PEACE RIVER REGIONAL DISTRICT

SPECIAL BOARD MEETING
MINUTES

DATE: August 18, 2020

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bertrand, District of Tumbler Ridge
Director Bumstead, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
Director Heiberg, District of Hudson's Hope
Director Hiebert, Electoral Area 'D'
Director Michetti, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Teri Vetter, Chief Financial Officer
Kelsey Bates, Deputy Corporate Officer
Paulo Eichelberger, General Manager of Environmental Services
Trish Morgan, General Manager of Community Services
Crystal Brown, Electoral Area Manager
Trevor Ouellette, IT Manager
Brenda Deliman, Recording Secretary

Delegation

4.1 Beswick, Hildebrandt and Lund Chartered Professional Accountants *(via WebEx)*
Taylor Turkington

Call to Order The Chair called the meeting to order at 10:00 a.m.

ADOPTION OF AGENDA:

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SRD/20/08/01
MOVED Director Hiebert, SECONDED Director Michetti,
That the Regional Board adopt the PRRD Board agenda for the August 18, 2020 special meeting:

1. **Call to Order**
2. **Adoption of Agenda**
3. **Gallery Comments or Questions**
4. **Delegations**
   - 4.1 Beswick, Hildebrandt and Lund Chartered Professional Accountants – PRRD 2019 Financial Statements
5. **Reports**
   - 5.1 Establishing a Service Function – Regional Grant-in-Aid Contributions
   - 5.2 Economic Development Function Options
   - 5.3 Regional Grant-in-Aid – Function 275 and 280
   - 5.4 2019 Peace River Regional District Financial Statements
   - 5.5 2019 Statement of Financial Information
6. **Media Questions** (on agenda items and business discussed at the meeting)
7. **Adjournment**

CARRIED.

REPORTS:

ESTABLISHING A SERVICE FUNCTION – REGIONAL GRANT-IN-AID CONTRIBUTIONS

5.1
FN-BRD-013

STARS – SHOCK TRAUMA AIRLIFT RESCUE SOCIETY (Recommendation No. 1)

SRD/20/08/02
MOVED Director Bertrand, SECONDED Director Zabinsky,
That the Regional Board consider STARS - Shock Trauma Airlift Rescue Society for the establishment of an Air Ambulance service function in the region.

DEALT WITH BY THE FOLLOWING

REPORTS: (continued)

5.1 (continued) ESTABLISHING A SERVICE FUNCTION – REGIONAL GRANT-IN-AID CONTRIBUTIONS (continued)

SRD/20/08/03
MOVED Director Rose, SECONDED Director Fraser,
That the Regional Board table consideration of Resolution No. SRD/20/08/02 which states:

> "That the Regional Board consider STARS - Shock Trauma Airlift Rescue Society for the establishment of an Air Ambulance service function in the region."

and the report titled "Establishing a Service Function – Regional Grant-in-Aid Contributions – FN-BRD-013" until the Board has considered Items 5.2 (Economic Development Function Options) and 5.3 (Regional Grant-in-Aid – Function 275 and 280).

CARRIED.

5.2
ADM-BRD-067 ECONOMIC DEVELOPMENT FUNCTION OPTIONS

SRD/20/08/04
MOVED Director Heiberg, SECONDED Director Fraser,
That the Regional Board receive the report titled "Economic Development Function Options - ADM-BRD-067", which provides the Board with options to consider for the continuation of Function 140 – Economic Development, for discussion.

CARRIED.

Directors Bertrand and Fraser left the meeting at 10:43 a.m.

SRD/20/08/05
MOVED Director Ackerman, SECONDED Director Bumstead,
That the Regional Board authorize the submission of a funding application to Northern Development Initiative Trust's Economic Development Capacity Building program to retain a consultant to assist in developing an economic development function for the PRRD.

CARRIED.
OPPOSED: Directors Goodings and Rose

Recess The Chair recessed the meeting at 10:57 a.m.

Reconvene The Chair reconvened the meeting at 11:14 a.m.

Directors Bertrand and Fraser entered the meeting at 11:16 a.m.

REPORTS: (continued)

5.2 (continued) ECONOMIC DEVELOPMENT FUNCTION OPTIONS (continued)

SRD/20/08/06
MOVED Director Ackerman, SECONDED Director Michetti,
That the Regional Board consider Alternate Options 1-4 in the report titled "Economic Development Function Options – ADM-BRD-067" during its deliberations with a consultant on the development of an economic development function for the PRRD.

CARRIED.

5.3 REGIONAL GRANT-IN-AID – FUNCTION 275 AND 280
ADM-BRD-068

SRD/20/08/07
MOVED Director Bumstead, SECONDED Director Heiberg,
That the Regional Board receive the report titled "Regional Grant-in-Aid Function 275 and 280 – ADM-BRD-068", which provides the Board with options to consider for the continuation of Function 275 and 280 Regional Grant–in-Aid, for discussion.

CARRIED.

SRD/20/08/08
MOVED Director Bumstead, SECONDED Director Rose,
That the Regional Board be provided with a report on the anticipated 2020 surplus balance of Function 275 – Grants to Community Organizations, and the potential to use the surplus to fund Regional Grants-in-Aid and Economic Development projects in the 2021 budget year, as the Board determines a path forward for economic development and grants to community organizations.

CARRIED.

SRD/20/08/09
MOVED Director Ackerman, SECONDED Director Courtoreille,
That the Regional Board authorize that Recreation and Cultural Facilities Grants-in-Aid Conversion Bylaw No. 669, 1990 be amended to allow Electoral Area Directors to provide funding to organizations that operate or provide services within their jurisdictions.

CARRIED.

REPORTS: (continued)

ESTABLISHING A SERVICE FUNCTION – REGIONAL GRANT-IN-AID CONTRIBUTIONS

5.1 STARS – SHOCK TRAUMA AIRLIFT RESCUE SOCIETY (Recommendation No. 1)
FN-BRD-013

SRD/20/08/10
MOVED Director Goodings, SECONDED Director Bertrand,
That the Regional Board lift Resolution No. SRD/20/08/02 which states:

> "That the Regional Board consider STARS - Shock Trauma Airlift Rescue Society for the establishment of an Air Ambulance service function in the region."

and the report titled "Establishing a Service Function – Regional Grant-in-Aid Contributions – FN-BRD-013" from the table.

CARRIED.

SRD/20/08/11
MOVED Director Ackerman, SECONDED Director Bumstead,
That the Regional Board defer consideration of Resolution No. SRD/20/08/02 which states:

> "That the Regional Board consider STARS - Shock Trauma Airlift Rescue Society for the establishment of an Air Ambulance service function in the region."

and the report titled "Establishing a Service Function – Regional Grant-in-Aid Contributions – FN-BRD-013" until the Board has been provided with a report on the anticipated 2020 surplus balance of Function 275 – Grants to Community Organizations, and the potential to use the surplus to fund Regional Grants-in-Aid and Economic Development projects in the 2021 budget year, as the Board determines a path forward for economic development and grants to community organizations.

CARRIED.

Recess The Chair recessed the meeting to luncheon and a Special Regional Hospital Board meeting at 11:40 a.m.

Reconvene The Chair reconvened the meeting at 1:28 p.m.

DELEGATIONS:

4.1 Beswick, Hildebrandt & Lund Chartered Professional Accountants –Taylor Turkington	PRRD 2019 FINANCIAL STATEMENTS The Regional Board was provided with an overview of the PRRD 2019 Financial Statements from Beswick, Hildebrandt and Lund Chartered Professional Accountants. A discussion ensued on the definition of 'material misstatement', levels of risk, internal controls, and financial policies of the PRRD.

REPORTS:

5.4
FN-BRD-011

2019 PRRD FINANCIAL STATEMENTS

SRD/20/08/12
MOVED Director Fraser, SECONDED Director Ackerman,
That the Regional Board accept the Draft Peace River Regional District 2019 Financial Statements effective August 18, 2020.

CARRIED.

SRD/20/08/13
MOVED Director Fraser, SECONDED Director Bertrand,
That the Regional Board approve the Draft Financial Statements as presented as the final Financial Statements for the year ended December 31, 2019, effective August 18, 2020, and authorize the Chair and the Chief Financial Officer to sign the Peace River Regional District 2019 Financial Statements.

CARRIED.

REPORTS: (continued)

5.5 2019 STATEMENT OF FINANCIAL INFORMATION
FN-BRD-012

SRD/20/08/14
MOVED Director Hiebert, SECONDED Director Bumstead,
That the Regional Board receive the Statement of Financial Information package for 2019; further, that the Chair be authorized to sign the statements as presented.

CARRIED.

ADJOURNMENT:

ADJOURNMENT

The Chair adjourned the meeting at 2:03 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a Special meeting held on August 18, 2020 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer