

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE August 25, 2020
TIME: 4:00 pm
PLACE: Rec Centre – Aspen Room

PRESENT:

Dan Rose, Area E Director PRRD, Chair
Comm. Larry Houley, Alternate Chair
Comm. Janet Wark
Comm. Walter MacFarlane (via polycom)
Steve McLain, Director of Recreation
Elaine Webb, Recreation Programs Manager
Kristina Phillips, Manager of Leisure Services
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD

ABSENT:

Carol Newsom, Chief Administrative Officer
Trish Morgan, General Manager of Leisure and Facility Services
Comm. Allen Courtoreille
Comm. Rochelle Galbraith (via polycom)

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:00pm.

2. DIRECTOR'S NOTICE OF BUSINESS: NIL

3. ADOPTION OF THE AGENDA:

MOVED by Comm., Wark SECONDED by Comm. Houley

THAT the Agenda for Aug 25, 2020 be accepted.

CARRIED

4. MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Wark, SECONDED by Comm. Houley

THAT the minutes from July 28, 2020 be accepted.

CARRIED

5. DELEGATIONS/PRESENTATIONS: **NIL**

6. CORRESPONDANCE: **NIL**

7. OLD BUSINESS: **NIL**

8. REPORTS

R-1 – R-4 MOVED by Comm. Wark, SECONDED by Comm. Houley
 THAT reports R-1 through R-4 are received for approval
 CARRIED

9. NEW BUSINESS:

NB-1 Request for Decision

 Staff to write a letter to Co-op letting them know that the Chetwynd Rec Centre
 is in the process of developing a policy for donations received.

 Steve will work with Carol Newsom, CAO and Trish Morgan, General Manager of
 Leisure and Facility Services on developing a policy.

 CARRIED

NB-2 Billboard sign

 The commission discussed the billboard sign.

10. ADJOURNMENT: Comm. Rose adjourned the meeting at 4:29pm

Next Meeting September 22, 2020

Dan Rose,
Chairperson

Elaine Webb
Secretary