



PEACE RIVER REGIONAL DISTRICT

REGIONAL BOARD MEETING MINUTES

THURSDAY, APRIL 29, 2021

LOCATION Peace River Regional District Office, Dawson Creek, BC

ATTENDANCE

Directors

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
(via teleconference)
Director Bertrand, District of Tumbler Ridge
Director Bumstead, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Fraser, District of Taylor
(via teleconference)
Director Goodings, Electoral Area 'B'
(via teleconference)
Director Heiberg, District of Hudson's Hope
Director Hiebert, Electoral Area 'D'
Director Smith, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Teri Vetter, Chief Financial Officer
Tab Young, Deputy Corporate Officer
Paulo Eichelberger, GM of Environmental Services
Kathy Suggitt, GM of Development Services
Crystal Brown, Electoral Area Manager
(via teleconference)
Jeff McDonald, Communications Manager
(via teleconference)
Trevor Ouellette, IT Manager
Brenda Deliman, Recorder
(via teleconference)

Delegations

7.1 Farmers Information Service
Maria Reschke (via teleconference)

1. CALL TO ORDER The Chair called the meeting to order at 11:14 a.m.

2. DIRECTORS' NOTICE OF NEW BUSINESS

Director Goodings Multiple Sclerosis Awareness Month

Director Bumstead Calendar of Events

3. ADOPTION OF AGENDA

3.1 Adoption of Agenda RD/21/04/01 (29)
MOVED Director Heiberg, SECONDED Director Smith,
That the Regional Board adopt the April 29, 2021 Board Meeting Agenda, as
amended to include Director's new business (MS Awareness, Calendar of Events):

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3.1 Adoption of Agenda
(Cont'd)

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
 - 5.1 Regional Board Draft Meeting Minutes of April 15, 2021
 - 5.2 Committee of the Whole Draft Meeting Minutes of April 15, 2021
6. **Business Arising from the Minutes**
7. **Delegations**
 - 7.1 Farmers Information Service – Introduction to the Farmers Information Service
8. **Petitions**
9. **Correspondence**
 - 9.1 City of Penticton – BC Government Use of Provincial Paramountcy to Undermine Local Government Bylaws
 - 9.2 North Central Local Government Association – Emergency Fire Equipment Funding
10. **Reports**
 - 10.1 April 22, 2021 Electoral Area Directors Committee Recommendation – Northern Health, ADM-BRD-180
 - 10.2 Rural Budgets Administration Committee Recommendation – NCLGA 2021/2022 Membership Dues, ADM-BRD-179
 - 10.3 West Moberly First Nations and Peace River Regional District Memorandum of Understanding, ADM-BRD-177
 - 10.4 Charlie Lake Fire Service Area Boundary Expansion, CS-BRD-073
 - 10.5 Request for Quote #18-2021 Charlie Lake Fire Mobile Radio Contract Award, CS-BRD-074
 - 10.6 PRRD Facility Condition Assessment Contract, CS-BRD-077
 - 10.7 North Peace Airport Subdivision Infrastructure Upgrades Contract Award, ENV-BRD-056
 - 10.8 Nor' Pioneer Women's Institute Request to Hold Public Event, ENV-BRD-057
 - 10.9 Liquor Primary Licence Application for RNN Sales and Rental, DS-BRD-143
 - 10.10 Jurisdiction Over Signs in the Peace River Regional District, DS-BRD-144
 - 10.11 Subdivision within the ALR, PRRD File No. 21-004 ALR SUB, DS-BRD-145
 - 10.12 Subdivision within the ALR, PRRD File No. 21-005 ALR SUB, DS-BRD-146
 - 10.13 Non-Farm Use within the ALR File No. 21-004 ALR NFU, DS-BRD-149
 - 10.14 Non-Farm Use within the ALR, PRRD File No. 21-003 ALR NFU, DS-BRD-150
 - 10.15 Notice of Closed Session – April 29, 2021, ADM-BRD-178
11. **Bylaws**
 - 11.1 Zoning Amendment Bylaw No. 2356, 2021, PRRD File No. 21-001 ZN, DS-BRD-147 - for Consideration of Third Reading and Adoption
 - 11.2 Zoning Amendment Bylaw No. 2446, 2021, PRRD File No. 21-006 ZN, DS-BRD-148 - for Consideration of First and Second Readings
 - 11.3 Zoning Amendment Bylaw No. 2443, 2021. PRRD File No. 20-014 ZN, DS-BRD-151 - for Consideration of First and Second Readings
 - 11.4 Dawson Creek-Pouce Coupe Rural Fire Protection Local Service Area Establishment Amendment Bylaw No. 2439, 2021 - Rescind 3rd Reading, CS-BRD-076
12. **Strategic Plan**
 - 12.1 2019-2022 Strategic Plan
13. **New Business**
 - 13.1 Director Goodings – Multiple Sclerosis Awareness Month
 - 13.2 Director Bumstead – Calendar of Events

(Continued on next page)



3.1 Adoption of Agenda (Cont'd)

14. Appointments

14.1 2021 Board Appointments List

15. Consent Calendar

15.1 Chetwynd Public Library Regular Board Meeting Minutes of March 23, 2021

15.2 Civic Properties Commission Meeting Minutes of March 23, 2021

15.3 Minister of Transportation and Infrastructure – Regional Hospital Boards and Capital Costs

15.4 Agricultural Land Commission – Bill 15 *ALC Amendment Act*

15.5 City of Fort St. John – National Suicide Prevention Hotline

15.6 City of Victoria – Tourism and Hospitality Industry Workers

15.7 Union of BC Municipalities – Provincial Response to 2020 Resolutions

15.8 Director Rose, Electoral Area E – Appointment of Alternate Director

15.9 Government Finance Officers Association – Canadian Award for Financial Reporting

15.10 Items Previously Released from Closed Meetings, ADM-BRD-176

15.11 PRRD Building Permit Report for March 2021

16. Notice of Motion

17. Media Questions

18. Adjournment

CARRIED

4. GALLERY COMMENTS OR QUESTIONS

5. ADOPTION OF MINUTES

5.1 RD/21/04/02 (29)

Apr 15/21 Regional Board Minutes
MOVED Director Fraser, SECONDED Director Heiberg,
That the Regional Board adopt the Board Meeting Minutes of April 15, 2021.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

6.1
Item 10.11 - April 15/21
Regional Board Meeting
As per Board Procedure Bylaw No. 2200, 2015 Section 56 (b), Director Bumstead moved the reconsideration of Resolution No. RD/21/04/21 (as amended), Item 10.11 from the April 15, 2021 Regional Board Meeting agenda, regarding the fire service mutual aid agreement with the City of Dawson Creek, the Village of Pouce Coupe, the District of Tumbler Ridge, and the Tomslake and District Volunteer Fire Department Society.

RD/21/04/03 (29)

MOVED Director Bumstead, SECONDED Director Hiebert,
That the Regional Board reconsider Resolution No. RD/21/04/21 from its April 15, 2021 meeting, regarding the fire service mutual aid agreement with the City of Dawson Creek, the Village of Pouce Coupe, the District of Tumbler Ridge, and the Tomslake and District Volunteer Fire Department Society (motion as amended).

CARRIED

2/3 Majority

RD/21/04/04 (29)

Motion to Amend
MOVED Director Bumstead, SECONDED Director Rose,
That Resolution No. RD/21/04/21 be amended by extending the agreement length from one year to five years.

CARRIED



6.1 (Cont'd) The Chair Called the Question to the Motion as Amended:

Motion as Amended That the Regional Board authorize a fire service mutual aid agreement with the City of Dawson Creek, the Village of Pouce Coupe, the District of Tumbler Ridge, and the Tomslake and District Volunteer Fire Department Society, for a period of five years from the date of execution; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.

CARRIED

5. ADOPTION OF MINUTES

5.2 RD/21/04/05 (29)

Apr 15/21 CoW Minutes MOVED Director Bumstead, SECONDED Director Hiebert,
That the Regional Board adopt the Committee of the Whole Minutes of April 15, 2021.

CARRIED

Vary Agenda The Chair varied the agenda to deal with Petitions, Correspondence and Report items, to accommodate the scheduled time of the Farmers Information Service delegation at 1:00 p.m.

8. PETITIONS

9. CORRESPONDENCE

9.1 RD/21/04/06 (29)

Provincial Paramountcy MOVED Director Bumstead, SECONDED Director Heiberg,
That the Regional Board authorize that a letter be forwarded to the Union of BC Municipalities to request that it forward a letter to the Honourable John Horgan, Premier of BC, to request that the invoking of Provincial Paramountcy, as it relates to the violation of the Penticton City Council's authority and the City of Penticton's Zoning Bylaws at 352 Winnipeg Street, Penticton, BC, be reconsidered.

CARRIED

9.2 RD/21/04/07 (29)

Emerg Fire Equip Funding MOVED Director Hiebert, SECONDED Director Heiberg,
That the Regional Board authorize that a letter be forwarded to the Minister of Municipal Affairs and Housing regarding the need for additional provincial funding for emergency fire equipment and facilities in all communities regardless of size.

CARRIED

10. REPORTS

10.1 RD/21/04/08 (29)

EADC Rec: Medical Professionals MOVED Director Bertrand, SECONDED Director Hiebert,
That the Regional Board authorize that the Electoral Area Directors meet with Northern Health during the North Central Local Government Association convention to discuss health care issues including recruitment and retention of medical professionals, Seniors Aging in Place, lack of COVID-19 information, and gaps in childcare for nurses.

CARRIED



10.1 (Cont'd) RD/21/04/09 (29)
MOVED Director Bertrand, SECONDED Director Goodings,
Motion to Amend That the Regional Board amend the motion by adding 'accurate, timely and area specific' after 'lack of'.

CARRIED

Motion as Amended The Chair Called the Question to the Motion as Amended:

That the Regional Board authorize that the Electoral Area Directors meet with Northern Health during the North Central Local Government Association convention to discuss health care issues including recruitment and retention of medical professionals, Seniors Aging in Place, lack of accurate, timely and area specific COVID-19 information, and gaps in childcare for nurses.

CARRIED

10.2 RD/21/04/10 (29)
RBAC Rec: NCLGA MOVED Director Bertrand, SECONDED Director Goodings,
Membership Dues That the Regional Board authorize a payment of \$21,641.03 from Function 120 - Legislative Electoral Area, for the 2021 – 2022 North Central Local Government Association annual membership dues.

CARRIED

OPPOSED: Chair Sperling and Directors Rose and Zabinsky

Recess The Chair recessed the meeting to luncheon at 12:02 p.m.

Reconvene The Chair reconvened the meeting at 12:55 p.m.

7. DELEGATIONS

7.1 The Regional Board was provided with an introduction to the Farmers Information Service. Topics included:
Farmers Information Service

- Mission Statement
- Outline of services (assist in landowner engagement with oil and gas companies, inform of regulatory requirements, direct to resources, develop strategies, provide referrals)
- Website and information available (basics of land ownership, landowners and oil and gas companies, right of entry and compensation, options for raising concerns, types of oil and gas activities and the permitting process, orphan/dormant sites)
- Goals for moving forward (update website, resource library, virtual community meetings, reach out to community agencies)

A question and answer period ensued regarding engagement with neighbouring property owners and contact with the Electoral Area Directors.



10. REPORTS

- 10.3
WMFN and PRRD MoU
RD/21/04/11 (29)
MOVED Director Rose, SECONDED Director Courtoreille,
That the Regional Board enter into a Memorandum of Understanding with West Moberly First Nations, which outlines guiding principles on how the parties will work together in a manner of mutual cooperation, trust, and respect, for a period of three years; further, that the Chair and Chief Administrative Officer be authorized to sign the Memorandum of Understanding on behalf of the PRRD.
CARRIED
- 10.4
Charlie Lake Fire
Protection Svc Area
Boundary Expansion
RD/21/04/12 (29)
MOVED Chair Sperling, SECONDED Director Zabinsky,
That the Regional Board approve a public engagement process to determine if property owners in the Sawyer Subdivision, Red Creek South, Bear Flats, and South Montney areas are in favor of expanding the Charlie Lake Fire Protection boundaries to include those areas; further, that upon conclusion of the public engagement, the participants (Electoral Area B and C) provide the Regional Board with a summary of the feedback received and indicate whether they are willing to provide written consent for the bylaw amendment authorizing expansion of the fire protection service area boundary.
CARRIED
- 10.5
RFQ 18-2021 – CLFD
Mobile Radios
RD/21/04/13 (29)
MOVED Chair Sperling, SECONDED Director Heiberg,
That the Regional Board award RFQ #18-2021, “Charlie Lake Fire Department Mobile Radios”, to Petron Communications Ltd., for the purchase of 27 mobile radios for the Charlie Lake Fire Department at a total cost of \$108,345.50 (excluding taxes); further that the Chair and Chief Administrative Officer be authorized to sign the contract on behalf of the Peace River Regional District.
CARRIED
- Vary Agenda
RD/21/04/14 (29)
MOVED Director Heiberg, SECONDED Director Hiebert,
That the Regional Board vary the agenda to deal with Item 10.15 (Closed Session) at this time.
CARRIED
- 10.15
Closed Session
RD/21/04/15 (29)
MOVED Director Smith, SECONDED Director Heiberg,
That the Regional Board recess to a Closed Meeting for the purpose of discussing the following items:
Agenda Item 3.1 – Closed Meeting Minutes (CC Section 97 (1)(b))
Agenda Item 5.1 – Negotiations (CC Section 90 (1)(i))
Agenda Item 7.1 – Negotiations (CC Section 90 (1)(i))
Agenda Item 7.2 – Disposition of Land (CC Section 90 (1)(e))
Agenda Item 7.3 – Legal Advice (CC Section 90(1)(i))
CARRIED
- Recess
The Chair recessed the meeting to a Closed Session at 1:23 p.m.



Reconvene	The Chair reconvened the meeting at 2:44 p.m.
10.6 RFP 19-2021 – PRRD Facility Condition Assessments	<p>RD/21/04/16 (29)</p> <p>MOVED Director Rose, SECONDED Director Hiebert, That the Regional Board award RFP #19-2021 PRRD Facility Condition Assessments to FCAPX A Division of Roth IAMS for up to \$81,068.30 (excluding taxes) to conduct facility condition assessments and energy efficiency audits, to be completed by August 31, 2021, on ten Peace River Regional District owned facilities which include:</p> <ol style="list-style-type: none">1) PRRD Main Administration Building2) PRRD Warehouse3) Charlie Lake Fire Hall4) Moberly Lake Fire Hall5) North Peace Fall Fair Grounds6) Moberly Lake Community Hall7) Jackfish Community Hall8) Cache Creek Community Hall9) Golata Creek Community Hall10) Upper Halfway Community Hall <p>Further, that the Chair and the Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.</p> <p style="text-align: right;">CARRIED</p>
10.7 RFP 11-2021 – NPAS Wastewater Infrastructure Upgrades	<p>RD/21/04/17 (29)</p> <p>MOVED Chair Sperling, SECONDED Director Heiberg, That the Regional Board award RFP #11-2021, "North Peace Airport Subdivision Wastewater Infrastructure Upgrades," to McElhanney Ltd for engineered design of sewer treatment upgrades, scope of work development and construction supervision at a total cost of \$82,215 (not to exceed \$100,000); further, that the Chair and Chief Administrative Officer be authorized to sign on behalf of the PRRD.</p> <p style="text-align: right;">CARRIED</p>
10.8 Nor' Pioneer Women's Institute	<p>RD/21/04/18 (29)</p> <p>MOVED Director Goodings, SECONDED Director Heiberg, That the Regional Board approve the request from the Nor' Pioneer Women's Institute to utilize the Cecil Lake transfer station site to hold a public plant swap event.</p> <p style="text-align: right;">DEFEATED IN FAVOUR: Director Goodings</p>
10.9 RNN Sales & Rental	<p>RD/21/04/19 (29)</p> <p>MOVED Director Hiebert, SECONDED Director Rose, That the Regional Board defer consideration of the RNN Sales and Rentals Liquor Primary Licence application for a liquor licence at 437 Briar Ridge Road (PID 014-460-343) until such time as the ALC has completed its reconsideration of the application to exclude a portion of the property from the ALR to allow for a zoning amendment application to a zone that would permit a liquor licence.</p> <p style="text-align: right;">CARRIED</p>



- 10.10
Jurisdiction over Signs in
the PRRD
- RD/21/04/20 (29)
MOVED Director Heiberg, SECONDED Director Rose,
That the Regional Board rescind the following recommendation from the October
25, 2018 Regional Board Meeting:
“That a signage bylaw be drafted for consideration by the Board”
CARRIED
- RD/21/04/21 (29)
MOVED Director Zabinsky, SECONDED Director Heiberg,
That the Regional Board rescind the following recommendation from the March
28, 2019 Regional Board Meeting:
“That a report containing options for a PRRD Sign Regulation Bylaw,
including criteria and location zones, be prepared for the Boards review”.
CARRIED
OPPOSED: Director Goodings
- RD/21/04/22 (29)
MOVED Director Zabinsky, SECONDED Director Bertrand,
That the Regional Board authorize that the Ministry of Transportation and
Infrastructure be invited to a future Committee of the Whole meeting to present
on the process for authorizing, monitoring, and enforcing the placement of signs
within a distance of 300 metres from the boundary line of a highway in rural BC.
CARRIED
- 10.11
21-004 ALR SUB
- RD/21/04/23 (29)
MOVED Director Goodings, SECONDED Director Zabinsky,
That the Regional Board support ALR Subdivision application 21-004 ALR SUB, to
subdivide the property identified as PID 016-050-487, having an area of 127.56
hectares into two lots measuring ±63.8 hectares and ±63.7 hectares, and authorize
the application to proceed to the Agricultural Land Commission.
CARRIED
- 10.12
21-005 ALR SUB
- RD/21/04/24 (29)
MOVED Chair Sperling, SECONDED Director Rose,
That the Regional Board support ALR Subdivision application 21-005 ALR SUB, to
subdivide the property identified as PID 004-275-471, having a lot area of 130.18
hectares into two lots measuring ±65.1 hectares and ±65 hectares, and authorize
the application to proceed to the Agricultural Land Commission.
CARRIED
- 10.13
21-004 ALR NFU
- RD/21/04/25 (29)
MOVED Director Hiebert, SECONDED Director Heiberg,
That the Regional Board support ALR Non-Farm Use application 21-004-ALR NFU,
to permit the expansion of the existing gravel pit (ALC File 52457) from 9.83
hectares to a ± 22.95 hectare portion of the property identified as PID 003-924-
548 and 014-335-671, and authorize the application to proceed to the Agricultural
Land Commission.
CARRIED



10.14 RD/21/04/26 (29)
21-003 ALR NFU MOVED Director Hiebert, SECONDED Director Zabinsky,
That the Regional Board support ALR Non-Farm Use application 21-003 ALRNFU, to permit the mining of silica sand from a ± 12.8 hectare portion of lands within the ALR identified as PID 007-921-490, 008-378-991 and 007-920-740, and authorize the application to proceed to the Agricultural Land Commission.

CARRIED

11. BYLAWS

11.1 RD/21/04/27 (29)
Bylaw No. 2356, 2021 MOVED Director Goodings, SECONDED Director Heiberg,
That the Regional Board give Zoning Amendment Bylaw No. 2356, 2021, to rezone a ± 6.6 hectare portion of the subject property identified as PID 014-823-365 from A-2 (Large Agricultural Holdings Zone) to R-2 (Residential 2 Zone) and the remaining ± 58 hectares from A-2 (Large Agricultural Holdings Zone) to A-1 (Small Agricultural Holdings Zone), third reading.

CARRIED

RD/21/04/28 (29)
MOVED Director Goodings, SECONDED Director Heiberg,
That the Regional Board adopt Zoning Amendment Bylaw No. 2356, 2021.

CARRIED

11.2 RD/21/04/29 (29)
Bylaw No. 2446, 2021 MOVED Chair Sperling, SECONDED Director Zabinsky,
That the Regional Board give Zoning Amendment Bylaw No. 2446, 2021, to rezone a 1.6 hectare (3.95 acre) portion of the subject property identified as PID 013-687-310 from C-2 (General Commercial Zone) to R-2 (Residential 2 Zone), first and second readings; further, that a public hearing be waived pursuant to the *Local Government Act* Section 464 (2) and public notification be authorized pursuant to the *Local Government Act* Section 467.

CARRIED

11.3 RD/21/04/30 (29)
Bylaw No. 2443, 2021 MOVED Director Rose, SECONDED Director Courtoreille,
That the Regional Board give Zoning Bylaw Amendment No. 2443, 2021 to rezone the subject property identified as PID 024-099-660 from R-4 (Residential 4 Zone) to P-2 (Civic, Assembly & Institutional Zone) in the PRRD Zoning Bylaw No. 1343, 2001, first and second readings; further, that a public hearing, delegated to the Director of Electoral Area E, be held pursuant to the *Local Government Act* Section 464 (1) and public notification for the public hearing be authorized pursuant to the *Local Government Act* Section 466.

CARRIED



11.4
Bylaw No. 2439, 2021

RD/21/04/31 (29)

MOVED Director Hiebert, SECONDED Director Bertrand,
That the Regional Board rescind third reading of the Dawson Creek-Pouce Coupe Rural Fire Protection Local Service Area Establishment Amendment Bylaw No. 2439, 2021 given March 11, 2021; further, that the resolutions made at the March 11, 2021 Board meeting regarding the Dawson Creek- Pouce Fire Protection bylaw amendment to select assent voting as the method of obtaining elector approval for Bylaw 2439, to appoint a Chief Election Officer and Deputy Chief Election Officer to conduct the assent voting, and to set July 17, 2021 as the assent voting day, be rescinded.

CARRIED

RD/21/04/32 (29)

MOVED Director Hiebert, SECONDED Director Zabinsky,
That the Regional Board approve a public engagement process to determine if residents in Briar Ridge, South Dawson and Riley's Crossing are in favour of expanding the Dawson Creek - Pouce Coupe Fire Protection boundaries to include those areas; further, that upon conclusion of the public engagement, the participant (Electoral Area D) provide the Regional Board with a summary of the feedback received and indicate whether he is willing to provide written consent for the bylaw amendment authorizing expansion of the fire protection service area boundary.

CARRIED

12. STRATEGIC PLAN

12.1
Strat Plan

The Regional Board was advised that it would be provided with a report on the Strategic Planning Check-in Session at a future meeting.

13. NEW BUSINESS

13.1
MS Awareness Month

RD/21/04/33 (29)

MOVED Director Goodings, SECONDED Director Bertrand,
That the Regional Board authorize that a letter be forwarded to Mr. Bob Zimmer, MP for Prince George – Peace River – Northern Rockies, to request that he advocate for Multiple Sclerosis research.

CARRIED

14. APPOINTMENTS

15. CONSENT CALENDAR

15.1
Consent

RD/21/04/34 (29)

MOVED Director Hiebert, SECONDED Director Heiberg,
That the Regional Board receive the April 29, 2021 consent calendar.

CARRIED

13. NEW BUSINESS

13.2
Calendar of Events

RD/21/04/35 (29)

MOVED Director Bumstead, SECONDED Director Bertrand,
That the Regional Board authorize that a calendar of events be placed as a standing item under the Consent Calendar of Regional Board meeting agendas.

CARRIED



16. NOTICE OF MOTION

17. MEDIA QUESTIONS

18. ADJOURNMENT The Chair adjourned the meeting at 3:31 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on April 29, 2021 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer