



Regional Hospital District Board Meeting Agenda

July 18, 2024, Immediately following the Regional Board Meeting
Pomeroy Hotel and Conference Centre
11308 Alaska Road, Fort St. John, BC

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PEACE RIVER REGIONAL HOSPITAL DISTRICT

REGIONAL HOSPITAL DISTRICT BOARD MEETING MINUTES

May 2, 2024, 10:00 a.m.
1981 Alaska Avenue, Dawson Creek, BC

Directors Present:

Chair Sperling, Electoral Area C
Vice-Chair Hiebert, Electoral Area D
Director Courtoreille, District of Chetwynd
Alternate Director Parslow, City of Dawson Creek
Director Hansen, City of Fort St. John
Director Kealy, Electoral Area B
Director Krakowka, District of Tumbler Ridge
Director Quibell, District of Hudson's Hope
Director Rose, Electoral Area E
Director Taillefer, District of Taylor
Director Veach, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John

Staff Present:

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Roxanne Shepherd, Chief Financial Officer
Joanne Caldecott, Deputy Corporate Officer
Kari Bondaroff, General Manager of Environmental Services
Kevin Clarkson, General Manager of Community Services
Ashley Murphey, General Manager of Development Services
Kari Barber, Financial Services Manager
Daris Gillis, Environmental Services Manager
Gerritt Lacey, Solid Waste Services Manager
Trevor Ouellette, IT Manager
Ryan Kirkham, Protective Services Manager
Annette Andrews, Communications Manager
Leanne Milliken, Procurement Officer
Carmen Willms, Legislative Services Clerk, Recorder

Delegations:

Beswick Hildebrandt Lund CPA
Taylor Turkington, Partner (via Zoom)

1. CALL TO ORDER

The Chair called the meeting to order at 10:04 a.m.



2. ADOPTION OF AGENDA

MOVED Director Krakowka

SECONDED Director Hiebert

That the Peace River Regional Hospital District Board adopt the May 2, 2024 meeting agenda:

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. GALLERY COMMENTS OR QUESTIONS

4. ADOPTION OF MINUTES

4.1 Regional District Hospital Draft Meeting Minutes of April 4, 2024

5. BUSINESS ARISING FROM THE MINUTES

6. DELEGATIONS

6.1 Beswick Hildebrandt Lund Re: Audit Findings

7. CORRESPONDENCE

8. REPORTS

8.1 2023 Peace River Regional Hospital District Financial Statements, FN-RHD-031

9. BYLAWS

10. DIARY

11. NEW BUSINESS

12. CONSENT CALENDAR

13. NOTICE OF MOTION

14. MEDIA QUESTIONS

15. RECESS TO CLOSED SESSION

16. ADJOURNMENT

CARRIED

3. GALLERY COMMENTS OR QUESTIONS

4. ADOPTION OF MINUTES

4.1 Regional District Hospital Draft Meeting Minutes of April 4, 2024

MOVED Director Hiebert

SECONDED Director Veach

That the Regional Board adopt the Regional Hospital District meeting minutes of April 4, 2024.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

6. DELEGATIONS

6.1 Beswick Hildebrandt Lund Re: Audit Findings

Taylor Turkington, Partner at Beswick Hildebrandt Lund CPA, presented the Regional Hospital Board with an overview of the Draft 2023 Peace River Regional Hospital District Financial Statements and Audit Findings. Topics highlighted in his presentation included:

- Management's Responsibility for the Financial Statements
- Independent Auditor's Report
- Auditor's Responsibilities for the Audit of the Financial Statements
- Statement of Financial Position
- Statement of Operations



6.1 Beswick Hildebrandt Lund Re: Audit Findings (Cont'd)

- Statement of Cash Flows
- Notes to the Financial Statements

A question-and-answer period ensued and included:

- The definition of unrealized gain. The presenter defined the term as an investment that increased in value after purchase.
- Clarification on the “significant risk” statement in the Audit Findings. The presenter explained that these risks are routinely considered in almost every audit, and advised that extra procedures are undertaken to ensure any risks of this nature were not an issue. He mentioned that a statement on significant risk was included in almost every audit findings report.

7. CORRESPONDENCE

8. REPORTS

8.1 2023 Peace River Regional Hospital District Financial Statements, FN-RHD-031

MOVED Director Hiebert

SECONDED Director Hansen

That the Peace River Regional Hospital District Board accept the Draft 2023 Peace River Regional Hospital District Financial Statements effective May 2, 2024.

CARRIED

MOVED Director Hiebert

SECONDED Director Hansen

That the Peace River Regional Hospital District Board approve the Draft 2023 Financial Statements as presented as the final Financial Statements for the year ended December 31, 2023 effective May 2, 2024; further, that the Chair and Chief Financial Officer be authorized to sign the 2023 Peace River Regional Hospital District Financial Statements.

CARRIED

9. BYLAWS

10. DIARY

11. NEW BUSINESS

12. CONSENT CALENDAR

13. NOTICE OF MOTION

14. MEDIA QUESTIONS

15. RECESS TO CLOSED SESSION

16. ADJOURNMENT

The Chair adjourned the meeting at 10:23 a.m.



CERTIFIED a true and correct copy of the Minutes of the Regional Hospital District Board of the Peace River Regional District from a meeting held on May 2, 2024 in the Regional District Office Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer

DRAFT



REPORT

To: Chair and Directors

Report Number: ADM-RHD-023

From: Corporate Administration

Date: July 18, 2024

Subject: Notice of Closed Regional Hospital District Meeting – July 18, 2024

RECOMMENDATION: [Corporate Unweighted]

That the Regional Board recess to a Closed Regional Hospital District Meeting for the purpose of discussing the following items:

Agenda Item	Description	Authority
3.1	Minutes	CC Section 97(1)(b) Closed Minutes, access to records.
5.1	Northern Health Financial Update	CC Section 90(1)(j) Information Prohibited from Disclosure under Section 21 of <i>FOIPPA</i> .

BACKGROUND/RATIONALE:

As per the Closed Meeting Process and Proactive Disclosure Policy.

ALTERNATIVE OPTIONS:

The Board may recess to a Closed Meeting to discuss whether or not the items proposed properly belong in a Closed Session as per *Community Charter* Section 90(1)(n).

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

Not applicable.

COMMUNICATIONS CONSIDERATION(S):

Not applicable.

OTHER CONSIDERATION(S):

Not applicable.