



## PEACE RIVER REGIONAL DISTRICT

### ELECTORAL AREA DIRECTORS COMMITTEE MEETING MINUTES

THURSDAY, JUNE 17, 2021

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**LOCATION** Peace River Regional District Office, Dawson Creek, BC

#### ATTENDANCE

##### Directors

Director Goodings, Electoral Area 'B' (*Via Zoom*)  
Director Sperling, Electoral Area 'C'  
Director Hiebert, Electoral Area 'D'  
Director Rose, Electoral Area 'E' – Committee Chair

##### Staff

Shawn Dahlen, Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Teri Vetter, Chief Financial Officer  
Tab Young, Deputy Corporate Officer  
Crystal Brown, Electoral Area Manager  
Kathy Suggitt, GM of Development Services  
Kari Bondaroff, GM of Environmental Services  
Trish Morgan, GM of Community Services  
Jeff McDonald, Communications Manager (*Via Zoom*)  
Hunter Rainwater, Recorder

##### Delegations

7.1 Northern Co-Hort - Northern Environmental Action Team

Bess Legault, Northern Co-Hort Coordinator  
Karen Mason-Bennett, Executive Director

7.2 Subdivision & Development Bylaw

Kathy Suggitt, GM of Development Services, PRRD  
Gary O'Rourke, P. Eng. ISL Engineering  
Brandon Barker, P. Eng. ISL Engineering

**1. CALL TO ORDER** The Chair called the meeting to order at 9:59 a.m.

#### 2. DIRECTORS' NOTICE OF NEW BUSINESS

#### 3. ADOPTION OF AGENDA

3.1 Adoption of Agenda MOVED Director Hiebert, SECONDED Director Sperling,  
That the Electoral Area Directors Committee adopt the June 17, 2021 Meeting Agenda:

##### 1. Call to Order

1.1. Meeting Chair – Director Rose

(Continued on next page)



Adoption of Agenda  
(Continued)

**2. Directors' Notice of New Business**

**3. Adoption of Agenda**

**4. Gallery Comments or Questions**

**5. Adoption of Minutes**

5.1. Electoral Area Directors Committee DRAFT Meeting Minutes of May 20, 2021

**6. Business Arising from the Minutes**

**7. Delegations**

7.1. Northern Co-Hort

Karen Mason-Bennett and Bess Legault, Northern Environmental Action Team

7.2. Subdivision & Development Bylaw

Jack Irving-Peckham, Peace River Regional District

Gary O'Rourke, ISL Engineering

**8. Correspondence**

8.1. Dawson Creek Sportsmen's Club – Bill C-21: an Act to amend the Firearms Act

8.2. Planning Function Participation and Library Contribution

**9. Reports**

9.1. Potable Water Feasibility Study – Area C, ADM-EADC-037

9.2. Subdivision and Development Servicing Bylaw Second Draft, DS-EADC-013

9.3. Function 280-Rec & Culture Facilities and Services Grants Bylaw 2424 Ministry Feedback, ADM-EADC-034

9.4. Recording EADC and RBAC Meeting, ADM-EADC-038

9.5. Notice of Closed Session – June 17, 2021, ADM-EADC-039

**10. Discussion Item(s)**

10.1. Area C Community Day

10.2. Calcium Chloride Use on Roads

**11. New Business**

**12. Diary**

12.1. Diary Items

**13. Item(s) for Information**

13.1. EADC Terms of Reference

**14. Adjournment**

**CARRIED**

**4. GALLERY COMMENTS OR QUESTIONS**

**5. ADOPTION OF MINUTES**

5.1

May 20/21 EADC  
Minutes

MOVED Director Hiebert, SECONDED Director Sperling,

That the Electoral Area Directors Committee adopt the May 20, 2021 Meeting Minutes as amended to reflect the spelling corrections.

**CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES**

6.1

Item #10.1 May 20,  
2021

Director Goodings noted that her request for authorization to investigate the establishment of a community park in Red Creek that was to be brought forward from the May EADC meeting will have to wait until the July EADC meeting.



6.2  
Item #11.1 May 20,  
2021

Director Goodings sent an email approximately a month ago to NCLGA regarding the costs of memberships and has not received a response yet. Director Sperling sent an email regarding costs, charges etc. and they responded to him and it was placed on the Regional Boards Consent Calendar. Director Goodings will forward the email she sent to NCLGA to Director Hiebert for follow up. Director Hiebert will bring this up at the June 26<sup>th</sup> NCLGA Board meeting.

## 7. DELEGATIONS

7.1  
Northern Co-Hort -  
Northern  
Environmental Action  
Team

The Electoral Area Directors Committee was provided with a presentation on Northern Co-Hort from the Northern Environmental Action Team. Topics included:

- NEAT Northern Co-Hort Staff
- Story of the Northern Co-Hort
- Northern Co-Hort Growth
- Eco Farm and General Farm Memberships
- What Northern Co-Hort Memberships Offers
- Current Programs
- Eco Farm Skills Program
- Student Pricing – Minimal Charge Increase to Sustain our Program
- Eco Farm Skills Student Support Workers 2021
- Peace Region Farmers Markets
- Northern Co-Hort Pop-Up Market
- Peace Region Food Hub Network and Box Program
- Producer Contributions to the Food Hub Business Plan
- Northern Co-Hort Culture
- Northern Co-Hort Volunteer Initiative Project – In-kind
- Research and Development
- Workshops
- Collaborative Partnership with ACL Community Farm
- Doig River First Nations Food Security Planning
- Urban Edibles (Urban Garden Support)
- The Future of the Northern Co-Hort

A question and answer period ensued.

- Director Hiebert inquired how the short growing season in the North impacts their program. Bess responded that they have greenhouses and hoop houses being built to extend the growing season, and there is a lot of opportunity for value added processing, such as canning, preserving, and making other products such as granola bars, that can help with food security issues during the entire year.
- Director Hiebert asked what alternative agriculture and carbon sequestration is. Bess responded that it involves finding new innovative ways to improve soil health.
- Director Goodings asked if the Regional Food Hub Network and the Provincial Food Hub were connected. Bess responded that there are a series of Provincial Food Hub Enterprises that have been funded by the Ministry of Agriculture. The Northern Environmental Action Team applied to the Ministry of Agriculture for funding but were not successful.



7.1  
Northern Co-Hort -  
Northern  
Environmental Action  
Team  
(Continued)

- Director Goodings asked is there are any initiatives around teaching people how to save their own seeds and what the difference is between a natural seed and a hybrid seed. Bess responded that their program is farmer driven, and they have a number of active seed savers.

Vary Agenda

MOVED Director Sperling, SECONDED Director Goodings,  
That the Electoral Area Directors Committee vary the agenda to deal with item 9.5  
(Notice of Closed Session – June 17, 2021, ADM-EADC-039) at this time.

**CARRIED**

## 9. REPORTS

9.5  
Notice of Closed  
Session – June 17,  
2021, ADM-EADC-039

MOVED Director Sperling, SECONDED Director Goodings,  
That the Electoral Area Directors Committee recess to a Closed Meeting for the  
purpose of discussing the following items:  
Agenda Item 3.1 – Closed Meeting Minutes (CC Section 97(1)(b))  
Agenda Item 5.1 – Information Prohibited from Disclosure (CC Section 90  
(1)(j))  
Agenda Item 7.1 – Negotiations (CC Section 90(1)(i)).

**CARRIED**

Recess  
Reconvene

The Chair recessed the meeting for luncheon at 12:10 pm.  
The Chair reconvened the open meeting at 1:01 pm.

## 7. DELEGATIONS

7.2  
Subdivision &  
Development Bylaw

The Electoral Area Directors Committee was provided with a presentation on the  
revised Draft Subdivision and Development Servicing Bylaw. Topics included:

- Draft 1 Review
- What we heard from the Industry Professionals
- What we heard from Northern Health
- Meeting with MOTI
- How Draft 2 addresses EADC Concerns with Draft 1

A question and answer period ensued.

- Director Goodings suggested that the Subdivision and Development Servicing Bylaw be applied to the rural fire protection areas and the areas within the Fringe Area Official Community Plans. Director Sperling agreed.
- Director Goodings commented that she is unsure if the Subdivision and Development Servicing Bylaw is something she would want to have in place in Area B.
- Director Hiebert asked if the Bylaw would apply when subdividing one parcel of land into two parcels. Kathy responded that it would not.



## 8. CORRESPONDENCE

8.1  
Dawson Creek  
Sportsmen's Club – Bill  
C-21: an Act to Amend  
the Firearms Act

MOVED Director Goodings, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee recommend that the Regional Board support the DC Sportsmen's Club's request to publicly not support proposed Bill C-21, an Act to amend certain Acts and to make certain consequential amendments (firearms), and any proposed municipal bylaw that restricts the transportation of a handgun to or from a place that is within the boundaries of a municipality.

**CARRIED**

8.2  
Planning Function  
Participation and  
Library Contribution

MOVED Director Goodings, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee receive the correspondence from the District of Chetwynd regarding participation in the PRRD Planning Function and a financial contribution for the construction of a new Chetwynd Public Library for discussion.

**CARRIED**

MOVED Director Hiebert, SECONDED Director Goodings,  
That the Electoral Area Directors Committee diarize item 8.2 (Planning Function Participation and Library Contribution).

**CARRIED**

## 9. REPORTS

9.1  
Potable Water  
Feasibility Study – Area  
C, ADM-EADC-037

MOVED Director Sperling, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee recommend that the Regional Board authorize a potable water feasibility study be undertaken to identify potential potable water sources in the Charlie Lake area, to establish a potable water bulk tank loader station in Charlie Lake.

**CARRIED**

MOVED Director Sperling, SECONDED Director Goodings,  
That the Electoral Area Directors Committee recommend that the Regional Board authorize a source water approval application be submitted to Northern Health to determine if Charlie Lake is a viable option as a water source for the Charlie Lake potable water feasibility study.

**CARRIED**

9.2  
Subdivision and  
Development Servicing  
Bylaw Second Draft,  
DS-EADC-013

MOVED Director Sperling, SECONDED Director Goodings,  
That the Electoral Area Directors Committee defer the report titled "Subdivision and Development Servicing Bylaw Second Draft, DS-EADC-013" to a future Electoral Area Directors Committee meeting until a written conformation has been received from the Ministry Of Transportation and Infrastructure.

**CARRIED**



9.3  
Function 280 – Rec &  
Culture Facilities and  
Services Grants Bylaw  
2424 Ministry  
Feedback, ADM-EADC-  
034

MOVED Director Goodings, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee recommend that the Regional Board rescind third reading of Recreation and Cultural Facilities and Services Grants-in Aid Amendment Bylaw No. 2424, 2020, given February 25, 2021 and re-read the bylaw for a third time as amended to replace the previously stated individual maximum requisition rates for each Electoral Area with a single maximum requisition rate applicable in all participating areas, and to remove Electoral Area D as a participating area.

**CARRIED**

9.4  
Recording EADC and  
RBAC Meeting , ADM-  
EADC-038

MOVED Director Goodings, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee recommend that the Regional Board authorize amendment of the agreement with Creative Solutions (dba Sound in Town) for the video recording of bi-monthly Board meetings, to include the video recording of monthly Electoral Area Directors Committee and Rural Budgets Administration Committee meetings.

**CARRIED**

MOVED Director Sperling, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee recommend that the Rural Budgets Administration Committee commit funding for the video recording of monthly Electoral Area Directors Committee and Rural Budgets Administration Committee meetings from the COVID-19 Safe Re-Start Grant Funding.

**CARRIED**

Vary Agenda

MOVED Director Hiebert, SECONDED Director Sperling,  
That the Electoral Area Directors Committee vary the agenda to move item 9.5 (Notice of Closed Session – June 17, 2021, ADM-EADC-039) to the end of meeting.

**CARRIED**

## **10. DISCUSSION ITEM(s)**

10.1  
Area C Community Day

Director Sperling would like to do a community day at the Charlie Lake Fire Hall to show off the new fire truck.

Director Goodings would like to have a volunteer appreciating day in 2022, held at the North Peace Fall Fair Grounds, with a meal provided.

10.2  
Calcium Chloride Use  
on Roads

Director Rose commented that there have been a few incidents in the Progress area where animals have been potentially harmed from Calcium Chloride being used on the roads. Director Rose has requested a report on the toxicology of the chemical on animals. Will bring back to a future EADC meeting.

MOVED Director Sperling, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee diarize item 10.2 (Calcium Chloride Use on Roads).

**CARRIED**



**11. NEW BUSINESS**

**12. DIARY**

12.1 No changes were made to the Diary  
Diary Items

**13. ITEMS FOR INFORMATION**

13.1 The EADC terms of reference was included for the Committee's information.  
EADC Terms of  
Reference

Recess The Chair recessed the open meeting to go back into the Closed meeting @ 2:34 pm.  
Reconvene The Chair reconvened the Open meeting @ 2:45 pm.

**14. ADJOURNMENT** The Chair adjourned the Meeting at 2:46 pm.

Original Signed By

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Director Rose, Meeting Chair

Original Signed By

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Hunter Rainwater, Recorder