

## **Minutes of Regular North Peace Leisure Pool Commission Meeting**

Date: March 2, 2021
Time: 10:00am
Place: Conference Call

**Chair:** Commissioner Karen Goodings, Director Area B, PRRD **Present:** Commissioner Lori Ackerman, Mayor, City of Fort St. John

Commissioner Brad Sperling, Director Area C, PRRD Commissioner Arlene Boon, Director Area B, PRRD

Trish Morgan, General Manager, PRRD Terri Vetter, Chief Financial Officer, PRRD

Angie Bernardin, Deputy Treasurer/Collector, City of Fort St. John Karin Carlson, Director of Community Services, City of Fort St. John

Cameron Eggie, Facilities Manager, City of Fort St. John Nick Mansfield, Aquatics Manager, City of Fort St. John Charity Nelson, Aquatics Programmer, City of Fort St. John Heidi Avanthay, Administrative Assistant II, City of Fort St. John Shellie Gordey, Administrative Assistant II, City of Fort St. John Commissioner Trevor Bolin, Councillor, City of Fort St. John

Commissioner Willi Couch, PRRD

Shirley Collington, Director of Finance, City of Fort St. John

## 1. Call Meeting to Order:

**Regrets:** 

The meeting was called to order at 10:00 am

Ī	2.	Additions to the Agenda:	Action
		Introduction of City of Fort St. John Facilities Manager, Cameron Eggie	

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3.	Adoption of the Agenda:	Action	
	Resolution No. 11/21		
	MOVED by Commissioner Sperling SECONDED by Commissioner Boon		
	"THAT, the agenda be adopted with the addition of an Introduction of the new Facilities		
	Manager for the City of Fort St. John."		
	CARRIED		
4.	Adoption of the Minutes:	Action	
	Resolution No. 12/21		
	MOVED by Commissioner Ackerman SECONDED by Commissioner Sperling		
	"THAT, the minutes of the North Peace Leisure Pool Committee Meeting of January 25,		
	2021 be adopted as presented."		
	CARRIED		
5.	Delegation:	Action	
	Talese Shilleto, NorthRiver Midstream joined the call to thank the Commission for allowing NorthRiver	Commissioners	
	Midstream to support the community where they live and work. The company will continue	to stop by the	

	sponsoring the Sunday Free Swims through December 2021. A sponsorship cheque will be dropped off at the pool for a photo opportunity where Commissioners can have their picture taken at their convenience in the next week.	pool to have photo taken with the cheque
6.	Old Business:	Action
	<ul> <li>NPLP Concession Lease Agreement Report was provided in response to Commissioner Bolin's request at the January 25, 2021 meeting.</li> </ul>	
7.	Correspondence:	Action
	<ul> <li>Letter regarding the Appointment of City Representative to NPLP Commission from Janet Prestley, director of Legislative and Administrative Services for the City of Fort St. John</li> <li>Request for earlier notification in the event of future changes from Commissioner Boon.</li> </ul>	
8.	New Business:	Action
	Commission Survey Pool Vote Ratification	
	Resolution No. 13/21	
	MOVED by Commissioner Ackerman  "THAT, the Commission Survey Poll conducted on February 16, 2021 by email be ratified;  AND FURTHER THAT, the North Peace Leisure Pool commission direct staff to complete the online application to request sponsorship for the Sunday Free Swim from NorthRiver Midstream."	
	MOVED by Commissioner Ackerman  SECONDED by Commissioner Sperling  "THAT, the Commission Survey Poll conducted on February 16, 2021 by email be ratified;  AND FURTHER THAT, the North Peace Leisure Pool commission direct staff to complete the online application to request sponsorship for the Sunday Free Swim from NorthRiver	

## 9. Reports: Action

- a) Aquatics Manager Report Reviewed by Nick Mansfield, Aquatics Manager
  - Review of Pool Use Stats
  - Staffing update: currently 80% staffed due to a reduction of services provided
  - Implementing "Household Lessons" to allow for children in the same household to take part in lessons regardless of level.
  - Challenges remain but most reaction from the public has been positive.
  - Timelines are now in place to annually reapply for the NorthRiver Midstream sponsorship of the Sunday Free Swims if directed by the Commission.
- b) Program Update Report Reviewed by Charity Nelson, Aquatics Programmer
  - Swim schedules will continue to be posted monthly.
  - 40 swimming spots available for pre-booking with SD60. If not reserved at least 10 days in advance, the spots will be opened to the public.
  - Bronze Medallion / Bronze Cross Certification course for Energetic Learning Campus started in February
  - Bergen Financial will be sponsoring a Women's Leisure Swim on March 8 and a Family Swim on March 20.
- c) Administrative and Overhead Report Reviewed by Karin Carlson, Director of Community Services
  - This report was requested at the January 25, 2021 meeting to clarify the administration and overhead lines and the personnel lines.
- d) Finance Report Presented by Angie Bernardin, Deputy Treasurer/Collector
  - No questions
- e) PRRD Report Reviewed by Trish Morgan, General Manager, PRRD

	<ul> <li>Staff do not recommend the use of the PRRD's COVID reserve funds to offset the loss of revenue as a result of decreased use of the facility.</li> </ul>	
	Resolution No. 14/21  MOVED by Commissioner Ackerman SECONDED by Commissioner Sperling  "THAT, the North Peace Leisure Pool Commission receives the presented Reports for information."  CARRIED	
	CARRIED	
5.	Adjournment:	Action
	There being no further business, the meeting was adjourned at 10: 55am.	

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Karen Goodings, Chairperson	Heidi Avanthay, Recording Secretary	_
Date/Year	Date/Year	_
12. Next Meeting:  North Peace Leisure Pool – Pool Meeting Room  Tuesday, June 1, 2020 at 9 am  NPLP Meeting Room or Conference Call		