



PEACE RIVER REGIONAL DISTRICT

JUNE BOARD MEETING **MINUTES**

DATE: June 11, 2020

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bertrand, District of Tumbler Ridge
Director Bumstead, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Fraser, District of Taylor (*via teleconference*)
Director Goodings, Electoral Area 'B' (*via teleconference*)
Director Heiberg, District of Hudson's Hope
Director Hiebert, Electoral Area 'D'
Director Michetti, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Kelsey Bates, Deputy Corporate Officer
Trish Morgan, General Manager of Community Services
Crystal Brown, Electoral Area Manager
Trevor Ouellette, IT Manager
Ian Thieves, IT Coordinator
Brenda Deliman, Recording Secretary

Others

Katrin Saxty, Urban Systems

Call to Order The Chair called the meeting to order at 10:03 a.m.

DIRECTORS' NOTICE OF NEW BUSINESS:

Director Ackerman Regional Board Access to PRRD Corporate Wireless Network

Chair Sperling Blackfoot Park / Clayhurst Bridge Boat Launch

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/20/06/01

MOVED Director Rose, SECONDED Director Zabinsky,
That the Regional Board adopt the Peace River Regional District Board agenda for the June 11, 2020 meeting, including Director's new business (13.1 PRRD Corporate Wireless Network, 13.2 Blackfoot/Clayhurst Boat Launch), as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
 - 5.1 Regional Board Draft Meeting Minutes of May 28, 2020
 - 5.2 Committee of the Whole Draft Meeting Minutes of May 28, 2020
6. **Business Arising from the Minutes**
7. **Delegations**
8. **Petitions**
9. **Correspondence**
 - 9.1 Clear Hills County – 2020 Interprovincial/Intermunicipal Meeting
 - 9.2 Dawson Creek Senior Secondary – Scholarship Evening
 - 9.3 Fort St. John & District Chamber of Commerce – Request for Letter of Support
10. **Reports**
 - 10.1 June 4, 2020 Special Electoral Area Directors Committee Recommendation, ADM-BRD-034
 - 10.2 May 21, 2020 Electoral Area Directors Committee Recommendations, ADM-BRD-031
 - 10.3 2020 UBCM Minister Meeting Requests, ADM-BRD-030
 - 10.4 Staff Code of Conduct Policy – Amendment, ADM-BRD-032
 - 10.5 PRRD July Board Meeting Location, ADM-BRD-033
 - 10.6 Establishing a Service Function - Regional Grant-in-Aid Contributions, FN-BRD008
 - 10.7 Cannabis Processing Facilities Regulation & Approval, DS-BRD-025
 - 10.8 Application for Non-Farm Use in the ALR, PRRD File No. 20-007-ALRNFU, ALC ID 60720, DS-BRD-027
11. **Bylaw**
12. **Strategic Plan**
 - 12.1 2019-2022 Strategic Plan
13. **New Business**
 - 13.1 Director Ackerman – Regional Board Access to PRRD Corporate Wireless Network
 - 13.2 Chair Sperling – Blackfoot Park / Clayhurst Bridge Boat Launch
14. **Appointments**
 - 14.1 2020 Board Appointments

RD/20/06/01
(continued)

Adoption of Agenda: (continued)

- 15. Consent Calendar** (for consideration and receipt)
 - 15.1 Rural Budgets Administration Committee Special Meeting Minutes of April 21, 2020
 - 15.2 Rural Budgets Administration Committee Meeting Minutes of April 16, 2020
 - 15.3 Chetwynd Public Library Regular Board Meeting Minutes of April 28, 2020
 - 15.4 Civic Properties Commission Meeting Minutes of April 28, 2020
 - 15.5 Electoral Area Directors Committee Draft Meeting Minutes of May 21, 2020
 - 15.6 BC Oil & Gas Commission – Invasive Plants on Unmaintained Oil & Gas Sites
 - 15.7 MLA Dan Davies, Peace River North – Taylor Bridge
 - 15.8 Minister of Environment & Climate Change Strategy – Temporary Closures of BC Parks
 - 15.9 Prime Minister of Canada's Office – Financial Support for Seniors
 - 15.10 Municipal Finance Authority of BC – Summary of Activities
- 16. Notice of Motion** (for the next meeting):
- 17. Media Questions** (on agenda items and business discussed at the meeting)
- 18. Adjournment**

CARRIED.

ADOPTION OF MINUTES:

5.1 **ADOPTION OF MINUTES**

RD/20/06/02

MOVED Director Heiberg, SECONDED Director Bertrand,

That the Regional Board adopt the Board Meeting Minutes of May 28, 2020.

CARRIED.

NEW BUSINESS:

13.1
Director Ackerman

REGIONAL BOARD ACCESS TO PRRD PRIVATE WIRELESS NETWORK

RD/20/06/03

MOVED Director Ackerman, SECONDED Bumstead,

That the Regional Board be provided access to the PRRD corporate wireless network.

CARRIED.

Recess

The Chair recessed the meeting at 10:13 a.m.

Reconvene

The Chair reconvened the meeting at 10:16 a.m.

MINUTES:

5.2

ADOPTION OF MINUTES

RD/20/06/04

MOVED Director Hiebert, SECONDED Director Zabinsky,

That the Regional Board adopt the Committee of the Whole Meeting Minutes of May 28, 2020.

CARRIED.

CORRESPONDENCE:

9.1

2020 INTERPROVINCIAL / INTERMUNICIPAL MEETING

Clear Hills County

RD/20/06/05

MOVED Director Goodings, SECONDED Director Hiebert,

That the Regional Board receive the May 26, 2020 email from Clear Hills County, regarding a proposed meeting to discuss issues related to COVID-19 restrictions.

CARRIED.

RD/20/06/06

MOVED Director Goodings, SECONDED Director Courtoreille,

That the Regional Board participate in a meeting to discuss issues related to COVID-19 restrictions; further, that staff be authorized to contact Clear Hills County to discuss meeting dates and details.

CARRIED.

9.2

DAWSON CREEK SENIOR SECONDARY – SCHOLARSHIP EVENING

Dawson Creek

Senior Secondary

RD/20/06/07

MOVED Director Hiebert, SECONDED Director Ackerman,

That the Regional Board advise Dawson Creek Senior Secondary (DCSS) that the DCSS principal is welcome to present the PRRD scholarship and bursary awards at its 2020 Scholarship Evening, on behalf of the Regional Board.

CARRIED.

CORRESPONDENCE: (continued)

- 9.3 FORT ST. JOHN AND DISTRICT CHAMBER OF COMMERCE
Fort St. John &
District Chamber of RD/20/06/08
Commerce MOVED Director Goodings, SECONDED Director Zabinsky,
That the Regional Board supports the application to Northern Development
Initiative Trust from the Fort St. John and District Chamber of Commerce for a
grant of up to \$75,000 for the Regional Business Liaison position from the
Regional Business Liaison program.
- AMENDED BY THE FOLLOWING**
- Motion to Amend RD/20/06/09
MOVED Director Ackerman, SECONDED Director Heiberg,
That the motion be amended by replacing 'supports' with 'authorize the
Electoral Area B and C Directors to forward letters in support of'.
CARRIED.
- Motion as Amended The Chair Called the Question to the Motion as Amended:

That the Regional Board authorize the Electoral Area B and C Directors to
forward letters in support of the application to Northern Development
Initiative Trust from the Fort St. John and District Chamber of Commerce for a
grant of up to \$75,000 for the Regional Business Liaison position from the
Regional Business Liaison program.
CARRIED.

REPORTS:

- RECOMMENDATION FROM THE JUNE 4, 2020 SPECIAL ELECTORAL AREA
DIRECTORS COMMITTEE MEETING
-
- 10.1 RFP AWARD – 15-2020 'WONOWON COMMUNITY SAFETY IMPROVEMENT –
ADM-BRD-034 FEASIBILITY STUDY' (Recommendation No. 1)
-
- RD/20/06/10
MOVED Director Goodings, SECONDED Director Heiberg,
That the Regional Board award RFP 15-2020 "Wonowon Community Safety
Improvement – Feasibility Study" to Urban Systems Ltd., for a total cost of
\$19,400 (excluding GST); further, that the Chair and the Chief Administrative
Officer be authorized to sign the agreement on behalf of the PRRD.
CARRIED.

REPORTS: (continued)

**RECOMMENDATIONS FROM THE MAY 21, 2020 ELECTORAL AREA DIRECTORS
COMMITTEE MEETING**

10.2
ADM-BRD-031

**REGIONAL DISTRICT OF KITIMAT-STIKINE – PROPOSED BOUNDARY EXPANSION
(Recommendation No. 1)**

RD/20/06/11

MOVED Director Goodings, SECONDED Director Rose,
That the Regional Board send a letter to the Regional District of Bulkley-
Nechako, stating that, at this time, the Regional Board does not wish to
change the boundaries of the Peace River Regional District.

CARRIED.

**CLEAN-UP OF ORPHANED AND INACTIVE OIL AND GAS WELLS
(Recommendation No. 2)**

RD/20/06/12

MOVED Director Hiebert, SECONDED Director Heiberg,
That the Regional Board send a letter to Premier John Horgan and Bruce
Ralston, Minister of Energy, Mines and Petroleum Resources, stating that the
Board would like to be involved in the prioritization process for the clean-up
of orphan and inactive oil and gas wells.

DEFEATED.

RD/20/06/13

MOVED Director Bertrand, SECONDED Director Ackerman,
That the Regional Board send a letter to the BC Oil and Gas Commission,
stating that the Board would like to be informed about the clean-up of
orphaned, abandoned and legacy oil and gas wells, on a quarterly basis.

CARRIED.

COVID-19 - CONFIRMED CASES IN BC (Recommendation No. 3)

RD/20/06/14

MOVED Director Hiebert , SECONDED Director Rose,
That the Regional Board send a letter to Adrian Dix, Minister of Health, asking
that the Provincial Medical Health Officer be more open and candid about the
location of confirmed cases of COVID-19 in BC.

DEFEATED.

IN FAVOUR: Vice-Chair Rose, Directors Hiebert & Michetti

REPORTS: (continued)

**RECOMMENDATIONS FROM THE MAY 21, 2020 ELECTORAL AREA DIRECTORS
COMMITTEE MEETING (continued)**

10.2 (continued)

**CHARLIE LAKE FIRE PROTECTION AREA – FIRST MEDICAL RESPONDER AND
ROAD RESCUE SERVICES (Recommendation No. 4)**

RD/20/06/15

MOVED Chair Sperling, SECONDED Director Rose,
That the Regional Board move forward with assent voting (referendum) in the
Charlie Lake Fire Protection Area to amend the Service Establishment Bylaw to
include first medical responder services and road rescue services; further, that
each question be asked separately on the ballot.

CARRIED.

STAKEHOLDER VOTE: Areas B and C

Recess

The Chair recessed the meeting at 10:58 a.m.

Reconvene

The Chair reconvened the meeting at 11:07 a.m.

10.3

ADM-BRD-030

2020 UBCM MINISTER MEETING REQUESTS

RD/20/06/16

MOVED Director Rose, SECONDED Director Bumstead,
That the Regional Board receive the June 1, 2020 report titled '2020 UBCM
Minister Meeting Requests' for discussion.

CARRIED.

**MEETINGS AND TOPICS TO BE REQUESTED WITH MINISTERS AT THE 2020
UBCM CONVENTION (Recommendation No. 1)**

The Regional Board discussed topics for meetings with Provincial Ministers
during the 2020 UBCM Convention, which included:

- the Ministry of Agriculture – support for local producers due to recent inclement weather conditions, an increase in local staff with authority to make decisions, and the future of food;
- the Ministry of Environment and Climate Change Strategy – PRRD Solid Waste Management Plan, solid waste, and recycling;
- the Ministry of Transportation and Infrastructure – replacement of the Taylor Bridge, and North Peace rural roads;
- the Ministry of Health – medical response, and paramedicine model; and
- the Ministry of Energy, Mines and Petroleum Resources – oil and gas lease payments.

REPORTS:

10.3 (continued) 2020 UBCM MINISTER MEETING REQUESTS (continued)

RD/20/06/17

MOVED Director Goodings, SECONDED Director Ackerman,
That the Regional Board discuss the Food Security Task Force report titled
'The Future of BC's Food System' at a future Committee of the Whole meeting
to inform its recommendations to the Ministry of Agriculture at the 2020
UBCM convention.

CARRIED.

PRIORITIZE 2020 UBCM MINISTER MEETING REQUESTS
(Recommendation No. 2)

RD/20/06/18

MOVED Director Hiebert, SECONDED Director Zabinsky,
That the Regional Board table consideration of Item 10.3 – Recommendation
2 (prioritize 2020 UBCM Minister Meeting Requests) until the afternoon
session.

CARRIED.

INVITE MLA'S TO JOIN PRRD 2020 UBCM CONVENTION MINISTER MEETINGS
(Recommendation No. 3)

RD/20/06/19

MOVED Director Heiberg, SECONDED Director Hiebert,
That the Regional Board invite MLA Dan Davies and MLA Mike Bernier to join
the PRRD's 2020 UBCM Convention Minister Meetings.

CARRIED.

10.4 STAFF CODE OF CONDUCT POLICY - AMENDMENT
ADM-BRD-032

RD/20/06/20

MOVED Director Rose, SECONDED Director Bertrand,
That the Regional Board repeal the following policies:

- a) Chairman Title
- b) Interim Social Media Use
- c) Photocopying
- d) Respectful Workplace
- e) Impairment in the Workplace

and adopt the amended Staff Code of Conduct Policy, which addresses
expectations on personal social media use, expands on non-compliance, and
encompasses the policies listed above for repeal.

DEALT WITH BY THE FOLLOWING

REPORTS: (continued)

10.4 (continued)

STAFF CODE OF CONDUCT POLICY – AMENDMENT (continued)

RD/20/06/21

MOVED Director Ackerman, SECONDED Director Courtoreille

That the Regional Board defer consideration of Resolution No. RD/20/06/20 until such time as it has been provided with an amended version of the Staff Code of Conduct Policy that includes mandatory anti-racial discrimination training for staff.

CARRIED.

10.5

ADM-BRD-033

PRRD JULY BOARD MEETING LOCATION

RD/20/06/22

MOVED Director Goodings, SECONDED Director Bumstead,

That the Regional Board change the location of the Board meeting scheduled in Fort St. John on July 9, 2020 to the PRRD Boardroom in Dawson Creek, BC.

CARRIED.

ESTABLISHING SERVICE FUNCTIONS – REGIONAL GRANT-IN-AID CONTRIBUTIONS

10.6

FN-BRD-008

AIR AMBULANCE SERVICE FUNCTION –STARS (Recommendation No. 1)

RD/20/06/23

MOVED Director Rose, SECONDED Director Heiberg,

That the Regional Board evaluate STARS - Shock Trauma Airlift Rescue Society to inform consideration of the establishment of an Air Ambulance service function in the region.

CARRIED.

OPPOSED: Director Bumstead

MUSEUM SERVICE FUNCTION –TUMBLER RIDGE MUSEUM FOUNDATION (Recommendation No. 2)

RD/20/06/24

MOVED Director Bertrand, SECONDED Director Rose,

That the Regional Board evaluate Tumbler Ridge Museum Foundation to inform consideration of the establishment of a Museum service function in the region.

CARRIED.

OPPOSED: Directors Bumstead & Heiberg

REPORTS: (continued)

10.6 (continued) **GEOPARK SERVICE FUNCTION –TUMBLER RIDGE GLOBAL GEOPARK SOCIETY
Recommendation No. 3)**

RD/20/06/25

MOVED Director Rose, SECONDED Director Bertrand,
That the Regional Board evaluate the Tumbler Ridge Global Geopark Society
to inform the consideration of the establishment of a Geopark service
function in the region.

CARRIED.

OPPOSED: Director Bumstead

WORKSHOP - ADMINISTRATION OF REGIONALLY FUNDED GRANTS

RD/20/06/26

MOVED Director Ackerman, SECONDED Director Heiberg,
That the Regional Board evaluate the hockey events that receive funding from
the PRRD, to inform the consideration of the establishment of a service
function in the region; further, that a workshop be held for the Regional
Board to consider the administration of regionally funded grants, and to
review and discuss the completed evaluations of PRRD funded hockey events,
STARS, the Tumbler Ridge Museum Foundation, and the Tumbler Ridge Global
Geopark Society.

CARRIED.

OPPOSED: Director Bumstead

ECONOMIC DEVELOPMENT FUNCTION – ELECTORAL AREAS

RD/20/06/27

MOVED Director Goodings, SECONDED Director Bertrand,
That the Regional Board include consideration of the establishment of an
economic development function, pertinent to the Electoral Areas only, in the
upcoming workshop on the administration of regionally funded grants.

CARRIED.

REPORTS: (continued)

10.7
DS-BRD-025

CANNABIS PROCESSING FACILITIES REGULATION AND APPROVAL

The Regional Board voted on the following motion deferred from its May 7, 2020 Meeting:

RD/20/05/15

MOVED Chair Sperling, SECONDED Director Rose,

That the Regional Board remove the current definition for “cannabis related business” and the prohibition of all cannabis related businesses from all zoning bylaws, and insert the following definitions:

1. **Cannabis** means cannabis as defined in the federal *Cannabis Act*.
2. **Cannabis Processing Facility** means cultivating, growing, processing, testing, producing, packaging, storing, distributing, or dispensing of cannabis or any products containing or derived from cannabis as lawfully permitted and authorized under the federal *Cannabis Act*.
3. **Cannabis Retail Store** means the retail sale of cannabis, cannabis products, cannabis accessories, or any product containing or derived from cannabis as lawfully permitted and authorized under the Provincial *Cannabis Control and Licensing Act*.

Further, that the Regional Board permit cannabis retail and cannabis processing facilities in the zones noted below:

Zoning Bylaw	Recommended Zones for “Cannabis Retail Store”	Recommended Zones for “Cannabis Processing Facility”
Bylaw 479, 1986	C-1 Local Commercial	M-2 General Industrial M-3 Agricultural Industrial
Bylaw 506, 1986	C-1 Local Commercial	M-2 General Industrial
Bylaw 1000, 1996	NC Neighbourhood Commercial Zone	I-2 General Industrial Zone
Bylaw 1343, 2001	C-1 Local Commercial Zone C-2 General Commercial Zone	I-2 General Industrial Zone I-3 Agricultural Industrial Zone

On properties that are not located within:

- a) 200 m from a parcel containing a school or day care; and
- b) 100 m from any parcel containing a park, place of worship, medical clinic, rehabilitation centre, or other cannabis-related business.

DEFEATED.

IN FAVOUR: Directors Goodings and Fraser

REPORTS: (continued)

10.7 (continued) CANNABIS PROCESSING FACILITIES REGULATION AND APPROVAL (continued)

RD/20/06/28

MOVED Director Ackerman, SECONDED Director Bertrand,

That the Regional Board remove the current definition for “cannabis related business” and the prohibition of all cannabis related businesses from all zoning bylaws, and insert the following definitions:

- a) **Cannabis** means cannabis as defined in the federal *Cannabis Act*.
- b) **Cannabis Processing Facility** means cultivating, growing, processing, testing, producing, packaging, storing, distributing, or dispensing of cannabis or any products containing or derived from cannabis as lawfully permitted and authorized under the federal *Cannabis Act*.
- c) **Cannabis Retail Store** means the retail sale of cannabis, cannabis products, cannabis accessories, or any product containing or derived from cannabis as lawfully permitted and authorized under the provincial *Cannabis Control and Licensing Act*.

Further, that the Regional Board permit cannabis retail stores in the zones noted below:

Zoning Bylaw	Recommended Zones for “Cannabis Retail Store”
Bylaw 479, 1986	C-1 Local Commercial
Bylaw 506, 1986	C-1 Local Commercial
Bylaw 1000, 1996	NC Neighbourhood Commercial Zone
Bylaw 1343, 2001	C-1 Local Commercial Zone C-2 General Commercial Zone

Further, that the Regional Board include the following general regulation:

Where permitted, cannabis retail stores may not be located on properties within:

- i. 200 metres from a parcel containing a school or day care; and
- ii. 100 metres from any parcel containing a park, place of worship, medical clinic, rehabilitation centre, or other cannabis-related business.

CARRIED.

Recess

The Chair recessed the meeting to luncheon at 12:08 p.m.

Reconvene

The Chair reconvened the meeting at 1:01 p.m.

REPORTS: (continued)

10.8 APPLICATION FOR NON-FARM USE IN THE ALR, PRRD FILE NO. 20-007-
DS-BRD-027 ALRNFU, ALC ID 60720

RD/20/06/29

MOVED Director Rose, SECONDED Director Hiebert,
That the Regional Board support ALR Non-Farm Use application 20-007-
ALRNFU (ALC ID 60720), to allow a temporary worker camp on 6 hectares of
un-surveyed crown land near UTM Coordinates 10V 594642 6227531, and
authorize the application to proceed to the Agricultural Land Commission.

CARRIED.

OPPOSED: Directors Ackerman, Bumstead, Courtoreille, Zabinsky

NEW BUSINESS:

13.1 BLACKFOOT PARK / CLAYHURST BRIDGE BOAT LAUNCH
Chair Sperling

RD/20/06/30

MOVED Director Heiberg, SECONDED Director Fraser,
That the Regional Board send a letter to the Minister of Forests, Lands,
Natural Resource Operations, and Rural Development to advocate for the
Blackfoot Park/Clayhurst Bridge Boat Launch; noting that BC Hydro is
accountable for fulfilling their obligations, under the 2007 Water Use Plan, to
provide safe and reliable access to the Peace River at the Clayhurst
Bridge/Blackfoot Regional Park.

CARRIED.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/20/06/31

MOVED Director Heiberg, SECONDED Director Bertrand,
That the Regional Board receive the June 11, 2020 Consent Calendar.

CARRIED.

REPORT:

10.3
ADM-BRD-030

PRIORITIZE 2020 UBCM MINISTER MEETING REQUESTS
(Recommendation No. 2)

RD/20/06/32

MOVED Director Zabinsky, SECONDED Director Hiebert,
That the Regional Board establish the order of priority for the Minister
meetings requested during the 2020 UBCM Convention, as per the
Convention's meeting request requirements, as follows:

1. Ministry of Agriculture
 - a) support for local producers due to recent inclement weather conditions
 - b) increase local staff with authority to make decisions
 - c) future of food
2. Ministry of Environment and Climate Change Strategy
 - a) Solid Waste Management Plan
 - b) solid waste
 - c) recycling
3. Ministry of Transportation and Infrastructure
 - a) replacement of the Taylor Bridge
 - b) North Peace Rural Roads

CARRIED.

ADJOURNMENT:

ADJOURNMENT

The Chair adjourned the meeting at 1:33 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on June 11, 2020 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer