



**PEACE RIVER REGIONAL DISTRICT**  
**NORTH PEACE RURAL ROADS MEETING MINUTES**  
**(via conference call)**

DATE: Friday, June 5, 2020

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors Present**  
Director Goodings, Meeting Chair  
Director Heiberg

**Directors Absent**  
Director Fraser  
Director Bumstead

**Staff**  
Tyra Henderson, Corporate Officer  
Hunter Rainwater, Recording Secretary

**Others**  
Jackie Kjos, JK Solutions

1. **CALL TO ORDER:** The Chair called the meeting to order at 9:03 am.

2. **DIRECTORS' NOTICE OF NEW BUSINESS:**  
None.

3. **ADOPTION OF AGENDA:**  
MOVED by Director Heiberg, SECONDED by Director Goodings,  
That the North Peace Rural Roads Committee adopt the June 5, 2020 Committee Meeting Agenda:  
**1. Call to Order**  
**2. Directors' Notice of New Business**  
**3. Adoption of Agenda**  
**4. Gallery Comments or Questions**  
**5. Adoption of Minutes**  
5.1 North Peace Rural Roads Committee Draft Meeting Minutes of May 22, 2020  
**6. Business Arising from the Minutes**  
**7. Delegations**  
**8. Correspondence**  
**9. Reports**  
**10. Discussion Items**  
10.1 2020 Draft Workplan  
**11. New Business**  
**12. Diary**

**13. Item(s) for Information**

13.1 Terms of Reference

**14. Adjournment**

**CARRIED**

**4. GALLERY COMMENTS OR QUESTIONS:**

None.

**5. ADOPTION OF MINUTES:**

5.1 The Committee advised that it will consider adoption of the May 22, 2020 Minutes at the next Committee meeting, after the Committee directed amendments are completed.  
May 22/20 NPRRC  
Minutes

**6. BUSINESS ARISING FROM THE MINUTES:**

- Ms. Kjos will confirm if the meeting with the Ministry of Transportation and Infrastructure (MoTI) will be in person, or otherwise. The agenda will include a discussion of the Beryl Prairie road plan for 2020. If a larger space can be secured to allow physical distancing, Directors will attend in person rather than virtually
- Golata Creek Road will need to be monitored as it will be experiencing heavy traffic as both the North and South Peace contractors for MoTI will be getting gravel from operators in this area.
- Canfor mill needs wood for their operations and road bans may extend longer than they have wood to operate which could lead to layoffs – Jackie will follow up and raise this at the MoTI meeting if necessary.
- MoTI meeting confirmed for June 24<sup>th</sup>, Ms. Kjos will request a gravel plan from MoTI prior to the meeting.
- Ms. Kjos will do a tour of Stoddart Creek and the Lower and North Cache Roads and meet with landowners and the community regarding the Lower Cache Road on June 23<sup>rd</sup>. Director Goodings plans to attend as well.
- Ms. Kjos has been confirmed for a 5 minute presentation to the Select Standing Committee on Finance on June 11.
- Looking to do 1-2 pullouts in the North Peace. What the Committee presented was very broad; Jackie will refine it further by reviewing options on the Rose Prairie, Milligan and Siphon roads and have the Task Force prioritize and make recommendations.

**7. DELEGATIONS:**

**8. CORRESPONDENCE:**

**9. REPORTS:**

**10. DISCUSSION ITEMS:**

10.1

2020 Draft Workplan

- Further reduction in Admin time from 18 hours to 9 hours, leaving 9 hours of flex time/contingency to be allocated as directed by the Committee.
- Quarterly reports - A presentation is to be made to the Board on June 25<sup>th</sup> and future updates will not be required to be made in person, as this requirement will be met via forwarding the meeting minutes to the Board for inclusion on the consent agenda. A final report may be presented at the contract conclusion in December, or may be written only.
- Concern was raised regarding the deterioration of some of the roads that have no gravel on them.
- Issues with four month road bans were raised.
- Director Goodings highly suggested meeting with MP Zimmer and MP Doherty.
- The priorities for June were confirmed as follows:
  - Select Standing Committee on Finance presentation (June 11)
  - Pullout identification and road evaluations (June 22-23)
  - Task Force meeting (June 24)
  - MoTI Meeting (June 24)
  - PRRD Board Presentation (June 25).
  - The annual road evaluation has been approved. Stoddart and Lower/North Cache Creek.

**11. NEW BUSINESS:**

None.

**12. DIARY:**

No items were added to the Diary.

**13. ITEM(S) FOR INFORMATION:**

13.1 ToR

The Terms of Reference was provided for informational purposes and may be discussed further at the next meeting, June 19, 2020.

**14. ADJOURNMENT**

The Chair adjourned the meeting at 9:34 am.

Original signed by

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Director Goodings, Meeting Chair

Original signed by

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Hunter Rainwater, Recording Secretary