



PEACE RIVER REGIONAL DISTRICT

Regional Parks Committee Meeting Agenda

May 6, 2021, 1:30 p.m.
1981 Alaska Avenue, Dawson Creek, BC

	Pages
1. Call to Order	
1.1. Director Rose to Chair the Meeting	
2. Adoption of Agenda	
3. Reports	
3.1. Blackfoot Park Fees & Reservations Start Dates, CS-RPC-015	2
4. Diary	
4.1. Diary Items	4
5. Item(s) for Information	
5.1. Terms of Reference	5
6. Adjournment	



REPORT

To: Regional Parks Committee

Report Number: CS-RPC-015

From: Trish Morgan, General Manager of Community Services

Date: May 6, 2021

Subject: Blackfoot Park Fees & Reservations Start Dates

RECOMMENDATION #1:

That the Regional Parks Committee recommend that the Regional Board start charging fees 14 days after the adoption of the Regional Parks Regulation and Fees Bylaw No. 2450, 2021, by inserting a clause in the bylaw specifying an effective date of May 27, 2021.

RECOMMENDATION #2:

That the Regional Parks Committee recommend that the Regional Board open reservations for Blackfoot Regional Park one day after the adoption of the Parks Reservation Policy, for site reservations on or after May 27, 2021.

BACKGROUND/RATIONALE:

At the April 26, 2021 meeting of the Regional Parks Committee, the Committee made recommendations to the Regional Board to adopt the Regional Parks Regulation and Fees Bylaw No. 2450, 2021 and the Parks Reservation Policy. Unfortunately, staff did not include in the report to the Committee, a recommendation regarding when fees and reservations should start.

In order to provide a short transition period prior to charging fees at Blackfoot Park, which has been a free camping location to date, it is recommended that fees start being charged at Blackfoot Regional Park 14 days after adoption of Bylaw 2450, 2021. If adopted at the May 13th Regional Board meeting, then fees will start being charged May 27th. This will give the Regional District time to advertise this change to the public. Throughout the 2020 season, and already in 2021, staff received a number of inquiries asking whether fees will be charged in the future given the upgrades to the park.

With respect to reservations, it is recommended that the reservation system open one day after the adoption of the Parks Reservation Policy so that sites can start being reserved for use on the same day that fees will be charged. If adopted at the May 13th Regional Board meeting, the reservation system will open on May 14th for sites to be reserved for use starting on May 27th.

ALTERNATIVE OPTIONS:

1. That the Regional Parks Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

\$55,200 has been budgeted for caretaker services at Blackfoot Regional Park for 2021. Further, with the addition of powered sites and major infrastructure upgrades to the park, fees are proposed to be charged for camping at Blackfoot Regional Park in order to partially offset these costs.

COMMUNICATIONS CONSIDERATION(S):

A communications plan is currently under development to advertise that fees will be charged and reservations will be available. Communications will highlight the upgrades made to the park, and that the park now benefits from an onsite caretaker services so that the public understands the need for charging fees.

OTHER CONSIDERATION(S):

None.

External Links:

- 1) [April 26, 2021 Regional Parks Committee Agenda](#)
 - a. Regional Parks Regulation and Fees Bylaw No. 2450, 2021 (Item #10.1)
 - b. Park Reservation Policy (Item # 10.2)



Regional Parks Committee

Diary Items

Item		Status	Notes	Diarized
1.	Blackfoot Boat Launch	Ongoing	Negotiate as part of the Community Measures Agreement, and have a study done to show the dam is going to affect the usage of the river south of the dam.	December 10, 2020
2.	Regional Active Transportation Plan		For the 2022 Budget Discussion.	December 10, 2020



PRRD Regional Parks Committee Terms of Reference

1. Purpose:

- 1.1 The purpose of the PRRD Regional Parks Committee is to provide advice and recommendations on matters relating to Peace River Regional District parks and trails management, operations, and development.

2. Membership:

- 2.1 The Parks Committee membership shall consist of at least two elected Board Directors as appointed by the Peace River Regional District Board of Directors, the Manager of Community Services, the Field Services Supervisor, the General Manager of Environmental Services and the General Manager of Development Services and/or their delegates.

3. Meetings:

- 3.1 The Parks Committee will meet to address regional parks and trails issues.
3.2 Meetings will be open to the public.
3.3 The Parks Committee meetings will be chaired by a Director appointed by the Committee.
3.4 Agenda items for the Parks Committee meetings will include items that are:
a. referred to the meeting by resolution of the Regional Board; or,
b. pertaining to regional parks and trails.
3.5 Items for the regular agenda must be provided to the Manager of Community Services by noon Friday prior to the scheduled meeting.
3.6 All recommendations of the Committee shall be determined by majority consensus of the Committee.
3.7 Staff will take minutes and forward recommendations to the Regional Board for consideration and action.
3.8 Committee recommendations for major capital or planning projects will be ratified by the Regional Board prior to staff action being undertaken, unless previously authorized by a referring Board resolution.

Date Committee Established		Board Resolution #	
Date TOR Approved by Board	November 24, 2011	Board Resolution #	RD/11/11/09 (24)
Amendment Date		Board Resolution #	
Amendment Date		Board Resolution #	
Amendment Date		Board Resolution #	