



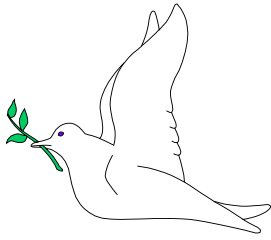
## PEACE RIVER REGIONAL DISTRICT

### Peace River Regional Hospital District Board Meeting Agenda

May 28, 2020, The RHD Board meeting will begin immediately following a CoW meeting  
1981 Alaska Avenue, Dawson Creek, BC

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	Pages
1. Call to Order	
2. Directors' Notice of New Business	
3. Adoption of Agenda	
4. Gallery Comments or Questions	
5. Adoption of Minutes	
5.1 Regional Hospital District Board Draft Budget Meeting Minutes of February 26, 2020	2
6. Business Arising from the Minutes	
7. Delegations	
8. Petitions	
9. Correspondence	
10. Reports	
11. Bylaws	
11.1 Peace River Regional Hospital District Annual Budget Amendment Bylaw No. 200, 2020, FN-RHD-002	5
12. Diary	
13. New Business	
14. Consent Calendar	
15. Notice of Motion	
16. Media Questions	
17. Adjournment	



# PEACE RIVER REGIONAL HOSPITAL DISTRICT

## **BOARD BUDGET MEETING** **MINUTES**

DATE: February 26, 2020

PLACE: Regional District Office Board Room, Dawson Creek, BC

PRESENT:

**Directors**

Chair Sperling, Electoral Area 'C'  
Director Bertrand, District of Tumbler Ridge  
Director Courtoreille, District of Chetwynd  
Director Goodings, Electoral Area 'B' (phone)  
Director Heiberg, District of Hudson's Hope  
Director Hiebert, Electoral Area 'D'  
Director Michetti, Village of Pouce Coupe  
Director Zabinsky, City of Fort St. John

**Alternate Directors**

Alternate Director Hansen, City of Fort St. John  
Alternate Director Parslow, City of Dawson Creek

**Absent**

Vice-Chair Rose, Electoral Area 'E'  
Director Ackerman, City of Fort St. John  
Director Bumstead, City of Dawson Creek  
Director Fraser, District of Taylor

**Staff**

Shawn Dahlen, Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Lyle Smith, Chief Financial Officer  
Kelsey Bates, Deputy Corporate Officer  
Paulo Eichelberger, General Manager of Environmental Services  
Gerritt Lacey, Solid Waste Services Manager, 10:56 am  
Trevor Ouellette, Information Technology Manager  
Trish Morgan, General Manager of Community Services  
Kevan Sumner, General Manager of Development Services  
Crystal Brown, Electoral Area Manager  
Jennifer Baddeley, NDIT Intern  
Suzanne Garrett, Corporate Services Coordinator

**Other**

Angela DeSmit, Chief Operating Officer, Northern Health

Prior to the meeting the Chair announced that Chief Financial Officer, Lyle Smith, has received the Canadian Award for Financial Reporting (CAnFR) from the Government Finance Officers Association. The CAnFR recognizes excellence in governmental accounting and financial reporting and represents a significant accomplishment by a local government and its management.

Call to Order                      The Chair called the meeting to order at 10:02 a.m.

**DIRECTORS NOTICE OF NEW BUSINESS:**

None

**ADOPTION OF AGENDA:**

**ADOPTION OF AGENDA**

RHD/20/02/01 (26)

MOVED Director Hiebert, SECONDED Director Bertrand,  
That the Peace River Regional Hospital District Board agenda for the February 26, 2020 budget meeting be adopted:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**  
HM -1 Regional Hospital District Meeting Minutes of November 28, 2019
6. **Business Arising from the Minutes**
7. **Delegations**
8. **Petitions**
9. **Correspondence**
10. **Reports**  
HR-1 February 18, 2020 - Tyra Henderson, Corporate Officer – Notice of Closed Session
11. **Bylaws**  
HB-1 PRRHD Annual Budget Bylaw No. 199, 2020  
**Consideration of Three Readings and Adoption**  
a) February 17, 2020 report from Lyle Smith, Chief Financial Officer; and  
b) "PRRHD Annual Budget Bylaw No. 199, 2020"
12. **Diary**
13. **New Business**
14. **Consent Calendar** (for consideration and receipt)
15. **Notice of Motion** (for the next meeting):
16. **Media Questions** (on agenda items and business discussed at the meeting)
17. **Adjournment**

**CARRIED.**

**MINUTES:**

HM-1

**ADOPTION OF MINUTES**

RHD/20/02/02 (26)

MOVED Director Heiberg, SECONDED Director Michetti,  
That the Regional Hospital District Meeting Minutes of November 28, 2019 be adopted.

**CARRIED.**

**REPORTS:**

HR-1  
February 18, 2020 –  
Tyra Henderson,  
Corporate Officer

**NOTICE OF CLOSED SESSION**

RHD/20/02/03 (26)

MOVED Director Hiebert, SECONDED Director Heiberg,  
That the Regional Hospital District Board recess to a Closed Meeting for the purpose of discussing the following items:

Agenda Item M-1 – Closed Meeting Minutes (CC Section 97(1)(b))  
Agenda Item D-1 – Northern Health (CC Section 90(1)(j)&(k) and CC  
Section 90(2)(b))

**CARRIED.**

Recess                      The Chair recessed the meeting to a Closed Session at 10:03 am

Reconvene                The Chair reconvened the meeting at 10:55 am

**BYLAWS:**

HB-1                      PRRHD ANNUAL BUDGET BYLAW NO. 199, 2020

February 17, 2020 –  
Lyle Smith, Chief  
Financial Officer

RHD/20/02/04 (26)  
MOVED Director Heiberg, SECONDED Director Zabinsky,  
That the 'Peace River Regional Hospital District 2020 Annual Budget Bylaw  
No. 199, 2020' be given first three readings this 26<sup>th</sup> day of February, 2020.  
**CARRIED.**

RHD/20/02/05 (26)  
MOVED Director Zabinsky, SECONDED Director Michetti,  
That the 'Peace River Regional Hospital District 2020 Annual Budget Bylaw  
No. 199, 2020' be adopted this 26<sup>th</sup> day of February, 2020.  
**CARRIED.**

**ADJOURNMENT**

The Chair adjourned the meeting at 11:00 a.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River  
Regional Hospital District from a budget meeting held on February 26, 2020 in the Regional  
District Office Board Room, Dawson Creek, BC.

\_\_\_\_\_  
Brad Sperling, Chair

\_\_\_\_\_  
Tyra Henderson, Corporate Officer



# REPORT

To: Peace River Regional Hospital District Board

Report Number: FN-RHD-002

From: Teri Vetter, Interim Chief Financial Officer

Date: May 19, 2020

**Subject: Peace River Regional Hospital District Annual Budget Amendment Bylaw No. 200, 2020**

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## **RECOMMENDATION #1: [Corporate Weighted]**

That the Regional Hospital Board give '2020 Annual Budget Amendment Bylaw No. 200, 2020' first three readings.

## **RECOMMENDATION #2: [Corporate Weighted]**

That the Regional Hospital Board adopt '2020 Annual Budget Amendment Bylaw No. 200, 2020'.

## **BACKGROUND/RATIONALE:**

Section 32 of the *Hospital District Act* states: "A board that proposes to borrow or spend money to meet capital expenditures must prepare, in consultation with the minister, and enact, a capital bylaw permitting the borrowing or spending of the money".

The Regional Hospital Board adopted PRRHD '2020 Annual Budget Bylaw No. 199, 2020' on February 26, 2020 for capital expenditures in the amount of \$3,601,551. The Bylaw presented at that meeting included Schedule 'A', which presented the budget as a whole. However, there are four projects from Northern Health, totaling \$602,400 that did not get carried forward in the 2020 Capital expenditure budget that was relied upon to create the Annual Budget Bylaw, as the projects were initiated in prior years but not yet complete.

The list of projects is as follows:

- Dawson Creek and District Hospital Medical Device Reprocessing Renovations - \$150,000
- Dawson Creek and District Hospital Operating Room Chilling Replacement - \$73,600
- Chetwynd X-Ray - \$154,800
- Fort St. John SPEC CT - \$224,000

## **ALTERNATIVE OPTIONS:**

1. That the Peace River Regional Hospital District Board provide further direction.

## **STRATEGIC PLAN RELEVANCE:**

☒ Not Applicable to Strategic Plan.

**FINANCIAL CONSIDERATION(S):**

The \$602,400 in capital expenditures will be funded from 'Reserve for Northern Health Future' requests and does not impact the requisition that has already been finalized. No additional money will be requisitioned in 2021 to fund these expenditures.

**COMMUNICATIONS CONSIDERATION(S):**

The amended bylaw will be published to the PRRD website and sent to the Province of BC.

**OTHER CONSIDERATION(S):**

None.

**Attachments:**

1. Annual Budget Amendment Bylaw No. 200, 2020

**PEACE RIVER REGIONAL HOSPITAL DISTRICT**  
**Bylaw No. 200, 2020**

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A bylaw to amend "2020 Annual Budget Bylaw No. 199, 2020"

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WHEREAS, the Regional Hospital District Board did, pursuant to the provisions of the *Hospital District Act*, RSBC 1996, c. 202, adopt "Peace River Regional Hospital District 2020 Annual Budget Bylaw No. 199, 2020";

NOW THEREFORE, the Peace River Regional Hospital District Board of Directors, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as the "Peace River Regional Hospital District 2020 Annual Budget Amendment Bylaw No. 200, 2020."
2. "Peace River Regional Hospital District 2020 Annual Budget Bylaw No. 199, 2020" is hereby amended as follows:
  - i) Schedule A - Revenues and Expenditures is deleted in its entirety and replaced with the attached Schedule A.

READ A FIRST TIME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2020.

READ A SECOND TIME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2020.

READ A THIRD TIME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2020.

ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2020

(Corporate Seal has been affixed to the original  
bylaw)

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Brad Sperling, Chair

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Tyra Henderson, Corporate Officer

I hereby certify this as a true and correct copy of  
"Peace River Regional Hospital District 2020 Annual  
Budget Amendment Bylaw No. 200, 2020", as adopted  
by the Peace River Regional District Hospital Board  
on \_\_\_\_\_, 20\_\_\_\_.

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Tyra Henderson, Corporate Officer

PEACE RIVER REGIONAL HOSPITAL DISTRICT  
2020 ANNUAL BUDGET AMENDMENT BYLAW NO. 200, 2020

**SCHEDULE A – REVENUE AND EXPENDITURES**

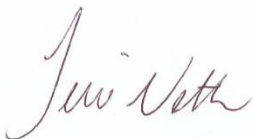
**2020 ANNUAL**

**Revenue**

Tax Requisition - Electoral Area	\$ 10,900,305
Tax Requisition - Municipal	\$ 4,970,402
Grants-in-lieu of taxes	\$ 10,000
Investment Income and Refunds	\$ 200,000
Transfer from Unappropriated Surplus	\$ 3,396,921
Transfer from Appropriated Surplus	\$ 2,100,000
Transfer from Reserves (from NH for "Old Hospital Debt)	\$ 122,433
Transfer from NH Reserve for Future Requests	\$ 602,400
<b>Total Revenue</b>	<b>\$ 22,302,461</b>

**Expenditures**

Administrative Costs	\$ 10,000
Debenture - Interest	\$ 3,203,140
Debenture - Principal	\$ 1,885,370
Annual Equipment and Major Projects Grant	\$ 4,203,951
Transfer to Capital Reserve	\$ 13,000,000
<b>Total Expenditures</b>	<b>\$ 22,302,461</b>



Teri Vetter  
Interim Chief Financial Officer