant Request –
Flatrock Community
Cemetery Society

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee authorize a grant in the amount of
\$736.00 for the Flatrock Community Cemetery Society to assist with the cost of their
liability insurance for the Flatrock Cemetery grounds; further,

That the grant be included as part of Function 285, Cemeteries – B, C, D, E, and payment to
be issued from Cemetery Grants-in-Aid, Area B expense; upon approval of the 2020
Annual Budget.

CARRIED

R-3
February 7, 2020 –
Recreational &
Cultural Grants-in-Aid
Policy – Options to
Streamline

MOVED by Director Goodings, SECONDED by Director Rose,
That the Rural Budgets Administration Committee amend Section 11 of the Rural
Recreational and Cultural Grants-in-Aid policy, titled "Claim Reimbursement" to read:

11) Payment of Funds

a) Grant funds will be payable to the recipients upon ratification by the Rural
Budgets Administration Committee.

CARRIED

MOVED by Director Rose, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee amend Section 13 of the Rural
Recreational and Cultural Grants-in-Aid policy, titled "Annual Reports" to read:

13) Reporting Requirements

a) All organizations that receive Recreational and Cultural Grants-in-Aid
must complete an Annual Report as attached hereto as Schedule C by
the last calendar day in January 31.

b) Photos must be provided showing capital projects completed with
Recreational and Cultural Grants-in-Aid funds.

c) That failure to abide by the conditions of the grant and/or reporting
requirements may result in one or more of the following:

- grants not being paid out;
- organizations being required to repay grant funds;
- not being considered for future grant funding.

CARRIED

MOVED by Director Sperling, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee delete Section 10 of the Rural Recreational and Cultural Grants-in-Aid policy, titled "Unspent Funds" as it would no longer be required or relevant.

CARRIED

R-4
February 6, 2020 –
2020 Rural
Recreational and
Cultural Grants-in-Aid
– Annual Grant
Allocations

MOVED by Director Sperling, SECONDED by Director Rose,
That the Rural Budgets Administration Committee authorize the following 2020 grant allocations in the amounts as listed below, payable from Function 280, Recreational and Cultural Facilities Grant, Rural Grants-in-Aid - Area B, C, E and Function 221, Sub-Regional Recreation, General Grants, Sub-Regional Grants-in-Aid for the purposes of providing funding to support post-secondary education, youth travel, and safe grad events in the North Peace:

a) Electoral Area B Bursary	\$1,000
Electoral Area B Youth Travel	\$1,500
b) Electoral Area C Scholarship	\$1,000
Electoral Area C Youth Travel	\$1,000
c) Electoral Area E Bursary (2 at \$500 each)	\$1,000
Electoral Area E Youth Travel	\$2,000
d) South Peace Sub Regional Scholarship	\$1,500
South Peace Sub Regional Trades Bursary	\$1,500
Sub-Regional Youth Travel	\$1,500

CARRIED

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee authorize a grant allocation in the amount of \$1,000, payable from Function 280, Recreational and Cultural Facilities Grant, Rural Grants-in-Aid – Area B, for the North Peace 4H District Council to conduct 4H activities.

CARRIED

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee increase the Electoral Area B Bursary amount in the Rural Budgets Administration Committee Recreation and Cultural Grant-in-Aid Policy - Schedule H, by \$1,000.

CARRIED

The Committee directed staff to investigate options for changing the Recreation and Cultural Grant-in-Aid policy.

R-5
February 10, 2020 –
2020 Budget
Commitments

MOVED by Director Goodings, SECONDED by Director Rose
That the Rural Budgets Administration Committee allocate \$150,000 from Gas Tax to the Clearview Arena draft 2020 budget (Function 260), for the Clearview Arena Society to purchase and install a dehumidification system and amend the 2020 Draft Budget for Function 260 – Clearview Arena to:

1. Increase Transfer from Gas Tax Reserve - \$150,000
2. Increase Grant to Organization - \$150,000

CARRIED

MOVED by Director Goodings, SECONDED by Director Rose
That the Rural Budgets Administration Committee reallocate the remaining \$13,828, from the original commitment of \$25,000, from Electoral Area B Peace River Agreement Funds for the Osborn Community Hall Facility Assessment, to be used to conduct a feasibility study to identify options and costs to construct a new hall.

CARRIED

MOVED by Director Sperling, SECONDED by Director Rose,
That the Rural Budgets Administration Committee allocate \$60,000 from Electoral Area C Peace River Agreement Funds (spending item #6 Fire Protection) to the Charlie Lake Fire Department capital budget (function 315), for the purpose of purchasing a brush truck and amend the 2020 Draft Budget for Function 315 – Charlie Lake Fire to:

1. Increase Transfer from Peace River Agreement Reserve - \$60,000
2. Increase Vehicles and Machinery - \$60,000.

CARRIED

MOVED by Director Rose, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee allocate \$25,502, in addition to the existing commitment of \$50,000 for the Fire Department Needs Assessment and Review, from Electoral Area E Peace River Agreement Funds (spending item #6 Fire Protection) to the Moberly Lake Fire operating budget (function 335) to assist with general operations in 2020 and amend the 2020 Draft Budget for Function 335 – Moberly Lake Fire to:

1. Increase Transfer from Peace River Agreement Reserve - \$60,000
2. Increase Contract for Services - \$60,000.

CARRIED

MOVED by Director Rose, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee allocate \$15,000 from Electoral Area E Peace River Agreement Funds (spending item #6 Fire Protection) to the Chetwynd Fire operating budget (function 320) to assist with general operations in 2020 and amend the 2020 Draft Budget for Function 320 – Chetwynd Fire to:

1. Increase Transfer from Peace River Agreement Reserve - \$15,000
2. Increase Contract for Services - \$15,000.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee allocate \$250,000 from Electoral Area D Peace River Agreement Funds (spending item #6 Fire Protection) for the purchase of a new tender - for use by the Pouce Coupe Fire Department between 2020 and 2021 and amend the 2020 Draft Budget for Function 325 – Pouce Coupe/Dawson Creek Fire to:

1. Increase Transfer from Peace River Agreement Reserve - \$66,075
2. Increase Vehicles and Machinery - \$66,075; and further

That the remaining \$183,925 be included in the 2021 capital budget.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee allocate \$15,000 from Gas Tax to the Kelly Lake Community Centre 2020 budget (Function 225) for the purpose of conducting a hazardous materials study, in preparation for conducting future renovations of the facility and amend the 2020 Draft Budget for Function 225 – Kelly Lake Community Centre to:

1. Increase Transfer from Gas Tax Reserve - \$15,000
2. Increase Contract for Services - \$15,000.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Rural Budgets Administration Committee allocate \$9,570 from Electoral Area D Peace River Agreement Funds (spending item #6 Fire Protection) to the Tomslake Fire operating budget (Function 345), for the purchase and installation of two mobile computer aided dispatch units for the Department and amend the 2020 Draft Budget for Function 345 – Tomslake Fire to:

1. Increase Transfer from Peace River Agreement Reserve - \$9,570
2. Increase Minor Capital - \$9,570.

CARRIED

R-6
February 6, 2020 –
December 2019
Financial Report

MOVED by Director Rose, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee receive the December 2019 Financial Report for discussion.

CARRIED

DISCUSSION ITEMS:

None.

NEW BUSINESS:

NB-1
Provincial Cattlemen's
Association

The Committee discussed funding for the Provincial Cattlemen Association's Annual General Meeting in May. Director Goodings noted that she will ask the Association to send the Committee a sponsorship package outlining funding opportunities.

NB-2
Bulterys House

The Committee discussed funding the Bulterys House through the Rural Loan Fund.

COMMUNICATIONS:

None.

DIARY:

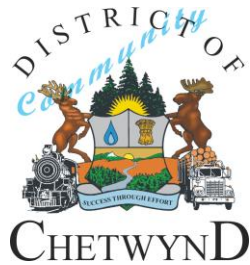
DIA-1 No changes were made to the Diary.

ADJOURNMENT

The Chair adjourned the meeting at 2:46 p.m.

Director Goodings, Meeting Chair

Naomi Donat, Recording Secretary



February 24, 2020

Directors
Peace River Regional District
Box 810
Dawson Creek, BC
V1G 4H8

Re: 2020 Northeast British Columbia Community Coal & Energy Forum

Dear Directors:

This is your personal invitation to attend the 15th Annual Northeast British Columbia Community Coal & Energy Forum to be hosted by the District of Chetwynd and the District of Tumbler Ridge in Chetwynd, BC on September 9th and 10th, 2020.

The Coal Forum tours and reception will be held September 9th, and September 10th will be a full day discussing energy, coal mining industry and related topics including the regulatory environment, community impacts, markets, industry opportunities, transportation and careers.

Your attendance at this Forum is important to local government and industries in our area and we sincerely hope you can attend; we look forward to hearing from you soon. Please contact Ellen McAvany at (250) 401-4113 or email emcavany@gochetwynd.com with requests.

Allen Courtoreille, Mayor
District of Chetwynd

Keith Bertrand, Mayor
District of Tumbler Ridge



Northeast British Columbia
COAL & ENERGY FORUM

2020 Northeast British Columbia Community Coal & Energy Forum



Chetwynd, BC



Forum Details

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To register or for more information:

Economic Development Office
District of Chetwynd
(250) 401-4113



Northeast British Columbia
COAL & ENERGY FORUM



2020 Northeast British Columbia Community Coal & Energy Forum Registration Form



Chetwynd, BC

September 9-10th, 2020

Name: _____ **Company:** _____

Mailing Address: _____

Street Address _____ **City** _____ **Postal Code** _____

Telephone: () _____ () _____ () _____

Work Phone _____ **Cell Phone** _____ **Fax** _____

Email: _____

Participant:	Title:	Mine Tour	Bioenergy/Pellet Tour	Sessions	Reception
1. _____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. _____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. _____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SPONSORSHIP OPPORTUNITIES:

Name Badges	1500.00
Tour Bus	2500.00
Reception	5000.00
Entertainment	3500.00
Refreshments	2500.00
Breakfast	2500.00
Lunch	3000.00

Forum Participant Forum Fee \$50 x () = \$ _____

Tour (s) to be announced Forum Fee \$25 x () = \$ _____

Sponsor Amount \$ _____

TOTAL: \$ _____

Cheques payable to the District of Chetwynd

Completed registration forms should be faxed to: (250) 401-4101 or emailed to emcavany@gochetwynd.com

MAIL all payments, payable to the District of Chetwynd

[View this email in your browser](#)



BCCFA Conference and AGM May 27-29, 2020 in Nakusp, BC

[Register](#)

[Accommodation Guide](#)

[Become a Sponsor](#)

The BCCFA and the 2020 host, Nakusp and Area Community Forest invite you to the 17th annual BCCFA event. Nakusp and the Arrow Lakes have long been a meeting place for First Nations from around the Columbia system including the Ktunaxa (Kootenay), Secwepemc (Shuswap), Syilx (Okanagan), and Sinixt (Colville) Nations. We welcome you to join us and take in beautiful southeastern BC.

We have organized 2 pre conference field trips to showcase exceptional Kootenay innovation. On May 26, trips are offered to the Kalesnikoff Mass Timber plant and SIFCo's fuel management on their community forest. You are on your own for transportation to these field trips. To attend the Kalesnikoff tour, you must be registered for the full conference. Read more about these offerings below.

The **Silent Auction** will be held at the Thursday night banquet. All contributions are gratefully accepted. Funds raised will go towards student sponsorships for the 2021 conference.

Program

Our program is under development. Look for updates in the coming months. Current information is available through the BCCFA newsletter and website.

[Subscribe to the newsletter](#)

Tuesday May 26 Pre-Conference Field Trips

Pre Conference Field Trip 1 - Kalesnikoff Mass Timber Plant

1:30 Meet at the Plant in South Slocan

This brand new, innovative facility features engineering of cross laminated timber (CLT) panels and glue laminated beams. [read more](#)

Pre Conference Field Trip 2 - SIFCo's (Slocan Community Forest) Wildfire Resiliency Program

4:00 Meet at the Silverton Village Hall

With a priority lens on climate change adaptation and wildfire preparedness SIFCo has been involved in planning and carrying out fuel management treatments on and adjacent to the CFA since 2009. They have developed a comprehensive fire behaviour model and a system of fuel treatments for the Wildland Urban Interface area (WUI) [read more](#)

Wednesday, May 27th

8:00-1:30 Field trip to NACFOR's operating area with lunch in the field

1:30 - 3:30 Conference Sessions

6:00-10:00 Reception with appetizers, a no-host bar and words of welcome from local dignitaries, conference sponsors and the BCCFA Board.

Thursday, May 28th

8:30-4:30 Sessions on key government initiatives and topics of importance to community forests.

6:00-10:00 BCCFA Annual Banquet, Awards and Silent Auction

Friday, May 29th

8:00-12:30 The day will begin with the BCCFA AGM, followed by conference sessions

Thank you for supporting our conference

KAL=SNIKOFF

TIMBER INSPIRES

Columbia
Basin **trust**



About the Nakusp and Area Community Forest

The Nakusp and Area Community Forest Corporation (NACFOR) is owned by the Village of Nakusp and is governed by a volunteer Board of Directors appointed by Council. The Community Forest Agreement was granted in 2007 in response to a community-led initiative for more control over the local land base. The CFA area is approximately 9185 hectares, comprised of eight geographically separate areas, mostly situated in the 'front country' along Upper Arrow Lake. NACFOR's mission is to provide social, environmental and economic benefit to Nakusp and area by sustainable management of the community forest land base. NACFOR's goals focus on building an entity that can continue to strengthen its economic position while building social licence. Along with forest development, harvesting and silviculture activities, NACFOR supports local recreational infrastructure and activities, wildfire risk reduction, education and community-led programs. Profits are shared back to the community through dividends to the shareholder and local donations. [link to NACFOR](#)

About Nakusp

Nakusp is located in the West Kootenays, on the shores of Upper Arrow Lake in the Columbia Mountains. The area has a rich history of First Nations, mining, forestry, water transportation, hydro-electric development, and more recently, outdoor recreation and tourism. The Sinixt, the Sepwepemc, the Ktunaxa and the Okanagan Nations all have interests in the Arrow Lakes region. In the early 1800's, Nakusp was settled as a mining town. Not long after, logging and milling became cornerstones of the economy, and remain an important economic base for the community today. The Arrow Lakes valley is characterized by productive forests of primarily Douglas-fir, western larch, cedar and hemlock stands. Local hot springs and the natural beauty of the Arrow Lakes lend themselves to a growing industry in outdoor recreation and tourism. [Information on Nakusp and area](#)

[Click to Register](#)



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You are receiving this newsletter because you have expressed interest in the work of the BCCFA

Our mailing address is:

British Columbia Community Forest Association
130 Government St.
Victoria, BC V8V 2K7
Canada

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You can [update your preferences](#) or [unsubscribe from this list](#).



Sent: March-02-20 2:41 PM
To: Karen Goodings
Subject: Cattlemen's 2020 AGM

Hi Karen,

We had our local meeting and discussed the need for funding to make a great convention for all of the Provincial Cattlemen.

We have requests for funding from various groups and businesses, but not too much for commitment at this time.

Following is a partial list of some the areas we are looking for sponsors to help cover costs:

--Rental of the Pomeroy sport center rinks for the trade show, craft show, lunch and coffee break room and the speaker/meeting room. Est. \$6000.00

--Table and chair rental for the convention days 1400.00

--Curling Rink rental to host the banquets/suppers, dance and to cook the food. 3000.00

---Music for the dance Tom Cole and Cole Cole Heart 2000.00

--Rental of sound system--mics and speakers 1500.00

--Companion Tour for members not attending the meetings on Friday morning Bus=\$1500, viewing the caves at Charlie Lake=\$750, Elders fee of \$60/hour for 2-3 elders, and lunch for the 40 people at about \$800 \$5000.00

This is a partial list of some of the expenses we are facing to make this convention a special event for the North Peace area.

Thanks for your support in the fund raising process.

Diane Kitt



FORT ST JOHN
PUBLIC
LIBRARY

10015—100th Avenue • Fort St John BC • V1J 1Y7
250-785-3731 • www.fsjpl.ca

Karen Goodings
Area B Director
Peace River Regional District



January 9, 2020.

Dear Director Goodings:

As you know, the cost of doing business continues to grow year after year and this is the same for the Fort St John and Area Public Library. I asked staff to review the share of users and active cardholders for the library and have attached them to this letter. As you can see, Area B cardholders represent 19.4% of the total cardholders in our service area and yet Area B contributes 4.5% towards the total funding for the library. Area C, by comparison contributes 9% towards the operation of the library.

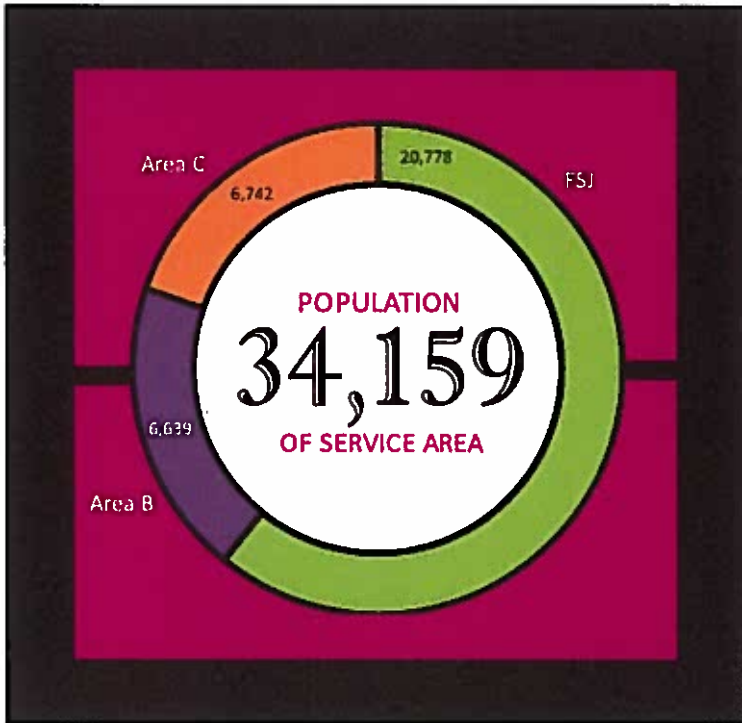
The library continues to serve a large population and is constantly expanding its programs to meet current needs. We have a very active children's program and also provide outreach services to seniors in our area along with provision of such services as free internet and computer services, assistance to users who need to access government services, and of course, we house a large library collection- both in print and digital.

It is with all of this in mind that I am requesting an increase in Area B's annual allocation to the library to match Area C's- \$65,000. I am happy to discuss with you at any time.

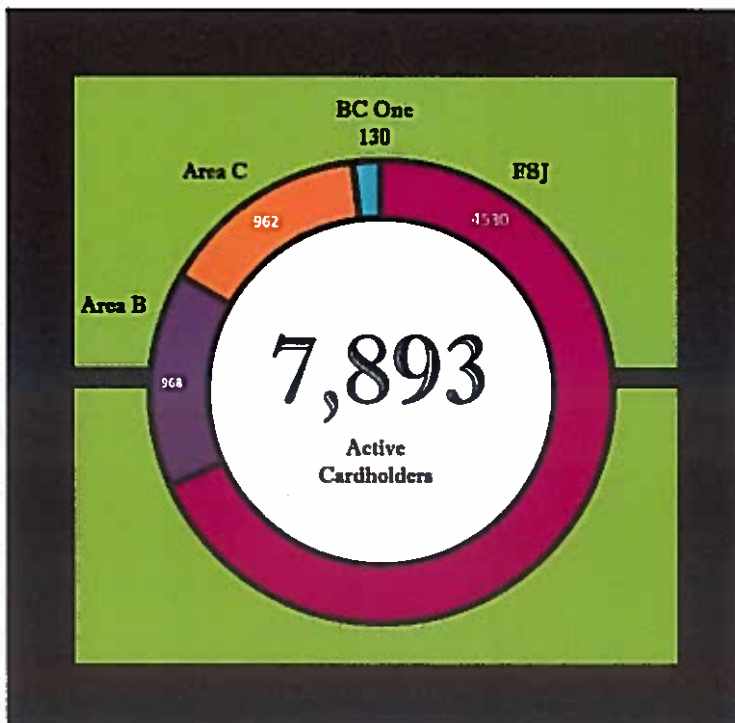
Thank you for your consideration.

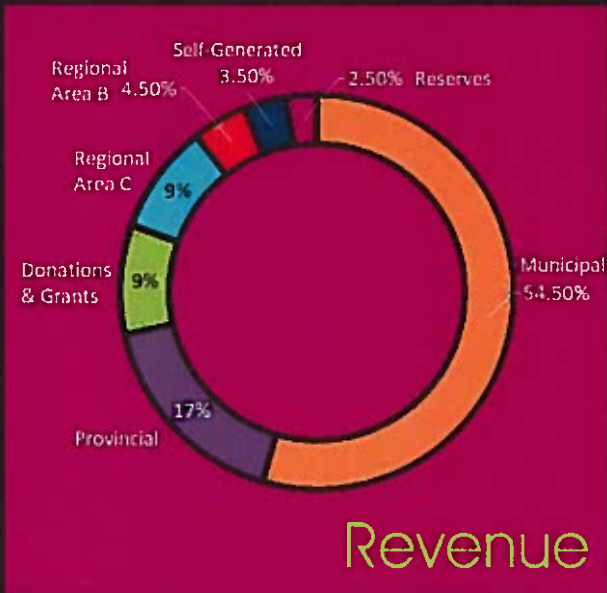
Andy Ackerman
Chair
Fort St. John Public Library Board

cc. Lenita Choi, Area B Library Representative



Statistics





From: NCLGA Admin <admin@nclga.ca>
Sent: Thursday, March 12, 2020 9:02 AM
To: NCLGA Admin <admin@nclga.ca>
Subject: Save-the-Date: Climate Leaders Forum in Prince George, May 12th

Save the Date – Climate Leaders Forum in Prince George, May 12

This event is for elected officials curious about or ready to take bold action on climate change in their communities. The Climate Leaders Forum is coming to Prince George in advance of the NCLGA convention to provide elected leaders with the tools and inspiration they need to take local climate action. Join the [BC Municipal Climate Leadership Council](#) (BCMCLC), [Community Energy Association](#) (CEA), regional peers, and potential collaborators for a half-day interactive climate action workshop exploring the solutions, tactics, and co-benefits of climate action in central and northern communities.

What: Climate Leaders Forum – North
Host: Mayor Lee Brain (Prince Rupert)
Date: May 12, 1-5pm
Location: TBD, info coming soon
Cost: \$49 early bird, \$59 regular

A more detailed agenda will be coming soon. You can expect to:

- Dive into the [BC Climate Leaders Playbook](#) and explore the priority “Big Moves” for local government climate action
- Get a detailed briefing on Provincial policy initiatives that will affect emissions in your community
- Know where to get the grants with an overview of CEA’s recently updated Funding Guide
- Explore the intersection of climate action, adaptation and resilience, economic development, social equity, health, and other community priorities
- Envision a future vision for your region and strategize about collaborative climate action initiatives with your peers

To reserve a spot now head to the Eventbrite page: <https://www.eventbrite.ca/e/98515367115>.
There is also a Facebook event page if you would like to stay in the loop:
<https://www.facebook.com/events/601271777121601/>.

Hannah Wasstrom

Executive Coordinator
North Central Local Government Association
T: 250-564-6585
E: hwasstrom@nclga.ca
[NCLGA Website](#) | [Facebook](#) | [Twitter](#)

From: Gary Pryzner, [REDACTED]
Sent: Friday, January 31, 2020 4:34 PM
To: Jill Rickert
Subject: Thank you
Attachments: Band Shell completion photo.pdf

CAUTION: This email originated from outside of the organization.

Dear Jill Rickert and PRRD Administrators;

Last summer, and largely through your help we were able to complete our Band Shell Project. We leveraged a Community Halls and Recreation Facilities grant from Northern Development Initiative Trust. While the NDIT gave a large portion of the capital required to make this happen, we wanted to take the time to recognize the many ways that PRRD's influence helped as well.

- PRRD provided us with the resource and help of the PRRD Grant Writer, Chris Hawkins – Thank-you, Chris.
- PRRD provided us with a resolution of support.
- PRRD provided us with a grant to fund the other 30% of the project = \$8300

The Band Shell Project was completed during the month of October, 2019.

We have secured the funding from NDIT and PRRD, and we are very satisfied with the work done.

We will place a small sign on the pillar to the right of the steps giving recognition to Northern Development Initiative Trust and Peace River Regional District for your parts in this project.

I have attached a picture as well.

Thanks again for all that you do to help the community.

Respectfully,

Gary Pryzner
Camp Director, Camp Sagitawa

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[Report as Phish/Fraud](#)
[Report as Not Spam](#)
[Forget previous vote](#)





REPORT

To: Rural Budgets Administration Committee

Date: March 6, 2020

From: Lyle Smith, Chief Financial Officer

Subject: **2020 Rural Recreational and Cultural Grants-in-Aid - Eligibility Review**

RECOMMENDATION #1:

That the Rural Budgets Administration Committee determine which 2020 Recreational and Cultural Grants-in-Aid applications are eligible to be considered for funding under the Recreational and Cultural GIA policy; further,

That the Committee invite those eligible applicants to attend the Spring Allocation meetings as scheduled below:

Electoral Area 'B' and 'C'	April 20, 2020	Cecil Lake Community Hall
Electoral Area 'E' West	April 21, 2020	Chetwynd & District Recreation Centre
South Peace Sub-Regional	April 22, 2020	Cutbank Community Hall

RECOMMENDATION #2:

That the Rural Budgets Administration Committee determine which grant applications, if any, will be provided with a grant through alternative funding options; further, that should the Committee authorize any such grants that the appropriate funding source be identified.

BACKGROUND/RATIONALE:

The purpose of this report is to provide the Rural Budgets Administration Committee with the necessary information to determine the merit and eligibility for funding of each Recreational and Cultural Grants-in-Aid (GIA) application. Staff have reviewed each applicant's not-for-profit status, financial request, project details, and provided all supporting documentation. This information, along with potential alternate funding options and staff assessment notes, has been compiled for the Committee in the attached Summary of Applications sheets.

In prior years, the Electoral Area Directors for Area E and Sub-Regional pre-allocated a percentage of requested grant amounts to each eligible applicant before the spring allocation meetings, leaving only a portion of the total allocation budget to be distributed collectively. The attached summary sheets for Area E and Sub-Regional include an additional column for pre-allocated amounts, calculated at 75% for requests equal to or less than \$10,000, or 50% for requests greater than \$10,000. Electoral Area Directors for Area B and Area C have chosen to allocate 100% of the total budget allocation collectively at the spring allocation meetings.

This year, the Regional District received a total of 41 GIA applications and a total request for funding of \$794,121.43. The total amount requested in Electoral Area B is \$283,357.03, Electoral Area C is \$81,915.30, Electoral Area E is \$191,647.73 and South Peace Sub-Regional is \$237,201.37.

Staff Initials:

Dept. Head:

CAO:

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ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

Each year, the Electoral Area Directors determine a budget amount to be allocated for Recreational and Cultural GIA as part of the budget process. The 2020 amounts listed below will be included as a commitment in Recreation and Cultural Facilities Grant, Function 280(F280) and Sub-Regional Recreation, Function 221 (F221), as part of the 2020 Draft Budget scheduled to be ratified by the Regional Board on March 26th, 2020.

- \$130,000 Electoral Area B (F280)
- \$ 50,000 Electoral Area C (F280)
- \$103,000 Electoral Area E (F280)
- \$200,000 South Peace Sub-Regional (F221)

COMMUNICATIONS CONSIDERATION(S):

1. Staff will send written correspondence to applicants whose applications are eligible to be considered for GIA funding, inviting them to attend the spring allocation meeting in their area.
2. Staff will send written correspondence to applicants whose applications are not eligible to be considered for GIA funding.
3. Staff will send written correspondence to applicants whose applications have been referred for consideration of grant funding from other grant programs.

OTHER CONSIDERATION(S):

Each Electoral Area Director received a copy of all GIA applications and summary sheets pertaining to their areas for review before the Rural Budget Administration Committee on March 19, 2020.

Attachments:

1. GIA Summary of Applications Sheets – Area B, Area C, Area E and Sub-Regional

2020 Area B Rural Recreational & Cultural GIA - Summary of Applications

2020 Area B Rural Recreational & Cultural GIA - Summary of Applications													FUNDING OPTIONS			
Organization name	Projects	Capital Costs Requested	Insurance Cost	Total Request	Total Project Cost	Recommendation from the GIA Meeting	Directors Recommendation	Financials/Project Budget/Quotes - Received	Annual Report	Meets Eligibility	Assessment Notes	GIA	PRA	GAS TAX	OTHER	
Buick Creek Community Club	Insurance, gravel improvements to hall yard, new roof over entrance to hall	\$ 5,357.39	\$ 3,034.00	\$ 9,871.89	\$ 9,871.89			✓	✓	✓	Meets Eligibility; all GIA funds claimed	✓				
Cache Creek Community Club	Build all accessible outhouse	\$ 6,000.00	\$ 1,000.00	\$ 7,000.00	\$ 6,400.00			✓	Not applicable has not applied since 2014	✓	Meets Eligibility; no unclaimed GIA has not applied since 2014. Option to fund from Gas Tax Recreational Infrastructure	✓	✓			
Cecil Lake Recreation Commission	Insurance, improvements to playground, bleachers, ball diamonds & dugouts, waste bins, Ongoing exterior & interior improvements - siding and kitchen	\$112,297.00	\$ 5,000.00	\$ 117,297.00	\$ 117,297.00			✓	✓	✓	Meets Eligibility; all GIA funds claimed; Option to fund Playground fencing, bleachers, ball diamond & dugouts (\$86,896) Gas tax - Recreation Infrastructure; Option to fund Bins & siding (\$25,401) with PRA #3 (Halls, trails, walking paths);	✓	✓	✓		
Golata Creek Recreation	Minor improvements to washrooms, doors, and furnace		\$ 850.00	\$ 2,850.00	\$ 2,850.00			✓	✓	✓	Meets eligibility; unclaimed GIA 2016 \$1894.09; Society has not applied for GIA since 2016	✓				
Goodlow Community Club	Cement floor for Gazebo; improvements to concession	\$ 13,700.00	\$ 710.00	\$ 19,810.00	\$ 19,810.00			✓	✓	✓	Meets Eligibility; Unclaimed 2016 GIA \$8023.16 to be used for groundwork necessary for ball diamonds in 2020; Options to fund concrete portion of the Gazebo from Gas Tax Recreation Infrastructure.	✓		✓		
King's Valley Christian Camp	Insurance; improvements to cabins, siding, fire pit, wash house and sound equipment	\$ 7,401.44	\$ 10,929.60	\$ 29,031.04	\$ 29,031.04			✓	✓	✓	Meets Eligibility; Unclaimed 2019 GIA \$7621.50 claim pending;	✓				
Montney Recreation Commission	Insurance, sewer and lagoon improvements, park benches, restoration of Montney Heritage Church; large outdoor ashtray for hall, commercial cleaning equipment.	\$ 12,000.00	\$ 3,162.00	\$ 16,662.00	\$ 16,662.00			✓	✓	✓	Meets eligibility ; Unspent GIA \$22,809.70 2019 GIA \$17,500, 2018 GIA \$4,623.28, 2017 GIA \$686.42; Society anticipates using all funds by Dec. 31, 2020	✓				
North Peace 4 H District Council	Insurance; Purchase livestock panels and gates to upgrade cattle show ring at NPFF grounds	\$ 2,238.00	\$ 662.00	\$ 2,900.00	\$ 2,900.00			✓	✓	✓	Meets Eligibility; all GIA funds claimed; portion of request (\$2,238) is to install structures in Cattle Ring at NPFF grounds - Staff have confirmed that these will belong to NP4H as they are removable, the society is seeking support for panels due to safety issues	✓				
North Peace Fall Fair	Build shell of new addition for Adeline Kelly Building, improvements to bathrooms	\$ 40,400.00	\$ 2,600.00	\$ 21,500.00	\$ 71,215.50			Financials and quotes provided, no budget, total project cost based on quotes submitted	✓	✓	Total request \$43,000 cost shared between Area B & C 50/50 split; Meets eligibility; unclaimed GIA 2019 (Area C) \$1,599.25 will be used for upgrades. Option to fund capital projects with Gas Tax Recreational facilities networks.	✓		✓		
North Peace Historical Society	Large Scale High Definition scanner and oil field mats	\$ 24,438.40		\$ 12,219.20	\$ 24,438.40			✓	✓	✓	Total request \$24,438.40 cost shared between Area B & C 50/50 split; Meets Eligibility; all GIA funds claimed, printer to be used to preserve and digitize historic newspapers articles and archives, oil field mats are to be used for historic outdoor equipment	✓				
Osborn Community Hall	Insurance only		\$ 930.00	\$ 930.00	\$ 930.00			✓	None - no projects went ahead; only claimed insurance.	No	Meets Eligibility; Unclaimed GIA \$22,234.47 - 2015 \$2830.05 reallocated to roofing project in 2019; 2016 \$1656.42, 2018 \$1678, 2019 \$16070. Society only applying for Insurance in 2020 pending results of assessment studies and future of facility; Organization has trouble completing projects due to lack of contractors and volunteers.	✓				
Rock of Ages Bible Camp	Insurance, gravel improvements to RV sites and camp road, side two existing buildings, purchase cooler and Kitchen range, water pump	\$ 5,000.00	\$ 3,800.00	\$ 21,300.00	\$ 21,300.00			✓	✓	✓	Meets Eligibility; Unclaimed 2019 GIA is \$3,386.23 will be used in 2020 to purchase more underground electrical cable; Option to fund purchase of commercial range (\$5,000) through Gas Tax	✓		✓		
Rose Prairie Community Curling Centre	Improvements to walls and ceiling in ice rink for better acoustics	\$18,160	\$ 3,826.00	\$ 21,986.00	\$ 47,738.55			✓	✓	✓	Meets Eligibility; unclaimed 2019 GIA is \$1,729.75 to be used to complete drainage of lines and shed by Spring 2020; Option to fund improvements to wall with gas tax \$18,160	✓		✓		
Subtotals		\$246,992.23	\$ 36,503.60	\$ 283,357.13	\$ 370,444.38	\$ -	\$ -									

Note: North Peace Fall Fair, North Peace Historical share with Area B & C

Director's Annual Commitments	Total Requested Amount	Meeting Recommendation	Directors Recommendation
North Peace 4-H District Council	\$ 1,000.00		
Area B Rural Bursary	\$ 2,000.00		
Youth Travel	\$ 1,500.00		
Totals	\$ 4,500.00	\$ 283,357.13	\$ -

REQUESTED Amounts March 19, 2020	
Total Fund	\$ 130,000.00
Total COMMITTED	\$ 4,500.00
Total Available	\$ 125,500.00
Minus Requests	\$ 283,357.13
Total	-\$ 157,857.13

2020 Area C Rural Recreational & Cultural GIA - Summary of Applications												FUNDING OPTIONS			
Organization Name	Projects	Capital Costs Requested	Insurance Cost	Total Request	Total Project Cost	Recommendation from the GIA Meeting	Director's Recommendation	Financial Statements/Project Budget/Quotes	Annual Report	Meets Eligibility	Assessment Notes	GIA	PRA	GAS TAX	OTHER
Charlie Lake Community Club	Insurance, new gate at entrance	\$ 6,300.00	\$ 4,500.00	\$ 10,800.00	\$ 10,800.00			✓	✓	✓	Meets eligibility, unclaimed GIA \$12,419.32 - 2018GIA \$82.56, 2019 GIA \$12,336.76; 2019 project not completed due to issues with time and weather, will be completed in 2020.	✓			
Lake point Golf & Country Club	Insurance premiums and air conditioning unit in Kitchen.	\$ 16,891.50	\$ 20,504.60	\$ 37,396.10	\$ 38,685.50			✓	✓	✓	Meets eligibility, 2019 GIA unclaimed \$26,753.24 - project not completed due to insufficient time in 2019, funds should be used by end of February 2020. Options to fund air condition unit from Gas Tax in amount of \$13,141.50	✓		✓	
North Peace Fall Fair	Build shell of new addition for Adeline Kelly Building, improvements to bathrooms	\$ 40,400.00	\$ 2,600.00	\$ 21,500.00	\$ 71,215.50			Financials and quotes provided, no budget, total project cost based on quotes submitted	✓	✓	Total request \$43,000 cost shared between Area B & C 50/50 split; Meets eligibility; unclaimed GIA 2019 (Area C) \$1,599.25 will be used for upgrades. Option to fund capital projects with Gas Tax Recreational facilities networks.	✓		✓	
North Peace Historical Society	Large Scale High Definition scanner and oil field mats	\$ 24,438.40		\$ 12,219.20	\$ 24,438.40			✓	✓	✓	Total request \$24,438.40 cost shared between Area B & C 50/50 split; Meets Eligibility; all GIA funds claimed, printer to be used to preserve and digitize historic newspapers articles and archives, oil field mats are to be used for historic outdoor equipment	✓			
Subtotals		\$ 88,029.90	\$ 27,604.60	\$ 81,915.30	\$ 145,139.40	\$ -	\$ -								

Note: North Peace Fall Fair, North Peace Historical with Area B & C

Director's Annual Commitments		Requested Amount		Meeting Recommendation		Directors Recommendation	
Area C Rural Scholarship	\$ 1,000.00						
Youth Travel	\$ 1,000.00						
Totals	\$ 2,000.00	\$ 81,915.30	\$ -	\$ -	\$ -	\$ -	\$ -

REQUESTED Amounts March 19, 2020	
Total Fund	\$ 50,000.00
Total COMMITTED	\$ 2,000.00
Total Available	\$ 48,000.00
Minus Requests	\$ 81,915.30
Total	-\$ 33,915.30

2020 Area E Rural Recreational & Cultural GIA - Summary of Applications

											FUNDING OPTIONS				
Organization name	Projects	Capital Costs Requested	Insurance Cost	Total Request	Total Project Cost	Director's Recommended (75% for \$10k and under, 50% for over \$10k)	Final Recommendation	Financial Statements/Project Budget/Quotes	Annual Report	Meets Eligibility	Assessment Notes	GIA	PRA	GAS TAX	OTHER
Camp Emile	Operational costs - utilities, snow plowing, improvement to camp road			\$ 23,028.00	\$ 26,128.25	\$ 11,514.00					Meets eligibility, 2019 project not completed more funding is necessary, applying to NDIT for shower house and cistern, 2020 GIA if approved will help with operating costs.	✓			
Chetwynd & District Rod & Gun Club	Painting ceiling, New Workshop Bldg, New 5 Stand Controller System for Machine House, New Light Warning System Rifle Range, New Grounds Care Equip., New Remotes for Clay Shoots, New Battue Machine, New Interior Lights	\$ 42,697.90	\$ 1,830.00	\$ 47,257.89	\$ 47,257.89	\$ 23,628.95		✓	✓	✓	Meets Eligibility; all GIA funds claimed; last capital items in budget proposed - Options to fund improvements to facility (shop, interior lights project and portion of grounds equipment) from Gas tax, Recreational Infrastructure	✓		✓	
Chetwynd Electric Eels	Operational Cost - pool rent, replace aging equipment - fins, snorkles & blocks		\$ 156.00	\$ 15,000.00	\$ 28,000.00	\$ 7,500.00		✓	✓	✓	Meets Eligibility; Unclaimed 2019 GIA \$10,000	✓			
Chetwynd Gymkhana Club	Operational costs		\$ 510.00	\$ 3,659.84	\$ 8,950.00	\$ 2,744.88		✓	✓	✓	Meets Eligibility; Unclaimed GIA \$3,836.84 - 2016 GIA \$63.08, 2019 GIA \$3773.76. All unused funds will be claimed in 2020.	✓			
Chetwynd Social Planning Society	Host Circus North Camp		\$ 250.00	\$ 8,000.00	\$ 17,500.00	\$ 6,000.00		✓	✓	✓	Meets Eligibility; All GIA funds claimed	✓			
Foothills Team Roping	Purchase cattle squeeze chute and panels; purchase fencing panels		\$ 500.00	\$ 12,500.00	\$ 12,500.00	\$ 6,250.00		✓	✓	✓	Meets Eligibility; 2019 GIA unclaimed \$35.00; Note this project is for improvements to the pens at PV Exhibition which are rented by Foothills.	✓			
Little Giant Figure Skating	Operational costs - arena fees, coaching certification and training, program supplies and incentives		\$ 2,245.00	\$ 15,000.00	\$ 54,541.18	\$ 7,500.00		✓	✓	✓	Meets Eligibility; all GIA funds claimed	✓			
Little Prairie Heritage Society	Operational costs and purchase of lawn mower.	\$ 4,000.00	\$ 2,000.00	\$ 10,125.00	\$ 12,425.00	\$ 5,062.50		✓	✓	✓	Meets Eligibility; Total unclaimed GIA is \$9,541.52, 2019 GIA \$5,776.73, 2018 GIA \$3,452.91; 2017 GIA \$311.98. Society has been applying for operational costs since 2017; however given the amount of unclaimed GIA it would seem they are over estimating their annual costs. No quote provided for lawnmower email sent Mar 2, 2020	✓			
Moberly Lake Community Association	Operational costs - insurance, community outreach posters and historical acknowledgements, maintenance of postal box services to ensure public access, general facility maintenance where needed.	\$ 1,500.00	\$ 3,900.00	\$ 3,900.00	\$ 12,441.00	\$ 2,925.00		✓	✓	✓	Meets Eligibility; Unclaimed GIA \$3762.84 - 2019 \$2788.95; 2017 GIA \$973.89. Society indicates unclaimed funds will be used by end of February.	✓			
Pine Valley Exhibition Park	Purchase skid steer	\$ 70,765.00	\$ 2,760.00	\$ 73,525.00	\$ 73,525.00	\$ 36,762.50		✓	✓	✓	Meets Eligibility; unclaimed GIA \$6021.29 - 2019 GIA \$3785.80, 2018 GIA 2235.49 funding to be used in 2020; Options to fund major capital item (skid steer) using PRA	✓	✓		
Pine Valley Seniors	Insurance		\$ 2,680.00	\$ 2,680.00	\$ 2,680.00	\$ 2,010.00		✓	✓	✓	Meets eligibility, unclaimed 2019 GIA \$120 will be utilized in 2020	✓			
Sagittawa Christian Camping Society	Purchase commercial lawn mower		\$ 25,000.00	\$ 10,000.00	\$ 10,096.80	\$ 7,500.00		✓	✓	✓	Meets Eligibility, all GIA funds claimed	✓			
Subtotals		\$118,962.90	\$ 41,831.00	\$ 191,647.73	\$ 269,820.07	\$ 119,397.83	\$ -								

Director's Annual Commitments		Requested Amount	Director's Pre-Allocation	Final Recommendation
Electoral Area E Bursaries	\$ 1,000.00			
Youth Travel	\$ 2,000.00			
Totals	\$ 3,000.00	\$ 191,647.73	\$ 119,397.83	\$ -

REQUESTED Amounts March 19, 2020	
Total Fund	\$ 103,000.00
Total COMMITTED	\$ 3,000.00
Total Available	\$ 100,000.00
minus Recommended Amount	\$ 119,397.83
Total	\$ -19,397.83

2020 Sub-Regional Rural Recreational & Cultural GIA - Summary of Applications

FUNDING OPTIONS																
Organization Name	Projects	Capital Costs Requested	Insurance Cost	Total Request	Total Project Cost	Director's Recommended (75% for \$10k and under, 50% for over \$10k)	Final Recommendation	Financial Statements/Project Budget/Quotes	Annual Report	Meets Eligibility	Assessment Notes	GIA	PRA	Gas Tax	Other	
Bessborough Community Club	Operational costs - utilities & insurance; replace doors to hall		\$ 4,431.00	\$ 8,000.00	\$ 8,000.00	\$ 6,000.00		✓	✓	✓	Meets Eligibility; all GIA funds claimed	✓				
Cutbank Community Club	Operating costs - insurance, propane, hydro, janitorial, general maintenance		\$ 7,755.00	\$ 19,881.00	\$ 60,631.97	\$ 9,940.50		✓	✓	✓	Meets eligibility, all GIA funds claimed	✓				
DC Sportsman's Club	Insurance, promotional, jr. shooting and archery programs and supplies, computer supplies,		\$ 12,500.00	\$ 52,000.00	\$ 52,000.00	\$ 26,000.00		Requested	✓	✓	Meets Eligibility; unclaimed GIA \$39,673 no claims made against 2018 or 2019 GIA allocations, Annual Report indicates ground has been too wet in past couple of years to start on indoor range (2018 GIA) but hopes to have it completed in the next 5 yrs.	✓				
DC Youth Centre/The ARK	General operating costs - insurance, utilities, general maintenance		\$ 9,483.00	\$ 15,000.00	\$ 151,700.00	\$ 7,500.00		✓	✓	✓	Meets Eligibility; all GIA funds claimed	✓				
Doe River Recreation Commission	General Operations & maintenance; purchase DVD player, cell phone booster for hall; tables; replace sinks and taps in ladies washroom; exterior storage container; rodeo grounds & fencing		\$ 5,975.00	\$ 9,214.67	\$ 11,400.00	\$ 6,911.00		✓	✓	✓	Meets Eligibility; all GIA funds claimed; reapplying for rodeo grounds & fencing, playroom DVD and storage container again since did not complete in 2019 due to lack of funding.	✓				
Farmington Community Association	Operational costs for maintenance and insurance of facilities.		\$ 3,500.00	\$ 15,000.00	\$ 22,850.00	\$ 7,500.00		✓	✓	✓	Meets eligibility, 2019 GIA \$11,173.19 has not been claimed	✓				
Groundbirch Recreation Commission	Operating Costs - Insurance		\$ 2,110.00	\$ 2,110.00	\$ 2,110.00	\$ 1,582.50		✓	✓	✓	Meets Eligibility; 2019 GIA \$90 unclaimed, will be used to purchase paint. Note given amount requested Directors may wish to preallocate full \$2110	✓				
McLeod Recreation & Social Services Society	Repairs to existing skating and curling rinks, build storage building for Zamboni, general operating for upkeep and maintenance		\$ 4,285.00	\$ 20,795.70	\$ 23,375.00	\$ 10,397.85		✓	✓	✓	Meets Eligibility; all Gina funds claimed	✓				
Rolla Ratepayers Association	Operational costs - insurance, utilities, maintenance and upkeep		\$ 10,612.00	\$ 20,500.00	\$ 20,500.00	\$ 10,250.00		✓	✓	✓	Meets Eligibility; all Gina funds claimed;	✓				
Sunset Prairie Recreation Commission	Bleachers for sheep & goat ring, KFF event and operational cost	\$ 5,489.56	\$ 7,600.00	\$ 28,900.00	\$ 35,681.39	\$ 14,450.00		✓	✓	✓	Meets eligibility; Unclaimed GIA \$7,5143.72 (2017 GIA \$2,126.23; 2018 GIA \$42.83; 2019 GIA \$5,345.66); Option to fund capital bleacher project \$5489.56 from PRA	✓	✓			
Swan Lake Enhancement Society	Operational - host AGM, tree program and BBQ, signs for walking trail in area.			\$ 800.00	\$ 1,295.40	\$ 600.00		✓	✓	✓	Meets eligibility; all GIA funds claimed. Note given amount requested Directors may wish to preallocate full \$800	✓				
Tomslake Community Cultural Association	Insurance and general upkeep		\$ 3,002.00	\$ 6,000.00	\$ 18,093.87	\$ 4,500.00		✓	✓	✓	Meets eligibility; all GIA funds claimed	✓				
Tomslake & District Recreation Commission	General Operations and new lawn mower	\$ 6,798.40	\$ 1,979.00	\$ 21,000.00	\$ 105,853.00	\$ 10,500.00		✓	✓	✓	Meets eligibility; all GIA funds claimed, option to fund capital item from PRA for Lawn mower (quote provided) ; Note \$90K in budget revenue/expenses comes from PRRD and is paid to subcommittee of TLRC set up to operate the Tate Creek Community Centre.	✓	✓			
Tupper Community Club	General operating costs - insurance, utilities, repairs and maintenance at the hall		\$ 5,500.00	\$ 18,000.00	\$ 18,000.00	\$ 9,000.00		✓	✓	✓	Meets Eligibility; 2018 GIA \$2207.84 unclaimed, project was put on hold due to weather; should be completed in 2020	✓				
Subtotals		\$ 12,287.96	\$ 78,732.00	\$ 237,201.37	\$ 531,490.63	\$ 125,131.85	\$ -									

Director's Annual Commitment	Requested Amount	Director's Pre-Allocation	Final Recommendation
Sub-Reg. Scholarship & Bursary	\$ 3,000.00		
Youth Travel	\$ 1,500.00		
Totals	\$ 4,500.00	\$ 237,201.37	\$ 125,131.85

REQUESTED Amounts March 19, 2020	
Total Fund	\$ 200,000.00
Total COMMITTED	\$ 4,500.00
Total Available	\$ 195,500.00
minus Recommended Amount	\$ 125,131.85
Total	\$ 70,368.15



REPORT

To: Rural Budgets Administration Committee

Date: March 10, 2020

From: Lyle Smith, Chief Financial Officer

Subject: Grant Request - Peace River Regional Cattlemen's Association

RECOMMENDATION:

That the Rural Budgets Administration Committee receive the report titled "Grant Request – Peace River Regional Cattlemen's Association", dated March 10, 2020, for discussion.

BACKGROUND/RATIONALE:

This report is being brought forward to the Committee as a result of the Rural Budgets Administration Committee (RBAC) meeting held on January 16, 2020 where a grant was approved for the Peace River Regional Cattlemen's Association as per the resolution below:

That the Rural Budgets Administration Committee approve a grant for the Peace River Regional Cattleman's Association in the amount of \$200,000 to support the Peace River Livestock Protection Program, with: \$58,333.33 payable from Area D PRA; \$58,333.33 payable from Area E PRA; \$58,333.33 payable from Area B PRA; and \$25,000 payable from Area C PRA.

The grant approval was based on a delegation from the Peace River Regional Cattlemen's Association at the December 19, 2019 Electoral Area Directors Committee meeting. The organization was asked to submit a grant application to support the \$200,000 grant approval; however, when it was received on February 1, 2020, the amount requested was for \$240,000. As a result, the following direction to staff was made at the February 20, 2020 RBAC meeting:

The Committee directed staff to provide a report at the next Rural Budgets Administration Committee (RBAC) meeting for the Peace River Regional Cattleman Association's \$240,000 grant application, which was received after the following resolution was made at January 16, 2020 RBAC meeting:

MOVED, SECONDED, CARRIED

That the Rural Budgets Administration Committee approve a grant for the Peace River Regional Cattleman's Association in the amount of \$200,000 to support the Peace River Livestock Protection Program, with: \$58,333.33 payable from Area D PRA; \$58,333.33 payable from Area E PRA; \$58,333.33 payable from Area B PRA; and \$25,000 payable from Area C PRA.

Staff Initials:

Dept. Head:

CAO:

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ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee rescind the following resolution made at the January 16, 2020 Committee meeting:

MOVED, SECONDED, CARRIED

That the Rural Budgets Administration Committee approve a grant for the Peace River Regional Cattlemen's Association in the amount of \$200,000 to support the Peace River Livestock Protection Program, with: \$58,333.33 payable from Area D PRA; \$58,333.33 payable from Area E PRA; \$58,333.33 payable from Area B PRA; and \$25,000 payable from Area C PRA.

Further, that a grant be authorized to the Peace River Regional Cattlemen's Association in an amount determined by the Committee, payable from Peace River Agreements, Spending Item 4 – Grants to Other Organizations.

2. That the Rural Budgets Administration Committee deny the request from Peace River Regional Cattlemen's Association for a grant in the amount of \$240,000, and instead, provide a grant in the amount of \$200,000 as per the following resolution made at the January 16, 2020 Committee meeting:

MOVED, SECONDED, CARRIED

That the Rural Budgets Administration Committee approve a grant for the Peace River Regional Cattlemen's Association in the amount of \$200,000 to support the Peace River Livestock Protection Program, with: \$58,333.33 payable from Area D PRA; \$58,333.33 payable from Area E PRA; \$58,333.33 payable from Area B PRA; and \$25,000 payable from Area C PRA.

3. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

As of February, 29, 2020, the balance available after remaining commitments for the Peace River Agreements reserve was \$4,864,883.23. The balance available for each Electoral Area is listed below:

Area B	\$1,247,338.52
Area C	\$2,120,740.16
Area D	\$376,689.45
Area E	\$1,129,115.10

COMMUNICATIONS CONSIDERATION(S):

The applicant will be notified in writing of the Committee's decision.

OTHER CONSIDERATION(S):

None.

Attachments:

1. Grant Application



Society #: S0019201

Name: PEACE RIVER REGIONAL CATTLEMEN'S ASSOCIATION

Civic Address:

Mailing Address: C/O Bag 6017

City: Fort St. John BC

Postal Code: V1J 4H6

Contact Person: Mike McConnell

Alternate Person: Renee Ardill

Tel: 250-785-7875

Tel: 250-262-0184

Email: mmccconnell@pris.ca

Email: ardillsranch@xplornet.com

SOCIETY EXECUTIVES

President: J. David Harris

Vice President: Ross Musgrove

Treasurer: Karen McKean

PROJECT COSTS

Total Cost of Project: 240,000.00

Amount Requested per year

For how many years? 1 yr ☒ 2 yrs ☐ 3 yrs ☐Have you applied to a municipality for funding? Yes ☐ No ☒ If so, how much did you apply for?Was your application successful? Yes ☐ No ☒ If so, how much did you receive?**Describe the project for which your organization is requesting a grant and the reason for your request.***If more space is needed, please add it as an attachment to your application.*

Livestock Protection Program - parameters as described/submitted to Electoral Directors at December 19, 2019 meeting.

ATTACHMENTS REQUIRED:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Signature of Applicant: Karen McKean for J. David Harris

Date: January 27, 2020.

For Office Use OnlyFair Share: B ☐ C ☐ D ☐ E ☐Gas Tax: ☐PRA: B ☐ C ☐ D ☐ E ☐Other: ☐BCR/PRA: B ☐ C ☐ D ☐ E ☐

Report on the 2017-2019 Peace River Livestock Protection Program

The Peace River Regional Cattlemen's Association board of directors want to thank the Peace River Regional District rural directors for their continued support of the livestock protection program. The program has been utilized predominately by cattle producers, but claims have also been paid to producers of bison, horses, sheep, goats and hogs.

The 2017-2019 program has been funded by \$200,000 from the rural directors; \$35,800 from producer application fees; \$5,600 from community pasture organizations; and interest earned on the funds held in trust. \$234,665 has been paid out to date; \$214,800 to claimants and \$19,890 for verification and administration. The total cost of administering the program is 8.5% of the funds disbursed. The present balance in the fund is \$6,992.89 and there are no outstanding claims.

Of the 233 claims paid 121 (52%) were paid to claimants who were not members of any livestock or Community Pasture association.

551 head of livestock were reported found killed. 72% of claimants reported harassment of livestock and 38% reported livestock killed as well as a previous history of losses and opens (not bred) as a result of harassment. Many claimants reported predators in calving grounds, feed grounds and grazing areas. In some regions claimants reported a decrease in livestock kills and harassment which they attribute to the effectiveness of this program during the previous funding cycle.

We have tracked the distribution of claims by Electoral Districts; B-70%; C-3%; D-4%; E-23%. This funding cycle the percentage of claims from District D has declined. We believe, and this is supported by claimant comments, that the program has been successful in reducing livestock losses within District D.

If the 551 head reported found killed are conservatively valued at \$1,000 each, the verified loss to Peace River producers is \$551,000. Research from ranching areas in the USA indicates that for every predator kill verified there will be four or five more not found. If this research applies in the Peace River region then annual losses to predators could easily exceed \$2,000,000 annually.

The livestock protection program has been a significant benefit to producers of many classes of livestock throughout the Peace River. There is strong anecdotal evidence that in some areas livestock losses to predators have declined but it is also apparent that livestock losses to predators continue throughout the region. For this reason, we request that the Peace River Regional District rural directors provide an additional \$200,000 funding to continue the program.

Prepared by Peace River Regional Cattlemen's Association

November 1, 2019



Admin.
Finance
JL

Handout EAPC Dec 19/19



REPORT

To: Rural Budgets Administration Committee

Date: March 10, 2020

From: Lyle Smith, Chief Financial Officer

Subject: Release of Funds – Recreational and Cultural Grants-in-Aid Prior Year Allocations

RECOMMENDATION:

That the Rural Budgets Administration Committee authorize the release of all unclaimed Rural Recreational and Cultural Grants-in-Aid Allocations, in amounts equal to the sum of all prior year unclaimed allocations as of March 19, 2020.

BACKGROUND/RATIONALE:

This report is being brought forward to the Committee as a result of the amendment made to the Rural Recreational and Cultural Grants-in-Aid (GIA) Policy at the February 20, 2020 Rural Budgets Administration Committee. See resolution below:

"That the Rural Budgets Administration Committee amend Section 11 of the Rural Recreational and Cultural Grants-in-Aid policy, titled "Claim Reimbursement" to read:

11) Payment of Funds

- a) Grant funds will be payable to the recipients upon ratification by the Rural Budgets Administration Committee."*

If supported, payments would be processed as per the amounts reflected in the attached GIA Summary of Payable, dated March 10, 2020, and would be issued for presentation at the 2020 spring allocation meetings being held on April 20, 21, and 22.

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

Based on the attached GIA Summary of Payables dated March 10, 2020, the total amount payable for each area is as follows:

Area B	\$ 68,698.90
Area C	\$ 43,281.67
Area E	\$ 64,919.04
Sub-Regional	\$ 76,647.07

Staff Initials:

Dept. Head:

CAO:

Page 1 of 2

COMMUNICATIONS CONSIDERATION(S):


None.

OTHER CONSIDERATION(S):

None.

Attachments:

1. GIA Summary of Payables – March 10, 2020
2. Updated Rural Recreational & Cultural GIA policy

 Peace River Regional District Grants-In-Aid Summary of Payables		10-Mar-2020						
Current Year		2014	2015	2016	2017	2018	2019	
Allocation		Budget	Budget	Budget	Budget	Budget	Budget	GIA Remaining
		103,000.00	200,000.00	103,000.00	103,000.00	103,000.00	130,000.00	
		Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
		94,608.17	189,845.00	103,000.00	103,000.00	103,000.00	130,000.00	
AREA B								
	Big Bam Ski Hill	-	-	-	-	-	-	-
12,000.00	Buick Creek Community Club	-	-	-	-	-	-	-
	Cache Creek Community Club	-	-	-	-	-	-	-
19,000.00	Cecil Lake Rec. Commission	-	-	-	-	-	(0.00)	(0.00)
1,000.00	Fort St. John Gradfest	-	-	-	-	-	1,000.00	1,000.00
-	Golata Creek Recreation Society	-	-	1,894.09	-	-	-	1,894.09
15,103.00	Goodlow Community Club	-	-	8,023.16	-	-	-	8,023.16
	Halfway Graham Community Club	-	(0.00)	-	-	-	-	(0.00)
18,347.00	King's Valley Christian Camp	-	-	-	-	-	7,621.50	7,621.50
17,500.00	Montney Rec. Commission	-	-	-	686.42	4,623.28	17,500.00	22,809.70
3,380.00	North Peace 4-H District Council	-	-	-	-	-	-	-
1,050.00	North Peace Fall Fair Society	-	-	-	-	-	-	-
4,000.00	North Peace Historical Society	-	-	-	-	0.00	-	0.00
	North Peace Light Horse Assn.	-	-	-	-	-	-	-
	North Peace Ride for Disabled	-	-	-	-	-	-	-
17,000.00	Osborn Community Club	-	2,830.05	1,656.42	-	1,678.00	16,070.00	22,234.47
12,120.00	Rock of Ages Bible Camp	-	-	-	-	-	3,386.23	3,386.23
7,000.00	Rose Prairie Curling Society	-	-	(0.00)	0.00	-	1,729.75	1,729.75
	Wonowon Horse Club	-	-	-	-	-	-	-
1,000.00	Area B Rural Bursary	-	-	-	-	-	-	-
1,500.00	Youth Travel	-	-	-	-	-	1,300.00	1,300.00
130,000.00	Total Area B	-	2,830.05	11,573.67	686.42	6,301.28	48,607.48	69,998.90
		2014	2015	2016	2017	2018	2019	
		Budget	Budget	Budget	Budget	Budget	Budget	GIA Remaining
		112,025.88	100,000.00	80,000.00	80,000.00	50,000.00	60,000.00	
		Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
		93,297.04	81,250.00	72,900.86	53,319.11	42,150.00	60,000.00	
AREA C								
	Big Bam Ski Hill	-	-	-	-	-	-	-
16,746.76	Charlie Lake Community Club	-	-	0.00	-	82.56	12,336.76	12,419.32
1,000.00	Fort St. John Gradfest	-	-	-	-	-	1,000.00	1,000.00
26,753.24	Lake Point Golf Club	-	-	-	-	-	26,753.24	26,753.24
	North Peace 4H District Council	-	-	-	-	-	-	-
3,500.00	North Peace Fall Fair Society	-	-	-	-	-	1,599.25	1,599.25
10,000.00	North Peace Historical Society	0.00	-	-	-	1,509.86	-	1,509.86
	North Peace Light Horse Assn.	-	-	-	-	-	-	-
1,000.00	*Area C Scholarship	-	-	-	-	-	-	-
1,000.00	Youth Travel	-	-	-	-	-	800.00	800.00
60,000.00	Total Area C	0.00	-	0.00	-	1,592.42	42,489.25	44,081.67

68,698.90 Total Payment Area B

43,281.67 Total Payment Area C

		2014	2015	2016	2017	2018	2019	GIA Remaining
AREA E		Budget	Budget	Budget	Budget	Budget	Budget	
		103,150.00	102,000.00	102,000.00	102,000.00	102,000.00	103,000.00	
		Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
		103,150.00	102,000.00	102,000.00	102,000.00	102,000.00	103,000.00	
8,307.24	Camp Emile	-	-	-	-	-	8,307.24	8,307.24
	Chetwynd & Dist Rec. Centre	-	-	-	-	-	-	-
10,000.00	Chetwynd Electric Eels Swim Assn.	-	-	-	-	-	10,000.00	10,000.00
3,773.76	Chetwynd Gymkhana	-	-	63.08	-	-	3,773.76	3,836.84
23,300.00	Chetwynd Rod & Gun Club	-	-	-	-	-	-	-
8,000.00	Chetwynd Social Planning Society	-	-	-	-	-	-	-
5,040.00	Chetwynd Horse Club Society	-	-	-	-	1,373.75	4,340.00	5,713.75
10,325.00	Foothills Team Roping Club	-	-	-	-	-	35.00	35.00
	Jackfish Community Association	-	-	2,080.56	15,500.00	-	-	17,580.56
15,000.00	Little Giants Figure Skating Club	-	-	-	-	-	-	-
8,675.00	Little Prairie Heritage Society	-	-	-	311.98	3,452.91	5,776.63	9,541.52
5,000.00	Moberly Lake Community Assn.	-	-	-	973.89	-	2,788.95	3,762.84
	Pine Valley Exhibition Park Soc.	-	-	-	2,235.49	3,785.80	-	6,021.29
	Pine Valley Motor Sports	-	-	-	-	-	-	-
2,579.00	Pine Valley Seniors Assn.	-	-	-	-	-	120.00	120.00
	Sagitawa Christian Camping Society	-	-	-	-	-	-	-
1,000.00	Area E West Bursary	-	-	-	-	-	-	-
2,000.00	Youth Travel	-	-	-	-	-	2,000.00	2,000.00
103,000.00	Total Area E	-	-	2,143.64	19,021.36	8,612.46	37,141.58	66,919.04
		2014	2015	2016	2017	2018	2019	GIA Remaining
SUB-REGIONAL		Budget	Budget	Budget	Budget	Budget	Budget	
		150,084.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	
		Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
		150,084.00	150,000.00	150,049.93	150,000.00	150,000.00	150,000.00	
11,173.19	ARK - Dawson Creek Youth Centre Society	-	-	-	-	-	-	-
6,000.00	Bessborough Community Club	-	-	-	-	-	-	-
10,607.66	Cutbank Community Club	-	-	-	-	-	-	-
23,673.19	Dawson Creek Sportsman's Club	-	-	-	-	16,000.00	23,673.19	39,673.19
	Doe River Gymkhana Club	-	-	4,047.05	-	-	-	4,047.05
7,699.91	Doe River Recreation Commission	-	-	-	-	-	(0.00)	(0.00)
11,173.19	Farmington Community Association	-	-	-	-	-	11,173.19	11,173.19
2,200.00	Groundbirch Rec. Commission	-	-	-	-	-	90.00	90.00
	Hats n' Chaps Gymkhana	-	-	6,558.72	-	-	-	6,558.72
2,000.00	Kilkerran Recreation Commission	-	-	-	2,000.00	1,125.00	2,000.00	5,125.00
	Kiskatinaw Fall Fair	-	-	-	32.36	0.00	-	32.36
13,980.10	McLeod Rec. & Social Services Society	-	-	-	-	-	(0.00)	(0.00)
10,673.19	Rolla Ratepayers	-	-	-	-	-	0.00	0.00
15,673.19	Sunset Prairie Recreation Commission	-	-	(0.00)	2,126.23	42.83	5,345.66	7,514.72
800.00	Swan Lake Enhancement Society	-	-	-	-	-	-	-
	Sweetwater 905 Society	-	-	-	225.00	-	-	225.00
6,000.00	Tomslake Community Cultural Assn.	-	-	-	-	-	0.00	0.00
11,673.19	Tomslake & District Rec Commission	-	-	-	-	-	-	-
12,173.19	Tupper Community Club	-	-	-	-	2,207.84	0.00	2,207.84
3,000.00	Post Secondary Trade Bursary & Scholarship	-	-	-	-	-	3,000.00	3,000.00
1,500.00	Youth Travel	-	-	-	-	-	1,200.00	1,200.00
150,000.00	Total Sub-Regional	-	-	10,605.77	4,383.59	19,375.67	46,482.04	80,847.07
		2014	2015	2016	2017	2018	2019	TOTAL
443,000.00	COMBINED GRAND TOTALS	0.00	2,830.05	24,323.08	24,091.37	35,881.83	174,720.35	261,846.68

64,919.04 Total Payment Area E

76,647.07 Total Payment Sub-Regional



POLICY STATEMENT**1) Introduction**

This policy is intended to supplement the operating and/or capital funds of not-for-profit rural organizations that provide recreation, arts, sports, and/or social activities to the communities within the Peace River Regional District (PRRD). Groups are expected to fundraise for alternate sources of funds.

2) Definitions

- a) **Debt** is defined as an amount owed to a person or organization for services, products or loans not yet paid for.
- b) **Rural Organization** is defined as any not-for-profit group located within the boundaries of Electoral Areas B, C, E, and Sub-Regional that provides recreation, arts, sports and/or social activities to communities at large.
- c) **Sub-Regional** a defined portion of Electoral Area E and D which is combined with a service area including the City of Dawson Creek and the Village of Pouce Coupe, shown on Schedule L to this policy.
- d) **Wages** are defined as any payment, stipend or honorarium made for labour or services to an employee or volunteer under the direction of an employer or organization.
- e) **Capital Improvement** is defined as the addition of a permanent structural improvement or the restoration of some aspect of a property that will either enhance the property's overall value or increase its useful life.
- f) **Capital Equipment** is defined as equipment valued at over \$5,000 and has an extended lifetime over more than one year.
- g) **New Applicant Organizations** are organizations that have not received Peace River Regional District Recreational and Cultural Grants-in-Aid prior to 2012.
- h) **Operational expenses** are defined as the day to day costs to operate a facility such as insurance, utilities, maintenance and upkeep and general supplies.

3) Eligibility Criteria

- a) Applicants must be a rural not-for-profit registered society which provide recreation, arts, sports, and/or social activities for the community at large; and
- b) At least 75% of the applicants' membership must come from the rural areas which they serve.
- c) New applicant organizations located or operating within a municipality must provide proof that at least 75% of their membership comes from the electoral areas of the Regional District.
- d) Organizations who have received Recreational and Cultural Grants-in-Aid prior to 2012 will be grandfathered into the policy and will not be required to maintain a 75% rural membership.

4) Application Process

- a) Applicants must submit a formal application to the Regional District once per year on or before January 31st each year; said application to be substantially completed in the form attached hereto as Schedule A.
- b) Applications must be submitted directly by the recreation organization or community association/club.
- c) Applicants must provide year-end financial statements including an income statement and a balance sheet, plus project and operational budgets and a minimum of one quote for any individual items valued at over \$3,000.



- d) New applicants must provide proof in the form of a membership list that at least 75% of their membership resides in the rural areas which they serve.
- e) At the discretion of the Electoral Area Directors, organizations may apply to more than one funding area if their recreation and/or community association services are provided to residents in more than one community and that their membership is reflective of this.
- f) Failure to provide adequate documentation during the application process and/or comply with the eligibility requirements for funding assistance may jeopardize funding eligibility.
- g) Late applications will not be accepted without the express written permission of the Electoral Area Director for the area in which the organization is making application to.
- h) Applications from new organizations will be accepted by the Regional District for consideration providing they meet the eligibility requirements as set forth in this policy.

5) Eligible Expenses

- a) In Electoral Areas B and C expenses for capital improvements and insurance (*for the protection of the public*) are permitted.
- b) In Electoral Area E West and the Sub-Regional funding areas, expenses for operations and capital improvements are permitted.
- c) Payment of debt and employee wages are not an eligible expense.
- d) A minimum of one (1) quote must be provided for all eligible expenses valued at over \$3,000.

6) Annual Grant Allocations

- a) At the discretion of the Electoral Area Directors, grant allocations for each area may be budgeted and provided for youth travel to which the guidelines are attached hereto as Schedule E.
- b) At the Electoral Area B and C Directors' discretion, grant allocations from Area B and C may be budgeted and provided for the North Peace Regional Grad Fest Society for the purpose of hosting safe graduation related events, to which the guidelines are attached hereto as Schedule F.
- c) At the Electoral Area B Director's discretion grant allocations from Area B may be budgeted and provided for the North Peace 4-H District Council for the purpose of conducting 4-H activities to which the guidelines are attached hereto as Schedule G.
- d) At the discretion of the Electoral Area Directors, funding allocations for each area may be budgeted and provided for post-secondary scholarships and bursaries to which the guidelines are attached hereto as Schedules H, I, J and M.
- e) At the Directors' discretion, grant allocations for each area may be budgeted to provide for Awards Recognition to which the guidelines are attached hereto as Schedule K.

7) Approval Process

- a) The Electoral Area Directors have the sole discretion to accept or reject any application. Applications may be rejected for the following reasons:
 - Incomplete or late applications; or
 - Failure to maintain society status; or
 - Failure to rationalize the need for funding; or
 - Failure to prove the project supports the community at large.
- b) Upon approval of the Rural Budgets Administration Committee, eligible applicants along with their Electoral Area Director will meet in the spring of each year to allocate the budgeted amount as set in the current Financial Plan.
- c) At least one representative from each applicant organization must be in attendance at the allocation meetings to receive a grant allocation.



- d) If the total application amount exceeds the annual budget, then the annual budget will be distributed based on consensus of the eligible recreational and community organizations and the Electoral Area Director(s) in attendance at the adjudication meetings.
- e) All organizations that have made an application and have been approved to receive funding by the Regional District will be notified of the meeting date, time and location prior to the meeting.
- f) All applications will be adjudicated based on need and availability of funds in the fiscal year of the established service.
- g) All funding allocation recommendations must be ratified by the Rural Budgets Administration Committee. The Rural Budgets Administration Committee reserves the right to accept, reject or amend any application at its sole discretion.

8) Recreational and Cultural Grants-in-Aid Budgets

- a) On an annual basis the Electoral Area Directors shall determine the annual budget amount for their area(s) to be included in the Peace River Regional District Financial Plan. This budget amount will be subject to Board approval and must be in accordance with tax limitations set forth by bylaw or supplementary letters patent. These areas are indicated below:
 - Electoral Area B
 - Electoral Area C
 - Electoral Area E West
 - South Peace Sub-Regional - a defined portion of Electoral Area E and D which is combined with a service area including the City of Dawson Creek and the Village of Pouce Coupe, shown on Schedule L to this policy.

9) Unallocated Funds

- a) Any funds that are not allocated from the annual requisition for a funding area shall be utilized to reduce the tax requisition in the next calendar year.

10) Payment of Funds

- a) Grant funds will be payable to the recipients upon ratification by the Rural Budgets Administration Committee.

11) Sources of Revenue

- a) Organizations shall be responsible to raise supplementary funds for major capital projects and operations by seeking other funding sources including but not limited to donations, corporate sponsorships, applications to other government agencies or general fundraising.
- b) The Peace River Regional District shall not be a sole source of revenue for any recreation or community association.
- c) Organizations must show in their application all sources of revenue.

12) Reporting Requirements

- a) All organizations that receive Recreational and Cultural Grants-in-Aid must complete an Annual Report as attached hereto as Schedule C by the last calendar day in January the 31st.
- b) Photos must be provided showing capital projects completed with Recreational and Cultural Grants-in-Aid funds.



- c) That failure to abide by the conditions of the grant and/or reporting requirements may result in one or more of the following:
- grants not being paid out;
 - organizations being required to repay grant funds;
 - not being considered for future grant funding.

13) Funding Amendments

- a) *Effective January 1, 2019* - Organizations will no longer be authorized to reallocate unclaimed grant funds allocated in 2019 or any years thereafter. Those grant allocations that remain unclaimed upon the completion of projects will be identified as surplus to the function and used to reduce the following year's tax requisition.
- b) In the event of an emergency situation where failure to remediate the problem will result in the organizations ability to operate, recipients may apply to the Regional District for support through other grant funding options.
- c) All unclaimed grant allocations from years prior to 2019, will be grandfathered and organizations may apply for a Funding Amendment to reallocate those funds under the following circumstances:
- If a balance remains in the grant allocation and all projects have been completed; or,
 - If an emergency has arisen and failure to remediate the problem will result in an inability to operate.
- d) The Rural Budgets Administration Committee will have the sole discretion on whether to approve or deny any funding amendments.
- e) Funds cannot be amended to pay off debt.

14) General

- a) Recreational and Cultural Grants-in-Aid policies can only be made by the Rural Budgets Administration Committee and are subject to Board approval as set forth in Bylaw no. 1166, 1998.
- b) Organizations hosting annual spring allocation meetings will be paid a hosting stipend.

15) Limitations

- a) Tower Lake Community Association is not eligible to receive Recreational and Cultural Grants-in-Aid as they are outside of the existing service area.

16) Recognition

- a) Grant recipients will recognize the financial contributions of the Regional District by prominently displaying a certificate or plaque.
- b) Associations that maintain websites, social media sites and/or membership newsletters will provide Regional District with recognition in the form of prominently displaying a note of thanks next to the Regional District's logo.
- c) Grant recipients may be requested to issue a joint press release and photo with the Regional District from time to time.



REPORT

To: Rural Budgets Administration Committee

Date: March 5, 2020

From: Lyle Smith, Chief Financial Officer

Subject: February 2020 Financial Report

RECOMMENDATION:

That the Rural Budgets Administration Committee receive the February 2020 Financial Report for discussion.

BACKGROUND/RATIONALE:

Not Applicable.

ALTERNATIVE OPTIONS:

Not Applicable.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

None.

COMMUNICATIONS CONSIDERATION(S):

None.

OTHER CONSIDERATION(S):

None.

Attachments:

1. Grants in Aid: Summary of Payables, Youth Travel and Scholarship Information
2. Fair Share Commitments
3. Peace River Agreement Commitments
4. BCR/PRA Commitments
5. Reserve Balances
6. Loans Fund and Gas Tax Commitments

Staff Initials: 

Dept. Head: 

CAO: 

Page 1 of 1



Peace River Regional District Grants-In-Aid
Summary of Payables

28-Feb-2020

Current Year Allocation		2014	2015	2016	2017	2018	2019	GIA Remaining
		Budget	Budget	Budget	Budget	Budget	Budget	
		103,000.00	200,000.00	103,000.00	103,000.00	103,000.00	130,000.00	
		Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
AREA B		94,608.17	189,845.00	103,000.00	103,000.00	103,000.00	130,000.00	
	Big Bam Ski Hill	-	-			-		-
12,000.00	Buick Creek Community Club	-	-		-	-	-	-
	Cache Creek Community Club	-				-		-
19,000.00	Cecil Lake Rec. Commission	-				-	(0.00)	(0.00)
1,000.00	Fort St. John Gradfest	-	-	-	-	-	1,000.00	1,000.00
-	Golata Creek Recreation Society	-		1,894.09		--		1,894.09
15,103.00	Goodlow Community Club	-		8,023.16		--	-	8,023.16
	Halfway Graham Community Club	-	(0.00)			-		(0.00)
18,347.00	King's Valley Christian Camp	-	-		-		18,347.00	18,347.00
17,500.00	Montney Rec. Commission	-	-	-	686.42	4,623.28	17,500.00	22,809.70
3,380.00	North Peace 4-H District Council	-	-	-	-	-	-	-
1,050.00	North Peace Fall Fair Society	-	-	-	-	-	-	-
4,000.00	North Peace Historical Society	-	-	-	-	0.00	-	0.00
	North Peace Light Horse Assn.	-	-			-		-
	North Peace Ride for Disabled		-					-
17,000.00	Osborn Community Club	-	2,830.05	1,656.42		1,678.00	16,070.00	22,234.47
12,120.00	Rock of Ages Bible Camp						3,386.23	3,386.23
7,000.00	Rose Prairie Curling Society	-	-	(0.00)	0.00	-	1,729.75	1,729.75
	Wonowon Horse Club		-		-			-
1,000.00	Area B Rural Bursary	-	-	-	-	-	-	-
1,500.00	Youth Travel		-	-	-	-	1,300.00	1,300.00
130,000.00	Total Area B	-	2,830.05	11,573.67	686.42	6,301.28	59,332.98	80,724.40
		2014	2015	2016	2017	2018	2019	GIA Remaining
		Budget	Budget	Budget	Budget	Budget	Budget	
		112,025.88	100,000.00	80,000.00	80,000.00	50,000.00		
		Allocated	Allocated		Allocated	Allocated		
AREA C		93,297.04	81,250.00		53,319.11	42,150.00		
	Big Bam Ski Hill	-						-
16,746.76	Charlie Lake Community Club	-	-	0.00		82.56	12,336.76	12,419.32
1,000.00	Fort St. John Gradfest	-	-	-	-	-	1,000.00	1,000.00
26,753.24	Lake Point Golf Club	-			-		26,753.24	26,753.24
	North Peace 4H District Council	-						-
3,500.00	North Peace Fall Fair Society	-	-	-	-	-	1,599.25	1,599.25
10,000.00	North Peace Historical Society	0.00	-	-	-	1,509.86	-	1,509.86
	North Peace Light Horse Assn.	-	-			-		-
1,000.00	*Area C Scholarship		-	-	-	-	-	-
1,000.00	Youth Travel	-	-	-	-	-	800.00	800.00
60,000.00	Total Area C	0.00	-	0.00	-	1,592.42	42,489.25	44,081.67

		2014	2015	2016	2017	2018	2019	GIA Remaining
		Budget	Budget	Budget	Budget	Budget	Budget	
		103,150.00	102,000.00	102,000.00	102,000.00	102,000.00	103,000.00	
AREA E		Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
		103,150.00	102,000.00	102,000.00	102,000.00	102,000.00	103,000.00	
8,307.24	Camp Emile	-					8,307.24	8,307.24
	Chetwynd & Dist Rec. Centre	-	-	-	-	-		-
10,000.00	Chetwynd Electric Eels Swim Assn.		-	-	-	-	10,000.00	10,000.00
3,773.76	Chetwynd Gymkhana	-	-	63.08	-	-	3,773.76	3,836.84
23,300.00	Chetwynd Rod & Gun Club	-	-	-	-	-	-	-
8,000.00	Chetwynd Social Planning Society		-	-	-	-	-	-
5,040.00	Chetwynd Horse Club Society				761.25	2,231.25	5,040.00	8,032.50
10,325.00	Foothills Team Roping Club	-	-	-	-	-	35.00	35.00
	Jackfish Community Association	-	-	2,080.56	15,500.00	-		17,580.56
15,000.00	Little Giants Figure Skating Club	-	-	-	-	-	15,000.00	15,000.00
8,675.00	Little Prairie Heritage Society		-		311.98	3,452.91	5,776.63	9,541.52
5,000.00	Moberly Lake Community Assn.	-	-		973.89	-	2,788.95	3,762.84
	Pine Valley Exhibition Park Soc.	-	-	-	2,235.49	3,785.80		6,021.29
	Pine Valley Motor Sports	-	-			-		-
2,579.00	Pine Valley Seniors Assn.	-	-	-	-	-	120.00	120.00
	Sagilawa Christian Camping Society	-				-		-
1,000.00	Area E West Bursary	-	-	-	-	-	-	-
2,000.00	Youth Travel		-	-	-		2,000.00	2,000.00
103,000.00	Total Area E	-	-	2,143.64	19,782.61	9,469.96	52,841.58	84,237.79
		2014	2015	2016	2017	2018	2019	GIA Remaining
		Budget	Budget	Budget	Budget	Budget	Budget	
		150,084.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	
SUB-REGIONAL		Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
		150,084.00	150,000.00	150,049.93	150,000.00	150,000.00	150,000.00	
11,173.19	ARK - Dawson Creek Youth Centre Society	-	-	-	-	-	-	-
6,000.00	Bessborough Community Club	-	-	-	-	-	-	-
10,607.66	Cutbank Community Club	-		-	-	-	-	-
23,673.19	Dawson Creek Sportsman's Club	-	-	-	-	16,000.00	23,673.19	39,673.19
	Doe River Gymkhana Club			4,047.05				4,047.05
7,699.91	Doe River Recreation Commission	-	-	-	-	-	(0.00)	(0.00)
11,173.19	Farmington Community Association	-	-	-	-	-	11,173.19	11,173.19
2,200.00	Groundbirch Rec. Commission	-	-	-	-	-	2,200.00	2,200.00
	Hats n' Chaps Gymkhana	-		6,558.72		-		6,558.72
2,000.00	Kilkerran Recreation Commission	-	-		2,000.00	1,125.00	2,000.00	5,125.00
	Kiskatinaw Fall Fair		-	-	32.36	0.00		32.36
13,980.10	McLeod Rec. & Social Services Society	-	-	-	-	-	(0.00)	(0.00)
10,673.19	Rolla Ratepayers	-	-	-	-	-	0.00	0.00
15,673.19	Sunset Prairie Recreation Commission		-	(0.00)	2,126.23	42.83	5,345.66	7,514.72
800.00	Swan Lake Enhancement Society	-	-	-	-	-	-	-
	Sweetwater 905 Society				225.00			225.00
6,000.00	Tomslake Community Cultural Assn.	-	-	-	-	-	0.00	0.00
11,673.19	Tomslake & District Rec Commission	-	-		-	-	11,673.19	11,673.19
12,173.19	Tupper Community Club	-	-	-	-	2,207.84	0.00	2,207.84
3,000.00	Post Secondary Trade Bursary & Scholarship	-	-	-	-	-	3,000.00	3,000.00
1,500.00	Youth Travel	-	-	-	-	-	1,200.00	1,200.00
150,000.00	Total Sub-Regional	-	-	10,605.77	4,383.59	19,375.67	60,265.23	94,630.26
		2014	2015	2016	2017	2018	2019	TOTAL
443,000.00	COMBINED GRAND TOTALS	0.00	2,830.05	24,323.08	24,852.62	36,739.33	204,203.54	292,948.62

Youth Travel Recipient Information ***

Date	Recipient	Total To-Date	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Approved	Area B											
	Midget A flyers - FSJ											150
	Peewee A Flyers - FSJ											50
	Midget Predators Provincials Hockey										150	
	NPSS Provincial Curling										50	
	High School Rodeo of BC Northern Region	1,000	500			500				500		
	High School Rodeo of BC Northern Region - Megan Smith	500					500					
	U18 Team Tremblay									250		
	U18 Team Boorse									500		
	Mixed Doubles Team Lawrence/Smith									250		
	Team Tremblay Juvenile boys curling (PRA league)	500							500			
	TOTAL granted for year		500	1,500	0	1,500	1500	1500	1500	1500	1500	1500
	TOTAL used		500	0	0	500	500	0	500	1500	200	200
	BALANCE Remaining		0	0	0	0	0	0	0	0	0	1300 *
Approved	Area C											
	Midget A flyers - FSJ											100
	Peewee A Flyers - FSJ											100
	Midget Predators Provincials Hockey										50	
	NPSS Provincial Curling										50	
	Inconnu Swim Club	300		300								
	High School Rodeo of BC Northern Region	2,000	500		500	500		500		500		
	U18 Predators Girls Hockey Team - Provincials									500		
	TOTAL granted for year		1,000	1,000	1,000	1,000	1000	1000	1000	1000	1000	1000
	TOTAL used		500	300	500	500	0	500	0	1000	100	200
	BALANCE Remaining		0	0	0	0	0	0	0	0	0	800 *
Approved	Area E											
	3 Nations Midget Hockey	650		350			300					
	Auroras Speed Skating Club	250		250								
	Chetwynd District Minor Hockey - Lonestar Tier 3 PeeWee Provincials									500		
	Chet Girls Club Volleyball	1,050	250		500		300					
	Chet Scotiabank Bantam Giants Hockey	850	350		500							
	Chet Secondary Boys Wrestling	350	350									
	Chet Secondary Girls Volleyball	3,250	250		200	800		1000	1000			
	Chet Talisman Energy Pee Wee Giants Hockey	500			500							
	Electric Eels Swim Club	600		300	300							
	Chetwynd Secondary Highschool Golf Team	300				300						
	Dawson Creek Juvenile Girls Curling	500					500					
	Taylor Dutka - DC Curling U18 PRA Curling									250		
	Chetwynd Midget Giants	500						500				
	High School Rodeo of BC Northern Region									250		
	Chetwynd U16 Club Volleyball - Chargers	500						500				
	U16 Girls Club VB Chetwynd Raiders	500							500			
	U14 CW Raiders Girls VB									500		
	U17 CW Raiders Girl Club VB									500		
20-Dec-18	Chet Sr. Boys Volley Provincials										150	
	TOTAL granted for year		2,000	2,000	2,000	2,000	3005.26	2000	2000	2000	2000	2000
	TOTAL used for year		1,200	900	2,000	1,400	800	2000	1500	2000	150	0
	BALANCE Remaining		0	0	0	0	0	0	0	0	0	2000 *
Approved	Sub-Regional											
	A. Sorken - Rugby Western Canadians											50
	DCSS - South Peace Campus Peace Rugby Girls										250	
	DCSS - South Peace Campus Track & Fld Provincials										150	
	Midget Predators Provincials Hockey										50	
	Northern BC High School Rodeo	2,000			1,000	1,000						
	DC U14 Volleyball Team Dynamite	500							500			
	DCVC U17_18 Girls Volleyball	500							500			
	Juvenile Boys Curling Team (alberta league)	500							500			
	Ron Pettigrew Sr. Boy Basketball									500		
	DC Volleyball Club u15, u16, u17_18									1000		
20-Dec-18	DCSS Grade 9 Girls Volleyball										250	
20-Dec-19	DCSS Grade 10 Girls Volleyball											250
	TOTAL granted for year		1,500	1,500	1,500	1,500	1500	1500	1500	1500	1500	1500
	TOTAL used for year		0	0	1,000	1,000	0	0	1500	1500	700	300
	BALANCE Remaining		0	0	0	0	0	0	0	0	0	1200 *

* Unused amounts returned to reduce next tax year

Scholarship/Bursary Recipient Information 2010 to Current

Area B Bursary

Year	Name	Amount		Date Claimed
		Amount	Remaining	
2019	Iris Wenger	1,000	0	13-Sep-19
2018	Grace Giesbrecht	1,000	0	31-Dec-18
2017	Brittney Hein	1,000	0	14-Aug-17
2016	Kelsey Young	1,000	0	11-Aug-16
2015	Robyn Bickford	1,000	0	25-Aug-15
2014	Rebecca Hedges	1,000	0	3-Sep-14
2013	Makayla MacLeod	1,000	0	13-Aug-13
2012	Eliza Li	1,000	0	2012
2011	Talia Miller	500	0	2011
2010	Kendra Young	500	0	2010
TOTAL		5,000	0	

Area C Scholarship

Year	Name	Amount		Date Claimed
		Amount	Remaining	
2019	Celine Quigley	1,000	0	27-Sep-19
2018	Allison Ostle	1,000	0	21-Sep-18
2017	Justin Fehr	1,000	0	27-Jul-18
2016	Rachel Kalkman	1,000	0	25-Aug-16
2015	Kevala Van Voilkenburg	1,000	0	6-Aug-15
2014	Dylan Kassian	1,000	0	23-Aug-14
2013	Daisy Petrucci	1,000	0	15-Aug-13
2012	Stephanie Sutherland	1,000	0	2012
2011	Hannah Leber	500	0	2011
2010	Tawny Hosker	500	0	2010
TOTAL		5,000	0	

Area E Bursary

Year	Name	Amount		Date Claimed
		Amount	Remaining	
2019	Ethan Cameron	500	0	20-Jan-20
2019	Blaine Dixie	500	0	21-Nov-19
2018	Sierra Neuhs	500	0	5-Dec-18
2018	Treydon Nichols	500	0	2-Jan-19
2017	Kaitlyn Dufresne	500	0	Nov-17
2017	Trevor Andres - declined rtn to funding area RBAC Feb 21, 2019	500	0	22-Feb-19
2016	Courtney Auger	500	0	not claimed rtn to funding area
2016	Regan Neuhs	500	0	5-Dec-16
2015	Kayla Sanford	500	0	13-Nov-15
2015	Dayton Waldie	500	0	7-Nov-15
2014	Sara Norris	500	0	27-Nov-14
2014	Brittany Andres	500	0	15-Jan-15
TOTAL		1,500	0	

Sub-Regional Bursary & Scholarship

Year	Name	Amount		Date Claimed
		Amount	Remaining	
2019	Ashton Jobson	1,500	1500	
2019	Rory Todd	1,500	1500	
2018	Prestin Sorken	1,500	0	28-Sep-18
2018	Connor Riley	1,500	0	5-Dec-18
2017	Taylor Schweitzer	1,500	0	13-Jul-18
2017	Nadia Richer	1,500	0	16-Aug-18
2016	Ashley Schweitzer	1,500	0	Jan-17
2016	Kalen Dorer	1,500	0	Sep-16
2015	Paula Chudley	1,500	0	31-Aug-15
2015	Ben Van Spronsen	1,500	0	14-Sep-15
2014	Theran Basset	1,500	0	15-Jan-15
2014	Landon Farrow Trades	1,500	0	16-Sep-14
2013	Brenna McCullough - Academic	1,500	0	25-Sep-13
2013	Brad Skytte - Trades	1,500	0	2-Jul-13
2012	Kolo Pierce	1,500	0	2012
2012	Michaela Wandling (Deferred to 2013)	1,500	0	2013
2011	Anders Carlstad	1,500	0	2011
2011	Gary Gordon	1,500	0	2011
2010	Erica Woolf	1,500	0	2010
2010	Dusty Bruhs (Deferred to 2011)	1,500	0	2010
TOTAL		16,500	3,000	

Fair Share Commitments				February 2020		K. Goodings Area B	B. Sperling Area C	L. Hiebert Area D	D. Rose Area E	Total Fair Share	
January 1, 2020 opening balance						1,794,921.40	1,460,302.65	3,226,063.82	2,864,568.73	9,345,856.60	
Total interest earned						3,891.73	3,190.57	7,083.23	6,289.53	20,455.06	
										-	
COMMITMENTS				Date Committed	Commitment Amount	Previous Yrs. Payments	Fair Share Payments This Year				Remaining Commitment
Area B											
Clearview Arena; Service Operational Costs				Feb 20, 2019	5,985.00					5,985.00	
Electrical Extension Grants				Ongoing	4,000.00		4,000.00			-	
FSJ Library (45,500 in 2018, 2019, 2020)				Nov 16, 2017	167,800.00	122,300.00	11,375.00			34,125.00	
NP Cultural Centre (30,000 in 2018, 2019, 2020)				Nov 16, 2017	118,125.00	88,125.00	7,500.00			22,500.00	
NP Light Horse Assoc; Indoor Arena Improvements				Mar 15, 2018	15,000.00					15,000.00	
Rural Fire Protection Expansion Feasibility (CL)				Feb 16, 2017	10,000.00	8,794.54				1,205.46	
Rural Gasification (Includes possible 5k for Blueberry Commune per Apr 16/15)				Oct 20, 2001; Apr 16, 2015	680,000.00	32,367.25				647,632.75	
Waste Water Receiving Facility (Operating Deficit 75%)				Nov 27, 2014	-					-	
Whiskey Jack Nordic Ski Club; Day Lodge & Ski Trails				Jan 16, 2020	20,000.00					20,000.00	
					1,020,910.00	251,586.79	22,875.00	-	-	746,448.21	
Area C											
Dave Mitchell & Assoc; Fire Protection Feas.				Mar 15, 2018	38,350.00	38,300.00				50.00	
CLFD; 2 Apparatus				Feb 21, 2019	300,000.00	116,528.53				183,471.47	
Electrical Extension Grants				Ongoing						-	
FSJ Airport Sub Water Metering Initiative				Feb 18, 2016	25,000.00	10,177.93				14,822.07	
FSJ Library (15,000 in 2018, 2019, 2020)				Nov 16, 2017	60,000.00	45,000.00		3,750.00		11,250.00	
Natural Gas Extension Grants				Jan 16, 2020	5,000.00					5,000.00	
NPAS; Airport Swr Pumps & Maintenance				Dec 7, 2015	26,289.38	4,157.98				22,131.40	
NP Cultural Centre (14,062 in 2018,2019,2020)				Nov 16, 2017	56,248.00	42,186.00		3,515.50		10,546.50	
Old Fort Slide Residents; Emergency Support				Oct 16, 2018	250,000.00	150,098.60				99,901.40	
Rural Fire Protection Feasibility (CL)				Feb 16, 2017	10,000.00	8,750.00				1,250.00	
Waste Water Truck Receiving Facility (Operating Deficit 75%)				Nov 27, 2014	-					-	
Whiskey Jack Nordic Ski Club; Day Lodge & Ski Trails				Jan 16, 2020	20,000.00					20,000.00	
					770,887.38	256,350.44	-	7,265.50	-	368,422.84	
Area D											
Dave Mitchell & Assoc; Fire Protection Feas.				Mar 15, 2018	6,750.00	6,700.00				50.00	
Dawson Creek Sportsman's Club; Indoor Range Expansion				Jun 18, 2015	80,000.00					80,000.00	
Electrical Extension Grants				Ongoing						-	
Rural Fire Protection Expansion Feasibility (DC)				Feb 16, 2017	35,000.00	25,000.00				10,000.00	
Rural Gasification				Oct 20, 2011	1,000,000.00	67,390.26				932,609.74	
					1,121,750.00	99,090.26	-	-	-	1,022,659.74	
Area E											
Camp Sagitawa; Phase 1 Climbing Wall				Feb 20, 2014	20,000.00	5,869.50				14,130.50	
Dawson Creek Sportsman's Club; Indoor Range Expansion				Jun 18, 2015	20,000.00					20,000.00	
Electrical Extension Grants				Ongoing	4,000.00					4,000.00	
Little Prairie Heritage Soc; Engineering/Capital Projects				May 16, 2013; Jul 20, 2017	25,000.00	10,132.50				14,867.50	
Rural Gasification				Oct 20, 2011	700,000.00	5,187.15				694,812.85	
Sunset Pr Rec Comm; Fair Kitchen				May 16, 2013	58,000.00	49,336.14				8,663.86	
					827,000.00	70,525.29	-	-	-	756,474.71	
Total Fair Share Bank Balance at Month End						1,775,938.13	1,456,227.72	3,233,147.05	2,870,858.26	9,336,171.16	
Total Remaining Commitment						746,448.21	368,422.84	1,022,659.74	756,474.71	2,894,005.50	
Balance After Remaining Commitments						1,029,489.92	1,087,804.88	2,210,487.31	2,114,383.55	6,442,165.66	
						Area B	Area C	Area D	Area E		

Peace River Agreement Commitments					February 2020		K. Goodings Area B	B. Sperling Area C	L. Hiebert Area D	D. Rose Area E	Total
January 1, 2020 Opening Balance							1,873,663.04	2,889,645.58	1,729,261.68	2,090,906.16	8,583,476.46
Total interest							4,072.17	6,344.58	3,732.86	4,569.53	18,719.14
Subscription PRA \$											-
COMMITMENTS	Date Committed	Commitment	Previous Yrs. Payments	Category Code	Peace Agreement Payments This Year					Remaining Commitment	
Area B											
										-	
Boundary Lake WS; Increase Water Storage Construction	Oct 17, 2019	420,549.50	2,197.50	1	19,004.00					399,348.00	
Cecil Lake Rec Comm; Hall Exterior Steps	May 27, 2019	1,500.00	1,470.00	8						30.00	
CDC; Fire Training Centre (4,375/year 2018-2022)	Apr 16, 2018	21,875.00	4,375.00	5						17,500.00	
Clearview Arena Society; Upgrade Project	Apr 16, 2018	300,000.00	202,360.60	2	536.00					97,103.40	
Clearview Rec Facility; Property Assessment	Jan 19, 2017	50,000.00	25,286.48	2						24,713.52	
Osborn Comm Hall; Facility Assessment & Asset Mgmt Plan	Feb 21, 2019, Feb 20, 2020	11,171.56	11,171.56	8						-	
Osborn Comm Hall; New Hall Construction Feasibility	Feb 20, 2020	13,828.44		8						13,828.44	
PR Regional Cattleman's Assn; Livestock Protection Program	Jan 16, 2020	58,333.33		4						58,333.33	
Wonowon Function Feasibility Study *amt to be confirmed	Dec 19, 2019									-	
										-	
		877,257.83			19,540.00	-	-	-	-	610,856.69	
Area C											
										-	
CDC; Fire Training Centre (6,562.50/year 2018-2022)	Apr 16, 2018	32,812.50	6,562.50	5						26,250.00	
CLFD; New Brush Truck	Feb 20, 2020	60,000.00		6						60,000.00	
CL Waste H2O Truck Facility; Bio-solids Mgmt Fees Study	Aug 17, 2017	50,000.00	49,300.00	9						700.00	
CL Waste H2O Truck Facility; Reclaimed H2O Fees/"Purple Pipe"	Aug 17, 2017	75,000.00	48,100.00	9						26,900.00	
CL Waste H2O Truck Facility; Reclaimed Water Project	Jul 19, 2018	533,400.00		9						533,400.00	
NP Airport Sub Sewer; Upgrades	Jan 16, 2020	50,000.00		9						50,000.00	
NP Airport Sub Water; Upgrades	Jan 16, 2020	50,000.00		1						50,000.00	
NP Airport Sub; Water Distribution Maintenance Initiative	Dec 1, 2016	15,000.00	12,000.00	1						3,000.00	
PR Regional Cattleman's Assn; Livestock Protection Program	Jan 16, 2020	25,000.00		4						25,000.00	
										-	
		866,212.50				-				775,250.00	
Area D											
										-	
CDC; Kiskatinaw Watershed Stewardship (30K/yr 2016-2020)	Dec 17, 2015	150,000.00	120,000.00	4			30,000.00			-	
CDC; New Fire Hall	Apr 16, 2018	600,000.00		6						600,000.00	
CDC; Fire Training Centre (15,312.50/year 2018-2022)	Apr 16, 2018	76,562.50	15,312.50	5						61,250.00	
Chilton Sewer; Upgrades	Jan 16, 2020	50,000.00		9						50,000.00	
Cutbank Comm Club; Hall Improvements	Jan 16, 2020	11,358.35		3						11,358.35	
Harper/Imperial Sub Sewer; Upgrades	Jan 16, 2020	50,000.00		9						50,000.00	
KL Comm Centre; Facility Audit, Asset Mgmt & Design Feasibility	Feb 21, 2019	65,000.00	63,591.89	8						1,408.11	
KL Sewer Lagoon; Upgrades and Repairs	Feb 21, 2019; Mar 14, 2019; Jan 6, 2020	145,342.51	45,010.00	9						100,332.51	
KL Sewer; Pump & Alarm System Install; Spare Pump	Feb 18, 2016	22,000.00	12,601.51	9						9,398.49	
PC/DC Fire; Pouce Coupe Fire New Tender	Feb 20, 2020	250,000.00		6						250,000.00	
PR Regional Cattleman's Assn; Livestock Protection Program	Jan 16, 2020	58,333.33		4						58,333.33	
Rolla Dike; Legal Risk Assessment	Jan 16, 2020	50,000.00		1						50,000.00	
Rolla Dike; Operations	Jan 16, 2020	11,960.00		1						11,960.00	
Rolla Sewer; Upgrades	Jan 16, 2020	50,000.00		9						50,000.00	
South Peace Dist Crime Prevention Assn; Signs	Dec 17, 2015	4,375.00	4,309.15	4						65.85	
SP Dist Crime Prevention Assn; 1400/year 2018-2020 One Call Now	Dec 20, 2018	5,600.00	2,800.00	4						2,800.00	
Tate Creek Comm Centre; Facility Audit & Asset Mgmt Plan	Feb 21, 2019	25,000.00	11,171.55	8						13,828.45	
Tomslake Cultural Comm Assn; Main H2O Cistern Repair/Replace	Jan 19, 2017	5,000.00		4						5,000.00	
Tomslake FD; Computer aided dispatch units	Feb 20, 2020	9,570.00		6						9,570.00	
										-	
		1,640,101.69				30,000.00				1,335,305.09	
Area E											
										-	
Boreal Centre for Sustainability; Rural Food Security Awareness	Jun 18, 2019	5,150.00		4						5,150.00	
Chetwynd Fire; Operations	Feb 20, 2020	15,000.00		6						15,000.00	
Chetwynd Public Library; Design	Jan 24, 2018; May 17, 2018; Jun 21, 2018	248,000.00	45,364.64	7						202,635.36	
Chetwynd Public Library; New Library Construction	Jan 17, 2019; Jan 31, 2019	545,000.00		7						545,000.00	
CDC; Kiskatinaw Watershed Stewardship (10K/yr 2016-2020)	Dec 7, 2015	50,000.00	40,000.00	4				10,000.00		-	
CDC; Fire Training Centre (8,750/year 2018-2022)	Apr 16, 2018	43,750.00	8,750.00	5						35,000.00	
Iver Johnson Park; Recreation Facility Upgrades	Feb 21, 2019	12,888.00		8						12,888.00	
MLFD; Budget Requirements & operations	Mar 5, 2019; Feb 20, 2020	8,700.00	1,848.10	6						6,851.90	
MLFD; Operations/Needs Assessment	Oct 17, 2019; Feb 20, 2020	75,502.00		6						75,502.00	
PR Regional Cattleman's Assn; Livestock Protection Program	Jan 16, 2020	58,333.33		4						58,333.33	
										-	
		1,062,323.33						10,000.00		956,360.59	
Total Peace River Agreement GL Balance at Month End							1,858,195.21	2,895,990.16	1,702,994.54	2,085,475.69	8,542,655.60
Total Remaining Commitment							610,856.69	775,250.00	1,335,305.09	956,360.59	3,677,772.37
Balance available after remaining commitments							1,247,338.52	2,120,740.16	367,689.45	1,129,115.10	4,864,883.23
							Area B	Area C	Area D	Area E	
Spending Item Numbers:											
1 Potable Water and Water Security/Studies											
2 Arenas											
3 Halls, Trails and Walking Paths											
4 Assistance to Other Organizations											
5 Dawson Creek Fire Training Centre											
6 Fire Protection											
7 Libraries, Museums and Art Galleries											
8 Year-Round Recreation Facility Upgrades											
9 PRRD Sewer Services Assistance											
10 Natural Gas											

BCR/PRA Commitments		February 2020	Area B	Area C	Area D	Area E	Total BCR/PRA
2020 Opening Balance			49,688.07	41,512.06	19,204.45	42,921.11	153,325.69
Interest			109.10	91.14	42.16	94.24	336.64
Commitments Remaining							
Arras Fire Brigade; Prespatou Mtg Appreciation			500.00				
CLFD; Hose Lay Competition Banquet				65.87			
Hasler Flats Comm Group; Society Status Consulting						1,000.00	
Chetwynd Thrift Shop; Shed Construction Assistance						3,000.00	
Total Commitments			500.00	65.87	-	4,000.00	4,565.87
Total Expenditures			-	-	-	-	-
Month End GL Balance			49,797.17	41,603.20	19,246.61	43,015.35	153,662.33
Balance available			49,297.17	41,537.33	19,246.61	39,015.35	149,096.46
			Area B	Area C	Area D	Area E	

All Regional District Reserve Balances as of February 29, 2020.

RESERVES	911 Emergency Capital Reserve	\$ 262,273.18	Harp/Imp Sewer Capital Reserve	\$ 13,860.01
	*BCR/PRA	\$ 153,662.33	Harp/Imp Sewer Operating Reserve	\$ 13,859.28
	Buick Creek Arena Capital Reserve	\$ 207,251.98	Information System Plan Reserve	\$ 285,479.50
	Buick Creek Arena Operating Res	\$ 81,997.61	Insurance Reserve	\$ 495,877.82
	Building Reserve	\$ 1,154,640.65	Kelly Lake Comm Ctr. Operating Reserve	\$ 27,227.65
	Charlie Lake Fire Capital Reserve	\$ 896,884.45	Kelly Lake Comm Ctr. Capital Reserve	\$ 27,557.03
	Charlie Lake Sewer Capital Reserve	\$ 512,610.87	Kelly Lake Sewer Capital Reserve	\$ 11,962.48
	Charlie Lake Sewer Operating Reserve	\$ 102,579.03	Kelly Lake Sewer Operating Reserve	\$ 31,482.44
	Charlie Lake Sewer Treatment/Disposal	\$ 363,145.83	Landfill Closure Reserve	\$ 1,213,212.13
	Charlie Lk Waste Water Truck Facility Res	\$ 440,339.59	Medical Health Care Scholarship Reserve	\$ 104,815.85
	Chetwynd Arena Capital Reserve	\$ 1,819,007.56	Moberly Lake Fire Capital Reserve	\$ 21,237.89
	Chetwynd Leis Ctr Capital Reserve	\$ 2,110,951.23	North Pine TV Reserve	\$ 32,536.47
	Chilton Sewer Capital Reserve	\$ 34,475.84	NP Economic Development Commission	\$ -
	Chilton Sewer Operating Reserve	\$ 29,887.33	NPEDC Spark Conference Res	\$ -
	Chilton Sewer Debenture Reserve	\$ -	NP Leisure Pool Building Repl Res	\$ 3,689,466.79
	Clearview Arena Operating Reserve	\$ 90,703.69	NP Leisure Pool Capital Reserve	\$ 2,083,364.03
	CL DCC Reserve	\$ 277,773.63	*Peace River Agreement	\$ 8,542,655.60
	CLFD Fundraising	\$ -	Peace River Agreement Committee Reserve	\$ 1,055,379.68
	CLFD Operating Reserve	\$ 31,785.96	Regional Parks Capital Reserve	\$ 99,159.49
	Comm Parks Water Operating Res	\$ -	Regional Parks Operating Reserve	\$ 48,198.66
	*Community Works (Gas Tax)	\$ 5,833,944.50	Rolla Creek Dike Operating Reserve	\$ 160.75
	DC/PC Fire Capital Reserve	\$ 148,683.61	Rolla Sewer Capital Reserve	\$ 10,440.58
	Election Reserve	\$ 82,477.03	Rolla Sewer Operating Reserve	\$ 7,544.13
	Emergency Plan Reserve	\$ 288,975.11	*Rural (Loan Fund)	\$ 4,069,162.95
	*Fair Share	\$ 9,336,171.16	Rural Fringe	\$ 1,186,495.19
	Feasibility Reserve	\$ 313,871.52	Solid Waste Capital Reserve	\$ 6,272,905.80
	Friesen Sewer Capital Reserve	\$ 10,362.84	Solid Waste Operating Reserve	\$ 1,082,388.00
	Friesen Sewer Operating Reserve	\$ 18,972.13	Sub-Reg Recreation Insurance Reserve	\$ 144,014.10
	FSJ Airport Sewer Capital Reserve	\$ 58,516.52	Tomslake Fire Reserve	\$ 22,348.72
	FSJ Airport Sewer Operating Reserve	\$ 51,657.34	Vehicle (Admin) Reserve	\$ 171,100.07
	FSJ Airport Water Capital Reserve	\$ 19,996.85	Vehicle (BI) Reserve	\$ 28,073.08
	FSJ Airport Water Operating Reserve	\$ 29,925.51	Vehicle (SW) Reserve	\$ 103,253.62
	Green "Carbon" Project Reserve	\$ 58,802.05	TOTAL	\$ 55,717,546.72

*Colour highlighted items are RBAC delegated and have corresponding worksheets attached.

Uncommitted Rural Loan Funds Available: 3,229,000.00			
Unissued Loans Approved: 181,000.00			
Rural Loan Fund Balance: 3,410,000.00			
Loans in Loan Fund	Loans Approved	Loans Issued	Outstanding Balance
NP Farmers Institute; Grain Elevator Upgrades (2021)	300,000.00	300,000.00	90,000.00
Whiskey Jack Nordic Ski Club; Beatton Park Day Lodge	181,000.00		
Total	481,000.00	300,000.00	90,000.00

"Grants" from Loan Fund Interest	Approved	Issued	Outstanding
Total	-	-	-
Grants Available From RLF Interest:			659,162.95

Rural Loan Fund Reserve Balance:	4,069,162.95
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Uncommitted Community Works (Gas Tax) Funds Available :	\$5,558,499.22
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Community Works (Gas Tax) Commitments	Project No. (If applicable)	Committed	Previous Years Paid	Current Year Paid	Remaining Commitment
Buick Creek Community Club; Hall Furnace		7,832.00			7,832.00
Clearview Arena Soc.; Arena Dehumidification System		150,000.00			150,000.00
Cutbank Comm. Club; Dishwasher, Water Improvements		19,273.43			19,273.43
Kelly Lake Comm. Centre; Hazardous Materials Study		15,000.00			15,000.00
Pine Valley Exhibition Park; Washroom Renos		55,000.00	50,647.81		4,352.19
Peace Region Internet Soc; Rolla Fiber Project		15,000.00			15,000.00
Waste Water Receiving Facility at Charlie Lk	14-512	3,500,000.00	3,436,012.34		63,987.66
Total		\$3,762,105.43	\$3,486,660.15	\$0.00	\$275,445.28

Gas Tax Reserve Balance:	5,833,944.50
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RURAL BUDGET ADMINISTRATION COMMITTEE

DIARY ITEMS

<u>Item</u>		<u>Status</u>	<u>Notes</u>	<u>Diarized</u>
1.	Potable Water	On-going	Area C potable water service	March 21, 2019
2.	Potable Water	On-going	Area D potable water	December 19, 2019
3.	Skate Shack at Upper Pine School	On-going	The Committee discussed the Skate Shack at Upper Pine School that burnt down. Director Goodings advised that she would bring replacement costs back to the Committee for consideration of support.	January 16, 2020
4.	Buick School Closure	On-going	The Committee discussed the closure at Buick School, which resulted from a lack of teachers. Options were discussed for supporting the community, who is providing education to the students at the arena. Director Goodings advised that she would investigate the matter further and bring the topic back to a future meeting.	January 16, 2020
5.	Railway Crossings	Ongoing	The Committee discussed four railway crossings between Fort St. John and Prespatou that have very poor lines of sight. Director Goodings advised that she would bring up the issue at a Rural Roads Taskforce meeting.	January 16, 2020