



## PEACE RIVER REGIONAL DISTRICT

### ELECTORAL AREA DIRECTORS COMMITTEE MEETING MINUTES

THURSDAY, APRIL 22, 2021

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**LOCATION** Peace River Regional District Office, Dawson Creek, BC

#### ATTENDANCE

##### Directors

Director Goodings, Electoral Area 'B' (*Via Zoom*)  
Director Sperling, Electoral Area 'C'  
Director Hiebert, Electoral Area 'D'  
Director Rose, Electoral Area 'E' – Committee Chair

##### Staff

Shawn Dahlen, Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Teri Vetter, Chief Financial Officer  
Tab Young, Deputy Corporate Officer  
Crystal Brown, Electoral Area Manager (*Via Zoom*)  
Kathy Suggitt, GM of Development Services  
Paulo Eichelberger, GM of Environmental Services  
Trish Morgan, GM of Community Services  
Jeff McDonald, Communications Manager (*Via Zoom*)  
Kari Bondaroff, Environmental Services Manager  
Hunter Rainwater, Recorder

##### Delegations

7.1 Urban Matters  
Matt Thomson, Community Housing Lead (*Via Zoom*)

**1. CALL TO ORDER** The Chair called the meeting to order at 10:01 a.m.

#### 2. DIRECTORS' NOTICE OF NEW BUSINESS

Director Goodings Prespatou Seniors Complex Addition  
Director Sperling Update on Charlie Lake Signage

#### 3. ADOPTION OF AGENDA

3.1 Adoption of Agenda MOVED Director Hiebert, SECONDED Director Sperling,  
That the Electoral Area Directors Committee adopt the April 22, 2021 Meeting  
Agenda, as amended to include Director's new business:

##### 1. Call to Order

1.1. Meeting Chair – Director Rose

##### 2. Directors' Notice of New Business

##### 3. Adoption of Agenda

##### 4. Gallery Comments or Questions

##### 5. Adoption of Minutes

5.1. Electoral Area Directors Committee Draft Meeting Minutes of March 18, 2021

(Continued on next page)



Adoption of Agenda  
(Continued)

**6. Business Arising from the Minutes**

**7. Delegations**

7.1. Urban Matters – Housing Policy Recommendations

**8. Correspondence**

8.1. IAF Local Government Partnership Project Program

8.2. Meat Production Modernization Update

8.3. 2021 Northern Health Meeting Invitation

**9. Reports**

9.1. Bylaw Enforcement File Jan.-Mar.2021 Quarterly Update, DS-EADC-011

9.2. Clearview Arena Dehumidification System Update, CS-EADC-007

9.3. Osborn Hall Replacement Project Update, CS-EADC-008

9.4. Prespatou Trail Project – Update, CS-EADC-006

**10. Discussion Item(s)**

10.1. Building Inspection at Public Facilities

10.2. Rose Prairie Water Station

**11. New Business**

11.1. Prespatou Seniors Complex Addition

11.2. Update on Charlie Lake Signage

11.3. Strategic Planning Update

**12. Diary**

12.1. Diary Items

**13. Item(s) for Information**

13.1. EADC Terms of Reference

**14. Adjournment**

**CARRIED**

**4. GALLERY COMMENTS OR QUESTIONS**

**5. ADOPTION OF MINUTES**

5.1  
Mar 18/21 EADC Minutes  
MOVED Director Sperling, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee adopt the March 18, 2021 Meeting Minutes.

**CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES**

**7. DELEGATIONS**

7.1  
Urban Matters – Housing  
Policy Recommendations  
The Electoral Area Directors Committee was provided with presentation on the Housing Policy Recommendations. Topics included:

- Key Housing Challenges in Electoral Areas
- Role of Local Government
- Electoral Area Housing Objectives
- Objective #1 – Strengthen aging in place options in rural areas and increase senior supports
- Gentle / Flexible Density
- Objective #2 – Strengthen mechanisms for information sharing and partnerships with neighbouring First Nations
- Servicing and/or Protocol Agreements



7.1

Urban Matters – Housing  
Policy Recommendations  
(Continued)

- Objective #3 – Provide the right mix of housing in the right location

A question and answer period ensued. Topics included:

- Director Hiebert asked what the reason was for not naming North Winds Healing Centre in the Housing Assessment Report. Matt responded that they can add them to the report prior to the deadline.
- Director Sperling asked if we would be better off identifying the needs within the District instead of identifying particular facilities. What about a few years down the road? Matt responded that they are within the report where some of the issues are identified.
- Director Goodings asked about funding regarding Seniors Level of Care. Matt responded that there are 2 tiers housing – Seniors Level of Housing, Supportive Housing, and then Assistive Living. Some communities are getting creative and looking to the Health Authority to help get funding for the staffing component as the government does not provide money for those components. Matt suggests that they reach out to Northern Health to see how they are going to continue to serve the needs of these people.
- Director Rose questioned the Capital Funding. Its difficult as well as operational funding. Municipal vs Rural Funding. Creation of a function within all Area's or individually. Matt responded that we would need to consider how a Regional Function would work. Adding language within the report that will be shared with partnered Municipalities. Ask those who did not opt in to partake in the conversation (Fort St. John and Taylor)

## 8. CORRESPONDENCE

8.1

IAF Local Government  
Partnership Project  
Program

MOVED Director Goodings, SECONDED Director Sperling,

That the Electoral Area Directors Committee invite Bess Legault to a future EADC meeting to talk more about the IAF Local Government Partnership Project Program.

**CARRIED**

8.2

Meat Production  
Modernization Update

MOVED Director Goodings, SECONDED Director Sperling,

That the Electoral Area Directors Committee receive the Meat Production Modernization Update email for information.

**CARRIED**

8.3

2021 Northern Health  
Meeting Invitation

MOVED Director Sperling, SECONDED Director Hiebert,

That the Electoral Area Directors Committee recommend that the Regional Board authorize that the Electoral Area Directors meet with Northern Health during the North Central Local Government Association conference to discuss health care issues including recruitment and retention of medical professionals, Seniors Aging in Place, lack of COVID-19 information, and gaps in childcare for nurses.

**CARRIED**



## 9. REPORTS

9.1  
Bylaw Enforcement File  
Jan.-Mar.2021 Quarterly  
Update, DS-EADC-011

MOVED Director Hiebert, SECONDED Director Goodings,  
That the Electoral Area Directors Committee receive the report titled “Bylaw Enforcement File Jan. - Mar. 2021 Quarterly Update – DS-EADC-011”, for discussion.

**CARRIED**

9.2  
Clearview Arena  
Dehumidification System  
Update, CS-EADC-007

MOVED Director Goodings, SECONDED Director Sperling,  
That the Electoral Area Directors Committee receive the report titled “Clearview Arena Dehumidification System Update – CS-EADC-007”, which provides an update on the Clearview Arena Dehumidification System project, for discussion.

**CARRIED**

9.3  
Osborn Hall Replacement  
Project Update, CS-EADC-  
008

MOVED Director Goodings, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee receive the report titled “Osborn Hall Replacement Project Update – CS-EADC-008”, which provides an update on the Osborn Hall Replacement Project, for discussion.

**CARRIED**

9.4  
Prespatou Trail Project  
Update, CS-EADC-006

MOVED Director Goodings, SECONDED Director Sperling,  
That the Electoral Area Directors Committee receive the report titled “Prespatou Trail Project Update – CS-EADC-006”, which provides an update on the Prespatou Trail Project, for discussion.

**CARRIED**

## 10. DISCUSSION ITEM(s)

10.1  
Director Goodings -  
Building Inspection at  
Public Facilities

MOVED Director Sperling, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee be provided with a report on risk and liability to the PRRD regarding public facilities outside the building inspection area that are funded by the PRRD, or located on Regional District property.

**CARRIED**

10.2  
Rose Prairie Water Station

Work is underway to create a safe work plan for the site. The RFP has been issued on the PRRD website and BC Bid, and will closes on June 10, 2021.

## 11. NEW BUSINESS

11.1  
Director Goodings –  
Prespatou Seniors  
Complex addition

This item was discussed with Urban Systems under item 7.1.



11.2 Director Sperling – Update on Charlie Lake Signage  
Director Sperling asked if we have received any more information regarding signage for Charlie Lake Signage. The Electoral Area Manager noted that permission from the landowner needs to be obtained prior to placing signs. We are waiting for additional information regarding buoys from the Ministry.

11.3 Director Goodings – Strategic Planning Meeting  
MOVED Director Goodings, SECONDED Director Sperling,  
That the Electoral Area Directors Committee recommend that the Regional Board authorize that Director's alternates be invited to attend and observe the Strategic Planning Meeting on April 27, 2021

**CARRIED**

## **12. DIARY**

12.1 Diary Items  
Number 7 – Volunteer Recognition, Director Goodings When COVID-19 restrictions are lifted, Director Goodings would like to recognize volunteers in Area B by hosting a BBQ. Director Rose would like to partner with Chetwynd during their civic awards. Director Hiebert would like to do something in partnership with Dawson Creek.

Number 4 – Synergy Group. A couple of meetings have been held with the contractor. Still in the planning stages.

Number 6 – Section 381 - Cost Sharing for Services under Part 14 Planning and Land Use Management.

No changes were made to the Diary.

## **13. ITEMS FOR INFORMATION**

13.1 EADC Terms of Reference  
The EADC Terms of Reference was included for the Committee's information.

**14. ADJOURNMENT**  
The Chair adjourned the Meeting at 11:50 am.

Original Signed By

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Director Rose, Meeting Chair

Original Signed By

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Hunter Rainwater, Recorder