



## PEACE RIVER REGIONAL DISTRICT

### REGIONAL BOARD MEETING MINUTES

THURSDAY, MAY 13, 2021

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**LOCATION** Peace River Regional District Office, Dawson Creek, BC

#### ATTENDANCE

##### Directors

Chair Sperling, Electoral Area 'C'  
Vice-Chair Rose, Electoral Area 'E'  
Director Ackerman, City of Fort St. John  
Director Bertrand, District of Tumbler Ridge  
Director Bumstead, City of Dawson Creek  
Director Courtoreille, District of Chetwynd  
Director Goodings, Electoral Area 'B'  
(via teleconference)  
Director Heiberg, District of Hudson's Hope  
Director Hiebert, Electoral Area 'D'  
Director Smith, Village of Pouce Coupe  
Director Zabinsky, City of Fort St. John

##### Alternate Directors

Alternate Director Turnbull, District of Taylor  
(via teleconference)

##### Absent Directors

Director Fraser, District of Taylor

##### Staff

Shawn Dahlen, Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Teri Vetter, Chief Financial Officer  
Tab Young, Deputy Corporate Officer  
Paulo Eichelberger, GM of Environmental Services  
Trish Morgan, GM of Community Services  
Kathy Suggitt, GM of Development Services  
Crystal Brown, Electoral Area Manager  
(via teleconference)  
Jeff McDonald, Communications Manager  
(via teleconference)  
Leanne Milliken, Procurement Officer  
Trevor Ouellette, IT Manager  
Brenda Deliman, Recorder  
(via teleconference)

**1. CALL TO ORDER** The Chair called the meeting to order at 10:00 a.m.

#### 2. DIRECTORS' NOTICE OF NEW BUSINESS

Director Goodings Proposed Changes to the *Electoral Boundaries Commission Act*

#### 3. ADOPTION OF AGENDA

3.1 Adoption of Agenda RD/21/05/01  
MOVED Director Hiebert, SECONDED Director Smith,  
That the Regional Board adopt the May 13, 2021 Board Meeting Agenda, as amended to include Director's new business (*Electoral Boundaries Commission Act*):

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3.1 Adoption of Agenda  
(Cont'd)

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
  - 5.1 Regional Board Draft Meeting Minutes of April 29, 2021
  - 5.2 Committee of the Whole Draft Meeting Minutes of April 29, 2021
6. **Business Arising from the Minutes**
7. **Delegations**
8. **Petitions**
9. **Correspondence**
  - 9.1 Obair Economic Society – Youth Employment and Skills Strategy Program
10. **Reports**
  - 10.1 April 9, 2021 Committee of the Whole Recommendation, ADM-BRD-181
  - 10.2 Electoral Area Directors Committee Recommendation – Public Facilities Outside Building Inspection Area, ADM-BRD-184
  - 10.3 Rural Budgets Administration Committee Recommendation – COVID-19 Safe Restart Grant-in-Aid Policy, ADM-BRD-185
  - 10.4 May 6, 2021 Solid Waste Committee Recommendations, ENV-BRD-058
  - 10.5 April 26 and May 6, 2021 Regional Parks Committee Recommendations, CS-BRD-078
  - 10.6 Gotta Go Roadside Facilities Alternate Approval Process, ADM-BRD-188
  - 10.7 Fire Protection Services Establishment Policy, CS-BRD-072
  - 10.8 Draft Agricultural Land Exclusion Policy, 0340-63, DS-BRD-142
  - 10.9 Economic Development Model Proposal – MDB Insight Inc., FN-BRD-070
  - 10.10 Notice of Closed Session – May 13, 2021, ADM-BRD-189
11. **Bylaws**
  - 11.1 Rolla Creek Watercourse Dyking Local Service Area Establishment Amendment Bylaw No. 2428, 2021, ADM-BRD-187
  - 11.2 Development Application Procedures, Fees and Delegation Bylaw No. 2449, 2021, DS-BRD-152
12. **Strategic Plan**
  - 12.1 2019-2022 Strategic Plan
13. **New Business**
  - 13.1 Director Goodings – Proposed Changes to the *Electoral Boundaries Commission Act*
14. **Appointments**
  - 14.1 2021 Board Appointments
15. **Consent Calendar**
  - 15.1 Electoral Area Directors Committee Draft Meeting Minutes of April 22, 2021
  - 15.2 Rural Budgets Administration Committee Draft Meeting Minutes of April 22, 2021
  - 15.3 Solid Waste Committee Draft Meeting Minutes of May 6, 2021
  - 15.4 Regional Parks Committee Draft Meeting Minutes of May 6, 2021
  - 15.5 Regional Parks Committee Draft Meeting Minutes of April 26, 2021
  - 15.6 North Peace Airport Society Regular Meeting Minutes of March 3, 2021
  - 15.7 Chetwynd Communications Society Meeting Minutes of March 26, 2021
  - 15.8 Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Conservation of the Southern Mountain Caribou
  - 15.9 Ministry of Municipal Affairs – BC Non-Essential Travel Restrictions
  - 15.10 Letter of Support – Whiskey Jack Nordic Ski Club NDIT Application
  - 15.11 Item Previously Released from a Closed Meeting, ADM-BRD-183

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- 3.1 Adoption of Agenda  
(Cont'd)
- 15.12 Calendar of Events  
**16. Notice of Motion**  
**17. Media Questions**  
**18. Adjournment**

**CARRIED**

#### **4. GALLERY COMMENTS OR QUESTIONS**

#### **5. ADOPTION OF MINUTES**

- 5.1 RD/21/05/02  
Apr 29/21 Regional Board Minutes  
MOVED Director Zabinsky, SECONDED Director Heiberg,  
That the Regional Board adopt the Board Meeting Minutes of April 29, 2021.

**CARRIED**

- 5.2 RD/21/05/03  
Apr 29/21 CoW Minutes  
MOVED Director Hiebert, SECONDED Director Smith,  
That the Regional Board adopt the Committee of the Whole Meeting Minutes of April 29, 2021.

**CARRIED**

#### **6. BUSINESS ARISING FROM THE MINUTES**

#### **7. DELEGATIONS**

#### **8. PETITIONS**

#### **9. CORRESPONDENCE**

- 9.1 RD/21/05/04  
YESS Program  
MOVED Director Rose, SECONDED Director Zabinsky,  
That the Regional Board receive the correspondence dated May 6, 2021, from the Obair Economic Society regarding the Youth Employment and Skills Strategy Program for information.

**CARRIED**

The Regional Board was advised by the Chief Administrative Officer that the Youth Employment and Skills Strategy Program is in its preliminary stage and awaiting approval from the Province.

#### **10. REPORTS**

- 10.1 RD/21/05/05  
CoW Rec: Health Related Services Grants Policy  
MOVED Director Heiberg, SECONDED Director Bertrand,  
That the Regional Board be provided with a draft health related services grants policy that mirrors existing grant policies, and provides eligibility parameters for health related services grants.

**CARRIED**



- 10.2  
EADC Rec: Public Facilities  
Outside Bldg Insp Area
- RD/21/05/06  
MOVED Director Goodings, SECONDED Director Heiberg,  
That the Regional Board authorize that the Electoral Area Directors Committee be provided with a report on risk and liability to the PRRD regarding public facilities outside the building inspection area that are funded by the PRRD, or located on Regional District property.
- AMENDED BY THE FOLLOWING**
- Motion to Amend
- RD/21/05/07  
MOVED Director Ackerman, SECONDED Director Bertrand,  
That the Regional Board amend the motion by removing 'authorize that the Electoral Area Directors Committee'.
- CARRIED**
- The Chair Called the Question to the Motion as Amended:
- Motion as Amended
- That the Regional Board be provided with a report on risk and liability to the PRRD regarding public facilities outside the building inspection area that are funded by the PRRD, or located on Regional District property.
- CARRIED**
- 10.3  
RBAC Rec: COVID-19 Safe  
Restart GiA Policy
- RD/21/05/08  
MOVED Alternate Director Turnbull, SECONDED Director Zabinsky,  
That the Regional Board adopt the COVID-19 Safe Restart Grant-in-Aid Policy, which sets out principles and guidelines for giving grants to external organizations that provide core community services from the COVID-19 Reserve fund.
- CARRIED**
- 10.4  
SWC Rec #1: RFQ - NPRL  
Concrete Crushing
- RD/21/05/09  
MOVED Director Zabinsky, SECONDED Director Smith,  
That the Regional Board award RFQ 14-2021 "North Peace Regional Landfill Concrete Crushing" to Brocor Construction Ltd. for a cost not to exceed \$110,000 (excluding taxes); and further, that the Chair and Chief Administrative Officer be authorized to sign the contract on behalf of the Peace River Regional District.
- CARRIED**
- SWC Rec #2: Sort /  
Separate Dimensional  
Lumber
- RD/21/05/10  
MOVED Director Zabinsky, SECONDED Director Heiberg,  
That the Regional Board authorize the sorting and separation of approximately 25 end dump truck-loads of dimensional lumber at the Bessborough Landfill be conducted by Whissell Contracting Ltd. for an estimated cost of \$8,200.
- CARRIED**
- SWC Rec #3: Report on  
Dimensional Lumber
- RD/21/05/11  
MOVED Director Zabinsky, SECONDED Director Bumstead,  
That the Regional Board request a report to be brought back to a future Solid Waste Committee meeting after the dimensional lumber at the Bessborough Landfill has been sorted to discuss volumes and recommendations for disposal of the product.
- CARRIED**



- 10.5  
RPC Rec #1: Bylaw No. 2450, 2021 – Effective Date for Fees
- RD/21/05/12  
MOVED Director Zabinsky, SECONDED Director Rose,  
That the Regional Board start charging fees 14 days after the adoption of the Regional Parks Regulation and Fees Bylaw No. 2450, 2021, by inserting a clause in the bylaw specifying an effective date of May 27, 2021.
- CARRIED**
- RPC Rec #2: Bylaw No. 2450, 2021 – 3 Readings
- RD/21/05/13  
MOVED Director Courtoreille, SECONDED Director Smith,  
That the Regional Board give first, second, and third readings to Regional Parks Regulation and Fees Bylaw No. 2450, 2021, which provides for the regulation, use and fees related to Regional Parks.
- CARRIED**
- RPC Rec #3: Bylaw No. 2450, 2021 - Adopt
- RD/21/05/14  
MOVED Director Heiberg, SECONDED Director Rose,  
That the Regional Board adopt Regional Parks Regulation and Fees Bylaw No. 2450, 2021.
- CARRIED**
- RPC Rec #4: Park Reservation Policy
- RD/21/05/15  
MOVED Director Courtoreille, SECONDED Director Smith,  
That the Regional Board adopt the Park Reservation Policy, which defines mandatory requirements for application and approval of a camp site reservation at a Peace River Regional District Regional Park.
- CARRIED**
- RPC Rec #5: Blackfoot Regional Park
- RD/21/05/16  
MOVED Director Zabinsky, SECONDED Director Rose,  
That the Regional Board open reservations for Blackfoot Regional Park one day after the adoption of the Parks Reservation Policy, for site reservations on or after May 27, 2021.
- CARRIED**
- 10.6  
Gotta Go Roadside Facilities AAP
- RD/21/05/17  
MOVED Director Goodings, SECONDED Director Heiberg,  
That the Regional Board approve the elector response form for the Alternate Approval Process to obtain elector approval for 'Gotta Go Roadside Facilities Service Establishment Bylaw No. 2440, 2021', which must be used if a resident wishes to object to the Gotta Go Service; further, that the deadline for elector responses is July 5, 2021; and finally, that the eligible number of voters in the service area boundary is 7,965.
- CARRIED**
- OPPOSED: Director Rose**
- 10.7  
Fire Protection Service Est Policy
- RD/21/05/18  
MOVED Director Hiebert, SECONDED Director Bertrand,  
That the Regional Board adopt the 'Fire Protection Service Establishment Policy', which specifies minimum standards for the establishment and funding of a new or expanded fire protection service within the Peace River Regional District.
- CARRIED**



10.8  
ALR Excl Policy

RD/21/05/19  
MOVED Director Zabinsky, SECONDED Director Heiberg,  
That the Regional Board adopt the “ALR Exclusion Policy 0340-63”, which is intended to address how the Peace River Regional District deals with Agricultural Land Reserve Exclusion Applications.

**AMENDED BY THE FOLLOWING**

Motion to Amend

RD/21/05/20  
MOVED Director Ackerman, SECONDED Director Bertrand,  
That the Regional Board amend the motion by replacing ‘adopt’ with ‘amend’ and adding the following to the end of the motion:  
“, by removing Section 5 (iv), and adopt the Policy as amended.”

**CARRIED**

The Chair Called the Question to the Motion as Amended:

Motion as Amended

That the Regional Board amend the “ALR Exclusion Policy 0340-63”, which is intended to address how the Peace River Regional District deals with Agricultural Land Reserve Exclusion Applications, by removing Section 5 (iv), and adopt the Policy as amended.

**CARRIED**

10.9  
Ec Dev Model Proposal

RD/21/05/21  
MOVED Director Zabinsky, SECONDED Director Rose,  
That the Regional Board receive the report titled Economic Development Model Proposal – MDB Insight Inc. “FN-BRD-070” for information.

**DEFEATED**

**IN FAVOR: Directors Bertrand and Rose**

RD/21/05/22  
MOVED Director Bertrand, SECONDED Director Hiebert,  
That the Regional Board receive the report titled Economic Development Model Proposal – MDB Insight Inc. “FN-BRD-070” for discussion.

**CARRIED**

**OPPOSED: Director Zabinsky**

The Regional Board discussed the definition of economic development, and timelines for stakeholder engagement and the development of a regional economic development strategy.

RD/21/05/23  
MOVED Director Ackerman, SECONDED Director Bertrand,  
That the Regional Board authorize that MDB Insight Inc. be invited to a future meeting to facilitate a workshop style discussion with the Regional Board on the parameters of an Economic Development function for the region.

**CARRIED**



Vary Agenda RD/21/05/24  
MOVED Director Bertrand, SECONDED Director Ackerman,  
That the Regional Board vary the agenda to deal with Item 10.10 (Closed Session)  
at the end of the meeting.

**CARRIED**

## **11. BYLAWS**

11.1 RD/21/05/25  
Bylaw No. 2428, 2021 MOVED Director Hiebert, SECONDED Director Zabinsky,  
That the Regional Board adopt Rolla Creek Watercourse Dyking Local Service Area  
Establishment Amendment Bylaw No. 2428, 2021.

**CARRIED**

11.2 RD/21/05/26  
Bylaw No. 2449, 2021 MOVED Director Courtoreille, SECONDED Director Hiebert,  
That the Regional Board give “Development Application Procedures, Fees and  
Delegation Bylaw No. 2449, 2021”, first, second, and third readings, which  
establishes the procedures under which an owner of land may apply for a variety  
of permits and bylaw amendments, as required by *the Local Government Act*,  
Section 460, and imposes fees for those applications as permitted under *Local  
Government Act* Section 397 and Section 462, and delegates the issuance of  
development permits to the General Manager of Development Services.

**DEALT WITH BY THE FOLLOWING**

RD/21/05/27  
MOVED Director Rose, SECONDED Director Goodings,  
That the Regional Board table consideration of Resolution No. RD/21/05/26 which  
states:

That the Regional Board give “Development Application Procedures, Fees  
and Delegation Bylaw No. 2449, 2021”, first, second and third readings,  
which establishes the procedures under which an owner of land may apply  
for a variety of permits and bylaw amendments, as required by *the Local  
Government Act*, Section 460, and imposes fees for those applications as  
permitted under *Local Government Act* Section 397 and Section 462, and  
delegates the issuance of development permits to the General Manager  
of Development Services.

until the Electoral Area Directors Committee has reviewed “Development  
Application Procedures, Fees and Delegation Bylaw No. 2449, 2021.”

**CARRIED**

## **12. STRATEGIC PLAN**

12.1 The Strategic Plan was included for the Regional Board’s information.  
Strat Plan

## **13. NEW BUSINESS**

13.1 RD/21/05/28  
Electoral Boundaries MOVED Director Bertrand, SECONDED Director Bumstead,  
Commission Act That the Regional Board authorize that a letter be forwarded to the Electoral  
Boundaries Commission to express concern that proposed amendments to the  
*Electoral Boundary Commission Act* could result in the redrawing of a large



13.1 (Cont'd)  
Electoral Boundaries  
Commission Act

geographic area in Northeast BC which may be represented by a single MLA, and request that this concern be taken to the Legislative Assembly, with copies to the Premier of BC, North and South Peace MLA's, North Central Local Government Association, Northern Rockies Regional Municipality, and member municipalities.

**CARRIED**

RD/21/05/29

MOVED Director Zabinsky, SECONDED Director Heiberg,

That the Regional Board invite South Peace MLA, Mike Bernier, and North Peace MLA, Dan Davies, to a Committee of the Whole meeting to discuss proposed amendments to the *Electoral Boundary Commission Act*.

**CARRIED.**

#### 14. APPOINTMENTS

#### 15. CONSENT CALENDAR

15.1

Consent

RD/21/05/30

MOVED Director Heiberg, SECONDED Director Hiebert,

That the Regional Board receive the May 13, 2021 consent calendar.

**CARRIED**

#### 16. NOTICE OF MOTION

#### 17. MEDIA QUESTIONS

#### 10. REPORTS

10.10

Closed Session

RD/21/05/31

MOVED Director Hiebert, SECONDED Director Rose,

That the Regional Board recess to a Closed Meeting for the purpose of discussing the following items:

Agenda Item 3.1 – Closed Meeting Minutes (CC Section 97 (1)(b))

Agenda Item 7.1 – Negotiations (CC Section 90 (2)(b))

**DEFEATED**

**IN FAVOUR: Director Goodings and Alternate Director Turnbull**

RD/21/05/32

MOVED Director Rose, SECONDED Director Heiberg,

That the Regional Board recess to a Closed Meeting to discuss whether or not the items proposed properly belong in a Closed Session (*Community Charter* Section 90(1)(n)).

**CARRIED**

Recess

The Chair recessed the meeting to a Closed Session at 11:03 a.m.

Reconvene

The Chair reconvened the meeting at 11:42 a.m. to continue the discussions regarding the report titled "Economic Analysis for the Partnership Agreement Working Group DR-BRD-018."



### 13. NEW BUSINESS

13.2

Authorize New Business  
Item – Socio Economic  
Assessment Working  
Group

RD/21/05/33

MOVED Director Bertrand, SECONDED Director Rose,  
That the Regional Board authorize a New Business item regarding the Socio  
Economic Assessment Working Group to continue discussions on the matter in an  
open meeting.

**CARRIED**

RD/21/05/34

MOVED Director Bertrand, SECONDED Director Ackerman,  
That the Regional Board advise Russ Laroche, Executive Director, Species at Risk  
Recovery, that it will participate in the Socio Economic Assessment Working Group  
for the conservation of the Central Group of Southern Mountain Caribou with the  
Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

**AMENDED BY THE FOLLOWING**

RD/21/05/35

Motion to Amend

MOVED Director Ackerman, SECONDED Director Bertrand,  
That the Regional Board amend the motion by adding the following to the end of  
the motion:

;further, that PRRD participation should not be interpreted as  
participation on behalf of Municipalities within the Regional District.”

**CARRIED**

The Chair Called the Question to the Motion as Amended:

Motion as Amended

That the Regional Board advise Russ Laroche, Executive Director, Species at Risk  
Recovery that it will participate in the Socio Economic Assessment Working Group  
for the conservation of the Central Group of Southern Mountain Caribou with the  
Ministry of Forests, Lands, Natural Resource Operations and Rural Development;  
further, that PRRD participation should not be interpreted as participation on  
behalf of Municipalities within the Regional District.

**CARRIED**

RD/21/05/36

MOVED Director Bumstead, SECONDED Director Ackerman,  
That the Regional Board defer consideration of the proposed Draft Terms of  
Reference for the Socio Economic Assessment Working Group for the conservation  
of the Central Group of Southern Mountain Caribou until such time as the  
composition of the Working Group has been defined by the Province.

**CARRIED**

RD/21/05/37

MOVED Director Bumstead, SECONDED Director Rose,  
That the Regional Board authorize that a letter be forwarded to Russ Laroche,  
Executive Director, Species at Risk Recovery, to advise that while the PRRD wishes  
to participate in the Socio Economic Working Group, the consideration of the  
proposed draft Terms of Reference has been deferred until the Board has received  
written confirmation that the municipalities within the Region who wish to  
participate in the working group have received an invite to do so.

**CARRIED**



- 10.10 RD/21/05/38  
Closed Session MOVED Director Rose, SECONDED Director Courtoreille,  
That the Regional Board recess to a Closed Meeting for the purpose of discussing  
the following item:  
Agenda Item 3.1 – Closed Meeting Minutes (CC Section 97 (1)(b))  
**CARRIED**
- Recess The Chair recessed the meeting to a Closed Session at 12:03 p.m.
- Reconvene The Chair reconvened the meeting at 12:22 p.m.
- 18. ADJOURNMENT** The Chair adjourned the meeting at 12:22 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on May 13, 2021 in the Regional District Office Board Room, Dawson Creek, BC.

\_\_\_\_\_  
Brad Sperling, Chair

\_\_\_\_\_  
Tyra Henderson, Corporate Officer